



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**16th May 2017**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th May 2017

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President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Dave Gray
Councillor	Max Corliss
Councillor	Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Aleyshia Kim
Finance Manager	Melissa Kerr

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th May 2017.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apologies of absence for the Ordinary General Meeting held 16th May 2017.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16th May 2017

**Moved:** Clr.

**Seconded:** Clr.

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 18<sup>TH</sup> APRIL 2017 AND SPECIAL MEETING 2 MAY 2017.**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Aleyshia Kim, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 18<sup>th</sup> April 2017 and Special meeting held 2<sup>nd</sup> May 2017 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority.

#### **RECOMMENDATION**

That the Minutes of the Ordinary General Meeting held on 18<sup>th</sup> April 2017 and the Special Meeting held 2<sup>nd</sup> May 2017 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## **6 OPERATIONS MANAGER'S REPORTS**

### **6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

##### **Roads**

Our maintenance water, grade and roll has commenced around the shire, Coach Road, Haynes Road, Strickland Road, Heathers Lagoon Road, Owen Lagoon Road, Cadogan Road, and Echidna Road have been done, along with some additional repairs where required on Haynes Road and Coach Road. Spraying is coming to an end with gamba grass going to seed, approximately 70,000L of chemical has been put out this year.

Someone has been doing burn outs and skids on Cheeney Road and Milton road tearing up the Bitumen.

Milton Road project has now commenced.

We have requested quotes for resealing of Pinaroo Crescent.

##### **Waste**

Both Batchelor and Adelaide River dumps are running okay, the new hook truck arrived over the weekend and is already in operation. The Adelaide River bins are being burnt on a weekly occurrence. The new bins are now in place in Batchelor and one in Adelaide River, this will be monitored so they are not damaged from being burnt.

There has been an increase in rubbish since the tourists have started coming up for the dry season, heading out to Litchfield National Park.

##### **Parks**

R S Gardening have removed the tree on the Batchelor oval surrounds and also conducted pruning of dead wood up in the canopy on the rain trees. They also removed last week the trees flagged to be removed in Bicentennial Park.

We have started to turn on the irrigation as the grass has started to die back.



Batchelor is waiting on a contractor for PAWA to finish work in the bore yard before we can complete turning the sprinklers on, this is in Bicentennial Park, the oval and surrounds.

Work will commence in Adelaide River this week to get the sprinklers up and going.

Ironbark will be replacing the seats that were stolen from the tables in the Batchelor surrounds, in time for the markets on the weekend.

#### Other

The Operations Supervisor's position has been advertised locally at this stage and will see the response before advertising in the NT news.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the Operations Manager's Report for April/May 2017.

**Moved:** Clr.

**Seconded:** Clr.

#### 6.2 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	16th May 2017
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

##### Dog Statistics

No dogs in pound.

There has been a new strain of Parvo which has decimated puppies, young dogs and old dogs in both Batchelor and Adelaide River.

Accusations of dog catcher poisoning the animals.

##### Pool Takings and Statistics

Period ending	Paying at gate swimmers and takings						Passes		Outdoor Ed/School	Swim group	
	Adult	Children	Families	Pens	Gate	value of sold passes	Total Takings	Adult	Children	Children & Adults	Children & Adults
19/04/2017											
26/04/2017	6	2	1	1	\$24.50		\$24.50	10			

03/05/2017	8	3	2	1	\$36.00		\$36.00	10			
<b>TOTALS</b>	14	5	3	2	\$60.50		\$60.50	20			

**NOTE**

For the Information of the Council

**7 CHIEF EXECUTIVE OFFICER'S REPORTS**

**7.1 INCOMING AND OUTGOING CORRESPONDENCE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

**SUMMARY**

Council is provided with items of correspondence both received and sent during the months of April/May 2017.

**BACKGROUND**

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

**COMMENT**

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

**Correspondence In**

DATE		Source	Subject
13/4/17	MI 1	Federal Court of Australia	Native Title Court Orders Adelaide River
24/4/17	MI 2	Territory Families Pension Concession Unit	Annual Property and Garbage Rates Concessions - Coomalie Region
24/4/17	MI 3	Territory Families Pension Concession Unit	Attachment B pensioners and Carers scheme - Validity Declaration
24/4/17	MI 4	Darwin Triathlon Club	Lake Bennett events documents & permit requests
24/4/17	MI 5	NT Electoral Commission	Final signed Electoral Service Agreement - Coomalie
24/4/17	MI 6	Shannon Recycling & Landcare	Monthly Report and Statistics
24/4/17	MI 7	Huawei Technologies	Optus Upgrade Proposal

24/4/17	MI 8	Department of Tourism & Culture	Signage, Legacy Explorer's Way Adelaide River
30/4/17	MI 9	Batchelor Primary Health Care Centre	Aged Care Meeting invitation
3/5/17	MI 10	Batchelor resident	AN 487 Overgrown property report
3/5/17	MI 11	Minister for Veterans Affairs	AR War Cemetery toilets and car park
27/4/17	MI 12	Department of Infrastructure	Subdivision S954 & 957 Hundred of Goyder legal access, request for Council comments
28/4/17	MI 13	Department of Infrastructure	Telstra – 730 Miles Rd Land Access & Activity Notice
28/4/17	MI 14	LGANT	Executive Meeting 18/4/17 draft minutes
30/4/17	MI 15	National Disability Insurance Agency	Information Session Schedule
1/5/17	MI 16	Batchelor Museum	Anzac ceremony feedback
3/5/17	MI 17	Department of Housing and Community Development	Remote housing Program update
7/5/17	MI 18	Howson Management	Excessively High Road Network Depreciation ; Quick solution
10/5/17	MI 19	ALGA	Federal Budget 2017-18 analysis

#### Correspondence Out

DATE		Source	Subject
31/3/17	MO 1	PM & AK	NT Electoral Commission Signed Electoral Service Agreement
21/4/17	MO 2	PM & MK	Progress Report Milton -Coach Road
27/4/17	MO 3	PM	Darwin Triathlon Club signed VS14 permits
28/4/17	MO 4	CRO	Community firework information form
4/5/17	MO 5	PM	Comments from Council re right of way easement Sections 954 and 957 Hundred of Goyder
8/5/17	MO 6	PM	PC 201617-004 notice of successful Tender
8/5/17	MO 7	PM	PC 201617-004 notice of unsuccessful Tender
8/5/17	MO 8	PM	PC 201617-004 notice of unsuccessful Tender
8/5/17	MO 9	PM	PC 201617-005 notice of successful Tender
8/5/17	MO 10	PM	PC 201617-005 notice of unsuccessful Tender
8/5/17	MO 11	PM	PC 201617-005 notice of unsuccessful tender
8/5/17	MO 12	PM	PC 201617-005notice of unsuccessful Tender
9/5/17	MO 13-33	PM & HB	Anzac Ceremony thank you letters

#### CONSULTATION

Not Applicable

#### STATUTORY ENVIRONMENT

Not Applicable

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.2 REVIEW OF ACTION ITEMS LIST TO MAY 2017

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to May, 2017.

#### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.3 COMPLAINTS REGISTER TO MAY 2017

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

#### SUMMARY

Complaints register attached.

**RECOMMENDATION**

That Council receives and notes the complaints for the April/May 2017 period.

**Moved:** Clr.

**Seconded:** Clr.

**7.4 STANDING ORDER – AMALGAMATION REVIEW**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

**SUMMARY**

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

**COMMENT****July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

**February 2015**

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

**June 2015**

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

**December 2015**

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

**January 2016**

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

## **February 2016**

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

## **May 2016**

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

## **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

## **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

## **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

## **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

## **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

## **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

## **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

#### **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

#### **February 2017**

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20<sup>th</sup> February 2017.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

## 7.5 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> May, 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

### SUMMARY

#### CEO community meetings/activities

21<sup>st</sup> April – Batchelor Area School Assembly and meet Principal  
24<sup>th</sup> April – Batchelor Area School ANZAC Day commemoration service  
25<sup>th</sup> April - Adelaide River ANZAC Day Dawn Service  
26<sup>th</sup> April – COTA meeting with Dean Dempsey at Batchelor.  
27<sup>th</sup> April – COTA Coomalie – meeting with Jan Jewell being follow up to 26<sup>th</sup> April meeting.  
1<sup>st</sup> May – Adelaide River township and area roads inspection with Cr Corliss.  
9<sup>th</sup> May – Roads and subdivision inspection with Cr Bulmer.

#### ANZAC Day – Adelaide River Dawn Service

The ANZAC Day service coordinated by the Coomalie Community Government Council is a credit to the Adelaide River community and considerable volunteers from the NT who make this such a special service for the Northern Territory and Australia.

I would like to record my thanks and appreciation for the efforts of Council staff (both Admin and works staff) for ensuring a successful remembrance service. In particular, it is important to acknowledge Melissa Kerr (Coordinator) and ably assisted by Hillary Brett and our works crew, particularly Emma Dunne, Benjamin Harwood and Hadyn Edwards.

Staff are currently seeking feedback from members of Council and the wider NT community on the 2017 ANZAC Day service on ways to improve the service in 2018.

#### Federal Budget 2017 – Financial Assistance Grants to Councils (FAGS)

The Australian Local Government Association (ALGA) and LGANT have advised that the restoration of FAGS indexation will be restored from 1<sup>st</sup> July, 2017.

This is extremely pleasing to see for Coomalie Council and all Councils across Australia.

It needs to be noted that the FAGS Grants will be indexed from now on but on a lesser base than when indexation ceased.

#### Adelaide River Tourist Precinct Feasibility Study

Council received a grant in October 2015 to conduct a Tourism Precinct Feasibility Study for Adelaide River. The consultant has advised me on the 11<sup>th</sup> May, 2017 that this is now completed and the next step is a formal presentation to Council.

If Councils refers to a later report in the Agenda, it is proposed that workshops with Councillors be held to discuss strategic vision and projects that help achieve that vision. The workshops are not formal Council meetings and are purely for information and allow for greater knowledge to be gained on subjects prior to being formally considered at Council meetings.



In this case, a workshop is proposed focusing on part 12 of Council's Strategic Plan being Tourism & Economic Development where the goal is *"To encourage development with a view to economic and employment opportunities through fostering and supporting ventures and events"*

The Adelaide River Tourist Precinct Feasibility Study fits within this Core Service and Goal of Council's Strategic Plan.

#### **Department of Infrastructure, Planning and Logistics -Transport & Civil Services – Cheeney – Milton Roads**

On the 20<sup>th</sup> April, the Operations Manager and CEO met with the General Manager of Transport & Civil Services to discuss some issues raised to the attention of the Department in relation to the road surface and side drains works along the road. Whilst the Department were advised that these works were yet to be completed it was agreed that 2 officers of the Department would meet with the Operations Manager and CEO on site on the 2nd May, 2017. This also involved meeting with one third party who had concerns with the project. Each of the concerns of the landholder were raised at the inspection and the time of writing this item Council is awaiting an independent summary of the meeting and recommendations to be received from the Department.

#### **Batchelor Airport Master Plan**

The Master Plan has not yet been released from the NT Government. I have made enquires through the Minister's office to request a copy. I have been advised in an email on the 11<sup>th</sup> May that a copy will be forwarded in due course.

#### **Adelaide River War Cemetery and Coomalie Community Government Council – toilet block and carpark proposal.**

The Hon Dan Tehan, MP, Minister for Veterans Affairs has advised Council in a letter received 3<sup>rd</sup> May, 2017 that he acknowledges that agreement has been reached on an extension with Office of Australian War Graves (OAWG) for funding support for the maintenance of the Council public toilets.

The Minister has advised in relation to assistance with the carpark proposal that OAWG remit does not allow it to fund work outside of the immediate area of the War Cemetery, particularly as in this case the road and road reserve do not solely serve the needs of the War Cemetery.

The Minister has had his departmental officials look into other alternative funding options for Council to pursue, however advice received is that this work is unlikely to be eligible to qualify for the level of funding that is required by Council.

The Minister advised that the Director of War Graves is aware of the pressure that the level of visitation to the War Cemetery puts on our local infrastructure.

A copy of the letter is in tabled correspondence for Councillors to peruse.

Note: Council staff will continue to look at funding opportunities for the car park proposal.

#### **RECOMMENDATION**

That Council receives and notes the CEO's Activity Report for the period 11<sup>th</sup> April to 10<sup>th</sup> May, 2017

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.6 PROPOSED COUNCILLORS WORKSHOPS – ACHIEVING THE COOMALIE VISION

<b>Applicant:</b>	CCGC
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/4
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This proposal is for Council to hold Strategic Plan development workshops to assist in furthering the development of goals, objectives and strategies from the Plan into action and/or projects that will deliver benefits for the Coomalie community.

The workshops would allow for Councillors, third parties/and or key staff to be invited to participate in workshops to share information and develop options for Council to consider at future meetings.

It is suggested that the first Workshop be conducted approximately halfway through the monthly meeting schedule eg 31<sup>st</sup> May. This would allow for follow up reporting by staff to be provided for the June meeting of Council.

Future workshops could be held in conjunction with Council meeting night and have a set duration

Specific Items on the table for the workshops could be:

1. Adelaide River Tourist Precinct Feasibility Study – presentation by Deb Moyle (30 minutes)  
Strategic Plan Core Service: Tourism and Economic Development Strategies 12.

This workshop topic would lead into embracing a whole of Council approach to Tourism & Economic Development

2. Batchelor Swimming Pool  
SPCS – Swimming Pool Strategy 8.5  
This workshop topic would look at new models to make the Swimming Pool more viable into the longer term. Key swimming industry personnel invited to explain models available for small and remote communities. Options to be developed for consideration by Council.

3. Roads – specifically working on a whole of Council area approach to having road reserve/access reinstated due to previous decisions of Commonwealth and NT Government.

This workshop topic would look to have the key NT Government from Surveyor General and Lands and Planning staff with Councillors to workshop solutions to access to previously subdivided blocks across the whole council area. To achieve quality mapping of these roads so that this can be effectively lobbied on a proactive basis rather than reactive piecemeal approach.

4. Roads – ongoing development of the Alternate Stuart Highway sealed link through Coomalie council.
5. Facilitate the development of an Aged Care facility.

SPCS Tourism and Economic Development – strategy 12.10

6. Residential land release – Adelaide River and Batchelor SPCS Planning 15.5  
The above suggestions are purely from seeing the issues, constraints and problems in my first month.

## **BACKGROUND**

Section 22, Local Government Act provides for the requirement for Coomalie Council to have Strategic and long term plans.

The Coomalie Community Government Council Strategic Plan 2016/17 – 2020/2021 is a comprehensive and detailed document headed by the vision “ Sustain and nurture the lifestyle of urban and rural communities”

The document states that Councils community priorities are;

1. Sustainable
2. Range of Services to the Community
3. Professional and Accountable Council.
4. Enhance the Community’s Lifestyle.

The service delivery plan of the Council then highlight the specific areas as follows:

- 100 General Public Services – (Administration)
- 200 Housing and Community Services - (Public Conveniences, Sanitation/Garbage, Cemeteries)
- 300 Recreation and Culture – (Parks/Gardens, Libraries, Sports and Rec Facilities, Swimming Pool  
And Community Recreation)
- 400 Transport – (roads)
- 500 Other Economic Affairs (Street Lighting, Tourism & Economic Development, Dog Management  
And Weed Management)
- 600 Planning (Future development)

## **COMMENT**

Many Councils in NT and across Australia utilise workshops to develop their strategic objectives into viable actions and projects.

Workshops in NT do not constitute formal meetings of Councils.

They are a tool for allowing topics to be discussed within the workshop, or third parties and experts on subject matters to be brought into the workshop to provide advice and information that will assist more informed decision making at later Council meetings.

Workshops cannot be used to pre frame decision making by Councillors. It is purely for information exchange, discussion and development of the Strategic Plan. Formal decisions can only be made by a Council meeting under the Local Government Act.

## **CONSULTATION**

President

## **STATUTORY ENVIRONMENT**

Local Government Act, 2008, Section 22

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council consider the proposal for the holding of monthly workshops to progress the Strategic Plan, with a proposal that the first Workshop be conducted on 31<sup>st</sup> May, 2017 from 9am -12 noon.

**Moved:** Clr.

**Seconded:** Clr.

## 7.7 ANNUAL COMMUNITY GRANTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 104.3.1
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> May, 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Community Grant applications will be tabled

### SUMMARY

Six (6) applications were received by the closing time for community grant applications. The applications were from:

1. Batchelor Tourist Information centre	\$1500 for printing of information sheets
2. Friends of the North Australia Railway	\$972 for public liability insurance
3. Litchfield Regional Tourism Incorporated	\$1870 for Heritage Trail signage & App
4. Adelaide River Community Craft market Inc	\$1650 for Kids entertainment at Rosella festival
5. Batchelor Museum	\$4000 for installation of solar panels
6. Adelaide River Library Members Group	\$1500 for various library resources
TOTAL	\$11,492.00

A late application was received from Adelaide River Show Society on the 18<sup>th</sup> April 2017 seeking its annual contribution retrospectively. This maybe a “typo “ and intent would be for a contribution of \$1000 for its 2017/18 event.

Council may wish to determine the projects it wishes to provide a grant for in 2017/18.

### BACKGROUND

Grants were called for in February and March for grants in the 2017/18 Financial year.

Grants are open to all incorporated and unincorporated groups. Private companies are not excluded from the grant process however receive a much lower priority. The Council considers each application on their merits based on consideration of the community benefit of each application. The maximum grant is \$5,000. Council has in recent years limited its support to around a maximum of \$1500.00 per applicant.

### COMMENT

Council has a policy to allocate \$1,000 to the Lingalonga Festival and \$1,000 to the Adelaide River Show Society on an annual basis. However neither of these groups has made an application. Council may wish to leave the budget Allocation at \$8000 to allow for consideration of any late applications that may be received over the next year.

This item was deferred from the April ordinary meeting due to not all councillors able to be present.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

1.6 Community Grants and In Kind Support Program

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council approve the applications it wishes to assist and make provision for \$8000 in the budget for Community Grants for 2017/18.

**Moved:** Clr.

**Seconded:** Clr.

#### **7.8 BATCHELOR TRANSFER STATION REVIEW**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> May, 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Time table Community Survey Background Information

#### **SUMMARY**

At the special meeting of Council held on the 2<sup>nd</sup> May, 2017 a resolution was passed that established:

1. A review of the trial period for new waste management arrangements at the Batchelor Waste Station in May and June 2017.
2. An extension of the trial period involving the Contract between Council and Shannon Recycling and Landcare until the 30<sup>th</sup> June, 2017.

A review of the original timetable from late 2016 has been reviewed and updated to reflect realistic timeframes for the next stage.

Proposed estimated Timelines and actions from June 2016 – May 2017 have also been provided.

Recommendations are also provided for community consultation on the current operation of the facility and for future hours of access and preferred times. (A draft survey is provided for consideration of Council.)

## **BACKGROUND**

A review of Council minutes from June 2016 identified the following decision/directions of which some of the following discussions were held IN CONFIDENCE.

Due to some of these being held IN CONFIDENCE, the background report has been attached at this stage. Should Council consider the background attachments to be of a public nature, the Minutes shall reflect this information.

## **COMMENT**

It has been important for the CEO to review the history and reporting timelines with the change of management structure of the Batchelor Transfer Station and to record this concisely.

Considerable work and action has occurred from November 2016 in terms of working towards a controlled environment at the Batchelor Transfer Station.

Consultation through a community survey (draft provided as attachment) needs to be formally endorsed by Council to assist in gathering useful feedback from the community and users.

After the review in May and June the timelines will need to be adjusted from the scope of works within the contract to reflect this review process and consultation with the community.

## **CONSULTATION**

Operations Manager  
Operations Supervisor  
Administration Staff

## **STATUTORY ENVIRONMENT**

Contractual arrangement with Shannon Recycling and Landcare.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Current contractual arrangement with Shannon Landcare and Recycling.

## **VOTING REQUIREMENT**

Simple majority

## RECOMMENDATION

That Council receives the information report and historical update report on timelines associated with the management of the Batchelor Transfer Station and:

gives its endorsement that a written survey be circulated to the Batchelor community and users of the Batchelor Transfer Station be undertaken, that will assist in informing the development of Stage 4 opening hours and operation of the facility.

That upon the survey results being collated that discussions and review of the trial period operation take place with Shannon Landcare and Recycling.

Report on findings and recommendations be provided to the June 2017 meeting of Council.

**Moved:** Clr.

**Seconded:** Clr.

## 7.9 POLICY REVIEWS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> May 2016
<b>Author:</b>	Chief Executive Officer, Paul McInerney.
<b>Attachment:</b>	Policies 1.11 & 2.2

### SUMMARY

Council has a number of policies which were due to be reviewed in April 2016. The review process began in February 2016. Council will be presented with policies to review each month until the review process is complete. This month the policies to be reviewed are 1.11 Rates & Charges, and 2.2 Fees & Charges.

The policies have been reviewed by staff and there are no proposed amendments.

### BACKGROUND

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This generally aligns with one Council's term of office.

### COMMENT

Nil

### CONSULTATION

Senior Administration Officer

Finance Manager

### STATUTORY ENVIRONMENT

*Local Government Act*

*Local Government (Accounting) Regulations*

*Local Government (Administration) Regulations*

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council adopt the reviewed versions of policy 1.11 Rates & Charges, and 2.2 Fees & Charges with a new review date of April 2021.

**Moved:** Clr.

**Seconded:** Clr.



## 8 FINANCE REPORTS

### 8.1 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND

Attached is a listing of accounts paid for April 2017.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>			
<b>PAYMENT REGISTER</b>			
<b>APRIL 2017</b>			
<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
2/04/2017	POS Fee Apr 17	Commonwealth Bank of Australia	4.26
2/04/2017	Merc Fee Apr 17	Commonwealth Bank of Australia	67.82
4/04/2017	VISA Apr 17	Commonwealth Bank of Australia	1,987.21
5/04/2017	7996	Airpower (NT) Pty Ltd	313.11
5/04/2017	7997	Adelaide River Auto Port	21.00
5/04/2017	7998	Batchelor Institute	85.00
5/04/2017	7999	Bunnings Building Supplies P/L	102.92
5/04/2017	8000	Darwin Office Technology	198.04
5/04/2017	8001	Flowers By Elise	250.00
5/04/2017	8002	HD Pump Sales & Service	69.00
5/04/2017	8003	Bruce Mason	1,516.00
5/04/2017	8004	Intergrated Land Information S	27.40
5/04/2017	8005	NT Water Filters	156.00
5/04/2017	8006	OfficeMax	114.60
5/04/2017	8007	Practical Safety Australia Pty	405.57
5/04/2017	8008	RS Gardening Care	13,827.86
5/04/2017	8009	St John Ambulance Australia	180.00
5/04/2017	8010	Turbo's Tyres	2,118.60
5/04/2017	8011	Vanderfield Northwest	589.35
5/04/2017	8012	Terence Wright	57.00
5/04/2017	8013	Z Furniture	3,564.00
11/04/2017	G/L Consolidate	Payroll	23,050.31
11/04/2017	11/04 PAY 0	Payroll	5,261.32
11/04/2017	8014	DT & MG Kerr	10,857.00
11/04/2017	Rej Ret Fee	Commonwealth Bank of Australia	1.10
12/04/2017	8015	Cr. Sue Bulmer	450.00
12/04/2017	8016	Cr. Max Corliss	450.00
12/04/2017	8017	Cr. Ewan Crook	450.00
12/04/2017	8018	Cr. Dave Gray	850.00
12/04/2017	8019	Cr. Bruce Jones	450.00
12/04/2017	8020	Cr. Andrew Turner	1,500.00
12/04/2017	8021	Adelaide River Freight	71.50
12/04/2017	8022	Commander Centre Darwin	700.92
12/04/2017	8023	Victor Fox	1,732.00
12/04/2017	8024	Higgie Mechanical Engineering	298.76
12/04/2017	8025	Diedre Pickering	2,415.00
12/04/2017	8026	Turbo's Tyres	770.00
12/04/2017	8027	Vanderfield Northwest	294.16
18/04/2017	Commbiz Apr 17	Commonwealth Bank of Australia	50.27
18/04/2017	Trans Fee Apr17	Commonwealth Bank of Australia	11.88
18/04/2017	BPay Fee Apr 17	Commonwealth Bank of Australia	33.44
20/04/2017	561	Australian Taxation Office	17.00
20/04/2017	562	Jacana Energy	2,361.26
20/04/2017	563	PowerWater	2,482.70
20/04/2017	8028	Action Ideas	25,473.25
20/04/2017	8029	Air Liquide WA Pty Ltd	72.00
20/04/2017	8030	AJ Couriers & Haulage Pty Ltd	110.00
20/04/2017	8031	Area IT Solutions	1,162.70
20/04/2017	8032	Adelaide River Freight	1,281.50
20/04/2017	8033	Attache Software Australia Pty	41.00
20/04/2017	8034	Attcom NT	330.00

20/04/2017		8035	Batchelor Service Centre	2,770.66
20/04/2017		8036	B P Australia Limited	151.15
20/04/2017		8037	Buff Bins NT	5,040.00
20/04/2017		8038	Caslectrix NT	319.00
20/04/2017		8039	Fin Bins	4,156.88
20/04/2017		8040	Flick Anticimex	5,749.32
20/04/2017		8041	HD Pump Sales & Service	110.00
20/04/2017		8042	L&V Nominees Pty Ltd	2,145.40
20/04/2017		8043	Local Govt Assoc of NT	90.00
20/04/2017		8044	Paul McInerney	455.80
20/04/2017		8045	Nightcliff Electrical	1,715.50
20/04/2017		8046	NT News	791.00
20/04/2017		8047	Officeworks Ltd	273.75
20/04/2017		8048	Ooloo Investments Pty Ltd	4,595.55
20/04/2017		8049	Prestons Mowing & Gardening	2,100.00
20/04/2017		8050	Pumacard	566.46
20/04/2017		8051	Rum Jungle Construction	308.00
20/04/2017		8052	T/A Batchelor General Store	66.39
20/04/2017		8053	NT Rural Pty Ltd TA Territory	3,218.00
25/04/2017	G/L Consolidate		Payroll	22,262.58
26/04/2017	Super Feb 17		Click Super	6,765.78
26/04/2017	Super Mar 17		Click Super	6,860.59
27/04/2017		8054	Commander Centre Darwin	243.54
27/04/2017		8055	Cassidy Gerken	200.00
27/04/2017		8056	JAC Embroidery	70.40
27/04/2017		8057	Norsign NT	1,127.50
27/04/2017		8058	Packard Goose Pty Ltd	2,045.00
27/04/2017		8059	Shannon Recycling & Landcare	1,375.00
27/04/2017		8060	Turbo's Tyres	203.50
			<b>TOTAL</b>	<b>184,460.56</b>

#### RECOMMENDATION

That Council approve and pass for payment the April 2017 payment register totalling \$184,460.56

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 8.2 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is the finance and grant report and monthly financial summary report for April 2017.

### COMMENT

Nil

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 30TH APRIL 2017					
<b>Cash at Bank</b>					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 532,056.06
Investment Account					\$ 1,550,000.00
Trust Account					\$ 236,691.76
<b>Total Cash at Bank</b>					<b>\$ 2,319,747.82</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	240.00	706,257.00	-	2,410.70	\$ 708,907.70
Rate Arrears	-	-	-	120,197.39	\$ 120,197.39
Rates paid in advance	- 24,991.57	-	-	-	-\$ 24,991.57
<b>Total Debtors</b>					<b>\$ 804,113.52</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	1,219.45	-	-	-	\$ 1,219.45
<b>Total Creditors</b>					<b>\$ 1,219.45</b>
<b>Reconciliation of Funds</b>					
Balance as per General Ledger					\$ 769,747.82
Add outstanding Debtors					\$ 804,113.52
Less outstanding Creditors					\$ 1,219.45
Add Investment Account					\$ 1,550,000.00
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 3,122,641.89</b>
<b>*** Trade Debtors</b>					
Top End Buffalo - IN ADMINISTRATION				2,410.70	
BIITE - Tip Fees	240.00				
Dept Housing - Wheelie Bin		110.00			
Dept Infrastructure - Milton Rd Grant		706,112.00			
Youth for Christ - Oval Hire		35.00			
	<b>240.00</b>	<b>706,257.00</b>	<b>-</b>	<b>2,410.70</b>	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**GRANT REPORT FOR THE PERIOD ENDING 30TH APRIL 2017**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 80,000.00	\$ 74,449.36	\$ 5,550.64	31/03/2017
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,397,198.63	\$ 346,488.37	30/04/2017
13/05/2016	SPG - Hook Bins	Dept of Local Government	\$ 114,650.00	\$ 108,650.00	\$ 6,000.00	30/06/2017
26/08/2016	SPG - Boundary Consultancy BCWLGAG	Dept of Local Government	\$ 27,800.00	\$ 27,760.73	\$ 39.27	30/06/2017
31/08/2016	Community Libraries	Dept of Arts and Museums	\$ 50,757.00	\$ 39,737.66	\$ 11,019.34	31/08/2017
17/11/2016	Anzac Day 2017	Dept of Chief Minister	\$ 7,000.00	\$ 4,981.06	\$ 2,018.94	31/05/2017
20/12/2016	School Holiday Program - June July 2017	Dept of Chief Minister	\$ 2,000.00	\$ -	\$ 2,000.00	31/08/2017
22/12/2016	SPG - Hook Truck	Dept of Local Government	\$ 149,000.00	\$ -	\$ 149,000.00	30/06/2017
24/02/2017	Community Sport & Rec Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 41,326.70	\$ 3,673.30	31/08/2017
14/03/2017	Regional Ec Infrastructure Milton Rd	Dept of Infrastructure	\$ 706,112.00	\$ -	\$ 706,112.00	30/06/2018
4/04/2017	Streetlighting R&M Reimbursement	Dept of Local Government	\$ 5,490.00	\$ 5,490.00	\$ -	30/06/2018
			<b>\$ 2,931,496.00</b>	<b>\$ 1,699,594.14</b>	<b>\$ 1,231,901.86</b>	
		<b>Cash and Receivables</b>			<b>\$ 3,122,641.89</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 1,231,901.86</b>	
		<b>Cash Available to Council</b>			<b>\$ 1,890,740.03</b>	

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for April 2017.

That Council write off the debt of Top End Buffalo for \$2410.70 for legal fees and lease fees at Rum Jungle Lake.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

### 8.3 STRATEGIC PLAN AND ANNUAL SHIRE PLAN

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Strategic Plan 2017-2022 & Annual Shire Plan 2017/18

#### SUMMARY

The current Strategic and Annual Shire Plan has been reviewed in accordance with the legislation. The community have been requested to comment on the existing Strategic Plan, however no community comments were received this year. The Strategic Plan continues to reflect the goals, objectives and aspirations of the community that were developed in 2013. It has been updated to include the changes in the operating environment over the last 12 months. It will be important that the newly elected Council in August 2017 do some community consultation later in 2017.

The proposed Annual Shire Plan incorporates the changes to the Strategic Plan, Service Delivery Plan, Long Term Financial Plan, the requirements in the Act and the Draft Budget. Long term financial plans are also included. It should be noted that due to the dynamic nature of the local government environment and the lack of long term commitments from the Territory and Federal Governments, these documents lose their relevance quickly. They need constant review and generally require major changes annually.

#### BACKGROUND

The Local Government Act requires Council to have a Shire Plan for its area. This must be developed or revised at least once during the Council's Term of Office. The Plan must contain the following:

- Service Delivery Plan
- Budget
- Include or reference the Strategic Plan
- Long Term Financial Plan
- Constitutional arrangements currently in force
- Opportunities and challenges
- Possible changes to the Administrative and Regulatory framework
- Possibilities for improving local government services
- Performance indicators

Council is also required to review the Shire Plan between 1 April and 31 July annually. It is required to adopt it and forward to the Department prior to 31 July 2017.

Council is required to prepare a draft of the plan and publish a notice in a newspaper circulating in the area inviting submissions on the draft plan for a period of 21 days. It must make revisions to the draft it considers appropriate in light of the submissions prior to adopting the Plan.

Council can consider the Annual Budget separately to the Shire Plan and its adoption amends the last version of the Shire Plan.

#### COMMENTS

The planning timetable for the 2017/18 budget was advertised and the community was invited to make comment about the current Strategic Plan and Annual Shire Plan and long term work plans. These were

available on the website for community feedback due 7<sup>th</sup> April 2017. Council received no feedback from the community.

## CONSULTATION

An invitation to comment was made through the Council website, Facebook, and Council newsletter.

## STATUTORY ENVIRONMENT

*s.22, 23 & 24 Local Government Act*

## POLICY IMPLICATIONS

The Strategic Plan and the Annual Plan provides the guidance document for Council's decision making throughout the year.

## FINANCIAL IMPLICATIONS

Budget for 2017/18

## RECOMMENDATION

Council advertise the draft Strategic Plan, Annual Shire Plan and invite public comment for a minimum of 21 days in accordance with Section 24 of the *Local Government Act*.

**Moved:**

**Seconded:**

## DIRECTION

That the CEO prepares a report to the June meeting of Council to consider the Adoption of the 2017/18 Annual Shire Plan.

## 8.4 DRAFT BUDGET 2017/2018

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16th May 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Draft Budget, Long Term Plans, Fees and Charges, Rates Declaration and Councillor Allowances 2017/2018

## SUMMARY

The Strategic Plan and Annual Shire Plan can only play their intended role if they are linked to Council's annual budget. The draft budget for the 2017/18 financial year is one of the most important documents that Council considers each year. It provides a snapshot at this time about how Council considers it will generate income and account for its service delivery programs that it wishes to undertake throughout the year.

I urge you to read the information and the notes annexed to the draft budget. If you have any queries please feel free to contact either Mrs Melissa Kerr, or myself for the required information.



The adoption of the budget operates to amend the Annual Shire Plan so that it conforms to the most recent text of the Council's Budget.

#### **COMMENT**

Whilst the annual budget process rigorously looks at the income and expenses involved in the operations it is based on a number of assumptions. In a dynamic world the accuracy of the assumptions varies and often they are out of Council's control.

The budget becomes part of the Annual Shire Plan and takes effect when Council adopts it following the regulatory community consultation phase of 21 days. The Department is notified prior to 31<sup>st</sup> July 2017.

#### **CONSULTATION**

Invitations to community to comment through the website, Facebook and Stop Press. No comments were received.

#### **STATUTORY ENVIRONMENT**

*Section 24 Local Government Act.*

#### **POLICY IMPLICATIONS**

The budget provides the guidance document for Council's decision making throughout the year.

#### **FINANCIAL IMPLICATIONS**

Adoption of the budget 2017/18 at the 2017 June Meeting will set the financial constraints for that year.

#### **RECOMMENDATION**

That Council advertise the Draft Budget, Fees and charges, Rates Declaration and Councillor Allowances for 2017/2018 inviting public comment for 21 days in accordance with Section 24 of *The Local Government Act*.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 9 COMMUNITY RECREATION OFFICERS REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CRO
<b>Date:</b>	12 <sup>th</sup> May, 2017
<b>Author: Officer</b>	Rishona Meggs, Community Recreation
<b>Attachments:</b>	Nil

### **SUMMARY**

#### **ANZAC Day**

The 2017 ANZAC Day Dawn Service was a beautiful morning, with a fantastic turn out of over 2000 people.

We have been provided with some feedback that will be considered for next year's ANZAC Day Ceremony. I have been in discussion with the CEO and the Co-ordinator of the event, it may be beneficial to look at alternate options in relation to the toilets and the lectern for the 2018 Ceremony. We are currently in the process of acquitting the \$7000 grant.

#### **Youth Week Program**

Unfortunately, the Youth Week Holiday program did not go ahead this year due to my start date and the deadline to have this project completed conflicting. Next year, I intend on having an action packed Youth Week.

#### **Territory Day**

The pyrotechnics have been booked and the paperwork completed and submitted.

The event will be held at the Batchelor Oval on Saturday 1<sup>st</sup> July, with assistance from FERGS and Batchelor Police. An application has been made to NTG for \$2000 who may fund the cost of Howard and Sons Pyrotechnics undertaking the fireworks display.

#### **"ACTIV-ATE" Coomalie**

The Coomalie Council were successful with a \$2000 School Holiday Program Grant. The program will revolve around the youth in our area being aware of healthy lifestyle choices and learning how being active can improve their wellbeing.

I have arranged a few special trips to integrate into the three-week program, including two trips to flip out, a movie at the Cmax cinema and a day at the Palmerston water park. There will also be local activities such as making our own homemade healthy pizzas (using our own pizza oven) and fresh fruit smoothies (with local donated produce). A day at Adelaide River has been organised where we will be hosting a game of hockey and having a healthy fresh lunch. This program is designed to teach the Youth of the Coomalie about having an exciting, healthy and active lifestyle.

Volunteers are essential to this program so if you or anyone you know are able to assist please let me know.

#### **NAIDOC WEEK**

I have met with Batchelor Institute and I will be working hand in hand with them over the June period in preparation for the national NAIDOC Week Culture Display that will be taking place throughout the Institute from the 3<sup>rd</sup> of July onwards.

The theme for the 2017 NAIDOC Week is “Our Language Matters” and some of the activities include, storytelling, cultural Dancing, weaving and guest speakers educating our Youth in cultural aspects.

### **Seniors Month**

The \$2000 application for the Seniors Month Grant has been completed, we are now awaiting a response from the NTG. I look forward to being successful with this grant application and planning a fantastic trip for our seniors in August.

### **Department of Sport and Recreation Grant Funding**

I have been reviewing the NTG Sport and Recreation Grant Funding Agreement and have attached the KPI’s for the Sport and Recreation Remote Sport Program for 2016/17 for Councils information.

The Linga Longa Festival will not be held this year due to not having a local committee. There is usually a cricket match associated with the festival. I am in contact with Sport NT in relation to this, and will be asking if they can come down and host a Cricket Match Day again.

### **General CRO News**

I have begun a clean-up of surplus items, some of which will be donated to local non for profit organisations.

#### **NOTE**

For the information of Council.

## **10 CONFIDENTIAL ITEMS**

#### **RECOMMENDATION**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

**Moved:** Clr.

**Seconded:** Clr.

#### **RECOMMENDATION**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded:** Clr.

## **11 COUNCILLOR REPORTS**

Nil

**12 USE OF THE COMMON SEAL**

Nil

**13 GENERAL BUSINESS**

Nil

**14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 20<sup>th</sup> June, 2017.