



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**18<sup>th</sup> February, 2014**

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18<sup>th</sup> February, 2014 AT 6.00PM

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President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

#### STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

#### PERSONS PRESENT

Department of Local Governments and Regions	Peter Wyatt
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## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 18<sup>th</sup> February, 2014.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

<b>RESOLUTION</b>	<b>18/02/2014/001</b>
That Council receive and notes Clr Crooks apologies and grants a leave of absence for the Ordinary General Meeting held 18 <sup>th</sup> February, 2014.	
<b>Moved:</b>	<b>Clr. Jones</b>
<b>Seconded:</b>	<b>Clr. Corliss</b>
	<b>5/5</b>

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

### NOTE

No declarations of interest were declared for the Ordinary General Meeting held on 18<sup>th</sup> of February 2014

## 4 PETITIONS AND DEPUTATIONS

Nil

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 21<sup>ST</sup> JANUARY, 2014

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

## SUMMARY

Minutes of the Ordinary General Meeting held 21<sup>st</sup> January 2014, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

## BACKGROUND

Not applicable.

## COMMENT

Not applicable

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

**RESOLUTION 18/02/2014/002**

That the minutes of the Ordinary General Meeting held 21<sup>st</sup> January 2014 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

5/5

**6 OPERATIONS MANAGER'S REPORTS**

**6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Flood Damage to Roads February 2014

**SUMMARY**

**Operations Manager Report January / February**

Roads

Line marking on Chinner and Haynes has been completed. Grading of roads has been delayed due to the present wet weather conditions.

With the rain this last month there has been major damage to our Adelaide River and Batchelor roads.

Some places on the roads the gravel has been totally washed away and there has been shoulder damage and washouts. Photos of the damaged roads are available to view in P drive/ Operations Manager/ Flood Damage 2014.

Sealing of pot holes created by the heavy rain falls is to be carried out on our town roads, Chinner Road and Coach Road.

When the weather breaks slashing and spraying will commence.

Adelaide River Transfer Station

The second transfer bin station has been excavated. The gravel was required urgently at the dump for top cover; will start building the bin retaining wall when the weather permits.

Batchelor Transfer Station



The transfer station is working well although we still have a few people that do not put their rubbish in the bins. The dump area itself is still a nightmare, with users getting flat tyres and being bogged. There is an urgent need of good gravel for top cover.

The lined bins are working okay, just need to unload away from the dump place because of the weather; other waste bin will be fabricated next week when the contractor is available.

#### Bowls Club

The burnt out bowls store room has still not been done as yet.

#### Play Group

The play group building and yard refurbishment will commence next week.

#### Pool

The pool is now working satisfactorily; the eye wash shower has still not been installed as the quotes we have received are way too expensive. We have a plumber coming this week to provide another quote to install the eyewash shower.

No work has commenced on footpaths as yet.

New Leading Hand Emma Dunn commenced with Council on Monday 11<sup>th</sup> February.

#### **RECOMMENDATION:**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 18/02/2014/003**

Council receives and notes the Operations Managers Report for January / February 2014.

**Moved:** Clr. Corliss

**Seconded:** Clr. Jones

5/5

#### **6.2 BACKHOE TENDER**

**Applicant:** N/A

<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 104 #2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> February, 2014
<b>Author:</b>	N/A
<b>Attachments:</b>	NIL

## **SUMMARY**

Council received a Special Purpose Grant of \$112,900 to purchase a backhoe and attachments. Tender documents have been prepared and Tenders were advertised on Saturday 15 February 2014 in the NT News in accordance with the Regulations.

## **BACKGROUND**

Council initially invited quotations for the purchase of a backhoe. Only one of the quotations was less than the \$100k limit before tenders are required to be called.

## **COMMENT**

The CEO has made enquiries into the current Group Purchasing arrangements in the Northern Territory. It appears that it is very limited and does not provide any benefits over the Tendering process.

Tenders can only be opened in the presence of the Council or a committee of three staff delegated by the Council. A report is then prepared for the consideration of the Council.

## **CONSULTATION**

Darwin City Council

## **STATUTORY ENVIRONMENT**

Local Government (Accounting) Regulations- Reg 29 Tenders

(1) A council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100 000, unless it has first called for tenders for that contract by public notice published in a newspaper circulating in the council's area.

(1A) The notice must contain a statement to the effect that notice of the successful tender will be published on the council's website.

(2) A tender received in response to the public notice may only be opened in the presence of:

(a) the council itself; or

(b) a committee of 3 members of the council's staff delegated by the council to open and consider the tenders and report to the council on the tenders.

(3) If a council accepts a tender for the provision of supplies to the council at a cost of more than \$100 000, it must:

(a) accept the tender by written notice to the person who submitted the successful tender; and

(b) give notice of the successful tender:

(i) in writing to each other person who submitted a tender; and

(ii) by publishing the notice on the council's website.

(4) Notice for sub regulation (3)(b) must include:

(a) the name of the person who submitted the successful tender; and

(b) the supplies to be provided; and

(c) the tender price.”

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Special Purpose Grant from Department of Local Government and Regions \$112,900.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 18/02/2014/004**

The council delegates to the CEO, Finance Manager and Operations Manager responsibility to open and consider the tenders and report to council on the tenders at the March 2014 OGM.

**Moved:** Clr. Turner

**Seconded:** Clr. Gray

5/5

#### **6.3 PURCHASE OF WASTE TRANSFER TRUCK**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CC / 104 #2

**Disclosure of Interest:** Nil

**Date:** 10<sup>th</sup> February, 2014

**Author:** N/A

**Attachments:** 2004 Hino FC Specifications

#### **SUMMARY**

Mr Higgie's truck has been used successfully for the last 6 months to move the bin from Adelaide River and Batchelor Transfer Station. A self emptying bin was built and trialled successfully. A second bin has been constructed with some modifications. It has recently been introduced and I am advised that the system is working well.

A search of trucks that can carry out the task required has found that there is a wide range of sizes and carrying capacity available. The price offered by Mr Higgie is comparable with similar type of tray top trucks offered elsewhere.

The tray top may be used for loading other plant such as bobcats, tractors, mowers and backhoes.

Hook trucks were also investigated. They do not offer the versatility of transporting other equipment unless it is in the skip bin.

The number of hook trucks available is limited. The current prices offered, does not provide any cost advantages over a tilt tray truck.

#### **BACKGROUND**

Council has received a quotation of \$97,500inc GST from Mr Glenn Higgle to purchase a used tilt tray truck to move and empty the waste bins located at the Adelaide River and Batchelor Transfer stations.

The Truck is a 2004Hino FC with a radial arm tilt tray built in 1986. This is a local tilt tray truck and its history is well known. The current owner is a local vehicle maintenance operator.

#### **COMMENT**

Council has been able to assess the operation of this truck over the last 6 months and the procedure for unloading the waste bins over the last two months. Observations and discussions with the people involved in the process indicate that it is suitable for the job.

The truck has sufficient load capacity to transport a 8.5 tonne backhoe.

The procedure requires moving the bins by sliding. This presents some hazards in the process and operators need to be competent in the operating procedure.

#### **CONSULTATION**

Mr Glen Higgle

Operations Manager

Truck Suppliers

#### **STATUTORY ENVIRONMENT**

Council's Purchasing Policy

#### **POLICY IMPLICATIONS**

Council's Purchasing Policy

#### **FINANCIAL IMPLICATIONS**

Council has made provision in the 2013/14 budget to purchase a truck.

#### **VOTING REQUIREMENT**

Simple majority

#### **DIRECTION**

Direction to CEO to obtain further information and report to March 2014 OGM.

#### 6.4 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Animal Management Officer
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 18<sup>th</sup> February, 2014.

#### **Animal Management Officer's Report January / February**

Dog complaints are ongoing and I am waiting for Territory Housing to deal with three Territory housing residents who have not followed instructions and are facing eviction. This will take several dogs out of the Coomalie region.

Roaming dogs and there owners are aware that I am targeting them. I am copping abuse and receiving threats from these owners.

There are fewer dogs moving around or retreat home when I patrols the streets.

A dog caught at the pool car park spent a week in the pound and was destroyed on the 5/2/2014 after its owner failed to pay impound fines and registration.

Dog trapping will be the focus this month as I now have three traps, two that I made up from scrap steel. There are dogs that will be targeted.

#### VOTING REQUIREMENT

Simple majority

<b>RESOLUTION</b>	<b>18/02/2014/005</b>
That Council receives and note the Animal Management Officers Report for January / February 2014.	
<b>Moved:</b>	<b>Clr. Jones</b>
<b>Seconded:</b>	<b>Clr. Corliss</b>
	<b>5/5</b>

#### 6.5 POOL REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Pool Supervisor's report for the Ordinary General Meeting held 18<sup>th</sup> February, 2014.

### Pool Supervisor's report January / February

There has not been much happening at the pool due to all the rain this month with little sign of the sun.

Water temp drop down below 20c as the shade cover added to the effects of the cloud cover, local population have described it as freezing! With rain most of day and night, I have released about 20kl of water to stop the pool over flowing.

Apart from number 3 pump which has been running but with a lot of noise, the pool is running well. We have a replacement for number 3 pump ready for connection. I am expecting the numbers of pool uses to pick up when the sun shines again.

#### Swimming Pool Takings and Statistics

<u>Period ending</u>	<u>Paying at gate swimmers and takings</u>					value of sold passes	Pool Takings	<u>Pass Swimmers</u>	
	Adult	Children	Families	Pens	Gate			Adult	Children
22/01/2014		9			9.00		9.00		
29/01/2014	2	5	3		27.50	0.00	27.50	8	
5/02/2014	1	0	3		17.50	0.00	17.50	8	
	3	14	6		54.00	0.00	54.00	16	

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/02/2014/006

That Council receives and note the Pool Report for January / February 2014.

Moved: Clr. Corliss

Seconded: Clr. Jones

5/5

#### 7 CHIEF EXECUTIVE OFFICER'S REPORTS

##### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 <sup>th</sup> February, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

**SUMMARY**

Council is provided with items of correspondence both received and sent during the months of January / February.

**BACKGROUND**

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

Dept of Communication	Mobile Coverage Programme
Dept of Local Govt & Regions	Coomalie Comm. Govt Council funding
Dept of Land Resource Management	Weed species declared
Dept of Local Govt & Regions	Notice of payment of grant
Dept of Lands Planning & Environment	Direct sale: Darwin River dam catchment
Dept of Local Govt & Regions: Grants unit	SPG round 2 & Family Safe grants
Dept of Infrastructure & Regional Devlp	2014 National awards for Local Govt
Dept of Lands Planning & Environment	Land claim 238 Deep Water
NT of Australia	Record of Administrative Interests & Info
Dept of Local Government	Community Engagement Funding
Dept of Local Government	Closing the Gap program
Barkley Regional Council	Appointment of new CEO
Dept of Local Govt & Regions	Change of name for Council
Minister for Local Government	Operational grants
Dept of Local Govt & Regions	Review of Electoral Representation
Telstra Services	Land access & Activity notice

### Correspondence Out

Tommy Chun Wong	Garbage Service AR Primary School
Ms Kiya Gill	The late Dyanne Allport
Ms Rebecca Erkelens	The Late Dyanne Allport
Mr Peter Pitcher	Developer's Warranty of Roads & Accessses
Tourism Top End	Membership
Mr Peter Stewart	Leading Hand Officer
Miss Tarizma Kenyon	P/T Reception Admin officer
Miss Kerri-Anne Stanton	P/T Reception Admin officer
Miss Natasa Trajkoski	P/T Reception Admin officer
Miss Kumsia David	P/T Reception Admin officer

## CONSULTATION

Not Applicable.

## STATUTORY ENVIRONMENT

Not Applicable.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT



Simple majority

**RESOLUTION 18/02/2014/007**

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

5/5

**7.2 REVIEW OF ACTION ITEMS LIST FEBRUARY - 2014**

**Applicant:** Nil  
**Location/Address:** N/A  
**File Ref:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 18<sup>th</sup> February, 2014  
**Author:** Leigh Ashford, Chief Executive Officer  
**Attachments:** Action Items List February, 2014

**RESOLUTION 18/02/2014/008**

Council rescind Resolution 18/06/2013/019 relating to a request to rename the council.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Jones

5/5

**7.2 COMPLAINTS REGISTER FEBRUARY - 2014**

**Applicant:** Nil  
**Location/Address:** N/A  
**File Ref:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 18<sup>th</sup> February, 2014  
**Author:** Leigh Ashford, Chief Executive Officer  
**Attachments:** Complaints Register February, 2014

**7.3 STANDING ORDER – AMALGAMATION REVIEW**

**Applicant:** N/A  
**Location/Address:** Coomalie Councillors  
**File Ref:** CC/79  
**Disclosure of Interest:** Nil  
**Date:** 18<sup>th</sup> February, 2014  
**Author:** Leigh Ashford, Chief Executive Officer  
**Attachments:** Nil

## **SUMMARY**

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at November meeting 2012.*

## **BACKGROUND**

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

## **COMMENT**

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

## **14<sup>th</sup> December, 2012**

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

## **20<sup>th</sup> December, 2012**

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

## **13<sup>th</sup> February, 2013**

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

### **Amalgamations**

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

### **ACTION:**

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

## **8<sup>th</sup> March 2013**

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

## **May 2013**

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

## **July 2013**

Information on the number of lots in the unincorporated land area has not been received.

## **August 2013**

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

## **September 2013**

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

## **October 2013**

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

## **November 2013**

Investigation of additional subdivision of one parcel into 20 blocks will bring total blocks along Dorat Road to 91, if charged at minimum rate, total revenue is \$75,075.

Please see map of area of additional properties in Attachments.

A/CEO to write to Minister for Local Government and Regions and Member for Daly to meet with Council.

#### **December 2013**

Meeting with Minister for Local Government and Regions, David Tollner was scheduled for 9<sup>th</sup> December 2013 but has recently been rescheduled to Monday 3<sup>rd</sup> February 2014. Council will discuss NT Operational Funding grant, boundary expansion and long term financial sustainability.

#### **January 2014**

Report on boundary expansion opportunities prepared for meeting with Minister Tollner in February 2014.

#### **February 2014**

A meeting was held with The Hon David Tollner MLA Minister for Local government and the Regions on Thursday 6 February 2014. The president advised that council was keen to become sustainable in the short term and had investigated a number of options to achieve this including expansion of the Council Boundaries. The minister advised that he was supportive of Council's ambition and suggested that additional funding will be available to ensure Council meets its goal.

#### **CONSULTATION**

Shire President – Andrew Turner  
Finance Manager – Melissa Kerr  
Department of Local Government NT

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

Note that council receives and notes the February 2014 update on standing orders – Amalgamation order.

#### **7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDOcs\CEO
<b>Date:</b>	18 <sup>th</sup> February, 2014

<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 18<sup>th</sup> February, 2014.

### MEETING WITH MINISTER TOLLNER

The Councillors and the CEO met with Minister Tollner on Thursday 6<sup>rd</sup> February 2014 at 9.30am. The Director of The Department of Local Government Mr Allan McGill, The Member for Daly Mr Gary Higgins MLA and Minister Tollner's Local Government advisor Mr Tim Dixon were also present. The meeting discussed the long term financial sustainability of the Council as well as the extension of the Council boundaries. The Minister was supportive of council's direction and advised that the Department proceed with the expansion proposal. He requested they provide support both financially and professionally to ensure Council's sustainability during the period of change.

### DARWIN CORRECTIONAL CENTRE

Prisoners from the Darwin Correctional Centre continued to work at the Adelaide River Railway Heritage. They also assisted Council clean up around Batchelor. The wet weather has resulted in cancellation of a visit last week.

### INSPECTION OF SITES SUBJECT TO A LANDS CLAIM APPLICATION.

The Operations Manager and the CEO inspected 16 sites subject to a 1996 land Claim which has yet to be assessed with representatives of the Department of Lands. The inspection took place on Thursday 23 January 2014 and allowed council to outline the merits of each parcel to the community.

### TOPROC MEETING

The CEO attended a TOPROC meeting on Wednesday 5 February 2014 at the Darwin City Council Offices. The major items were:

- An overview of the Darwin Strategic Planning Document by the Minister for Planning The Hon Peter Chandler MLA and the Planning Commissioner The Hon Gary Nairn.
- Power and Water's proposal to increase Street lighting charges in the 2014/15 financial year. The impact could be quite large. Power and Water have indicated that they will provide all councils an estimate of costs by the end of February 2014. Discussions in this area are very technical and difficult to understand. The basis of the charging is conformity with the National regulator and involves a three part tariff. Two parts of the tariff will be introduced next financial year and the third part of tariff introduced the following year.
- The number of TOPROC Meetings will reduced from bimonthly to quarterly.

### COOMALIE PLANNING CONCEPTS AND LAND USE PLAN.

A meeting was arranged with Elton consulting to discuss progress revision of Coomalie Community Government council's Planning Concepts and Land Use Plan and the developer Contribution Plan. These have been stalled due to the development of the Darwin Regional Land Use Plan.

### STAFF

Three new staff members have been appointed to fill current vacancies. The staff members are:

- Ms Aleyshia Kim. Senior Administration Officer (temp)
- Mrs Hillary Britt, Receptionist

- Ms Emma Dunne. Operations Leading Hand

A job description is currently being prepared for a position to carry out the waste management requirements at Adelaide River and Batchelor.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/02/2014/009

That Council receives and notes the CEO's Activity Report for January/February 2014.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

5/5

#### 7.6 COOMALIE SHIRE/DEEP WATER LAND CLAIM NO 238 AND BAN BAN SPRINGS LAND CLAIM NO 182

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/197
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>TH</sup> February 2014
<b>Author:</b>	Leigh Ashford Chief Executive Officer
<b>Attachments:</b>	Letter and Map Land Claim Comments

#### SUMMARY

Council officers and Department of Lands, Planning and the Environment staff inspected the areas identified in the Coomalie Shire/Deep Water Land Claim No.238 and Ban Ban Springs Land Claim No.182.

There will be a detrimental effect to the community and private individuals over the majority of the land parcels if the Land claim is granted.

Comments have been prepared for each parcel and are provided in the attachments.

#### BACKGROUND

The Coomalie Claims relate to 15 parcels of Crown land as well as the beds and banks of the Adelaide River along the eastern boundary of the Coomalie Shire. This land claim dates back until 1996 and has yet to be assessed. The Aboriginal Land Commissioner (ALC) has indicated that the Coomalie Claims may be listed for hearing in September 2014.

As part of the hearing process, the ALC must assess detriment to others that might result from a grant of Aboriginal land, including any impact on existing or proposed land use. These include:

- Facilities and infrastructure and access to them;
- Continued use of public roads;
- Access to public areas, rivers etc; and
- Conservation and weed management.

Private detriment issues are also relevant. These include private fencing and access arrangements, as well as restrictions on camping and fishing.

**COMMENT**

There will be a detrimental effect on the community and private individuals for most of the parcels. There are two critical parcels that Council should object strongly to inclusion in the Land Claim, Nix’s Crossing and the Northern Australian railway road.

Possible private detriment issues could be along the Adelaide River and other parcels used as fishing and recreation areas by the public for example Nix Crossing.

A summary of Comments on each parcel is attached.

**CONSULTATION**

Operations Manager

Department of Lands Staff

**STATUTORY ENVIRONMENT**

Nil.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority

<b>DIRECTION</b>	
That CEO forward a submission to the Department of Land Planning and Environment based on the comments outlined in the attachment.	
<b>Moved:</b>	<b>Clr. Jones</b>
<b>Seconded:</b>	<b>Clr. Gray</b> <span style="float: right;"><b>5/5</b></span>

**7.7 SPECIAL PURPOSE GRANTS**

<b>Applicant:</b>	Minister of Local Government and Regions.
<b>Location/Address:</b>	NA
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> February 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil



## SUMMARY

The Department of Local Government has called for applications for the next round of special purpose grants. Items relating to roads and waste are not eligible. Department representatives have advised that they consider that these grants are the only opportunity for Council to obtain additional funds in accordance with the Ministers request to the Head of the Department Mr Allan McGill at the meeting held on 6 February 2014.

To assist Council's long term sustainability and reduce pressure on the budget, Council should apply for a grant to include the proposed building renewal and upgrading program for 2014/15 and improving its IT capability. Council can also include items to assist service any new areas that Council may acquire.

## BACKGROUND

Each year Council applies for Special a Purpose Grant. Council received a grant of \$112,900 in 2013/14 to purchase a backhoe.

## COMMENT

The Minister made it clear that he expected that the Department to assist Council work its way through its sustainability issues.

The Department of Local Government has nominated Mr Peter Wyatt to assist Council, but have not found any additional funds but require council to work through the existing programs.

Special Purpose Grants close on 28th February 2014.

## CONSULTATION

Minister of Local Government and Regions  
Mr Allan McGill. Head of the Department of Local Government  
Department of Local Government Compliance Staff

## STATUTORY ENVIRONMENT

NA

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council's original Budget estimate from the NT Government Operating Subsidy has reduced from \$526,062 to \$420,850.

## VOTING REQUIREMENT

Simple majority

## DIRECTION

That CEO submit a Special Purpose Grant for building renewals, IT enhancements and needs for servicing new Council areas.

## 7.8 EXPANSION OF COUNCIL BOUNDARIES.

**Applicant:** Department of Local Government.

**File Ref:****Disclosure of Interest:** Nil**Date:** 11<sup>th</sup> February 2014**Author:** Leigh Ashford, Chief Executive Officer**Attachments:** Potential Expansion Area**SUMMARY**

The Minister of Local Government and regions has expressed an endeavour to include unincorporated areas into Council areas. He has expressed that he will support Coomalie Community Government Council expand its boundaries to include all the unincorporated areas south of Adelaide River.

There appears to be advantages to Coomalie Community Government Council and the community to include the unincorporated areas south of Adelaide River in its boundaries.

The Department of Local Government have been requested to prepare a Project Plan and a Communication Plan

**BACKGROUND**

Council has been an active participant in consultation regarding the inclusion of unincorporated areas in Councils.

Council has investigated the areas south of Adelaide River and considers that it is feasible to include the area by 1st July 2014

**COMMENT**

The minister has expressed his full support to include the unincorporated areas south of Adelaide River into the Council area. He also stated that he would support Council through the process financially and with professional support.

It is appropriate that Council formalises the process by advising the Department of Local Government that it is prepared to include the unincorporated land south of Adelaide River into its area.

**CONSULTATION**

Minister of Local Government and Regions  
Mr Allan McGill. Head of the Department of Local Government  
Mr Tim Dixon Advisor to the Minister on Local Government

**STATUTORY ENVIRONMENT**

Requires notification in the Government Gazette

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Council will need to revise its Long Term Financial Plan to incorporate additional areas

**VOTING REQUIREMENT**

Simple majority

**DIRECTION**

Council directs the CEO to negotiate with the Department of Local Government and Regions in relation to the lands known as Mt Ringwood and the Douglas Daly region. The CEO to circulate the outcomes of the discussion to Councillors and subject to concurrence from the majority of Councillors is authorised to proceed with requesting the Department to proceed.

**RESOLUTION 18/02/2014/010**

That Council advise the Minister for Local Government and the Department of Local Government that it is prepared to include the unincorporated land referred to in the document named Boundary Expansion 2013-2014 as Dorat Road and Litchfield National Park into the Coomalie Community Government Council area subject to ongoing financial support and professional assistance.

**Moved:** Clr. Gray

**Seconded:** Clr. Turner

5/5

**7.9 TOWARDS A DARWIN REGIONAL LAND USE PLAN.**

**Applicant:** Northern Territory Planning Commission

**Location/Address:** Darwin

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 11<sup>th</sup> February 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Darwin Land Use Plan

**SUMMARY**

Discussions have been held with Councils Planning consultants, Elton Consulting in relation to opportunities and threats generated by the document titled "Towards Darwin Regional Land Use Plan."

Council may consider developing a submission based on the comments below and forward to the Northern Territory Planning Commission. Submissions will be received up until 10 March 2014.

The consultants are able to develop the submission, using the appropriate jargon on Council's behalf.

**BACKGROUND**

Council engaged Elton consulting to carry out a review and revise the Coomalie Planning Concepts and Land use Plan. It released a discussion document immediately prior to Christmas 2013.

The Northern Territory Planning Commission announced it was preparing a Darwin Regional Land Use Plan in July 2013.

The Coomalie plan needs to mesh into the Darwin plan. Work has been deferred until the Darwin plan was released for public comment

**COMMENT**

There are a number of issues that Council should consider in its submission relation to the Darwin Regional Land use Plan.

1. There is continued interest from the General Aviation industry that Batchelor Airstrip should be developed as a light aircraft/ general aviation hub. This should be recognised on the plan.
2. The northern Australian Railway corridor should be set aside for a second North-South distributor road.
3. Request confirmation that the existing right to Subdivide parcels into 8 ha lots as a minimum.
4. Confirm the ability of the land shown as agricultural can be used for general subdivision purposes.
5. Allow smaller lot subdivisions in areas where there is demand and the areas can be serviced to a suitable higher Standard.
6. Request evidence that the land shown as agriculture is appropriate for this purpose.
7. Advise if the boundaries of the Council area change, then these will be included in the plan.
8. Advise of any impacts on land shown with the mineral extraction overlay or the Future water supply catchment overlay.
9. Confirm that the area currently unzoned will not be zoned under this plan but further consideration will be made under the Coomalie Land Use Strategy Plan.

It is appropriate that Council gets in on the ground floor with the "Towards Darwin Regional Land Use Plan" and prepares a submission which outlines its views.

#### **CONSULTATION**

Northern Territory Planning Commission  
Elton Consulting

#### **STATUTORY ENVIRONMENT**

NA

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Council has made provision in the budget to use Consultant for development of planning issues affecting the Coomalie Council.

#### **VOTING REQUIREMENT**

Simple majority

<b>RESOLUTION</b>	<b>18/02/2014/011</b>
That Council requests Elton Consulting to make a submission to the Towards Darwin Regional Land Use Plan incorporating the comments listed in the report.	
<b>Moved:</b>	<b>Clr. Gray</b>
<b>Seconded:</b>	<b>Clr. Jones</b>
	<b>5/5</b>

## 7.10 MOBILE COVERAGE AREA

<b>Applicant:</b>	Department of Communications.
<b>Location/Address:</b>	Shire wide
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> February 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Mobile Phones Discussion Paper

### SUMMARY

The Australian Government has announced \$80m expansion program and \$20m for Mobile phone Black spots. The Government has called for submission on the most appropriate process to implement the program.

### BACKGROUND

Mobile phone coverage throughout the Coomalie Community Government Council area is poor or non-existent.

There are community Mobile phone towers located in Batchelor and Adelaide River. These have very limited range and capacity.

### COMMENT

The submission is limited to a technical discussion relating to the appropriate structure in the tendering process.

There does not appear to be any advantage in developing a submission at this stage.

Council need to advise the Government of the poor coverage when the opportunity arises.

NA

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

NA

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

NA

### VOTING REQUIREMENT

Simple majority

**NOTE**

That Council receives and notes the Report.

**8 FINANCE REPORTS****8.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

**BACKGROUND**

Attached is a listing of accounts paid for January 2014.

**COMMENT**

No additional comments are provided to this report.

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

**POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

**VOTING REQUIREMENT**

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL****PAYMENT REGISTER****JANUARY 2014**

<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
2/01/2014	MERCH FEE	Commonwealth Bank of Australia	63.55
2/01/2014	POS FEE	Commonwealth Bank of Australia	10.83
3/01/2014	VISA	CBC Australia Pty Ltd	126.50
10/01/2014	5692	Air Liquide WA Pty Ltd	82.75
10/01/2014	5693	Area IT Solutions	1,122.00
10/01/2014	5694	Attache Software Australia Pty	35.00
10/01/2014	5695	Dannah Pty Ltd	102.87
10/01/2014	5696	B P Australia Limited	1,246.92
10/01/2014	5697	Bunnings Building Supplies P/L	1,248.36
10/01/2014	5698	Darwin Office Technology	115.95
10/01/2014	5699	Darwin City Council	157.56
10/01/2014	5700	B Evans	880.00
10/01/2014	5701	Gaz NT Pty Ltd	924.00
10/01/2014	5702	Higgie Mechanical Engineering	3,378.65
10/01/2014	5703	IBIS Informaton Systems	2,475.00
10/01/2014	5704	Litchfield Springs Water Pty L	50.00
10/01/2014	5705	Intergrated Land Information S	42.00
10/01/2014	5706	Ooloo Investments Pty Ltd	48,776.00
10/01/2014	5707	Diedre Pickering	2,583.94
10/01/2014	5708	Portner Press Pty Ltd	693.00
10/01/2014	5709	Rum Jungle Bungalows	185.00
10/01/2014	5710	Rum Jungle Tavern	415.96
10/01/2014	5711	RS Gardening Care	17,130.66
10/01/2014	5712	NT Rural Pty Ltd TA Territory	280.50
10/01/2014	5713	Turbo's Tyres	704.00
10/01/2014	5714	Worksense Darwin	123.86
10/01/2014	268	PowerWater	780.51
15/01/2014	COMMBIZ	Commonwealth Bank of Australia	29.04
15/01/2014	BPAY	Commonwealth Bank of Australia	16.30
15/01/2014	TRAN FEE	Commonwealth Bank of Australia	14.30
17/01/2014	269	Australian Taxation Office	3,854.00
17/01/2014	5715	AJ Couriers & Haulage Pty Ltd	110.00
17/01/2014	5716	Adelaide River Auto Port	86.47
17/01/2014	5717	RWA Exact	123.75
17/01/2014	5718	Attache Software Australia Pty	67.00
17/01/2014	5719	Batchelor Service Centre	1,205.78
17/01/2014	5720	Cr. Sue Bulmer	350.00
17/01/2014	5721	C-MAX Cinema's Pty Ltd	273.65
17/01/2014	5722	Cr. Max Corliss	350.00
17/01/2014	5723	Cridlands	2,915.00
17/01/2014	5724	Cr. Ewan Crook	350.00
17/01/2014	5725	Fin Bins	11,282.60
17/01/2014	5726	Cr. Dave Gray	350.00
17/01/2014	5727	Cr Bruce Jones	750.00
17/01/2014	5728	Bruce Mason	1,210.00
17/01/2014	5729	Rural & Remote Services	462.00
17/01/2014	5730	Cr. Andrew Turner	1,333.00
17/01/2014	5731	Bruce Verberg	360.00
21/01/2014	G/L	Payroll	18,411.07
Consolidate			



22/01/2014	RET FEE	Commonwealth Bank of Australia	1.10
24/01/2014	270	Australian Super	391.45
24/01/2014	271	Colonial First State	366.36
24/01/2014	272	Hostplus Superannuation Fund	255.44
24/01/2014	273	Media Super	370.00
24/01/2014	274	Statewide Superannuation Trust	1,643.78
24/01/2014	275	TWU Nominees Pty Ltd	301.90
24/01/2014	5732	Kerr Super Fund	1,914.75
29/01/2014	5733	Adelaide River Freight Service	71.50
29/01/2014	5734	Curbys NT Pty Ltd	1,650.00
29/01/2014	5735	DT & MG Kerr	8,167.50
31/01/2014	5736	Adelaide River Freight Service	214.50
31/01/2014	5737	Batchelor Institute	1,634.49
31/01/2014	5738	Colchar Entertainment	140.00
31/01/2014	5739	Darwin Business Machines	30.23
31/01/2014	5740	HELP(NT)	400.00
31/01/2014	5741	OfficeMax	221.84
31/01/2014	5742	Ooloo Investments Pty Ltd	114,368.79
31/01/2014	5743	Poolwerx Darwin (L&V Nominees)	2,179.00
31/01/2014	5744	William Stewart	150.00
31/01/2014	5745	TCS Instruments (Micromax Pty	970.20
31/01/2014	5746	Territory Steel	1,401.30
31/01/2014	5747	Tradelink - Darwin Plumbing S	655.25
31/01/2014	276	PowerWater	6,467.42
31/01/2014	277	Telstra	2,037.04
<b>TOTAL</b>			<b>\$ 273,643.17</b>

**RESOLUTION 18/02/2014/012**

That Council approve and pass for payment the January 2014 payment register totalling \$ 273,643.17.

**Moved:** Clr. Jones

**Seconded:** Clr. Corliss 5/5

**8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

**BACKGROUND**

Attached is a finance and grant report and financial summary report to 31<sup>st</sup> January 2014.

**COMMENT**

No additional comments are provided to this report.

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

**POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

**VOTING REQUIREMENT**

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**FINANCIAL REPORT FOR JANUARY 2014**

<b>Cash at Bank</b>	
<b>Cash on Hand</b>	\$ 2,000.00
<b>Cheque Account</b>	\$ 79,715.29
<b>Investment Account</b>	\$ 1,209,195.46
<b>Total Cash at Bank</b>	<b>\$ 1,290,910.75</b>

<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade</b>	-	2,117.50	356.40	2,000.00	\$ 4,473.90
<b>Rates</b>	-	-	-	102,826.44	\$ 102,826.44
<b>Total Debtors</b>					<b>\$ 107,300.34</b>

<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade</b>	-	1,522.73	-	-	\$ 1,522.73
<b>Total Creditors</b>					<b>\$ 1,522.73</b>

**Reconciliation of Funds**

<b>Balance as per General Ledger</b>	\$ 81,715.29
<b>Add outstanding Debtors</b>	\$ 107,300.34
<b>Less outstanding Creditors</b>	\$ 1,522.73
<b>Add Investment Account</b>	\$ 1,209,195.46
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 1,396,688.36</b>

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**GRANT REPORT FOR JANUARY 2014**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
<b>1/03/2013</b>	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 46,296.01	\$ 3,703.99	30/06/2014
<b>3/05/2013</b>	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ 4,625.00	\$ 5,375.00	30/06/2014
<b>3/05/2013</b>	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 124,841.51	\$ 122,658.49	30/06/2014
<b>21/08/2013</b>	Gamba	NTEPA	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
<b>15/10/2013</b>	School Holiday Grant Dec/Jan 13/14	Dept of Chief Minister	\$ 2,000.00	\$ 1,259.82	\$ 740.18	7/03/2014
<b>3/12/2013</b>	Australia Day	Australia Day Council NT	\$ 1,000.00	\$ 245.80	\$ 754.20	31/03/2014
<b>6/12/2013</b>	Footpaths Batchelor	SPG - Dept Local Government	\$ 151,000.00	\$ -	\$ 151,000.00	30/06/2014
<b>6/12/2013</b>	Backhoe	SPG - Dept Local Government	\$ 112,900.00	\$ -	\$ 112,900.00	30/06/2014
			<b>\$ 584,400.00</b>	<b>\$ 177,268.14</b>	<b>\$ 407,131.86</b>	
		<b>Cash and Receivables</b>			<b>\$ 1,396,688.36</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 407,131.86</b>	
		<b>Cash Available to Council</b>			<b>\$ 989,556.50</b>	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**
**MONTHLY FINANCIAL SUMMARY REPORT**
**JANUARY 2014**

Acc Code	Account Description	12/13 Actual	Month Actual	YTD Actual	13/14 Budget
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	1,286,857	113,710	1,180,569	1,225,785
110 4999	TOTAL EXPENSES	705,179	34,549	431,452	764,440
110 5000	SURPLUS / (DEFICIENCY) 110	581,678	79,161	749,117	461,345
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	-16,667	0	0	0
210 4999	TOTAL EXPENSES	74,746	4,673	65,464	102,004
210 5000	SURPLUS / (DEFICIENCY) 210	-91,413	-4,673	-65,464	-102,004
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	275,853	535	308,824	640,120
211 4999	TOTAL EXPENSES	219,345	22,754	318,523	620,890
211 5000	SURPLUS / (DEFICIENCY) 211	56,508	-22,219	-9,699	19,230
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	2,136	0	2,136	2,200
212 4999	TOTAL EXPENSES	4,112	0	4,350	7,800
212 5000	SURPLUS / (DEFICIENCY) 212	-1,976	0	-2,214	-5,600
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	5,757	0	1,229	2,450
310 4999	TOTAL EXPENSES	201,670	7,476	95,991	162,865
310 5000	SURPLUS / (DEFICIENCY) 310	-195,913	-7,476	-94,762	-160,415
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	48,858	0	48,858	48,000
311 4999	TOTAL EXPENSES	48,144	1,519	23,068	48,000
311 5000	SURPLUS / (DEFICIENCY) 311	714	-1,519	25,790	0
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	60,860	4,612	5,060	820
312 4999	TOTAL EXPENSES	119,867	4,866	51,095	133,531
312 5000	SURPLUS / (DEFICIENCY) 312	-59,007	-254	-46,035	-132,711
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	56,843	1,947	3,968	56,000
313 4999	TOTAL EXPENSES	99,185	7,156	99,132	154,060
313 5000	SURPLUS / (DEFICIENCY) 313	-42,342	-5,209	-95,164	-98,060
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	35,737	327	38,305	34,900
314 4999	TOTAL EXPENSES	72,410	3,585	39,459	70,830
314 5000	SURPLUS / (DEFICIENCY) 312	-36,673	-3,258	-1,154	-35,930
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	737,316	227	588,259	1,050,848
410 4999	TOTAL EXPENSES	793,630	158,080	540,734	1,625,597
410 5000	SURPLUS / (DEFICIENCY) 410	-56,314	-157,853	47,525	-574,749
<b>510 STREETLIGHTING</b>					
510 4999	TOTAL EXPENSES	10,269	2,898	5,796	12,000
510 5000	SURPLUS / (DEFICIENCY) 510	-10,269	-2,898	-5,796	-12,000
<b>511 TOURISM, PARKING AND OTHER</b>					
511 3899	TOTAL INCOME	33,479	-27	14,470	29,409
511 4999	TOTAL EXPENSES	54,210	639	36,509	58,349
511 5000	SURPLUS / (DEFICIENCY) 511	-20,731	-666	-22,039	-28,940
<b>512 DOG MANAGEMENT</b>					
512 3899	TOTAL INCOME	3,053	22	1,406	3,000

<b>512 4999</b>	TOTAL EXPENSES	4,948	606	8,245	11,904
<b>512 5000</b>	SURPLUS / (DEFICIENCY) 512	-1,895	-584	-6,839	-8,904
<b>513 GLYPHOSATE</b>					
<b>513 3899</b>	TOTAL INCOME	6,145	0	2,436	10,000
<b>513 4999</b>	TOTAL EXPENSES	0	0	0	10,000
<b>513 5000</b>	SURPLUS / (DEFICIENCY) 513	6,145	0	2,436	0
<b>514 GAMBA AND WEED MANAGEMENT</b>					
<b>514 3899</b>	TOTAL INCOME	29,000	0	11,000	10,000
<b>514 4999</b>	TOTAL EXPENSES	22,714	0	0	10,000
<b>514 5000</b>	SURPLUS / (DEFICIENCY) 514	6,286	0	11,000	0
<b>900 3899 TOTAL INCOME 2,565,227 121,353 2,206,520 3,113,532</b>					
<b>900 4999 TOTAL EXPENSES 2,434,396 248,801 1,719,818 3,792,270</b>					
<b>900 5000 SURPLUS / (DEFICIENCY) 130,831 -127,448 486,702 -678,738</b>					

**RESOLUTION 18/02/2014/013**

That Council receive and note the financial and grant report, monthly financial summary at 31<sup>st</sup> January 2014.

Moved: Clr. Corliss

Seconded: Clr. Gray 5/5

**9 ADMINISTRATION REPORTS**

**9.1 USE OF COMMON SEAL**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 144
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	N/A
<b>Attachments:</b>	Common Seal Correspondence

**SUMMARY**

The Common Seal was affixed to the Department of the Chief Minister Community Support Grant – Grant /Sponsorship Funding Agreement Prior to The Event. The Community Grant of \$7000 GST exclusive.is towards ANZAC Day Events 2013-2014.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Nil

#### STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/02/2014/014

That Council approve the use of the common seal on The Department of the Chief Minister Community Support Grant – Grant /Sponsorship Funding Agreement Prior to The Event - ANZAC Day Grant Application for \$7000.

**Moved:** Clr. Jones

**Seconded:** Clr. Corliss

5/5

Nil

#### 10 COMMUNITY RECREATION OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> February, 2014
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	Nil

#### SUMMARY

#### **Community Recreation Officer reports for the Ordinary General Meeting 18<sup>th</sup> February, 2014.**

**School Holiday Program** – Well attended each day by a diverse group of children. Several days were set around the Batchelor region and we utilized the pool regularly. Jeannie took us out to gather Pandanus leaves, bush tucker plus roots for dying the stripped Pandanus. Jeannie dyed them at home and we then learnt traditional weaving and cooked up yummy damper. We travelled to Hayes Creek, to Darwin for movies, picnics, a CSIRO Science workshop, the Botanic Gardens and a 2 day camp at The Rock. I am planning on taking a group of young climbers in to the Schoolkids Championships in late March – they loved it so much. The Police helped out with a couple of the holiday activities, as did several locals.

**Australia Day Big Breakfast** - The Australia Day Breakfast catered to approx 180 people and a fun morning was had by all. Thank you to the Councillors and community members who volunteered their time and Clr Bulmer for supplying the eggs for the competition. A Cricket Match was also held around noon at the Batchelor Oval and was very entertaining.

A debrief of the event was held by email and the suggestions considered for next years event.

**Friday Night Fun** – Held at the BIITE Library from 14<sup>th</sup> February on a fortnightly basis with use of the School Basketball court. The 14<sup>th</sup> is also the opening of the new D Space and Kids Corner created by the fabulous BIITE Library staff. BIITE and Batchelor Area School have a joint use agreement with Council for use of their facilities for Council activities. CRO is creating an updated Council permission agreement to be signed by parents / guardians regarding emergency contacts, medical conditions and privacy permission for photos and CCGC website usage.

**Bombing of Darwin Service – Thursday 20<sup>th</sup> at 10am** Held in conjunction with City of Darwin. Coomalie Works Crew will set up at Adelaide River on Wed 19<sup>th</sup> – chairs, tables and small shade structures. CRO will organize Order of Service program, singers, St John crew, Ode, MC, wreath, Adelaide River and Batchelor Schools. City of Darwin organizing Vets to come from Darwin in buses, large shade structures, sound system, Chaplain and a bugler.

**Aussie Hoops Program** – Begins on Monday 17<sup>th</sup> at Adelaide River at 1.30pm and Batchelor at 3pm. This first week activity will be assisted by Fred Murphy from NT Sport and Recreation and several volunteers. The program will be run on a weekly basis on a day suitable to both Schools, CRO and the four other trained Aussie hoops volunteers. The program is paid for by the Sports Voucher funding through the Schools and a portion by parents.

**Clean Up Australia Day on Sunday 2<sup>nd</sup> March** – Four different locations have been registered: Batchelor, Adelaide River, Litchfield Park Road and Eva Valley Road. Thank you to Max Corliss, Ros and Bruce Jones and Sue Bulmer for leading these work sites. A member of the Council Works Crew will pick up rubbish throughout the morning. A barbeque will be at the Batchelor Pool at approx 11am and also at Adelaide River School.

**Youth Week April 2014** – The Batchelor Area School applied for grant funding to hold a Youth Week event on Wed 9<sup>th</sup> April. This was based around the same concept as the Pool Party last year where the School councillor applied with Council as a partner and was coordinated by the CRO - as the Councillor will be on maternity leave.

The funding was not approved for 2014; however we are still hoping to hold an event as planned, although on a vastly reduced budget. Sports groups from Darwin have already committed to attending. I am in discussions with the BAS and Woolaning Christian College regarding affordability for barbeque food and drinks. We have decorations from last year and will set up stereo music – instead of hiring the Hip Hop group as was originally planned.

**Anzac Day 2014** – A meeting has been organised with Pam Donovan from the ARSS Club on Monday 17<sup>th</sup> to discuss the Traditional Gunfire breakfast proposal to charge people. I am meeting on Friday 14<sup>th</sup> with FERG from Adelaide River and Batchelor to discuss traffic control. Confirmed – Senator Nigel Scullion will be Master of Ceremonies, Saysha Ham will perform the Anthem, Jackie Izod will perform ‘Abide with Me’ and Tindal Air Base will supply the Catafalque Party and hopefully the Flyover at the breakfast. The young bugler (Eric) is no longer available. Please see below correspondence regarding band and bugler from the Darwin City Brass Band.

*Hi Mazz, The band would certainly be keen to support Adelaide River at this year's ceremony. I'd probably do the bugle calls myself, so there's no issue there. It all comes back to what you might be able to arrange in sponsorship and/or accommodation options, as we previously discussed. (Approx cost suggested by Geoff*

\$500). So, to summarise, it's still looking very promising, we just need to stitch up how and when we get down there, and whether we go to ARSS after dawn service for an additional concert & breakfast

Geoff Carter Music Director  
Darwin City Brass Band. 0407 323 636

I would like to secure a sponsor to fund the Brass Band at the Dawn Service and the Breakfast. If anyone has a suggestion – please let me know. We would like the Brass Band to be involved in the 2015 Centenary Dawn Service and the 2014 Service would be a good warm up for them. A concert at the Breakfast would be a definite crowd pleaser and would enable the sponsor to advertise at the ARSS Club.

**Anzac Day 2015** – The CEO and I are meeting with Warren Snowden regarding funding for 2015 on 18<sup>th</sup> February.

**Grants** – Applying for the Family Safe Environment Fund grant.  
Acquitting grants from the School Holiday Program, Final Air Raid and Australia Day.

#### VOTING REQUIREMENT

Simple majority

<b>RESOLUTION</b> <b>18/02/2014/015</b>
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That Council receives and notes the Community Recreation Officer's reports for January / February 2014.
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<b>Moved:</b> <b>Clr. Jones</b>
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<b>Seconded:</b> <b>Clr. Corliss</b>
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<b>5/5</b>
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#### 11 LATE REPORTS

Nil

#### 12 COUNCIL REPORTS

Nil

#### 13 GENERAL BUSINESS

Nil

#### 14 CONFIDENTIAL ITEMS

Nil

<b>RESOLUTION</b> <b>18/02/2014/016</b>
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That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (a, b, c, d or e)
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<b>Moved:</b> <b>Clr. Turner</b>
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<b>Seconded:</b> <b>Clr. Jones</b>
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<b>5/5</b>
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The information is classed as confidential under Clause 8(a) of the Local Government Act 2012. 8(a).

**RESOLUTION 18/02/2014/018**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr. Corliss

**Seconded:** Clr. Jones

**5/5**

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18<sup>th</sup> March, 2014.

**MEETING CLOSED 9:15PM 18/02/2014**