



MINUTES
ORDINARY COUNCIL MEETING
14TH JUNE 2016

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 14th June 2016

President of the Shire Council Andrew Turner declared the meeting opened at 6.00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 14th June 2016.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/001

That Council receive and notes the apologies of Clr Ewan Crook for the Ordinary General Meeting held 14th June 2016.

Moved: Clr. Gray

Seconded: Clr. Turner

5/5

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

NOTE

There are no Declarations of Interest for the Ordinary General Meeting held 14th June 2016.

4 PETITIONS AND DEPUTATION**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE SPECIAL MEETING AND THE ORDINARY GENERAL MEETING OF 17TH MAY 2016**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes was tabled at the meeting

SUMMARY

Minutes of the Special Meeting and the Ordinary General Meeting held on 17th May 2016, are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/002

That the Minutes of the Special Meeting and the Ordinary General Meeting held on 17th May 2016 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Gray

Seconded: Clr. Turner

5/5

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Roads**

The water, grade and roll program has been completed on all the roads. The roadside slashing and spraying has also been completed.

H & K Earthmoving have commenced the Cheeney Road sealing project. It is expected that two kilometres will be sealed this week. The next 5 kilometres has been laid out for mixing and compactions. Overall the project is going well.

The second seal on Chinner Road has been completed. The reconstruction of two flood ways on Heathers Lagoon road has commenced and will be finished by the end of the month.

The restructure work on the Coach Road corner has started and the re-sheet work will be completed shortly. The re-sheeting of the road into the dump will be formed and graded shortly.

Waste

The Batchelor dump had a new slot dug and over 1000 cubic meter of excess fill brought in from government jobs. The tiding up and covering of the old dumps will be done before the end of the month.

Adelaide River dump has had problems with fires being lit in the bins. Two new cameras have been purchased and will be installed shortly.

The decision has been made to rebuild the backhoe at a cost of approximately \$29,000 but Council has yet to be provided with a date to when it will be ready for operation again.

Parks

Irrigation in Batchelor and Adelaide River are 90% running, minor delays have occurred in Adelaide River in regards to not having access to the bore yard as access is restricted to Power Water staff only.

Council has now entered the contract mowing program of once every two months until the end of November. An extra round of mowing was arranged at the end of May due to the late rain. The current program may need assessment prior to the Contract being readvertised in 2017/18. As the two-month break creates problems around events and if unseasonal rain occurs

Memorial Drive has been tidied up. The area will be monitored to assess if additional watering is required over the dry season.

Other

Council fire breaks have been completed around Rum Jungle Lake and tied into existing fire breaks of other parties.

The pool will be closed for two months as of the 28th of June.

The Helipad will be started this week at the Adelaide River Oval.

VOTING REQUIREMENT

Simple majority

RESOLUTION 17/05/2016/003

That Council receives and notes the Operations Manager's Report for May/June 2016.

Moved: **Clr. Corliss**

Seconded: **Clr. Gray**

5/5

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	14th June 2016
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dog Statistics

No dogs were impounded during the period 17/5/16 to 9/6/16

Pool Takings and Statistics

Period ending	<i>Paying at gate swimmers and takings</i>						Pool Takings	<i>Pass Swimmers</i>		<i>Outdoor Ed/School</i>	<i>Swim groups</i>
	Adult	Children	Families	Pens	Gate	value of sold passes		Adult	Child	Children & Adults	Children & Adults
18/5/16	8	10	3	4	\$56.00		\$56.00	14	10		
25/5/16	8	6	3	1	\$45.50	\$16.50	\$45.50	13	12	170 & 15	
1/6/16	8	6	2	5	\$48.50		\$52.25	10	11	57 & 4	4
8/6/16					\$5.75		\$5.75			64 & 6	5
Totals	24	22	8	10	\$155.75	5		37	33	291 & 25	9

NOTE

For the Information of the Council.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of May/June 2016.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
13/5/16	MI 1	Department of Lands Planning and the Environment	Naming of Telegraph / Banyan Road
17/5/16	MI 2	Department of Lands Planning and the Environment	Naming of Banyan Road
31/5/16	MI 3	Scott's Road Landowner	Enquiry re proposed road development
1/6/16	MI 4	Deputy Chief Minister, Minister for Senior Territorians	successful Seniors Month Grant
1/6/16	MI 5	Australian Local Government Association	Joint Infrastructure Statement
2/6/16	MI 6	Royal Australian Air Force	ANZAC Day Ceremony comments
3/6/16	MI 7	Garbage Collection contract tenderer	Enquiry relating to Contract 201516-003
7/6/16	MI 8	Dolmoat Pty Ltd.	Garbage Disposal signed contract

Correspondence Out

DATE		Source	Recipient & Subject
28/4/16	MO 1	LA	RAAF – 2016 Adelaide River Dawn Service Support Thankyou
19/5/16	MO 2	LA	Department Local Government & Community Services Formation of a Regional Council
19/5/16	MO 3	LA	Dolmoat Pty Ltd Contract 201516-003 Collection, Compaction & Disposal of garbage
20/5/16	MO 4	LA	Ms Julia Moriarty – Community Recreation Reference Committee
20/5/16	MO 5	LA	Mrs Michelle Mclean – Community Recreation Reference Committee
20/5/16	MO 6	LA	Mrs Noressa Bulsey – Community Recreation Reference Committee
20/5/16	MO 7	LA	Batchelor Area School Mrs Robyn Thorpe – Community Recreation Reference Committee invitation
20/5/16	MO 8	LA	Adelaide River School Mr Tony Clegg – Community Recreation Reference Committee invitation
20/5/16	MO 9	LA	Cr Sue Bulmer – Community Recreation Reference Committee
20/5/16	MO 10	LA	Cr Andrew Turner – Community Recreation Reference Committee
20/5/16	MO 11	LA	Mr Blue Bishop – Community Recreation Reference Committee
20/5/16	MO 12	LA	Ms Jan Jewell – Community Recreation Reference Committee
20/5/16	MO 13	LA	Adelaide River Library Members Group Community Grants 2016/17
20/5/16	MO 14	LA	Batchelor Information Centre Community Grants 2016/17
20/5/16	MO 15	LA	Adelaide River Community Craft Market Community Grants 2016/17
20/5/16	MO 16	LA	Lingalonga Festival Community Grants 2016/17
20/5/16	MO 17	LA	Batchelor Museum Development Association Community Grants 2016/17
20/5/16	MO 18	LA	Adelaide River Playgroup Community Grants 2016/17 acceptance
23/5/16	MO 19	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 20	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 21	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 22	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 23	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 24	LA	Contract 201516-003 Collection, Compaction & Disposal of Garbage unsuccessful Tenderer
23/5/16	MO 25	LA	Complaint regarding dogs kept on property
25/5/16	MO 26	LA	Support for Adelaide River Rosella Festival grant application
30/5/16	MO 27	LA	Fin Bins letter of Support
6/6/16	MO 28	LA	Garbage Collection Contract decision
8/6/16	MO 29	LA	Dolmoat Pty Ltd Garbage Collection Contract signed by all parties

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Gray

Seconded: Clr. Corliss

5/5

7.2 REVIEW OF ACTION ITEMS LIST JUNE 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List to March, 2016

RESOLUTION 14/06/2016/005

That Council receives and notes the Actions Items List.

Moved: Clr. Turner

Seconded: Clr. Corliss

5/5

7.3 COMPLAINTS REGISTER MAY/JUNE 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Letters of Complaint Environmental Concerns

SUMMARY

Date	Complainant	Form	Details and Location	Contacts
18/5/16	Turana St resident	Written	Barking dogs Turana St	Phone and email provided
ACTION	CEO has written to occupants of house of concern			Information on Barking Solutions sent
1/6/16	Solomon Road Landowner	2 letters Meeting with CEO	Letter of Environmental Concern	Phone and email provided
ACTION	Entered into Complaints Register & Agenda June 2016 See Attachments			

RESOLUTION 14/06/2016/006

That Council receives and notes the items listed in the Complaints Register and the actions taken.

Moved: Clr. Gray

Seconded: Clr. Turner

5/5

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

June 2014

The Minister for Local Government visited Council on Thursday 6 June 2014. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas.

July 2014

A further meeting has been held with Belyuen Council regarding the future inclusion of unincorporated land within the Local Council areas. A second meeting held at Belyuen and was attended by representatives of both Councils and the Department of Local Government. A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls locality in the Coomalie Community Government Council area.

September 2014

The Shire President and the CEO met with The Department of Local Government on Wednesday 3 September 2014 to discuss the future expansion of the Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

Following a Cabinet reshuffle the Hon Bess Price has retained the portfolio of Local Government and Community Services. The Minister visited Council on Friday 27 February 2015.

March 2015

The Minister has advised that she is supportive of the previous Minister's position in relation to the incorporation of the unincorporated lands.

April 2015

A request has been sent to The Parks and Wildlife Commission to start discussions regarding the incorporation of the Litchfield National Park into Coomalie Shire's area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

July 2015

The President and CEO met with The Director of the Department of Local Government on Thursday 16 July to discuss the sustainability of the Council and the future of the Council.

November 2015

The President and CEO had a further meeting with the Executive Director of Department of Local Government about improving the long term sustainability of the Council. The matter was raised at the meeting of the BCWLGAC held in Wagait on 10 November 2015 by Department representatives.

December 2015

The Department of Local Government provided a background briefing for Councillors. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

March 2016

The President and the CEO met with the the Department of Local Government on Tuesday 23rd February 2016. The department confirmed that there would be no changes to local government areas prior to the Northern Territory Elections. This included Council's request to incorporate the Litchfield National Park into the Council area.

April 2016

The President and the CEO met with The Hon Gerry McCarthy MLA, opposition Spokesman for Local Government on Friday 18 March 2016 to discuss the Labor Party's position on the unincorporated area. He advised that the Labor Party is yet to release its policy position on Local Government. This will occur in the next few months.

May 2016

At a meeting of the BCWLGAG, the Department confirmed that there would be no further consideration of changes to the boundaries of Local Government areas until after the election. There was a discussion regarding the three councils working together in in developing a strategy to put to the Government.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

CONSULTATION

Department of Local Government

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/007

That Council support the Department of Local Government and Community Services' request to auspice the engagement of an independent consultant subject to the Department paying all costs involved.

Moved: Clr. Gray

Seconded: Clr. Jones

5/5

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	14th June 2016
Author:	Leigh Ashford, Chief Executive Office
Attachments:	Nil

SUMMARY

Batchelor Native Title Claim

Council has received notification from the National Native Title Tribunal of an application to register an Indigenous Land Use Agreement (ILUA). The agreement was lodged on 30 April 2015. The parties to the Agreement are the Northern Territory Government, representatives of the Warai and Kungarakany groups and the Northern Lands Council. The agreement advises the parties consent to extinguish native title over township of Batchelor.

Council notified that a ILUA was formally registered on 5 May 2016. It appears that Native Title over the Town of Batchelor has been extinguished. The only authority that can overturn the registration of the ILUA which extinguishes Native Title is the Federal Court of Australia.

The appeal and comment period has now expired. Council has not been advised of the details of the ILUA or by the NT government of the current situation.

Batchelor Airport

Consultants are currently working on the preparation of the draft Master Plan. It is expected that a draft copy should be available soon. The CEO has requested an up- date from the Department of Transport.

Gazettal of Various Roads.

Council has requested that both Chin Rd and Cheeney Rd north be Gazetted as public roads. We were advised that this could be done under the Local Government Act. Upon submission of the request to the Minister for Local Government, Council was then advised that this was not possible as the land over which the roads are located is on NT Land Corporation land.

Council has yet to receive a response from the NT Land Corporation to resolve the matter a follow up email has been forwarded last week.

Meeting with Chairman and CEO Compass Resources

The Chairman Mr John Allen and the new CEO Mr Andrew Tang met with the CEO on Wednesday 18th May 2016. The purpose of the meeting was to provide a briefing on the future of the current Browns Mine. A further update will be provided at the meeting.

Road Signage Audit.

Council staff assisted a sub -committee of the Litchfield Region Tourism Advisory group carry out an audit of all road signage between Pinelands to the south of Crater Lake road on the Stuart Hwy last year. The audit also included Batchelor road and part of Rum Jungle road. The purpose of the audit was to request the Department of Transport to improve signage to Batchelor.

Earlier this year, the Department of transport engaged a consultant to review the signage audit. The consultants met with the CEO as part of their brief. Despite giving positive assurance over the last 9 months a recent meeting with the Department of Transport indicated that most of the Sub committee's suggestions will not be accepted. It is still hoped that the consultant's report will recommend cleaning up the clutter of signs on the main NT Government roads and provide some Guidance to Council regarding its roads

RESOLUTION 14/06/2016/008

That Council receives and notes the CEO's Activity report for May/June 2016.

Moved: Clr. Corliss

Seconded: Clr. Turner

5/5

7.6 BATCHELOR LANDFILL

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	Nil
Date:	26 th May 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Batchelor Landfill issues report.

SUMMARY

Council has requested that the CEO bring forward a report on the Development of the Operation of Council's Landfills.

A number of issues have arisen at Batchelor Landfill in the past 6 months. These have exposed Council to additional safety concerns. The new cameras have also revealed a number of contractors using the facility who are not getting picked up.

It is suggested that the time has come where Council needs to commence restricting access to the facility and to improve the operation. This can only be achieved by having a permanent physical presence at the facility and that all vehicles are vetted upon entry.

To enable this to occur the Sargent Rd fence needs upgrading, the provision of basic amenities provided and an attendant present whilst the transfer station is open.

It is considered that to be economically viable, the time the tip is open to the public will be severely restricted. It is suggested that there may need to be a phasing in process where there are initial restrictions on access to the land fill and then later fully restricted to when the Facility is manned.

There will also be additional amount required in the Budget. It is suggested that approximately \$30,000 will be required in next year's budget to support initially changing the operations.

Council should also be aware that the status of the land is still unclear. It has been the local landfill for the last 50 to 60 years and was established when the government managed the town. The government did not apply any specific zoning or make the area special purposes. It has remained as Crown land. The area has been subject to a Native Title Claim since 2001. An Indigenous Land Use Agreement has been entered into by the NT Government and the Northern Lands Council recently. Council has not been advised of the details of the agreement or if any offsets were included. Some caution is suggested until the details of the status of the land become clear.

BACKGROUND

Council developed a long term policy in 2012/2013 to upgrade and develop the Waste Management within the Council area.

Some work has been carried out installing Waste transfer bins in both Batchelor and Adelaide River. The Waste Transfer area at Batchelor has been sealed and a partial fence constructed.

A shed has been constructed for storage of recyclable materials and security cameras have been installed at Batchelor. Additional Cameras have been purchased for Adelaide River tip.

Both facilities remain open on a 24/7 basis.

COMMENT

Nil

CONSULTATION

Finance Manager Operations Manager

STATUTORY ENVIRONMENT

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION 14/06/2016/009

That Council include an amount of \$30,000 in the 16/17 budget to support the improved operations the Batchelor Transfer Station.

Moved: Clr.Gray

Seconded: Clr. Turner

5/5

DIRECTION

The CEO invites Expressions of Interest to operate the Batchelor Landfill facility

The CEO requests the NT Government formally reserve the land as a Landfill under the control of Coomalie Community Government Council.

7.7 ANNUAL SHIRE PLAN

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC-4
Disclosure of Interest:	Nil
Date:	10th June, 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Draft Detailed budget Draft Annual Shire Plan 2016/17 Submissions

SUMMARY

The draft Annual Shire Plan including the Budget and Declaration of Rates were reviewed at the meeting of 17th May 2016. After minor changes Council directed the CEO to place the document on public display and invite comment from the community.

An advertisement was placed in the NT News on Wednesday 18 May 2016 inviting comment. Submissions regarding the Plan close on Friday 10 June 2016.

Council is required to consider any submissions, make changes to the plan it believes appropriate and adopt the Plan, budget separately and formally Declare the Rates.

There have been some minor changes to the Draft Budget following the last meeting. Overall the budget remains balanced. The changes are;

1. \$10,000 has been added to administration costs for asset revaluations. This was last done in 2005 and should be done every 5 years.
2. Cost structures in sanitation and Garbage now include \$15,000 for fencing and \$15000 for manning the Batchelor tip. This has been offset by not engaging consultants and reducing the repayment of the internal loan by \$15,000.
3. Repairs and maintenance for plant has been increased by \$1200 to better reflect actual cost.
4. Watering costs of Adelaide River Cemetery has been reduced by \$2400. To match this year's costs.
5. Tree Management reduced by \$6500 to similar amounts to previous years.
6. Consultants fees have been reduced to balance budget.

Any submissions received prior to the meeting will be presented to the meeting.

The Department has advised that Council must formally adopt:

1. Budget with any amendments.
2. Shire Plan.
3. Rates Declaration.

BACKGROUND

The Local Government Act requires Council to have a Shire Plan for its area. This must be developed or revised at least once during the Council's Term of Office. The Plan contains the following:

- Service Delivery Plan
- Budget including the Declaration of Rates and Charges.
- Include or reference the Strategic Plan
- Long Term Financial Plan
- Constitutional arrangements currently in force
- Opportunities and challenges
- Possible changes to the Administrative and Regulatory framework
- Possibilities for improving local government services
- Performance indicators

Council is also required to review the Shire Plan between 1 April and 31 July annually. It is required to adopt it and forward to the Department prior to 31 July 2016.

COMMENT

Not applicable

CONSULTATION

Invitation to comment through the Council website and newsletter and newspaper advertisement.

STATUTORY ENVIRONMENT

Local Government Act 22, 23 & 24

POLICY IMPLICATIONS

Provides the guidance document for Council's decision making throughout the year.

FINANCIAL IMPLICATIONS

Adoption of the Budget.

RESOLUTION 14/06/2016/010

Council adopts the Annual Budget 2016/17 including the amendments.

Moved: Clr. Gray

Seconded: Clr. Corliss

4/5

Against: Clr. Bulmer

RESOLUTION 14/06/2016/011

Council adopts the Annual Shire Plan and Annual Councillor Allowances 2016/17 as presented.

Moved: Clr. Corliss

Seconded: Clr. Gray

5/5

RESOLUTION 14/06/2016/012

Council formally declare the Rates, and Fees and Charges for 2016/17.

Moved: Clr. Gray

Seconded: Clr. Turner

5/5

7.8 REVIEW OF LOCAL GOVERNMENT ACT

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	Nil
Date:	26 th May 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Proposed Changes to Local Government Act

SUMMARY

The Department of Local Government and Community services has invited council to Comment on a number of proposed changes to the current legislation. They have requested that comments be received by 24th June 2016. A summary of the proposed changes are:

1. Insert the provision of appointing a manager to a new Council prior to the election of Councillors.
2. The term representation reviews to be conducted by the NT Electoral Commission.
3. Council's views are sought on listing core services for all Councils.
4. Ministerial Approval is required to participate in a Corporation, partnership or other trading body.
5. Local government subsidiaries' liability will be guaranteed by their Councils.
6. Power to adopt or amend a budget cannot be delegated by the Council.
7. Power to enter in to non-commercial transaction would require a Council resolution.
8. Council members may give up to three months' notice if resigning.
9. Clarification of circumstances for disqualification from council
10. Clarification of filling councillor vacancies within 18 months of an election.
11. Council to appoint one elected member to an Authority.

12. All councils may have a local Board.
13. The first meeting after a general election will be held within 21 days.
14. Meeting notices must be published on Council's website and available at Council's office 2 business days prior to the meeting.
15. Clarification of the postponement process if a meeting quorum is not achieved.
16. Councillor Allowance to be set by a remuneration tribunal.
17. Clarification of conflict of Interest.
18. Prescribe a Code of Conduct
19. LGANT to provide Disciplinary Panel if required.
20. Changes to votes cast for an ineligible candidate.
21. Council to have a remuneration Policy
22. Changes to CEO recruitment to improve due diligence
23. Removal of Council to have a Staffing Policy. CEO required to keep staffing costs within approved budgets.
24. CEO and Senior Staff directly reporting to the CEO to complete annual Declaration of Interests.
25. Request to remove rate exemptions for churches and charities' land which is used for residential purposes.
26. Clarify privacy provision for providing access to assessment records.
27. Notice of successful tender to be listed on Council Website for three years.
28. Removal of provision of the DLG to recover a loss to council as a result of an irregularity through the courts.
29. A Court or Tribunal must find an allegation proved before a person is held liable.
30. The minister must make a decision to reinstate or dismiss suspended members within 12 months of Council being placed in official management.
31. Changes to the definitions of misleading representation offences.
32. Notices may be served electronically where approved by the recipient.
33. Requirements for an Accounting and Policy Manual.
34. Clarify annual Financial Statements requirements.
35. Require totals of outstanding debtors, rates and creditors more than 30, 60, 90 days.
36. Require regular stocktakes of Council property every three years.
37. Tender requirement lifted to \$150k ex GST
38. Confidential information increased to include legal advice in preparation of litigation.
39. Changes to determining outcome of elections in the case of a tied vote.
40. Requirements for the death of a candidate during the election period.
41. Postal voting extended to 2nd Friday after polling day.

BACKGROUND

Local government councils in the Northern Territory are governed by the Local Government Act. From time to time the Act is amended to clarify and strengthen the legislation.

The Department of Local Government has issued a Consultation Paper recommending a number of changes to the current Legislation.

COMMENT

Whilst a great many of the proposed changes are logical or will have little impact on council there are some which Council may wish to comment on.

Point 13. Requires all Councils to meet within 21 days of an election. It is not clear if this means the declaration of the poll or the election date.

Point 16. The current provisions provide the maximum councillor allowances payable. The wording is unclear if Councils are allowed to still determine a lesser amount if they wish.

Point 24. In small Council's such as Coomalie, a number of staff report directly to the CEO who do not have the means or authority to influence decisions. The requirement should be limited to senior staff whose salary package exceeds a certain level.

The annual declaration of Interests is common in other states, but places additional burdens on Councillors.

Point 27. Requirement to list successful Tenders on the website for 3 years appears to be an overkill given the Contracts Council enters into are 12 months with 2 x 1 year extensions.

Point 32. It is assumed that council's may issue Rates electronically if approved by the recipient.

Point 41. This impacts on Point 13 and needs clarification.

CONSULTATION

Finance Manager
Operations Manager

STATUTORY ENVIRONMENT

Local Government Act

Local Government (Accounting) Regulations

Local Government (Administration) Regulations

VOTING REQUIREMENT

Simple majority

DIRECTION

That the CEO forwards a submission to the Department of Local Government and Community Services outlining Council's comments on the Proposed changes to *The Local Government Act*.

7.9 STREET LIGHTING CHARGES

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 14
Disclosure of Interest:	Nil
Date:	11 th October, 2015
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Draft Deed of Agreement

SUMMARY

Power and Water proposed to increase street lighting charges by 467%. Following discussions between LGANT, Councils, the Chief Minister and Power and Water a Committee was set up to negotiate a settlement.

The proposed settlement that has been negotiated by LGANT, Councils and Power and Water will see the following.

- Council will officially take ownership of the Street lighting infrastructure from 1 January 2018.
- Power and Water will continue to carry out repairs and maintenance without additional charges until 2018.

- Councils have an option of establishing alternative Repairs and Maintenance strategies.

There was a requirement from the NT government that Council and Power and Water enter into a formal agreement by 1 July 2016.

A committee was set up to consider the preparation of a formal Deed of Agreement. A Deed of Agreement has been prepared. LGANT has advised that they are still negotiating four clauses within the Deed of Agreement. It is understood that these points of difference are particular to the Municipal councils and do not effect Coomalie.

They have emphasised the importance that councils must individually enter into agreements with Power and Water prior to the 1st July 2016. and have recommended a draft Resolution for Council's to adopt.

BACKGROUND

Power and Water advised in 2013 that in addition to the electricity charge for street lighting they would be also charging for street light maintenance and a capital charge on each street lights.

Power and Water have attempted to significantly increase Street Lighting charges over the last few years. This is in line with similar changes interstate.

Power and Water wrote to Council in 2015 advising that the previous street light charge of approximately \$12000 will increase to \$56,000 in 2016/17. The increase is 467%.

Representatives from LGANT and Councils met with the Chief Minister on Monday 11 January 2016 to discuss the issue. As a result of the meeting a working party between PWC, LGANT and the NT Government was formed to review street lighting.

COMMENT.

This has been a major issue over the last 15 years throughout Australia. It is one of the consequences of the Corporatisation and privatisation of Electricity utilities. What was once seen as the electricity authorities' community responsibility has now become another revenue stream.

The area of difference between Power and Water and Councils is technical, and legally complex. Council does not have the resources to be able to fully assess and challenge where necessary the concepts and statements of the proposal. Council has had to rely on the advocacy of LGANT and the Municipal Councils. The negotiated settlement between LGANT, Councils and Power and Water is probably the best deal Council will achieve.

There is a further possibility to piggy back on agreements that the large Municipal councils can negotiate in relation to contracts for the repairs and maintenance of the street lights as well as the capital replacement.

CONSULTATION

LGANT.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's adopted long term strategic plan states that Council will provide street lighting in public and residential urban areas. It also states they Council should investigate effectiveness, over servicing and new areas of demand as well as implement new street light technology as opportunities arise.

FINANCIAL IMPLICATIONS

The original Power and Water proposal had a significant adverse effect on council's Budget. The proposed Deed of Agreement delays the Repairs and Maintenance charges as well as eliminating the capital replacement charge. However, Council will become owners of the street lights and take on the responsibilities and costs associated with the street lights. These are yet to be determined and will impact on the 2017/18 budget.

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/013

That Council approves the signing and use of the Council seal on the Deed – ‘ Street Light Ownership’ between Coomalie Community Government Council and Power and Water Corporation negotiated on Council’s behalf by the Local Government Association of the Northern Territory’s working group for the transfer of street light assets from Power and Water Corporation to Coomalie Community Government Council.

Moved: Clr. Gray

Seconded: Clr. Jones

4/5

Against: Clr. Bulmer

7.10 POLICY REVIEWS

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	Nil
Date:	11 th May 2016
Author:	CEO, Leigh Ashford
Attachment:	Current Policies 1.1 & 1.2 Draft policies 1.1 & 1.2

SUMMARY

Council has a number of policies which are due to be reviewed in April 2016. The review process began in February 2016. The finance policies were reviewed by the Audit Committee. Council will be presented with policies to review each month for 2016 until the review process is complete. This month the policies to be reviewed are 1.1Community Communication, and 1.2 Customer Service Charter.

It was originally intended to make amendments to the existing policies. However it was found that they were not set out consistently or accurately reflect the actual day to day operation. As a result the policies have been re-drafted using a consistent layout better reflecting the day to day practicalities whilst still achieving the objectives of the current policies.

Both the current policies and the draft policies are provided for Council to review and consider the changes.

BACKGROUND

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This is generally aligns with once Council’s term of office.

COMMENT

Nil

CONSULTATION

STATUTORY ENVIRONMENT

Local Government Act

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/014

That Council adopt the amended versions of policy 1.1 Community Communication & 1.2 Customer Service Charter.

Moved: Clr. Corliss

Seconded: Clr. Turner

5/5

7.11 AUTHORISED PERSONS- COOMALIE (DOG MANAGEMENT) BY- LAWS

Applicant:	N/A
Location/Address:	Batchelor
File Ref:	CC 209
Date:	6 th June 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council Dog Control Officer will be on leave for the month of July and possibly August. The Council will be effectively without a dog catcher during this time. Last year Council arranged for Litchfield Council to provide an emergency service if required. Council staff have again requested Litchfield Council to provide a similar service. Since last year the Council has entered into a Common Service Agreement with Litchfield and therefore the conditions of the engagement are already known.

To ensure the maximum effectiveness it is considered that Council should appoint Litchfield Council employee representative as an authorised person for a period of 3 months to have the power vested in accordance with the Coomalie (Dog Management) By-Laws, gazetted 11 September 2002.

The Coomalie (Dog Management) By-Laws, gazetted 11 September 2002 powers are fairly limited but they do allow an authorised officer to take positive action in the relation to a dog attack.

BACKGROUND

Council is required to appoint authorised persons to act under the Coomalie (Dog Management) By Laws in accordance with the Local Government Act. Section 112.

COMMENT

Nil

CONSULTATION

Operations Supervisor Litchfield Council

STATUTORY ENVIRONMENT

112 Appointment of authorised persons

- (1) A council may appoint a person (other than a member of the council) as an authorised person.
- (2) An appointment may be subject to limitations and conditions specified in the instrument of appointment.
- (3) The council may, by notice to the authorised person;
 - (a) Add to, or vary, the limitations and conditions of appointment; or
 - (b) Revoke the appointment.

113 Powers of authorised persons

An authorised person is, subject to limitations and conditions of appointment, authorised to exercise the powers conferred on an authorised person by or under this Act.

114 Identity cards for authorised persons

- (1) The council must issue each authorised person with an identity card:
 - (a) containing the person's name and a photograph of the person; and
 - (b) stating that the person is an authorised person.
 - (2) The authorised person must, at the reasonable request of a person, produce the identity card for inspection.
 - (3) A person must, on ceasing to be an authorised person, return the identity card to the council.
- Fault element: This is an offence of strict liability.
Maximum penalty: 20 penalty units.

115 Power to require statement of name and address

- (1) If an authorised person reasonably suspects a person of having committed an offence against this Act or the council's by-laws, the authorised person may require the person:
 - (a) to state the person's name and address; and
 - (b) if the authorised person considers further evidence of identity necessary – to provide further evidence of a specified kind of identity.
- (2) A person is guilty of an offence if the person fails to comply with a requirement under this section.
Maximum penalty: 20 penalty units.
- (3) An offence against subsection (2) is an offence of strict liability.
- (4) It is a defence to a charge of an offence against subsection (2) to prove that the defendant had a reasonable excuse for the non-compliance.

116 Power to enter land or premises

- (1) An authorised person may, with the necessary authority, enter land or premises for an authorised purpose and remain on the land or premises for as long as may be necessary for that purpose.
- (2) The necessary authority is:
 - (a) The consent of the occupier; or
 - (b) A warrant issued by a Justice; or
 - (c) In an emergency – the CEO's authorisation.
- (3) A Justice may, if satisfied by information verified by oath, that there are reasonable grounds on which an authorised person should be authorised to enter land or premises to carry out an authorised purpose, issue a warrant accordingly.
- (4) An authorised purpose is any one or more of the following:
 - (a) investigating a suspected offence against this Act or a by-law; (b) taking necessary action in an emergency:
 - (i) to protect the health of, or prevent injury to, a person or animal; or
 - (ii) to relieve the suffering of an animal; or
 - (iii) to seize or destroy a savage, diseased or injured animal;
 - (c) destroying a dog that has, within the preceding 24 hours, attacked and injured a person in a public place;
 - (d) exercising any other power conferred on an authorised person by this Act or a by-law.

117 Assistance of police

An authorised person may call on a member of the Police Force for assistance in the exercise of powers under this Act (or a by-law).

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of contract Dog Catcher and vehicle estimated at \$500 for 4 hrs.

VOTING REQUIREMENT

Simple Majority

RESOLUTION 14/06/2016/015

That Council appoint Bianca Aragoon, Nicole Davenport and Sharon McTaggart as Authorised Persons for a period of 3 months to have the power vested in accordance with the Coomalie (Dog Management) By-Laws.

Moved: Clr. Gray

Seconded: Clr. Corliss

5/5

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for May 2016.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the Council (including money held in trust); and
- (b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
MAY 2016			
DATE	REFERENCE	DETAILS	AMOUNT
2/05/2016	POS Fee May 16	Commonwealth Bank of Australia	6.55
3/05/2016	Merc Fee May 16	Commonwealth Bank of Australia	37.88
3/05/2016	VISA May 16	Commonwealth Bank of Australia	569.71
5/05/2016	7323	RWA Exact	123.75
5/05/2016	7324	The Big Mower	134.75
5/05/2016	7325	Cr. Sue Bulmer	450.00
5/05/2016	7326	Cr. Max Corliss	450.00
5/05/2016	7327	Cr. Ewan Crook	1,350.00
5/05/2016	7328	Fin Bins	4,598.80
5/05/2016	7329	Fulton Hogan Industries	3,960.00
5/05/2016	7330	Cr. Dave Gray	900.00
5/05/2016	7331	Higgie Mechanical Engineering	1,311.82
5/05/2016	7332	Cr. Bruce Jones	1,481.60
5/05/2016	7333	DT & MG Kerr	6,369.00
5/05/2016	7334	Komatsu Australia Pty Ltd	1,906.46
5/05/2016	7335	Bruce Mason	1,087.90
5/05/2016	7336	Mount Bundy Station	453.00
5/05/2016	7337	Intergrated Land Information S	520.60
5/05/2016	7338	Oolloo Investments Pty Ltd	61,505.14
5/05/2016	7339	Rum Jungle Construction	308.00
5/05/2016	7340	RS Gardening Care	12,650.48
5/05/2016	7341	S.E. Rentals Pty Ltd	258.63
5/05/2016	7342	Paul Tolley	500.00
5/05/2016	7343	Cr. Andrew Turner	1,500.00
5/05/2016	484	Jacana Energy	2,704.26
5/05/2016	485	Motor Vehicle Registry	1,201.90
5/05/2016	486	PowerWater	276.45
5/05/2016	487	Telstra	1,518.37
10/05/2016	G/L Consolidate	Payroll	23,613.49
16/05/2016	BPAY Fee May 16	Commonwealth Bank of Australia	13.20
16/05/2016	CommBiz Fee	Commonwealth Bank of Australia	9.68
16/05/2016	Trans Fees	Commonwealth Bank of Australia	36.96

19/05/2016		7344	Air Liquide WA Pty Ltd	214.09
19/05/2016		7345	Andrew Dudley Enterprises (ADV	3,417.70
19/05/2016		7346	R W Anderson	901.20
19/05/2016		7347	Adelaide River Auto Port	144.49
19/05/2016		7348	Area IT Solutions	17,316.25
19/05/2016		7349	Adelaide River Show Society	510.00
19/05/2016		7350	Attache Software Australia Pty	39.00
19/05/2016		7351	Batchelor Service Centre	2,659.24
19/05/2016		7352	The Big Mower	254.30
19/05/2016		7353	Batchelor Institute	133.00
19/05/2016		7354	B P Australia Limited	324.11
19/05/2016		7355	CBC Australia Pty Ltd	13.60
19/05/2016		7356	Darwin Office Technology	204.79
19/05/2016		7357	Litchfield Springs Water Pty L	90.00
19/05/2016		7358	Bruce Mason	915.20
19/05/2016		7359	Mitchell Refrigeration & Air C	110.00
19/05/2016		7360	Nobles	100.25
19/05/2016		7361	Darwin Bolt Supplies (Normist)	278.74
19/05/2016		7362	OfficeMax	135.60
19/05/2016		7363	Ooloo Investments Pty Ltd	9,417.98
19/05/2016		7364	Diedre Pickering	2,697.58
19/05/2016		7365	Practical Safety Australia Pty	187.00
19/05/2016		7366	Sing Australia Darwin	50.00
19/05/2016		7367	NT Rural Pty Ltd TA Territory	3,573.87
19/05/2016		7368	Think Water	1,971.20
19/05/2016		7369	Topend Windscreens & Tinting	165.00
19/05/2016		7370	Tradelink - Darwin Plumbing S	37.45
19/05/2016		7371	Turbo's Tyres	456.50
19/05/2016		488	Jacana Energy	68.57
19/05/2016		489	PowerWater	5,747.22
24/05/2016	G/L Consolidate		Payroll	23,166.81
26/05/2016		7372	Airpower (NT) Pty Ltd	53.71
26/05/2016		7373	Adelaide River Show Society	1,990.20
26/05/2016		7374	H&K Earthmoving Pty Ltd	22,500.00
26/05/2016		7375	Howard & Sons Pyrotechnics Pty	1,500.00
26/05/2016		7376	Jardine Lloyd Thompson	726.00
26/05/2016		7377	NT Quality Hay & Contracting P	2,090.00
26/05/2016		7378	OfficeMax	456.98
26/05/2016		7379	Ooloo Investments Pty Ltd	14,419.94
26/05/2016		7380	Palmerston Paint Group Pty Ltd	320.00
26/05/2016		7381	S.E. Rentals Pty Ltd	258.63
26/05/2016		7382	St John Ambulance Australia	540.00
26/05/2016		7383	Turbo's Tyres	1,881.00
26/05/2016		490	Jacana Energy	2,561.48
26/05/2016		491	Motor Vehicle Registry	1,567.30
26/05/2016		492	PowerWater	313.53
26/05/2016		493	Telstra	1,353.40
26/05/2016	Super Apr 2016		Click Super	7,330.00
31/05/2016		7384	Fin Bins	9,153.68
31/05/2016		7385	Higgie Mechanical Engineering	982.74
31/05/2016		7386	Toro Waste Equipment Aust Pty	28,520.00
31/05/2016		7387	Vanderfield Northwest	1,147.14

TOTAL	\$ 306,774.85
RESOLUTION 14/06/2016/016	
That Council approve and pass for payment of the May 2016 payment register totalling \$306,774.85 .	
Moved:	Clr. Corliss
Seconded	Clr. Turner
	5/5

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report to 31st May 2016.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 31ST MAY 2016					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 793,037.46
Investment Account					\$ 1,500,000.00
Trust Account					\$ 123,020.28
Total Cash at Bank					\$ 2,417,057.74
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade ***	1,480,315.90	42,649.20	-	9,915.70	\$ 1,532,880.80
Rate Arrears	-	-	-	92,773.49	\$ 92,773.49
Rates paid in advance	- 29,360.76	-	-	-	-\$ 29,360.76
Total Debtors					\$ 1,596,293.53
Creditors					
	Current	30 Days	60 Days	90 Days	
	-	-	244.75	-	\$ 244.75
Total Creditors					\$ 244.75
Reconciliation of Funds					
Balance as per General Ledger					\$ 917,057.74
Add outstanding Debtors					\$ 1,596,293.53
Less outstanding Creditors					\$ 244.75
Add Investment Account					\$ 1,500,000.00
Total Cash & Receivables Available					\$ 4,013,106.52
*** Trade Debtors					
Dept of Transport - Chinner Road	1,480,315.90	42,649.20			
NTES - AR FERG Meeting Room				7,435.00	
Jodie Paech - Pound Fees				70.00	
Top End Buffalo - IN ADMINISTRATION				2,410.70	
	1,480,315.90	42,649.20	-	9,915.70	

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
GRANT REPORT FOR THE PERIOD ENDING 31ST MAY 2016						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
7/09/2015	Landfill Cameras	NTEPA	\$ 4,000.00	\$ 2,335.57	\$ 1,664.43	30/06/2016
2/10/2015	Community Libraries	Dept Arts and Museums	\$ 50,757.00	\$ 48,354.96	\$ 2,402.04	31/08/2016
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 40,000.00	\$ 425.33	\$ 39,574.67	30/07/2016
17/11/2015	Roads to Recovery Chinner Road	Dept of Infrastructure	\$ 276,000.00	\$ 210,628.26	\$ 65,371.74	30/06/2016
26/02/2016	Roads to Recovery Cheeney Road	Dept of Infrastructure	\$ 668,313.00	\$ 22,163.23	\$ 646,149.77	31/10/2016
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ -	\$ 1,743,687.00	31/10/2016
1/03/2016	Youth Week	Dept of Chief Minister	\$ 2,000.00	\$ 910.62	\$ 1,089.38	10/06/2016
8/03/2016	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ 10,476.89	\$ -	25/05/2016
19/04/2016	Youth Vibe Holiday Grant	Dept of Chief Minister	\$ 1,700.00	\$ 685.50	\$ 1,014.50	8/09/2016
27/04/2016	Havlik Castle Upgrade	Dept Infrastructure Regional Dev	\$ 10,000.00	\$ -	\$ 10,000.00	31/08/2016
27/04/2016	Cricket Pitches Upgrade	Dept Infrastructure Regional Dev	\$ 10,036.00	\$ -	\$ 10,036.00	31/08/2016
27/04/2016	Pool Shade Replacement	Dept Infrastructure Regional Dev	\$ 5,000.00	\$ -	\$ 5,000.00	31/07/2016
13/05/2016	Hook Bins	Dept of Local Government	\$ 114,650.00	\$ -	\$ 114,650.00	30/06/2017
			\$ 2,933,143.00	\$ 295,980.36	\$ 2,499,939.03	
		Cash and Receivables			\$ 4,013,106.52	
		Unspent Grants & Subsidies			\$ 2,499,939.03	
		Cash Available to Council			\$ 1,513,167.49	

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
MONTHLY FINANCIAL SUMMARY						
MAY 2016						
Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget	
110 ADMINISTRATION						
110 3899	TOTAL INCOME	1,537,246	10,096	1,405,093	1,399,685	
110 4999	TOTAL EXPENSES	701,935	57,246	641,568	794,200	
110 5000	SURPLUS / (DEFICIENCY) 110	835,311	-47,150	763,525	605,485	
210 PUBLIC CONVENIENCES						
210 3899	TOTAL INCOME	9,000	9,000	9,000	9,000	
210 4999	TOTAL EXPENSES	75,894	4,755	55,617	80,200	
210 5000	SURPLUS / (DEFICIENCY) 210	-66,894	4,245	-46,617	-71,200	
211 SANITATION AND GARBAGE						
211 3899	TOTAL INCOME	335,934	114,650	462,980	343,400	
211 4999	TOTAL EXPENSES	246,840	49,214	220,727	312,246	
211 5000	SURPLUS / (DEFICIENCY) 211	89,094	65,436	242,253	31,154	
212 CEMETERIES						

212 3899	TOTAL INCOME	2,100	0	0	2,000
212 4999	TOTAL EXPENSES	12,651	67	4,823	10,600
212 5000	SURPLUS / (DEFICIENCY) 212	-10,551	-67	-4,823	-8,600
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	51,940	2,184	12,769	1,100
310 4999	TOTAL EXPENSES	168,025	15,931	121,432	181,439
310 5000	SURPLUS / (DEFICIENCY) 310	-116,085	-13,747	-108,663	-180,339
311 LIBRARIES					
311 3899	TOTAL INCOME	50,757	0	50,757	50,757
311 4999	TOTAL EXPENSES	53,785	3,993	48,355	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,028	-3,993	2,402	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	15,780	0	33,908	23,880
312 4999	TOTAL EXPENSES	98,221	12,573	106,280	146,803
312 5000	SURPLUS / (DEFICIENCY) 312	-82,441	-12,573	-72,372	-122,923
313 SWIMMING POOL					
313 3899	TOTAL INCOME	4,909	557	9,989	4,000
313 4999	TOTAL EXPENSES	103,965	9,338	71,885	109,755
313 5000	SURPLUS / (DEFICIENCY) 313	-99,056	-8,781	-61,896	-105,755
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	41,138	497	54,959	50,115
314 4999	TOTAL EXPENSES	76,063	5,145	78,916	84,190
314 5000	SURPLUS / (DEFICIENCY) 312	-34,925	-4,648	-23,957	-34,075
410 ROADS					
410 3899	TOTAL INCOME	1,134,398	1,793,735	3,503,778	3,544,772
410 4999	TOTAL EXPENSES	1,345,674	116,771	983,959	4,080,055
410 5000	SURPLUS / (DEFICIENCY) 410	-211,276	1,676,964	2,519,819	-535,283
510 STREETLIGHTING					
510 4999	TOTAL EXPENSES	18,676	0	17,946	37,200
510 5000	SURPLUS / (DEFICIENCY) 510	-18,676	0	-17,946	-37,200
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	105,571	6,074	31,068	26,130
511 4999	TOTAL EXPENSES	120,992	8,116	45,298	54,660
511 5000	SURPLUS / (DEFICIENCY) 511	-15,421	-2,042	-14,230	-28,530
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,210	93	2,196	2,000
512 4999	TOTAL EXPENSES	15,839	1,602	18,278	14,766
512 5000	SURPLUS / (DEFICIENCY) 512	-13,629	-1,509	-16,082	-12,766
513 GLYPHOSATE					
513 3899	TOTAL INCOME	3,600	218	3,491	5,000
513 4999	TOTAL EXPENSES	3,136	0	3,264	5,000
513 5000	SURPLUS / (DEFICIENCY) 513	464	218	227	0
514 GAMBA AND WEED MANAGEMENT					
514 4999	TOTAL EXPENSES	0	2,040	2,040	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	0	-2,040	-2,040	-10,000
900					
900 3899	TOTAL INCOME	3,294,583	1,937,104	5,579,988	5,461,839
900 4999	TOTAL EXPENSES	3,041,696	286,791	2,420,388	5,971,871
900 5000	SURPLUS / (DEFICIENCY)	252,887	1,650,313	3,159,600	-510,032

RESOLUTION 14/06/2016/017

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary Report for May 2016.

That Council write off bad debts of Jodie Paech \$70.00 for pound fees.

Moved: Clr. Gray

Seconded: Clr. Corliss

5/5

8.3 WRITE OFF ASSETS

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14th June 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

The annual stocktake of Council's land, buildings, roads, plant and equipment and other structures has been completed and there are a few assets to be written off as they are obsolete or no longer utilised.

BACKGROUND

Annual Stocktake completed.

COMMENT

Write Off –

739 01 017 TV Black Spot Tower – WDV Nil - no longer required with Digital TV.

730 05 091 Oska Chairs – WDV \$413.74 – no longer in use.

735 02 050 Computer Server Admin ML330G6 – Obsolete, upgrade to new server

734 02 017 Mobile Skate Ramp – entered twice

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 22(3) of the Accounting Regulations - The CEO must ensure that stocktakes of Council property are carried out regularly in accordance with the Accounting Standards and any applicable council policies.

POLICY IMPLICATIONS

2.10 Stocktake Policy

VOTING REQUIREMENT

Simple majority

RESOLUTION 14/06/2016/018

That Council write off the following items from the asset register 739 01 017, 730 05 091, 735 02 050, 734 02 017.

Moved: Clr. Bulmer

Seconded: Clr. Jones

5/5

9 COMMUNITY RECREATION

9.1 COMMUNITY RECREATION OFFICER'S REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs/CRO

Date: 6th June 2016

Author: Lauren Dean, Community Recreation Officer

Attachments: Nil

SUMMARY – JUNE 2016

Batchelor Swimming Pool & Coomalie Swim Group

The Learn to swim classes have now finished for the season. Gentle Water Exercise classes have been continuing, finishing on the 22nd June.

Community Recreation Reference Committee

The first meeting was held on the 1st June. The CRO will seek assistance from skilled members of the Coomalie community to assist with events by seeking expressions of interest. The skills that are held by our community will guide future activities and sports run in our shire. The CRO will also collate community calendar including all events from businesses, groups & organisations within our shire.

Reg Hillier Internment

The CRO has been assisting the Office of Australian War Graves with the co-ordination of the Adelaide River component of this event. The CRO will assist on the 12th June 2016 for the service.

Northern Cup – Basketball NT

This Basketball NT event is being held in Batchelor on the 25-26 June, it is expected that approx 100 indigenous players from remote councils will attend this event. All games will be held at BIITE or the Batchelor Area School courts. The group will be accommodated at Batchelor Outdoor Education Centre.

The CRO has been assist where possible and will be on hand to assist for the duration of the event.

School Holiday Program Jun-Jul 2016

Program has been released and advertised. This program will run for the four weeks of the school holidays, three days a week except the final week, which is two days.

Territory Day 1st July 2016

All event documentation has been completed for both Adelaide River & Batchelor including organisation of procurement of fireworks.

Kylie Turner Memorial Cricket Cup

This event is being held on Sunday 24th July. The event is being supported by the Rum Jungle Tavern & Litchfield Motel. The CRO will continue to liaise with the Turner family and supporting businesses for this event as well as event organisation on the day.

Seniors Month – August 2016

The CRO was successful in gaining the full amount requested for the Seniors Month Grant. Planning for the two events will commence immediately.

Grant – 75th Anniversary of the Bombing of Darwin – 19th February 2017

Two grants have been applied for under this commemoration, one for a service and another for a memorial for the Bombing of Darwin.

VOTING REQUIREMENT Simple majority

NOTE

For the information of Council.

10 COUNCILLOR REPORTS

11 USE OF THE COMMON SEAL

12 GENERAL BUSINESS

13 CONFIDENTIAL ITEMS

RESOLUTION 14/06/2016/019

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8; b) information about the personal circumstances of a resident or ratepayer.

Moved: Clr. Gray

Seconded: Clr. Turner 5/5

RESOLUTION 14/06/2016/021

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Corliss

Seconded: Clr. Gray 5/5

14 SUMMARY OF DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

SUMMARY OF DECISION RESOLUTION 14/06/2016/020

That Council request the discharge of the Overriding Statutory Charge from a property and authorise the use of the common seal on the Discharge Application.

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 26th July, 2016.

MEETING CLOSED 8.00pm