



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**23<sup>rd</sup> January 2018**

**PLEASE NOTE MEETING TO START AT 5:00PM**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 23<sup>rd</sup> JANUARY 2018

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President of the Shire Council Andrew Turner will declare the meeting open at 5:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 23<sup>rd</sup> January 2018.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apologies from Councillor Sharon Beswick for the Ordinary General Meeting held 23<sup>rd</sup> January 2018.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

## RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 23<sup>rd</sup> January 2018.

**Moved:** Clr.

**Seconded:** Clr.

## 4 PETITIONS AND DEPUTATION

Nil

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 19<sup>TH</sup> DECEMBER 2017

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

## SUMMARY

Minutes of the Ordinary General Meeting held on 19<sup>th</sup> December 2017 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

## BACKGROUND

Not applicable.

## COMMENT

Not applicable.

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority.

#### **RECOMMENDATION**

That the Minutes of the Ordinary General Meeting held on 19<sup>th</sup> December 2017 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## **6 OPERATIONS MANAGER'S REPORTS**

### **6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Richard McDougall, Acting Operations Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

##### **Roads:**

Coach/Milton road.

Line marking to be commenced from 15<sup>th</sup> January, 2018.

District Roads.

Slashing Roads – second round has commenced.

Spraying of Gamba – Batchelor Waste site, and all of major district roads.

Weight limits on rural unsealed and sealed roads – signs have been placed on all roads.

##### **Waste:**

Batchelor – Face dumping above ground and covering with overburden as required. Some illicit dumping over Christmas/New Year period was done by a 2 unknown people.

Adelaide River – not as much waste came in over the Christmas/New year period.

##### **Parks:**

Tree management audit is continuing as workload allows by the Relief Operations Supervisor. 4 trees have been documented, numerous trees to still be assessed.

One major tree blew down at the Play Group grounds next door to Bruce Jones Centre on Sunday 7<sup>th</sup> January. Workers cut and removed the tree on the 8<sup>th</sup> January. There was damage to the pool fencing that is on the boundary of this area. Ops Supervisor suggests removing the Shed back to RS Gardening as that is their property which was donated at the time by all accounts. Play equipment to be removed and subject to safety



being installed at Jack White Park between Flynn and Kirra Crescent. Relocate Fence to concrete area in front of the demountable to re-enclose the compound. (Ironbark may be interested in this for storage of their equipment from the Bowls Club.) Adelaide River large tree at Myrtle Fawcett Park, the Operations Supervisor has followed up on an urgent assessment of the safety of this tree in relation to the root network and falling branches. A prelim assessment was provided by a firm in march 1997 and has indicated that the tree does need to be formerly assessed, quotations are currently being sought from arborists.

Batchelor Oval the floodlights and power boxes and main box were significantly refurbished. This was due to failure by one box and potential dangerous risks becoming evident due to vandalism over a number of years. In relation to the question from Council at its December meeting I can advise that the power boxes are all padlocked.

Pool:

Still work to be completed on the pool with the grant money received, this will be finished in January/February 2018

Staff:

Christmas/New Year Period arrangements. - all worked well. Operation Staff roster worked well though this period. Nil after hour callouts received which was fortunate.

Leave:

Operations Manager returns on Monday 15<sup>th</sup> January 2018, after a month's Annual leave.

Richard McDougall

Acting Operations Manager- CCGC

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the Operations Manager's Report for December 2017 / January 2018.

**Moved:** Clr.

**Seconded:** Clr.

## 6.2 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

## SUMMARY

### Pool Report:

Pool remained open over the Christmas and New Year, closed only Monday 25/12/2017.

Numbers were normal for this time of the year as people move about on holidays.

Pool running OK.

### Dog Report:

4 Dogs were impounded

3 unregistered.

1 registered.

All reclaimed.

Patrols through Batchelor and Adelaide River were carried out over Christmas and New Year.

## NOTE

For the Information of the Council

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

## SUMMARY

Council is provided with items of correspondence both received and sent during the months of December 2017/ January 2018.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

DATE		Source	Subject
27/11/17	MI 1	Department of Housing and Community Development	Request for information to assist review of conditional rating
28/11/17	MI 2	Department of Chief Minister	Celebrating Aboriginal Culture-Australia Day Grant Program Guidelines
29/11/17	MI 3	Andrew Arthur Entertain NT	Adelaide River Music Muster 2018, request for support
30/11/17	MI 4	Litchfield Council	Shared service agreement animal management for signing
1/12/17	MI 5	PowerWater	Deed & Service Level Agreement Streetlight Ownership Coomalie Community Government Council - SIGNED
4/12/17	MI 6	Litchfield Council	Signed Dog Management Agreement
4/12/17	MI 7	Minister for Infrastructure Planning and Logistics	Nominations to Batchelor Division Development Consent Authority
8/12/17	MI 8	Department of Housing and Community Development	Letter - To Coomalie Community Government Council - One-off grant offer \$100000 2017-18.
11/12/17	MI 9	Department of Environment & Natural Resources	Notice of Determination- PA2017/0333 Clearing of Native Vegetation NT Portion 3836 approved Solar Facility AN 975
11/12/17	MI 10	Rum Jungle Rehabilitation Project	request for spraying approval
11/12/17	MI 11	Department of Infrastructure, Planning & Logistics	Request for new construction project details
13/12/17	MI 12	Power and Water Corporation	Streetlight R&M Service Agreement with 6.1 amended.
14/12/17	MI 13	Friends of North Australia Railway	Invitation to morning tea and tour
18/12/17	MI 14	LGANT	Discretionary Trust Group Insurance Scheme
19/12/17	MI 15	LGANT	Minutes of executive meeting 13-12-17
20/12/17	MI 16	CEO Belyuen Council	Invitation to inspect Community Store and Aged Care computer systems
20/12/17	MI 17	Department of Attorney General and Justice	Community Benefit Fund notice of successful grant application for portable toilet

20/12/17	MI 18	Rum Jungle Rehabilitation Project	Notice of Mimosa infestation
21/12/17	MI 19	Australia Day Council NT	Notice of assistance with Australia Day activities
2/1/18	MI 20	Department of Prime Minister and Cabinet	Information on PFAS taskforce
8/1/18	MI 21	PowerWater	Transfer of Street Light Assets- Handover Package
9/1/18	MI 22	LGANT & EASA	Call for nominations to EASA board
9/1/18	MI 23	Department of Tourism and Culture	Introduction of new Regional and Club Development Officer
9/1/18	MI 24	LGANT	Member Survey
9/1/18	MI 25	Power Water Asset Management	Transfer of Street Light Assets- Amended Service Level Agreement with amendments to Clause 6.1 and 6.2

### Correspondence Out

DATE		Source	Subject
26/11/17	MO 1	PM	Territory Families NT Coomalie Seniors Aged care Coordination needs
27/11/17	MO 2	PM	Australia Day Council; CCGC decision on Ambassador Program
29/11/17	MO 3	PM/JD	Telstra account added authorised user
29/11/17	MO 4	MK	Hugh King ; Information to assist review of conditional rating
30/11/17	MO 5	PM	Department Infrastructure , Planning and Development request to extend completion date for REIF Milton/Coach Road
30/11/17	MO 6	PM	Litchfield Council ; CCGC approval of Draft Animal Management agreement
30/11/17	MO 7	PM	Copy of Coomalie Council Data 10 year Infrastructure Plan review November 2017
5/12/17	MO 8	PM	Mr Russell Anderson ; confirmation of appointment as Chairperson of Audit Committee
12/12/17	MO 9	PM/MK	One Off Grant Belyuen CCGC Signed Proposal
14/12/17	MO 10	PM/RM	Youth Affairs Grant; signed Agreement
18/12/17	MO 11	PM	CCGC Accounts Officer; advice of Acting CEO position
18/12/17	MO 12	PM	CCGC SAO ; confirmation of ongoing employment status
20/12/17	MO 13	PM	PowerWater Streetlights ; CCGC Council agreement to Service Level Agreement with amendment to clause 6.1
2/1/18	MO 14	PM	PW Streetlights Repairs and Maintenance service level agreement signed by CCGC
8/1/18	MO 15	HB	Computers for Community Program Adelaide River Library, signed agreement for 4 laptop computers
8/1/18	MO 16	PM	Remote Sport Program Coordinator ; response to letter of introduction

9/1/18	MO 17	PM	Rolf Nilsson ; Civil Council equipment assessment
10/1/18	MO 18	PM	Bombing of Darwin confirmation of date Adelaide River Service 20-2-18
10/1/18	MO 19	PM	Belyuen Council ; update on CCGC Aged Care strategy
10/1/18	MO 20	PM/JD	Community Benefit Fund ; Portable Toilets Funding, Signed Agreement
11/1/18	MO 21	PM/JD	Signed CCGC & Ironbark Agreement for Adelaide River Compound
4/12/17	MO 22	PM	Litchfield Council Common Services agreement signed by both parties

#### CONSULTATION

Not Applicable

#### STATUTORY ENVIRONMENT

Not Applicable

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.2 REVIEW OF ACTION ITEMS LIST TO JANUARY 2018

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to January, 2018.

#### RECOMMENDATION

That Council receives and notes the Actions Items List.

<b>Moved:</b>	<b>Clr.</b>
<b>Seconded:</b>	<b>Clr.</b>

### 7.3 COMPLAINTS REGISTER TO JANUARY 2018

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

#### RECOMMENDATION

That Council receives and notes the complaints for the December 2017 / January 2018 period.

<b>Moved:</b>	<b>Clr.</b>
<b>Seconded:</b>	<b>Clr.</b>

### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

##### February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

#### **June 2015**

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

#### **December 2015**

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

#### **January 2016**

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

#### **February 2016**

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

#### **May 2016**

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

#### **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

#### **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

#### **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

#### **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

#### **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

#### **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

### **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

### **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

### **February 2017**

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20<sup>th</sup> February 2017.

### **May 2017**

The meeting discussed the merits of the report prepared by the consultants titled Working Together - A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.



## Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

## July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

## September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

## October 2017

October 10<sup>th</sup> 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

*"That the Coomalie Community Government Council confirms its commitment to*

- 1. pursue the building of a stronger rural local government model in the region;*

*and*

- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

## November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10<sup>th</sup> November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1<sup>st</sup>, 2017.

## December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for

consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6<sup>th</sup> December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13<sup>th</sup> December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

### **7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### **SUMMARY**

##### **Key meetings/discussions attended**

13/12/18 – President, CEO, Finance Manager - Meeting with Gary Higgins, Member for Daly. Discussions on Belyuen, Litchfield NP and Coomalie combining proposal being investigated. Mr Higgins expressed his bipartisan support.

14/12/2008 – John Lear, National Servicemen’s Association re planning for Remembrance Day 2018 – Grant application etc.

10th January 2018 – Coomalie Aged Care Network meeting with Batchelor Clinic, Adelaide River clinic (represented by Marg Brice) and Commonwealth Dept of Health, May Murphy and Bec Gooding and an observer from Office for Territory Families. Information/Promotion Day for aged in home services targeting over 50’s discussed. Mid-February date to be set by the clinics. Discussion at length held on need to have more eligible people sign up for assessment for aged services packages. Also is the need for funding from other tiers of Government for the Aged Care Coordinator position.

10<sup>th</sup> January 2018 – CEO met with Rolf Nilsson for discussions on Strategic Planning and on Belyuen, Coomalie, Litchfield NP combining discussions and work required over coming months such as Asset conditions rating exercise. This will allow for all minor and major plant and assets to be conditionally assessed into short, medium and long term replacement principles. A weekly phone hook-up will take place from this week with the CEO of Belyuen and Coomalie along with Rolf Nilsson and Kate Wheen on LG Division. This will be to progress work put on the agenda by the Joint Working Group of the 2 Councils.

### **Building Capacity Admin for Belyuen, Litchfield NP and Coomalie Council (4 months commencing from January 8<sup>th</sup>.) and optimum baseline Administration Organisational Structure**

Council at its December meeting adopted the revised interim 4-month organisation structure reflecting the funding assistance received from the NT Government. Whilst the optimum date of full operation of the structure was to commence on January 8<sup>th</sup>. At this point in time the SAO will advise me of an amended return to work arrangement. This means that the Executive Projects Officer Role will not commence at this stage. The Relief SAO role will continue 3 days per week and move to 4 days per week from the end of January, 2018.

Separate to the above I have intended for some months to advertise for a relief Office Admin all-rounder person that would be on an on call basis to assist at peak workloads for a short term or relief roles across the Reception, Finance Officer, Senior Admin Officer and Community Recreation Officer roles. This will assist in times of annual leave/and/or extended sick leave. My intention will be to ensure that a person best able to cover the diverse roles needed is brought into the team as a backup to our existing staff.

In the longer term and subject to Government funded programs being available will be to have a traineeship admin person to provide an opportunity for development of a junior office person. In relation to discussion on staffing may require Council to move into confidence.

Also new desks and board table for the Chamber have been ordered, and required supporting laptops. The admin vehicle quotations will be sought next week.

### **Council Review of Strategic Plan – Councillors Workshop Number 2 January 23<sup>rd</sup>, 2018**

Council will note that the council meeting Agenda has been kept as brief as possible to ensure time is allowed for the conduct of the second Councillors Workshop at the conclusion of the meeting.

The Council meeting will commence at 5pm.

The Councillors workshop will commence at approximately 6pm with a 2-hour maximum limit.

The Councillors Workshop will be kindly facilitated again by Mr Rolf Nilsson.

A separate agenda for the Councillors Workshop will be forwarded under separate cover, including the summary notes from the first Workshop in December 2017.

## Stop Press – January 2017

Due to the short time since the December Stop Press newsletter and the scheduled putting together of the January newsletter. A decision was made to hold off on a newsletter until early February, 2017.

### RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period December 2017 – January 2018.

**Moved:** Clr.

**Seconded:** Clr.

## 7.8 COMMUNITY RECREATION OFFICER REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Rishona Meggs, Community Recreation Officer
<b>Attachments:</b>	Nil

### SUMMARY

#### School Holiday Program

28 children attend the School Holiday Program on the 9<sup>th</sup> of January. We went to the butterfly farm where Chris conducted a tour of the butterfly farm. Following the butterfly farm, we walked to the Bruce Jones Community Centre where we played sports and a variety of arts and crafts for 3 hours as well as making healthy pizzas for lunch.

19 children attended on the 11<sup>th</sup> of January. We went to flip out for 1 hour, then we went to Marlow's Lagoon in Palmerston where we had lunch and the children had free play on the play equipment from 12.30-2pm.

I will provide further feedback on the School Holiday Program in my next Council report.

#### After School Sports

After School Sports will resume on the 6<sup>th</sup> of February (the second week of school returning due to the first week being a short week)

Teenager Basketball warm up sessions will commence on the 31<sup>st</sup> of January, the 7<sup>th</sup> and the 14<sup>th</sup> of February between 4 and 5.30pm. Following the Teenager Basketball warmup sessions there will be a local match between teenagers/ young adults (25 and under) and the local police/ NT police youth diversion on Friday the 16<sup>th</sup> of February starting at 5pm onwards.

#### Pool Fun Program

I will be commencing the Pool fun program on the 5<sup>th</sup> of February every Monday for the duration of February between 3- 5pm. My activities will be based on improving hand eye co-ordination and team building skills as well as improving swimming skills I aim to have a small group of 8 at maximum to be able to conduct safe water games.

### **Batchelor Pool Active Family Fun Day**

On the 9<sup>th</sup> of February I will be down at the Batchelor swimming pool assisting Royal Life Saving Australia from 11am to 12 pm and 3pm to 5pm. Following this I will be completing my Austswim accreditation on the 17<sup>th</sup> and 18<sup>th</sup> of February.

### **Australia Day Big Breakfast**

Australia Day Big Breakfast will commence on January the 26<sup>th</sup> at 7.30am, following the Australia Day Big Breakfast there will be the flag raising ceremony and the presentation of awards. FERG will be providing a water truck, so I can provide a free slip and slide for the children. I am looking for volunteers, if you or anyone you know would like to donate their time please let me know, any volunteers would be greatly appreciated.

### **Bombing of Darwin**

I am currently working on putting together a small service for the Bombing of Darwin. We are looking at holding the service on the 20<sup>th</sup> of February. This is currently a “work in progress” and I will update you further at next council meeting.

#### **NOTE**

For the information of Council.

## **8 FINANCE REPORTS**

### **8.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND**

Attached is a listing of accounts paid for December 2017.

#### **COMMENT**

No additional comments are provided to this report.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
DECEMBER 2017			
Date	Reference	Detail	Amount
2/12/2017	Merc Fee Dec 17	Commonwealth Bank of Australia	213.80
4/12/2017	VISA Dec 2017	Commonwealth Bank of Australia	254.05
5/12/2017	G/L Consolidat	Payroll	25,679.79
6/12/2017	Rej Ret Fee Dec	Commonwealth Bank of Australia	1.10
12/12/2017	8489	Access Hardware	27.50
12/12/2017	8490	AJ Couriers & Haulage Pty Ltd	38.50
12/12/2017	8491	Adelaide River Primary School	115.00
12/12/2017	8492	Attache Software Australia Pty	47.00
12/12/2017	8493	AUT Electrics	336.50
12/12/2017	8494	Darwin Office Technology	184.57
12/12/2017	8495	Fin Bins VTG Waste & Recycling	2,077.69
12/12/2017	8496	IBIS Informaton Systems	2,860.00
12/12/2017	8497	L&V Nominees Pty Ltd	825.00
12/12/2017	8498	Intergrated Land Information S	54.80
12/12/2017	8499	OfficeMax	305.87
12/12/2017	8500	Practical Safety Australia Pty	1,736.19
12/12/2017	8501	Royal Life Saving NT	410.00
12/12/2017	8502	T/A Batchelor General Store	99.98
12/12/2017	8503	RS Gardening Care	10,178.20
12/12/2017	8504	S.E. Rentals Pty Ltd	258.63

12/12/2017	8505	NT Rural Pty Ltd TA Territory	1,486.59
12/12/2017	8506	Vanderfield Northwest	41.53
12/12/2017	8507	Batchelor Service Centre	1,010.20
12/12/2017	8508	H&K Earthmoving Pty Ltd	62,188.00
12/12/2017	8509	DT & MG Kerr	8,052.00
12/12/2017	8510	Pumacard	4,839.85
12/12/2017	8511	Turbo's Tyres	1,122.00
14/12/2017	611	Motor Vehicle Registry	109.05
14/12/2017	612	PowerWater	6,583.08
19/12/2017	G/L Consolidat	Payroll	25,793.29
15/12/2017	BPay Fee Dec 17	Commonwealth Bank of Australia	71.80
15/12/2017	Tran Fee Dec 17	Commonwealth Bank of Australia	16.50
15/12/2017	Commbiz Dec 17	Commonwealth Bank of Australia	54.67
19/12/2017	8512	Cr. Sharon Beswick	450.00
19/12/2017	8513	Cr. Sue Bulmer	450.00
19/12/2017	8514	Cr. Max Corliss	850.00
19/12/2017	8515	Cr. Christian McElwee	450.00
19/12/2017	8516	Cr. Deborah Moyle	450.00
19/12/2017	8517	Cr. Andrew Turner	1,500.00
20/12/2017	8518	Air Liquide WA Pty Ltd	73.09
20/12/2017	8519	Airpower (NT) Pty Ltd	138.67
20/12/2017	8520	Area IT Solutions	913.00
20/12/2017	8521	Batchelor Butterfly Farm	375.00
20/12/2017	8522	Fin Bins VTG Waste & Recycling	4,155.38
20/12/2017	8523	Fulton Hogan Industries	1,760.00
20/12/2017	8524	H&K Earthmoving Pty Ltd	194,637.65
20/12/2017	8525	Higgie Mechanical Engineering	88.00
20/12/2017	8526	Bruce Mason	1,937.00
20/12/2017	8527	Officeworks Ltd	164.95
20/12/2017	8528	Ooloo Investments Pty Ltd	12,217.32
20/12/2017	8529	Diedre Pickering	2,310.20
20/12/2017	8530	Shannon Recycling & Landcare	1,375.00
20/12/2017	8531	NT Rural Pty Ltd TA Territory	4,476.00
20/12/2017	613	Jacana Energy	2,537.46
20/12/2017	614	PowerWater	94.31
20/12/2017	Rej Ret Fee Dec	Commonwealth Bank of Australia	1.10
22/12/2017	Trace Fee De 17	Commonwealth Bank of Australia	25.00
<b>TOTAL</b>			<b>388,501.86</b>

#### RECOMMENDATION

That Council approve and pass for payment the December 2017 payment register totalling \$388,501.86.

**Moved:** Clr.

**Seconded:** Clr.

## 8.2 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	2 <sup>nd</sup> January 2018
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is the finance and grant report and monthly financial summary report for December 2017.

### COMMENT

Nil

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority



COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 31ST DECEMBER 2017					
<b>Cash at Bank</b>					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 255,711.29
Investment Account					\$ 2,000,000.00
Trust Account					\$ 349,918.76
<b>Total Cash at Bank</b>					<b>\$ 2,606,630.05</b>
<b>Debtors</b>					
	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	-	110.00	120.00	-	\$ 230.00
Rate Arrears	-	-	-	226,171.70	\$ 226,171.70
Rates paid in advance	- 22,823.28	-	-	-	(22,823.28)
<b>Total Debtors</b>					<b>\$ 203,578.42</b>
<b>Creditors</b>					
	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	11,083.36	-	-	-	\$ 11,083.36
<b>Total Creditors</b>					<b>\$ 11,083.36</b>
<b>Reconciliation of Funds</b>					
Balance as per General Ledger					\$ 606,630.05
Add outstanding Debtors					\$ 203,578.42
Less outstanding Creditors					\$ 11,083.36
Add Investment Account					\$ 2,000,000.00
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 2,799,125.11</b>
<b>*** Trade Debtors</b>					
RS Gardening Care - Glyphosate			120.00		
Fulton Hogan - Tip Fees		110.00			
	-	<b>110.00</b>	<b>120.00</b>	-	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**GRANT REPORT FOR THE PERIOD ENDING 31ST DECEMBER 2017**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
<b>31/05/2016</b>	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,747,125.96	\$ -	<b>Acquitted</b>
<b>31/08/2017</b>	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 1,412,224.00	\$ 1,412,224.00	\$ -	30/06/2018
<b>22/06/2017</b>	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ 47,417.73	\$ 47,892.27	30/06/2018
<b>22/09/2017</b>	NT Library Operations	Dept Arts Museums	\$ 51,748.00	\$ 24,423.44	\$ 27,324.56	31/07/2018
<b>10/10/2017</b>	Community Sport & Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 29,490.68	\$ 15,509.32	31/08/2018
<b>15/12/2017</b>	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 351.50	\$ 99,648.50	30/06/2018
<b>27/12/2017</b>	School Holiday Program January 2018	Dept of Families	\$ 1,600.00	\$ -	\$ 1,600.00	31/03/2018
			<b>\$ 3,449,569.00</b>	<b>\$ 3,261,033.31</b>	<b>\$ 191,974.65</b>	
		<b>Cash and Receivables</b>			<b>\$ 2,799,125.11</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 191,974.65</b>	
		<b>Cash Available to Council</b>			<b>\$ 2,607,150.46</b>	

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>					
<b>DETAILED FINANCIAL SUMMARY</b>					
<b>JULY - DECEMBER 2017</b>					
<b>110 ADMINISTRATION</b>					
110 3011	Grant Commonwealth FAG	26,390	-	20,259	26,388
110 3014	Grant NT Operational	500,198	-	250,099	500,198
110 3016 001	Grant Special Purpose	27,800	100,000	100,000	-
110 3018	Interest Recd CBA Term Deposit	48,577	1,507	14,810	40,000
110 3020	Interest Recd CBA Cheque	66	-	-	60
110 3021	Interest Recd CBA Trust	22	-	-	24
110 3022	Interest Received Rates	24,013	3,069	15,785	18,000
110 3030	Pensioner Rebate General Rates	22,400	-	21,800	21,800
110 3032	Other Income	1,741	-	32	-
110 3040	General Rates Recd	867,585	-	886,149	884,266
110 3042 001	Legal Fees on Rates	- 237	- -	279	1,200
110 3043	Reimbursements	845	-	-	-
110 3044	Workers Comp Reimbursement	1,414	-	-	-
110 3050	Service Charges	4,622	-	79	100
110 3051	Rate Searches	2,700	100	1,500	2,200
110 3055	Net Gain/Loss on Disposals	- 79,339	-	-	-
110 3899	<b>TOTAL INCOME</b>	<b>1,448,797</b>	<b>104,676</b>	<b>1,310,234</b>	<b>1,494,236</b>
110 4001	Accountancy & Audit Fees	87,482	7,320	52,308	110,000
110 4002	Adelaide River Office	217	-	11	240
110 4004	Advertising	10,629	-	-	2,500
110 4004 001	CEO Recruitment	-	-	-	4,500
110 4005	Attache Support	2,730	-	10,271	10,480
110 4010	Annual and Long Service Leave	1,222	-	-	-
110 4020	Bad & Doubtful Debts	2,192	- -	2,411	-
110 4023	Bank Charges	4,286	348	3,255	5,400
110 4040	Boundary Expansion SPG Expend	27,761	-	352	-
110 4040 001	Rating System	10,781	-	5,686	10,200
110 4041	Cleaning	5,851	-	3,167	8,400
110 4042	Communications Mobile & Radios	109	-	40	-
110 4044	Computer Maintenance	19,522	830	6,606	12,700
110 4045	Consultants Fees	14,500	-	-	-
110 4063	Depreciation	42,320	-	-	41,000
110 4077	Non Capital Office Equipment	2,389	-	-	-
110 4080	Electricity	7,930	843	4,319	7,800
110 4081	Election Expenses	-	-	13,643	14,000
110 4101	Fees & Permits	1,106	79	119	600
110 4107	Freight	1,918	24	486	600
110 4160 001	Insurance General	54,625	-	67,108	66,000
110 4160 002	Insurance Workers Comp	46,153	-	36,452	37,000
110 4162	Internet	1,112	-	1,062	2,400

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
110 4180	Legal Advice	-	-	-	2,000
110 4183	LGANT Membership	5,405	-	5,467	5,400
110 4200	Meetings & Councillor Fees	62,283	4,491	26,014	60,000
110 4245	Printing & Stationery	9,877	-	4,802	9,600
110 4250	Postage	947	-	586	600
110 4262	Relocation Expenses CEO	1,832	-	-	-
110 4263	Rent Staff Housing	17,400	1,600	10,400	20,800
110 4266	Rates Recovery Cost	115	-	23	1,200
110 4280	R & M Buildings	9,486	126	1,795	9,800
110 4282	R & M Office Equipment	4,760	-	217	3,600
110 4301	Safety Supplies & Equipment	1,396	-	1,779	2,500
110 4312	Superannuation	27,288	2,155	13,495	30,585
110 4323	Telephone & Facsimile	6,483	-	2,269	6,000
110 4336	Training	85	-	600	2,000
110 4338	Travel & Accommodation	4,047	-	127	1,500
110 4340	Uniforms	577	-	549	1,000
110 4341	Valuer General	7,742	-	6,522	7,500
110 4342	Vehicle & Plant Fuel & Oil	3,775	259	1,141	3,600
110 4343	Vehicle R & M & Rego	1,534	-	-	3,600
110 4360	Water & Sewerage	7,523	244	3,207	8,600
110 4370	Wages & Salaries	288,117	23,997	131,270	345,450
110 4370 001	FBT Payable	-	-	1,782	2,000
110 4371	W/ Compensation & Term Pay	345	-	-	-
110 4999	<b>TOTAL EXPENSES</b>	<b>805,852</b>	<b>42,316</b>	<b>414,519</b>	<b>861,155</b>
110 5000	<b>SURPLUS / (DEFICIENCY) 110</b>	<b>642,945</b>	<b>62,360</b>	<b>895,715</b>	<b>633,081</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>210 PUBLIC CONVENIENCES</b>					
<b>210 3032</b>	Contribution OAWG War Cemetery	9,000	-	-	9,000
<b>210 3055</b>	Net Gain/Loss on Disposals	- 42,153	-	-	-
<b>210 3899</b>	<b>TOTAL INCOME</b>	- <b>33,153</b>	-	-	<b>9,000</b>
<b>210 4041</b>	Cleaning	55,651	3,827	22,206	45,600
<b>210 4063</b>	Depreciation	13,020	-	-	17,000
<b>210 4080</b>	Electricity	1,083	108	589	1,200
<b>210 4300</b>	Stores, Materials & Loose Tool	133	-	-	-
<b>210 4344</b>	R & M Public Toilets	4,176	-	711	3,600
<b>210 4360</b>	Water & Sewerage	10,452	991	4,428	12,000
<b>210 4999</b>	<b>TOTAL EXPENSES</b>	<b>84,515</b>	<b>4,926</b>	<b>27,934</b>	<b>79,400</b>
<b>210 5000</b>	<b>SURPLUS / (DEFICIENCY) 210</b>	- <b>117,668</b>	- <b>4,926</b>	- <b>27,934</b>	- <b>70,400</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>211 SANITATION AND GARBAGE</b>					
211 3016	Grant / Special Purpose	6,000	-	-	-
211 3017	Grant NTEPA Recycling	20,000	-	-	-
211 3030	Pensioner Rebate Garbage Rates	4,480	-	4,360	4,360
211 3032	Other Income	3,265	-	4,689	-
211 3034	Commercial Tip Fees	5,555	-	400	3,500
211 3039	Garbage Charges Received	- 973	- -	1,534	-
211 3039 001	Garbage Charges Domestic	124,810	-	125,460	126,650
211 3039 002	Garbage Charges Commercial 240	42,000	-	63,875	60,375
211 3039 003	Waste Management Levy	118,500	-	132,480	134,400
211 3039 004	Garbage Charges Commercial 660	69,000	-	52,900	52,900
211 3899	<b>TOTAL INCOME</b>	<b>392,637</b>	<b>-</b>	<b>382,630</b>	<b>382,185</b>
211 4010	Annual and Long Service Leave	- 518	-	-	-
211 4050	Capital Fence	-	-	-	15,000
211 4063	Depreciation	11,350	-	-	1,000
211 4068 006	Batchelor Bins	6,000	-	-	-
211 4073 003	240L Wheelie Bin Purchase	2,500	- 100	400	1,000
211 4084	Repay funds to reserves	-	-	-	48,000
211 4107	Freight	38	-	50	-
211 4120	Garbage Collection	102,676	3,778	45,331	109,200
211 4286 001	Rubbish Dump R & M Adelaide R	13,127	-	164	13,000
211 4286 002	Rubbish Dump R & M Batchelor	28,889	-	2,582	27,000
211 4286 003	Rubbish Dump Contractor Batch	6,364	1,250	7,500	30,000
211 4312	Superannuation	5,511	400	2,613	5,470
211 4336	Training	-	-	141	200
211 4340	Uniforms	866	-	518	600
211 4342	Vehicle & Plant Fuel & Oil	7,610	817	4,065	18,000
211 4343	Vehicle R & M & Rego	15,467	-	9,078	18,300
211 4370	Wages & Salaries	50,656	4,090	22,275	57,575
211 4999	<b>TOTAL EXPENSES</b>	<b>250,536</b>	<b>10,235</b>	<b>93,917</b>	<b>344,345</b>
211 5000	<b>SURPLUS / (DEFICIENCY) 211</b>	<b>142,101</b>	<b>- 10,235</b>	<b>288,713</b>	<b>37,840</b>

<b>Account Code</b>	<b>Account Description</b>	<b>16/17 Actual</b>	<b>Month Actual</b>	<b>YTD Actual</b>	<b>17/18 Budget</b>
<b>212 CEMETERIES</b>					
<b>212 3043</b>	Reimbursements	1,973	-	777	2,000
<b>212 3899</b>	<b>TOTAL INCOME</b>	<b>1,973</b>	<b>-</b>	<b>777</b>	<b>2,000</b>
<b>212 4284 900</b>	R & M General	440	-	-	500
<b>212 4300</b>	Stores, Materials & Loose Tool	466	-	-	500
<b>212 4360</b>	Water & Sewerage	7,818	169	1,736	6,000
<b>212 4370</b>	Wages & Salaries	-	-	-	2,000
<b>212 4999</b>	<b>TOTAL EXPENSES</b>	<b>8,724</b>	<b>169</b>	<b>1,736</b>	<b>9,000</b>
<b>212 5000</b>	<b>SURPLUS / (DEFICIENCY) 212</b>	<b>-</b>	<b>6,751</b>	<b>-</b>	<b>169</b>
					<b>-</b>
					<b>959</b>
					<b>-</b>
					<b>7,000</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>310 PARKS AND GARDENS</b>					
310 3017	Grant Havlik Castle Upgrade	10,000	-	-	-
310 3029	Hire of Equipment	805	-	967	-
310 3055	Net Gain/Loss on Disposals	- 5,114	-	-	-
310 3899	<b>TOTAL INCOME</b>	<b>5,691</b>	-	<b>967</b>	-
310 4010	Annual and Long Service Leave	- 1,350	-	-	-
310 4063	Depreciation	13,114	-	-	13,000
310 4101	Fees & Permits	5	3	15	100
310 4107	Freight	164	-	162	240
310 4181	Landscaping & Arborists	22,000	-	6,970	23,000
310 4284 001	R & M Adelaide River	28,011	-	6,249	33,000
310 4284 002	R & M Batchelor	41,221	-	13,330	33,000
310 4284 003	R & M Rum Jungle Lake	3,640	420	1,470	3,600
310 4284 008	R & M Batchelor Oval	-	-	528	-
310 4300	Stores, Materials & Loose Tool	3,352	139	3,038	2,400
310 4312	Superannuation	3,775	611	2,900	5,135
310 4323	Telephone & Facsimile	850	89	409	600
310 4336	Training	-	-	-	1,000
310 4340	Uniforms	162	-	737	600
310 4342	Vehicle & Plant Fuel & Oil	2,139	144	364	2,400
310 4343	Vehicle R & M & Rego	4,476	-	1,060	6,000
310 4344	Plant & Equipment R & M	1,300	-	962	1,200
310 4360	Water & Sewerage	11,523	135	12,186	18,400
310 4370	Wages & Salaries	41,067	6,431	29,421	54,050
310 4999	<b>TOTAL EXPENSES</b>	<b>175,449</b>	<b>7,972</b>	<b>79,801</b>	<b>197,725</b>
310 5000	<b>SURPLUS / (DEFICIENCY) 310</b>	- <b>169,758</b>	- <b>7,972</b>	- <b>78,834</b>	- <b>197,725</b>



Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>311 LIBRARIES</b>					
311 3015	Grant NT Library	50,757	-	51,748	50,757
311 3050	Service Charges	486	-	-	-
311 3899	<b>TOTAL INCOME</b>	<b>51,243</b>	<b>-</b>	<b>51,748</b>	<b>50,757</b>
311 4041	Cleaning	337	-	51	500
311 4044	Computer Maintenance	280	-	-	-
311 4080	Electricity	2,000	-	-	2,000
311 4101	Fees & Permits	228	-	-	240
311 4162	Library Resources	2,410	-	436	1,000
311 4245	Printing & Stationery	461	-	455	1,281
311 4312	Superannuation	3,317	296	1,647	3,921
311 4323	Telephone & Facsimile	504	-	209	540
311 4370	Wages & Salaries	42,185	3,601	21,627	41,275
311 4999	<b>TOTAL EXPENSES</b>	<b>51,722</b>	<b>3,897</b>	<b>24,425</b>	<b>50,757</b>
311 5000	<b>SURPLUS / (DEFICIENCY) 311</b>	<b>-</b>	<b>479</b>	<b>-</b>	<b>3,897</b>
				<b>27,323</b>	<b>-</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>312 SPORT AND RECREATION</b>					
312 3016	Grant NTG Special Purpose	-	-	-	40,000
312 3017	Grant Cricket Pitches Upgrade	10,036	-	-	-
312 3029	Hire of Recreation Facilities	926	-	342	100
312 3050	Service Charges	32	-	-	-
312 3055	Net Gain/Loss on Disposals	-	71,225	-	-
312 3899	<b>TOTAL INCOME</b>	-	<b>60,231</b>	-	<b>40,100</b>
312 4010	Annual and Long Service Leave	1,446	-	-	-
312 4050	Capital / Playgrounds	-	-	-	20,000
312 4053	Capital / Tennis Courts	-	-	-	20,000
312 4063	Depreciation	24,436	-	-	26,000
312 4080	Electricity	2,227	362	1,655	2,160
312 4101	Fees & Permits	5	3	9	-
312 4107	Freight & Misc	-	-	9	-
312 4284 004	R & M Bowling Green	1,793	-	-	1,500
312 4284 005	R & M Sports Courts	-	-	-	500
312 4284 006	R & M Acss Shed	312	-	-	500
312 4284 007	R & M Adelaide River Oval	10,014	-	2,310	11,000
312 4284 008	R & M Batchelor Oval	11,088	-	2,772	14,000
312 4284 009	R & M Community Centre	1,877	-	536	500
312 4300	Stores, Materials & Loose Tool	629	-	99	500
312 4312	Superannuation	3,976	328	2,162	5,135
312 4336	Training	265	-	-	700
312 4340	Uniforms	542	-	366	600
312 4342	Vehicle & Plant Fuel & Oil	4,499	661	1,592	4,800
312 4343	Vehicle R & M & Rego	3,283	220	220	7,800
312 4360	Water & Sewerage	4,292	124	1,863	4,800
312 4370	Wages & Salaries	42,943	3,452	21,391	54,050
312 4999	<b>TOTAL EXPENSES</b>	<b>113,627</b>	<b>5,150</b>	<b>34,984</b>	<b>174,545</b>
312 5000	<b>SURPLUS / (DEFICIENCY) 312</b>	-	<b>173,858</b>	-	<b>5,150</b>
					<b>134,445</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>313 SWIMMING POOL</b>					
313 3016	Grant / Special Purpose	-	-	95,310	95,310
313 3050	Service Charges	4,986	912	1,195	4,000
313 3055	Net Gain/Loss on Disposals	-	4,570	-	-
313 3899	<b>TOTAL INCOME</b>	<b>416</b>	<b>912</b>	<b>96,505</b>	<b>99,310</b>
313 4010	Annual and Long Service Leave	515	-	-	-
313 4041	Cleaning	11	-	14	100
313 4052	Capital / Plant & Equipment	-	-	47,418	95,310
313 4063	Depreciation	19,202	-	-	19,000
313 4080	Electricity	8,966	939	5,170	12,000
313 4101	Fees & Permits	57	82	82	100
313 4107	Freight	250	-	-	120
313 4242	Pool Chemicals	10,373	-	5,563	8,400
313 4280	R & M General	13,422	-	168	17,000
313 4300	Stores, Materials & Loose Tool	111	-	62	480
313 4301	Safety Supplies & Equipment	-	-	-	600
313 4312	Superannuation	3,621	278	1,940	3,420
313 4323	Telephone & Facsimile	1,175	-	322	1,440
313 4336	Training	483	-	-	250
313 4340	Uniforms	165	-	-	400
313 4342	Vehicle & Plant Fuel & Oil	-	-	14	120
313 4344	Plant & Equipment R & M	100	-	114	600
313 4360	Water & Sewerage	15,005	4,990	9,680	15,600
313 4370	Wages & Salaries	38,771	3,113	19,476	36,000
313 4999	<b>TOTAL EXPENSES</b>	<b>112,227</b>	<b>9,402</b>	<b>90,023</b>	<b>210,940</b>
313 5000	<b>SURPLUS / (DEFICIENCY) 313</b>	-	<b>111,811</b>	-	<b>8,490</b>
				<b>6,482</b>	-
					<b>111,630</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>314 COMMUNITY RECREATION</b>					
314 3012	Grant NTG Youth	-	-	-	80,000
314 3012 001	Grant NTG School Holiday Prog	2,367	1,600	3,600	4,000
314 3012 002	Grant NTG Youth Week	-	-	-	2,000
314 3016	Grant NTG CSR Officer	45,000	-	45,000	45,000
314 3043	Reimburse Market Insurance	482	27	609	400
314 3049 001	SHP Contributions	836	45	77	-
314 3049 005	CRO Income Swimming	-	-	-	500
314 3899	<b>TOTAL INCOME</b>	<b>48,685</b>	<b>1,672</b>	<b>49,286</b>	<b>131,900</b>
314 4010	Annual and Long Service Leave	-	643	-	-
314 4044	Computer Maintenance	1,547	-	-	-
314 4052	Capital / Plant & Equipment	-	-	-	80,000
314 4063	Depreciation	2,790	-	-	3,400
314 4077	Youth Week Grant Expense	-	-	-	2,000
314 4079	Expenditure CRO Activities	-	-	64	-
314 4079 001	NTG School Holiday Program Exp	2,870	-	1,975	4,000
314 4079 005	CRO Expense Swimming	-	-	-	500
314 4101	Fees & Permits	70	3	129	-
314 4160	Insurance	665	-	-	400
314 4300	Stores, Materials & Loose Tool	54	-	48	-
314 4312	Superannuation	3,219	372	2,410	5,358
314 4323	Telephone & Facsimile	857	-	362	1,000
314 4336	Training	431	-	460	1,000
314 4340	Uniforms	389	-	-	-
314 4342	Vehicle & Plant Fuel & Oil	645	45	258	2,160
314 4343	Vehicle R & M	1,442	-	1,838	3,600
314 4370	Wages & Salaries	43,652	3,912	24,021	56,400
314 4999	<b>TOTAL EXPENSES</b>	<b>57,988</b>	<b>4,332</b>	<b>31,469</b>	<b>159,818</b>
314 5000	<b>SURPLUS / (DEFICIENCY) 314</b>	-	<b>9,303</b>	-	<b>27,918</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>410 ROADS</b>					
410 3011	Grant Commonwealth FAG	402,785	-	325,818	443,216
410 3012	Grant Commonwealth RTR	303,432	-	-	108,397
410 3016 002	Grant NTG Special Purpose	-	-	-	129,000
410 3016 003	Grant SPG Hook Truck	149,000	-	-	-
410 3017 001	Grant DOT AR Tourist Precinct	79,577	-	-	-
410 3017 003	Grant DOT Cheeney Road	1,743,687	-	-	-
410 3017 004	Grant DOT Milton Coach Road	255,069	-	1,157,155	1,157,155
410 3025	Diesel Fuel Rebate	1,150	241	1,031	-
410 3029	Hire of Equipment	495	5,180	27,441	-
410 3050	Service Charges	455	-	227	-
410 3055	Net Gain/Loss on Disposals	- 221,528	-	-	-
410 3899	<b>TOTAL INCOME</b>	<b>2,714,122</b>	<b>5,421</b>	<b>1,511,672</b>	<b>1,837,768</b>
410 4010	Annual and Long Service Leave	9,687	-	-	-
410 4052	Capital Plant & Equipment	-	-	-	75,500
410 4056	Capital / Footpaths	-	-	-	79,000
410 4063	Depreciation	393,718	-	-	385,000
410 4101	Fees & Permits	251	18	247	-
410 4107	Freight	277	-	70	-
410 4262	DOT AR Tourist Precinct Expens	80,004	-	-	-
410 4300	Stores, Materials & Loose Tool	2,410	-	1,919	3,000
410 4301	Safety Supplies & Equipment	57	-	-	1,000
410 4312	Superannuation	13,645	1,081	8,934	15,739
410 4323	Telephone & Facsimile	1,527	-	731	1,920
410 4336	Training	1,701	-	-	1,200
410 4340	Uniforms	749	-	517	1,200
410 4342	Vehicle & Plant Fuel & Oil	12,054	3,737	8,965	12,000
410 4343	Vehicle R & M & Rego	16,762	97	4,583	14,400
410 4344	Plant & Equipment R & M	770	101	2,003	1,700
410 4370	Wages & Salaries	107,501	1,965	51,757	165,675
410 4375 999	Maintenance Grading Total	118,139	8,502	65,684	183,315
410 4377 999	Development Road Total	1,981	-	-	-
410 4381 999	Seal Mntnce & Repair Total	31,909	-	-	149,185
410 4387 999	Floodway Stabilisation Total	-	-	10,771	17,000
410 4391 999	Emergency Repairs Total	7,170	2,605	2,605	20,500
410 4395 999	Resheeting Total	3,326	-	-	90,000
410 4396 999	RTR Grant Expenditure Total	-	-	-	108,397
410 4397 999	DOT/RTR Milton Coach Road	-	233,744	1,664,993	1,357,156
410 4399 999	DOT/RTR Cheeney Road Total	-	23,219	109,220	105,781
410 4400 999	Road Side Maintenance Total	8,958	-	141	20,000
410 4999	<b>TOTAL EXPENSES</b>	<b>812,596</b>	<b>275,069</b>	<b>1,933,140</b>	<b>2,808,668</b>
410 5000	<b>SURPLUS / (DEFICIENCY) 410</b>	<b>1,901,526</b>	<b>- 269,648</b>	<b>- 421,468</b>	<b>- 970,900</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>510 STREETLIGHTING</b>					
510 3016	Grant / Special Purpose	27,140	-	513	13,200
510 3899	<b>TOTAL INCOME</b>	<b>27,140</b>	-	<b>513</b>	<b>13,200</b>
510 4243	Streetlighting	12,532	-	3,135	12,400
510 4284 999	Streetlighting R & M Total	13,416	-	513	21,200
510 4999	<b>TOTAL EXPENSES</b>	<b>25,948</b>	-	<b>3,648</b>	<b>33,600</b>
510 5000	<b>SURPLUS / (DEFICIENCY) 510</b>	<b>1,192</b>	-	<b>3,135</b>	<b>20,400</b>
<b>511 TOURISM AND ECONOMIC DEVELOPMENT</b>					
511 3012	Grant / NTG	12,000	-	-	7,000
511 3016	Grant SPG Seniors Month	2,000	-	2,000	2,000
511 3016 001	Grant Australia Day	1,500	-	-	1,500
511 3023	Donations Anzac Day	1,286	-	-	-
511 3032 001	Donations Senior Xmas Party	2,136	-	2,773	1,500
511 3032 005	Seniors Month Donations	286	-	-	-
511 3043	Reimbursements	380	-	-	-
511 3055	Net Gain/Loss on Disposals	-	2,842	-	-
511 3899	<b>TOTAL INCOME</b>	<b>16,746</b>	-	<b>4,773</b>	<b>12,000</b>
511 4043 001	Australia Day	1,735	-	-	1,500
511 4043 002	Batchelor Museum Develop Assoc	-	-	1,818	2,000
511 4043 003	Anzac Day	9,154	-	105	7,000
511 4043 004	NT Day	3,390	-	-	3,600
511 4043 005	AR Market Committee	350	-	1,000	1,000
511 4043 006	Litchfield Regional Tourism Gp	-	-	-	1,000
511 4043 007	AR Show	-	-	-	1,000
511 4043 008	Territory Remembers	5,056	-	-	-
511 4043 009	Lingalunga	1,634	-	-	-
511 4043 010	Seniors Xmas Party	2,641	-	23	2,500
511 4043 011	Clean Up Australia Day	192	-	-	200
511 4043 012	Seniors Month Function	1,439	-	2,125	2,500
511 4043 013	Community Grants Program	3,240	-	-	-
511 4043 014	Batchelor Visitor Info Centre	1,500	-	-	1,000
511 4043 015	Friends North Aust Railway	-	-	884	1,000
511 4043 017	A/River Library User Group	1,936	-	839	1,000
511 4063	Depreciation	2,293	-	-	2,300
511 4080	Electricity	750	55	350	600
511 4159	Information Centre	691	-	8	500
511 4313	Signage	-	-	-	9,000
511 4360	Water & Sewerage	1,379	24	726	2,000
511 4999	<b>TOTAL EXPENSES</b>	<b>37,380</b>	<b>79</b>	<b>7,878</b>	<b>39,700</b>
511 5000	<b>SURPLUS / (DEFICIENCY) 511</b>	<b>-</b>	<b>20,634</b>	<b>-</b>	<b>27,700</b>

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>512 DOG MANAGEMENT</b>					
512 3032	Other Income Pound	1,630	150	395	1,000
512 3043	Registrations Dogs	794	60	855	1,000
512 3899	<b>TOTAL INCOME</b>	<b>2,424</b>	<b>210</b>	<b>1,250</b>	<b>2,000</b>
512 4045	Consultants Fees/Dog Catcher	-	-	-	5,000
512 4284 999	Repairs & Maintenance Total	113	241	250	360
512 4300	Stores, Materials & Loose Tool	235	-	-	-
512 4312	Superannuation	1,152	99	542	1,715
512 4340	Uniforms	204	-	-	-
512 4370	Wages & Salaries	19,119	1,754	8,184	18,050
512 4999	<b>TOTAL EXPENSES</b>	<b>20,823</b>	<b>2,094</b>	<b>8,976</b>	<b>25,125</b>
512 5000	<b>SURPLUS / (DEFICIENCY) 512</b>	<b>- 18,399</b>	<b>- 1,884</b>	<b>- 7,726</b>	<b>- 23,125</b>
<b>513 GLYPHOSATE</b>					
513 3070	Glyphosate	2,945	1,309	1,854	2,400
513 3899	<b>TOTAL INCOME</b>	<b>2,945</b>	<b>1,309</b>	<b>1,854</b>	<b>2,400</b>
513 4380	Glyphosate	-	4,060	4,060	2,400
513 4999	<b>TOTAL EXPENSES</b>	<b>-</b>	<b>4,060</b>	<b>4,060</b>	<b>2,400</b>
513 5000	<b>SURPLUS / (DEFICIENCY) 513</b>	<b>2,945</b>	<b>- 2,751</b>	<b>- 2,206</b>	<b>-</b>
<b>514 GAMBA AND WEED CONTROL</b>					
514 4373	Weed Control Costs	10,537	-	-	5,000
514 4999	<b>TOTAL EXPENSES</b>	<b>10,537</b>	<b>-</b>	<b>-</b>	<b>5,000</b>
514 5000	<b>SURPLUS / (DEFICIENCY) 514</b>	<b>- 10,537</b>	<b>-</b>	<b>-</b>	<b>5,000</b>
<b>900 TOTAL INCOME</b>					
900 3899	<b>TOTAL INCOME</b>	<b>4,619,435</b>	<b>114,200</b>	<b>3,412,551</b>	<b>4,076,856</b>
<b>900 TOTAL EXPENSES</b>					
900 4999	<b>TOTAL EXPENSES</b>	<b>2,567,924</b>	<b>369,701</b>	<b>2,756,510</b>	<b>5,002,178</b>
<b>900 SURPLUS / (DEFICIENCY)</b>					
900 5000	<b>SURPLUS / (DEFICIENCY)</b>	<b>2,051,511</b>	<b>- 255,501</b>	<b>656,041</b>	<b>- 925,322</b>

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for December 2017.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

**9 CONFIDENTIAL ITEMS**

Nil

**10 COUNCILLOR REPORTS**

Nil

**11 USE OF THE COMMON SEAL**

Nil

**12 GENERAL BUSINESS**

Nil

**13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

**14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 20<sup>th</sup> February 2018 at 6:00pm (unless starting time altered by Council) in the Council Chambers.