



AGENDA

ORDINARY COUNCIL MEETING

16th August 2016

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COOMALIE COMMUNITY GOVERNMENT COUNCIL DISCLAIMER

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th August 2016

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Peter Wyatt	Department of Local Government and regions
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th August 2016.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes the apologies of absence for the Ordinary General Meeting held 16th August 2016.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16th August 2016.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 26TH JULY 2016**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 26th July 2016, are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 26th July 2016 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Roads

The contractors have sealed a further 2kms of road. The final base of Cheeney Road to Milton Road will be laid this week.

Waste

The new slot at Batchelor Dump has now been dug and will begin use this week.

We have now received all 5 of our new skip bins and one of them is currently in operation. The backhoe has been returned and is again in operation.

Parks

Normal maintenance is occurring in the parks. There are some dead spots on the ovals and in the parks. The sprinkler systems are currently being repaired. This is an ongoing problem throughout the Dry season.

Other

Helipad for Careflight in Adelaide River requires a few more trees to be pruned to complete the project.

There was some vandalism that occurred at the Adelaide River Oval toilets last week. Light globes were broken and lights were ripped out exposing electrical wire. An electrician was engaged to repair the damage.

There was a further vandalism attack this week at the Adelaide River Oval Toilets. Vandals have kicked in the door dividing the toilets and shower/change room on the male section. Arrangements have been made to repair the damage and the vandalism attacks have been reported to the police.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for July/August 2016.

Moved: Clr.

Seconded: Clr.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\Pool Supervisor

Date: 16th August 2016

Author: Trevor Sullivan, Animal Management Officer

Attachments: Nil

SUMMARY**Dog Statistics**

No dogs were impounded during the period 21/07/16 to 12/08/16

Pool Takings and Statistics

The Pool is currently closed until 1st September 2016.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of July/August 2016.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
20/7/16	MI 1	Department of Lands Planning & the Environment, Crown Land Estate	Direct Sale Application AN 68 Coach Road
25/7/16	MI 2	Adelaide River Primary School Principal	Adelaide River Sports Festival August 18 th 2016
25/7/16	MI 3	Department of the Chief Minister	Sacred Sites Processes and Outcomes Review
25/7/16	MI 4	Department of Local Government & Community Services	Specific Procurement Exemption for insurance through a broker
25/7/16	MI 5	Adelaide River resident and parent	Feedback on School Holiday Program July 2016
26/7/16	MI 6	Fair Work Ombudsman National Regional & Remote Locations Campaign 2016	Request for Employee Records
27/7/16	MI 7	Department of Veterans Affairs	Operation Unit, Reinterment and Repatriation of Vietnam Veterans
28/7/16	MI 8	Minister for Arts & Museums	Public Library Funding Agreement
29/7/16	MI 9	Fair Work Ombudsman National Regional & Remote Locations campaign 2016	Outcomes of Assessment
2/8/16	MI 10	Local Government Association of NT	Collaboration over insurance
8/8/16	MI 11	Litchfield Safari Camp proprietors	Owen Lagoon Road Lake Bennett, proposed rural business
8/8/16	MI 12	Department of Transport	Adelaide River Tourist Precinct Feasibility Study, funding extension

8/8/16	MI 13	Minister for Transport	Regional Economic Infrastructure Fund round 3
9/8/16	MI 14	Optus/ Daly International	Consultation letter for new site to Council
9/8/16	MI 15	Kerr Trust	Terms of Engagement

Correspondence Out

DATE		Source	Subject
7/7/16	MO 1	AK	Ironbark Aboriginal Corporation; signed lease for 35 Finlay Road Adelaide River
25/7/16	MO 2	LA	CEO Department of Transport re development of Batchelor Airport
27/7/16	MO 3	LA	Mr Ken Vowles Shadow Minister for Transport re development of Batchelor Airport

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST AUGUST 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List to August, 2016

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER JULY/AUGUST 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer

No Complaints for the July/August 2016 Period.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

June 2014

The Minister for Local Government visited Council on Thursday 6 June 2014. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas.

July 2014

A further meeting has been held with Belyuen Council regarding the future inclusion of unincorporated land within the Local Council areas. The second meeting was held at Belyuen and was attended by representatives of both Councils and the Department of Local Government. A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

September 2014

The Shire President and the CEO met with The Department of Local Government Executive Director Mr David Willing and The Special Projects Manager, Mr Shaun Hardy on Wednesday 3 September 2014 to discuss the future expansion of the Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

Following a Council reshuffle the Hon Bess Price has retained the portfolio of Local Government and Community Services. The Minister visited Council on Friday 27 February 2015.

March 2015

The Minister has advised that she is supportive of the previous Minister's position in relation to the incorporation of the unincorporated lands.

April 2015

A request has been sent to The Parks and Wildlife Commission to start discussions regarding the incorporation of the Litchfield National Park into Coomalie Shire's area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

July 2015

The President and CEO met with The Director of the Department on Thursday 16 July to discuss the sustainability of the Council and discuss the Coomalie Shire going forward.

November 2015

The President and CEO have had meetings with the Executive Director of Department of Local Government about improving the long term sustainability of the Council. The matter was raised at the meeting of the BCWLGAC held in Wagait on 10 November 2015 by Department representatives.

December 2015

The Department of Local Government provided a background briefing for Councillors. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

March 2016

The President and the CEO met with the Executive Director of the Department of Local Government on Tuesday 23rd February 2016. The department confirmed that there would be no changes to local government areas prior to the Northern Territory Elections. This included Council's request to incorporate the Litchfield National Park into the Council area.

April 2016

The President and the CEO met with The Hon Gerry McCarthy MLA, opposition Spokesman for Local Government on Friday 18 March 2016 to discuss the Labor Party's position on the unincorporated area. He advised that the Labor Party is yet to release its policy position on Local Government. This will occur in the next few months.

May 2016

A meeting was held with the BCWLGAG. The Executive Director of the Department of Local Government advised that there would be no further consideration of changes to the boundaries of Local Government areas until after the election. There was a discussion regarding the three councils working together in developing a strategy to put to the Government.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received and a Special Purpose Grant was applied for with two quotes attached.

Council is waiting for notification of the grant's success before engaging the successful consultant.

It is anticipated that the consultancy will commence towards the end of July 2016. A draft report will be produced approximately four weeks from commencement.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the special Purpose Grant to provide an analysis of options for Local Government structures in the area.

CONSULTATION

Department of Local Government

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	16th August 2016
Author:	Leigh Ashford, Chief Executive Office
Attachments:	Nil

SUMMARY**Batchelor Airport**

The consultants held two presentations outlining their proposal on Tuesday 26th July 2016. The industry workshop was attended by 6 people and the public workshop by 15 to 20. The consultants will now finalise the Master Plan for presentation to the new Government.

Meeting with the shadow Minister for Transport

The CEO met with the Shadow Minister for Transport Mr Ken Vowles MLA on Tuesday 2nd August 2016 to brief him about the Batchelor airport. The meeting was very productive and Mr Vowles is now aware of the situation in relation to Batchelor airport. It is important to keep the profile of the Airport high on the priorities with the new Government.

Expressions of Interest Batchelor Transfer Station

Expressions of Interest documents to operate the Transfer section of the Batchelor Transfer Station have been prepared and advertised. The closing date for Expressions of Interest is the 23rd September 2016. This should allow sufficient time for the community to become aware of the EOI and interested parties to form a response to Council. Signage is currently being arranged for the entrance gates.

Fair Work Australia

Fair Work Australia has carried out a desktop audit of Council's wage payments and systems. They have responded giving Council a clean bill of health in respect to all the aspects of its wages payment and the systems behind the salary system.

Audit

Council's auditors were onsite to complete the final audit on 2nd August. They will have the audited financial statements finalised by the end of August to go to the Audit Committee meeting early September. At this stage there are no major audit issues that need to be addressed.

RECOMMENDATION

That Council receives and notes the CEO's Activity report for July/August 2016.

Moved: Clr.

Seconded: Clr

7.6 DISCUSSION WITH REPRESENTATIVES OF NORTHERN TERRITORY LAND CORPORATION

Applicant:	Northern Territory Land Corporation
Location/Address:	N/A
File Ref:	CC / 19
Disclosure of Interest:	Nil
Date:	11 August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Letter NTLC Previous reports

SUMMARY

Council considered a report at the July meeting to discuss a request to temporarily close a section of Owens Lagoon Road which adjoins their property.

Council requested that the CEO invite comments regarding the proposed temporary closure from the community and to invite representatives from the NTLC to discuss a number of issues with Council. These include:

1. Request for a temporary Road Closure of part of Owens Lagoon Rd
2. Progress with formalising Chin Rd and the northern part of Cheeney Rd
3. Access to properties surrounded by NTLC Land

It is understood that representatives from the NTLC will attend at 6.00pm

BACKGROUND

Council considered further Reports at its January 2015 meeting and the March 2015 meeting. It decided not to have a policy and that its decision would not be reviewed until 2019.

Council resolved at its meeting of July 2016 that it would not lease or licence this section of road to NTLC.

COMMENT

Nil

CONSULTATION

Operations Manager

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations - Reg20

Substantial Temporary Road Closure

- (1). If a Council purposes to close a road temporarily but for a substantial period (at least 1 month), the Council must, before proceeding with its proposal, consult with the minister (or Minister's nominee) and the electoral division in which the road is situated.
- (2) The Council:
 - (a) Must carefully consider written submissions made by the Minister (or the Minister's nominee) and the MLA in the course of the consultation; and
 - (b) Must not proceed with the closure unless satisfied that the reason for the closure justify the disruption to traffic resulting in the closure;

- (3) However this regulation does not apply if;
 - (a) The road to be temporarily closed is a laneway; or
 - (b) The road closure is urgently necessary in the interests of safety.

POLICY IMPLICATIONS

Council has decided not to have a policy on Leasing of Unused Roads.

FINANCIAL IMPLICATIONS

There may be some road maintenance savings due to landowners providing fire breaks and weed control.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

For the information of Councillors.

7.7 REVIEWING ELECTORAL REPRESENTATION

Applicant:	Northern Territory Land Corporation
Location/Address:	N/A
File Ref:	CC / 19
Disclosure of Interest:	Nil
Date:	11 August 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Electoral Representation Information 2013 Government Gazette Notices

SUMMARY

The Department of Local Government has requested a copy of Council’s review of Electoral Representation which has to be carried out 12 months before the next election.

Council carried out its review in late 2012 and sent a request to the Minister of Local government in early 2013.

The NT Government gazetted the recommended changes in Government Gazette G24 12 June 2013.

The changes were;

- a. Abolished all the existing wards
- b. Created 3 new wards
- c. Wards named as Adelaide River ward, Batchelor Township Ward and Coomalie Rural Ward.
- d. The boundaries were defined on Plan CP5430. The boundaries did not change Batchelor township ward, combined Adelaide River Township Ward and Adelaide River Rural Ward and combined Batchelor Rural Ward, Lake Bennett and Coomalie Tortilla Wards.
- e. Each ward to be represented by 2 councillors.

The Government Gazette Notice S57 3 July 2014 revoked the changes implemented in the previous gazettal notice and

- a. Abolished the existing wards.

- b. Create 6 new wards based on the boundaries in Plan CP 5479. The wards are the same as the Wards in place prior to the Gazettal Notice of 12 June 2013 with the exception that the Robin falls locality has been included in the Adelaide River Rural Ward

The consequence of the incorporation of Robin Falls into the Coomalie council area is that there remain the 6 wards. This is not Council original intention as there is a significant skew in the number of electors in each ward.

The NT Electoral Commission has provided an updated figure of the number of electors in each ward they are:

Ward	December 2012 Est	July 2012 Est
Adelaide River Rural	105	103
Adelaide River Township	84	107
Batchelor Rural	124	132
Batchelor Township	189	177
Coomalie tortilla	53	71
Lake Bennett	46	47

Based on Councils original proposal the numbers for the three wards would be:

Ward	December 2012 Est	August 2016 Est
Adelaide River Ward	189	210
Batchelor Township	189	177
Coomalie Rural	223	250

Whilst there is still a 17% variation from the average, the three ward arrangement originally proposed it provides a significantly lower variation than the current 6 ward structure.

It is considered appropriate that Council advise that its preference is a 3 ward structure with 2 councillors elected to each Ward.

The other area which Council should comment on is to advise the Department of its preferred external boundaries. Council is currently in discussions with Belyuen Council and Wagait Council in relation to the future of the three remaining Shire Councils

Council has resolved to be exploring the formation of a new Council as long as Batchelor remained the administrative base. The Department of Local Government has awarded a Special Purpose Grant to review the process and consultation up to this time.

Council also has a policy position that Litchfield National Park should be incorporated into Coomalie Community Government Council immediately.

In this case it is considered that Council reiterate its policy position to the Department.

BACKGROUND

Council carried out its review in late 2012 and sent a request to the Minister of Local Government in early 2013. The Minister gazetted the proposed changes in June 2013. Some of these changes were negated by the Gazettal notice of 3 July 2014 and it is appropriate for Council to review the original request prior to reduce the number of wards from 6 to 3.

The electoral review should also comment on Councils external boundaries. This has been in constant flux for many years.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act

Part 23

- (c) must contain, or incorporate by reference, the council's most recent assessment of:
- (i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and

Local Government (Electoral) Regulations

Part 6 Review of electoral representation

- 63 Assessment of the effectiveness of constitutional arrangements for electoral representation of the council's area
- (1) A council *carries out an electoral review* when it makes or revises an assessment under section 23(2) of the Act of whether the constitutional arrangements presently in force for electoral representation provide the most effective possible representation for the local government area of the council.
 - (2) In carrying out an electoral review, a council must give proper consideration to the following matters:
 - (a) community of interests in the local government area including economic, social and regional interests;
 - (b) types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
 - (c) the trend of population changes in the local government area;
 - (d) the density of population in the local government area;
 - (e) the physical features of the local government area.
 - (3) If a local government area is divided into wards, the council must also consider the following matters:
 - (a) the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
 - (b) the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
 - (c) the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
 - (d) the desirability of including an identifiable community wholly within 1 ward if practicable.
 - (4) In carrying out its electoral review, the council must consult with the Electoral Commissioner.
 - (5) The council should complete its electoral review at least twelve months before the next general election.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council advise the Minister of Local Government that its preferred ward structure is the 3 ward structure originally Gazetted in 2013 and revoked in 2014.

That Council again request that Litchfield National Park be included in the Council Boundaries and that it advises that it is prepared to consider the formation of a new Regional Council which has Batchelor as the administrative centre.

Moved: Clr.

Seconded: Clr.

DIRECTION

That the CEO forward the relevant documents to the Department of Local Government.

7.8 POLICY REVIEWS

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	Nil
Date:	11 th July 2016
Author:	Chief Executive Officer, Leigh Ashford
Attachment:	Current Policy 1.3 Policy 1.5, Policy 1.7, Policy 1.8 Proposed Draft Policy 1.3, Policy 1.5, Policy 1.7

SUMMARY

Council has a number of policies which are due to be reviewed in April 2016. The review process began in February 2016. The finance policies were reviewed by the Audit Committee. Council will be presented with policies to review each month for 2016 until the review process is complete. This month the policies to be reviewed are:

- 1.3 Complaint Handling
- 1.5 Publications, Regalia & Equipment- issue to Councillors
- 1.7 conferences, training & development expenses – members
- 1.8 Policy Development & Adoption

It was originally intended to make amendments to the existing policies. However, it was found that they were not set out consistently or accurately enough to reflect the actual day to day operation. As a result the policies

have been re-drafted using a consistent layout to better reflect the day to day practicalities whilst still achieving the objectives of the current policies.

On reviewing Policy 1.8 Policy Development and Adoption it is considered that this Policy does not assist Councillors or staff in a productive or informative manner. It is considered it is redundant and should be removed.

BACKGROUND

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This is generally aligns with Council's term of office.

COMMENT

Nil

CONSULTATION

Finance Manager

Senior Administrative Officer

STATUTORY ENVIRONMENT

Local Government Act

Local Government (Accounting) Regulations

Local Government (Administration) Regulations

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the amended versions of policy 1.3. Complaint Handling, Policy 1.5 Publications, Regalia & Equipment- issue to Councillors, Policy 1.7 conferences, training & development expenses – members.

That Council rescind Policy 1.8 Policy Development & Adoption.

Moved: Clr.

Seconded: Clr.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for July 2016.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****JULY 2016**

DATE	REFERENCE	DETAILS	AMOUNT
1/07/2016	Merc Fee Jul 16	Commonwealth Bank of Australia	49.31
2/07/2016	POS Fee Jul 16	Commonwealth Bank of Australia	6.67
4/07/2016	VISA Jul 2016	Commonwealth Bank of Australia	688.66
5/07/2016	G/L Consolidate	Payroll	23,684.43
6/07/2016	CBA Reject Fee	Commonwealth Bank of Australia	1.10
7/07/2016	7477	All Tools	2,701.00
7/07/2016	7478	Dannah Pty Ltd	157.39
7/07/2016	7479	Bunnings Building Supplies P/L	55.58
7/07/2016	7480	Coomalie Community Govt Council	31,117.16
7/07/2016	7481	H&K Earthmoving Pty Ltd	280,054.44
7/07/2016	7482	OfficeMax	27.56
7/07/2016	CBA Audit Fee	Commonwealth Bank of Australia	60.00
11/07/2016	7483	AJ Couriers & Haulage Pty Ltd	132.00
11/07/2016	7484	Adelaide River Auto Port	99.48
11/07/2016	7485	Batchelor Service Centre	2,764.90
11/07/2016	7486	Ben Designs Creative printing	327.80
11/07/2016	7487	Darwin Office Technology	88.70
11/07/2016	7488	Norsign NT	1,368.18
11/07/2016	7489	RS Gardening Care	5,477.77
11/07/2016	502	PowerWater	3,015.33
12/07/2016	503	Australian Taxation Office	166,644.00
14/07/2016	7490	Air Liquide WA Pty Ltd	63.98
14/07/2016	7491	Attache Software Australia Pty	64.00
14/07/2016	7492	B P Australia Limited	303.84
14/07/2016	7493	Bruce Mason	1,128.60
14/07/2016	7494	Packard Goose Pty Ltd	1,335.00
14/07/2016	504	Jacana Energy	5,529.62
14/07/2016	505	Motor Vehicle Registry	745.85
14/07/2016	506	PowerWater	164.81
14/07/2016	7495	Hilary Brett	354.73
14/07/2016	7496	Classic Holden Car Club	100.00
14/07/2016	7497	HPA & Kokoda Industries	529.50
14/07/2016	7498	Mt Ringwood Station	748.00
14/07/2016	7499	NT Sports & Playground Surfaci	4,416.00
14/07/2016	7500	S.E. Rentals Pty Ltd	258.63
14/07/2016	7501	Sun Newspapers	1,598.40
14/07/2016	7502	Topend Windscreens & Tinting	90.00
14/07/2016	7503	Toro Waste Equipment Aust Pty	83,645.00
14/07/2016	7504	Turbo's Tyres	594.00
15/07/2016	Commbiz Jul 16	Commonwealth Bank of Australia	42.35
15/07/2016	BPAY Jul 2016	Commonwealth Bank of Australia	22.00

15/07/2016	Trans Fee Jul	Commonwealth Bank of Australia	11.00
19/07/2016	G/L Consolidate	Payroll	24,047.92
21/07/2016	21/07 PAY 0	21/07 PAY 0	767.73
27/07/2016	7505	Area IT Solutions	913.00
27/07/2016	7506	Attcom NT	891.00
27/07/2016	7507	The Big Mower	124.80
27/07/2016	7508	Bunnings Building Supplies P/L	357.32
27/07/2016	7509	Coomalie Community Govt Council	18,919.60
27/07/2016	7510	Council On The Ageing (NT) Inc	2,750.00
27/07/2016	7511	Curbys NT Pty Ltd	27.50
27/07/2016	7512	EcoAir AirConditioning	1,043.00
27/07/2016	7513	Fin Bins	6,119.54
27/07/2016	7514	H&K Earthmoving Pty Ltd	170,276.40
27/07/2016	7515	Lake Bennett Resort	1,000.00
27/07/2016	7516	LingaLonga Festival Account	1,167.50
27/07/2016	7517	Bruce Mason	833.80
27/07/2016	7518	NT Sports & Playground Surfacing	6,624.00
27/07/2016	7519	NT Water Filters	160.00
27/07/2016	7520	OfficeMax	5,594.45
27/07/2016	7521	Ooloo Investments Pty Ltd	1,615.04
27/07/2016	7522	Packard Goose Pty Ltd	660.00
27/07/2016	7523	Diedre Pickering	6,548.96
27/07/2016	7524	Topend Windscreens & Tinting	220.00
27/07/2016	7525	Tradelink - Darwin Plumbing S	112.82
27/07/2016	7526	Turbo's Tyres	456.50
28/07/2016	507	PowerWater	203.56
28/07/2016	508	Telstra	1,059.98
2/08/2016	G/L Consolidate	Payroll	21,569.32
TOTAL			894,330.51

RECOMMENDATION

That Council approve and pass for payment of the July 2016 payment register totalling **\$894,330.51**

Moved: Clr.

Seconded: Clr.

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16th August 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report to 30th July 2016.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JULY 2016

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 751,368.08
Investment Account					\$ 2,050,000.00
Trust Account					\$ 80,869.36
Total Cash at Bank					\$ 2,883,237.44
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade ***	-	-	-	2,410.70	\$ 2,410.70
Rate Arrears	1,266,018.56	-	-	-	\$ 1,266,018.56
Rates paid in advance	-	-	-	-	\$ -
Total Debtors					\$ 1,268,429.26
Creditors					
	Current	30 Days	60 Days	90 Days	
	-	-	-	-	\$ -
Total Creditors					\$ -
Reconciliation of Funds					
Balance as per General Ledger					\$ 833,237.44
Add outstanding Debtors					\$ 1,268,429.26
Less outstanding Creditors					\$ -
Add Investment Account					\$ 2,050,000.00
Total Cash & Receivables Available					\$ 4,151,666.70
*** Trade Debtors					
Top End Buffalo - IN ADMINISTRATION				2,410.70	
	-	-	-	2,410.70	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST JULY 2016

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
2/10/2015	Community Libraries	Dept Arts and Museums	\$ 50,757.00	\$ 54,287.08	\$ -	Acquitted
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 40,000.00	\$ 425.33	\$ 39,574.67	30/07/2016
26/02/2016	Roads to Recovery Cheeney Road	Dept of Infrastructure	\$ 668,313.00	\$ 668,313.00	\$ -	Acquitted
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 93,350.44	\$ 1,650,336.56	31/10/2016
19/04/2016	Youth Vibe Holiday Grant	Dept of Chief Minister	\$ 1,700.00	\$ 1,542.25	\$ 157.75	8/09/2016
27/04/2016	Havlik Castle Upgrade	Dept Infrastructure Regional Dev	\$ 10,000.00	\$ 2,824.84	\$ 7,175.16	31/08/2016
27/04/2016	Cricket Pitches Upgrade	Dept Infrastructure Regional Dev	\$ 10,036.00	\$ 10,036.00	\$ -	Acquitted
27/04/2016	Pool Shade Replacement	Dept Infrastructure Regional Dev	\$ 5,000.00	\$ 5,120.00	\$ -	Acquitted
13/05/2016	Hook Bins	Dept of Local Government	\$ 114,650.00	\$ 108,650.00	\$ 6,000.00	30/06/2017
			\$ 2,644,143.00	\$ 944,548.94	\$ 1,703,244.14	
					Cash and Receivables	\$ 4,151,666.70
					Unspent Grants & Subsidies	\$ 1,703,244.14
					Cash Available to Council	\$ 2,448,422.56

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MONTHLY FINANCIAL SUMMARY

JULY 2016

Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,394,730	1,112,109	1,112,109	1,458,475
110 4999	TOTAL EXPENSES	743,533	52,615	52,615	839,312
110 5000	SURPLUS / (DEFICIENCY) 110	651,197	1,059,494	1,059,494	619,163
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	77,031	8,389	8,389	77,800
210 5000	SURPLUS / (DEFICIENCY) 210	-68,031	-8,389	-8,389	-68,800
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	459,680	354,310	354,310	361,020
211 4999	TOTAL EXPENSES	219,793	14,990	14,990	282,251
211 5000	SURPLUS / (DEFICIENCY) 211	239,887	339,320	339,320	78,769
212 CEMETERIES					
212 3899	TOTAL INCOME	227	0	0	2,000
212 4999	TOTAL EXPENSES	6,666	1,524	1,524	9,700
212 5000	SURPLUS / (DEFICIENCY) 212	-6,439	-1,524	-1,524	-7,700
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	2,933	96	96	500
310 4999	TOTAL EXPENSES	148,250	12,134	12,134	189,993
310 5000	SURPLUS / (DEFICIENCY) 310	-145,317	-12,038	-12,038	-189,493

311 LIBRARIES					
311 3899	TOTAL INCOME	50,757	0	0	50,757
311 4999	TOTAL EXPENSES	54,286	5,359	5,359	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,529	-5,359	-5,359	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	16,389	0	0	60,100
312 4999	TOTAL EXPENSES	118,122	21,283	21,283	183,038
312 5000	SURPLUS / (DEFICIENCY) 312	-101,733	-21,283	-21,283	-122,938
313 SWIMMING POOL					
313 3899	TOTAL INCOME	10,351	0	0	4,000
313 4999	TOTAL EXPENSES	97,615	6,674	6,674	101,089
313 5000	SURPLUS / (DEFICIENCY) 313	-87,264	-6,674	-6,674	-97,089
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	54,045	0	0	145,400
314 4999	TOTAL EXPENSES	88,249	8,064	8,064	170,860
314 5000	SURPLUS / (DEFICIENCY) 312	-34,204	-8,064	-8,064	-25,460
410 ROADS					
410 3899	TOTAL INCOME	1,634,098	110	110	978,661
410 4999	TOTAL EXPENSES	850,422	195,235	195,235	1,589,594
410 5000	SURPLUS / (DEFICIENCY) 410	783,676	-195,995	-195,995	-610,933
510 STREETLIGHTING					
510 4999	TOTAL EXPENSES	21,079	3,133	3,133	24,180
510 5000	SURPLUS / (DEFICIENCY) 510	-21,079	-3,133	-3,133	-24,180
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	31,767	0	0	14,900
511 4999	TOTAL EXPENSES	52,290	1,908	1,908	32,800
511 5000	SURPLUS / (DEFICIENCY) 511	-20,523	-1,908	-1,908	-17,900
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,141	40	40	2,000
512 4999	TOTAL EXPENSES	20,031	1,267	1,267	20,539
512 5000	SURPLUS / (DEFICIENCY) 512	-17,890	-1,227	-1,227	-18,539
513 GLYPHOSATE					
513 3899	TOTAL INCOME	3,709	0	0	5,000
513 4999	TOTAL EXPENSES	3,264	0	0	5,000
513 5000	SURPLUS / (DEFICIENCY) 513	445	0	0	0
514 GAMBA AND WEED CONTROL					
514 4999	TOTAL EXPENSES	4,576	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-4,576	0	0	-10,000
900 3899	TOTAL INCOME	3,669,827	1,466,665	1,466,665	3,091,813
900 4999	TOTAL EXPENSES	2,505,207	333,335	333,335	3,586,913
900 5000	SURPLUS / (DEFICIENCY)	1,164,620	1,133,330	1,133,330	-495,100

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary Report for July 2016.

Moved: Clr.

Seconded: Clr.

8.3 LIBRARY GRANT ACQUITTAL 2015/16

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/27
Disclosure of Interest:	Nil
Date:	9 th August 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Acquittal of Library Operational Grant 2015/16

SUMMARY

The NT Library Grant Acquittal for 2015/2016 is required to be laid before Council prior to sending to NT Libraries.

BACKGROUND

NT Library Grant funding is acquitted each financial year.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION	
That Council receives and notes the NT Library Grants Acquittal Form for 2015/2016.	
Moved:	Clr.
Seconded:	Clr.

8.4 BUDGET AMENDMENTS 2016/17

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/27
Disclosure of Interest:	Nil
Date:	9 th August 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

There are a few budget line items that require amendment in the 2016/17 budget as Council now has confirmation of expenditure amounts and unexpended grants to carry forward and complete works.

BACKGROUND

Nil

COMMENT

110.4160	Insurance	Increase from \$91,000 to \$101,000 - Increased premiums this year
110.4341	Valuer General	Increase from \$10,000 to \$14,000 - Quote received for asset revaluations
211.3016	SPG – Garbage	Increase from \$0 to \$6,000 – Unexpended grants from 2015/16
211.4052	Capital Plant	Increase from \$0 to \$6,000 – Unexpended grants from 2015/16
310.3012	SPG – Castle	Increase from \$0 to \$10,000 – Unexpended grants from 2015/16
310.4060	Capital – Castle	Increase from \$0 to \$10,000 – Unexpended grants from 2015/16
310.3012	SPG – Pitches	Increase from \$0 to \$10,036 – Unexpended grants from 2015/16
312.4060	Capital – Pitches	Increase from \$0 to \$10,036 – Unexpended grants from 2015/16
410.3012	Grant – RTR	Increase from \$108,395 to \$195,037 – Unexpended grants from 2015/16
410.3017.003	Grant – DOT	Increase from \$346,017 to \$1,743,687 – Unexpended grants from 2015/16
410.4399	DOT/RTR Cheen	Increase from \$346,017 to \$1,830,329 – Unexpended grants from 2015/16

CONSULTATION

CEO

STATUTORY ENVIRONMENT

128 Adoption of budget or amendment

(2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council amend the 2016/17 budget 110.4160, 110.4341 and unexpended grant items.

Moved: Clr.

Seconded: Clr.

9 COMMUNITY RECREATION OFFICERS REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	16th August 2016
Author:	Lauren Dean, Community Recreation Officer
Attachments:	Nil

SUMMARY

Kylie Turner Memorial Cricket Cup - 24th July

This year's Kylie Turner Memorial Cricket Cup was a great event with two teams of 12 competing for the Cup and many spectators enjoying the match at the Batchelor oval. This was the first match played on the new synthetic pitch funded by the "Stronger Communities" grant.

Lingalonga Cricket Cup – 30th July

Co-ordinated by NT Cricket and assisted by the CRO, four teams of 10 players competed in the Lingalonga Cup this year, with a team travelling from Katherine, two local teams and team Higgins travelling from Darwin and surrounds to contest the Lingalonga Cup. The cup was taken home by the Katherine Team.

Seniors Month – August 2016

The first event on the Seniors month calendar was the trip to Fogg Dam, Windows on the Wetland with Lunch at Purple Mango Cafe, this event was booked out with 26 attendees. It was a successful and enjoyable trip with much positive feedback received.

The next events for Seniors month are:

12th August - "Picnic in the Park" to be held on the Batchelor Oval

25th August - Territory Wildlife Park

Swimming Pool

In preparation for the pool opening in September, the CRO is discussing options with swimming lesson, swimming squad & water aerobics providers for the community.

NOTE

For the information of Council.

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

11.1 DISCHARGE OF STATUTORY CHARGE

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 854
Disclosure of Interest:	Nil
Date:	16 TH August, 2016
Author:	Leigh Ashford Chief Executive Officer
Attachments:	Common Seal affixture to discharge Overriding Statutory Charge

SUMMARY

Council is required to affix the common seal to the discharge of overriding statutory charge.

BACKGROUND

AN305 has paid all rates and charges owing, so Council may now discharge the overriding statutory charge on the property.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council request the discharge of the Overriding Statutory Charge for Property AN305 and authorise the use of the common seal on The Discharge Application.

Moved: Clr.

Seconded: Clr.

11.2 DISCHARGE OF STATUTORY CHARGE

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 854
Disclosure of Interest:	Nil
Date:	16 TH August, 2016
Author:	Leigh Ashford Chief Executive Officer
Attachments:	Common Seal affixture to discharge Overriding Statutory Charge

SUMMARY

Council is required to affix the common seal to the discharge of overriding statutory charge.

BACKGROUND

AN1257 has paid all rates and charges owing, so Council may now discharge the overriding statutory charge on the property.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:
(a) must be authorised or ratified by resolution of the council; and
(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council request the discharge of the Overriding Statutory Charge for Property AN1257 and authorise the use of the common seal on The Discharge Application.

Moved: Clr.

Seconded: Clr.

11.3 USE OF COMMON SEAL FOR VARIATION OF REIF PROJECT

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 854
Disclosure of Interest:	Nil
Date:	16 TH August, 2016
Author:	Leigh Ashford Chief Executive Officer
Attachments:	letter of Variation

SUMMARY

Council is required to affix the common seal to the variation of the REIF Project for the Feasibility Study for the Adelaide River Tourism Precinct.

BACKGROUND

Council has to date been unsuccessful in obtaining a consultant to carry out a feasibility study for the Adelaide River Tourism Precinct. A tentative arrangement has been put in place with a local consultant to do the work, but this has not been formalised as Council had not received the approval to the extension of time.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:
(a) must be authorised or ratified by resolution of the council; and
(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council affix the common seal to the variation of the REIF Project for the Feasibility Study for the Adelaide River Tourism Precinct.

Moved: Clr.

Seconded: Clr.

12 GENERAL BUSINESS

Nil

13 CONFIDENTIAL ITEMS

Nil

14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 20th September, 2016.