



AGENDA

ORDINARY COUNCIL MEETING

16th February 2016

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th February 2016

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Nil

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th February 2016.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes the apologies of absence for the Ordinary General Meeting held 16th February 2016.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16th February 2016.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 19TH JANUARY 2016

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 16th January 2016, are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held 19th January 2016 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Roads-**

Roadside slashing and spraying is ongoing, Rum Jungle Lake, Crater Lake Road, Meneling Road, Miles Road and Solomon Road have been slashed. Guide posts and culverts have been sprayed, Rum Jungle Lake, Batchelor dump and Crater Lake has had roadside spraying done. Spraying has commenced in Adelaide River. When staff are available pothole repairs will start.

Waste-

Batchelor and Adelaide River dumps are running well, another load of recycling to go to town next week. A meeting with the BITTE has been arranged to sort out building materials being dumped at the tip.

Parks-

Mowing and whipper snipping is in full swing around Batchelor and Adelaide River. The works crew have been pruning up around the mowing areas for better access for the contractors mowing.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for January/February 2016.

Moved: Clr.

Seconded: Clr.

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Animal Management Officer
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Three dogs were impounded, 2 were released to owners and 1 destroyed.

A dingocross in Adelaide River has been causing a lot of trouble and complaints. Being dingo, it is smart and appears to know when I am in town. I will keep trying.

NOTE

For the information of Council.

6.3 POOL REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	16th February 2016
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

The pool has been quiet during the month of January, as a lot of regulars have left Batchelor or are still away.

A new hand rail has been installed to allow better access for older people and was tested by patrons on Sunday.

Pool Takings and Statistics

Period ending	Paying at gate swimmers and takings						Pool Takings	Pass Swimmers		Outdoor Ed/School	Passes	Swim group
	Adult	Children	Families	Pens	Gate	value of sold passes		Adult	Children	Children & Adults	Names	Children & Adults
13/01/2016	5	10	4	1	49		\$49.00	10	4			
20/01/2016	4	6	4	1	\$40.50		\$40.50	8				
27/01/2016	3	7	3	1	\$34.50		\$34.50	18	20			

NOTE

For the information of Council.

7 CHIEF EXECUTIVE OFFICER'S REPORTS**7.1 INCOMING AND OUTGOING CORRESPONDENCE**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of January/February.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
11/1/16	MI1	Batchelor Resident	Complaint re Helicopter Noise Batchelor
18/1/16	MI 2	Department of Transport	Capital Grant Funding Agreement Seal Cheeney Road Stage 1
20/1/16	MI 3	Batchelor Resident	Complaint re Councillor
20/1/16	MI 4	NT Electoral Commission	Councillor Eligibility
22/1/16	MI 5	CCGC Accounts	Ratepayer debt enquiry
25/1/16	MI 6	Batchelor Resident	Complaint re Councillor (re sent)
1/2/16	MI 7	G Boyd Brighton Council	Local Government Common Services Joint Venture Agreement
1/2/16	MI 8	Milton Road resident	Complaint re roadworks
10/2/16	MI 9	Batchelor Institute	Refuse Transfer station asbestos dumping
10/2/16	MI 10	NT Land	Gazettal of Cheeney & Chin Roads

		Corporation	
10/2/16	MI 11	Dept. of Local Government and Community Services	Expansion of Coomalie Community Government Council Areas
10/2/16	MI 12	Dept. Local Government and Community Services	2015-16 Round Two Special Purpose Grants and Family Safe Environment Fund Applications

Correspondence Out

DATE		Source	Subject
19/1/16	MO 1	LA	Response to Complaints re Batchelor Airport
19/1/16	MO 2	LA	Response to Complaint forwarded to all Councillors
22/1/16	M 3	LA	Commanding Officer Robinson Barracks re Noise Over Batchelor Township
29/1/16	MO 4	LA	Letter to Batchelor Resident re Councillor complaint
1/2/16	MO 5	LA	Deed of Accession Common Services Agreement
1/2/16	MO 6	LA & AT	Capital Grant Funding Agreement Seal Cheeney Road Stage 1

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: **Clr.**

Seconded: **Clr.**

7.2 REVIEW OF ACTION ITEMS LIST FEBRUARY 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List to February, 2016

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER JANUARY/FEBRUARY 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Complaints Register

RECOMMENDATION

That Council receives and notes the items listed in the Complaints Register and the actions taken.

Moved: Clr.

Seconded: Clr.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

June 2014

The Minister for Local Government visited Council on Thursday 6 June 2014. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas.

July 2014

A further meeting has been held with Belyuen Council regarding the future inclusion of unincorporated land within the Local Council areas. The second meeting was held at Belyuen and was attended by representatives of both Councils and the Department of Local Government.

A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

September 2014

The Shire President and the CEO met with The Department of Local Government Executive Director Mr David Willing and The Special Projects Manager, Mr Shaun Hardy on Wednesday 3 September 2014 to discuss the future expansion of the Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

Following a Council reshuffle the Hon Bess Price has retained the portfolio of Local Government and Community Services. The Minister visited Council on Friday 27 February 2015.

March 2015

The Minister has advised that she is supportive of the previous Minister's position in relation to the incorporation of the unincorporated lands.

April 2015

A request has been sent to The Parks and Wildlife Commission to start discussions regarding the incorporation of the Litchfield National Park into Coomalie Shire's area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

July 2015

The President and CEO met with The Director of the Department on Thursday 16 July to discuss the sustainability of the Council and discuss the Coomalie Shire going forward.

November 2015

The President and CEO have had meetings with the Executive Director of Department of Local Government about improving the long term sustainability of the Council. The matter was raised at the meeting of the BCWLGAC held in Wagait on 10 November 2015 by Department representatives.

December 2015

The Department of Local Government provided a background briefing for Councillors. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

CONSULTATION

Department of Local Government

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	16th February 2016
Author:	Leigh Ashford, Chief Executive Office
Attachments:	Nil

SUMMARY**Adelaide River Economic Development and Tourism Precinct Feasibility Study**

Cr Corliss, Mr Trevor Horman and I met with representatives of the Department of Business and Department of Tourism on 20th January 2016 to discuss the project. A further meeting was held with Department of Tourism on 9th February 2016. The meetings were to seek advice from Government on the way forward with these projects.

Significant barriers have arisen, particularly in relation to meeting the strategic direction of both Department of Tourism Business. The CEO is currently planning to arrange a meeting with Department of Transport in relation to the grant.

Batchelor Aged Units

An application was submitted for a Feasibility Study for Aged Units in Batchelor. The proposed project was to investigate the demographics, markets, options, costs and funding sources to construct aged units in Batchelor. Unfortunately Council has been advised that the application was not successful.

The NT Government has engaged KPMG to investigate the provision of services for older Territorians. The Local COTA Representative will be raising the issue at the next meeting of Minister's Advisory Council for Senior Territorians.

Meeting with Chairman and CEO Compass Resources

The Chairman Mr John Allen and the CEO Mr Ross Muller have been invited to brief the Council on its current and planned activities. Originally this was planned for the January 2016 meeting. However Council's meeting date clashes with a Company Board meeting. They have accepted an invitation to attend the March Council Meeting.

Australia Day

A successful Australia Day celebration was held on Tuesday 26th January 2016. The Australia Day awards celebrate those people who have made a contribution to the community. The award winners for 2016 were:

Citizen of the Year	Mr Michael McElwee
Young Citizen of the Year	Chloe Mollross
Community Event of the Year	Adelaide River Show Society
Young Sports Person of the Year	Christie Anderson
Volunteer of the Year	Karen Malin and Noressa Bulsey

Cheaney Road Sealing

The contracts for the grant have been signed and returned to the Department of Transport.

Tenders for the sealing of Cheaney Road were advertised on Saturday 6th February 2016 and close on Monday 29th February 2016. It is proposed that the tender assessment will be presented to the March Council Meeting.

RECOMMENDATION

That Council receives and notes the CEO's Activity report for January/February 2016.

Moved: Clr.

Seconded: Clr.

7.6 DELEGATIONS REGISTER POLICY

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 81A
Disclosure of Interest:	Nil
Date:	10 th February, 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Draft Delegations Register Policy

SUMMARY

The Local Government Act sets the rules in which Council operates. Other legislation also imposes obligations on Councils. In order to effectively manage the day to day obligations and requirements of Council, it is appropriate that Council delegates some of its authority to individuals.

The delegations are set out in a Delegations Register. Council has not had a formal Delegations Register to date and it is appropriate for good governance that it adopts a Delegations Register Policy to provide guidance.

A draft Delegations Register Policy has been prepared and considered by Council Audit Committee. The Audit Committee resolved to recommend to Council that it adopt the Delegations Register Policy as amended by the Audit Committee.

BACKGROUND

Nil

COMMENT

Council may review and alter the policy within the first few meetings of a General Election and at any other stage it so determines to meet changing needs.

CONSULTATION

Audit Committee

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the draft Delegations Register Policy as recommended by Council's Audit Committee.

Moved: Clr.

Seconded: Clr.

7.7 UNCONFIRMED AUDIT COMMITTEE MINUTES

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/81A
Disclosure of Interest:	Nil
Date:	11 th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Unconfirmed Minutes of Audit Committee

SUMMARY

The unconfirmed Audit Committee Minutes of the meeting of 10TH February 2016 are attached for Council's information. The Minutes will be ratified at the next meeting of the Audit Committee scheduled for 10th May 2016.

BACKGROUND

Not applicable

COMMENT

Nil.

CONSULTATION

Audit Committee

STATUTORY ENVIRONMENT

The Local Government (Accounting) Regulations 10(2) (b) requires Council to establish and maintain an Audit Committee and the Act requires Council to have an internal Audit Committee.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Unconfirmed Minutes of the Audit Committee held on 10TH February 2016.

Moved: **Clr.**

Seconded: **Clr.**

7.8 REVIEW OF FINANCIAL POLICIES

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/81A
Disclosure of Interest:	Nil
Date:	11 th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Investment Policy Annual and ten Year Budget Policy Borrowing Policy Surplus Funds policy Financial Reserves Policy Credit Card Policy

SUMMARY

The Audit Committee at its meeting of 10TH February 2016 reviewed Council's existing policies on:

- Investment Policy
- Annual and Ten Year Budget Policy
- Borrowing Policy
- Surplus Funds Policy
- Financial Reserves Policy
- Credit Card Policy

Most of these policies are a requirement of the Department of Local Government and have very little impact on Council's operations. Minor amendments were recommended to some of the policies to delete redundant information and better reflect the Council's operations.

The Annual and Ten Year Budget policy has been altered to reflect the timetable considered and adopted at the January meeting.

BACKGROUND

Not applicable

COMMENT

Nil

CONSULTATION

Audit Committee

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve the recommended changes to the, Investment Policy, Annual and Ten Year Budget Policy, Borrowing Policy, Surplus Funds Policy, Financial Reserves Policy and Credit Card Policy.

Moved: Clr.

Seconded: Clr.

7.9 RESCISSION OF RESOLUTION 15/17/03/15

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/81A
Disclosure of Interest:	Nil
Date:	11 th February 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	

SUMMARY

Resolution 15/17/03/15 stated.

The current Community Sport and Recreation Officer (Ms Marilyn Morris) be issued with a Corporate Credit Card with a limit of \$1000 for Council business and expenditure. The officer will obtain prior approval from the supervisor before purchases are made.

Ms Morris's employment with Council ends on 26 February 2016.

To ensure that Council's records are clear, it is appropriate that Council rescind the original resolution.

It is expected that the new Community Recreation Officer will be able to work within Council's existing purchasing procedures without the need for a Corporate Credit Card.

BACKGROUND

Council approved that the current CRO be issued with a credit card with a limit of \$1000.00 for Council business and expenditure.

COMMENT

Not applicable

CONSULTATION

Audit Committee

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council rescind resolution 15/17/03/15 that the current Community Sport and Recreation Officer (Ms Marilyn Morris) be issued with a Corporate Credit Card with a limit of \$1000 for Council business and expenditure. The officer will obtain prior approval from the supervisor before purchases are made.

Moved: Clr.

Seconded: Clr.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for January 2016.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****JANUARY 2016**

DATE	REFERENCE	DETAILS	AMOUNT
2/01/2016	POS Fee Jan 16	Commonwealth Bank of Australia	5.92
2/01/2016	Merc Fee Jan 16	Commonwealth Bank of Australia	118.77
5/01/2016	G/L Consolidate	Payroll	20,923.09
5/01/2016	VISA Jan 2016	Commonwealth Bank of Australia	578.33
8/01/2016	7127	Attache Software Australia Pty	70.50
8/01/2016	7128	Cr. Sue Bulmer	450.00
8/01/2016	7129	Cr. Max Corliss	450.00
8/01/2016	7130	Fin Bins	5,290.40
8/01/2016	7131	Cr. Dave Gray	450.00
8/01/2016	7132	Higgie Mechanical Engineering	302.50
8/01/2016	7133	Cr. Bruce Jones	1,037.20
8/01/2016	7134	Litchfield Springs Water Pty L	70.00
8/01/2016	7135	Bruce Mason	1,250.70
8/01/2016	7136	Diedre Pickering	2,486.26
8/01/2016	7137	Rum Jungle Construction	308.00
8/01/2016	7138	RS Gardening Care	1,100.00
8/01/2016	7139	S.E. Rentals Pty Ltd	258.63
8/01/2016	7140	Topend Windscreens & Tinting	315.00
8/01/2016	7141	Cr. Andrew Turner	1,500.00
13/01/2016	7142	AJ Couriers & Haulage Pty Ltd	209.00
13/01/2016	7143	Area IT Solutions	715.00
13/01/2016	7144	Dannah Pty Ltd	106.96
13/01/2016	7145	B P Australia Limited	187.51
13/01/2016	7146	Fin Bins	5,347.60
13/01/2016	7147	Local Government Safety	785.40
13/01/2016	7148	Nobles	86.27
13/01/2016	7149	OfficeMax	3.06
13/01/2016	462	Jacana Energy	3,678.99
13/01/2016	463	PowerWater	4,062.33
15/01/2016	CBA Trans Jan	Commonwealth Bank of Australia	31.46
15/01/2016	CBA BPAY Jan	Commonwealth Bank of Australia	20.24
15/01/2016	CBA Commbiz Jan	Commonwealth Bank of Australia	30.20
15/01/2016	CBA Tran Jan	Commonwealth Bank of Australia	10.56
18/01/2016	7150	Adelaide River Auto Port	82.60
18/01/2016	7151	Batchelor Service Centre	2,594.27
18/01/2016	7152	Darwin Office Technology	128.41
18/01/2016	7153	Vanderfield Northwest	87,389.50
19/01/2016	G/L Consolidate	Payroll	20,668.16
19/01/2016	458687	Motor Vehicle Registry	2,986.75
20/01/2016	7154	Air Liquide WA Pty Ltd	57.57
20/01/2016	7155	Airpower (NT) Pty Ltd	324.97
20/01/2016	7156	RWA Exact	123.75
20/01/2016	7157	Darwin Office Technology	712.80
20/01/2016	7158	Bruce Mason	793.10
20/01/2016	7159	OfficeMax	319.10
20/01/2016	7160	RS Gardening Care	12,947.36
20/01/2016	7161	Turbo's Tyres	305.80
20/01/2016	7162	Vanderfield Northwest	50.28

20/01/2016	464	Jacana Energy	2,687.78
20/01/2016	465	PowerWater	1,503.52
25/01/2016	CLICKSU Super	Click Super	6,925.18
28/01/2016	7163	Bunnings Building Supplies P/L	69.96
28/01/2016	7164	Jeannie Gadambua	300.00
28/01/2016	7165	OfficeMax	49.01
28/01/2016	7166	S.E. Rentals Pty Ltd	258.63
28/01/2016	7167	Bruce Verberg	622.00
28/01/2016	466	Telstra	1,437.47
1/02/2016	7168	NT Handrails Pty Ltd	550.00
TOTAL			196,127.85

RECOMMENDATION

That Council approve and pass for payment the January 2016 payment register totalling **\$196,127.85**

Moved: Clr.

Seconded: Clr.

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report to 31st January 2016.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JANUARY 2016

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 238,917.64
Investment Account					\$ 1,500,000.00
Trust Account					\$ 16,735.25
Total Cash at Bank					\$ 1,756,652.89
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	-	110.00	7,435.00	113,975.70	\$ 121,520.70
Rate Arrears	-	-	-	127,815.42	\$ 127,815.42
Rates paid in advance	16,513.01	-	-	-	\$ 16,513.01
Total Debtors					\$ 265,849.13
Creditors	Current	30 Days	60 Days	90 Days	
	-	-	-	-	\$ -
Total Creditors					\$ -
Reconciliation of Funds					
Balance as per General Ledger					\$ 256,652.89
Add outstanding Debtors					\$ 265,849.13
Less outstanding Creditors					\$ -
Add Investment Account					\$ 1,500,000.00
Total Cash & Receivables Available					\$ 2,022,502.02
*** Trade Debtors					
Dept Chief Minister - FNF Grant				1,495.00	
Dept Housing - Wheelie Bin		110.00			
Dept Transport - Chinner Road				110,000.00	
NTES - AR FERG Meeting Room			7,435.00		
Jodie Paech - Pound Fees				70.00	
Top End Buffalo - IN ADMINISTRATION				2,410.70	
		110.00	7,435.00	113,975.70	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST JANUARY 2016

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
20/02/2015	Servery Bruce Jones Community Centre	SPG - Dept Local Government	\$ 23,780.00	\$ 23,941.00	\$ -	Acquitted
7/09/2015	Landfill Cameras	NTEPA	\$ 4,000.00	\$ 1,909.09	\$ 2,090.91	30/06/2016
2/10/2015	Community Libraries	Dept Arts and Museums	\$ 50,757.00	\$ 28,408.62	\$ 22,348.38	31/08/2016
14/10/2015	School Holiday Program Jan 2016	Dept Chief Minister	\$ 1,250.00	\$ -	\$ 1,250.00	14/03/2016
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 40,000.00	\$ 54.69	\$ 39,945.31	30/07/2016
28/10/2015	Heavy Patching Chinner Road	Dept of Transport	\$ 288,772.00	\$ 250,000.00	\$ 38,772.00	30/07/2016
5/11/2015	Tractor Slasher	SPG - Dept Local Government	\$ 79,820.00	\$ 79,445.00	\$ 375.00	30/06/2016
17/11/2015	Roads to Recovery Chinner Road	Dept of Infrastructure	\$ 276,000.00	\$ 126,702.62	\$ 149,297.38	30/06/2016
2/12/2015	Australia Day	Australia Day Council NT	\$ 1,200.00	\$ 448.18	\$ 751.82	31/03/2016
22/12/2015	Harmony Day	Dept Chief Minister	\$ 500.00	\$ -	\$ 500.00	30/06/2016
			\$ 766,079.00	\$ 510,909.20	\$ 255,330.80	
		Cash and Receivables			\$ 2,022,502.02	
		Unspent Grants & Subsidies			\$ 255,330.80	
		Cash Available to Council			\$ 1,767,171.22	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MONTHLY FINANCIAL SUMMARY

JANUARY 2016

Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
110 ADMINISTRATION					
		0	0	0	0
110 3899	TOTAL INCOME	1,537,246	242,019	1,370,607	1,399,685
110 4999	TOTAL EXPENSES	701,935	35,233	420,458	777,200
110 5000	SURPLUS / (DEFICIENCY) 110	835,311	206,786	950,149	622,485
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	75,894	1,696	28,113	80,200
210 5000	SURPLUS / (DEFICIENCY) 210	-66,894	-1,696	-28,113	-71,200
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	335,934	0	342,730	343,400
211 4999	TOTAL EXPENSES	246,840	16,454	119,038	312,246
211 5000	SURPLUS / (DEFICIENCY) 211	89,094	-16,454	223,692	31,154
212 CEMETERIES					
212 3899	TOTAL INCOME	2,100	0	0	2,000
212 4999	TOTAL EXPENSES	12,651	195	4,218	10,600
212 5000	SURPLUS / (DEFICIENCY) 212	-10,551	-195	-4,218	-8,600
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	51,940	63	312	1,100
310 4999	TOTAL EXPENSES	168,025	12,720	73,557	181,439
310 5000	SURPLUS / (DEFICIENCY) 310	-116,085	-12,657	-73,245	-180,339
311 LIBRARIES					
311 3899	TOTAL INCOME	50,757	0	50,757	50,757
311 4999	TOTAL EXPENSES	53,785	2,279	28,408	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,028	-2,279	22,349	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	15,780	0	23,840	23,880
312 4999	TOTAL EXPENSES	98,221	10,089	56,614	146,803
312 5000	SURPLUS / (DEFICIENCY) 312	-82,441	-10,089	-32,774	-122,923
313 SWIMMING POOL					
313 3899	TOTAL INCOME	4,909	0	2,136	4,000
313 4999	TOTAL EXPENSES	103,965	5,031	42,468	109,755
313 5000	SURPLUS / (DEFICIENCY) 313	-99,056	-5,031	-40,332	-105,755
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	41,138	255	50,273	50,115
314 4999	TOTAL EXPENSES	76,063	4,688	41,978	84,190
314 5000	SURPLUS / (DEFICIENCY) 312	-34,925	-4,433	8,295	-34,075
Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
410 ROADS					

410 3899	TOTAL INCOME	1,134,398	0	952,579	3,544,772
410 4999	TOTAL EXPENSES	1,345,674	95,728	650,532	4,097,055
410 5000	SURPLUS / (DEFICIENCY) 410	-211,276	-95,728	302,047	-552,283
510 STREETLIGHTING					
510 4999	TOTAL EXPENSES	18,676	6,034	14,813	37,200
510 5000	SURPLUS / (DEFICIENCY) 510	-18,676	-6,034	-14,813	-37,200
511 TOURISM, PARKING AND OTHER					
511 3899	TOTAL INCOME	105,571	0	17,994	26,130
511 4999	TOTAL EXPENSES	120,992	1,342	30,131	54,660
511 5000	SURPLUS / (DEFICIENCY) 511	-15,421	-1,342	-12,137	-28,530
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,210	345	1,606	2,000
512 4999	TOTAL EXPENSES	15,839	1,887	10,635	14,766
512 5000	SURPLUS / (DEFICIENCY) 512	-13,629	-1,542	-9,029	-12,766
513 GLYPHOSATE					
513 3899	TOTAL INCOME	3,600	764	1,527	5,000
513 4999	TOTAL EXPENSES	3,136	0	3,264	5,000
513 5000	SURPLUS / (DEFICIENCY) 513	464	764	-1,737	0
514 GAMBA AND WEED MANAGEMENT					
514 4999	TOTAL EXPENSES	0	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	0	0	0	-10,000
900 3899	TOTAL INCOME	3,294,583	243,446	2,814,361	5,461,839
900 4999	TOTAL EXPENSES	3,041,696	193,376	1,524,227	5,971,871
900 5000	SURPLUS / (DEFICIENCY)	252,887	50,070	1,290,134	-510,032

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for January 2016.

Moved: Clr.

Seconded: Clr.

9 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Disclosure of Interest:	Nil
Date:	16th February 2016
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Nil

SUMMARY

Coomalie Swim Group

Classes have resumed on Wednesday afternoons and have been well attended with several families travelling from the Adelaide River area to Batchelor Pool to attend.

Batchelor Aquatic Day

Batchelor Aquatic Day was held with Royal Life Saving on the 10th February. The new assistance rail was fitted at the pool in preparation for this event, allowing more senior participation. The day included water awareness for parents and their young children, life saving exercises and techniques for the older children, plus gentle water exercise for seniors' groups. These exercises for older or less mobile community members will then be added into the Coomalie Swim Group as an activity each week, at a time to be determined, when discussed with the attending group on the day it was a welcome suggestion and would be supported.

Friday Night Fun

Friday Night Fun is continuing on a fortnightly basis, the youth of Batchelor enjoy this program and is well attended. Woolanin Homelands Christian College recently bought a group of 24 girls through to participate and was supported by two of their staff by bringing bread, assisting cooking the food and sport umpiring. Regular community support is required for the running of this event.

Australia Day

Australia Day breakfast was successful. The Pink Stumps Cricket game was enjoyed by all, we raised close to \$400 on the day, \$150 online with donations still being collected throughout the community.

Harmony Day

Will be held on Friday 12th February at the Community Centre and Bowls Club. Council received \$500 in funding for decorations and entertainment. People will bring their own food to the table – a plate they remember from their youth. A BYO liquor license for the area was approved for this event. There will be musical entertainment provided on the evening.

Bombing of Darwin Commemoration

To be held at the Adelaide River War Graves on Saturday 20th February. This event is coordinated and funded by the City of Darwin, with the support of CCGC and the general community.

Mazz's Community Farewell

This will be held on 4th March at the Bruce Jones Community Centre, 5.30pm onwards. There will be a BBQ and a cake provided.

Clean up Australia Day

This is on Sunday 6th March, with sites being conducted at Batchelor, Adelaide River & Lake Bennett. Supplies for Lake Bennett & Adelaide River groups will be prepared and ready for collection Friday 4th March at the Council Office.

Anzac Day 2016

Mr Dean Dempsey has confirmed that he will be Master of Ceremonies on the day. We have contacted a lady who will sing the NZ anthem in Maori and then English, we will meet up with her over the next week. Handover of this event is currently underway, with introduction to all key participants scheduled for next week. The Waler Horse group are able to utilise the jockey's room, this has been confirmed with ARSS committee members and will be at no cost.

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council.

10 COUNCILLOR REPORTS

Nil

11 COMMON SEAL

11.1 USE OF COMMON SEAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 854
Disclosure of Interest:	Nil
Date:	16 th February, 2016
Author:	Leigh Ashford Chief Executive Officer.
Attachments:	Common Seal affixture to Grant Funding Agreement

SUMMARY

Council is required to affix the common seal to the Capital Grant Funding agreement for Gravelling and Bitumen Sealing on Cheeney Road.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Accounts officer

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

(a) must be authorised or ratified by resolution of the council; and

(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve the use of the common seal on the Capital Grant Funding agreement for Gravelling and Bitumen Sealing on Cheeney Road.

Moved: Clr.

Seconded: Clr.

11.2 USE OF COMMON SEAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 854
Disclosure of Interest:	Nil
Date:	16 th February, 2016
Author:	Leigh Ashford Chief Executive Officer.
Attachments:	Common Seal affixture to Common Services Agreement

SUMMARY

Council is required to affix the common seal to the Common Services Agreement.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

(a) must be authorised or ratified by resolution of the council; and

(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION
That Council approve the use of the common seal on the Common Services Agreement.
Moved: **Clr.**
Seconded: **Clr.**

12 GENERAL BUSINESS

Nil

13 CONFIDENTIAL ITEMS

RECOMMENDATION
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (a) (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;
Moved: **Clr.**
Seconded: **Clr.**

carry out a Review of the performance of the CEO.

RECOMMENDATION
That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act
Moved: **Clr.**
Seconded: **Clr.**

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 15th March, 2016.