



Coomalie Community Government Council

Meeting date: **Tuesday, 15 November 2011 from 6:00 PM to 10:15 PM**

Location: Council Chambers, 141 Cameron Road, Batchelor NT 0845

Purpose/Notes: Regular scheduled meeting

Invited Guests: (no guests)

Meeting Documents:

(no documents)

Agenda:

1. Standing Agenda Items

1.1. Apologies and Leave of Absence

The following apologies are noted:

- Councillor Darryl Butler
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1.1.1. Apologies and Leave of Absence

That the apologies of
be accepted and that leave of absence be granted.

Resolution #:

1.2. Declaration of Conflict of Interest

Having considered the Agenda and Business Documents, Councillors are requested to declare any possible, actual or perceivable conflicts of interest at this time.

Section 74 of the Local Government Act (2008) provides for Disclosure of Interest by Council Members

As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the relevant interest):

(a) at a meeting of the council, local board or council committee;

and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

(3) A member must not, without the Minister's approval:

(a) be present at a meeting of the council, the local board or council committee while a question in which the

member has a conflict of interest is under consideration; or

(b) participate in any decision on the question.



1.2.1. Declaration of Conflict of Interest

The following conflicts of interest were noted:

- Councillor
- Agenda Item
- Details

1.3. Confirmation Of Minutes

The minutes of the following Ordinary General Meeting(s) of Coomalie Community Government Council are to be reviewed and confirmed:

- * Meeting held on 25 October 2011 - **pages 2 to 12**
- * Meeting held on 11 November 2011 - **pages 13 to 16**

Documents:

- Minutes_11_11_2011.pdf
- Minutes_25_10_2011 PUBLIC.pdf

1.3.1. Confirmation of Minutes

That the minutes of the meeting of Council held on ***** be confirmed as circulated.

Resolution #:

1.4. Actions Arising

Due to earlier CEO absence on bereavement leave, actioning of the Actions Arising list is incomplete and will instead be tabled at the OGM scheduled for 22nd November 2011

1.5. Correspondence

The correspondence inward and outward is to be reviewed and confirmed.

- BIITE Letter to Parents regarding BIITE Childcare - **pages 46 to 47**
- Correspondence Inward - **pages 48 to 74**
- Correspondence Outward - **pages 75 to 82**

Documents:

- Correspondence Inward Public.pdf
- Correspondence out public.pdf
- Letter to Parents 031111 BIITE.pdf

1.5.1. Confirmation of Correspondence Inwards

That Council receives and notes the correspondence inward as listed in the register and as circulated.

Resolution #:

1.5.2. Confirmation of Correspondence Outwards

That Council notes and confirms the correspondence outward as listed in the register and as circulated.

Resolution #:



1.6. Financial Reports

The Financial Report contains:

- Financial Report - **page 17**
- Monthly and Year to Date Operating Results Summary - **pages 18 to 19**
- Monthly and Year to Date Operating Results Detail - **pages 20 to 39**
- Balance Sheet - **pages 40 to 41**
- Grant Report - **page 42**
- Payments Register - **pages 43 to 45**

Documents:

- Balance Sheet Oct 2011.pdf
- Finance Report Oct 2011.pdf
- Financial Results Detailed Oct 2011.pdf
- Financial Results Summary Oct 2011.pdf
- Grants Report Oct 2011.pdf
- Payments Register Oct 2011.pdf

1.6.1. Confirmation of Financial Reports

That Council receives and notes the Financial Reports and circulated and confirms the payments as listed in the payments register.

Resolution #:

1.7. Chief Executive Officer's Report

The Chief Executive Officer's Report is to be received and noted.

1.7.1. Chief Executive Officer's Report

That Council receives and notes the Chief Executive Officer's Report as presented.

Resolution #:

1.8. Operations Manager's Report

The Operations Manager's Report is to be received and noted.

1.8.1. Operations Manager's Report

That Council receives and notes the Operations Manager's Report as presented.

1.9. Community Recreation Officer's Report

The Community Recreation Officer's Report is to be received and noted.

1.9.1. Community Recreation Officer's Report

That Council receives and notes the Community Recreation Officer's report as presented.

Resolution #:

1.10. Library Reports

The Community Library Reports for Adelaide River and Batchelor are to be received and noted.

- Adelaide River Library Report - **pages 83 to 84**

Documents:

- AR Library Report.pdf



1.10.1. Library Reports

That Council receives and notes the Library Reports for Adelaide River and Batchelor Libraries as presented.

1.11. Batchelor Swimming Pool Report

The Batchelor Swimming Pool Report is to be received and noted.

1.11.1. Batchelor Swimming Pool Report

That Council receives and notes the Batchelor Swimming Pool Report as presented.

1.12. Dog Management Report

The Dog Management Report is to be received and noted.

1.12.1. Dog Management Report

That Council receives and notes the Dog Management Report as presented.

1.13. Environmental Management Report

The Environmental Management Report is to be received and noted.

1.13.1. Environmental Management Report

That Council receives and notes the Environmental Management Report as presented.

Resolution #:

2. Business Brought Forward From Previous Meetings

No Business Brought Forward From Previous Meetings

3. General Business

3.1. Encouragement and Support for Volunteers

This item has been submitted by Councillor Linda Douglas, who submitted the following item for discussion and resolution under s 5.1 of Council's Standing Orders:

What Council can do to rally up more volunteers for FERG and Ambulance before Coomalie loses them both.

CEO Report

Council has been actively pursuing/supporting volunteers to work in various community recreation activities and has been providing support and assistance in obtaining basic training such as Ochre cards, Apply First Aid Training, Bronze Medallion and Swimming Training etc. This could be extended to lend support to the extent that it is practical and affordable to support volunteer training and recruitment for the above vital community services in the Shire.

As an employer we already allow staff to take paid leave when they are involved in volunteer activities such as fire fighting. We could encourage other organisations that operate within the Shire to do likewise if they do not already.

Council will also actively promote participation in these volunteer activities in conjunction with NTPFES and St. John's Ambulance.

3.1.1. Encouragement and Support for Volunteers

Resolution #:



3.2. Child Care Centre at Batchelor Institute

This item has been submitted by Councillor Linda Douglas, who submitted the following item for discussion and resolution under s 5.1 of Council's Standing Orders:

Batchelor Institute Child Care is closing its doors on 30/11/2011. Teachers, students, mines, local workers and business people use these facilities. The absence of adequate child care facilities will not attract people to live and work in Batchelor.

CEO Report:

Council has been in contact with Mr. Karl Ashton as BIITE who outlined the issues surrounding the proposed changes in childcare services provided at BIITE. Mr. Ashton also provided Council with a copy of a letter to parents which sets out clearly the decisions taken and the rationale for them. The letter is attached to this agenda item.

The centre will not, at this stage, cease to operate completely and has apparently taken steps to ensure the centre complies with legislation and will be able to operate in an economically sustainable manner.

Some NT Councils provide child care services but they do so with heavy subsidies and grant support which would be difficult to secure in the short term. Factors such as lead-time, lack of business experience or skills in the child-care field, budgetary constraints and uncertainty about the number of places and nature of services that BIITE will provide in the future all contribute to making Council involvement in this field of service delivery impossibly high-risk.

I will do further research prior to the Council meeting and report further at that time.

Council has received a significant number of telephone inquiries with the general theme being an expectation that Council should/could step in to provide child care services in place of the centre at BIITE. To date I have been explaining the practical difficulties and referring affected parents to Mr. Ashton's letter and suggesting that they discuss the matter further with him.

All callers have been made aware that the matter will be discussed at Council on 15th November, and invited to attend as a group to air their concerns.

Documents:

- Letter to Parents 031111 BIITE.pdf

3.2.1. Child Care Centre at Batchelor Institute

Resolution #:

4. Confidential Items and Conclusion

4.1. Confidential Session

Council moves into closed session to deal with confidential items at this time.

4.2. Confidential Minutes

The Confidential Minutes of the following Ordinary General Meeting(s) of Coomalie Community Government Council are to be reviewed and confirmed:

- Meeting held on 25th October 2011 - **pages 85 to 86**

Documents:

- Minutes_25_10_2011 CONFIDENTIAL.pdf
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4.2.1. Confirmation of Confidential Minutes

That the Confidential Minutes of the Meeting of Council held on ***** be confirmed as circulated.

Resolution #:



4.3. Confidential Correspondence

The confidential correspondence inward and outward is to be reviewed and confirmed.

- Confidential Correspondence Inwards **pages 87 to 89**
- Confidential Correspondence outwards **pages 90 to 91**

Documents:

- Correspondence Inward Confidential.pdf
- Correspondence out CONFIDENTIAL.pdf

4.3.1. Confidential Correspondence Inward

That the confidential correspondence inward as circulated and listed in the register be received and noted.

Resolution #:

4.3.2. Confidential Correspondence Outward

That the confidential correspondence outward as circulated and as listed in the register be noted and confirmed.

Resolution #:

4.4. Conclusion of Confidential Session

4.5. Next Meeting

The next ordinary meeting of Coomalie Community Government Council will be held at Batchelor on 22nd November 2011 at 6.00pm.

4.6. Conclusion
