



Coomalie Community Government Council

Meeting date: **Tuesday, 17 January 2012 from 6:00 PM to 10:15 PM**

Location: Council Chambers, 141 Cameron Road, Batchelor NT 0845

Purpose/Notes: Regular scheduled meeting

Invited Guests: (no guests)

Meeting Documents:

(no documents)

Agenda:

1. Standing Agenda Items

1.1. Apologies and Leave of Absence

The following apologies are noted:

- Councillor Darryl Butler
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1.1.1. Apologies and Leave of Absence

That Council receives and notes the apologies of

- Councillor Darryl Butler

and that leave of absence be granted.

Resolution #:

1.2. Declaration of Conflict of Interest

Having considered the Agenda and Business Documents, Councillors are requested to declare any possible, actual or perceivable conflicts of interest at this time.

Section 74 of the Local Government Act (2008) provides for Disclosure of Interest by Council Members

As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the relevant interest):

(a) at a meeting of the council, local board or council committee;

and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

(3) A member must not, without the Minister's approval:

(a) be present at a meeting of the council, the local board or council committee while a question in which the member has a conflict of interest is under consideration; or

(b) participate in any decision on the question.

1.2.1. Declaration of Conflict of Interest

The following conflicts of interest were noted:

- Councillor
 - Agenda Item
 - Details
-



1.3. Confirmation Of Minutes

The minutes of the following Ordinary General Meeting(s) of Coomalie Community Government Council are to be reviewed and confirmed:

* Meeting held on 7th December, 2011.

Documents:

- Minutes_7_12_2011 PUBLIC.pdf

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SUPPORTING DOCUMENTS

1.3.1. Confirmation of Minutes

That Council confirms the minutes of the meeting held on 7th December, 2011 as circulated.

Resolution #:

1.4. Actions Arising

The Actions Arising from Ordinary General Meetings up to and including 7th December, 2011 are to be reviewed and confirmed.

Documents:

- Actions Arising List 07 Dec 2011.pdf

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1.4.1. Confirmation of Actions Arising

That Council notes and confirms the Actions Arising List up to the Meeting held on 7th December, 2011.

Resolution #:

1.5. Correspondence

The correspondence inward and outward is to be reviewed and confirmed.

Documents:

- CEO Email Register IN PUBLIC.pdf
- CEO EMAIL REGISTER OUT PUBLIC.pdf
- Correspondence Out.pdf
- Correspondence Inward.pdf

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PAGES 27 TO 59
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1.5.1. Correspondence Inward

That Council receives and notes the correspondence inward as circulated and as listed in the Correspondence Register.

Resolution #:

1.5.2. Correspondence Outward

That Council notes and confirms the correspondence out as circulated and as listed in the Correspondence Register.

Resolution #:



1.6. Financial Reports

The Financial Report contains:

- Financial Report
- Monthly and Year to Date Operating Results Summary
- Monthly and Year to Date Operating Results Detail
- Balance Sheet
- Grant Report
- Payments Register

Report:

In the month of December a number of adjustments to wages and salary accounts were made to:

1. Reclassify the unbudgeted costs associated with employee terminations
2. Reclassify wages and salaries paid that were covered by Workers Compensation Insurance
3. Reclassify outdoor staff wages and salaries between Roads and Parks and Gardens to reflect the correct allocation of the expenses in line with the work performed.

The reclassification adjustments have not increased or decreased the wages and salaries paid total for December or for the Year to Date.

Documents:

- Dec 2011 BALANCE SHEET.pdf
- Dec 2011 Financial Results Summary.pdf
- Dec 2011 Financial Report.pdf
- Dec 2011 Financial Results Detailed.pdf
- Dec 2011 Grant Summary.pdf
- Dec 2011 Payment Register.pdf

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1.6.1. Financial Statements

That Council receives and notes the Financial Reports as circulated and confirms the payments as listed in the Payments Register.

Resolution #:



Chief Executive Officer

1.7. Chief Executive Officer's Report

The Chief Executive Officer's Report is to be received and noted.

Report:

Report

Skate Ramp Grant

I am pleased to advise that Council has been successful in obtaining a grant of \$46,000 for the construction of a permanent skate ramp in Batchelor. A procurement process for the ramp has commenced. The mobile ramp that has become unsafe for regular transport will also be installed at Adelaide River as a permanent fixture.

Rum Jungle Road

Following correspondence with the Minister for Lands and Planning the Minister has advised that officers from the Department have visited the site and assessed the traffic management and road condition. As a result in the short term Chevron Alignment Markers are to be erected on the curve of concern to Council to be completed by March 2012. The Department has advised the current speed limit on the section of road is well within the Austroads Rural Road Design Guidelines for the conditions and that the road environment does not support a lower speed.

Rum Jungle Lake

Council has obtained a pre-release draft of the report "*Assessment of the radiological exposure pathways at Rum Jungle Creek South (Rum Jungle Lake Reserve) - Batchelor*" from the Department of Resources. The reports includes the following:

"This assessment indicates that doses to the public from radiological exposure pathways at RJCS (external gamma, inhalation and ingestion) are below the general reference level band of 1–20 mSv per year recommended by the ICRP for existing exposure situations. For shortterm visits the average annual doses are approximately 0.02 mSv above background, with a maximum of a little over 0.1 mSv above background in case most of the time was spent in the vicinity of the eastern corner of the overburden heap. For longer term visits, assuming that people camp and hunt on site for two weeks per year, the annual dose could approach 1 mSv in the worst case. The conclusion is that there is currently no unacceptable radiation risk to people accessing the site for recreational activities. Optimisation of protection (ie whether doses are consistent with the ALARA principle, taking economic and societal factors into account) and whether additional control measures could be implemented to further reduce dose to the public are issues that could be considered by the regulatory authority in the context of a cost-benefit analysis and in consultation with relevant stakeholders."

Councillors have been given the draft report which is not yet available for public release. Council may now wish to consider re-opening the Lake site to recreational users, as it is apparent that there are no unacceptable risks associated with radiological exposure at the site from recreational use.

Council Charge Card

Occasionally it is necessary to procure goods and services for Council using a credit card. To date such transactions have been charged to the CEO's personal credit card and subsequently reimbursed. The Commonwealth Bank now has a charge card facility that is available to Council unsecured (previously security has been required).

It is recommended that Council obtains a Commonwealth charge card to be issued to the Senior Administration Officer with a limit of \$5000.00. If accepted by Council, use of the card will be authorised by the Senior Administration officer and subject to endorsement by two cheque signatories as with all other payments. Payments made using the card will be reported in the payments register.

Councillors Who Are Also Council Employees

Changes under the Local Government Act prohibit Councillors being employees of Council after the next Local Government Elections. Ministerial Guidelines published on 23rd December also prevent Councillors being employees where their positions report directly to the CEO.

Councillors Bright and Sullivan are employees of Council and from the date of issue of the guidelines their respective roles report directly to the Operations Manager.

Recycling

My investigations into recycling matters is continuing and I expect to report to Council at the February OGM.



1.7.1. Chief Executive Officer's Report

That Council receives and notes the Chief Executive Officer's Report as presented.

Resolution #:

1.7.2. Rum Jungle Lake Reserve

That Council approves the re-opening of the Rum Jungle Lake Reserve to the general public for recreational use with no overnight camping.

Resolution #:

1.7.3. Charge Card

that Council obtains a Commonwealth Bank charge card to be issued to the Senior Administration Officer with a limit of \$5000.00. Use of the card will be authorised by the Senior Administration officer and subject to endorsement by two cheque signatories as with all other payments. Payments made using the card will be reported in the payments register.

Resolution #:

1.7.4. Organisation Structure

That Council endorses changes made by the CEO to the Staff Organisation Structure whereby the positions of Pool Supervisor, Animal Management Officer and Environmental Services Manager, occupied by Councillors Bright and Sullivan now report directly to the Operations Manager.

Resolution #:

1.8. Operations Manager's Report

The Operations Manager's Report is to be received and noted.

Documents:

- Operations Mgr Report.pdf

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1.8.1. Operations Manager's Report

That Council receives and notes the Operations Manager's Report as presented.

Resolution #:

1.9. Community Recreation Officer's Report

The Community Recreation Officer's Report is to be received and noted.

Report:

The School Holiday Program is underway and is progressing very well.

A new initiative in community capacity building to provide swimming instruction at Batchelor pool for Batchelor and Adelaide River residents is progressing successfully with the community group engaged having been successful in obtaining a grant with Council support for \$3,000 for swimming instruction. Further details will be published in January.

Planning for Australia Day celebrations is under way.

1.9.1. Community Recreation Officer's Report

That Council receives and notes the Community Recreation Officer's Report as presented.

Resolution #:



1.10. Library Reports

The Community Library Reports for Adelaide River and Batchelor are to be received and noted.

Documents:

- Library Report - Adelaide River.pdf
- Library Report - Batchelor Nov and Dec 2011.pdf

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1.10.1. Library Reports

That Council receives and notes the Library Reports for Adelaide River and Batchelor Libraries as presented.

Resolution #:

1.11. Batchelor Swimming Pool Report

The Batchelor Swimming Pool Report is to be received and noted.

1.11.1. Batchelor Swimming Pool Report

That Council receives and notes the Batchelor Swimming Pool Report as presented.

Resolution #:

1.12. Dog Management Report

The Dog Management Report is to be received and noted.

1.12.1. Dog Management Report

That Council receives and notes the Dog Management Report as presented.

Resolution #:

1.13. Weeds and Environmental Management Report

The Weeds and Environmental Management Report is to be received and noted.

Report:

Weed Management Report for January 2012

The free chemical project provided by the Weeds Branch is ongoing and doing very well

The spraying of the Rum Jungle Lake area has been completed but more work will be done next week

The depot in Adelaide River has to be cleaned up and sprayed

I am spraying "Grader Grass" where it can be seen Poet Road, Crater Lake Road, and the start of Coach Road

The crew have sprayed Mimosa on Coach Road, the area around the Batchelor Dump on Meneling Road, White Stone Crossing and Fowler Road.

The Cheeney Road will be done for broad leaf weeds next week if staff available.

1.13.1. Weeds and Environmental Management Report

That Council receives and notes the Weeds and Environmental Management report as presented.

Resolution #:

2. Business Brought Forward From Previous Meetings

No Business Brought Forward From Previous Meetings

3. General Business

No General Business