



MINUTES
ORDINARY COUNCIL MEETING
20th September 2016

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20th SEPTEMBER 2016

President of the Shire Council Andrew Turner declared the meeting open at 6:03pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Peter Wyatt	Department of Housing and Community Development
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 20th September 2016.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 20/09/2016/001

That Council receive and note Clr Jones' apology of absence for the Ordinary General Meeting held 20th September 2016.

Moved: Clr. Gray

Seconded: Clr. Crook

5/5

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written MINUTES item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed MINUTES of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

There are no declarations of interest for the Ordinary General Meeting held 20th September 2016.

4 PETITIONS AND DEPUTATION**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 16TH AUGUST 2016**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 16th August 2016, are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 20/09/2016/002

That the Minutes of the Ordinary General Meeting held on 16th August 2016 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Corliss

Seconded: Clr. Gray

5/5

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Roads**

Sealing of Cheeney Road has now been completed and work is continuing onto Milton Road, heading back towards Adelaide River. Driveways will be finished in the next couple of weeks.

There is a storm water drain that requires repairs on the corner of Hopewell Street and Dogherty Street in Adelaide River. In the coming weeks staff will concrete the bottom of the drain to fix the problem and fill in the sink holes where the dirt has washed away. If the problem occurs again Council may need to look at replacing the concrete box. There are a few more holes appearing in the town around the drains, which will need to be monitored as they may also need repairs down the line.

Waste

Both Batchelor and Adelaide River dumps are operating well. The backhoe has been repaired and is fully operational.

The tilt tray required a new clutch, whilst out of action for the duration of a week a contractor was engaged to empty the bins. The bins were emptied using a contractor with a hook lift truck. The alternative methods of emptying bins showed the significant advantages of the hook lift truck over using the tilt tray truck. There was less impact on the truck and the operation was more efficient and time saving. It is proposed to use the hook truck for a longer trial to determine the direction Council should proceed in the future.

Parks

Still a few dead spots on our ovals and parks, irrigation work is an on -going project through the dry season.

Other

Havlik Park restoration project is under way. The project involves new signage, new fence and repairs to the structure. The Batchelor Men's shed have been engaged to carry out the repairs and Council is managing the signage and fencing.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/003

That Council acknowledge the trial extension of the hook truck until November OGM whilst applying for available Special Purpose Grants, and receive and note the Operations Manager's Report for August/September 2016.

Moved: Clr. Crook

Seconded: Clr. Turner

5/5

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	20th September 2016
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dog Statistics

2 dogs were impounded the week of 12 September; both have been collected and paid for.

Pool Takings and Statistics

The Pool has now re opened. Takings and statistics will be presented to the October OGM.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of August/September 2016.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in MINUTES items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
12/8/16	MI 1	Milton Road Landowner	Milton & Coach Roads
15/8/16	MI 2	COTA Coomalie Branch	Senior's Month assistance
18/8/16	MI 3	Department of Local Government & Community Affairs	Local Government boundary expansion grant
18/8/16	MI 4	Minister for Land Resource Management.	Copy of letter to Solomon Road Landowner re Little Finniss River
18/8/16	MI 5	Northern Territory Grants Commission	Grants Commission Allocations 2016-2017
22/8/16	MI 6	Keep Australia Beautiful Council (NT)	Financial Membership Invitation 2016/2017
25/8/16	MI 7	Department of Arts and Museums	Public Library Funding Review NT Library & KPMG
24/8/16	MI 8	BIITE media Unit	Radio Rum Jungle request for Grant Application support
30/8/16	MI 9	West Arnhem Regional Council	Lobby Group for Rural and Remote Local Government
1/9/16	MI 10	Department of Transport	Re request to extend Cheeney Road project
5/9/16	MI 11	Federal Court of Australia	Northern Lands Council, Notice of Filing , Portion 4724 Adelaide River

Correspondence Out

DATE		Source	Subject
15/8/16	MO 1	LA	Adelaide River Clinic staff ; School Holiday Program
19/8/16	MO 2	LD	Request for Ceremonial Support from Defence ; ANZAC Day
22/8/16	MO 3	LA	Department of Local Government; Review of Electoral Boundaries
25/8/16	MO 4	LA	Support for BIITE Radio Rum Jungle Grant Application
30/8/16	MO 5	LA	Department of Transport ; signed agreement extension of time REIF Adelaide River Study
1/9/16	MO 6	LA	Department of Transport; request to extend Cheeney Road REIF Project
6/9/16	MO 7	LA	Support for BIITE REIF grant application for caravan parking bay
6/9/16	MO 8	LA	Support for Northern Australia Railway REIF grant application , Rail Trail feasibility study
7/9/16	MO 9	RB	Telstra exchange Batchelor- Development Permit DP15/0496A
12/9/16	MO 10	LA	Chief Minister Michael Gunner; Native Title Claim – Adelaide River Township
12/9/16	MO 11	LA	Minister for Infrastructure , Planning & Logistics ; Development of Batchelor Airport
12/9/16	MO 12	LA	Minister for Territory Families; Batchelor Aged Care Units
14/9/16	MO 13	LA	Adelaide River business owner; review of waste management charge

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority.

RESOLUTION 20/09/2016/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Turner

Seconded: Clr. Corliss

5/5

7.2 REVIEW OF ACTION ITEMS LIST SEPTEMBER 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List to September, 2016

RESOLUTION 20/09/2016/005

That Council receives and notes the Actions Items List.

Moved: Clr. Crook

Seconded: Clr. Corliss

5/5

7.3 COMPLAINTS REGISTER AUGUST/SEPTEMBER 2016

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Complaints register

RESOLUTION 20/09/2016/006

That Council receives and notes the Items listed in the complaints register for August/September 2016.

Moved: Clr. Gray

Seconded: Clr. Crook

5/5

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council MINUTES until resolved. Council supports making this a priority for Council.

COMMENT

June 2014

The Minister for Local Government visited Council on Thursday 6 June 2014. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas.

July 2014

A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

September 2014

The Shire President and the CEO met with The Department of Local Government Executive Director to discuss the future expansion of the Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

April 2015

A request has been sent to The Parks and Wildlife Commission to start discussions regarding the incorporation of the Litchfield National Park into Coomalie Shire's area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

July 2015

The President and CEO met with The Director of the Department of Local Government on Thursday 16 July to discuss the sustainability of the Council.

November 2015

The President and CEO met with the Executive Director of Department of Local Government about improving the long term sustainability of the Council. The matter was raised at the meeting of the BCWLGAC held in Wagait on 10 November 2015 by Department representatives.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

March 2016

The President and the CEO met with the Executive Director of the Department of Local Government on Tuesday 23rd February 2016. The department confirmed that there would be no changes to local government areas prior to the Northern Territory Elections. This included Council's request to incorporate the Litchfield National Park into the Council area.

April 2016

The President and the CEO met with the opposition spokesman for Local Government on Friday 18 March 2016 to discuss the Labor Party's position on the unincorporated area.

He advised that the Labor Party is yet to release its policy position on Local Government.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	20th September 2016
Author:	Leigh Ashford, Chief Executive Office
Attachments:	Nil

SUMMARY

NT Election

The Northern Territory elections were held on 27th August 2016. The Labor Party were successful in the election holding 18 seats, the Country Liberal Party 2 seats and Independents 5 seats. The new ministry was sworn in on Monday 12th September 2016. Gary Higgins MLA retained the seat of Daly for the Country Liberal Party

Department of Local Government and Communities Abolished

The Department of Local Government and Communities has been abolished and the Department activities placed under the Department of Housing and Community Development. The Minister for the Department is The Hon Gerry McCarthy MLA.

Rum Jungle Mine

The Rum Jungle Advisory Committee held a meeting on the 31st August 2016. Members were advised that approximately \$10m had been allocated in this year's Federal Budget to continue work. The funds will be used to continue developing the remediation plan for the main site, as well as to carry out some remediation work at the Rum Jungle South Site. This includes new signage outlining the history of the site and the status of the overburden dump. Funds were not forthcoming to start work on the main mine site.

Regional Economic Infrastructure Fund

A grant application was submitted to Department of Transport to seal a further 8km of Milton Road following on from the Cheeney Road project. This is an opportunistic grant application and outside of Council's current 10 year works program. The application is for a grant for approximately \$1.6m. Council will have to contribute \$400k. Council funds have not been allocated and if a grant is offered to Council it will have to consider if it accepts the grant or not. Accepting the grant will require Council to reprioritise its forward work plan or use reserve funds to contribute its share.

It is understood that the Friends of the Far Northern Australian Railways have submitted an application to prepare a Feasibility and Development Plan for a rail trail between Adelaide River and Batchelor. BIITE have submitted an application to construct a caravan/bus parking bay near the Coomalie Cultural Centre.

RESOLUTION 20/09/2016/007

That Council receives and notes the CEO's Activity report for August/September 2016.

Moved: Clr. Gray

Seconded: Clr. Corliss

5/5

7.6 AUDIT COMMITTEE MEMBERSHIP

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 81A
Disclosure of Interest:	Nil
Date:	15th September 2015
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Nil

SUMMARY

Council approved the Terms of Reference for the audit committee in August 2014. These were updated in 2015. The Terms of Reference outline that the Councillors are nominated for a two year period.

In this case it is considered that Council should appoint Councillors until the appointment of a new Council following the next General Election in August 2017.

BACKGROUND

Council established an Audit Committee in 2012. It appointed Cr Turner and Cr Bulmer as the Councillor Representatives. Due to lack of a suitable chairman the Audit Committee did not first meet until October 2014.

COMMENT

Nil

CONSULTATION

Finance Manager

STATUTORY ENVIRONMENT

The Local Government (Accounting) Regulations 10(2) (b) requires Council to establish and maintain an Audit Committee Act and the Act requires Council to have an Internal Audit Committee.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost to support the Audit Committee will be approximately \$4000 per annum. Provision has been made in this budget and will be an ongoing annual cost.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/007

That Council reappoint Clr Turner and Clr Bulmer to its Audit Committee. The term of the appointment shall be until the appointment of a new Council following the Next General Election.

Moved: Clr. Crook

Seconded: Clr. Gray

5/5

7.7 UNCONFIRMED AUDIT COMMITTEE MINUTES

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/81A
Disclosure of Interest:	Nil
Date:	15 th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Unconfirmed Minutes of Audit Committee

SUMMARY

The unconfirmed Audit Committee minutes of the meeting of 13th September 2016 are attached for Council's information. The minutes will be ratified at the next meeting of the Audit Committee scheduled for 7th March 2017.

The current Committee is made up of two Councillors and an independent Chairperson. The Committee is supported by the CEO and Finance Manager. It was suggested that it may be appropriate for Council to

consider timing of the introduction of an additional independent member representing the community. Council may wish to discuss the issue at this time.

BACKGROUND

Not applicable

COMMENT

Nil

CONSULTATION

Audit Committee

STATUTORY ENVIRONMENT

The Local Government (Accounting) Regulations 10(2) (b) requires Council to establish and maintain an Audit Committee and the Act requires Council to have an internal Audit Committee.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/008

That Council receive and note the Unconfirmed Minutes of the Audit Committee held on 13th September 2016.

Moved: Clr. Corliss

Seconded: Clr. Crook

5/5

7.8 REQUEST TO JOIN A LOBBY GROUP FOR RURAL AND REMOTE LOCAL GOVERNMENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 19A
Disclosure of Interest:	Nil
Date:	15th August, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Letters from Mayor of West Arnhem Regional Council

SUMMARY

The Mayor of West Arnhem Regional Council has written to the Shire President inviting Council to meet in Darwin to collectively share views and future intentions. In particular it is intended that the meeting would form a rural and regional lobby group. The meeting would formalise a structure and the type of entity as well as appoint a chairperson.

Council may consider if it wishes to be represented at the meeting.

BACKGROUND

Nil

COMMENT

The letters outline the frustrations that are affecting Local Government. However there is no information in relation to the purpose and goals of the proposed group. It seems to imply that the issues facing Local Government will be solved by the formation of this group and it will automatically have credibility with the NT Government and the Commonwealth Government.

After many years' experience with Regional Organisations of Councils, credibility does not occur overnight and networks take years to develop. The ROCs were set up formally and each Council contributed to the administration cost of the ROC. Informal organisation tended to flare briefly before dying natural death.

Council is currently a member of TOPROC. This a formal organisation of Councils chartered with progressing the interests of its members. Council has significantly more impact through TOPROC than on its own. It is considered that TOPROC adequately fills the role of the proposed group. Due to the substantial population of Darwin and Palmerston, TOPROC has already established the contacts and credibility with the NT Government.

It is considered that there is little to be gained by joining the proposed group at this stage. Council could monitor the group and its progress.

CONSULTATION

Shire President

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

That Council take no further action at this stage in relation to joining a lobby group for rural and remote Local Governments.

7.9 SALE OF SURPLUS GOODS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 103
Disclosure of Interest:	Nil
Date:	13th September 2016
Author:	Leigh Ashford, Chief Executive Officer
Attachment:	Items proposed to be offered for sale.

SUMMARY

Council has collected over the years a number of items that are no longer needed and are surplus to requirements. The majority of the items do not have a great deal of monetary value, but may be of value to an individual. For openness and transparency it is appropriate that the public have the option of bidding for the goods individually. The major item for sale is a ride on mower which has not attracted reasonable interest as a trade-in and may generate a higher price as a private sale.

It is suggested that Council authorise the CEO to sell the surplus goods by a public quotation following advertising in the Stop Press, Notice Boards, Facebook and email contacts. A quotation will not be accepted if the CEO considers that Council could receive a greater price by an alternative means. The alternative means takes into consideration the addition costs associated with this method e.g. deliver to Darwin.

BACKGROUND

Nil

COMMENT

Nil.

CONSULTATION

Operations Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

May generate additional income for Council.

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/009

That Council direct the CEO to sell by Public Quotation the items listed in the attachments as surplus to requirements.

Moved: Clr. Gray

Seconded: Clr. Bulmer

5/5

7.10 CHIN AND CHEENEY ROAD RESERVES

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 222
Disclosure of Interest:	Nil
Date:	10 th December, 2015
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Copy of Licence agreement.

SUMMARY

Council has been attempting to provide a practical legal road for access to the Chin Estate for some time.

The Northern Territory Land Corporation has indicated that it will transfer the land to Council to gazette the area as two road reserves. Council attempted to Gazette the roads through the provisions of the Local Government Act. This attempt was unsuccessful due to the legal status of the Northern Territory Land Corporation Land.

The Northern Territory Land Corporation has agreed to licence the proposed road reserves for Cheeney Rd and Chin Rd to Council for another 5 years.

The complicated nature of the status of the Northern Territory Land Corporation means the land may have to revert to Crown Land prior to handing over to Council. This makes it susceptible to a Native Title claim once it reverts to Crown Land.

The Northern Territory Land Corporation have offered to enter into a new licence allowing Council continued use of the proposed road reserves for a further 5 years. The consideration will be \$1.00 per annum. It is hoped by that time that the Native Title issues are resolved and the land can be transferred and gazetted as a local road.

BACKGROUND

Currently Cheeney Rd and Chin Road are used to access the estate. This has been made possible through a licence with the Northern Territory Land Corporation. The term of the licence expired in February 2016. It continues to operate on a month by month basis.

COMMENT

The recent request from the Department of Lands and Planning for Council to gazette the railway crossing at Adelaide River as a public road has also stalled as the existing leases have to be surrendered and the land has to be transferred to the Crown.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations

18. Establishment of new road

(1) Before a council establishes a new road in its area, it must give public notice of the proposal to do so.

(2) The proposal (which must include a plan delineating the proposed new road with reasonable accuracy and detail):

(a) must be accessible on the council's website; and

(b) must be available for inspection by interested members of the public at the council's public office.

(3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.

(4) The council must consider any written objections lodged in accordance with the invitation.

(5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.

(6) This regulation does not apply to the establishment of a road on a temporary basis.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/010

That Council accept the terms of the licence agreement proposed by the Northern Territory Land Corporation and authorise the use of the Council Common Seal on the licence documents.

Moved: Clr. Bulmer

Seconded: Clr. Gray

5/5

7.11 POLICY REVIEWS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/63I
Disclosure of Interest:	Nil
Date:	14 th September 2016
Author:	Chief Executive Officer, Leigh Ashford
Attachment:	Current Policy 1.3 Policy 1.6, Policy 1.9, Policy 1.10, Policy 1.12 Proposed Draft Policy 1.3, Policy 1.6, Policy 1.10, Policy 1.12

SUMMARY

Council has a number of policies which were due to be reviewed in April 2016. The review process began in February 2016. The finance policies were reviewed by the Audit Committee. Council will be presented with policies to review each month for 2016 until the review process is complete.

At the last meeting, Council held over the proposed policy relating to Complaint Handling. Comments received related to the inclusion of councillors being able to take complaints and improving the definition of a complaint.

The definition of a complaint has been expanded to exclude comments. This is particularly the case where an adverse comment may be designed to generate a reaction or cause mischief. This may most likely happen whilst socialising.

The additional policies to be reviewed at this meeting are;

- 1.6 Community Grants and Inkind support
- 1.9 Legal Representation and Costs Indemnification
- 1.10 Purchasing Policy
- 1.12 Meetings of Council

Policy 1.6 Community Grants and Inkind Support Policy has been updated to include the Community Grants Program.

The current Policy 1.9 Legal Representation and Cost indemnification appears to be redundant as the indemnities are covered in the Local Government Act.

Councillors and staff are specifically indemnified from criminal and civil liabilities in the honest performance of their duties under Section 41 and Section 111 of the Local Government Act. A search of other Councils' policies revealed that only Darwin City Council had a policy in this area. This related to extending the indemnity for Councillors sitting on external boards who are representing Council or assistance in defamation actions.

In the extremely unlikely case that a circumstance arises outside of the provisions of the Local Government Act, then Council can consider the issue on a case by case basis.

Policy 1.10 has been rewritten to reflect the requirements of the Local Government Act, Regulation and current practices. The draft suggests greater flexibility in assessing local content and benefits to the local economy. The procedures also tidy up some anomalies, particularly in the purchase of goods from the local shops on the monthly account.

Policy 1.12 has been rewritten to remove repeating the requirements of the Local Government Act and to focus on the how Council conducts its business.

BACKGROUND

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This is generally aligns with one Council's term of office.

COMMENT

Nil

CONSULTATION

Finance Manager

Senior Administrative Officer

STATUTORY ENVIRONMENT

Local Government Act

Local Government (Accounting) Regulations

Local Government (Administration) Regulations

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/011

That Council adopt the amended versions of Policy 1.3 Complaint Handling, Policy 1.6 Community Grants and Inkind support, and Policy 1.12 Meetings of Council.

That Council rescind Policy 1.9 Legal Representation and Costs Indemnification.

Moved: Clr. Gray

Seconded: Clr. Corliss

5/5

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for August 2016.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****AUGUST 2016**

DATE	REFERENCE	DETAILS	AMOUNT
2/08/2016	POS Fee Aug 16	Commonwealth Bank of Australia	2.45
2/08/2016	Merch Fee Aug	Commonwealth Bank of Australia	25.10
2/08/2016	Visa Aug 2016	Commonwealth Bank of Australia	328.04
4/08/2016	7527	AJ Couriers & Haulage Pty Ltd	104.50
4/08/2016	7528	Attache Software Australia Pty	8,316.00
4/08/2016	7529	Batchelor Institute	330.00
4/08/2016	7530	Cr. Sue Bulmer	450.00
4/08/2016	7531	Bunnings Building Supplies P/L	734.55
4/08/2016	7532	Cr. Max Corliss	450.00
4/08/2016	7533	Cr. Ewan Crook	450.00
4/08/2016	7534	Cr. Dave Gray	450.00
4/08/2016	7535	Higgie Mechanical Engineering	88.00
4/08/2016	7536	Jardine Lloyd Thompson	111,635.71
4/08/2016	7537	Cr. Bruce Jones	850.00
4/08/2016	7538	DT & MG Kerr	10,791.00
4/08/2016	7539	Bruce Mason	833.80
4/08/2016	7540	S.E. Rentals Pty Ltd	258.63
4/08/2016	7541	St John Ambulance Australia	150.00
4/08/2016	7542	Cr. Andrew Turner	1,500.00
4/08/2016	7543	Vanderfield Northwest	7.48
8/08/2016	7544	Adelaide River Community Craft	350.00
8/08/2016	7545	Area IT Solutions	913.00
8/08/2016	7546	Attache Software Australia Pty	29.00
8/08/2016	7547	Attcom NT	330.00
8/08/2016	7548	Batchelor Service Centre	2,700.94
8/08/2016	7549	Caslectrix NT	272.50
8/08/2016	7550	Darwin Office Technology	170.56
8/08/2016	7551	Fin Bins	10,328.50
8/08/2016	7552	OfficeMax	131.12
8/08/2016	7553	Rhinos Diesel Services	1,000.00
8/08/2016	7554	Rum Jungle Construction	616.00
8/08/2016	7555	RS Gardening Care	5,383.21
8/08/2016	7556	NT Rural Pty Ltd TA Territory	108.24
8/08/2016	509	Jacana Energy	65.70
8/08/2016	510	PowerWater	8,299.27
15/08/2016	Commbiz Aug 16	Commonwealth Bank of Australia	36.52
15/08/2016	Trans Fee Aug	Commonwealth Bank of Australia	11.22
15/08/2016	BPay Fees Aug	Commonwealth Bank of Australia	24.01
16/08/2016	G/L Consolidate	Payroll	20,031.15
16/08/2016	7557	Air Liquide WA Pty Ltd	66.11
16/08/2016	7558	B P Australia Limited	189.75
16/08/2016	7559	Coomalie Community Govt Counci	6,805.00
16/08/2016	7560	H&K Earthmoving Pty Ltd	121,437.80
16/08/2016	7561	Higgie Mechanical Engineering	322.84
16/08/2016	7562	L&V Nominees Pty Ltd	880.00
16/08/2016	7563	OfficeMax	673.34
16/08/2016	7564	Officeworks Ltd	669.95
16/08/2016	7565	Purple Mango Cafe	578.00

16/08/2016	7566	Vanderfield Northwest	371.55
19/08/2016	7567	Dannah Pty Ltd	327.94
19/08/2016	7568	Charles Darwin University	351.00
19/08/2016	7569	Fin Bins	2,065.70
19/08/2016	7570	L&V Nominees Pty Ltd	1,520.00
19/08/2016	7571	Bruce Mason	874.50
19/08/2016	7572	Darwin Bolt Supplies (Normist)	153.99
19/08/2016	7573	Diedre Pickering	3,314.00
19/08/2016	7574	Practical Safety Australia Pty	498.95
19/08/2016	7575	Think Water	957.00
19/08/2016	511	Jacana Energy	967.55
19/08/2016	512	PowerWater	1,529.60
24/08/2016	7576	Bunnings Building Supplies P/L	172.05
24/08/2016	7577	Gaz NT Pty Ltd	176.00
24/08/2016	7578	H&K Earthmoving Pty Ltd	174,838.72
24/08/2016	7579	Higgie Mechanical Engineering	335.50
24/08/2016	7580	Norsign NT	109.78
24/08/2016	7581	S.E. Rentals Pty Ltd	258.63
24/08/2016	513	Motor Vehicle Registry	819.90
24/08/2016	514	Telstra	1,024.38
24/08/2016	7582	Bridge Toyota	30,965.00
26/08/2016	Super Jul 16	Click Super	6,659.67
30/08/2016	G/L Consolidate	Payroll	20,449.98
1/09/2016	7583	Area IT Solutions	208.60
1/09/2016	7584	Cr. Sue Bulmer	450.00
1/09/2016	7585	Commander Centre Darwin	2,630.10
1/09/2016	7586	Cr. Max Corliss	450.00
1/09/2016	7587	Cr. Ewan Crook	450.00
1/09/2016	7588	Fin Bins	4,118.60
1/09/2016	7589	Cr. Dave Gray	450.00
1/09/2016	7590	H&K Earthmoving Pty Ltd	89,505.36
1/09/2016	7591	Cr. Bruce Jones	850.00
1/09/2016	7592	Mitchell Refrigeration & Air C	1,418.89
1/09/2016	7593	Intergrated Land Information S	27.40
1/09/2016	7594	OfficeMax	716.01
1/09/2016	7595	RS Gardening Care	7,764.04
1/09/2016	7596	Territory Wildlife Park	964.50
1/09/2016	7597	Topend Windscreens & Tinting	250.00
1/09/2016	7598	Cr. Andrew Turner	1,500.00
1/09/2016	7599	Vanderfield Northwest	157.96
TOTAL			680,831.84

RESOLUTION 20/09/2016/012

That Council approve and pass for payment of the August 2016 payment register totalling **\$680,831.84**

Moved: Clr. Gray

Seconded: Clr. Turner

5/5

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report to 31st August 2016.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST AUGUST 2016

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 536,793.72
Investment Account					\$ 1,850,000.00
Trust Account					\$ 115,480.37
Total Cash at Bank					\$ 2,503,274.09
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade ***	-	302.50	-	2,410.70	\$ 2,713.20
Rate Arrears	1,212,402.34	-	-	-	\$ 1,212,402.34
Rates paid in advance	-	-	-	-	\$ -
Total Debtors					\$ 1,215,115.54
Creditors					
	Current	30 Days	60 Days	90 Days	
	-	-	-	-	\$ -
Total Creditors					\$ -
Reconciliation of Funds					
Balance as per General Ledger					\$ 653,274.09
Add outstanding Debtors					\$ 1,215,115.54
Less outstanding Creditors					\$ -
Add Investment Account					\$ 1,850,000.00
Total Cash & Receivables Available					\$ 3,718,389.63
*** Trade Debtors					
Top End Buffalo - IN ADMINISTRATION				2,410.70	
Jardine Lloyd Thompson		220.00			
Dept Land Resource Management		82.50			
	-	302.50	-	2,410.70	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST AUGUST 2016

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 40,000.00	\$ 425.33	\$ 39,574.67	31/12/2016
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,125,111.11	\$ 618,575.89	31/10/2016
19/04/2016	Youth Vibe Holiday Grant	Dept of Chief Minister	\$ 1,700.00	\$ 2,132.27	\$ -	8/09/2016
27/04/2016	Havlik Castle Upgrade	Dept Infrastructure Regional Dev	\$ 10,000.00	\$ 2,824.84	\$ 7,175.16	31/08/2016
13/05/2016	Hook Bins	Dept of Local Government	\$ 114,650.00	\$ 108,650.00	\$ 6,000.00	30/06/2017
1/08/2016	Seniors Month 2016	Dept of Chief Minister	\$ 2,000.00	\$ 1,438.81	\$ 561.19	30/09/2016
26/08/2016	Boundary Consultancy BCWLGAG	Dept of Local Government	\$ 27,800.00	\$ -	\$ 27,800.00	30/06/2017
31/08/2016	Community Libraries	Dept of Arts and Museums	\$ 50,757.00	\$ 9,925.81	\$ 40,831.19	31/08/2017
			\$ 1,990,594.00	\$ 1,250,508.17	\$ 740,518.10	
		Cash and Receivables			\$ 3,718,389.63	
		Unspent Grants & Subsidies			\$ 740,518.10	
		Cash Available to Council			\$ 2,977,871.53	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MONTHLY FINANCIAL SUMMARY

AUGUST 2016

Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,394,730	63,493	1,175,602	1,458,475
110 4999	TOTAL EXPENSES	743,533	159,143	211,758	839,312
110 5000	SURPLUS / (DEFICIENCY) 110	651,197	-95,650	963,844	619,163
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	77,031	7,598	15,987	77,800
210 5000	SURPLUS / (DEFICIENCY) 210	-68,031	-7,598	-15,987	-68,800
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	459,680	3,990	358,300	361,020
211 4999	TOTAL EXPENSES	219,793	27,896	42,886	282,251
211 5000	SURPLUS / (DEFICIENCY) 211	239,887	-23,906	315,414	78,769
212 CEMETERIES					
212 3899	TOTAL INCOME	227	1,973	1,973	2,000
212 4999	TOTAL EXPENSES	6,666	1,615	3,139	9,700
212 5000	SURPLUS / (DEFICIENCY) 212	-6,439	358	-1,166	-7,700
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	2,933	84	180	500
310 4999	TOTAL EXPENSES	148,250	13,430	25,564	189,993
310 5000	SURPLUS / (DEFICIENCY) 310	-145,317	-13,346	-25,384	-189,493
311 LIBRARIES					
311 3899	TOTAL INCOME	50,757	50,757	50,757	50,757
311 4999	TOTAL EXPENSES	54,286	4,568	9,927	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,529	46,189	40,830	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	16,389	0	0	60,100
312 4999	TOTAL EXPENSES	118,122	3,370	24,653	183,038
312 5000	SURPLUS / (DEFICIENCY) 312	-101,733	-3,370	-24,653	-122,938
313 SWIMMING POOL					
313 3899	TOTAL INCOME	10,351	0	0	4,000
313 4999	TOTAL EXPENSES	97,615	8,780	15,454	101,089
313 5000	SURPLUS / (DEFICIENCY) 313	-87,264	-8,780	-15,454	-97,089
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	54,045	286	286	145,400
314 4999	TOTAL EXPENSES	88,249	4,892	12,956	170,860
314 5000	SURPLUS / (DEFICIENCY) 312	-34,204	-4,606	-12,670	-25,460
410 ROADS					
410 3899	TOTAL INCOME	1,634,098	100,795	100,905	978,661
410 4999	TOTAL EXPENSES	850,422	401,021	596,256	1,589,594
410 5000	SURPLUS / (DEFICIENCY) 410	783,676	-300,226	-495,351	-610,933
510 STREETLIGHTING					
510 4999	TOTAL EXPENSES	21,079	0	3,133	24,180
510 5000	SURPLUS / (DEFICIENCY) 510	-21,079	0	-3,133	-24,180
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	31,767	2,286	2,286	14,900
511 4999	TOTAL EXPENSES	52,290	2,644	4,552	32,800
511 5000	SURPLUS / (DEFICIENCY) 511	-20,523	-358	-2,266	-17,900

512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,141	0	40	2,000
512 4999	TOTAL EXPENSES	20,031	768	2,035	20,539
512 5000	SURPLUS / (DEFICIENCY) 512	-17,890	-768	-1,995	-18,539
513 GLYPHOSATE					
513 3899	TOTAL INCOME	3,709	0	0	5,000
513 4999	TOTAL EXPENSES	3,264	0	0	5,000
513 5000	SURPLUS / (DEFICIENCY) 513	445	0	0	0
514 GAMBA AND WEED MANAGEMENT					
514 4999	TOTAL EXPENSES	4,576	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-4,576	0	0	-10,000
900 3899	TOTAL INCOME	3,669,827	223,664	1,690,329	3,091,813
900 4999	TOTAL EXPENSES	2,505,207	635,725	968,300	3,586,913
900 5000	SURPLUS / (DEFICIENCY)	1,164,620	-412,061	722,029	-495,100

RESOLUTION 20/09/2016/013

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary Report for August 2016.

Moved: Clr. Crook

Seconded: Clr. Corliss

5/5

8.3 AUDITED FINANCIAL STATEMENTS 2015/16

Applicant:	Melissa Kerr
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Audited Financial Statements 2015/16

SUMMARY

The financial statements for 2015/16 have been audited by Nexia Edwards Marshall NT.

BACKGROUND

Council's annual financial statements are required to be audited each year.

COMMENT

No additional comments are provided to this report.

CONSULTATION

Nexia Edwards Marshall.

STATUTORY ENVIRONMENT

132 Reference of annual financial statement for audit

The annual financial statement must be prepared, and referred to the Council's auditor for audit:

- (a) as soon as reasonably practicable after the end of the relevant financial year; and
- (b) in any event, in time to ensure that the audited statement will be available no later than 15th November in the calendar year in which the financial year ends.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/014	
That Council receive and note the Audited Financial Statements for 2015/16 and submit to the Department of Local Government.	
Moved:	Clr. Crook
Seconded:	Clr. Corliss 5/5

8.4 ENGAGEMENT OF AUDITOR

Applicant:	Melissa Kerr
Location/Address:	N/A
File Ref:	CC/81
Disclosure of Interest:	Nil
Date:	13th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

Council must appoint an auditor for two to five years.

BACKGROUND

Council appointed Barry Hansen Chartered Accountants (taken over by Nexia Edwards Marshall NT July 2016) for two years, the 2014/15 and 2015/16 financial years.

COMMENT

For continuity of service it would be preferable to engage Nexia Edwards Marshall NT for a further three years. Their current annual fee is \$12,474.00 and this will remain for 2016/17. For 2017/18 and 2018/16 the fee will increase by CPI.

CONSULTATION

Nexia Edwards Marshall NT

STATUTORY ENVIRONMENT

133 Auditor

- (1) A council must have an auditor.
- (4) The council must, in the instrument of the auditor's appointment:
 - (a) fix the term of appointment (which must not be less than 2 nor more than 5 years); and
 - (b) fix the basis of the auditor's remuneration.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/015	
That Council engage Nexia Edwards Marshall NT for a further two years.	
Moved:	Clr. Gray
Seconded:	Clr. Corliss
	5/5

8.5 ASSET REVALUATION 2016/17

Applicant:	Melissa Kerr
Location/Address:	N/A
File Ref:	CC/16
Disclosure of Interest:	Nil
Date:	13th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

Council are well overdue to have their infrastructure, property, plant and equipment revalued. Roads were revalued in 2005 and land in 2013.

BACKGROUND

Due to Council's uncertain future for the past eight years, the revaluations have been delayed each year. It would be prudent to revalue infrastructure, property plant and equipment this year. Maloney Field Services conduct revaluations for most NT Local Governments.

COMMENT

Nil

CONSULTATION

CEO

Maloney Field Services – Quote June 2016 \$14,500.

STATUTORY ENVIRONMENT

AASB 16 Section 34 – Frequency of Revaluations - Revaluation every three to five years may be sufficient.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

DIRECTION

Council direct the CEO to seek quotes to conduct a revaluation of Councils' infrastructure, property, plant and equipment in 2016/17 and report back to Council.

8.6 2016/17 BUDGET AMENDMENTS – UNEXPENDED ROAD GRANTS

Applicant:	Melissa Kerr
Location/Address:	N/A
File Ref:	CC/4
Disclosure of Interest:	Nil
Date:	13th September 2016
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

Council have unexpended road grants for Cheeney Road that need to be carried over into 2016/17 to carry on and complete works on Cheeney Road.

BACKGROUND

410.3012 - Roads to Recovery Grant \$668,313 – carry over unexpended grant of \$86,642 for Cheeney Road

410.3017.003 - Department of Transport Grant \$1,743,687 – carry over unexpended grant of \$1,743,687 for Cheeney Road

410.4399 – Cheeney Road Construction – carry over total expenditure for completion of \$1,830,329

COMMENT

Nil

CONSULTATION

CEO

STATUTORY ENVIRONMENT**128 Adoption of budget or amendment**

(1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.

(2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

- (a) of increasing the amount of an allowance for the financial year for the members of the council; or
- (b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.

(3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:

- (a) publish the budget or the amendment as adopted on the council's website; and
- (b) notify the Agency in writing of the adoption of the budget or amendment; and
- (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.

(4) The council's budget forms part of the council's municipal, regional or shire plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 20/09/2016/016

That Council amend and advertise the budget line items 410.3012 to \$668,313, 410.3017.003 to \$1,743,687 and 410.4399 to \$1,830,329 for 2016/17 unexpended road grants as presented.

Moved: Clr. Gray

Seconded: Clr. Crook

5/5

9 COMMUNITY RECREATION OFFICERS REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\CRO

Date: 20th September 2016

Author: Lauren Dean, Community Recreation Officer

Attachments: Nil

SUMMARY

The position for Council's Community Recreation Officer is currently vacant.

Applications were received up until 16th September 2016. The selection process is currently underway.

NOTE

For the information of Council.

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

Nil

12 GENERAL BUSINESS

Nil

13 CONFIDENTIAL ITEMS

RESOLUTION 20/09/2016/017

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

Moved: Clr. Gray

Seconded: Clr. Crook

5/5

RESOLUTION 20/09/2016/018

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Gray

Seconded: Clr. Crook

5/5

14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

14.1 CEO CONTRACT

NOTE

Council have been advised that the CEO will not continue employment once his contract expires on 2 January 2016.

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18th October, 2016.

Meeting Closed 8.01pm