



MINUTES
ORDINARY COUNCIL MEETING
18 December, 2012

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COOMALIE COMMUNITY GOVERNMENT COUNCIL

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Signed: Lee Farrell Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th DECEMBER, 2012 AT 6.24PM

President of the Shire Council Andrew Turner declared the meeting open at 6.24pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray – Telephone

STAFF PRESENT

Chief Executive Officer	Lee Farrell
Operations Manager	Robert Bright
Administration Manager	Jo'Anne Kinter

PERSONS PRESENT

Lee Williams and Jemma Norris from the Dept of Local Government

Ian Fulham and Sharzha Parker; Lot 2199 (455) Boundary Rd, Collett Creek

2 APOLOGIES AND LEAVE OF ABSENCE

NIL

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

NIL

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 22 NOVEMBER, 2012

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th December, 2012
Author:	Jo'Anne Kinter Administration Manager
Attachments:	Minutes Ordinary General Meeting 22 nd November, 2012

SUMMARY

Minutes of the Ordinary General Meeting held 22nd November, 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/001

That the minutes of the Ordinary General Meeting held 22nd November, 2012 are confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Jones

Seconded: Clr. Corliss

Carried

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	12 December, 2012.
Author:	Robert Bright, Operations Manager
Attachments:	Operations Manager's Report

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 18TH December, 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/002

That Council receives and note the Operations Managers Report for November/December 2012.

Moved: Clr. Crook

Seconded: Clr. Corliss

Carried

President closed the meeting for dinner at 7.20pm – meeting reconvened at 7.40pm

OPERATIONS REPORT FOR DECEMBER

All of the roads that were contracted to Ian Rixon have been finished the only job that is left to do is the culvert on Heathers Lagoon Road into Firewood Road this will be done shortly.

A heavy storm went through Snake Creek area on the 29.11.12 and caused a fair bit of damage on Coach Road.

We still have a few guide posts to put in on Haines, Milton but because of staff shortages still needs to be completed.

Some road patching is still to be done by council staff this will be done when time permits as there will only be Kylie and I here until after New Year at this stage.

Batchelor town area has had a few problems but all okay except for public toilets near tavern which are in the process of being fixed.

Adelaide River oval sprinkler system requires attention. The biggest problem is the water from the main tank to the oval doesn't have a shut off valve. We shut the water off, or set the timer to suit, and other parties can come along and switch the pump back on to water the new grass that is being grown on the new road verge and the new watering system in Glen Huitson Park. Spoke to Power and Water and we will put a shut off valve at the oval.

The streets and drains around Adelaide River need to be cleared.

Council staff have removed the tree in Hardy Street.

Started slashing our bitumen roads, Haines, Strickland, Crater Lake and Coach and Miles Roads have been done.

We have started doing the Mimosa grant project on the Adelaide River; hope the weather holds as we are behind on this project.

The Dumps – Batchelor dump slot is full and now we have moved back onto the face dump very hard to keep tidy.

The dumping of tyres seems to have been brought under control.

Adelaide River still dumping in the slot but will not be long before water stops this and will have to go back to the face dump.

Few subdivisions have put in their driveway accesses and hopefully in the New Year will have a few more titles to rate.

Gamba Program – The Government has stated that the free chemical program will be carried on next year but as yet we have not received any. Were successful in getting a small \$10,000 Gamba grant so will be selective with what funds we have to start on our road reserves.

There is still chemical at cost available to land holders at council yard, although the price has gone up slightly.

ACTION – CEO to develop a Policy on road usage during the wet season

6.2 ANIMAL MANAGEMENT OFFICER’S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	Thursday, 13 December 2012
Author:	Trevor Sullivan Animal Management Officer
Attachments:	Animal Management Officer’s Report

SUMMARY

Animal Management Officer’s report for the Ordinary General Meeting held 18TH December, 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/003

That Council receive and note the Animal Management Officers Report November/December, 2012.

Moved: Clr. Crook

Seconded: Clr. Jones

Carried

November/December Dog Report

The dog patrol is ongoing; it has become harder to catch roaming dogs as they are becoming wary of me and my vehicle.

Impounded	Complaints A/R	Complaints BAT	Random sightings
No dogs impounded this month	Nil	<p>Seven (7)</p> <p>These complaints have been about dogs coming out into the street at Flynn and Kirra Crescent. Owners have been spoken to and given warnings.</p> <p>See complaints register for more detail.</p> <p><i>Note that some of the complaints have been verbal directly to the animal management officer</i></p> <p>2 of these dogs were attacking kids as they walked to and from school have been sent out of town by their owners.</p> <p>1 is an ongoing problem in Flynn Cres which is being monitored.</p>	None recorded

6.3 POOL REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	Thursday, 13 December 2012
Author:	Trevor Sullivan Pool Supervisor
Attachments:	Pool Report

SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting held 18TH December, 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/004

That Council receive and note the Pool Supervisor's Reports for November/December 2012.

Moved: Clr. Crook

Seconded: Clr. Jones

Carried

Swimming Pool Takings and Statistics

<u>Period ending</u>	<u>Paying at gate swimmers and takings</u>					<u>Passes sold</u>		<u>Pool Takings</u>		<u>Pass Swimmers</u>	
	<u>Adult</u>	<u>Children</u>	<u>Families</u>	<u>Pens</u>	<u>Gate</u>			<u>Adult</u>	<u>Children</u>		
WE 19/11/12	7	15	4		60.00	0.00	60.00	10	23		
WE 26/11/12	14	26	2		84.00	0.00	84.00	17	25		
WE 5/12/12	4	7			20.50	0.00	20.50	17	20		
TOTALS	25	48	6		164.50		164.50	44	68		

- Pool pumps are running efficiently.
- The pool vacuum cleaner has been repaired and has made a big difference to water quality and reduced chemical use.
- In the New Year a local shade cloth repairer will provide give a quote to repair the damaged shade over the pool.
- The Batchelor school swimming carnival was held on the Friday the 30th November. There were 4 weeks of school swimming lessons leading up to the 30th and the day was a big success with a lot of participation by students and teachers. Numbers were down in the week following the swimming carnival.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th December, 2012.
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of November and December, 2012.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

Activ8me	Satellite internet connection grant
Minister for Sport & Recreation	Active Remote Communities grant
National Australia Day Council	Citizenship Affirmation
Australian Local Government Association	Progress of constitutional recognition
InfoMaster	Active eServices program
Minister for Local Government	Resignation of Councillor Geoffrey Morton – extended time for by-election
National Transport Commission	Annual Report 2011/2012
Northern Territory Grants Commission	Review on road funding methodology
Department of Arts & Museums	Economic assessment of the value of public libraries
Department of Local Government	Special Purpose Grants 2012/2013
Tourism Top End	Membership 2013
Department of Local Government	SPG Variations and Expenditure Time-Frames

Correspondence Out

Commonwealth Bank	Signatories
Mr GB Dowell	Clean up of - Lot 148 Woolley Court
Kirsty Higgins	Variation to Period Contract 2012-005
Mr Mark O'Hagan & Michael Loone	Lease of Council Depot in Adelaide River
Mr D Stuart	Miles Road – Causeway
Mr Ryan Martin	MOU Agreement
Mr G Visser	Northern Roads – CCGC

Hon A Giles MLA	Resignation of Councillor J Colver
Ms T Purich	Subdivision – Lot 9 Hundred of Waterhouse
Mr D Jesser	Subdivision – Lot 9 Hundred of Waterhouse
Ms Jan Hills	Financial Contribution – Batchelor Museum
Mr Robert Bright	Subdivision – Lots 131 Hundred of Playford
Mr J Colver	Resignation
Coomalie Community	Christmas Pageant
Jaemie Page	Tree planting Adelaide River
Herb Backers	Rum Jungle Creek

CONSULTATION

N/A

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Corliss

Seconded: Clr. Crook

Carried

7.2 RATES AND CHARGES POLICY

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDOCS\Policies and Procedures\CCGC Policy 2012
Date:	5 th December, 2012
Author:	Lee Farrell Chief Executive Officer.
Attachments:	Draft Rates and Charges Policy

BACKGROUND

A Rates and Charges Policy will provide direction for council staff for the recoupment of outstanding rates and charges. A draft Rates and Charges policy is presented for authorisation by Council.

COMMENT

The Rates and Policy Charges Policy will determine the methods implemented to recoup outstanding Rates and Charges as outlined in Confidential Item 11.1 confidential rate arrears report

CONSULTATION

CEO Lee Farrell

Finance Manager Melissa Kerr

Administration Manager Jo'Anne Kinter

STATUTORY ENVIRONMENT

Part 11.7 Interest on unpaid rates

162 Accrual of interest on overdue rates

(1) If rates are not paid by the due date, interest accrues on the amount of the unpaid rates at the relevant interest rate.

Note

If the ratepayer defaults in payment, all remaining instalments become due and payable. Interest therefore accrues on the total amount of the unpaid rates and not merely the amount of the instalment. (See section 161(2)).

(2) Interest is calculated on a daily basis on the amount in default (exclusive of interest) from the due date until the date of payment.

(3) The relevant interest rate is a rate interest fixed by the council as the relevant interest rate.

(4) A council may:

(a) fix a rate of interest as the relevant interest rate; or

(b) vary a rate of interest previously fixed as the relevant interest rate.

163 Remission of interest

A council may remit interest wholly or in part.

165 Rate concession to alleviate financial hardship

(1) A council may grant a rate concession to alleviate financial hardship.

(2) A rate concession may be granted on application by a person who establishes to the council's satisfaction that the person will suffer financial hardship if the concession is not granted.

Part 11.9 Recovery of rates

Division 1 Application of this Part

168 Extended meaning of rates in this Part

In this Part:

rates includes:

(a) a charge; and

(b) if the rates (or charge) are overdue:

(i) accrued interest; and

(ii) costs reasonably incurred by the council in recovering, or attempting to recover, them.

Division 2 Recovery by action

169 Recovery by action

(1) Rates may be recovered as a debt due to the council from the principal ratepayer or any other ratepayer by action in a court of competent jurisdiction.

(2) The proceedings may be commenced at any time within 6 years after the rates were imposed.

Division 3 Overriding statutory charge

170 Overdue rates to be a charge on land If rates are not paid by the due date, the rates become a charge on the land to which they relate.

Exceptions:

1. Rates do not become a charge on land unless the owner of the land is a ratepayer who is liable for the rates that are in arrears.

2. Rates cannot become a charge on land within an Aboriginal community living area.

171 Registration of charge

(1) After rates have been in arrears for at least 6 months, the council may apply to the appropriate registration authority for registration of the charge over the land to which the charge relates.

(2) The registration authority must, on payment of the appropriate fee by the council:

(a) register the charge as an overriding statutory charge; and

(b) notify all persons with a registered interest in or over the land of the registration of the charge.

(3) Failure to give notice of the registration of the charge under subsection (2)(b) does not invalidate the registration of the charge.

(4) A registration authority must cancel registration of a charge if the council applies for the cancellation.

(5) The council must apply for cancellation if the liability to which the charge relates is fully satisfied, and may apply for cancellation for any other reason.

172 Effect of registered charge

While a charge is registered as an overriding statutory charge under this Division, it has priority over all other registered and unregistered mortgages, charges and encumbrances except a previously registered overriding statutory charge.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/006

That the Draft Rates and Charges Policy Version 1 as submitted be adopted as Councils Rates and Charges Policy effective from 19th December, 2012.

Moved: Clr. Crook

Seconded: Clr. Jones

Carried

RESOLUTION 18/12/2012/007

That the interest rate on unpaid rates and charges be 20% per annum effective from 19/12/12.

Moved: Clr. Jones

Seconded: Clr. Crook **Carried**

7.3 DRAFT POLICIES

Applicant:	N/A
Location/Address:	N/A
File Ref:	G\Policies and Procedures\CCGC Policy 2012
Disclosure of Interest:	Nil
Date:	11 December, 2012
Author:	Administration Manager Jo'Anne Kinter
Attachments:	Nil

SUMMARY

Council staff have developed a number of policies that will enable the more efficient and effective use of the Shire's resources and will enable staff and Council to make decisions based on the principles of equity, fairness, natural justice, transparency of decision making and good governance as well as meeting statutory requirements. These policies need to be adopted by Council and as there are some 35 policies ready for review and it is recommended that specialmeeting/meetings of Council be held early in 2013. Policies can be distributed a few weeks in advance of the special meeting to allow time for Councillors consideration. See listof policies ready for review below:

Policy	
SECTION 1 GOVERNANCE AND ADMINISTRATION	
1.1	Community Communication
1.2	Customer Service Charter
1.4	Corporate Credit Card - adopted by Council
1.5	Publications Regalia and Equipment Issued to Councillors'
1.6	Community Grants Program
1.7	Travelling Expenses – Members and Non Member Delegates
1.8	Conferences, Training and Development Expenses- Members
1.9	Policy Development and Adoption
1.10	Legal Representation and Costs Indemnification
1.13	Meetings of Council
SECTION 2 FINANCE AND ACCOUNTING	
2.1	Investment Policy – adopted by council
2.2	Fees and Charges
2.3	Annual and Five Year Budgets
SECTION 3 EMPLOYEES	
3.1	Customer Service Training
3.2	Occupational Health and Safety Policy

3.3	Medical Examination
3.4	Equal Employment Opportunity
3.5	Employee Performance and Development
3.6	Education and Study Assistance
3.7	Staff Benefits
3.8	Employee Clothing Allowance
3.9	Protective Clothing
3.10	Staff Appointments and Leave
3.11	Staff Vehicle Use
3.12	Staff Training
3.13	Police Clearance for Staff
3.14	Counselling, Disciplining and Dismissing Employees
3.15	Dispute Resolution
3.16	Fitness for Work
3.17	Electronic Mail/Internet
SECTION 4 COMMUNITY, AMENITIES AND RECREATION	
4.2	Batchelor Swimming Pool
4.6	Coomalie Bush Cemetery
4.7	Coomalie Bus Policy
SECTION 5 OPERATIONS	
5.5	Cyclone preparation
5.6	Signage

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

ACTION – Administration Manager to copy and distribute all draft policies to Councillors in early January for their review.

7.4 COUNCIL REPRESENTATION REVIEW 2012 – LOCAL GOVERNMENT ACT SECTION 23

Applicant:	Council
Location/Address:	N/A
File Ref:	CC/92
Disclosure of Interest:	Nil
Date:	11 th December, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Representation Survey Results as at 13 th December, 2012. Notes from Public meetings, November Current Coomalie Wards Map Proposed Locality Boundaries Ward and Representation Report to Local Government.

SUMMARY

In the last three months, three (3) Councillors have resigned from the Coomalie Council. Council has resolved that Minister for Local Government approval be obtained to defer the holding of By-elections until Council has completed a review of elected Representatives in accordance with section 23 of the Local Government Act. The Minister has agreed to defer the need to hold elections until he has reviewed Councils submission which will be received after Councils meeting to be held on 15th January, 2013.

BACKGROUND

Council when undertaking the overall review of Operations and services being provided highlighted the need for Council to review the number of Council representatives that currently exist. The representation of nine (9) members was considered to be excessive especially when considered with our neighbouring Local Authorities.

Council has convened three Public meetings as follows - Batchelor 12/11/2012 - 4 members of the Public; Lake Bennett 14/11/2012 – 9 members of the Public; Adelaide River 21/11/2012 – 8 members of the Public.

On 1st November, 2012, 600 information questionnaires on Wards and Representation were posted out to ratepayers and copies distributed to locations in Adelaide River and Batchelor for completion by interested residents of Coomalie. On 13th December, 2012 a total of 60 Wards and Representation and 64 Strategic Plan surveys have been returned. This information has been collated and is attached for Councils consideration.

COMMENT

Having considered all the relevant information received in respect to the questionnaire, I have considered the comments made at the Public meetings and the results of the survey. I have also considered each question required under the Local government Act section 9 and Local Government regulations R63(2) and the response is as per the attached report as required by the Department of Local Government.

The recommendation is based on the requirements under Regulation 63 ; Community Interests, Types of communication; Trend in Population changes, Density of Population, Physical feature so they fit the area. , members numbers for each ward to be as equal as practicable, size of the wards, keeping the demographic and geographic nature of each ward the same, identified community within one ward.

In assessing all information I have recommended as follows;

No of Wards Three (3) being as follows:

Batchelor Township Ward; (No Change) The boundary of this ward will be amended should any development occur adjacent to the Batchelor Town site. One proposal is currently pending.

Adelaide River Ward (incorporates AR Town & AR Rural Wards). Should Council be successful in the unincorporated land being included within the Coomalie Shire then this area and population will form part of the Adelaide River Ward. These people already associate with the AR area and currently use the AR facilities.

Coomalie Rural Ward – (incorporates Lake Bennett, Coomalie Tortilla, Batchelor Rural Wards) It involves incorporating the areas within the Lake Bennett, Batchelor and Coomalie Tortilla Wards. Subdivision of land is occurring in this area and therefore it has room to grow. The residents of Lake Bennett have more of an affiliation with Batchelor rather than Adelaide River area.

These wards best meet the requirements of regulation 63 of the Local Government Regulations, and the Local Government survey results.

Number of Elected representatives:

The number recommended is 6 being as follows:

Batchelor Township	2 members
Adelaide River Ward	2 members
Coomalie Rural ward	2 members.

This representation is in line with our neighbouring Council Litchfield Shire.

The decision of Council will be advertised and further comments sought. These submissions (if any) will then be received and further discussed by Council before the final decision is made by Council. This RECOMMENDATION will be submitted to the Minister for Local Government for his decision. These changes will be included in Councils Shire Plan and will not take effect until the next election which is March 2016.

Late addition to this agenda item

Council will also need to consider what the representation should be between now and the next general election.

The question is whether a recommendation should be made to the Minister to abolish any of the current vacancies immediately, as a transition phase to the new regime from the next elections. If any of the three vacancies are not abolished, by-election/s will have to be held.

The transition plan could be along the following lines. This will need to be advertised along with the intention to change the wards so that ad would be something like:

That having reviewed the results and responses in relation to the representation review, Council seeks the Minister for Local Government approval for the following change in Council representation until the March 2016 election:

- a) *That the three positions which are currently vacant be abolished immediately so that the number of Council positions for Coomalie is 6 up to the next general election in March 2016.*
- b) *That for the purpose of the next general election and into the future the electoral representation change as follows*
 1. *Amend the Adelaide River town ward representation from 2 to 1 until the next election to be held in March 2016.*
 2. *Amend the Batchelor Town ward representation from 3 to 1 until the next election to be held in March 2016.*
 3. *And all other ward representation number to remain as is.*

From now until general election in March 2016

Ward	No. Reps	Elected members
Adelaide River Rural	1	Ewan Crook
Adelaide River Township	1 (was 2)	Max Corliss
Batchelor Rural	1	Sue Bulmer
Batchelor Township	1 (was 3)	Bruce Jones
Coomalie Tortilla	1	Andrew Turner
Lake Bennett	1	Dave Gray

From General Election in March 2016

Current Ward	Number of voters	New Ward	No. Reps
Adelaide River Rural	105	Adelaide River Ward	2
Adelaide River Township	84		
Batchelor Township	189	Batchelor Ward	2
Batchelor Rural	124	Coomalie Rural Ward	2
Coomalie Tortilla	53		
Lake Bennett	46		

CONSULTATION

Department of Local Government: – Lee Williams, Richard Munt and Kate Wheen.
 The Communities of Batchelor, Adelaide River and Lake Bennett,
 Councillors
 President: Clr A Turner.

STATUTORY ENVIRONMENT

Section 9 & 23 of the Local government Act
 Local Government regulations R63 (2)

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not Applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/008

That Council advertise its intention to make application to the Minister for Local Government to amend the Electoral representation and Wards as follows;

Wards - Three Wards being as follows: Batchelor Township Ward; Adelaide River Ward; Coomalie Rural Ward.

Representation – six (6) members representing the above wards as follows; Batchelor Township Ward - 2 members; Adelaide River Ward – 2 members; Coomalie Rural Ward – 2 members.

Moved: Clr. Bulmer

Seconded: Clr. Crook **Carried**

RESOLUTION 18/12/2012/009

That having reviewed the results and responses in relation to the representation review, Council seeks the Minister for Local Government approval for the following change in Council representation until the March 2016 election:

- a) That the three positions which are currently vacant be abolished immediately so that the number of Council positions for Coomalie is 6 up to the next general election in March 2016.
- b) That for the purpose of the next general election and into the future the electoral representation change as follows:
 - 1 Amend the Adelaide River town ward representation from 2 to 1 until the next election to be held in March 2016.
 - 2 Amend the Batchelor Town ward representation from 3 to 1 until the next election to be held in March 2016.
 - 3 And all other ward representation number to remain as is.

Moved: Clr. Crook

Seconded: Clr. Bulmer **Carried**

ACTION – CEO to arrange for 3 Community meetings in Batchelor, Adelaide River and Lake Bennett; advertise meetings in Stop Press, Notice Boards at Council offices, Adelaide River and Batchelor, and distribute flyers in post boxes and local establishments in Adelaide River, Batchelor and Lake Bennett.

7.5 DARWIN REGIONAL INDIGENOUS ADVANCEMENT CDEP

Applicant:	Darwin Regional Indigenous Advancement & CDEP Inc. (DRIA)
Location/Address:	Batchelor
File Ref:	CC/177
Disclosure of Interest:	Nil
Date:	11 th December, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following application has been received from Mr John McLean Community Development Officer for the above Incorporation.

Batchelor Prettification/Landscaping Project

Darwin Regional Indigenous Advancement CDEP aim is to set up and develop a Batchelor Prettification/Landscaping Project. In partnership with other identified key stakeholders i.e. Coomalie Council and Batchelor Institute. Our aim is establish a positive working partnership that will enable us to set up and deliver a program that will beautify the community (Batchelor Community Oval). With an established working partnership we would like to be able to provide Batchelor CDEP Participant opportunities that will enable them participate in suitable training, workshops, work experience e.g. horticulture, landscaping, tourism etc. We believe these opportunities can only enhance their pathways in future training and employment

The Community Development Employment Projects (CDEP) program helps Indigenous job seekers to gain the skills, training and capabilities needed to find sustainable employment and improves the economic and social well-being of communities. CDEP is one of the key Indigenous employment programs contributing to the Australian Government's aim of halving the gap between Indigenous and non-Indigenous employment within a decade. The CDEP program provides services and projects through two streams: the Work Readiness Stream and the Community Development Stream.

-Work Readiness services help job seekers to develop their skills, improve their chances of getting a job and move to work outside of the CDEP program.

-Work Readiness services include pre-vocational and vocational training and work experience.

John Mclean
Darwin Regional Indigenous Advancement & CDEP Inc.
Community Development Officer

BACKGROUND

Meetings have been held with John Mclean over the past two months and they have established a part time office adjacent to the Rum Jungle Bowling Club. John also works in three other areas and is not solely operational in Batchelor.

The meetings have discussed various options including the Project outlined under the summary section. The following issues were discussed and agreed to in principal at a meeting attended by Clr A Turner, Operations Manager and CEO. These matters would be referred to Council for consideration.

- Rename the project Batchelor Prettification and Landscaping of Community Parks and Recreation area Project.
- Council to Develop Plans for these areas
- Council to develop the role to be undertaken by DRIA.
- Council to provide machinery, supervision and staff as required to assist with these projects.
- DRIA will provide Horticulturist to assist with the project
- DRIA will provide 7/10 workers on a 26 week programme with options for full time employment on completion
- DRIA will provide onsite training
- DRIA will provide Plants and trees for project

COMMENT

The meeting agreed that this proposal has a lot of merit and a partnership could be developed to undertake projects that Council may not have been able to complete within the immediate future. Some of the other projects could include the following:

Assistance with Bowling Green Maintenance – Rum Jungle Bowling Club

Recycling

Tourism

Tidy Towns Projects

Road maintenance works

Swimming Pool Supervision

These projects will need training for participants which can be arranged either from outside source or internally. The Project is planned to commence in February 2013.

CONSULTATION

Community Recreation Officer Ms M Morris

Mr John McLean DRIA

President: Clr A Turner

Operations Manager R Bright

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/010

That Council agree to enter into a partnership with Darwin Regional Indigenous Advancement & CDEP Inc. (DRIA) to undertake the Batchelor prettification and landscaping of Community Parks and Recreation areas Project. Further the CEO be empowered to continue with negotiations with DRIA and other stakeholders to develop further projects that would assist and enhance the DRIA in the Batchelor area.

Moved: Clr. Bulmer

Seconded: Clr. Jones

Carried

7.6 GRANTS COMMISSION – REVIEW OF ROAD FUNDING METHODOLOGY

Applicant:	Northern Territory Grants Commission
Location/Address:	N/A
File Ref:	CC104 # 1
Disclosure of Interest:	Nil
Date:	11 th December, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Letter from NT Grants Commission.

SUMMARY

The Northern territory Grant Commission is undertaking a review of its road funding methodology and is seeking submissions from Council by 31 January, 2013. The review paper is attached.

BACKGROUND

This road review has remained unchanged since in inception in 1992-93 with the exception of minor adjustments to some road weightings in 1995. The Commission is looking at two elements being:

1. An examination of the appropriateness of the current road weightings and the use of the revised location factor to recognise the differential in road maintenance costs between the various councils ; and
2. To reconcile the Commissions current database with road audit work that has been undertaken through the Department of Lands and Planning (Shire Councils only).

COMMENT

The document refers to 6 options for discussion by Council – having read each item I would recommend that Current Road data with the New Location factor be the preferred option for the following reasons:

1. Should Council increase in size then this formula will work in our favour as it takes in the road and isolation cost factor.
2. As new subdivisions are developed the new roads will be added and included in the calculation.

CONSULTATION

Finance Manger M Kerr
Mr Peter Thornton Executive Officer NT Grants Commission

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/011

That Council prepare a submission recommending to the NT Grants Commission that the preferred method for assessing Road funding methodology is in accordance with the new Location factor- ATTACHMENT C of letter from NT Grant's Commission 30/11/12.

Moved: Clr. Bulmer

Seconded: Clr. Corliss

Carried

7.7 BOUNDARY ROAD

Applicant: Ian Fulton – Darwin River Diesels

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date:

Author: Lee Farrell, Chief Executive Officer

Attachments: Nil

SUMMARY

The following application has been received from Mr Ian Fulton.

My name is Ian Fulton and I am the Landowner of Lot 2199 (455) Boundary Road, Collett Creek (Hundreds of Cavenagh). I require road access to my property to construct a residential Dwelling for my permanent residence. My aim is to commence construction as soon as the weather permits in 2013.

It is my goal to have the easement of Boundary Road cleared between Mira Road South and Letchford Road (to the corner of my allotment) to enable access to my property.

On Wednesday 5th of December 2012, I met with Power and Water to commence negotiations for the provision of mains power to my allotment. A cleared and reasonable easement of access is required to maintain Power and Water assets. My decision to enquire about and pursue the provision of mains power is greatly influenced by the existence of the DSEP (Distribution System Extension Policy) grant/subsidy currently available within this area from Power and Water. The DSEP grant provides the installation of HV power lines at a greatly reduced cost.

After meeting with other landowners within the area affected, it has been brought to my attention that there is a proposal by WRSC to clear the Letchford Road easement as per the email provided in the Coomalie Community Government Council Minutes of November 20, 2012.

This proposal appears to benefit all landowners in the area by providing clear, straight line access enabling growth, future development and the potential provision of essential services.

BACKGROUND

The opening of any roads in the Northern section of the Shire has been submitted to the Dept. of Lands and Planning and they are considering Council application to develop a major route through the Northern section of the Shire.

COMMENT

Council has not agreed to clear any roads in the Northern area until all issues have been discussed and resolved with the Dept. of Land and Planning.

The ownership of Boundary Road has also been referred to the Dept. of Lands & Planning and their response is as follows;

I checked with the Land Records Unit within the Survey Branch and can confirm that the original technical descriptions, done in 1985 and 1990 for Litchfield and Coomalie, identify that the common boundary is along the northern boundary of Boundary Road.

Boundary Road is therefore within Coomalie Shire. I am unaware of any convention with regard to responsibility for such roads. However I note that some properties within Litchfield are accessed via Boundary Road suggesting responsibility is a matter of negotiation between the two councils.

I am continuing investigation of issues surrounding future access to properties in the north west of Coomalie and will get back to you soon.

When an inspection of the Northern area is being undertaken with the Planning Dept officers. (hopefully next week) I will call in and discuss Councils Northern road proposal and Boundary Road with the CEO of the Litchfield Council.

Mr Ian Fulton has requested this to be listed on Councils Agenda for discussion. See below email

I would like to submit an agenda item for your review & approval at the next meeting (18/12/12) being a road clearing permit for Lot 2199 (455) Boundary Road, Collett Creek.

It is my intent to provide reasonable access to my allotment from the end of Mira Road South along Boundary Road for the purpose of constructing a Dwelling for my permanent residence.

CONSULTATION

Dept. of Lands & Planning
Ian Fulton

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/012

That Council commence negotiations with the Litchfield Shire regarding the future development of Boundary Rd.

Moved: Clr. Jones

Seconded: Clr. Bulmer

Carried

7.8 REVIEW OF ACTION ITEMS LIST – NOVEMBER, 2012

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13 th December 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Action Items List December, 2012

ACTION – item 042 of Actions Arising list to December 18, 2012 Resolution 16/08/2011/016 be amended to replace Clr .Deb Koch with Clr Max Corliss.

7.9 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	
Author:	Lee Farrell CEO
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

CONSULTATION

Shire President – Andrew Turner
Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/013

That the financial assistance of the NT Department of Local Government be sought to enable Council staff to undertake a financial model of the advantages and disadvantages of including unincorporated land into the Coomalie Shire. On receipt of this grant, Council staff will undertake the necessary research to prepare a financial model for presentation to the Department of Local Government.

Moved: Clr. Corliss

Seconded: Clr. Crook

Carried

RESOLUTION 18/12/2012/014

That Council lobby the Local Government Department for membership on the Local Government advisory board, if this is the body making recommendations to the Minister in regards to Shire amalgamations.

Moved: Clr. Corliss

Seconded: Clr. Crook **Carried**

7.10 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	12 th December, 2012
Author:	Lee Farrell Chief Executive Officer.
Attachments:	Strategic Planning Survey Results Complaints Register

BACKGROUND

Not applicable.

COMMENT

Several issues will require action by Council under the following items

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/015

That Council receives and notes the CEO's Activity Report 13th November, 2012 to 12th December, 2012.

Moved: Clr. Jones

Seconded: Clr. Corliss **Carried**

CEO Activities Report 13th November, 2012 to 12th December, 2012.

1. Infrastructure Asset & Financial Management Planning

I attended the final Asset and Financial Management course in Darwin on 5th & 6th December, 2012 and this will now allow Council staff to develop and present the long term financial planning reports to Council in January 2013. The system allows changes to be made in accordance with Councils Strategic and Shire Plans. Unfortunately the financial position of Council is much as expected and will take some sound financial management practices to bring this Council to a position where it can maintain its existing assets.

2. Batchelor Tourist Information meeting – 4th December, 2012.

A Strategic planning meeting was held at the Rum Jungle Tavern, Batchelor on 4th December, 2012 to continue with the review and development of a new Strategic Plan for the Batchelor Tourist Association. They have planned another meeting for the 18th December to finalise the Plan. The Minister for Tourism also requested that this group review the Litchfield and Mary River National Park Plan of Management before it is presented to Parliament.

3. Adelaide River Tourist Meeting

- Clr Max Corliss and I met with the Adelaide River Committee prior to Warren Snowdens visit on Thursday 8th November, 2012. The meeting highlighted the various issues that are pending and require Government involvement -
 - Information centre – Adelaide River War Museum
 - Roadway and parking area Adelaide River cemetery
 - Dual use footpath – Adelaide River.
 - Restoration Armoury area at Adelaide River.
 - Development of Information centre Adelaide River.

Applications have now been completed and submitted for the following grants;

- a. Restoration ER Armament Depot and Rail Line; \$5 million – Round 4 RDAF
- b. Dual use footpath – Adelaide River \$247,500 Priority 1. SPG
- c. Dual use footpath – Batchelor \$191,250 Priority 2. SPG
- d. Purchase of Grader - \$295,000 – Priority 3 - SPG
- e. Development of Information Centre Adelaide River - \$300,000 Round 3 RDAF

4. Chin Estate

- a. Met with the Dept. of Lands & Planning on 4th December, 2012 and they indicated that there were no funds available. I advised that letters will be written to the Planning Ministers for NT & Commonwealth Government's to seek funding for uncompleted road works around and through this subdivision.
- b. The landowners have advised that they have engaged a contractor to cart the rocks into the respective properties for road access during the wet season.

5. Development of an Audit Committee

Council staff have commenced the development on the Terms of Reference which clearly sets out

- What the Committee does and how,
- Appointment of chairperson and election of Committee etc. (already done),

Once the above has been completed, the next stage will be to call an Audit Committee meeting to commence their review of operations.

6. Tourist facilities – Toilets and Water Usage at Drop Points

The other high expenditure point is the cleaning of toilets at Adelaide River War Museum. The current cleaning cost is \$18,000. I have followed up on the cost of coin operated units and waiting for costing to be supplied.

CEO advised that he had obtained a cost of \$1600 plus freight for a coin operated unit.

7. Council Staff

- The office will be closed over the Xmas New Year break, however Operations staff will be working as required.
- Mr Patrick Atie resigned from Council on 7th December, 2012. This position will be advertised in the New Year.
- The Staff Xmas Party is being held on Friday 14th December, 2012 with Council meeting the cost of the food. Council staff will be paying for their own drinks.
- I have moved my place of residence within the Shire – it's now Unit 12, Chinner road, Lake Bennett.

8. TOPROC Meeting 15th November, 2012

I attended the meeting of TOPROC which was held in the Litchfield Council Chambers on 15th November, 2012. Business discussed was as follows:

- TOPROC will submit an application for funding under SPA Grants for the development of a Governance Plan for the waste Site.
- Darwin Council submitting an application for the construction of a pool that will meet World swimming standards.

9. Hawkers License

I have received a request from a local business for Council to implement Hawkers Licenses to control door to door selling in the town sites. This activity does have an impact on the sales of retail business that sell the sale product. The Hawkers' currently do not need a License nor are they required to pay a fee.

Has Council any thoughts on this issue?

ACTION – CEO to check whether Hawkers licences are now legal in the NT

10. Meeting with Department of Transport – 14th November, 2012

- a. The following issues were raised and I have again requested a response to the below questions;

Just a follow up on our discussions re the meeting held on 14th November, 2012

1. *Have you any details on TAMS road counts for local Coomalie Roads. We do not appear to have any information.*
2. *Contracts – You were to follow up on the following contracts*
 - a. *Adelaide river & Batchelor Mowing contracts*
 - b. *Rubbish Collection*
 - c. *Managing the road closure in the wet season*
 - d. *Memo of understanding re wet season road issues.*
3. *Chin Estate – Will send a letter to the Dept. of Planning and Local Government re the funding of these roads around and through the Chin estate.*
4. *Road proposal – Northern route – Council has endorsed in principal. Will send the proposal to the Dept. of Planning for comment.*
5. *Traffic signs – is the draft sign proposal available for comment by Council before it goes to the Minister.*

Thanks again for the opportunity of discussing the above issues.

11. Meeting of Staff and Councillor

Mr C Black has undertaken the mediation in accordance with Councils resolution 003/051112. Both parties have signed the agreement.

12. Strategic Planning Information :

- The Strategic Planning questionnaire has been forwarded to residents and the attached spread sheet with data collected up to 12th December, provides Councillors with information to develop its Strategic and Shire plan for the next 10 years.

- From the Public meetings held the following issues were also raised;
 - **Batchelor**
 - Batchelor Airstrip
 - Subdivision of smaller area in rural blocks
 - Retain Batchelor as Historic Town
 - Development of Aged Person Homes.
 - **Adelaide River**
 - The Development of a Retirement Village to be researched
 - Recycling to be expanded
 - Keep Council owned Land in Adelaide River.
 - **Lake Bennett**
 - Funding to maintain Chinner road
 - Recycling to be developed within the resort area.
 - Slashing of road verges to be consistent in the wet
 - Repairs to floodways' urgent
 - Heather lagoon Creek are needs upgraded.

13. Recycling

- In the Stop Press Council has invited persons to be involved in the KABC programme for the three centres. I have also sent out an email seeking persons whom I have spoken to, to put their names forward and become involved in the establishment of the Committee. The brief was as follows:

Hi all,

Further to our discussions I would like to form a Tidy towns Committee responsible for the development of the following areas;

- Assist with the development of Waste and recycling facilities within the Town sites (Lake Bennett Included).
- Education programmes relating to waste management and recycling.
- Environmental issues and all aspects associated with the environment
- Grant programs.
- Program of Tidy Towns events moving forward.
- Involvement of local schools and Student Representative Council on the Committee.

To date I have not received a response from any locals but from the interest some of you have shown in this area, I extend an invitation to be part of this small Council committee to bring the Coomalie Community back onto the Tidy Towns agenda and address the issues associated with waste and the environment in our towns.

The involvement will be your participation in meetings and input.

I look forward to your response and acceptance of this invitation.

Ryan & Tony – looking for a school representative or Student representative council.

14. Xmas Greetings

On behalf of myself and staff, I wish Councillors and their families all the best for a safe and enjoyable Christmas.

15. Complaints Register

The Complaints register is attached for Councillors information

ACTION Clr. Jones requested the CEO to place **No Parking signs in front of Ezy Dump site in Batchelor.**

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	5 th December, 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 30th November 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/016

That Council approve and pass for payment the November 2012 payment register totalling \$160,153.75.

Moved: Clr. Crook

Seconded: Clr. Jones Carried

COOMALIE COMMUNITY GOVERNMENT COUNCIL

PAYMENT REGISTER

NOVEMBER 2012

DATE	REFERENCE	DETAILS	AMOUNT
1/11/2012	4814	Commonwealth Bank of Australia	454.91
1/11/2012	4816	Commonwealth Bank of Australia	616.14
7/11/2012	123	Age Administration	82.89
7/11/2012	124	Australian Super	1,326.64
7/11/2012	125	HESTA Superannuation Fund	441.33
7/11/2012	126	Hostplus Superannuation Fund	177.35
7/11/2012	127	REST Industry Super	485.70
7/11/2012	128	Sunsuper Pty Ltd	189.47
7/11/2012	4947	WA Local Super	2,870.44
8/11/2012	129	Local Govt Super Scheme	2,173.04
8/11/2012	4948	AJ Couriers & Haulage Pty Ltd	151.25
8/11/2012	4949	Adelaide River Freight Service	214.50
8/11/2012	4950	Attache Software Australia Pty	21.00
8/11/2012	4951	Therese Balanzategui	300.00
8/11/2012	4952	Batchelor Butterfly Farm	180.00
8/11/2012	4953	Dannah Pty Ltd	230.11
8/11/2012	4954	Batchelor Service Centre	1,562.91
8/11/2012	4955	Cr. Sue Bulmer	350.00
8/11/2012	4956	Bunnings Building Supplies P/L	95.10
8/11/2012	4957	Chookshed Studio	350.00
8/11/2012	4958	Cr. Jeff Colver	1,333.00
8/11/2012	4959	Cr. Max Corliss	350.00
8/11/2012	4960	Darwin Office Technology	249.37
8/11/2012	4961	Dymocks Casuarina	70.87
8/11/2012	4962	B Evans	1,440.00
8/11/2012	4963	Kirsty Higgins	1,437.35
8/11/2012	4964	Higgie Mechanical Engineering	40.00
8/11/2012	4965	Cr Bruce Jones	750.00
8/11/2012	4966	DT & MG Kerr	6,655.00
8/11/2012	4967	Litchfield Springs Water Pty L	40.00
8/11/2012	4968	Bruce Mason	2,601.50
8/11/2012	4969	Nair Watkins Chartered Account	15,537.50
8/11/2012	4970	OfficeMax	176.47
8/11/2012	4971	Rural Fire Protection	479.60

8/11/2012	4972	Western Diesel Group	125.84
13/11/2012	G/L Consolidate	Payroll	17,180.73
DATE	REFERENCE	DETAILS	AMOUNT
13/11/2012	4817	Maneroo Cattle Co P/L	600.00
15/11/2012	4818	Commonwealth Bank of Australia	31.90
15/11/2012	4819	Commonwealth Bank of Australia	104.51
15/11/2012	4820	Commonwealth Bank of Australia	15.18
21/11/2012	4815	Commonwealth Bank of Australia	54.56
22/11/2012	130	PowerWater	3,987.65
22/11/2012	4973	Ooloo Investments Pty Ltd	76,724.42
27/11/2012	G/L Consolidate	Payroll	17,295.52
27/11/2012	4821	Maneroo Cattle Co P/L	600.00
Total			\$
			160,153.75

8.2 FINANCIAL AND GRANT REPORT, FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	5 th December, 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	NIL

SUMMARY

As part of the monthly reporting procedures a financial and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a financial and grant report and financial summary report to 30th November 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 18/12/2012/017

That Council receive and note the financial and grant report and financial summary report to 30th November, 2012.

Moved: Clr. Crook

Seconded: Clr. Corliss

Carried

Coomalie Community Government Council Financial Report for the period ending 30th November 2012

Cash at Bank					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 391,124.41
Investment Account					\$ 718,803.86
Total Cash at Bank					\$ 1,111,928.27
Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	110.00	434.00	168.00	\$ 712.00
Rates	-	-	-	235,846.85	\$ 235,846.85
Total Debtors					\$ 236,558.85
Creditors	Current	30 Days	60 Days	90 Days	
Trade		75,646.35	-	-	\$ 75,646.35
Total Creditors					\$ 75,646.35

Reconciliation of Funds	
Balance as per General Ledger	\$ 393,124.41
Add outstanding Debtors	\$ 236,558.85
Less outstanding Creditors	\$ 75,646.35
Add Investment Account	\$ 718,803.86
Total Cash & Receivables Available	\$ 1,272,840.77

Coomalie Community Government Council						
Grant Report for the period ending 30th November 2012						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2013 review of DCS?
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 30,976.82	\$ 15,023.18	30/06/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ -	\$ 19,000.00	15/06/2013
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 8,181.82	\$ -	\$ 8,181.82	1/01/2013
3/10/2012	Oh What a Community Feeling	Office of Youth Affairs - NTG	\$ 2,000.00	\$ -	\$ 2,000.00	18/03/2013
3/10/2012	Teddy Bears Picnic	NAPCAN	\$ 1,000.00	\$ 650.00	\$ 350.00	28/11/2012
22/11/2012	Environment Grant Gamba	Dept Lands Planning & Environment	\$ 10,000.00	\$ -	\$ 10,000.00	1/08/2013
13/11/2012	Australia Day Grant 2013	Australia Day Council NT	\$ 1,500.00	\$ -	\$ 1,500.00	31/03/2013
			\$ 195,691.82	\$ 71,739.47	\$ 123,952.35	
		Cash and Receivables			\$ 1,272,840.77	
		Unspent Grants & Subsidies			\$ 123,952.35	
		Cash Available to Council			\$ 1,148,888.42	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL
MONTHLY FINANCIAL SUMMARY
NOVEMBER
2012**

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
	110 ADMINISTRATION				
110 3899	TOTAL INCOME	489,281	1,149,952	1,213,370	1,165,120
110 4999	TOTAL EXPENSES	43,091	347,032	715,730	800,249
110 5000	SURPLUS / (DEFICIENCY) 110	446,190	802,920	497,640	364,871
	210 PUBLIC CONVENIENCES				
210 4999	TOTAL EXPENSES	5,163	25,559	81,150	83,948
210 5000	SURPLUS / (DEFICIENCY) 210	-5,163	-25,559	-81,150	-83,948
	211 SANITATION AND GARBAGE				
211 3899	TOTAL INCOME	81	276,609	270,930	251,856
211 4999	TOTAL EXPENSES	12,717	89,585	254,960	187,201
211 5000	SURPLUS / (DEFICIENCY) 211	-12,636	187,024	15,970	64,655
	212 CEMETERIES				
212 3899	TOTAL INCOME	0	227	0	2,032
212 4999	TOTAL EXPENSES	318	2,603	4,800	4,944
212 5000	SURPLUS / (DEFICIENCY) 212	-318	-2,376	-4,800	-2,912
	310 PARKS AND GARDENS				
310 3899	TOTAL INCOME	-90	3,428	150	30,062
310 4999	TOTAL EXPENSES	15,186	79,373	220,890	319,023
310 5000	SURPLUS / (DEFICIENCY) 310	-15,276	-75,945	-220,740	-288,961
	311 LIBRARIES				
311 3899	TOTAL INCOME	0	48,858	47,000	47,316
311 4999	TOTAL EXPENSES	2,956	17,844	47,000	47,671
311 5000	SURPLUS / (DEFICIENCY) 311	-2,956	31,014	0	-355
	312 SPORT AND RECREATION				
312 3899	TOTAL INCOME	54,597	57,068	57,110	598
312 4999	TOTAL EXPENSES	25,015	63,870	195,806	88,927
312 5000	SURPLUS / (DEFICIENCY) 312	29,582	-6,802	-138,696	-88,329
	313 SWIMMING POOL				
313 3899	TOTAL INCOME	1,116	2,240	3,000	3,247
313 4999	TOTAL EXPENSES	5,508	43,291	98,520	112,416
313 5000	SURPLUS / (DEFICIENCY) 313	-4,392	-41,051	-95,520	-109,169
	314 COMMUNITY RECREATION				
314 3899	TOTAL INCOME	-61	137	38,000	86,810
314 4999	TOTAL EXPENSES	50,511	85,014	68,770	99,045
314 5000	SURPLUS / (DEFICIENCY) 312	-50,572	-84,877	-30,770	-12,235
	410 ROADS				
410 3899	TOTAL INCOME	247,382	296,724	415,924	384,224
410 4999	TOTAL EXPENSES	103,026	264,460	807,570	765,196
410 5000	SURPLUS / (DEFICIENCY) 410	144,356	32,264	-391,646	-380,972

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
	510 STREETLIGHTING				
510 4999	TOTAL EXPENSES	-2,255	2,255	9,200	9,049
510 5000	SURPLUS / (DEFICIENCY) 510	2,255	-2,255	-9,200	-9,049
	511 TOURISM, PARKING AND OTHER				
511 3899	TOTAL INCOME	4,000	9,000	23,300	19,316
511 4999	TOTAL EXPENSES	463	11,523	59,530	64,840
511 5000	SURPLUS / (DEFICIENCY) 511	3,537	-2,523	-36,230	-45,524
	512 DOG MANAGEMENT				
512 3899	TOTAL INCOME	633	1,449	800	839
512 4999	TOTAL EXPENSES	148	804	5,200	5,455
512 5000	SURPLUS / (DEFICIENCY) 512	485	645	-4,400	-4,616
	513 GLYPHOSATE				
513 3899	TOTAL INCOME	1,000	2,200	10,000	11,177
513 4999	TOTAL EXPENSES	50	3,875	10,000	10,496
513 5000	SURPLUS / (DEFICIENCY) 513	950	-1,675	0	681
	514 GAMBA AND WEED MANAGEMENT				
514 3899	TOTAL INCOME	10,000	29,000	20,000	0
514 4999	TOTAL EXPENSES	0	0	20,000	0
514 5000	SURPLUS / (DEFICIENCY) 514	10,000	29,000	0	0
900 3899	TOTAL INCOME	807,939	1,876,892	2,099,584	2,002,596
900 4999	TOTAL EXPENSES	261,897	1,037,088	2,599,126	2,679,031
900 5000	SURPLUS / (DEFICIENCY)	546,042	839,804	-499,542	-676,435

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

Not applicable this month

9.2 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Disclosure of Interest:	Nil
Date:	12 th December, 2012
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Community Recreation Officer's Report

SUMMARY

Community Recreation Officer's report for the Ordinary General Meeting held 18th December, 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

Clr Bulmer left the Chamber 10.55pm – 11.00pm

RESOLUTION 18/12/2012/018

That Council receives and notes the Community Recreation Officer's report for November/December 2012.

Moved: Clr. Crook

Seconded: Clr. Jones

Carried

Recreation Officer Report November/December

Tennis - Gone quiet over the last month due to storms at 5pm and people away.

Boxing – Boxing Fitness is still happening at the BAS under the guidance of Christabel and Ryan Martin (Principal). John McLean from Ironbark has a new CDEP program – therefore unable to run boxing at present.

Scouts – Steve McWilliams met with several residents on 19th November and has five interested adults to help start up and run the Coomalie Scouts one night a week, starting in the New Year. Future vision is to provide Coomalie Scouts for community events – primarily the Centenary years from 2014 to 2018 Anzac Services at Adelaide River.

Coomalie Swimming Group - Information day on 21st November shows there is huge interest. First Swim class was held on 5th December and we have eight toddlers under four learning to swim. Plus fifteen children five years and up in training. The funds to register for classes are deposited into a Swim Group code through Council with \$1.00 per child going into the swimming pool code. Royal Life Saving came down again in November and accredited another nine Bronze Medallion holders. Coomalie is getting a 'great rap' through Royal Life Saving as being a very well run pool with enthusiastic Bronzes everywhere. This week Katherine Council rang for advice on managing swimmers while they did not have a supervisor at the pool – telling us that Royal Life told them to talk to us.

Seniors Christmas Lunch – Plans all in motion for 18th December at the ARSS Club. Community bus will head down from Batchelor/approx 60 people plus we are putting away seven meals for seniors who have been booked in hospital for appointments but will collect the lunch later for their evening meal.

Batchelor Markets – Held on 9th December at a slightly different location and a more favoured spot. Twelve stallholders and also Lingalonga Festival employed a local face painter to do Christmas faces for the little ones. Markets will break now until April or May. Batchelor Tourism Committee suggested the Council put up a notice for a Community volunteer to run the Monthly Markets.

Australia Day – Nomination Forms are out at both Post Offices. Please encourage people to nominate someone or an event. Volunteers needed for the Big Breakfast on 26th January – from 5am/6am/7am.

School Holiday Program – Run from January 7th through to 24th January for 3 days each week with a live theatre performance on Australia day. Anglicare will be helping out each Thursday and working alongside a drama teacher employed through the Youth Vibe Grant.

Friday Night Fun - Following is information on what we get up to at the Bruce Jones Community Centre. Friday Night Fun is proving to be a real winner with the children. The General Store provides a new release video each week and Night Patrol is very proactive after their boss at Ironbark asked them to come on board from 5pm to 9pm. After a couple of weeks one of my parent helpers asked if he could help to fund these evenings. Don Law works for the John Holland Group (JHG) and was mentioning what he does on his Friday nights to his co workers. The HR Department at JHG have now become our sponsor for Friday Night Fun and are keen to come along in 2013 and help on the evenings as well.

I have included an email I sent to the HR at JHG:

We started the Friday night Fun evenings on the 26th October and have had approximately 25 to 35 children regularly attend each week. In the last fortnight we have swelled our numbers and now have between 40 and 50 children. The Brazilian Dance teacher (Omar) teaches the boys (sometimes the girls join in) for half an hour. Other children sit in the art/craft area and paint, draw and do beading with Noressa - an indigenous grandmother. Other kids run wild on the basketball court whilst weaving among the bike riders - also on the courts. Then there are the tree climbers.

At about 6.45pm I have the bar-b-q ready (this Friday we are doing hot dogs instead). While the hordes are feeding - we get the movie organized on the pretend screen. Movie normally on at approx 7pm or they head out to the basketball courts for "Batchelor Rules" basketball. Bedlam is a better word for it. I always have my 15 year old daughter helping me out - plus at least one or two mates and parents too. On Friday 30th November 2012- The Indigenous Sport Co-ordinator (Fred Murphy) came down from Sport and Rec, NT Gov to teach the young ones 'Proper Basketball' rules. He was a huge hit!! On January 18th - Timmy Duggan from Hoops4Health is coming down - he will cost us \$400 for the day sessions, a comp and a mascot too. I am hoping that the funds from John Holland Group can help there. Will begin again on 4th Jan, 2013 and the Hoops4Health will be a good cure for the kids in the January holiday boredom that always strikes after excitement of Christmas and New Year is past. Enclosing a shot of the Community Centre - with only one end wall. The other end is now finished and looks the same both ends. I would love to chat with your construction people and get ideas of how to make the Centre lockable - but without totally enclosing with walls as it would be too hot and loose the 'Open, breezy' feeling. I need to get some idea of costing for future grants and also what supplies are needed to finish off, enclose the Centre. Possibly working bees.

The end result so far is – the HR girls from JHG donated funds in mid November to enable us to run the last 4 Friday nights. JHG employees are running a raffle of a giant TV and the funds raised will go toward Friday evenings in 2013 starting from 4th Jan. I was invited to the JHG Christmas party last weekend where I got to meet with the HR girls and many employees including the General Manager. They are interested in being involved with a local community where they see the personal side of their contributions really being appreciated. We hope to work together with JHG being very involved in the Bruce Jones Community Centre in the future. The Kids Christmas Tree Party is due to two employees who chatted with their husbands and they decided to come together and make it happen. Again the HR girls are racing in to get the gifts (I sent in a list of names, ages and gender) and wrapping them on Friday evening over wine and Christmas cheer.

Children's Christmas Tree Party – Being held on 15th Dec at ARSS Club from 3pm to 6pm. Taking down 32 children from Batchelor in the Council bus and the Batchelor School bus. These children are part of the Friday Night Fun Group that come to the Bruce Jones Community Centre.

10 LATE REPORTS

Nil

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Nil

12 COUNCIL REPORTS

Nil

13 CONFIDENTIAL ITEMS

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

14 GENERAL BUSINESS

14.1 CORRECTIONAL SERVICES

Applicant:	Councillor Gray
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th December, 2012
Author:	Administration Manager
Attachments:	

SUMMARY

Clr Gray advised Council that prisoners can be obtained through Correctional Services to carry out supervised work programs and it may be beneficial to Council to investigate how this program operates and its suitability to Council needs.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

NA

ACTION – CEO to investigate the Correctional Services program with the intent to have prisoners undertake work programs for council.

Clr Bulmer left the Council Chambers at 11.03 pm and did not return to Council Chambers.

14.2 CEO EMPLOYMENT CONTRACT –PROBATION REVIEW

Applicant:	Lee Farrell Chief Executive Officer
Location/Address:	N/A
File Ref:	Personnel
Disclosure of Interest:	Nil
Date:	18 th December, 2012

RESOLUTION 18/12/2012/021

That Council acknowledge the performance of the CEO Lee Farrell, pass his probation performance and confirm his appointment as CEO.

Council congratulates Lee on his appointment.

Moved: **Clr. Turner**

Seconded: **Clr. Jones**

Carried

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 22nd January, 2013.

President closed the meeting at 11.33pm