



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**18th August 2015**

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18<sup>TH</sup> AUGUST 2015

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Vice President of the Shire Council Bruce Jones declared the meeting open at 6:08pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	Vice President Bruce Jones
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook
Councillor	Sue Bulmer

#### **STAFF PRESENT**

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

#### **VISITORS PRESENT**

Nil

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18th August 2015.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### NOTE

That there are no apologies of absence for the Ordinary General Meeting held 18th August 2015.

## 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A

<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

## BACKGROUND

Not applicable.

## COMMENT

Not applicable.

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

## POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

## FINANCIAL IMPLICATIONS

Not applicable

## VOTING REQUIREMENT

Simple majority

## NOTE

That there are no declarations of interest for the Ordinary General Meeting held 18th August 2015.

#### 4 PETITIONS AND DEPUTATIONS

Nil

#### 5 CONFIRMATION OF MINUTES

##### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 21ST JULY 2015

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Aleyshia Kim, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

#### SUMMARY

Minutes of the Ordinary General Meeting held 21<sup>st</sup> July 2015, are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/08/2015/001

That the Minutes of the Ordinary General Meeting held 21<sup>st</sup> July 2015 are confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Corliss

**Seconded:** Clr. Bulmer

4/4

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	18th August 2015
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

#### SUMMARY

##### Roads-

Haynes road flood damaged floodway has been stabilised and seal.

Water, grade, roll is finished on all roads. There were complaints from residents in the Lake Bennett area on some sections of the roads. The areas were inspected and the contractor has redone the areas identified as needing redoing.

##### Waste-

New slot has been completed at Batchelor Landfill and is filling up fast.

Adelaide River has been cleared up by our staff and fill will be brought in.

##### Building-

Work to construct a servery at the Bruce Jones Community Centre under a Special Purpose Grant has started.

##### Subdivision-

An extension has been granted to PJ Pitcher section 1426 till 12-4-2017 on his subdivision.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/08/2015/002

That Council receives and note the Operations Manager Report for July/August2015.

**Moved:** Clr. Corliss

**Seconded:** Clr. Bulmer

4/4

**Councillor Ewan Crook entered the meeting at 6:14pm**

**Councillor Andrew Turner entered the meeting at 6.15pm and took over the chair.**



## 6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Animal Management Officer
<b>Date:</b>	18th August 2015
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

### SUMMARY

The Animal Management Officer is on leave and no report has been submitted this month.

### NOTE

For the information of Council.

## 6.3 POOL REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	18th August 2015
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

### SUMMARY

The Pool Supervisor is on leave and no report has been submitted this month.

### NOTE

For the information of Council.

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

## SUMMARY

Council is provided with items of correspondence both received and sent during the months of July/August.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

DATE	ID	Source	Subject
20/7/15	MI 1	Information Commissioner NT	Information Act Annual Statistical Return
20/7/15	MI 2	Chief Minister Adam Giles	Territory Day meeting
20/7/15	MI 3	Dept. Local Government	General Instruction #4 Procurement
20/7/15	MI 4	Public	Letter of Comment on the Strategic Plan
22/7/15	MI 5	Australian Local Government Association	Community Infrastructure Ideas Register
28/7/15	MI 6	Dr Susannah Smith	Darwin Large Animal Veterinary Service proposed visits to Coomalie
29/7/15	MI 7	Gary Higgins	Funding increase for CRO 2015/2016
30/7/15	MI 8	ALGA & LGANT	Community Infrastructure Ideas Register
30/7/15	MI 9	Gary Higgins	2015/16 Sport and Recreation Master Plan
30/7/15	MI 10	Adelaide River township rate payers	Environmental (dust) hazard Adelaide River
31/7/15	MI 11	Department of Mines and Energy	Top End Exploration Permit Applications Maps
10/8/15	MI 12	NT EPA	Project Environment Grants
12/8/15	MI 13	Department of Local Government	Special Purpose Grants 2015/16

### Correspondence Out

DATE	ID	Source	Subject
16/7/15	MO 1	AK	Information Act Annual Statistical Return 2014/15
22/7/15	MO 2	LA	Department of Local Government re Shire Plan 2015/16
5/8/15	MO 3	AK	Railway and charity information enquiry
5/8/15	MO 4	LA	Support for NT Christian Schools proposal to construct a hangar at Batchelor Airstrip
31/7/15	MO 5	LA	Adelaide River landowner re Dust Nuisance from AN 190
31/7/15	MO 6	LA	Adelaide River complainants re environmental hazard

## CONSULTATION

Not Applicable.

## STATUTORY ENVIRONMENT

Not Applicable.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 18/08/2015/003

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

6/6

#### 7.2 REVIEW OF ACTION ITEMS LIST AUGUST 2015

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Action Items List to August, 2015

#### RESOLUTION 18/08/2015/004

That Council receives and notes the Actions Items List.

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

6/6

#### 7.3 COMPLAINTS REGISTER JULY/AUGUST 2015

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Complaints Register

**RESOLUTION 18/08/2015/005**

That Council receives and notes the Events and Actions in the complaints register for July/August.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

6/6

**7.4 STANDING ORDER – AMALGAMATION REVIEW**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

**SUMMARY**

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

**COMMENT****June 2014**

The Minister for Local Government visited Council on Thursday 6 June 2014. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas.

**July 2014**

A further meeting has been held with Belyuen Council regarding the future inclusion of unincorporated land within the Local Council areas. The second meeting was held at Belyuen and was attended by representatives of both Councils and the Department of Local Government.

A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

**August 2014**

The property information for the Robin Falls area has been difficult to obtain. A direct approach was made to the Minister for Lands Planning and Environment. Initially the Department's computer system could not produce the appropriate report.

**September 2014**

The Shire President and the CEO met with The Department of Local Government Executive Director Mr David Willing and The Special Projects Manager, Mr Shaun Hardy on Wednesday 3 September 2014 to discuss the future expansion of the Council area.

Council sent letters of introduction to the 59 properties listed in Robin Falls with the information provided by the Department of Lands. Contacting the current owners has been the largest single issue coming out of the new area being included in the Council Boundary.

#### **October 2014**

Council staff have responded to letters of complaint from affected Robin Falls residents. The Department of Local Government have advised that any further work will be delayed until the appointment of a new Minister for Local Government.

#### **February 2015**

Ombudsman has finalised responses of complaints against Council. It found Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

Following a Council reshuffle the Hon Bess Price has retained the portfolio of Local Government and Community Services. The Minister visited Council on Friday 27 February 2015.

#### **March 2015**

The Minister has advised that she is supportive of the previous Minister's position in relation to the incorporation of the unincorporated lands. The Minister stated she would consider a request for assistance to develop a consultation and communication strategy.

#### **April 2015**

A request has been sent to The Parks and Wildlife Commission to start discussions regarding the incorporation of the Litchfield National Park into Coomalie Shire's area.

#### **June 2015**

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. It was attended by Presidents/Managers of the three Councils along with the CEOs. The Department of Local Government had three representatives including the Director Mr David Willing. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils. The Department will be guided by the discussions within Cabinet to be held at the end of June.

#### **July 2015**

The President and CEO met with The Director of the Department on Thursday 16 July to discuss the sustainability of the Council and discuss the Coomalie Shire going forward.

#### **CONSULTATION**

Department of Local Government

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

**NOTE**

For the information of Council.

**7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	18th August 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	The Law Handbook Fact Sheet.

**SUMMARY**

**Compasses Resources**

A meeting was held with Compasses Resources Chairman and Local Representative in late July. They advise that subject to shareholder approval, the group of companies involved in the Browns Oxide Project will be restructured. This will allow new funding from Cove Hill Illiquid Investments to development a longer term business plan for the mine and limited processing of existing stockpiles in the shorter term. It is also expecting to relocate its registered office to Darwin.

**LGANT Education officers**

The Department of Local Government has provided LGANT with funds to assist in developing and improving the Governance and Operations of NT Councils. They have engaged 2 additional contract staff members to assist with the program.

They can deliver a range of modules across the NT. These include responsibilities of elected and local authority members, communication skills, conflict of interest, meeting procedures, Legislative framework of the *Local Government Act*, Advice on current amendments of the *Local Government Act*.

Council may wish to use this service to enhance its knowledge and skills from time to time.

**Department of Local Government Presidents and CEO's Forum**

The Department of Local Government held a Presidents and CEOs forum in Darwin on 29<sup>th</sup> July 2015. Coomalie was represented by Cr Turner and the CEO. The Minister The Hon Bess Price MLA attended the first session and gave the welcoming address.

The compliance presentation provided an overview of the areas that the Department think are important. Some of these arise out of the issues identified following on from the Minister placing two Councils into official management this year. These included the role and relationship between the Council and the CEO, Compliance reviews, investigations and inspections.

The review of the Local Government Act is currently being carried out. The major issues being reviewed are conflicts of interest, quorums, subsidiaries, delegations, members' disqualification, Council meetings, confidential business, local authorities, Rates, CEO provisions, elections and regulations.

The Cemeteries Act is also being reviewed and it is expected that a Bill will be considered by Parliament following drafting and further consultation. It is expected that the new Act will update the legal requirements to better reflect the community expectations and requirements. The Act will define types of Cemeteries and

burials as well as outlining the Authority to Act. There will be a requirement to prepare cemetery policies and procedures for issuing burial permits.

Department representatives also outlined progress of setting up Local Authorities and Boards in the Regional Councils. They have identified 11 recommendations. Amongst these are expanding the Local Authority's role to become the preferred body for NT Government consultation, option to reduce meetings to four per year and further assistance from regional Department staff.

There were also presentations from Mr Mike Chiodo, Chief Executive of the Department of Local Government and Community Services, and Mr Luke Bowen General Manager of the Northern Australia Development Office.

### **Opening of the Outdoor Education Dining Hall**

The Minister for Education The Hon Peter Chandler MLA officially opened the new dining hall at the Batchelor Outdoor Education Facility. The project involved the replacement of the old facility with a new building including a dining hall and kitchen suitable for 100 students as well as an additional outdoor eating area suitable for 70 students. The cost of the Project was \$1.2m. The Minister also stated that "The new dining hall will serve as a multi-purpose space available for use by the Batchelor Area School and the local community."

### **Community Nuisance**

Council has received two requests to intervene on items residents considered to be nuisances. The expectation is that Council is able to arbitrate and use sanctions or penalties to eliminate their perceived problem. Council has two bylaws which theoretically allows it to take action and impose penalties. These are the Dog By-Laws and a By-Law that covers littering, dumping of offensive matter and overhanging trees. Any action taken by Council must be defensible in a court of law and therefore ongoing documented defensible evidence is required. This is usually long term diary entries, certified photos and statutory Declarations from witnesses. There are many areas which Council does not have any legal powers.

Residents and owners are able take matters to the courts directly. This is an expensive process and again requires the presentation to the Courts of defensible evidence outlining their Claim. In the vast majority of cases the use of legal options either through the By Laws or the Courts is a last resort and other avenues are used in preference and results are not guaranteed.

For Council's information a Fact Sheet on the Laws associated with Nuisances is provided in the attachments.

### **Aged Care Units**

Council directed the CEO to investigate and report on the possible provision of aged care units in Batchelor. The median age of residents in Batchelor has risen dramatically from 33 years to 43 years over the last 20years.

Council resolved in 2001 for a long term strategy to construct aged units on part of Lot 313 adjacent to Cutler Place. Regrettably the Native Title claim over the town of Batchelor has halted any progress since. Given the possible finalisation of the claim it is appropriate to commence investigating the goal again.

A meeting was held with COTANT representatives, and it became clear that the provision of aged care units is only a part of people's expectations throughout their senior years. There have also been a lot of changes to grants and programs since Council originally initiated the idea.

There is evidence to suggest Governments are looking at integrating the accommodation issues with a broad range of other issues affecting Seniors. Seniors wish to remain independent, close to family as well as having easy access to services such as medical and other support services.

It appears that services for Seniors are split between State and the Commonwealth. Contact has been made to the Chief Minister's office to arrange a meeting with the most appropriate NT Government representative in the sector and also the local Federal Member Warren Snowden's office to provide a contact in the Federal Government arena. It is hoped to find a suitable representative to talk to Council about the Council's long term strategy to progress the goal.

**RESOLUTION 18/08/2015/006**

That Council receives and notes the CEO's Activity report for July/August 2015.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

6/6

**7.6 REQUEST TO ASSIST WITH CONSTRUCTION OF A CONCRETE PAD**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 146
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July, 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Careflight Letter of Request.

**SUMMARY**

Careflight Northern Operations have written to Council requesting approval and support for a proposal to construct a concrete pad in Adelaide River adjacent to the oval which can be used to land the Careflight Helicopter in a medical emergency. The Council requested the CEO to provide additional information prior to Council giving consent to the project.

It is considered that Council should allow permission to construct a concrete slab adjacent to the Adelaide River Oval which may be used for this purpose on the rare occasions it is needed.

It is further considered that Council provide a letter of support to the project and direct the CEO to authorise the Operations Manager to supervise the construction using volunteers or prisoner labour. Careflight are to provide the materials for the project.

**BACKGROUND**

The Careflight helicopter became bogged at the Adelaide River oval during the last wet season. The aircraft weighs approximately 6.8tonnes and lands on wheels. The point loads are at least 3 are 4 times that of a motor vehicle

Council considered a report at its July meeting in regard to supporting the proposal to construct a concrete pad adjacent to the Adelaide River Oval.

Council directed the CEO to investigate liability issues and CASA requirements prior to Council further considering the matter.

**COMMENT**

The construction of a concrete slab which can be used by helicopters in the wet season to land on will have no impact on Council's insurance premiums as these are based on claims history. Any party making a claim has to prove Council was negligent in its actions. The risk of a claim does increase very slightly as a new element is introduced into the environment. However this is far out weighed by the benefit to The Adelaide River community and region.

As the concrete pad will only be used in emergencies, there are no requirements from CASA. The pilot is responsible to determine safe landing areas.

It is considered that this is a very worthwhile project for the Adelaide River community and region. There is little input from Council other than the Operations Manager's time.



## CONSULTATION

Operations Manager  
RDA  
Careflight

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

In kind Support only

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 18/08/2015/007

That Council approve the request from Care Flight to construct a concrete pad in the agreed location adjacent to the Adelaide River Oval and support the project by providing the Operations Manager's time to supervise the project, including the use of the Prisoner program.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Jones

6/6

## 7.7 RUM JUNGLE BOWLS CLUB

<b>Applicant:</b>	Rum Jungle Bowls Club
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 31
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Bowls information Sheet

## SUMMARY

The Rum Jungle Bowls Club have requested that Council approve the installation of a synthetic bowling green to replace the existing green if they are successful with a grant application. They have also requested a Letter of Support.

The existing green is labour intensive to maintain and places a large burden on the existing club members. The green is not in good shape and the expertise to maintain and improve it is limited. The installation of the green will help support the sport and encourage participation in the area.

The new green will become an asset of Council if the club is successful. Council's Insurance premiums will increase slightly due to the asset but should be offset by the reduction in spraying costs.

It is considered that Council should support the project subject to the club making adequate provision for managing community expectations without Council's financial support at the end of the synthetic green's life.

## **BACKGROUND**

The Bowls Australia President Mr Des Skinner and CEO Mr Neil Dalrymple met with local Rum Jungle Bowls Club representatives and the CEO at the Rum Jungle Bowls club on 8<sup>th</sup> August 2015. The main issue discussed was Bowls Australia encouraging the club to apply for a grant to install a synthetic bowling green to replace the existing grass green through the NT Community Benefits Fund.

The estimated cost is in the order of \$200k. Applications close at the end of the month. Bowls Australia has been lobbying the Minister for Sport and Recreation and the Chief Minister on the clubs behalf.

Council has been asked to support the project through a letter of support and permission as land owner to construct the synthetic green.

## **COMMENT**

Bowls Australia representatives pointed out those synthetics greens are not maintenance free, but reduces the level of maintenance required to 40% of a normal grass green.

The Rum Jungle Bowling green is constructed on Council land and any improvement works will become Council's property.

The estimated life of a synthetic green is 10 years and the club need to make provision for what happens to the green at the end of its life. Ideally it should be making provision for the replacement of the green at the end of its useful life. In simple terms the club should be generating \$20,000 per annum for this purpose.

Bowls Australia have recommended to the Rum Jungle Bowls club that they need to address this issue through a business planning process. Bowls NT has agreed to assist the club develop a sustainable plan. The CEO has agreed to review the plan prior to finalisation.

Bowls is the only sport, in which a local club is represented in a regional competition. It also provides a recreation opportunity to local residents. They currently have a Wednesday night social event, play in the regional pennant competition and held a successful business house competition late last year. The green has also been used for outdoor Education Programs.

The installation of a green will encourage further development of the sport in the Shire Community and encourage greater participation..

It is considered that this is a worthwhile project which will enhance the diversity of opportunities available to local residents. The critical aspect of this project is whether it is intended to replace the green at the end of its useful life. Expectations in this regard need to be managed.

If Council supports the project it should be qualified that the club has made provision for the green at the end of its useful life and the club is aware that Council is unlikely to provide funds to assist in replacement.

## **CONSULTATION**

Operations Manager

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

Council currently provides \$1800 annually towards the cost of fertilisers and herbicides. A synthetic green requires occasional spraying with herbicides, fungicides and insecticides, but this should be significantly less than the \$1800 currently provided.

The construction of a synthetic bowling green will increase Council's asset stock and as a consequence the annual insurance premium. It is likely that the increase, if any will be less than \$250 per year and will be offset by the saving in fertilizer costs

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 18/08/2015/008

That Council support the Rum Jungle Bowls club's Community Benefits Grants application to replace the existing Grass Bowling Green with a synthetic green subject to the club providing a satisfactory strategy to manage community expectations at the end of the new greens useful life.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray

6/6

## 7.8 ASSET MANAGEMENT POLICY

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 16A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Draft Asset Management policy

## SUMMARY

The Commonwealth Government expressed concerns early this century that Local Government Assets were depreciating quicker than they were being replaced. The Local Government and Planning Minister's Council (LGPMC) required States to accelerate the implementation of asset management throughout Australian Local Government Councils.

Council is required to report on its progress annually. Whilst work has been progressing, particularly in the roads area, Council does not have a formal Asset Management Policy as is required.

A policy has been prepared that conforms to the guidelines and it is considered that Council should adopt the policy. The policy outlines the basic principles that Council wishes to achieve with Asset Management.

## BACKGROUND

Analysis of Local Government throughout Australia has shown that consumption of assets is exceeding renewal by a significant amount and there is also significant inconsistency in financial reporting. In May 2009 the (LGPMC) agreed to accelerate the implementation of Asset Management throughout Local Government in Australia. In the Northern Territory this has been led by LGANT. Council is required to report on progress each year.

Part of the requirements is for Council to formally adopt a Asset Management Policy. Further steps involve the adoption of an Asset Management Strategy and the development of Asset Management Plans.

## COMMENT

Council has progressively been working towards the elements required by the LGPMC. In recent times Council has reviewed and updated its roads register to comply with Asset Management Requirements as well as introduce a Road hierarchy for the Shire which includes levels of service. The 10 year forward works plan for a significant part of the process.

A check of Council's record finds no evidence of Council adopting an Asset Management policy. A policy has been prepared based on a Council's standard Policy template for Council's Consideration. The policy conforms to the requirements set out by the LGPMC.

## CONSULTATION

Finance Manager

## STATUTORY ENVIRONMENT

Compliance with the requirements of the LCPMC.

## POLICY IMPLICATIONS

New Policy

## FINANCIAL IMPLICATIONS

Nil, but will assist Council develop Long Term Financial Plans

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 18/08/2015/009

That Council adopt the Asset Management Policy as attached.

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner

6/6

## 7.9 STRONGER COMMUNITIES PROGRAM

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 16A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2015
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Stronger Communities Program Guidelines

## SUMMARY

\$150,000 is available to each Federal Local Member to fund small Capital projects. The desired outcome of the program is to improve local community participation, cohesion and contribute to vibrant and viable communities.

The process is that is that the Local Member must invite groups to apply, but it has been suggested that Council should be suggesting projects to the Local Member.

Given that the Electorate of Lingiari represents all of the Northern Territory with the exception of Darwin and Palmerston it is likely that projects will be reasonably modest.

It considered that Council should provide the Local Member Warren Snowdon MP with a range of small Capital works projects that he may consider inviting Council to apply.

#### **BACKGROUND**

The Commonwealth Government under the Stronger Communities Program is funding \$150,000 to each Federal Electorate to fund small capital projects. The desired outcome of the program is to improve local community participation, cohesion and contribute to vibrant and viable communities.

The Local Member will invite proponents to lodge application in late August for this year's projects. The Local Member will submit recommended projects to the Department of Infrastructure and Regions by the end of October.

#### **COMMENT**

This is an opportunity for Council to submit small capital works projects for the Local Member's consideration. It is the CEO's view that Council should be considering updating our existing assets as opposed to building new infrastructure if possible.

The projects need to be 'news worthy' and provide the Local Member with photo opportunities and media exposure.

As a new comer to the region, there are two pieces of Council infrastructure that are no longer providing the image of the vibrant, proud and progressive community. These are the existing Welcome to Batchelor signs and Havlik Park. Both are well past their prime. Renewing and updating both these projects should meet the Local Member's requirements.

#### **CONSULTATION**

RDA

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **DIRECTION**

Council directs the CEO to submit the following projects to the Member for Lingiari for consideration under the Stronger Communities Program:

Cricket Pitch

Shade Structure

Snake Creek signage

Renewing the Welcome to Batchelor and Havlik Park signs

## 8 FINANCE REPORTS

### 8.1 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND

Attached is a listing of accounts paid for June 2015.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL****PAYMENT REGISTER**

JULY 2015

<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
1/07/2015	Merch Fee	Commonwealth Bank of Australia	83.60
2/07/2015	Visa July	Commonwealth Bank of Australia	1,403.20
2/07/2015	POS Fee	Commonwealth Bank of Australia	2.17
7/07/2015	G/L Consolidate	Payroll	20,669.54
7/07/2015	6761	Askin Performance Panels	2,424.06
7/07/2015	6762	IBIS Informaton Systems	2,640.00
7/07/2015	6763	Outbush Pitchas	700.00
7/07/2015	6764	S.E. Rentals Pty Ltd	258.63
7/07/2015	6765	Airpower (NT) Pty Ltd	128.87
7/07/2015	6766	Dannah Pty Ltd	98.38
7/07/2015	6767	Robert Bright	244.95
7/07/2015	6768	Bunnings Building Supplies P/L	107.90
7/07/2015	6769	Darwin Office Technology	111.83
7/07/2015	6770	Fin Bins	1,100.00
7/07/2015	6771	Fulton Hogan Industries	1,980.00
7/07/2015	6772	Jardine Lloyd Thompson	715.00
7/07/2015	6773	Litchfield Springs Water Pty L	90.00
7/07/2015	6774	Bruce Mason	1,012.00
7/07/2015	6775	Intergrated Land Information S	26.40
7/07/2015	6776	OfficeMax	155.73
7/07/2015	6777	Oolloo Investments Pty Ltd	12,243.00
7/07/2015	6778	RS Gardening Care	3,397.90
8/07/2015	6779	Air Liquide WA Pty Ltd	54.32
8/07/2015	6780	AJ Couriers & Haulage Pty Ltd	77.00
8/07/2015	6781	Batchelor Service Centre	931.34
8/07/2015	6782	B P Australia Limited	2,389.64
8/07/2015	6783	Chookshed Studio	500.00
8/07/2015	6784	Stephen Deveraux	7,332.30
8/07/2015	6785	Komatsu Australia Pty Ltd	375.62
8/07/2015	6786	NT Quality Hay & Contracting P	660.00
8/07/2015	6787	Diedre Pickering	2,128.17
8/07/2015	6788	Sun Newspapers	2,074.95
8/07/2015	6789	NT Rural Pty Ltd TA Territory	1,177.62
8/07/2015	6790	The Waler Horse Society of Aus	500.00
8/07/2015	416	Jacana Energy	81.56
8/07/2015	417	PowerWater	1,703.77
8/07/2015	458681	Receiver of Territory Monies	316.00
9/07/2015	6791	Attache Software Australia Pty	68.00
9/07/2015	6792	Turbo's Tyres	3,432.00
9/07/2015	418	Jacana Energy	3,617.84
9/07/2015	419	PowerWater	872.33
15/07/2015	6793	Adelaide River Auto Port	94.79
15/07/2015	6794	Assessing & Training of Aust AT	360.00
15/07/2015	6795	Oolloo Investments Pty Ltd	5,962.00

15/07/2015	96121	Commonwealth Bank of Australia	26.63
15/07/2015	96122	Commonwealth Bank of Australia	6.82
15/07/2015	96123	Commonwealth Bank of Australia	41.80
16/07/2015	420	Jacana Energy	2,668.45
16/07/2015	421	PowerWater	2,506.29
17/07/2015	6796	Area IT Solutions	715.00
17/07/2015	6797	RWA Exact	123.75
17/07/2015	6798	Ausblok Pty Ltd	2,182.51
17/07/2015	6799	Birko Consturctions	297.00
17/07/2015	6800	Batchelor Museum Develop Assoc	4,000.00
17/07/2015	6801	Bunnings Building Supplies P/L	288.94
17/07/2015	6802	Classic Holden Car Club	100.00
17/07/2015	6803	Fin Bins	5,290.40
17/07/2015	6804	Jardine Lloyd Thompson	103,576.61
17/07/2015	6805	Bruce Mason	833.80
17/07/2015	6806	OfficeMax	421.07
17/07/2015	6807	Post Office Store	600.00
17/07/2015	6808	RS Gardening Care	198.00
17/07/2015	6809	Stratco (N.T.) Pty Ltd	528.74
17/07/2015	6810	Turbo's Tyres	41.80
17/07/2015	422	PowerWater	638.15
21/07/2015	G/L Consolidate	Payroll	20,884.50
21/07/2015	423	Australian Taxation Office	412.00
22/07/2015	424	Australian Taxation Office	2,164.07
28/07/2015	G/L Consolidate	Payroll	1,441.85
28/07/2015	6811	Arafura Wind Ensemble Inc.	800.00
28/07/2015	6812	RWA Exact	1,100.00
28/07/2015	6813	Komatsu Australia Pty Ltd	201.19
28/07/2015	6814	T & J Langley	475.00
28/07/2015	6815	Local Govt Assoc of NT	6,606.57
28/07/2015	6816	Officeworks Ltd	54.95
28/07/2015	6817	Oolloo Investments Pty Ltd	13,744.50
28/07/2015	6818	Rum Jungle Construction	308.00
28/07/2015	6819	S.E. Rentals Pty Ltd	258.63
28/07/2015	425	PowerWater	202.50
28/07/2015	426	Telstra	1,546.94
31/07/2015	6820	Access Hardware	187.00
31/07/2015	6821	Barry Hansen Chartered Account	3,520.00
31/07/2015	6822	Cr. Sue Bulmer	450.00
31/07/2015	6823	Bunnings Building Supplies P/L	34.72
31/07/2015	6824	David Collins	700.00
31/07/2015	6825	Cr. Max Corliss	450.00
31/07/2015	6826	Cr. Ewan Crook	450.00
31/07/2015	6827	Fin Bins	5,347.60
31/07/2015	6828	Cr. Bruce Jones	850.00
31/07/2015	6829	OfficeMax	167.64
31/07/2015	6830	Cr. Andrew Turner	1,500.00
31/07/2015	427	PowerWater	3,238.98



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**TOTAL****\$ 276,484.81**

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**RESOLUTION 18/08/2015/010**That Council approve and pass for payment the July 2015 payment register totalling **\$276,484.81****Moved:** Clr. Crook**Seconded:** Clr. Gray**6/6****8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

**BACKGROUND**

Attached is a finance and grant report and financial summary report to 30<sup>th</sup> June 2015.

**COMMENT**

Depreciation and Accrued Expenses have not yet been processed in these accounts.

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

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### COOMALIE COMMUNITY GOVERNMENT COUNCIL

#### FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JULY 2015

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<b>Cash at Bank</b>	
<b>Cash on Hand</b>	\$ 1,000.00
<b>Cheque Account</b>	\$ 328,960.77
<b>Investment Account</b>	\$ 602,056.44
<b>Trust Account</b>	\$ -
<b>Total Cash at Bank</b>	<b>\$ 932,017.21</b>

<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade</b>	3,710.00	402.00	3,647.70	1,670.00	\$ 9,429.70
<b>Rate Arrears</b>	-	-	-	82,066.27	\$ 82,066.27
<b>Rates paid in advance</b>	- 24,129.93	-	-	-	-\$ 24,129.93
<b>Total Debtors</b>					<b>\$ 67,366.04</b>

<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	-	113.70	-	238.00	\$ 351.70
<b>Total Creditors</b>					<b>\$ 351.70</b>

<b>Reconciliation of Funds</b>		
<b>Balance as per General Ledger</b>		\$ 329,960.77
<b>Add outstanding Debtors</b>		\$ 67,366.04
<b>Less outstanding Creditors</b>		\$ 351.70
<b>Add Investment Account</b>		\$ 602,056.44
<b>Total Cash &amp; Receivables Available</b>		<b>\$ 999,031.55</b>

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### COOMALIE COMMUNITY GOVERNMENT COUNCIL

#### GRANT REPORT FOR THE PERIOD ENDING 31ST JULY 2015

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<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
<b>30/06/2014</b>	Upgrade Admin Buildings Bat & AR	SPG - Dept Local Government	\$ 146,030.00	\$ 148,366.61	\$ -	<b>Acquitted</b>
<b>30/07/2014</b>	AR FERG Meeting Room - 80% paid	NT Emergency Services	\$ 60,831.81	\$ 59,878.16	\$ 953.65	20/02/2015
<b>29/09/2014</b>	Library Grant	Dept of Arts and Museums	\$ 50,757.00	\$ 53,830.59	\$ -	<b>Acquitted</b>
<b>27/01/2015</b>	AR FERG Fit out Meeting Room	Dept of Business	\$ 5,000.00	\$ 4,595.87	\$ 404.13	27/08/2015
<b>20/02/2015</b>	Servery Bruce Jones Community Centre	SPG - Dept Local Government	\$ 23,780.00	\$ 4,450.46	\$ 19,329.54	30/06/2016
<b>25/03/2015</b>	Anzac Centenary Grant	Dept Veterans Affairs	\$ 9,185.45	\$ 10,714.44	\$ -	<b>Acquitted</b>
<b>22/04/2015</b>	School Holiday Grant July 2015	Dept Chief Minister	\$ 1,500.00	\$ 923.80	\$ 576.20	31/08/2015
<b>17/07/2015</b>	Seniors Month Grant	Dept Chief Minister	\$ 1,380.00	\$ -	\$ 1,380.00	
			<b>\$ 298,464.26</b>	<b>\$ 282,759.93</b>	<b>\$ 15,704.33</b>	

Cash and Receivables	\$ 999,031.55
Unspent Grants & Subsidies	\$ 15,704.33
Cash Available to Council	\$ 983,327.22

## COOMALIE COMMUNITY GOVERNMENT COUNCIL

### MONTHLY FINANCIAL SUMMARY

JULY 2015

Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	1,537,246	277,441	277,441	1,410,951
110 4999	TOTAL EXPENSES	701,935	147,537	147,537	770,886
110 5000	SURPLUS / (DEFICIENCY) 110	835,311	129,904	129,904	640,065
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	75,894	4,132	4,132	81,900
210 5000	SURPLUS / (DEFICIENCY) 210	-66,894	-4,132	-4,132	-72,900
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	335,934	4,400	4,400	343,685
211 4999	TOTAL EXPENSES	246,840	23,583	23,583	306,171
211 5000	SURPLUS / (DEFICIENCY) 211	89,094	-19,183	-19,183	37,514
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	2,100	0	0	2,000
212 4999	TOTAL EXPENSES	12,651	661	661	10,600
212 5000	SURPLUS / (DEFICIENCY) 212	-10,551	-661	-661	-8,600
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	51,940	87	87	1,100
310 4999	TOTAL EXPENSES	168,025	13,088	13,088	177,339
310 5000	SURPLUS / (DEFICIENCY) 310	-116,085	-13,001	-13,001	-176,239
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	50,757	0	0	50,757
311 4999	TOTAL EXPENSES	53,785	4,719	4,719	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,028	-4,719	-4,719	0
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	15,780	0	0	100
312 4999	TOTAL EXPENSES	98,221	7,289	7,289	126,668
312 5000	SURPLUS / (DEFICIENCY) 312	-82,441	-7,289	-7,289	-126,568
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	4,909	0	0	4,000
313 4999	TOTAL EXPENSES	103,965	6,812	6,812	107,755
313 5000	SURPLUS / (DEFICIENCY) 313	-99,056	-6,812	-6,812	-103,755
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	41,138	264	264	34,714
314 4999	TOTAL EXPENSES	76,063	5,600	5,600	80,645
314 5000	SURPLUS / (DEFICIENCY) 312	-34,925	-5,336	-5,336	-45,931
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	1,134,398	205,886	205,886	1,056,972
410 4999	TOTAL EXPENSES	1,345,674	40,756	40,756	1,633,180
410 5000	SURPLUS / (DEFICIENCY) 410	-211,276	165,130	165,130	-576,208
<b>510 STREETLIGHTING</b>					
510 4999	TOTAL EXPENSES	18,676	6,034	6,034	24,200
510 5000	SURPLUS / (DEFICIENCY) 510	-18,676	-6,034	-6,034	-24,200

<b>511 TOURISM, ECONOMIC DEVELOPMENT</b>					
<b>511 3899</b>	TOTAL INCOME	105,571	680	680	21,690
<b>511 4999</b>	TOTAL EXPENSES	120,992	7,294	7,294	50,270
<b>511 5000</b>	SURPLUS / (DEFICIENCY) 511	-15,421	-6,614	-6,614	-28,580
<b>512 DOG MANAGEMENT</b>					
<b>512 3899</b>	TOTAL INCOME	2,210	102	102	2,000
<b>512 4999</b>	TOTAL EXPENSES	15,839	734	734	14,766
<b>512 5000</b>	SURPLUS / (DEFICIENCY) 512	-13,629	-632	-632	-12,766
<b>513 GLYPHOSATE</b>					
<b>513 3899</b>	TOTAL INCOME	3,600	0	0	5,000
<b>513 4999</b>	TOTAL EXPENSES	3,136	0	0	5,000
<b>513 5000</b>	SURPLUS / (DEFICIENCY) 513	464	0	0	0
<b>514 GAMBA AND WEED MANAGEMENT</b>					
<b>514 4999</b>	TOTAL EXPENSES	0	0	0	10,000
<b>514 5000</b>	SURPLUS / (DEFICIENCY) 514	0	0	0	-10,000
<b>900 3899</b>	TOTAL INCOME	3,294,583	488,860	488,860	2,941,969
<b>900 4999</b>	TOTAL EXPENSES	3,041,696	268,239	268,239	3,450,137
<b>900 5000</b>	SURPLUS / (DEFICIENCY)	<b>252,887</b>	<b>220,621</b>	<b>220,621</b>	<b>-508,168</b>

#### RESOLUTION 18/08/2015/011

That Council receives and notes the Finance Report, Grant Report and Monthly Detailed Financial Summary for July 2015.

**Moved:** Clr. Jones

**Seconded:** Clr. Corliss

6/6

#### 8.3 USE OF COMMON SEAL

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	AN 854
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> August, 2015
<b>Author:</b>	Leigh Ashford Chief Executive Officer.
<b>Attachments:</b>	Nil

#### SUMMARY

Council registered an Overriding Statutory Charge on property AN854 in February 2015. The outstanding arrears to date are \$4921.95.

The property has been sold and Council is able to obtain the arrears as part of the property settlement. The solicitor acting on behalf of the vendor has given a written undertaking to pay the outstanding rates, however they have requested that the Overriding Statutory Charge be removed.

Council must resolve to remove the Overriding Statutory Charge and attach its Common Seal to the Application for the Discharge of Statutory Charge.

#### BACKGROUND

NIL

**COMMENT**

Nil

**CONSULTATION**

Accounts officer

**STATUTORY ENVIRONMENT**

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:  
(a) must be authorised or ratified by resolution of the council; and  
(b) must be attested by the signatures of the CEO and at least one member of the council.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RESOLUTION 18/08/2015/012**

That Council remove the Overriding Statutory Charge and approve the use of the common seal on the Application for the Discharge of Statutory Charge for property AN854.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

6/6

**8.4 ASSET STOCKTAKE 30<sup>TH</sup> JUNE 2015**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the year end procedures, Council must conduct a stocktake of assets.

**BACKGROUND**

Annual Stocktake has been conducted for yearend 30<sup>th</sup> June 2015.

**COMMENT**

Assets written off –

731 01 015 Seamless Floor	\$0.00	Upgrading AR Toilets
738 04 021 Ford Utility XL 4x4	\$17,930.33	Written off by Insurers
730 05 410/1 GIS System Update	\$1,421.96	Obsolete
730 15 605 MFC Printer	\$3,353.25	Obsolete
735 02 049 Toshiba Photocopier	\$4,502.42	Purchased new photocopier
Assets sold –		
736 02 012 Mitsubishi Canter Truck	\$9,535.04	Sold

## CONSULTATION

CEO, Finance Manager, Auditor

## STATUTORY ENVIRONMENT

Section 182(1) of the Local Government Act 2008 provides that, "Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner."

## POLICY IMPLICATIONS

2.9 Asset Disposal Policy

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 18/08/2015/013

That Council receives and notes the annual stocktake including asset write offs and disposals for year ended 30<sup>th</sup> June 2015.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray

6/6

## 9 COMMUNITY RECREATION OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18th August 2015
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	Nil

## SUMMARY

### Coomalie Swim Group

The CRO attended a community Sport and Recreation meeting in Palmerston on 30 July 2015. Swimming NT is particularly interested in bringing out coaches and trainers to help us grow our swimming in Coomalie

### **Batchelor Markets**

The next Batchelor Markets will be held on Sunday 13<sup>th</sup> September 2015 at the Batchelor Oval. The market was not held this month due to Lingalonga Festival being held the week before.

### **Basketball News**

The junior competition starts on 8<sup>th</sup> August at Bees Creek Primary School courts and is an 8 week comp being played on a Saturday morning. Three buses from Adelaide River, Belyuen and Batchelor took the juniors to Palmerston. The registration for the players was funded from a grant obtained through the Minister for Sport and recreation the Hon Garry Higgins MLA. Local junior Basket ballers, Christie Anderson and Eddie Hill have returned from their trip to the USA. The Minister for Aboriginal Affairs, The Hon Senator Nigel Scullion and his office provided great assistance in ensuring that the processing of passports and visas went smoothly given the short time frames. Australian Companies Qantas and Virgin Australia also assisted by provided inkind sponsorship for flights in Australia and to the USA.

### **Community Safety Action Meeting**

It was agreed at the last meeting that the CRO would investigate the possibility of a public information session being held focussing on awareness of *illicit drugs within our community*. Amity House have been invited to our next meeting on 27<sup>th</sup> August to provide the group with a power point presentation on harmful methyl amphetamine use. An invitation has been sent to the Adelaide River Clinic, Adelaide River Police, Belyuen Shire and Woolaning Homelands Christian College. Any Councillors wishing to attend are most welcome.

**“Town & Country Delights” Seniors Month events** – Invites were sent out on 15<sup>th</sup> July to all Coomalie Seniors. The Grove Hill trip is booked out and I have also reserved the Batchelor School bus to use as we have 40 seniors booked in. The trip on Monday 31<sup>st</sup> August to the Malak Community Dinner is close to a full bus as well. The COTA Seniors event at the Railway Museum on Friday 7<sup>th</sup> August was a great day out and well attended.

**Lingalonga Festival** – A successful, enjoyable day for the community and the kids all had big smiles (so did the parents). People joined us from Charles Darwin University, Woolaning, Tiwi Islands and all around the greater Darwin area. The committee will have a debrief in August.

**Cricket** – There is an upsurge in interest in cricket again – after the Lingalonga Cricket Cup. Several people have expressed a desire to be involved in coordinating a regular game. I suggested they make it the same morning as the Markets each month to reduce the work providing gear and packing up.

### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council.

## **10 LATE REPORTS**

Nil

**11 COUNCILLOR REPORTS**

Nil

**12 GENERAL BUSINESS**

Nil

**13 CONFIDENTIAL ITEMS**

Nil

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 15<sup>th</sup> September, 2015.

**Meeting closed 7:32pm**