



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**21st February 2017**

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 21st February 2017

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President of the Shire Council Andrew Turner declared the meeting open at 6:06pm and welcomed all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook
Councillor	Sue Bulmer

#### STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 21st February 2017

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### NOTE

That Council note there are no apologies of absence for the Ordinary General Meeting held 21st February 2017.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**NOTE**

That Council receives no declarations of interest for the Ordinary General Meeting held 21st February 2017

**4 PETITIONS AND DEPUTATION****5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 24<sup>TH</sup> JANUARY 2017**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Aleyshia Kim, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 24<sup>th</sup> January 2017 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority.

**RESOLUTION 21/02/2017/001**

That the Minutes of the Ordinary General Meeting held on 24<sup>th</sup> January 2017 are confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

6/6

**6 OPERATIONS MANAGER'S REPORTS****6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

**SUMMARY****Roads**

Over the Christmas period there was some minor damage to the bitumen on Cheeney Road. These will be repaired when the contractor lays the second bitumen seal on the Milton Road section.

Pot holes on all other roads have been fixed as they appear. A few wash outs occurred in normal places on Strickland Road, Coach Road and Milton Road.

Roadside Spraying has not being able to commence because of wet weather. Slashing has re-commenced for the year starting on Crater Lake Road. The remainder of the roads will be done as the weather permits.

**Waste**

We are trying to put some slots in and around Batchelor dump. As of the 3<sup>rd</sup> of February Shannon Recycling and Landcare have commenced random inspections of waste going into the Batchelor dump.

The second stage of reducing the opening hours at the Batchelor Landfill has been implemented. The Landfill was closed for two days a week commencing on Wednesday 18<sup>th</sup> and Thursday 19<sup>th</sup> January 2017. Signs were erected on the approaches to the landfill prior to Christmas advising of the changes as well as posters on the local notice boards.

The information signs were stolen from the entry into the tip and the exit. There has been very little rubbish dumped at the Batchelor dump gates since the opening hours were reduced to 5 days per week. There has been some criticism from a local contractor and a local education facility regarding the closure for the two days per week.

The contractor has commenced supervising the Transfer Station area. They have been requested to start monitoring and surveying the people attending the Batchelor Tip. A mail out was forwarded to all the residents of Batchelor. To date they have stated that everything appears to be working well. Council staff have been requested to develop a Community survey for preferred opening times.



Adelaide River dump is running okay.

**Parks**

Trees identified to be removed will be removed when the parks dry out and the weather permits.

**Pool**

Repairs have commenced at the swimming pool, with the installation of 2 new pumps and motors.

**VOTING REQUIREMENT**

Simple majority

**RESOLUTION 21/02/2017/002**

That Council receives and notes the Operations Manager’s Report for December 2016/January 2017.

**Moved:** Clr. Gray

**Seconded:** Clr. Turner

6/6

**6.2 MONTHLY POOL & DOG STATISTICS**

**Applicant:** N/A  
**Location/Address:** N/A  
**File Ref:** CCGCDocs\Pool Supervisor  
**Date:** 21st February 2017  
**Author:** Trevor Sullivan, Animal Management Officer  
**Attachments:** Nil

**SUMMARY**

**Dog Statistics**

4 dogs through the dog pound register this month, 2 were reclaimed, 2 destroyed and 1 feral dog destroyed.

**Pool Takings and Statistics**

Period ending	Paying at gate swimmers and takings							Passes		Outdoor Ed/School	Swim group
	Adult	Children	Families	Pens	Gate	value of sold passes	Total Takings	Adult	Children	Children & Adults	Children & Adults
18/01/2017											
25/01/2017	6	5	2	1	\$34.00		\$34.00	10			
1/2/2017	8	8	3	1	\$47.00		\$47.00	10			
8/2/2017	8	2	2	1	\$34.50		\$34.50	10			
<b>TOTALS</b>											

**NOTE**

For the Information of the Council

**7 CHIEF EXECUTIVE OFFICER'S REPORTS****7.1 INCOMING AND OUTGOING CORRESPONDENCE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

**SUMMARY**

Council is provided with items of correspondence both received and sent during the months of January /February 2017.

**BACKGROUND**

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

**COMMENT**

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

**Correspondence In**

DATE		Source	Subject
27/1/17	MI 1	Batchelor Landfill Operation Contractor	Signed Contract 201617-001
7/2/17	MI 2	Department of Housing and Community Development	SPG Family Safe Environment Fund
7/2/17	MI 3	Office of the Hon. Nicole Manison MLA	Batchelor Airport Development
7/2/17	MI 4	Australia Day Ambassador	Australia Day Ceremony Batchelor 2017
14/2/17	MI 5	COTA Coomalie Branch	Native Title & Batchelor Retirement Village
15/2/17	MI 6 to 17	Truck Supply Tenderers	201617-002 Supply and Delivery to Council one Hook Lift truck
15/2/17	MI 18 & 19	Batchelor Job Applicants	Applications for CRO position
15/2/17	MI 20	Minister for Infrastructure Planning and Logistics	Notice of application for rezoning 5 Rum Jungle Road

### Correspondence Out

DATE		Source	Subject
20/1/17	MO 1	LA	Batchelor Resident dog complaint Naranga Street
25/1/17	MO 2	LA	Minister for Veterans Affairs re; AR War Cemetery funding
25/1/17	MO 3	LA	Minister for Infrastructure, Planning and Logistics re; Development of Batchelor Airport
9/2/17	MO 4	Finance & Accounts	Discharge of Statutory Charge
13/2/17	MO 5	LA	AR War graves re; Anzac Day Dawn Service 2017
13/2/17	MO 6	LA	Adelaide river FERG re; Anzac Day Dawn Service
14/2/17	MO 7	LA	COTA Coomalie Branch re; Native Title Batchelor Township

#### CONSULTATION

Not Applicable

#### STATUTORY ENVIRONMENT

Not Applicable

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 21/02/2017/003

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

6/6

## 7.2 REVIEW OF ACTION ITEMS LIST TO JANUARY 2017

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Action Items List to January, 2017.

### RESOLUTION 21/02/2017/004

That Council receives and notes the Actions Items List.

**Moved:** Clr. Turner

**Seconded:** Clr. Gray

6/6

## 7.3 COMPLAINTS REGISTER JANUARY/FEBRUARY 2017

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

There has been criticism of the reduction of hours at the Batchelor Tip from 4 individuals or parties. There has been no new formal complaints.

### NOTE

That are no complaints for the January/February 2017 period.

#### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

##### February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

##### June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

##### December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

##### January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

##### February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

##### May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

## **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

## **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

## **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

## **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

## **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

## **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

## **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

## **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

## February 2017

A meeting of the Councils and the office of local Government has been arranged for Monday 20 February 2017.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple majority

#### **RESOLUTION 21/02/2017/005**

Council receive and note the consultant's report titled Working Together – A Way Forward.

Council endorse the comments agreed at the meeting of Belyuen Coomalie and Wagait councils held on 20 February 2017

- The report does not reflect the views of the three Councils combined, or any one of the three councils.
- The report does not discuss the preferred options of the three councils.
- The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.
- The three councils investigate opportunities to undertake planned sharing of services.
- The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Corliss

6/6

## 7.5 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	16 <sup>th</sup> February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

#### **Adelaide River Tourist Precinct Feasibility Study**

Council received a grant in October 2015 to conduct a Tourism Precinct Feasibility Study for Adelaide River. The consultant is currently completing the final report. This should be available towards the end of February.

It appears that the evidence across Australia does not support the construction of physical infrastructure, but there is a strong need to develop and coordinated web based site which raises Adelaide River's Profile.

#### **Local Government Strategic Infrastructure Fund**

The Minister for Housing and Community Development has announced The NT Government is committing \$5M a year as an ongoing program for a new Local Government Strategic Infrastructure Fund. This fund will commence in the 2017/18 financial year. There has been no announcement of opening the applications for this program.

#### **Batchelor Landfill**

The second stage of reducing the opening hours at the Batchelor Landfill has been implemented. The Landfill was closed for two days a week commencing on Wednesday 18<sup>th</sup> and Thursday 19<sup>th</sup> January 2017. Signs were erected on the approaches to the landfill prior to Christmas advising of the changes as well as posters on the local notice boards.

The information signs were stolen from the entry into the tip and the exit. There has been some criticism from a local contractor and a local education facility regarding the closure for the two days per week.

The contractor has commenced supervising the Transfer Station area. They have been requested to start surveying the people attending the Batchelor Tip. To date they have stated that everything appears to be working well.

#### **Regional Economic Infrastructure Fund**

Tenders have been advertised for the Gravelling and Sealing of Milton Road/Cheeney Rd. Tenders will close on Friday 3<sup>rd</sup> March 2016. It is hoped that Council can make a decision prior the following week.

#### **Batchelor Airport**

There have been discussions between Department representatives and the CEO regarding the future of this project. Whilst there was considerable support from the previous Government, the current government has not shown the same commitment. The Master Plan has still yet to be made public and there is no commitment to prepare a development Plan. Department representatives could only suggest to continue advocating through whatever means Council has available.

The CEO has been invited to be part of the NT Infrastructure Review Panel. It is considered that this is the most likely avenue to ensure the NT Government continues to pursue the development of the Airport.



## Australia Day

A successful Australia Day celebration was held on Tuesday 26<sup>th</sup> January 2016 although numbers were down. The event was organised by the current staff at very short notice. This year we had an Australia Day Ambassador for the first time. A successful cricket match was again held on the Batchelor oval. The Australia Day awards celebrate those people who have made a contribution to the community. The award winners for 2016 were:

Citizen of the Year	Susan Bligh
Young Citizen of the Year	Dylan Malin
Community Event of the Year	Adelaide River Inn "Chase the Jackpot"
Young Sports Person of the Year	Bonita Penhaligon
Sportsperson of the Year	Darryl Butler
Volunteer of the Year	Jan Jewell and Darryl Butler

### RESOLUTION 21/02/2017/006

That Council receives and notes the CEO's Activity report for January / February 2017.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

6/6

### 7.6 PROPOSED SUB DIVISION OF LOT 320 TOWN OF BATCHELOR

<b>Applicant:</b>	Department of Infrastructure, Planning and Logistics
<b>Location/Address:</b>	Lot 320 Town of Batchelor
<b>File ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 February 2017
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Concurrent Rezoning and Subdivision Application Lot 320 town of Batchelor

### SUMMARY

The Minister for Infrastructure, Planning and Logistics has written to Council inviting it to make a submission in relation to a proposed concurrent application to rezone part of lot 320 Town of Batchelor from FD (Future Development) and PS (Public Open Space) to CP (community development and a subdivision creating a new Lot of 3600m<sup>2</sup>. The Department has advised Council has 28 days to comment.

The application appears to be associated with a proposal to issue freehold title to a Native Title Claimant group as part of an Indigenous Land Use Agreement. It is suggested that the Land will be for a community purpose centre.

It is difficult to make comment about the proposal as Council has not been part of or been briefed in relation to the negotiations regarding the Native Title claim over the town of Batchelor. It certainly is not possible to advise Council on making appropriate comments as we are not aware of the context for which this proposal has been formulated.

It is suggested that Council's best course of action in this case is to request the Minister or senior staff of the department provide a face to face briefing to Council on the background to this proposal, the ramifications of approval of the proposal, consequences of current appeals to the ILUAs and the impact on the Development of the Batchelor Airport. It is suggested that the briefing could be held in the first week of March.

This will allow Council to better understand the proposal and its context prior to making a submission.

#### **BACKGROUND**

NA

#### **COMMENT**

Council has not been part of any of the negotiations relating to the Native Title claim over the Town of Batchelor. The NT Government has not provided any briefings regarding its status or the process in general. The only information Council has gleaned has been through local rumours, which have often been incorrect, that have circulated throughout the community from time to time.

It is considered that the NT Government has a responsibility to fully brief the Council so that it can make informed decision and provide appropriate comment.

#### **CONSULTATION**

Operations Manager

#### **STATUTORY ENVIRONMENT**

Northern Territory Planning Scheme

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple majority

#### **RESOLUTION 21/02/2017/007**

That Council defer making any comment on the application until the responsible Minister or senior NT government representatives provide council with a briefing on the background to the application, the ramifications of approval of the proposal, consequences of current appeals to the ILUAs and the impact on the Development of the Batchelor Airport..

**Moved:** Clr. Gray

**Seconded:** Clr. Bulmer

**6/6**

#### **DIRECTION**

That the CEO advise the Minister of Council's Resolution and request an urgent briefing regarding the Application

## 8 FINANCE REPORTS

### 8.1 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND

Attached is a listing of accounts paid for January 2017.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL****PAYMENT REGISTER****JANUARY 2017**

<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
2/01/2017	POS Fee Jan 17	Commonwealth Bank of Australia	2.13
3/01/2017	G/L Consolidate	Payroll	20,772.28
4/01/2017	Merc Fee Jan 17	Commonwealth Bank of Australia	125.84
4/01/2017	VISA Jan 2017	Commonwealth Bank of Australia	2,078.23
16/01/2017	Tran Fee Jan 17	Commonwealth Bank of Australia	41.36
16/01/2017	Commbiz Jan 17	Commonwealth Bank of Australia	11.66
16/01/2017	BPay Fee Jan 17	Commonwealth Bank of Australia	50.60
17/01/2017	G/L Consolidate	Payroll	21,840.94
20/01/2017	7849	Air Liquide WA Pty Ltd	475.13
20/01/2017	7850	Airpower (NT) Pty Ltd	80.85
20/01/2017	7851	Area IT Solutions	1,413.50
20/01/2017	7852	Dannah Pty Ltd	50.48
20/01/2017	7853	B P Australia Limited	292.75
20/01/2017	7854	Buff Bins NT	2,610.00
20/01/2017	7855	Bunnings Building Supplies P/L	224.14
20/01/2017	7856	Fin Bins	6,235.32
20/01/2017	7857	Higgie Mechanical Engineering	252.80
20/01/2017	7858	Intergrated Land Information S	27.40
20/01/2017	7859	NT News	703.50
20/01/2017	7860	NT Water Filters	135.20
20/01/2017	7861	OfficeMax	389.83
20/01/2017	7862	Rum Jungle Tavern	2,711.14
20/01/2017	7863	The Aust. LG Job Directory	1,732.50
23/01/2017	543	Jacana Energy	2,256.02
23/01/2017	544	PowerWater	183.68
27/01/2017	G/L Consolidate	Payroll	1,552.47
27/01/2017	G/L Consolidate	Payroll	1,209.68
27/01/2017	7864	Sue Wainwright	748.56
27/01/2017	7865	Jaycar Pty Ltd	662.60
30/01/2017	7866	Airpower (NT) Pty Ltd	691.54
30/01/2017	7867	Arafura Site & Street Sweeping	330.00
30/01/2017	7868	Area IT Solutions	347.15
30/01/2017	7869	Attcom NT	330.00
30/01/2017	7870	Dannah Pty Ltd	20.43
30/01/2017	7871	Batchelor Service Centre	2,610.15
30/01/2017	7872	Gaz NT Pty Ltd	308.00
30/01/2017	7873	Bruce Mason	1,627.00
30/01/2017	7874	Oolloo Investments Pty Ltd	14,194.40
30/01/2017	7875	S.E. Rentals Pty Ltd	258.63
30/01/2017	545	PowerWater	2,427.85
30/01/2017	546	Telstra	978.99

<b>31/01/2017</b>	G/L Consolidate	Payroll	20,457.58
<b>TOTAL</b>			<b>113,452.31</b>

**RESOLUTION 21/02/2017/008**

That Council approve and pass for payment the January 2017 payment register totalling \$113,452.31

**Moved:** Clr. Turner

**Seconded:** Clr. Corliss

6/6

**8.2 FINANCE AND GRANT REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21st February 2017
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

**BACKGROUND**

Attached is the finance and grant report and monthly financial summary report for January 2017.

**COMMENT**

Nil

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>					
<b>FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JANUARY 2017</b>					
<b>Cash at Bank</b>					
<b>Cash on Hand</b>					\$ 1,000.00
<b>Cheque Account</b>					\$ 271,150.02
<b>Investment Account</b>					\$ 2,050,000.00
<b>Trust Account</b>					\$ 236,691.76
<b>Total Cash at Bank</b>					<b>\$ 2,558,841.78</b>
<b>Debtors</b>					
	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade ***</b>	1,980.00	40,800.00	-	2,520.70	\$ 45,300.70
<b>Rate Arrears</b>	-	-	-	143,501.84	\$ 143,501.84
<b>Rates paid in advance</b>	- 14,899.42	-	-	-	-\$ 14,899.42
<b>Total Debtors</b>					<b>\$ 173,903.12</b>
<b>Creditors</b>					
	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	20,780.95	-	-	-	\$ 20,780.95
<b>Total Creditors</b>					<b>\$ 20,780.95</b>
<b>Reconciliation of Funds</b>					
<b>Balance as per General Ledger</b>					\$ 508,841.78
<b>Add outstanding Debtors</b>					\$ 173,903.12
<b>Less outstanding Creditors</b>					\$ 20,780.95
<b>Add Investment Account</b>					\$ 2,050,000.00
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 2,711,963.95</b>
<b>*** Trade Debtors</b>					
<b>Top End Buffalo - IN ADMINISTRATION</b>				2,410.70	
<b>Dept of Housing - Wheelie Bin</b>				110.00	
<b>Dept of Transport - AR Feasibility Study</b>		40,000.00			
<b>Sterling NT - Tip Fees</b>		800.00			
<b>Batchelor Area School</b>	1,980.00				
	<b>1,980.00</b>	<b>40,800.00</b>	<b>-</b>	<b>2,520.70</b>	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**GRANT REPORT FOR THE PERIOD ENDING 31ST JANUARY 2017**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 80,000.00	\$ 32,061.86	\$ 47,938.14	31/12/2016
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,394,792.08	\$ 348,894.92	31/12/2016
27/04/2016	Havlik Castle Upgrade	Dept Infrastructure Regional Dev	\$ 10,000.00	\$ 10,099.51	\$ -	<b>Acquitted</b>
13/05/2016	SPG - Hook Bins	Dept of Local Government	\$ 114,650.00	\$ 108,650.00	\$ 6,000.00	30/06/2017
26/08/2016	SPG - Boundary Consultancy BCWLGAG	Dept of Local Government	\$ 27,800.00	\$ 19,432.00	\$ 8,368.00	30/06/2017
31/08/2016	Community Libraries	Dept of Arts and Museums	\$ 50,757.00	\$ 26,467.63	\$ 24,289.37	31/08/2017
15/09/2016	Territory Remembers 2017	Dept of Arts and Museums	\$ 5,000.00	\$ 602.36	\$ 4,397.64	30/04/2017
17/11/2016	Anzac Day 2017	Dept of Chief Minister	\$ 7,000.00	\$ -	\$ 7,000.00	31/05/2017
25/11/2016	Youth Vibe Holiday Grant - SHP Jan 2017	Dept of Chief Minister	\$ 1,300.00	\$ 582.11	\$ 717.89	28/02/2017
20/12/2016	Youth Week	Dept of Chief Minister	\$ 2,000.00	\$ -	\$ 2,000.00	9/05/2017
22/12/2016	SPG - Hook Truck	Dept of Local Government	\$ 149,000.00	\$ -	\$ 149,000.00	30/06/2017
6/12/2016	Australia Day 2017	Australia Day Council NT	\$ 1,500.00	\$ 209.09	\$ 1,290.91	31/03/2017
16/01/2017	Fencing Batchelor Transfer Station	NTEPA	\$ 20,000.00	\$ 21,269.50	\$ -	<b>Acquitted</b>
			<b>\$ 2,212,694.00</b>	<b>\$ 1,614,166.14</b>	<b>\$ 599,896.87</b>	
	<b>Cash and Receivables</b>				<b>\$ 2,711,963.95</b>	
	<b>Unspent Grants &amp; Subsidies</b>				<b>\$ 599,896.87</b>	
	<b>Cash Available to Council</b>				<b>\$ 2,112,067.08</b>	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**MONTHLY FINANCIAL SUMMARY**

**JANUARY 2017**

Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	1,394,730	277,376	1,487,098	1,483,604
110 4999	TOTAL EXPENSES	743,533	46,688	463,260	889,662
110 5000	<b>SURPLUS / (DEFICIENCY) 110</b>	<b>651,197</b>	<b>230,688</b>	<b>1,023,838</b>	<b>593,942</b>
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	77,031	3,248	37,650	84,800
210 5000	<b>SURPLUS / (DEFICIENCY) 210</b>	<b>-68,031</b>	<b>-3,248</b>	<b>-37,650</b>	<b>-75,800</b>
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	459,680	20,091	387,172	390,400
211 4999	TOTAL EXPENSES	219,793	18,810	264,794	421,901
211 5000	<b>SURPLUS / (DEFICIENCY) 211</b>	<b>239,887</b>	<b>1,281</b>	<b>122,378</b>	<b>-31,501</b>
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	227	0	1,973	2,000
212 4999	TOTAL EXPENSES	6,666	304	4,738	9,700
212 5000	<b>SURPLUS / (DEFICIENCY) 212</b>	<b>-6,439</b>	<b>-304</b>	<b>-2,765</b>	<b>-7,700</b>
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	2,933	91	10,575	10,500
310 4999	TOTAL EXPENSES	148,250	16,109	93,921	219,993
310 5000	<b>SURPLUS / (DEFICIENCY) 310</b>	<b>-145,317</b>	<b>-16,018</b>	<b>-83,346</b>	<b>-209,493</b>
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	50,757	0	51,243	50,757
311 4999	TOTAL EXPENSES	54,286	4,489	26,471	50,757
311 5000	<b>SURPLUS / (DEFICIENCY) 311</b>	<b>-3,529</b>	<b>-4,489</b>	<b>24,772</b>	<b>0</b>
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	16,389	0	10,096	70,136
312 4999	TOTAL EXPENSES	118,122	10,035	56,123	193,074
312 5000	<b>SURPLUS / (DEFICIENCY) 312</b>	<b>-101,733</b>	<b>-10,035</b>	<b>-46,027</b>	<b>-122,938</b>
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	10,351	1,950	3,396	4,000
313 4999	TOTAL EXPENSES	97,615	6,012	52,283	116,889
313 5000	<b>SURPLUS / (DEFICIENCY) 313</b>	<b>-87,264</b>	<b>-4,062</b>	<b>-48,887</b>	<b>-112,889</b>
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	54,045	214	5,031	145,400
314 4999	TOTAL EXPENSES	88,249	7,969	34,639	170,860
314 5000	<b>SURPLUS / (DEFICIENCY) 314</b>	<b>-34,204</b>	<b>-7,755</b>	<b>-29,608</b>	<b>-25,460</b>
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	1,634,098	87	2,261,633	2,462,973
410 4999	TOTAL EXPENSES	850,422	34,088	2,270,959	3,619,777
410 5000	<b>SURPLUS / (DEFICIENCY) 410</b>	<b>783,676</b>	<b>-34,001</b>	<b>-9,326</b>	<b>-1,156,804</b>
<b>510 STREETLIGHTING</b>					
510 3899	TOTAL INCOME	0	0	13,725	0
510 4999	TOTAL EXPENSES	21,079	0	8,623	13,200
510 5000	<b>SURPLUS / (DEFICIENCY) 510</b>	<b>-21,079</b>	<b>0</b>	<b>5,102</b>	<b>-13,200</b>
<b>511 TOURISM AND ECONOMIC DEVELOPMENT</b>					
511 3899	TOTAL INCOME	31,767	0	18,303	19,900
511 4999	TOTAL EXPENSES	52,290	4,395	10,472	37,800
511 5000	<b>SURPLUS / (DEFICIENCY) 511</b>	<b>-20,523</b>	<b>-4,395</b>	<b>7,831</b>	<b>-17,900</b>



Account Code	Account Description	14/15 Actual	Month Actual	YTD Actual	15/16 Budget
<b>512 DOG MANAGEMENT</b>					
512 3899	TOTAL INCOME	2,141	55	1,081	2,000
512 4999	TOTAL EXPENSES	20,031	2,370	11,688	20,539
512 5000	<b>SURPLUS / (DEFICIENCY) 512</b>	<b>-17,890</b>	<b>-2,315</b>	<b>-10,607</b>	<b>-18,539</b>
<b>513 GLYPHOSATE</b>					
513 3899	TOTAL INCOME	3,709	218	1,090	5,000
513 4999	TOTAL EXPENSES	3,264	0	0	5,000
513 5000	<b>SURPLUS / (DEFICIENCY) 513</b>	<b>445</b>	<b>218</b>	<b>1,090</b>	<b>0</b>
<b>514 GAMBA AND WEED MANAGEMENT</b>					
514 4999	TOTAL EXPENSES	4,576	0	2,880	10,000
514 5000	<b>SURPLUS / (DEFICIENCY) 514</b>	<b>-4,576</b>	<b>0</b>	<b>-2,880</b>	<b>-10,000</b>
900 3899	TOTAL INCOME	3,669,827	300,082	4,252,416	4,655,670
900 4999	TOTAL EXPENSES	2,505,207	154,517	3,338,501	5,863,952
900 5000	SURPLUS / (DEFICIENCY)	1,164,620	145,565	913,915	-1,208,282
	UNFUNDED DEPRECIATION				495,100
	UNEXPENDED GRANTS BROUGHT FORWARD				690,746
	TRANSFER FROM RESERVES				22,436
	<b>BALANCED BUDGET TO ZERO</b>	<b>1,164,620</b>	<b>145,565</b>	<b>913,915</b>	<b>0</b>

#### RESOLUTION 21/02/2017/009

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for January 2017.

Moved: Clr. Crook

Seconded: Clr. Jones

6/6

#### 8.3 REPLACEMENT OF EXISTING CHAIR USED FOR FUNCTIONS AND EVENTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21st February 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

#### SUMMARY

Council have excess funds from their contribution to the Seniors Christmas Party and the Community Grants Program. It would be an opportunity to purchase another 90 plastic chairs using these funds so Council have a total of 150 new white plastic chairs for functions and events. The chairs are much lighter than the existing metal chairs and easier to stack and transport.

#### BACKGROUND

Excess funds are approximately \$2900. The chairs are about \$33 each delivered to Darwin. Council recently purchased 60 similar chairs using the Territory Remembers grant funding.

## COMMENT

Nil

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 21/02/2017/010

That Council use surplus funds from Seniors Christmas Party and Community Grants Program to purchase 90 chairs.

**Moved:** Clr. Corliss

**Seconded:** Clr. Jones

6/6

## 9 COMMUNITY RECREATION OFFICERS REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CRO
<b>Date:</b>	19 <sup>th</sup> November, 2016
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

Council staff are currently in the process of recruiting for a new Community Recreation Officer, due to this, there is not full report available. Applications close on Friday 24 February 2017.

Council Staff have been in the process of organising the following events:

- Bombing of Darwin Service to be held on Monday 20<sup>th</sup> February at 11:00am at the Adelaide River War Graves.
- Clean Up Australia Day to be held in Batchelor, Adelaide River and Lake Bennett on Sunday 5<sup>th</sup> March.
- ANZAC Day to be held on Tuesday 25<sup>th</sup> April at the Adelaide River War Graves.

### NOTE

For the information of Council.

## 10 COUNCILLOR REPORTS

### 10.1 ADELAIDE RIVER AND BATCHELOR HEALTH CLINICS

<b>Applicant:</b>	Clr Corliss
<b>Location/Address:</b>	Adelaide River
<b>File Ref:</b>	CC/146
<b>Date:</b>	19th January, 2017
<b>Author:</b>	Leigh Ashford. Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

Councillor Corliss outlined at the last meeting, problems that are occurring with The Adelaide River Medical Centre. He advised that reports to him were that the service provided to the community has been significantly reduced in recent months. In the discussion at the January Council meeting other councillors advised that there were reports of similar reduction of services at the Batchelor Clinic which were adversely affecting the community.

Approaches were made to the Member for Daly, The Hon Gary Higgins MLA in relation to the matter. It is appropriate that Council discuss the outcomes of this discussion.

## BACKGROUND

Nil

## COMMENT

Nil

## CONSULTATION

The Hon Gary Higgins MLA

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 21/02/2017/011

Council write a letter at the appropriate time supporting the Coomalie Community's petition to improve the visiting doctor service provided to the Adelaide River and Batchelor Health Clinics.

**Moved:** Clr. Corliss

**Seconded:** Clr. Bulmer

6/6

## 11 USE OF THE COMMON SEAL

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/104#2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> February 2017
<b>Author:</b>	Leigh Ashford Chief Executive Officer
<b>Attachments:</b>	CSRO Agreement

## SUMMARY

Council is required to affix the common seal to the Community Sport and Recreation Officers agreement for 2016-17 for \$45,000.00 grant.

## BACKGROUND

Nil

## COMMENT

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 21/02/2017/012**

Council approve the use of the Common Seal on the Community Sport and Recreation Officers Grant Funding Agreement.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray

**6/6**

#### **12 GENERAL BUSINESS**

Nil

#### **13 CONFIDENTIAL ITEMS**

#### **RESOLUTION 21/02/2017/013**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

**6/6**

**RESOLUTION 21/02/2017/016**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

**6/6**

**14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Item 13.1 Contract 201617-002 Purchase of a Hook Lift Truck

Council accepted the tender from Airpower (NT) Pty Ltd for the supply and delivery of one hook lift truck to be the ISUZU FVZ260-300MLWB for the price of \$217,768.00 Inc GST.

Item 13.2 Discharge of overriding Statutory Charge

That Council discharge the overriding statutory charge and affix the Common Seal to Discharge of Statutory Charge application on a property with outstanding rates and charges but has now been sold.

Item 13.3 President and Deputy President Responsibilities.

Briefing regarding President and Deputy President Responsibilities.

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 6<sup>th</sup> March, 2017.

**Meeting Closed 8:45pm**