



MINUTES
ORDINARY COUNCIL MEETING
20th March 2018

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Signed: Paul McInerney,

Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20th March 2018

President of the Shire Council Andrew Turner declared the meeting open at 6:11pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sue Bulmer
Councillor	Sharon Beswick
Councillor	Deborah Moyle
Councillor	Christian McElwee – entered meeting at 8.19pm

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Nil

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 20th March 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/03/2018/001

That Council receive and notes the apology of absence for Clr McElwee for Ordinary General Meeting held 20th March 2018.

Moved: Clr. Moyle

Seconded: Clr. Bulmer

CARRIED

8.19pm - Clr McElwee entered meeting

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 20/03/2018/002

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20th March 2018.

Item 7.6 - Clr. Beswick

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

4 PETITIONS AND DEPUTATION

5.30pm – 6.00pm

Council received a deputation from Community member Doug Allsop.

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING OF 20TH FEBRUARY 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th March 2018
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 20th February 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/03/2018/003

That the Minutes of the Ordinary General Meeting held on 20th February 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Corliss

Seconded: Clr. Turner

CARRIED

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	12 th March, 2018
Author:	Emma Dunne, Acting Operations Manager
Attachments:	Nil

SUMMARY

Roads-

Pot holes will continue to be patched throughout the wet season when possible. Coach Road, Haynes Road and Adelaide River Township has been patched. Lake Bennett, Chinner Road has been patched and have started patching works in Batchelor Township.

There is a number of roads that require work, the roads are being monitored on a regular basis and repairs will take place when practical to do so. Milton West, Solomon West and Cheeney North roads and drains require emergency access repairs. Cadogan Road and drains along with Heathers Lagoon Road and drains require urgent repairs. Strickland Road requires repair work also.

A number of service requests have come through for driveways to be fixed, these will be assessed individually and necessary repairs carried out when practical.

Prices have been received for depth indicators on floodways and road subject to flooding signs for Crater Lake Road.

Waste-

Both Batchelor and Adelaide River are running well, some spraying has occurred at both facilities. This is an ongoing job.

Parks-

Minimal branches and trees down, some trees remain down until dry enough to access.

Pressure cleaning of footpaths has commenced, again this is an ongoing and time consuming job throughout the wet season.

Spraying and slashing-

Spraying is still continuing when weather permits by both Council staff and contractors.

Slashing is occurring when weather permits and dry enough on the roadsides.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/03/2018/004

That Council receives and notes the Operations Manager's Report for February/March 2018.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	20th March 2018
Author:	Trevor Sullivan, Animal Management Officer/Pool supervisor
Attachments:	Nil

SUMMARY

Pool-

Water is cloudy due to end of wet conditions, e.g. high temperature, heavy rain or storms for short periods, heavy pool use. Along with leaves blowing into the pool from trees nearby.

Pool chemical testing is normal. Water will clear in a few days, this is normal and what happens each year at this time of year and with the build-up.

Dog-

5 Dogs caught, 2 of which have been impounded twice.

Animal Shelters have assisted with fostering dogs to new owners

One new dog has been impounded and being processed.

NOTE

For the Information of the Council

8.19pm - Cllr McElwee entered the meeting.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of February/March 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
14/2/18	MI 1	RAAF 295 Squadron Amberley	Possible RAAF exercise at Batchelor Airfield July – August 2018
14/2/18	MI 2	JLT Insurance	Council Collaboration on insurance
16/2/18	MI 3	Department of Infrastructure, Planning and Logistics , Crown Land Management	Notice regarding outstanding rates and transfer of land to CCGC AN 1336
19/2/18	MI 4	Territory Families, Community Engagement	Seniors Month Grants
20/2/18	MI 5	Department of Infrastructure, Planning and Logistics , Principal Traffic Engineer	Correspondence relating to Lake Bennett highway signage
20/2/18	MI 6	Department of Housing and Community Development	Local Government Infrastructure Fund Offer completion of Coach Road project
20/2/18	MI 7	Royal Life Saving Society NT	Notice of 6 week Batchelor Aquatic Program
22/2/18	MI 8	Optus/Catalyst	Notification of Fixed Radio Link Installation at an Existing Mobile phone Base Station

26/2/18	MI 9	Northern Territory Police	Notification of licence requirements for drivers of Council bus
26/2/18	MI 10	Fawcett Cattle Company	Letter regarding the condition of Coach Road Adelaide River
27/3/18	MI 11	Palmerston Hillsong Church Connect leader	Request to use Bruce Jones Community Centre and application for reduction in fees
28/2/18	MI 12	Department of Housing and Community Development	Pay certificate for Strategic Local Government Infrastructure Fund SPG Coach Road
28/2/18	MI 13	Service Stream Mobile Communications	Invitation to comment on Draft Consultation Plan for proposed mobile telecommunications facility at Coomalie Creek
1/3/18	MI 14	Department of Housing and Community Development	Notice of Council Member Allowances 2018-19
2/3/18	MI 15	Batchelor Institute Facilities and Infrastructure	Bus Parking Bay Information Capital funding Agreement , CCGC letter of support, Grant Application
2/3/18	MI 15	Department of Health ,Top End Remote Sexual Health Coordinator	Request for advice on process for Council approval of condom dispenser in Batchelor public toilets.
5/3/18	MI 16	Department of Housing and Community Development, Legislation and Policy	Advice re Tender requirement to advertise for 21 days
5/3/18	MI 17	Department of Housing and Community Development	2017-18 one Off Grant – Asset Due Diligences funding offer
6/3/18	MI 18	LGANT	Request for nominations for the NT Local Government Insurance Discretionary Trust-Advisory Board
6/3/18	MI 19	LGANT	Reminder of closing date for Local Government Accounting Advisory Committee
6/3/18	MI 20	Remote Area Tree Services	Arborist report on Adelaide River Rain Tree
7/3/18	MI 21	Department of Health ,Top End Remote Sexual Health Coordinator	Further information regarding proposal to install condom dispensers
9/3/18	MI 22	Federal Minister for Regional Development, Territories and Local Government	Invitation to apply to the Regional Growth Fund
9/3/18	MI 23	Family of Adelaide River resident	Request for permission to place a memorial bench in Myrtle Fawcett Park

Correspondence Out

DATE		Source	Recipient & Subject
13/2/18	MO 1	PM	Department of Housing and Community Development; Coomalie/Belyuen proposal-Due Diligence Asset Condition Review
14/2/18	MO 2	PM	FLTLT A Warmington AMB 295SQN; re possible RAAF Exercise at Batchelor Airfield July-August 2018
14/2/18	MO 3	MK	Adelaide River Police; notice of traffic control on Memorial Terrace Anzac Day 2018
15/2/18	MO 4-17	MK/PM	Invited politicians, guests and dignitaries ; Invitation to Anzac Day Dawn Service 2018
15/2/18	MO 18	MK/PM	Adelaide River War graves manager; request for permission to hold Anzac Day Service 2018
15/2/18	MO 19	MK/PM	Adelaide River FERG; request for assistance with 2018 Anzac Day Service

15/2/18	MO 20	PM	Letter of Support for Litchfield Regional Tourism Association CBF Grant application
15/2/18	MO 21	PM	Letter of Support for AR Markets Rosella Festival CBF Grant application
19/2/18	MO 22	PM	Department of Infrastructure, Planning and Logistics; follow up on Councillor request for trimming of vegetation at Coomalie Creek Crossing
20/2/18	M 23	PM	FLTTL A Warmington AMB 295SQN; Batchelor Airfield contact
20/6/18	MO 24	PM	Letter of Support for AR Primary School CBF Bus Grant application
27/2/18	MO 25	PM	Letter of Support for AR Show Society CBF Shade Sails Grant application
28/2/18	MO 26	PM	Department of Housing and Community Development, Legislation and Policy ; request for advice regarding advertising of Tenders
28/2/18	MO 27	PM	Service Stream; request for further information regarding extra coverage from proposed telecommunications upgrade
28/2/18	MO 28	PM	Fawcett Contracting ; reply to letter regarding missed rubbish and road conditions in Adelaide River
2/3/18	MO 29	PM	Department of Health ,Top End Remote Sexual Health Coordinator ; reply to request for advice regarding instillation condom dispensers
6/3/18	MO 30	MK/PM	Department of Housing and Community Development, Acceptance of One Off special Purpose Grant

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/03/2018/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

7.2 REVIEW OF ACTION ITEMS LIST TO MARCH 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to March, 2018.

RESOLUTION 20/03/2018/006

That Council receives and notes the Actions Items List.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

7.3 COMPLAINTS REGISTER TO MARCH 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register Service request register

RESOLUTION 20/03/2018/007

That Council receives and notes the complaints for the February/March 2018 period.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years’ amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

“That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*

and

- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration.”*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO’s of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council’s efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.15pm – Rolf Nilsson (Strategic Plan Consultant) was phoned in

8.19pm - Clr McElwee entered meeting

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDOcs/CEO
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Report attachment

SUMMARY

1. Key meetings/discussions attended

- 8th February With CRO met with staff of Batchelor Outdoor Education to look at collaboration opportunities in regard to recreation activities and also to discuss community recycling.
- 13th February Met with Janet Brown and Trudi Lee of Seniors Advocacy Group to discuss their services for seniors at Batchelor.
- 14th February Phone meeting with Rolf Nilsson re Coomalie/Belyuen expansion proposal.
- 15th February First meeting with Litchfield council Ranger, Coomalie Ranger and CEO to review by-law and view to consistent approach between Rangers.
- 16th February Meeting with Rolf Nilsson re Strategic Plan/Expansion etc.
- 20th February Bombing of Darwin commemoration. 80 people attended
- 22nd February Meeting with Sonia McKay, You are Australia NGO exploring potential aged care residential solutions in Greater Darwin area. Sonia may on next visit to NT visit proposed site for aged residential development at Batchelor.
- 23rd February Combined Working Group of Coomalie and Belyuen meeting at Batchelor.
- 28th February Meeting with Brooke Rankmore, CEO at Animal Management in Rural and Remote Indigenous Communities (AMRRIC) to discuss Litchfield/Coomalie Program and accessing grant funding towards desexing, dog health etc
- 5th March Phone conference with Judy Ratajec, Territory Aged Health updating on progress with My Aged Care signups.
- 7th March - Phone meeting with CEO, Belyuen to discuss risk management issues, organisation structures and future costs of expansions from pre-expansion phase and transitional over a number of years.

9th March Audit Committee meeting.

16th March Top End Regional Organisation of Councils (TOPROC) meeting in Darwin with President.

2. Asset Condition Review Grant – Combined Working Group Coomalie and Belyuen (to be administered by Coomalie Council)

The CEO, Jamie Chalker, Department of Housing and Community Development, has in relation to Asset Due Diligence project for the Coomalie and Belyuen Combined Working Group, advised of the following in a letter dated 28th February and received on the 5th March, 2018

“Thankyou for your email dated 13th February, 2018, I am pleased to offer the Coomalie Community Government Council a grant of \$40,590 (ex GST) to assist with the delivery of a comprehensive review on the assets of the Coomalie and Belyuen Community Government Councils.

I would like to take the opportunity to remind you that this is a one-off funding arrangement and should not be taken as indicative support for any future funding requests. Future funding requests should be addressed through the Departments recognised Grant Programs.

Given the timeframes with which the working group would like the asset assessment to proceed, I support the proposal for the project to be conducted by Core Business Australia Pty Ltd in line with their Option 2 proposal dated 5th February 2018.

This offer is to be accepted on the conditions outlined in the attached acceptance form/

At the conclusion of the review you are required to acquit this grant.

I thank both Coomalie and Belyuen Community Government Councils for their efforts in this regard.”

Action: In line with the resolution and delegation made by Coomalie Council at its February meeting I have proceeded to enter into a formal arrangement with Core Business Australia to commence the program on behalf of both Councils.

3. Minister for Housing and Community Development – Hon Gerry McCarthy – advice re attendance at Combined Working Group meeting on 23rd March, 2018.

The Minister has advised of the following in a letter addressed to the President’s of Coomalie and Belyuen Councils

Thankyou for your correspondence dated 31st January 2018, inviting me to meet with your working group members.

I would like to tentatively accept your invitation and wish to propose an alternative date of 23rd march 2018 at either Belyuen or Batchelor. Please contact my office to finalise the arrangements.

I look forward to having an opportunity to discuss the future of the two Councils with the working group and thankyou for your efforts to date to develop a proposed way forward.

Yours sincerely

Gerry McCarthy

Minister

Action: I have had a discussion with Christopher Grace, Chief of Staff, Office of Minister McCarthy on the 2nd March confirming that March 23rd would be suitable for the Minister to meet with the Combined Working Group at Belyuen. The Minister would require picking up from the ferry at approximately 10am and would then meet informally with the Working Group between 10am – 11am. The Working Group would commence its formal meeting after the Ministers visit.

4. Building Capacity Admin for Belyuen, Litchfield NP and Coomalie Council (4 months commencing from January 8th.) and optimum baseline Administration Organisational Structure.

Ongoing monitoring of the building capacity funding will continue to ascertain the length of time each of the funded positions for the original 16 week support period can continue beyond that date. I have spoken to the Department about our original request to have 12 months funding made available so that the required work can be undertaken on building the proposal for both Councils to consider effectively and undertake appropriate consultation. It would appear that this will continue through till August. The funding will be vital to maintain Coomalie's base capacity to undertake the lead role.

I will advise Council further at the meeting if required.

5. Council Review of Strategic Plan – Councillors Workshop Number 4 - March 20th, 2018

Mr Rolf Nilsson will attend the Council meeting for the fourth workshop. This should finalise Councils part of establishing the Strategic Plan. I will be meeting with Rolf on the 14th March at Batchelor to progress this towards conclusion.

Council may wish again to conduct this within the normal ordinary general meeting to allow for formal endorsement or may wish to hold a briefer workshop at the conclusion of the OGM.

6. Community Bus licencing requirements for volunteer drivers

I realise that I have previously reported to Councillors the volunteer drivers licence requirements for our Community Bus. There was recently some minor incorrect advice circulating the community that a licence requirement other than LR is required.

I have had once again the following clarification from our local Police.

Good afternoon Paul,

As per our conversation, a Light Rigid driver's license is required for your 20 person seater bus, NT reg 798881 until 08/11/2018. Please find the attachment with the common heavy vehicle license classifications and prerequisites. Your bus falls within the (Rigid 2 axle bus) 4990kg, GVM. If there are any further questions give us a call.

Tender Documents for period Contract for Cleaning of Public Facilities and Offices etc

The CEO, Operations Manager and Senior Administration Officer have reviewed the tender documents for Cleaning Public toilets and Assets of Council.

These will be advertised shortly and tenderers will have 21 days from the date of the advertisement to submit their interest and pricing.

The tender document contains the required facilities across the Council area.

7. Patient Transport Services for Medical appointments from Batchelor

In the NT News on Monday 12th March there was an article relating to the need for patient transport from Batchelor. COTA NT Chair and Coomalie COTA Chair, Ms Jan Jewell was quoted within the article.

The article is attached for the information of Council.

8. Monsoonal Flood Damage to road network

As council is aware approximately \$600K is the estimated damage to Councils road network. A claim proposal has been submitted by the Finance Manager to the National Disaster and Relief Recovery Agency for assessment. It is hopeful that a declaration for our area will be forthcoming.

This is a process that Council should continue to monitor. There is going to be a greater reporting requirement and assessments have been indicated verbally that would require a significant pre-disaster assessment which is extremely difficult for small human resource Councils to comply with.

9. Additional late items for meeting or updates

The last month has presented a significant workload that may require addition addendum information to be provided to Councillors for this meeting. Budget planning will commence in the new month as well as finalising of the Strategic Plan and significant work on the baseline merger proposal development with workshops in relation to Asset Condition Review, Ministers visit, Financial modelling, Organisation structure etc.

10. Deputation to Council

As advised a request from a ratepayer to present to Council at the March meeting. In discussion with the President it is proposed to allow 15 minutes for this presentation. Due to the workload in the agenda and strategic planning it is proposed this be commenced at 5.30pm sharp.

RESOLUTION 20/03/2018/008

That Council receives and notes the CEO's Activity Report for the period February/March 2018.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

RESOLUTION 20/03/2018/009

That Council endorses the CEO to distribute the Draft Strategic Plan 2018-2022 to collect community comment.

Moved: Clr. Turner

Seconded: Clr. Moyle

CARRIED

9.10pm – Rolf Nilsson (Strategic Plan Consultant) ended phone conference.

9.12pm – Cllr Beswick exited the meeting, as per declared conflict of interest.

7.6 ARBORISTS ASSESSMENT – TREE – MYRTLE FAWCETT PARK, ADELAIDE RIVER

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Rain Tree Assessment

SUMMARY

In relation to the rain tree at Myrtle Fawcett Park, Adelaide River, an assessment has been received from Remote Area Tree Services.

The report on page 9 identifies the corrective actions recommended for this tree

BACKGROUND

In Adelaide River, Myrtle Fawcett Park, there is a large Albizia Saman (raintree) tree that is located in a prominent and high pedestrian area being near the Public toilets and route through to Health clinic and town Centre area. There have been concerns raised over a period of time with its condition and longevity and is outside of the scope of our Staff to assess. At OGM 20 February 2018, Council approved a quotation for Remote Tree Services to conduct an assessment of the raintree. The assessment conducted by Remote Tree Services (Richard Kenyon) on Tuesday 6 March 2018 is attached.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Quotes to be sought for remediation works and would be contained within budget allocation for tree maintenance.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 20/03/2018/010

That Council receive the Health and Condition Report by Remote Area Tree Services for the large Albizia saman tree in Adelaide River township area and direct the CEO to obtain a quote for all recommendations outlined in the Raintree Assessment.

Moved: Clr. Corliss

Seconded: Clr. McElwee

CARRIED

9.25pm – Clr Beswick entered meeting

7.7 BATCHELOR PUBLIC TOILETS – CONDOM DISPENSOR

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Email Correspondence

SUMMARY

The Department of Health are concerned about the spread of sexually transmitted infections and have requested Council's permission to install a condom dispenser at the public toilet at Batchelor.

BACKGROUND

The Northern Territory currently has an extremely high rate of STI's. DOH feel that by providing condoms to the public by installing these stocked dispensing machines would be of an enormous benefit. The Health Department would be responsible for supplying the condom dispensers and Batchelor Health Clinic responsible for keeping these machines stocked.

In August 2017 Council agreed to allow DOH and Adelaide river Health Clinic install and maintain the same dispensing machines at Adelaide River public toilets.

COMMENT

The recommendation below is the same as occurred with the decision for the Adelaide River public toilets.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 20/03/2018/011

That Council support the Health initiative proposed by the Department of Health and Batchelor Health Clinic and approve the installation of condom dispensers at the public toilets in Batchelor, with the provision that an annual report comes back to Council on the maintenance required.

This approval is subject to the dispensers being provided, stocked, monitored and maintained by the Northern Territory Health Department and Batchelor Health Clinic.

Moved: Clr. Turner

Seconded: Clr. Moyle

CARRIED

7.8 REQUEST FOR FEE REDUCTION – NORESSA BULSEY

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Request Letter

SUMMARY

Council has received a request from a group wishing to establish a Christian fellowship group and to waives hire fees associated with potential use by up to 12 people. This involved Community Centre hire fee and 12 Chairs and 1 table. The fees would be \$48.50 each usage.

If Council waives the fee, then I believe the group should undertake the required transport of chairs and table and this not be a staff responsibility. Or in this case the group or a member could provide a table with attendees to bring a portable chair.

The Council might also consider a trial period of support to ascertain if it will be a continuing usage in the mid to longer term

BACKGROUND

A letter addressed to the President and Councillors from Ms Noressa Bulsey of Batchelor states as follows:

"I would like to apply to the Council for a reduction or waiver of the hire fees for my booking at the Bruce Jones Community Centre.

I would like to run a christian ladies group for one hour each fortnight. A Group of us have been meeting for a while and would like to offer this fellowship opportunity to the wider community.

We do not have any group funds, and would not be charging people to join us for this community service.

The cost at the moment would be \$35 hire fee, plus \$13.50 for the hire of 12 chairs and 1 table for each meeting.

Any reduction you could offer us would be greatly appreciated.

In an additional letter of explanation:

"I would like to hire the Bruce Jones Community Centre on a fortnightly basis to run a Christian ladies connect group in the Coomalie region. I am a Connect Leader with Hillsong Church at Palmerston.

Currently a group of us which is made up on Batchelor Institute staff and some local ladies meet during our lunchtime. We have been meeting for a while and this year I would like to take the meeting to a central location in Batchelor to give an opportunity for other ladies in the Coomalie region and opportunity to join our group.

If the Centre is available I wish to hire the Bruce Jones Community Centre every fortnight on Thursday for an hour between 12pm – 1pm. I would like to commence our meeting on Thursday 8th March if it is available."

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

That Council direct the CEO to meet with Noressa Bulsey to discuss meeting options.

7.9 COTA RUM JUNGLE/COMMUNITY CENTRE AREA PROPOSAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

A project proposal has been put forward via COTA Coomalie for improvements at the Rum Jungle Bowls Club and Bruce Jones Community Centre to allow better access during wet season as well as other improvements.

The project involves assistance from willing volunteers and with the management and support of Council.

BACKGROUND

COTA Coomalie have forwarded an email and a proposal from members of their group proposing improvements in the Rum Jungle Bowls Club and Community Centre area. The letter from COTA states:

"Hi Paul

Attached is a letter from Mary and Dennis Ashley with a proposal for restoration of the parking area at the Bowl Club.

The parking area is again a quagmire and unusable especially by seniors attending events there.

As Mrs Ashley points out the concrete out door area of the bowls club is lower now than the car park and the water just accumulates there during the rain.

This is a generous donation on behalf of the Ashleys and COTA Coomalie endorses this donation and therefore asks that Coomalie Council consider it favourably and endorse the proposal so that everyone will be able in future to make better use of the Bowls Club and the Bruce Jones Centre during the wet.

Thanking you

Jan Jewell

Chair

COTA Coomalie Branch.

On the 30th January at the request of Mary Ashley and Cheryl Bruce I met to discuss a range of matters of interest from the 2 residents.

This proposal is of great interest and in the attached letter provides considerable detail on the project. Summarising the key points of the proposal are:

1. **Carparking area** - Flooding of the area is of concern in the wet for access.
2. Suggest volunteers join with Council to commence improvements.
3. Propose removal of the existing soil surface in car parking area and suggest Ironbard be requested to assist.
4. Dennis Ashley has offered his machinery and truck for excavating ground works and disposing of excess material. Council is being requested to consider providing the diesel for machinery on this part of the project.
5. Council to undertake the specification for the works for the area. Then gravel would be added into the excavate area. Care would be taken to ensure that the car park level was not made higher than the than the concreted area of the Rum Jungle Bowls Club
6. The proponent are advising that gravel would be donated by Mr Angus McClymont of Cheeney Road and has been tested from this registered site. The Ashleys would arrange forwith Mr McClymont in the transporting of the gravel to site Gravel will be added and levelled.
7. **Downpipe on Rum Jungle Bowls Club** – should be moved to other corner of the shed and a spoon or v drain excavated (same side but back corner)
8. **Lack of Water facilities in Bruce Jones Community Centre** – piping should be installed from Bowls Club prior to any works on car park as a preference. Donation of some plumbing supplies would be made if required by Ashley's

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

Council direct the CEO through the Operations Team to develop a proposed master plan and report be brought back to Council.

7.10 REQUEST FOR MEMORIAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Request notification

SUMMARY

A cherished member of the Adelaide River Community has recently passed away.

A request from the man's family has been received asking Council to consider providing and erecting a memorial bench and plaque in Myrtle Fawcett Park in Adelaide River town.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

Council direct the CEO to discuss options with family and bring back to Council.

7.11 NT PLANNING SCHEME PROPOSED AMENDMENTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	NT Planning Scheme Exhibition Package Batchelor Commercial Zones Map – Coomalie Land Use Concepts Plan

SUMMARY

The following summary is the reply from Benjamin Wollinski, Development Assessment Services, Department of Infrastructure, Planning and Logistics

Notification to amend NT Planning scheme clause 8.1.2 (interchangeable use rights in zones Central Business and Commercial).

Refer to the final page showing the proposed changes.

The changes are for Zones CB and C only:

- 1) The changes to Zone CB is to allow CB zones outside of Darwin to use this interchangeable use clause, which was the original intention (Removing reference to Column 3 – Car parking rates in Darwin). This change will now include interchangeable usage rights in other CB zones, such as in Alice Springs and Katherine.*
- 2) The changes to Zone C will allow additional uses of office and showroom sales to be interchangeable.*

The changes will reduce the number of unnecessary Development Applications, reducing red tape, paper work and timeframes for businesses.

BACKGROUND

The attachments provide the background to this public notification process which obviously might have more considerable applicability in the larger regional centres in the NT.

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 20/03/2018/012

That Council receive and note the NT Planning Scheme's proposed amendments and do not provide comments in relation to Batchelor zoning in the Coomalie Land Use Concepts Plan 2000.

CEO to provide formal zone map.

Moved: Clr. Turner

Seconded: Clr. Beswick

CARRIED

7.12 BIITE APPLICATION TO USE ROAD RESERVE VERGE PORTION FOR BUS PARKING

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	21 st November, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	BIITE Capital Grant Funding Agreement BIITE Drawing for Bus Parking Bay BIITE Bus Parking Bay Advertisement REIF Application form BIITE Coach Bays RFQ - Bus Parking Bay - Final

SUMMARY

The Batchelor Institute in 2017 received notice of approval for a grant application to construct a Bus Parking area on Council road verge in Awilla Road adjacent to the Cultural Centre. This was the subject of initial questions being raised late 2017 and more information was sought.

An inspection will need to be organised and a meeting on site with a representative of Batchelor Institute to explain the proposal. The date and time will be advised to Councillors via email.

The Contract Coordinator has been helpful in sourcing available background information on the project.

BACKGROUND

The Contract Co-ordinator, Facilities and Infrastructure Strategic and Shared Services, Batchelor Campus has made email contact and phone contact in relation to grant funding that needs to be acquitted prior to the end of the calendar year. This has come to their notice late due to changeover in management structure at the Institute.

The funding the Institute has received is for the following works on Councils road verge on Awilla road (40 metres in length) on the Batchelor Institute side of the Road. The works are described as for Bus Parking.

Specific Information –

- Parking Bay will be 40mtrs long x 5mtrs wide

- On Awilla Road verge
- Running from the CAC Driveway to the old driveway
- Prepare & compact area for bitumen bus bay at front of Batchelor Institute to be done by contractor
- Seal with S10E PMB Binder
- Spread 10mm of aggregate.

The Operations Manager and myself inspected the proposed site late last year.

An out of session report was forwarded to Councillors late last year where there were on initial email feedback some concerns from Councillors. This was communicated to the Institute and that there would be a need for an on-site meeting and explanation to cover some of the following areas:

As a result of the questions raised from the initial circulation of the matter more information was sought from the Institute. More information has now been supplied on the grant application and letter of support provided by the CEO at the time of the application has been provided to Council as well as the tender documents that as I understand have been advertised with a closing date of end of March. (subject to works being approved by Council)

A site inspection and presentation on the project by the Institute is still necessary necessary as these were some of the questions raised by Councillors back in November. These concern in the main traffic management in this area.

- Is this for bus parking only?, or the expectation is that the general visitors to the cultural centre will park there? If not then, it does appear close to the corner, at 40 metres long, how many vehicles other than buses could be expected to park there? Will it be likely this will encourage visitors to park opposite on the park area?
- Will we then be considering bollards and signage to manage visitors traffic not associated with council business? (Thinking of a similar area and parking concerns near Havlik castle).
- Is there a probability that this will influence pedestrian traffic? The school zone close by and pedestrian crossing encourages foot traffic to that side of the road.
- Why wouldn't the BIITE have parking made available within the property boundary?
 - For the bus to park on college side of road it would need to come in from shop end or do a u turn at corner. What size buses do they expect and when do they expect the centre to reopen. Is the parking bay for general use of all functions at BIITE eg graduation or just for culture centre?
 - I would really like to see the culture centre open and doing well as it was a great tourist attraction.
 - how does a grant and its acquittal apply to land not owned by the Institute?
 - The propensity for accidents is apparent as we can't mandate traffic paths/flow (if buses start doing U-turns outside the Cultural Centre)
 - is the bus stop going to be hard-surfaced, gravel or nothing? (the softer options will impact the edge of Awilla Rd as vehicles move on/off and undermine the existing surface)
 - how are other buses / large vehicles going to be precluded from parking there? (who is going to monitor/control this?) Once one vehicle is present, others often 'follow suit'.
 - What are the full technical specifications of the work that will allow for judgement in relation to butting to the existing sealed roadway, drainage and pedestrian traffic allowance?

More information on the grant application and letter of support provided by the CEO at the time of the application has been provided to Council as well as the tender documents that as I understand have been advertised with a closing date of end of March.

COMMENT

The letter of support from Council CEO would be considered normal practice in support of community organisations and groups in going through the grant application process. The difference in this instance is that it relates to a portion of land under care, control and ownership of the Coomalie Council.

CONSULTATION

Donna Renshaw, Batchelor Institute

Operations Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

Council direct the CEO to coordinate BIITE representatives and Councillors to meet to discuss issues surrounding the proposal for a bus parking area and associated issues with traffic, future use, management and safety.

7.10 SOLOMON ROAD WEST

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	13 th March, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Picture of Solomon Road West

SUMMARY

Council would need to have regard for statutory provisions in relation to permanent or temporary road closures.

BACKGROUND

Re - Permanent Closure Solomon West

I write Council today to request the permanent closure of part of Solomon Road (from approximately 2280M to 4860M west of Cheeney). Please refer to the attached picture for further detail.

This part of Solomon Road is an administrative hangover of Governments policy and process in the 1800s. The solution to the problems it causes however fall to the contemporary Council. The process to sort the issue is relatively simple and inexpensive.

I ask Council to consider the following points in making their decision regarding this matter;

This section of road has never been formed.

This section of road is a no through road.

This section of road does not connect to any other road or boundary.

There is no legal requirement for this section of road.

Council is liable for care and control of this land.

Council has no long term plans to use this road.

Council states it has no resources for maintenance of this land.

Access for any future development in this area is not the responsibility of Council.

It is not economically viable to build a road on this alignment.

I believe Council are already aware of the many negative impacts this part of road has on my life from previous communications over the last 15 years. I would however be happy to address Council personally or supply further written information to again fully inform Council if and as preferred.

I thank Council for consideration of this matter.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

NORTHERN TERRITORY OF AUSTRALIA LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS

Part 7 Construction and Closing of Roads

19 Permanent closure of road

(1) Before a council submits for the Minister's consent a proposal to close a road in its area on a permanent basis, it must give public notice of the proposal.

(2) The proposal (which must include a plan delineating the road to be closed with reasonable accuracy and detail) must be accessible on the council's website.

(3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.

(4) The council must consider any objections lodged in accordance with the invitation.

(5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.

(6) When the council submits a proposal for permanent road closure to the Minister for consent, the proposal must be accompanied by:

(a) a report setting out the steps taken by the council to comply with this regulation; and

(b) copies of written objections (if any) received by the council to its proposal.

20 Substantial temporary road closure

(1) If a council proposes to close a road temporarily but for a substantial period (at least 1 month), the council must, before proceeding with its proposal, consult with the Minister (or the Minister's nominee) and the MLA for the electoral division in which the road is situated.

(2) The council:

(a) must carefully consider written submissions made by the Minister (or the Minister's nominee) and the MLA in the course of the consultation; and

(b) must not proceed with the closure unless satisfied that the reasons for the closure justify the disruption to traffic resulting from the closure.

(3) However, this regulation does not apply if:

(a) the road to be temporarily closed is a laneway; or

(b) the road closure is urgently necessary in the interests of safety.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

Council directs the CEO to obtain the following information and report back to Council:

- Land ownership in that area

- Formal clarification of road closure specifications

- Potential policy to be developed for similar applications

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CRO
Date:	8 th March, 2018
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

Bombing of Darwin

The Bombing of Darwin Service was successful, we had 80 people attend the service coming to pay their respects, with the Essington school choir who attended and sang "I am Australian" & "Advance Australia Fair". We also had NORFORCE who attended and provided the Bugler, Priest, Catafalque Party, Flag Party and Medic to make the service extra special. Thank you to everyone who attended.

Basketball

On Friday the 2nd of March, the NT youth Diversion and the Batchelor Police attended the Batchelor Area School and conducted Basketball drills for the children in the Coomalie Shire. The event was a success with about 30 children attending the program for drills and a sausage sizzle after. I will be working closely with the NT police Youth Diversion to obtain a regular visit to the Coomalie Shire (we are currently looking at once every 2-3 months at this stage) to engage with the children of the Coomalie shire and build positive relationships with the Police and the youth in the shire.

Swimming

I have been running my Pool Fun Program on Mondays between 3pm and 5pm throughout the month of March. I will report with attendance levels in the April report. I have completed my AustSwim accreditation and I am now completing the training hours with Royal Life Saving Australia. I have been up in Darwin on the 1st & 15th of March Completing my Infants Accreditation. On the 23rd, 24th and the 25th of March I will be in Darwin Completing my WETS Aqua Aerobic accreditation. I look forward to updating you on my success next month.

Pool Fun Program

I have commenced the March Pool Fun Program and have recently purchased some pool equipment to assist with my program and games. I will provide a full report with statistics for Council in the April report.

After School Sports

I have finally received the new sports equipment and the children in the Coomalie Region are overjoyed to be participating in new sports. The After School Sports has been running on Tuesdays down at Adelaide River and Thursdays at Batchelor. The children are currently playing tee ball and soccer, I will continue the program throughout the first term of school and I will review the program after the first term and change the activities to avoid boredom within the shire.

School Holiday Program

I am currently working on the June/July School Holiday Program, I am looking at taking the children to the following destinations: The Leanyer water park, Adelaide River Queen Cruises, a pool party in Batchelor, Planet Tenpin and a day in Darwin with NT hockey. The grant has been submitted and I will notify Council as soon as the application has been approved.

Territory Day

The grant has been submitted to NT festivals to gain some entertainment for Territory day. I have secured a Live Band, Hyper the Clown and I have spoken to stall holders and asked if they would like to come down and run their stalls in the afternoon to promote local engagement within the Community. I am in process of applying for the Fireworks Grant and I will advise Council at the next monthly meeting.

Active Family Fun Day

On 11th of April we will be conducting an Active Family Fun Day at the Batchelor Pool, this is to congratulate the children graduating to the next swimming level. A free sausage sizzle will be provided and games and prizes will be provided by Royal Life Saving Australia, the Active Family Fun Day is open to the Public.

Seniors Month

The 2018 Seniors Month grant has been submitted. I will be taking the Seniors from the Coomalie Region in one big trip (one bus from Adelaide River and one bus from Batchelor) to the Territory Wildlife Park, after the park we will be heading to the Berry Springs Tavern for some lunch. We will then be finishing our day up by heading to the Darwin River Dam wall for some site seeing prior to departing back to the Coomalie Shire.

NOTE

For the information of Council.

9 FINANCE REPORTS

9.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for February 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****FEBRUARY
2018**

Date	Reference	Detail	Amount
7/02/2018	619	Australian Taxation Office	5,270.00
2/02/2018	Merc Fee Feb 18	Commonwealth Bank of Australia	145.11
5/02/2018	Super Nov 2017	Click Super	5,729.75
2/02/2018	VISA Feb 2018	Commonwealth Bank of Australia	1,657.39
12/02/2018	8589	Attache Software Australia Pty	28.50
12/02/2018	8590	Crocodylus Park	220.00
12/02/2018	8591	Darwin Office Technology	361.23
12/02/2018	8592	Higgie Mechanical Engineering	435.54
12/02/2018	8593	JAC Embroidery TA Brandit NT	60.50
12/02/2018	8594	Intergrated Land Information S	54.80
12/02/2018	8595	OfficeMax	493.91
12/02/2018	8596	Pumacard	2,129.96
12/02/2018	8597	T/A Batchelor General Store	165.01
12/02/2018	8598	NT Rural Pty Ltd TA Territory	1,389.87
12/02/2018	8599	Top End Line Markers	11,827.20
12/02/2018	8600	Vanderfield Northwest	705.43
13/02/2018	G/L Consolidat	Payroll	26,692.65
12/02/2018	Super Dec 2017	Click Super	8,452.41
14/02/2018	620	Jacana Energy	2,201.48
21/02/2018	8601	Air Liquide WA Pty Ltd	75.52
21/02/2018	8602	Area IT Solutions	913.00
21/02/2018	8603	Batchelor Service Centre	926.72
21/02/2018	8604	Bunnings Building Supplies P/L	108.00
21/02/2018	8605	Fin Bins VTG Waste & Recycling	8,310.76
21/02/2018	8606	Victor Fox	1,125.00
21/02/2018	8607	H&K Earthmoving Pty Ltd	3,498.00
21/02/2018	8608	L&V Nominees Pty Ltd	630.00
21/02/2018	8609	Bruce Mason	1,431.00
21/02/2018	8610	Ooloo Investments Pty Ltd	4,036.02
21/02/2018	8611	Diedre Pickering	2,516.16
21/02/2018	8612	Shannon Recycling & Landcare	1,375.00
21/02/2018	8613	Turbo's Tyres	99.00
21/02/2018	8614	Vanderfield Northwest	83.42
22/02/2018	621	Jacana Energy	411.58
22/02/2018	622	PowerWater	115.68
26/02/2018	8615	Area IT Solutions	4,804.47
26/02/2018	8616	Gaz NT Pty Ltd	176.00
26/02/2018	8617	Higgie Mechanical Engineering	508.09
26/02/2018	8618	Bruce Mason	210.00
26/02/2018	8619	Northern Territory Land Corpor	1.00
26/02/2018	8620	OfficeMax	110.86
26/02/2018	8621	Officeworks Ltd	464.86
26/02/2018	8622	Practical Safety Australia Pty	155.43
26/02/2018	8623	Telstra Shop	111.00
26/02/2018	8624	Turbo's Tyres	49.50
26/02/2018	623	Telstra	988.99
27/02/2018	G/L Consolidat	Payroll	26,583.83
1/03/2018	8625	Area IT Solutions	1,386.00

1/03/2018	8626	Cr. Sharon Beswick	450.00
1/03/2018	8627	Cr. Sue Bulmer	450.00
1/03/2018	8628	Cr. Max Corliss	850.00
1/03/2018	8629	Flip Out Darwin	282.00
1/03/2018	8630	Go Wide Cattle Company	880.00
1/03/2018	8631	Bruce Mason	600.00
1/03/2018	8632	Cr. Christian McElwee	450.00
1/03/2018	8633	Cr. Deborah Moyle	450.00
1/03/2018	8634	Diedre Pickering	2,176.40
1/03/2018	8635	William Stewart	400.00
1/03/2018	8636	Cr. Andrew Turner	1,500.00
5/03/2018	8637	Fin Bins VTG Waste & Recycling	2,077.69
5/03/2018	8638	Victor Fox	2,137.50
5/03/2018	8639	Fulton Hogan Industries	1,980.00
5/03/2018	8640	OfficeMax	3,112.35
5/03/2018	8641	Prestons Mowing & Gardening	3,500.00
5/03/2018	8642	Pumacard	2,504.01
5/03/2018	8643	RS Gardening Care	12,250.60
5/03/2018	8644	Speedy Electrical Service NT	466.00
5/03/2018	624	Jacana Energy	1,583.14
15/02/2018	BPay Fee Feb 18	Commonwealth Bank of Australia	39.60
15/02/2018	Commbiz Feb 18	Commonwealth Bank of Australia	16.50
15/02/2018	Tran Fee Feb 18	Commonwealth Bank of Australia	50.71
26/02/2018	Super Jan 2018	Click Super	5,893.36
27/02/2018	Rej Fee Feb 18	Commonwealth Bank of Australia	1.10
12/02/2018	8596	OfficeMax	129.36
TOTAL			173,455.95

RESOLUTION 20/03/2018/013

That Council approve and pass for payment the February 2018 payment register totalling \$173,455.95

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

9.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th March 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for February 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

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(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 28TH FEBRUARY 2018

Cash at Bank						
Cash on Hand						\$ 1,000.00
Cheque Account						\$ 212,901.95
Investment Account						\$ 2,250,000.00
Trust Account						\$ 249,918.76
Total Cash at Bank						\$ 2,713,820.71
Debtors						
	Current	30 Days	60 Days	90 Days		
Trade ***	\$ 350.00	\$ 120.00	\$ -	\$ 110.00	\$ 580.00	
Rate Arrears	-	-	-	199,210.60	\$ 199,210.60	
Rates paid in advance	(29,745.16)	-	-	-	(29,745.16)	
Total Debtors						\$ 170,045.44
Creditors						
	Current	30 Days	60 Days	90 Days		
	2,860.00	11,083.36	-	-	13,943.36	
Total Creditors						\$ 13,943.36
Reconciliation of Funds						
Balance as per General Ledger						\$ 463,820.71
Add outstanding Debtors						\$ 170,045.44
Less outstanding Creditors						\$ 13,943.36
Add Investment Account						\$ 2,250,000.00
Total Cash & Receivables Available						\$ 2,869,922.79
*** Trade Debtors						
AR Primary School - Glyphosate		120.00				
Batchelor Area School - Wheelie Bin	110.00					
Fulton Hogan - Tip Fees				110.00		
RS Gardening Care - Glyphosate	240.00					
	350.00	120.00	-	110.00		

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 28TH FEBRUARY 2018

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
31/08/2017	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 1,412,224.00	\$ 1,412,224.00	\$ -	30/06/2018
22/06/2017	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ 47,841.37	\$ 47,468.63	30/06/2018
22/09/2017	NT Library Operations	Dept Arts Museums	\$ 51,748.00	\$ 33,671.73	\$ 18,076.27	31/07/2018
10/10/2017	Community Sport & Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 41,014.46	\$ 3,985.54	31/08/2018
15/12/2017	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 10,581.19	\$ 89,418.81	30/06/2018
27/12/2017	School Holiday Program January 2018	Dept of Families	\$ 1,600.00	\$ 1,571.66	\$ -	Acquitted
3/01/2018	Australia Day 2018	Australia Day Council NT	\$ 1,000.00	\$ 733.24	\$ 266.76	28/02/2018
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/06/2018
			\$ 1,771,464.00	\$ 1,547,637.65	\$ 223,798.01	
		Cash and Receivables			\$ 2,869,922.79	
		Unspent Grants & Subsidies			\$ 223,798.01	
		Cash Available to Council			\$ 2,646,124.78	

RESOLUTION 20/03/2018/014

That Council receives and notes the Finance Report, Grant Report for February 2018.

Moved: Clr. McElwee

Seconded: Clr. Moyle

CARRIED

9.3 BUDGET REVIEW JULY 2017 – FEBRUARY 2018

Applicant:	Melissa Kerr
Location/Address:	N/A
File Ref:	G:/Budget/2017-18/2018-02-28 Budget Review
Disclosure of Interest:	Nil
Date:	9th March 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Budget Review Jul 2017 – Feb 2018

SUMMARY

Council's budget review for July 2017 to February 2018 is attached for approval.

BACKGROUND

Council reviews in detail the Actual to Budget each quarter during the year. We are now near the end of Q3.

COMMENT

No additional comments are provided to this report.

CONSULTATION

Chief Executive Officer

Audit Committee

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/03/2018/015		
That the Audit Committee recommend Council receive and note the July 2017 to February 2018 Budget Review.		
Moved:	Clr. McElwee	
Seconded:	Clr. Corliss	CARRIED

10 **CONFIDENTIAL ITEMS**

RESOLUTION 20/03/2018/016

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(e) information provided to the Council on the condition that it be kept confidential

Moved: **Clr. Moyle**

Seconded: **Clr. McElwee**

CARRIED

RESOLUTION 20/03/2018/018

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: **Clr. Corliss**

Seconded: **Clr. Beswick**

CARRIED

11 **COUNCILLOR REPORTS**

Nil

12 **USE OF THE COMMON SEAL**

Nil

13 **GENERAL BUSINESS**

Nil

14 **DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

15 **NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 17th April 2018 at 6:00pm (unless starting time altered by Council) in the Council Chambers.

Meeting Closed 10:55pm