



Coomalie Community Government Council

Meeting date: **Tuesday, 25 October 2011** **Started: 6:00 PM** **Ended: 10:15 PM**

Location: Council Chambers, 141 Cameron Road, Batchelor NT 0845

Purpose/Notes: Regular scheduled meeting

Chaired by: Clr. Andrew Turner

Minutes rec. by: Chief Executive Officer

Attendance:

Present: Senior Administration Officer, Clr. Robert Bright, Clr. Sue Bulmer, Clr. Linda Douglas, Chief Executive Officer, Clr. Tommy Fawcett, Clr. Bruce Jones, Clr. Deb Koch, Clr. Trevor Sullivan, Clr. Andrew Turner

Regrets: Clr. Darryl Butler, Melissa Kerr

Absent:

Late:

Guests:

Kate Wheen DLGHR (present)

Meeting Documents:

(no documents)

Meeting Minutes:

1. Standing Agenda Items

1.1. Apologies and Leave of Absence

The CEO tendered the apology of Councillor Darryl Butler.

Status: Completed

1.1.1. Apologies and Leave of Absence

That Council accepts the apologies of Councillor Darryl Butler and that leave of absence be granted.

Resolution #: 25/10/2011/001

Moved by: Clr. Linda Douglas

Seconded by: Clr. Deb Koch

Status: Carried

Vote:

1.2. Introduction - Kate Wheen

Kate Wheen of the Department of Local Government Housing and Regional Services gave Council a brief introduction regarding her role with the Department and her future regular attendances as an observer at Council meetings of Coomalie and other councils.

The President welcomed Kate to the meeting.

Status: Completed

1.3. Vale Ian Fox

Clr. Bruce Jones

Batchelor resident Ian Fox sadly passed away on Tuesday 18 October 2011, following a tragic accident.

The following motion of condolence is proposed.

Status: Completed

1.3.1. Motion of Condolence

Clr. Bruce Jones

That Council expresses its deep and heartfelt condolences and sympathy to the family, friends and workmates of the late Ian Fox. The Coomalie region has lost a man who gave unselfishly to the life, welfare and character of our community. He was a great mate to so many and will be sadly missed by us



all.

Resolution #: 25/10/2011/002

Moved by: Clr. Bruce Jones

Seconded by: Clr. Sue Bulmer

Status: Carried

Vote:

1.3.2. Memorial Plaque - Ian Fox

That a memorial plaque be placed in the Batchelor Memorial Garden in memory of the late Ian Fox.

Resolution #: 25/10/2011/003

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

1.4. Disclosure of Interest

Chief Executive Officer

Report:

Section 74 of the Local Government Act (2008) provides for Disclosure of Interest by Council Members

As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the **relevant interest**):

(a) at a meeting of the council, local board or council committee;

and

(b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

(3) A member must not, without the Minister's approval:

(a) be present at a meeting of the council, the local board or council committee while a question in which the member has a conflict of interest is under consideration; or

(b) participate in any decision on the question.

Status: Completed

1.4.1. Disclosure of Interest

The following disclosures of interest were made:

Councillor: Trevor Sullivan

Agenda Item: Pool Report

Details: Employed by Council as Pool Supervisor

Councillor: Robert Bright

Agenda Item: Correspondence Inwards

Details: Personal Interest in Subdivision

Status: Completed

1.5. Confirmation Of Minutes

Documents:

- 20 SEP 2011 MINUTES PUBLIC.pdf
- 27 SEP 2011 MINUTES.pdf

Status: Completed

1.5.1. Confirmation of Minutes

That Council confirms the minutes of the Ordinary General Meeting held on 20th September 2011 as circulated.



Resolution #: 25/10/2011/004

Moved by: Clr. Trevor Sullivan

Seconded by: Clr. Tommy Fawcett

Status: Carried

Vote:

1.5.2. Confirmation of Minutes

That Council confirms the minutes of the Special General Meeting held on 27th September 2011 as circulated.

Resolution #: 25/10/2011/005

Moved by: Clr. Trevor Sullivan

Seconded by: Clr. Tommy Fawcett

Status: Carried

Vote:

1.6. Actions Arising

Chief Executive Officer

The Actions Arising from Ordinary General Meetings up to and including 27 September, 2011 are to be reviewed and confirmed.

It was noted that the refurbishment of the bowling green and installation of the bowling green toilets needed to be added to the actions arising list. The CEO was directed to update the list accordingly.

Report:

The Actions Arising list is tabled and includes all items outstanding, to the best of my knowledge.

I am confident, with the addition of the the new Senior Administration Officer, that over the coming month we will have time and resources that will allow us to action or resolve all of the items listed.

Documents:

- Actions Arising List 27 Sep 2011.pdf

Status: Completed

1.6.1. Actions Arising

That Council notes and confirms the Actions Arising list up to and including the meeting held on 27 September, 2011 as circulated.

Resolution #: 25/10/2011/006

Moved by: Clr. Trevor Sullivan

Seconded by: Clr. Deb Koch

Status: Carried

Vote:

1.7. Correspondence

The correspondence inward and outward is to be reviewed and confirmed.

Councillor Bright left the Chamber for 15 Minutes at 6.40pm while matters about which he had declared a conflict of interest were debated and resolved.

Documents:

- Correspondence Inwards Package.pdf
- Correspondence Out public package.pdf
- OCT 2011 Email Register INCOMING PUBLIC.pdf
- OCT 2011 Email Register OUTGOING PUBLIC.pdf

Status: Completed



1.7.1. Correspondence Inward

That Council receives and notes the correspondence inward as listed in the register and as circulated.

Resolution #: 25/10/2011/007

Moved by: Clr. Deb Koch

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

1.7.2. Correspondence Outward

That Council notes and confirms the correspondence outward as listed in the register and as circulated.

Resolution #: 25/10/2011/008

Moved by: Clr. Deb Koch

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

1.7.3. Matters Arising from Correspondence PA2011/646 Sec 131 Hundred of Playford

That the CEO writes to Development Assessment Services advising that in relation to PA2011/00646 Section 131(143) Strickland Road, Hundred of Playford, Council no longer requests "the proposed road be extended along the western boundary of the proposed lot three".

Resolution #: 25/10/2011/009

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Trevor Sullivan

Status: Carried

Vote: Councillor Jones voted against the resolution

1.8. Financial Statements

The Financial Report contains:

- Financial Report
- Monthly and Year to Date Operating Results Summary
- Monthly and Year to Date Operating Results Detail
- Balance Sheet
- Grant Report
- Payments Register

Documents:

- Financial Statements Package.pdf

Status: Completed

1.8.1. Financial Statements

That Council notes and receives the Financial Statements as presented and confirms the payments made as listed in the payments register.

Resolution #: 25/10/2011/010

Moved by: Clr. Deb Koch

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

1.9. Chief Executive Officer's Report

Chief Executive Officer

The Chief Executive Officer's Report is to be received and noted.

Report:



General Comments

The new Senior Administration Officer and Community Recreation Officer are both settling in very well and meeting or exceeding expectations that I have. This has allowed us to catch up on a number of outstanding tasks.

Staff morale and productivity is at the highest level I have seen and I am grateful to the staff for their hard work and positive attitude.

Boundary Expansion and Council Funding

On 13 October Council received written confirmation of its request for increased funding in the 2011/2012 and 2012/2013 financial years. Included in the correspondence was a strong indication that the funding methodology for the determination of operational subsidy grants for smaller councils like Coomalie will also be reviewed.

Based on the correspondence received and discussions with members of the NT Government and others, it seems clear that any notion of amalgamation with Litchfield Municipality is no longer on the agenda.

Policy Reviews and Community Consultation

With the current momentum for a review of the *Coomalie Planning Concepts and Land Use Objectives*, and other policy and strategic matters in the pipeline, I have prepared a *Model Policy Development Process Incorporating Community Consultation* for discussion with Council. If Council supports the model process, it will be implemented for immediate application.

Documents:

- Model Policy Development Process.pdf

Status: Completed

1.9.1. Chief Executive Officer's Report

That Council receives and notes the Chief Executive Officer's report as presented.

Resolution #: 25/10/2011/011

Moved by: Clr. Trevor Sullivan

Seconded by: Clr. Robert Bright

Status: Carried

Vote:

1.10. Operations Manager's Report

Chief Executive Officer

Report:

Reconstruction of Solomon Road

Work on the reconstruction of Solomon Road is proceeding in a very satisfactory manner and in front of the anticipated schedule. A number of minor design issues have been overcome in conjunction with the contractor. Early compaction testing revealed problems with the composition of the sub-grade in one section of the road and this section is being reworked to ensure that the problem is eliminated. Remaining compaction tests are revealing excellent results.

To date the reconstruction contractor, Lavercombe Grader Services, is performing all of their obligations under the contract in a very satisfactory and efficient manner and demonstrating great willingness to work well with Council's project superintendent, Robert Bright.

The preferred seal contractor, Territory Bitumen Services, has been issued with an order and sealing work is scheduled to commence in the week beginning 17 October 2011. Formal dispensation from the requirement to call public tenders for the sealing work was obtained prior to the issue of the order.

Roads Hierarchy and Roadworks Program

The project to inspect and assess all Council roads has now been completed and the draft Listing of Required Works and Priorities is attached for the information of Council. Work has also commenced on reworking the Hierarchy of Roads document and we expect to have this completed for consideration at the November Ordinary General Meeting of Council. The draft Listing of Required Works and Priorities will have further work done on it over the coming month to include cost estimates on each required job.

Pre-Cyclone Season Cleanup

The annual Pre-Cyclone Season Cleanup has been scheduled for Adelaide River on Monday 17 October



and for Batchelor on Monday 24 October. Notices have been published in the Stop Press and placed on notice boards in Batchelor and Adelaide River.

Inspection and clearing of stormwater drains in the townships is also scheduled.

Installation of Chemical Storage Units

The installation of chemical storage units will be completed by the time Council meets on 18 October. The formwork and construction of the required concrete slab has been carried out using staff labour and is a credit to the skill and hard work of our crew.

Documents:

- Draft Listing of Required Roadworks and Priorities.pdf

Status: Completed

1.10.1. Operations Manager's Report

That Council receives and notes the Operations Manager's Report as presented.

Resolution #: 25/10/2011/012

Moved by: Clr. Tommy Fawcett

Seconded by: Clr. Robert Bright

Status: Carried

Vote:

1.11. Community Recreation Officer's Report

The Community Recreation Officer's Report is to be received and noted.

Documents:

- CRO Report.pdf

Status: Completed

1.11.1. Community Recreation Officer's Report

That Council receives and notes the Community Recreation Officer's Report as presented.

Resolution #: 25/10/2011/013

Moved by: Clr. Robert Bright

Seconded by: Clr. Tommy Fawcett

Status: Carried

Vote:

1.12. Library Reports

The Community Library Reports for Adelaide River and Batchelor are to be received and noted.

Documents:

- Adelaide River Library Report.pdf
- Batchelor Library Report.pdf

Status: Completed

1.12.1. Library Reports

That Council receives and notes the Library Reports as circulated.

Resolution #: 25/10/2011/014

Moved by: Clr. Robert Bright

Seconded by: Clr. Tommy Fawcett

Status: Carried

Vote:



Chief Executive Officer

1.13. Batchelor Swimming Pool Report

Report:

Report by Chief Executive Officer

In view of Council's tight budgetary position, I have been continuing to look for options to reduce costs and increase efficiency and productivity of the workforce.

Cost savings or productivity gain is valued in the vicinity of \$35,000 per annum could be realised if the position of Pool Supervisor was modified to include pool maintenance tasks only.

If this savings measure were to be considered by Council it would, by implication, mean that the swimming pool would be open to key holders only.

The current system of issuing physical keys to keyholder pool users raises less revenue than targeted because the keys are shared widely with nonpaying relatives and friends of some key holders and also because some key holders fail to return their keys at the end of the allocated period.

Staff are currently investigating the cost and utility of installing an electronic access system at the Batchelor swimming pool to lessen access by nonpaying pool users.

It is recommended that Council authorises me to further investigate and report on:

- the potential costs and benefits of reallocating a portion of the Pool Supervisor position to other works-oriented duties; and
- the legal and risk management implications of such a change in policy.

The proposed report would, if the recommendations were adopted by Council, form the starting point for undertaking a process of community consultation before implementation of any operational changes.

If changes were to occur I would envisage that these would come into effect in the 2012/2013 budget year.

Status: Completed

1.13.1. Direction to Chief Executive Officer

That Council directs the Chief Executive Officer to further investigate and report on:

- the potential costs and benefits of reallocating a portion of the Pool Supervisor position to other works-oriented duties; and
- the legal and risk management implications of such a change in policy.

Resolution #: 25/10/2011/015

Moved by: Clr. Linda Douglas

Seconded by: Clr. Tommy Fawcett

Status: Carried

Vote:

1.13.2. Batchelor Swimming Pool Report

That Council receives and notes the Batchelor Swimming Pool Report as circulated.

Resolution #: 25/10/2011/016

Moved by: Clr. Tommy Fawcett

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

1.14. Dog Management Report

The Dog Management Report is to be received and noted.

Status: Completed

1.14.1. Dog Management Report

That Council receives and notes the Dog Management Report as circulated.

Resolution #: 25/10/2011/017

Moved by: Clr. Deb Koch

Seconded by: Clr. Trevor Sullivan



Status: Carried

Vote:

1.14.2. Prosecutions

The CEO was directed to proceed with prosecutions arising from infringement notices issued under the Coomalie Dog by-laws at his discretion.

Due Date:

Completed date:

1.15. Weeds and Environmental Management Report

Chief Executive Officer

The Weeds and Environmental Management Report is to be received and noted.

Report:

Meetings with Weeds Branch over the last couple of weeks have resulted in a deal for free chemical to distribute to certain landowners in the Shire. Council will also be able to use this chemical in certain areas. Government agencies are looking at Council to undertake (paid) work for them within our boundaries.

I have been appointed to the NT Weeds Advisory Committee to advise the Minister on weeds matters.

Our weed spraying program is currently being finalised and will be put in place by the end of November 2011.

I am working with the Bushfires Council on the loaning out of spray units supplied by the Weeds Branch.

Attached to this item is a request from LGANT for any further nominations by Council for appointments to the NT Weeds Advisory Committee, and a copy of the meeting agenda showing items dealt with at the last NT Weeds Advisory Committee held on 19 September 2011

Documents:

- NT Weeds Committee Nominations.pdf

Status: Completed

1.15.1. Weeds and Environmental Management Report

That Council receives and notes the Weeds and Environmental Management Report as circulated.

Resolution #: 25/10/2011/018

Moved by: Clr. Robert Bright

Seconded by: Clr. Linda Douglas

Status: Carried

Vote:

2. Business Brought Forward From Previous Meetings

No Business Brought Forward From Previous Meetings

3. General Business

3.1. Subdivision Application PA2011/0703 Section 00009 Hundred of Waterhouse 845 Cheeney Road - D&M Kerr

Chief Executive Officer

The attached subdivision application has been received from Development Assessment Services with comments due from Council by Friday, 21 October 2011.

Report:

Chief Executive Officer's Report

The proposed subdivision is to subdivide the existing parcel of 745.84 ha into 12 lots in total. The proposal is to create 11 lots ranging in size from 9.57 ha to 24.50 ha with the remaining 603.58 ha making up the 12th lot.



The subdivided parcels proposed incorporate road access along the existing Cheeney Road frontage. There are no battleaxe style accesses proposed.

It is recommended that the following condition(s) be sought by Council:

1. Access to lots 1 and 2 shall be via double concrete invert minimum 8 metres wide in total in accordance with NT Government standard drawings subject to item (6) below;
2. Access to lots 3 and 4 shall be via double concrete invert minimum 8 metres wide in total in accordance with NT Government standard drawings subject to item (6) below;
3. Access to lots 5 and 6 shall be via double concrete invert minimum 8 metres wide in total in accordance with NT Government standard drawings subject to item (6) below;
4. Access to lots 7 and 8 shall be via double concrete invert minimum 8 metres wide in total in accordance with NT Government standard drawings subject to item (6) below;
5. Access to lot 9 shall be via single pipe culvert minimum 4 metres wide positioned approximately 180 metres from lot 9's northern boundary in total in accordance with NT Government standard drawings subject to item (6) below;
6. Accesses to all lots shall be approved by Council prior to commencement of construction. In all cases a longitudinal section of the proposed work is required showing all necessary drop structures in the road side drain to prevent scouring and potential damage to the road pavement. Access ways shall be in accordance with NT Government standard drawings and a minimum of 4 metres wide. Where applicable a pipe culvert can replace the concrete invert.

Documents:

- Kerr Subdivision Application.pdf

Status: Completed

**3.1.1. Subdivision Application PA2011/0703 Section 00009
Hundred of Waterhouse 845 Cheeney Road - D&M Kerr**

The the CEO writes to Development Assessment Services requesting the conditions set out in his report to Council in relation to Subdivision Application PA2011/0703.

Resolution #: 25/10/2011/019

Moved by: Clr. Robert Bright

Seconded by: Clr. Trevor Sullivan

Status: Carried

Vote:

4. Confidential Items and Conclusion

4.1. Confidential Session

Council moves into closed session to deal with confidential items at this time.

Status: Completed



4.4. Conclusion of Confidential Session

Status: Completed

4.5. Next Meeting

The next ordinary meeting of Coomalie Community Government Council will be held at the Council Chambers in Batchelor on Tuesday 15th November 2011 at 6.00pm.

A further special meeting is to be held on Tuesday 22nd November at 6.00pm at the Council Chambers in Batchelor to review and discuss the roads hierarchy.

Status: Completed



4.6. Conclusion

There being no further business, the President declared the meeting closed at 9.35pm

Status: Completed
