



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**21<sup>st</sup> January, 2014**

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 21<sup>st</sup> January, 2014 AT 5.30PM

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President of the Shire Council Andrew Turner declared the meeting open at 5.30pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook

#### **STAFF PRESENT**

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Jasmine McGinness

#### **PERSONS PRESENT**

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 21<sup>st</sup> January, 2014.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receive and notes elected members apologies and grants a leave of absence for the Ordinary General Meeting held 21<sup>st</sup> January, 2014,

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 21<sup>st</sup> January, 2014.

**Moved:** Clr.

**Seconded:** Clr.

## 4 PETITIONS AND DEPUTATIONS

Nil

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 10<sup>TH</sup> DECEMBER, 2013.

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Jasmine McGinness Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

### SUMMARY

Minutes of the Ordinary General Meeting held 10<sup>th</sup> December 2013, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

### BACKGROUND

Not applicable.

### COMMENT

Not applicable

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

### POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That the minutes of the Ordinary General Meeting held 10<sup>th</sup> December 2013 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

## SUMMARY

### Operations Manager Report December / January

#### Roads

Our road seal program on Chinner and Haynes Roads has been completed, the line marking will be done when the weather allows and the contractor is available.

The grading on our rural roads commenced in December and the following roads have now been completed; Haynes Road, Strickland Road, Milton Road, Cheeney Road, Miles Road, Penau Road, Sargent Road and Poet Road.

When the weather breaks we will move onto Lake Bennett and do the roads in that area.

#### Toilets

The Adelaide River (Myrtle Fawcett) toilet block has been painted, new grind tech toilet floor laid and new doors installed. All done within our budget.

Batchelor oval toilets have been painted; new tiles laid and plumbing improved.

The sewer system from the Tavern toilet to the Government sewer pipes is still running well with no problems. The area is required to be re-grassed.

#### Lawns, Ovals



We are now back to getting these areas mowed according to the wet season program.

Slashing work was completed on Coach Road, Milton Road, Cheeney Road, Miles Roads, Chinner Road, Cadogan Road and Heathers Lagoon Road before Christmas. They will require slashing again shortly.

Coach Road at the Batchelor end and Crater Lake road have been slashed regularly.

Culverts and guide posts have been sprayed.

Rum Jungle Lake has been slashed as well as having one round of weeds sprayed.

#### Transfer Stations

Adelaide River bins are still coming over to the Batchelor Transfer Station. Some rubbish is dumped whilst the bin is being emptied. We will start putting the second bin transfer area in as soon as practical.

Batchelor transfer area is working well (a few users have a bit of a problem putting the rubbish in the bins.)

I have had no negative remarks from the Batchelor public. There are issues in the working area of the Transfer Station particularly during the wet weather. Unloading the bins is currently difficult. We have gone through 4 new tyres plus several flat tyres in the last 2. The process takes a lot of hours.

The bin that has been lined is unloading itself. A second bin is being lined with some changes. With the bins lined and safety catches put on the doors, the tilt tray is satisfactory. We have run out of good gravel to cover our rubbish. Additional gravel will need to be brought in.

#### Pool

The pool was closed for two days due to pumps not working. The fault was traced to a problem with a PAWA electricity phase not working correctly.

#### General

Work is being planned to repair the burnt out storage room.

Adelaide River footpaths program will commence when the wet is over, inspections have been carried out with PAWA to locate water mains and service lines.

#### **RECOMMENDATION:**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

Council receives and notes the Operations Manager report for December / January.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION**

Council line and add safety catches to the bins for usage at the Batchelor and Adelaide River Transfer Stations with available funds.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION**

Council continue the hire of the Tilt Tray Truck from Higgle Mechanics for a further month and the CEO prepare a report on the options available.

**Moved:** Clr.

**Seconded:** Clr.

**6.2 BACKHOE QUOTES**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 104 #2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> December, 2013
<b>Author:</b>	N/A
<b>Attachments:</b>	Backhoe Full Quotes X 5

**SUMMARY**

Council received a Special Purpose Grant of \$112,900 to purchase a backhoe and attachments. Quotes have been obtained from 3 suppliers to purchase the backhoe and the attachments.

Council considered the matter at its December 2013 meeting and deferred a decision until the January 2014 meeting. The suppliers who have provided quotations have agreed to hold their prices until the January Meeting.

**BACKGROUND**

Nil

**COMMENT**

The Local government Regulations require Council to invite formal tenders for any contract over \$100,000 inc GST. This is a structured process with a formal specification and assessment process.

The major issue for pushing up rubbish are damage to the tyres and wire getting caught in the machine.

**CONSULTATION**

Operations Manager Robbie Bright

Finance Manager Melissa Kerr

Komatsu

Hitachi

Western Diesel

### BACKHOE QUOTATIONS

Company	Model	Warranty	Extra Included Options	Delivery Included	Backhoe Ex GST	Attachments Ex GST	Attachments
Komatsu	Second Hand WB97R-5EO Backhoe Loader		A/C ROPS cabin, quick hitch, 4 in 1 bucket, 1200mm SF bucket, 600mm and 300mm GP bucket, E-Stops, Battery Isolator, Beacon	Ex Perth \$6000	\$93,500.00		All inclusive second hand
Komatsu	2013 New WB97R-5EO Platinum Backhoe Loader	36 months / 6,000 hours	4WD, ROPS and FOPS cab, A/C, 4 in 1 bucket HD plus fork, lifting hook, hydraulic side shift, beacons	Ex Darwin	\$134,113.00	\$11,470.00	Hydraulic Quick Hitch, 300mm bucket, 450mm bucket, 600mm bucket, 1200mm bucket, fire extinguisher, canvas seat cover
Hitachi / John Deere	2013 315SK Backhoe Loader	36 months / 6,000 hours	600mm bucket, 4 in 1 bucket, grease gun, hydraulic oil, probe kit		\$120,000.00		
Hitachi / John Deere	2013 315SK Backhoe Loader	36 months / 6,000 hours	600mm bucket, 4 in 1 bucket, 300mm bucket, 450mm bucket, 1200mm ditch bucket, mechanical quick hitch, fire extinguisher, grease gun, hydraulic oil, probe kit, rotating beacon, canvas seat cover, 12 months NT rego		\$135,000.00		
Western Diesel Group / Case Construction	2014 580ST Loader Backhoe	3 years / 3000 hours	Power shuttle, cab, 4wd, sideshift, extended-a-hoe, mechanical backhoe controls, deluxe suspension seat, 4 in1 bucket, rotating beacon, rear HBCV. NO Aux Hydraulics, NO ride control	mid Jan 2014	\$90,900.00	\$15,690.00	300mm bucket, 450mm bucket, 600mm bucket, 1200mm mud bucket, roll over forks
Western Diesel Group / Case Construction	2013 580SN Loader Backhoe	3 years / 3000 hours	Cab, 4wd, power shift transmission, pilot backhoe controls, extend-a-hoe, ride controls, combination aux hydraulics, 4 in1 bucket. NO sideshift	2-4 weeks Ex Darwin	\$90,900.00	\$20,890.00	300mm bucket, 450mm bucket, 600mm bucket, 1200mm mud bucket, pallet fork attachment

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Special Purpose Grant from Department of Local Government and Regions \$112,900.

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council agree to purchase a XXXX backhoe from Komatsu/John Deere/Western Diesel Group for \$XXXX and attachments from Komatsu/John Deere/Western Diesel Group for XXXX utilising the Special Purpose Grant of \$112,900.

**Moved:** Clr.

**Seconded:** Clr.

## 6.3 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Animal Management Officer
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

### SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 21<sup>st</sup> January, 2014.

Animal Management Officer's report December / January

Complaints are down for this month with only one received from a resident in Flynn Crescent about several dogs running around in a pack day and night. I have been patrolling the street as well as Kirra Crescent 2-3 times a day at varying times and have not actually witnessed the pack of dogs at any time.

The only dogs I have seen wondering the streets belong to a resident who has been advised by Territory Housing as well as Coomalie Council to arrange for the dogs to be registered. This is an ongoing issue from before Christmas.

Both Coomalie Council and Territory Housing by-Laws state that a resident must register their dogs at the local shire and that they may only have a total of two dogs per property.

### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

That Council receives and note the Animal Management Officers Report for December/ January.

**Moved:** Clr.

**Seconded:** Clr.

**6.4 POOL REPORT**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CCGCDocs\Pool Supervisor

**Date:** 21<sup>st</sup> January, 2014

**Author:** Trevor Sullivan, Animal Management Officer

**Attachments:** Nil

**SUMMARY**

Pool Supervisor's report for the Ordinary General Meeting held 21<sup>st</sup> January, 2014.

Pool Supervisor's report December/ January

The pool has been quiet leading up to and over the Christmas and New Year period.

A power failure last week forced the closure of the pool for two days. PAWA addressed this issue in a timely manner.

Pump number 1 has burnt out and will be replaced as soon as possible.

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council receives and note the Pool Report for December/ January.

**Moved:** Clr.

**Seconded:** Clr.

**7 CHIEF EXECUTIVE OFFICER'S REPORTS****7.1 INCOMING AND OUTGOING CORRESPONDENCE**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

## SUMMARY

Council is provided with items of correspondence both received and sent during the months of December/ January.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

FROM	SUBJECT
Place Names Committee for the Northern Territory	Renaming or renumbering of Cheeney Road, Hundred Goyder
Department of Business	Community Benefit Fund (CBF) Round 1 of the 2013-14 Community Organisation Grants program
Dept of Lands, Planning and the Environment	Coomalie Shire/ Deep Water Land Claim No. 238 and Ban Ban Springs land Claim No. 182
Minister for Local Government and Regions	NT Operational Subsidy
Office of The Hon Peter Styles MLA minister for Transport	Receipt of Letter Re Regular Bus Service to Coomalie Shire
Northern Territory Planning Commission	Towards a Darwin Regional Land Use Plan
Department of Immigration and Border Protection	Celebrating Australia Day 2014
Roy Jansan	Oversize/Overmass Permit Application
Ward Keller	Change of Ownership
The Hon Warren Truss MP	RDAF Funding
Dept of Local Government Dept of Development and Women's Policy	Property #000206 31 Memorial Terrace, Adelaide River
Joint Select Committee on Northern Australia	New Inquiry – Development of Northern Australia
David George	Dog Complaint
Kim and Dianne Murray	Rates for Lot 01259, Hundred of Goyder
LGANT	Support for Council
Electoral Commission	Elections Report
Independent Member For Nelson Gerry Wood MLA	Media Release
Office of The Valuer – General	2010 Coomalie Valuation Roll, Unimproved Capital Values December 2013 Reconciliation

### Correspondence Out

TO	SUBJECT
The Minister of Transport	Regular Bus Service to Coomalie Shire
Various Residents from Chinner Road	Garbage Collection Service – Chinner Road
Various Residents from Litchfield Park Road	Garbage Collection Service – Litchfield Park Road
Christine Tate	Dogs on Hardy Street, Adelaide River
David George	Dog Complaint
Tourism Top End	Membership Renewal
GB Dowell	Overgrown Block
DL Foster and PN McCardle	Overgrown Block
Litchfield National Park	Rates Notice and Charges
Land Titles – Register General	Discharge of Statutory Charge
Registered Out of Hours Pool Users	Renewal of Agreement Reminder Letter
Dept of Lands, Planning and Environment	Coomalie Shire/Deep Water Land Claim
DM and K Murray	Rates for s.01259 Hundred of Goyder
The Hon David Tollner MLA	Coomalie Shire Council
Kel Pearce – Office of Australian War Graves	Public Toilets
Place Names Committee for the Northern Territory	Renaming or re-numbering of Cheeney Road, Hundred of Goyder

#### CONSULTATION

Not Applicable.

#### STATUTORY ENVIRONMENT

Not Applicable.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

#### 7.2 REVIEW OF ACTION ITEMS LIST JANUARY - 2014

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014



<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Action Items List January, 2014

### 7.3 COMPLAINTS REGISTER JANUARY - 2014

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Complaints Register January, 2014

### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at November meeting 2012.*

#### BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

#### **COMMENT**

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

#### **14<sup>th</sup> December, 2012**

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

#### **20<sup>th</sup> December, 2012**

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

#### **13<sup>th</sup> February, 2013**

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

#### **Amalgamations**

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

#### **ACTION:**

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. **Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.**

#### **8<sup>th</sup> March 2013**

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

### **May 2013**

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

### **July 2013**

Information on the number of lots in the unincorporated land area has not been received.

### **August 2013**

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

### **September 2013**

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

### **October 2013**

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

### **November 2013**

Investigation of additional subdivision of one parcel into 20 blocks will bring total blocks along Dorat Road to 91, if charged at minimum rate, total revenue is \$75,075.

Please see map of area of additional properties in Attachments.

A/CEO to write to Minister for Local Government and Regions and Member for Daly to meet with Council.

### **December 2013**

Meeting with Minister for Local Government and Regions, David Tollner was scheduled for 9<sup>th</sup> December 2013 but has recently been rescheduled to Monday 3<sup>rd</sup> February 2014. Council will discuss NT Operational Funding grant, boundary expansion and long term financial sustainability.

Received letter from LGANT 3/12/13 commending Council on moving in direction of expanding boundaries and that LGANT has again requested the NT Operational subsidy be increased in the NTG 2014/15 budget.

### **January 2014**

Discussions have been held with the Minister for Local Government and Regions, The Hon David Tollner's office. They have advised that a cabinet meeting has been scheduled for 3<sup>rd</sup> February 2014 and rescheduled the meeting to Friday 7 February 2014 at 9:30am.

The Minister has limited the discussion to Long term future and financial viability.

### **CONSULTATION**

Shire President – Andrew Turner  
Finance Manager – Melissa Kerr  
Department of Local Government NT

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

**Moved:** Clr.

**Seconded:** Clr.

## 7.5 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 21<sup>st</sup> January, 2014.

### **Regional Development Australia Fund**

A meeting has been arranged with meeting with RDANT representatives on 23<sup>rd</sup> January 2014. The meeting is a meet and greet as well as discuss possible RDA assistance into the future.

### **Road Weight Limits**

The written Confirmation of Waiver from the council imposed road weight limits has been revised. It includes a usable procedure for the applicant when they wish to use the Waiver, provides some control of road usage by Council and outlines the responsibilities and accountability of the applicant.

In general the Waiver holder needs to check with the Operations Manager if a road is suitable on each occasion the waiver is used. It outlines a procedure if the Operations Manager is not available and places the onus of responsibility on the applicant to minimise any damage to the roads.

### **Meeting With The Minister For Indigenous Affairs, Senator, The Hon Nigel Scullion**

A briefing document was prepared for a meeting with Minister for Indigenous Affairs, Senator The Hon Nigel Scullion scheduled for 13<sup>th</sup> January 2014 to discuss Native Title issues. The meeting provided an insight into the Minister's current views. The minister advised the following:

- Requested Council provide a list of day to day concerns and any evidence supporting those concerns.
- Suggests Council nominate a Liaison Officer for contact purposes with the NLC
- Will request the NLC to provide a single contact officer for dealings with Council.
- Require the Native Title Tribunal to meet with Council.

**Meeting With The Minister For Local Government And Regions The Hon David Tollner.**

Council has been attempting to meet with the Minister for Local Government and Regions since late last year. His office has advised that the Minister is no longer available for the scheduled meeting of 3<sup>rd</sup> February 2014. His office has now set aside time at 9:30am on Friday 7 February 2014.

**Batchelor Transfer Station**

An inspection was carried out of the unloading of a full bin from the Adelaide River Transfer Station. The bin discharged reasonable well from the tilt tray truck and could be considered a success. This is an undamaged new bin. The manual doors are not satisfactory and this arrangement will be changed on subsequent bins. The rear doors will be opened from the side of the tray. Some further modifications have been recommended for the second bin. This includes increasing the floor slope, and end wall chamfer, as well as installing chamfers along the floor- wall interface.

**Shire Inspection**

The Operations Manager Mr Robert Bright has shown me the majority of Council road assets in the southern part of the Council area. As well I have visited the Batchelor Recreation area, Swimming Pool, Adelaide River War Cemetery and Adelaide River Library.

**Miles Road, Perreau Road Inspection**

An inspection was carried out of the causeway following a submission from a local resident regarding speeding and the increased volume of traffic. Council has previously resolved not to undertake any additional roadwork and to continue monitoring the traffic. Some minor changes need to be made to the signage across the causeway. The operations Manager has been requested to carry this work out.

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council receives and notes the CEO’s Activity Report for January 2014.

**Moved:** Clr.

**Seconded:** Clr.

**7.6 NEW LOCAL GOVERNMENT SYSTEM BEGINS**

**Applicant:** Minister of Local Government and Regions – David Tollner

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 21<sup>st</sup> January, 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Media Release

**SUMMARY**

Please refer to Media Release in attachments.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**NOTE**  
That Council receives and notes the media release.

**7.7 NORTHERN TERRITORY LAND SUITABILITY GUIDELINES**

<b>Applicant:</b>	Department of Lands, Planning and Environment
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> December, 2013
<b>Author:</b>	Leigh Ashford, Chief Executive officer
<b>Attachments:</b>	NT Land Suitability Guidelines Amendment to NT Planning Scheme

**SUMMARY**

The Northern Territory Government, department of Lands, Planning and Environment has implemented new Guidelines to Land Suitability in the Northern Territory.

## **BACKGROUND**

The Northern Territory (NT) Land Suitability Guidelines apply internationally recognised land suitability classes to seven categories of land suitability in the NT. The guidelines outline the information required to address the term 'unconstrained land' in Section 11.4 of the NT Planning Scheme.

The guidelines provide developers and consultants with information on what the NT Government expects in relation to land suitability information for general developments. In doing so, the land suitability guidelines can assist in streamlining the development assessment process. Land suitability (FAO, 1976) promotes land uses that utilise land for its most suitable economic use while also reducing potential environmental and social risks. It does not necessarily prevent a land use from occurring, but in most situations indicates that additional inputs in terms of costs, design, planning and ongoing management could be required in order to adequately address social, economic and environmental risks.

The NT guidelines address seven important land suitability categories. They are:

1. Drainage
2. On-site Wastewater Management
3. Erosion Risk
4. Soil Salinity
5. Acid Sulphate Soils
6. Storm Tide Flooding
7. River line Flooding

The seven land suitability categories adopt nationally recognised guidelines for terminology. For each land suitability category, the guidelines provide:

- (i) a definition of terminology;
- (ii) the importance of managing the issue for economic, health, social and/or environmental benefits; and
- (iii) a definition of what is deemed to be potentially constrained under the NT Planning Scheme.

## **COMMENT**

Nil

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

NA

## **FINANCIAL IMPLICATIONS**

NA

## **VOTING REQUIREMENT**

Simple majority

## **NOTES**

That Council notes the new guidelines implemented by the Northern Territory Government, Department of Lands, Planning and Environment and the resulting amendment to the NT Planning Scheme.

## 7.8 TRANSPORT ROADMAP FEEDBACK

<b>Applicant:</b>	Minister for Transport, Minister Peter Styles MLA
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> December, 2013
<b>Author:</b>	Leigh Ashford, Chief Executive officer
<b>Attachments:</b>	Media Release Consultation Draft

### SUMMARY

Consultations have now commenced on the Territory's Integrated Transport Planning and Investment Roadmap.

### BACKGROUND

"The Integrated Transport Planning and Investment Roadmap will provide a plan to develop the Territory's transport infrastructure and services to ensure transport provides the necessary foundations to drive economic growth."

Mr Styles said the roadmap will incorporate a number of focused strategies, plans, reviews and reforms covering:

- Freight and logistics industry requirements
- Road and bridge infrastructure provision
- Motor Vehicle Registry services
- Maritime industry reform
- Passenger transport services and infrastructure needs including aviation, public transport and commercial passenger vehicle requirements

### COMMENT

Submissions close mid February. The document provides very limited information and it is suggested that Council monitor progress of the roadmap at this stage.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

NA

### FINANCIAL IMPLICATIONS

NA

### VOTING REQUIREMENT

Simple majority



## RECOMMENDATION

That Council continue to monitor the progress of the NT Transport Roadmap,

**Moved:** Clr.

**Seconded:** Clr.

## 7.9 COOMALIE SHIRE/DEEP WATER LAND CLAIM NO 238 AND BAN BAN SPRINGS LAND CLAIM NO 182

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/197
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>TH</sup> January 2014
<b>Author:</b>	Leigh Ashford Chief Executive Officer
<b>Attachments:</b>	Letter

### SUMMARY

Department of Lands, Planning and the Environment have written to Council advising of the Coomalie Shire/Deep Water Land Claim No.238 and Ban Ban Springs Land Claim No.182. The land claims affect land within the Coomalie Shire.

### BACKGROUND

The Coomalie Claims relate to 15 parcels of Crown land as well as the beds and banks of the Adelaide River along the eastern boundary of the Coomalie Shire. See Attachment for Map. The Aboriginal Land Commissioner (ALC) has indicated that the Coomalie Claims may be listed for hearing in September 2014.

### COMMENT

As part of the hearing process, the ALC must assess detriment to others that might result from a grant of Aboriginal land, including any impact on existing or proposed land use. Relevant detriment or land use issues include the impact of an ALRA grant on:

- Facilities and infrastructure and access to them;
- Continued use of public roads;
- Access to public areas, rivers etc; and
- Conservation and weed management.

Private detriment issues are also relevant. These include private fencing and access arrangements, as well as restrictions on camping and fishing.

NT Portion 3945 is not in Coomalie Shire. The remaining 14 parcels are within the Coomalie Shire. Council currently does not use or occupy any part of the areas.

Possible private detriment issues could be along the Adelaide River and other parcels used as fishing and recreation areas by the public for example Nix Crossing.

An initial assessment indicates that some of the areas may be important for the future development of the Shire.

Department officers have advised that wish to inspect the parcels of land with council's officers.

The department will accept submissions up until 21 February 2014

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

Nil.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council's CEO meet with the Department Representatives and prepare a further report for consideration at Council's February meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 7.10 OPERATIONAL SUBSIDY FUNDING

**Applicant:** Minister of Local Government and Regions. – 2013-14 Operational Subsidy

**Location/Address:** NA

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 14<sup>th</sup> January 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Letter from Minister

## SUMMARY

The Minister for Local Government and regions has advised that the Department operational subsidy strategy will not be altered from the reduced amount of \$423, 471. Council budget estimate was \$526,000.

## BACKGROUND

In August 2013, Council were advised that its operational grant for 2013/14 would be \$420,850 or \$102,529 less than Council Budget estimate.

Two letters have been written to the Department and the responses received have not been supportive.

Following negative responses from the Department a further letter was forwarded to the Minister requesting his favourable consideration to review the matter and requested that Council meet with him and the Local Member MR Garry Higgins MP.

## COMMENT

The Minister's response does not concede any ground on the matter. He has indicated that the revised formula was introduced and due to the significant changes in funding to small councils was introduced over 4 years.

The Minister has advised that previous Operational Subsidies were topped up by one off discretionary grants from the Minister, approximately \$12k in 2011/12 and \$107k in 2012/13.

The original scenario in 2009/10 indicated that Council's subsidy in 2013/14 would fall to \$320,000. A \$5.0m dollar increase in the overall operational subsidy allowed the Government to increase the allocation to Coomalie Community Government Council to \$420,850.

Council had originally requested a meeting with the minister in December 2013. This was deferred until 3 February 2014. This meeting has now been delayed until Friday 7 February 2014 at 9:30am at Parliament House. The Minister's office has advised the Minister will be supported by Department representatives and advisors at the meeting.

## CONSULTATION

Minister of Local Government and Region's office.

## STATUTORY ENVIRONMENT

NA

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council's original Budget estimate from the NT Government Operating Subsidy has reduced from \$526,062 to \$420,850.

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council consider its position in relation to the Meeting with the Minister on 7 February 2014 and that the community be kept informed of the impacts through the newsletter.

**Moved:** Clr.

**Seconded:** Clr.

## 7.11 DEVELOPMENT OF NORTHERN AUSTRALIA-NEW INQUIRY

**Applicant:** Joint Select Committee on Northern Australia

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 14<sup>th</sup> January 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Letter

## SUMMARY

The Joint Select committee on Northern Australia has commenced an inquiry into the Development of Northern Australia.

They have invited submissions from Council and the community in any of the aspects of the Terms of Reference. Submissions will be received up until 17 February 2014.

## BACKGROUND

The Federal Parliament set up a Joint Select Committee on Northern Australia in December 2013. The terms of reference are:

- Examine the potential for development of the region’s mineral, energy, agricultural, tourism, defence and other industries;
- Provide Recommendations to:
  - Enhance trade and other investment links with the Asia-Pacific;
  - Establish a conducive regulatory, taxation and economic environment;
  - Address impediments to growth; and
  - Set conditions for private investment and innovation;
- Identify the critical economic and social infrastructure needed to support the long term growth of the region, and ways to support planning and investment in that infrastructure.

The Committee is due to report back to Parliament as soon as practicable after 30 May 2014 and deliver its final report by 6 July 2014.

## COMMENT

It is appropriate that Council makes a brief submission to the enquiry outlining its concerns of the current constraints that it faces, particularly in relation to the current native title claims and the Aboriginal Land Trusts. A submission shows support to the Joint Select Committee and our interest in developing Northern Australia.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT

NA

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

NA

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council determines if it wishes to make a submission to the Joint Select Committee on Northern Australia’s Inquiry into the development of Northern Australia.

**Moved:** Clr.

**Seconded:** Clr.

## 7.12 TOWARDS ADARWIN REGIONAL LAND USE PLAN.

<b>Applicant:</b>	Northern Territory Planning Commission
<b>Location/Address:</b>	Darwin
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> January 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Plan

### SUMMARY

The Northern Territory Planning Commission has invited feedback on the Towards a Darwin Regional Land use Plan.

There are a number of proposed dams shown which surround the Council Area. A potential off stream water storage is shown west of the Stuart Highway in the far north of the Council area.

The plan identifies the old Northern Australia Railway easement as a long term distributor road.

Submissions will be received up until 10 March 2014.

### BACKGROUND

The Northern Territory Planning Commission released a Briefing Note in July 2013.

Community feedback identified the importance of a resilient economy the unique environment and lifestyle in the Darwin area.

Investigations into the basic needs for growth such as water supplies have been undertaken.

### COMMENT

It is appropriate that Council makes a brief submission supporting the Old Northern Railway easement as a long term distributor Road.

### CONSULTATION

Northern Territory Planning Commission

### STATUTORY ENVIRONMENT

NA

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

NA

### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

That Council determines if it wishes to make a submission to the Towards Darwin Regional Land Use Plan.

**Moved:** Clr.

**Seconded:** Clr.

**7.13 COMMON BORDERS CONFERENCE**

<b>Applicant:</b>	<b>Kimberly Zone of WALGA.</b>
<b>Location/Address:</b>	Broome WA
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> January 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Letter

**SUMMARY**

The Kimberley Zone of WALGA and the Regional Collaborative Reference Group have invited the CEO and councillor delegate to attend a Common Borders conference in Darwin on Saturday 22<sup>nd</sup> and Sunday 23<sup>rd</sup> February 2014. The Conference is to consider nation building across Northern Australia.

**BACKGROUND**

NA

**COMMENT**

NA

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

NA

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

NA

**VOTING REQUIREMENT**

Simple majority

## RECOMMENDATION

That Council determines if it wishes to nominate a delegate to the conference.

**Moved:** Clr.

**Seconded:** Clr.

## 8 FINANCE REPORTS

### 8.1 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND

Attached is a listing of accounts paid for December 2013.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>			
<b>PAYMENT REGISTER</b>			
<b>DECEMBER 2013</b>			
<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
2/12/2013		POS Fee Commonwealth Bank of Australia	36.78
3/12/2013		Visa CBA Visa - Domain Name, Maps	511.18
4/12/2013	249	Australian Super	600.77
4/12/2013	250	Hostplus Superannuation Fund	187.05
4/12/2013	251	Rest Industry Super	519.91
4/12/2013	252	Statewide Superannuation Trust	2,582.93
4/12/2013	253	TelstraSuper	440.35
4/12/2013	254	TWU Nominees Pty Ltd	452.85
4/12/2013		Merch Fee Commonwealth Bank of Australia	171.30
5/12/2013	5637	Kerr Super Fund	2,480.16
6/12/2013	5638	AEC Environmental	4,004.00
6/12/2013	5639	AJ Couriers & Haulage Pty Ltd	82.50
6/12/2013	5640	Area IT Solutions	490.51
6/12/2013	5641	RWA Exact	247.50
6/12/2013	5642	AUT Electrics	260.00
6/12/2013	5643	Dannah Pty Ltd	400.41
6/12/2013	5644	Cr. Sue Bulmer	350.00
6/12/2013	5645	Cr. Max Corliss	350.00
6/12/2013	5646	Cr. Ewan Crook	350.00
6/12/2013	5647	B Evans	860.00
6/12/2013	5648	Cr. Dave Gray	350.00
6/12/2013	5649	HSS NT Pty Ltd	2,695.00
6/12/2013	5650	Cr Bruce Jones	750.00
6/12/2013	5651	Litchfield Springs Water Pty L	80.00
6/12/2013	5652	Local Government Safety	2,090.00
6/12/2013	5653	OfficeMax	354.47
6/12/2013	5654	Poolwerx Darwin (L&V Nominees	990.00
6/12/2013	5655	Portner Press Pty Ltd	77.00
6/12/2013	5656	Rum Jungle Tavern	250.00
6/12/2013	5657	RS Gardening Care	15,216.66
6/12/2013	5658	SKR Contracting	15,207.50
6/12/2013	5659	Top End Line Markers	5,214.00
6/12/2013	5660	Andrew Turner	1,333.00
6/12/2013	5661	Worksense Darwin	328.28
9/12/2013	458667	Petty Cash Reimbursements	1,275.40
10/12/2013	G/L Consolidate	Payroll	22,502.58
10/12/2013	10/12 PAY 0	Payroll	693.66
10/12/2013	255	Australian Taxation Office	5,444.00
13/12/2013	5662	Access Hardware	1,596.32
13/12/2013	5663	Adamant Property Services P/L	13,576.05





## 8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Detailed Financial Summary Report – December 2013 Quarter

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is a finance and grant report and financial summary report to 31<sup>st</sup> December 2013.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**Coomalie Community Government Council**  
**Financial Report for the period ending 31st December 2013**

<b>Cash at Bank</b>	
Cash on Hand	\$ 2,000.00
Cheque Account	\$ 20,045.71
Investment Account	\$ 1,404,175.94
<b>Total Cash at Bank</b>	<b>\$ 1,426,221.65</b>

Debtors	Current	30 Days	60 Days	90 Days	
Trade			-	2,000.00	\$ 2,493.90
	-	493.90			
Rates		-	-	122,622.17	\$ 122,622.17
<b>Total Debtors</b>					<b>\$ 125,116.07</b>

Creditors	Current	30 Days	60 Days	90 Days	
Trade			71.50	-	\$ 1,887.50
	-	1,816.00			
<b>Total Creditors</b>					<b>\$ 1,887.50</b>

<b>Reconciliation of Funds</b>	
Balance as per General Ledger	\$ 22,045.71
Add outstanding Debtors	\$ 125,116.07
Less outstanding Creditors	\$ 1,887.50
Add Investment Account	\$ 1,404,175.94
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 1,549,450.22</b>

**Coomalie Community Government Council**

**Grant Report for the period ending 31st December 2013**

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 44,706.01	\$ 5,293.99	30/06/2014
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 124,841.51	\$ 122,658.49	30/06/2014
21/08/2013	Gamba	NTEPA	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
23/09/2013	Basketball Championships	Dept of Sport and Recreation	\$ 2,500.00	\$ 2,500.00	\$ -	<b>Acquitted</b>
15/10/2013	School Holiday Grant Dec/Jan 13/14	Dept of Chief Minister	\$ 2,000.00	\$ -	\$ 2,000.00	7/03/2014
11/10/2013	Final Air Raid	Dept Lands Planning Environment	\$ 5,000.00	\$ 5,191.84	\$ -	<b>Acquitted</b>
3/12/2013	Australia Day	Australia Day Council NT	\$ 1,000.00	\$ -	\$ 1,000.00	31/03/2014
6/12/2013	Footpaths Batchelor	SPG - Dept Local Government	\$ 151,000.00	\$ -	\$ 151,000.00	30/06/2014
6/12/2013	Backhoe	SPG - Dept Local Government	\$ 112,900.00	\$ -	\$ 112,900.00	30/06/2014
			<b>\$ 591,900.00</b>	<b>\$ 177,239.36</b>	<b>\$ 414,852.48</b>	
<b>Cash and Receivables</b>					<b>\$ 1,549,450.22</b>	
<b>Unspent Grants &amp; Subsidies</b>					<b>\$ 414,852.48</b>	
<b>Cash Available to Council</b>					<b>\$ 1,134,597.74</b>	

**RECOMMENDATION**

That Council receive and note the financial and grant report, monthly financial summary at 31<sup>st</sup> December 2013.

**Moved:** Clr.

**Seconded:** Clr.

**8.3 AMENDED BUDGET 2013/14**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> January 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	2013-12-31 Amended Budget

**SUMMARY**

The budget has been reviewed to 31/12/13 and has been amended to include some adjustments to the budget.

**BACKGROUND**

Nil

**COMMENT**

Main adjustments are for funding regarding SPG, Batchelor Tip and Wages. With the amendments the net cash flow effect is about \$17,000 plus.

**CONSULTATION**

Melissa Kerr

Leigh Ashford

Robbie Bright

**STATUTORY ENVIRONMENT**

s.14 Local Government (Accounting) Regulations

**14 Allocation of money**

- (1) A council must not allocate money for a particular purpose unless:
  - (a) provision for the allocation is made in the budget for the relevant financial year; or
  - (b) the allocation is:
    - (i) authorised by resolution of the council; and
    - (ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.
- (2) An allocation of money for a particular purpose under sub-regulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

**POLICY IMPLICATIONS**

Nil.

**VOTING REQUIREMENT**

Simple majority

<b>RECOMMENDATION</b>	
That Council receive and note the amended budget 2013/14 budget as presented.	
<b>Moved:</b>	<b>Clr.</b>
<b>Seconded:</b>	<b>Clr.</b>

**8.4 ANNUAL POOL FEES – BATCHELOR AREA SCHOOL AND OUTDOOR EDUCATION CENTRE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/18
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	24 <sup>TH</sup> December, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## SUMMARY

Batchelor Area School and Outdoor Education Centre pay an annual fee for use of the Batchelor Swimming Pool per calendar year.

## BACKGROUND

Pool fee for 2013 was \$1600 plus GST.

## COMMENT

Historically fees and charges have not been increased more than 10% per annum. Increase 6% from \$1600 to \$1700 per annum.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

4.1 Batchelor Swimming Pool.

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council set a charge of \$1700 plus GST for 2014 for the Batchelor Area School and Outdoor Education Centre.

**Moved:** Clr.

**Seconded:** Clr.

## 8.5 BANK SIGNATORIES

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/5 & CC/23
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> January 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## SUMMARY

Bank Signatories are required to be changed to recognise the new CEO Leigh Ashford.

## BACKGROUND

Melissa Kerr to be deleted as a bank signatory with permission to obtain information only. Leigh Ashford to be added as a new bank signatory to CBA and TIO.

**COMMENT**

Nil

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council delete Mrs Melissa Kerr as a bank signatory to CBA and TIO with permission to obtain information only.

That Council add Mr Leigh Ashford as a bank signatory to CBA and TIO.

**Moved:** Clr.

**Seconded:** Clr.

**9 ADMINISTRATION REPORTS**

**9.1 USE OF COMMON SEAL**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> January 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Common Seal Correspondence

**SUMMARY**

The Common Seal was affixed to the Discharge of Statutory Charge for Lot 00064 Hundred of Waterhouse. The property has been sold and due to settle 17<sup>th</sup> January 2014. The Statutory Charge has to be discharged before settlement can take place.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Cridlands MB

**STATUTORY ENVIRONMENT**

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:  
(a) must be authorised or ratified by resolution of the council; and  
(b) must be attested by the signatures of the CEO and at least one member of the council.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council approve the use of the common seal on the Discharge of Statutory Charge on Lot 00064 Hundred of Waterhouse.

**Moved:** Clr.

**Seconded:** Clr.

**10 COMMUNITY RECREATION OFFICER’S REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> January, 2014
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	Nil

**SUMMARY**

Community Recreation Officer reports for the Ordinary General Meeting 21<sup>st</sup> January, 2014.

**CRO Report –December / January**

School Holiday Program – The past couple of weeks have been well attended. I have been supported by several parents plus the Batchelor Police have attended several of the events held in Batchelor to chat with the kids and be involved.



Friday Night Fun – We held the first for the year on Friday 3<sup>rd</sup> January where I was helped out by Jeannie Gadambua and her niece. With three adults we were able to run the evening; also another couple of adults came along to help with the bar-b-q. Night Patrol attended for most of the evening and the local Police dropped in three times.

Australia Day – Food required is ordered through Batchelor General Store. FERG, Scouts, MC, Police, horse riders etc are holding a rehearsal on Saturday 25<sup>th</sup> at 5pm at the School. Volunteers are coming forward to help on the Sunday morning – if Councillors are able to volunteer some help it would be greatly appreciated.

Coomalie Swim Group – Started up again on Wed 8<sup>th</sup> January. Very quiet at present.

Anzac Day – Submission has been forwarded to RAAF Canberra seeking a flyover at Gunfire Breakfast and I am currently awaiting a response. I am currently in the process of contacting sound technician, bugler, singers, MC, RAAF catafalque party and a piper. Council needs to decide if a \$5 per adult (children free) is sufficient and whether we collect or the ARSS Club collect re the Gunfire Breakfast.

Bombing of Darwin Ecumenical Service at Adelaide River – To be held on Thursday 20<sup>th</sup> February at the War Graves from 9.45am. I met with the City of Darwin events Coordinator on 16<sup>th</sup> January to discuss the proceedings. Coomalie Council will set up chairs, tables, lectern and small shades. I have also organized both local Schools to be involved in the singing, water for Veterans, Ode and general helping to welcome the Vets.

The City of Darwin finance the large shade structure and contact the Chaplain, catafalque party, sound system, bugler and special guest invites.

Clean Up Australia Day – Is to be held on Sunday 2<sup>nd</sup> March. I will be contacting various supervisors for each area in Coomalie within the next few weeks. We are already registered and are on the website with the Clean Up Australia Day Committee.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the Community Recreation Officer's reports for December / January.

**Moved:** Clr.

**Seconded:** Clr.

#### **RECOMMENDATION**

That Council staff or volunteers / ARSS Club representatives collect \$5.00 adult charge for the Anzac Day Breakfast.

**Moved:** Clr.

**Seconded:** Clr.

#### **11 LATE REPORTS**

Nil

## 12 COUNCIL REPORTS

Nil

## 13 GENERAL BUSINESS

Nil

## 14 CONFIDENTIAL ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (a, b, c, d or e)

**Moved:** Clr.

**Seconded:** Clr.

The information is classed as confidential under Clause 8(c) of the Local Government (Administration) Regulations 2012. 8c (iv) prejudice the interests of the Council or another person.

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded:** Clr.

## 15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18<sup>th</sup> February, 2014.