



AGENDA

ORDINARY COUNCIL MEETING

20th June 2017

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The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.



Signed: Paul McInerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20th June 2017

Vice President of the Shire Council Dave Gray will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	Vice President Dave Gray
Councillor	Max Corliss
Councillor	Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas
Finance Manager	Melissa Kerr

VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 20th June 2017.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and notes the apologies of absence of President Andrew Turner for the Ordinary General Meeting held 20th June 2017.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20th June 2017

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 16TH MAY 2017

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 16th May 2017 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 16th May 2017 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 FINANCE REPORTS

6.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for May 2017.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT
COUNCIL**

PAYMENT REGISTER

MAY 2017

DATE	REFERENCE	DETAILS	AMOUNT
2/05/2017	POS Fee May 17	Commonwealth Bank of Australia	6.39
2/05/2017	Merc Fee May 17	Commonwealth Bank of Australia	19.78
2/05/2017	Visa May 2017	Commonwealth Bank of Australia	535.01
4/05/2017	8061	Airpower (NT) Pty Ltd	217,768.00
5/05/2017	8062	Cr. Sue Bulmer	450.00
5/05/2017	8063	Cr. Max Corliss	450.00
5/05/2017	8064	Cr. Ewan Crook	450.00
5/05/2017	8065	Darwin Photography Professiona	200.00
5/05/2017	8066	Cr. Dave Gray	850.00
5/05/2017	8067	Cr. Bruce Jones	450.00
5/05/2017	8068	DT & MG Kerr	11,550.00
5/05/2017	8069	Shade and Play	735.00
5/05/2017	8070	Cr. Andrew Turner	1,500.00
5/05/2017	564	Motor Vehicle Registry	1,042.85
9/05/2017	G/L Consolidate	Payroll	21,765.40
10/05/2017	8071	AJ Couriers & Haulage Pty Ltd	66.00
10/05/2017	8072	Andrew Dudley Enterprises (ADV	3,360.50
10/05/2017	8073	R W Anderson	901.20
10/05/2017	8074	Area IT Solutions	1,316.37
10/05/2017	8075	AUT Electrics	1,011.50
10/05/2017	8076	Gaz NT Pty Ltd	869.00
10/05/2017	8077	Go Wide Cattle Company	1,870.00
10/05/2017	8078	NT Water Filters	166.40
10/05/2017	8079	OfficeMax	530.25
10/05/2017	8080	Oolloo Investments Pty Ltd	36,770.29
10/05/2017	8081	Performance Services Pty Ltd	1,108.25
10/05/2017	8082	Vanderfield Northwest	637.95
11/05/2017	8083	Fin Bins VTG Waste & Recycling	10,388.45
11/05/2017	8084	Diedre Pickering	3,038.58
11/05/2017	8085	RS Gardening Care	11,499.40
12/05/2017	565	Motor Vehicle Registry	176.60
12/05/2017	566	PowerWater	201.35
12/05/2017	8086	Batchelor Service Centre	646.39
12/05/2017	8087	Higgie Mechanical Engineering	962.50
12/05/2017	8088	L&V Nominees Pty Ltd	220.00
12/05/2017	8089	Paul Mclnerney	417.50
12/05/2017	8090	Pumacard	2,125.10
12/05/2017	8091	RS Gardening Care	20,625.00
12/05/2017	8092	S.E. Rentals Pty Ltd	258.63
12/05/2017	567	Telstra	942.39
15/05/2017	Commbiz May 17	Commonwealth Bank of Australia	44.33
15/05/2017	Tran Fee May 17	Commonwealth Bank of Australia	10.78
15/05/2017	BPay Fee May 17	Commonwealth Bank of Australia	22.00
16/05/2017	BAS Apr 2017	Australian Taxation Office	3,528.00
18/05/2017	8093	H&K Earthmoving Pty Ltd	61,017.63
19/05/2017	568	Jacana Energy	9,236.27
19/05/2017	569	PowerWater	6,096.25
19/05/2017	8094	Adelaide River Inn	349.90

19/05/2017		8095	Adelaide River Primary School	2,200.00
19/05/2017		8096	B P Australia Limited	63.85
19/05/2017		8097	Coomalie Community Govt Council	5,850.00
19/05/2017		8098	Fin Bins VTG Waste & Recycling	2,077.69
19/05/2017		8099	Kelly Bros. Pty Ltd	1,199.00
19/05/2017		8100	Bruce Mason	2,505.00
23/05/2017	G/L Consolidate		Payroll	22,751.55
24/05/2017		8101	H&K Earthmoving Pty Ltd	133,799.04
26/05/2017		8102	Air Liquide WA Pty Ltd	313.84
26/05/2017		8103	Area IT Solutions	1,278.20
26/05/2017		8104	Adelaide River Show Society	347.50
26/05/2017		8105	Attache Software Australia Pty	62.00
26/05/2017		8106	Coomalie Community Govt Council	4,905.60
26/05/2017		8107	Curby's NT Pty Ltd	75.90
26/05/2017		8108	Darwin Office Technology	449.34
26/05/2017		8109	Darwin City Council	146.14
26/05/2017		8110	Fin Bins VTG Waste & Recycling	2,077.69
26/05/2017		8111	Fulton Hogan Industries	880.00
26/05/2017		8112	Gaz NT Pty Ltd	385.00
26/05/2017		8113	H&K Earthmoving Pty Ltd	44,150.40
26/05/2017		8114	Howard & Sons Pyrotechnics Pty	1,500.00
26/05/2017		8115	Jardine Lloyd Thompson	865.63
26/05/2017		8116	Practical Safety Australia Pty	502.49
26/05/2017		8117	T/A Batchelor General Store	142.72
26/05/2017		8118	S.E. Rentals Pty Ltd	258.63
26/05/2017		8119	NT Rural Pty Ltd TA Territory	129.80
26/05/2017		570	Motor Vehicle Registry	705.85
26/05/2017		571	Telstra	1,103.18
26/05/2017	Super Apr 17		Click Super	6,684.90
31/05/2017		8120	Vescovato P/L Clothing direct	207.68
			TOTAL	675,805.81

RECOMMENDATION

That Council approve and pass for payment the May 2017 payment register totalling \$675 805.81.

Moved: Clr.

Seconded: Clr.

6.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for May 2017.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST MAY 2017

Cash at Bank	
Cash on Hand	\$ 1,000.00
Cheque Account	\$ 366,194.48
Investment Account	\$ 2,250,000.00
Trust Account	\$ 98,447.36
Total Cash at Bank	\$ 2,715,641.84

Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	580.00	-	110.00	-	\$ 690.00
Rate Arrears	-	-	-	117,370.79	\$ 117,370.79
Rates paid in advance	- 28,885.57	-	-	-	-\$ 28,885.57
Total Debtors					\$ 89,175.22

Creditors	Current	30 Days	60 Days	90 Days	
	11,363.91	-	-	-	\$ 11,363.91
Total Creditors					\$ 11,363.91

Reconciliation of Funds	
Balance as per General Ledger	\$ 465,641.84
Add outstanding Debtors	\$ 89,175.22
Less outstanding Creditors	\$ 11,363.91
Add Investment Account	\$ 2,250,000.00
Total Cash & Receivables Available	\$ 2,793,453.15

*** Trade Debtors	
BIITE - Tip Fees	330.00
Dept Housing - Wheelie Bin	110.00
Futurebuild - Tip Fees	250.00
	580.00

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 30TH APRIL 2017

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
14/10/2015	AR Tourist Precinct Feasibility	Dept of Transport	\$ 80,000.00	\$ 74,449.36	\$ 5,550.64	31/03/2017
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,518,834.00	\$ 224,853.00	30/04/2017
13/05/2016	SPG - Hook Bins	Dept of Local Government	\$ 114,650.00	\$ 108,650.00	\$ 6,000.00	30/06/2017
26/08/2016	SPG - Boundary Consultancy BCWLGAG	Dept of Local Government	\$ 27,800.00	\$ 27,800.00	\$ -	Acquitted
31/08/2016	Community Libraries	Dept of Arts and Museums	\$ 50,757.00	\$ 43,889.33	\$ 6,867.67	31/08/2017
17/11/2016	Anzac Day 2017	Dept of Chief Minister	\$ 7,000.00	\$ 9,154.36	\$ -	Acquitted
20/12/2016	School Holiday Program - June July 2017	Dept of Chief Minister	\$ 2,000.00	\$ -	\$ 2,000.00	31/08/2017
22/12/2016	SPG - Hook Truck	Dept of Local Government	\$ 149,000.00	\$ 217,768.00	\$ -	Acquitted
24/02/2017	Community Sport & Rec Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 49,849.73	\$ -	31/08/2017
14/03/2017	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 706,112.00	\$ 97,778.19	\$ 608,333.81	30/06/2018
30/05/2017	Roads to Recovery Milton Coach Rd	Dept Infrastructure Regional Dev	\$ 216,790.00	\$ -	\$ 216,790.00	30/06/2017
			\$ 3,142,796.00	\$ 2,148,172.97	\$ 1,070,395.12	
		Cash and Receivables			\$ 2,793,453.15	
		Unspent Grants & Subsidies			\$ 1,070,395.12	
		Cash Available to Council			\$ 1,723,058.03	

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
MONTHLY FINANCIAL SUMMARY REPORT					
MAY 2017					
Account Code	Account Description	15/16 Actual	Month Actual	YTD Actual	16/17 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,394,730	10,811	1,521,749	1,483,604
110 4999	TOTAL EXPENSES	743,533	51,664	671,836	889,662
110 5000	SURPLUS / (DEFICIENCY) 110	651,197	-40,853	849,913	593,942
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	9,000	9,000	9,000
210 4999	TOTAL EXPENSES	77,031	7,731	63,551	84,800
210 5000	SURPLUS / (DEFICIENCY) 210	-68,031	1,269	-54,551	-75,800
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	459,680	300	389,372	390,400
211 4999	TOTAL EXPENSES	219,793	17,682	332,258	421,901
211 5000	SURPLUS / (DEFICIENCY) 211	239,887	-17,382	57,114	-31,501
212 CEMETERIES					
212 3899	TOTAL INCOME	227	0	1,973	2,000
212 4999	TOTAL EXPENSES	6,666	447	7,849	9,700
212 5000	SURPLUS / (DEFICIENCY) 212	-6,439	-447	-5,876	-7,700
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	2,933	250	10,966	10,500
310 4999	TOTAL EXPENSES	148,250	34,789	162,876	219,993
310 5000	SURPLUS / (DEFICIENCY) 310	-145,317	-34,539	-151,910	-209,493
311 LIBRARIES					
311 3899	TOTAL INCOME	50,757	0	51,243	50,757
311 4999	TOTAL EXPENSES	54,286	4,152	43,892	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,529	-4,152	7,351	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	16,389	314	10,692	70,136
312 4999	TOTAL EXPENSES	118,122	10,323	86,381	193,074
312 5000	SURPLUS / (DEFICIENCY) 312	-101,733	-10,009	-75,689	-122,938
313 SWIMMING POOL					
313 3899	TOTAL INCOME	10,351	105	4,368	4,000
313 4999	TOTAL EXPENSES	97,615	7,403	82,704	116,889
313 5000	SURPLUS / (DEFICIENCY) 313	-87,264	-7,298	-78,336	-112,889
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	54,045	73	50,022	145,400
314 4999	TOTAL EXPENSES	88,249	8,227	49,555	170,860
314 5000	SURPLUS / (DEFICIENCY) 314	-34,204	-8,154	467	-25,460
410 ROADS					
410 3899	TOTAL INCOME	1,634,098	317,789	3,386,654	2,462,973
410 4999	TOTAL EXPENSES	850,422	469,905	2,846,339	3,619,777
410 5000	SURPLUS / (DEFICIENCY) 410	783,676	-152,116	540,315	-1,156,804
510 STREETLIGHTING					
510 3899	TOTAL INCOME	0	7,925	27,140	0
510 4999	TOTAL EXPENSES	21,079	6,266	14,889	13,200
510 5000	SURPLUS / (DEFICIENCY) 510	-21,079	1,659	12,251	-13,200
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	31,767	0	18,303	19,900

511 4999	TOTAL EXPENSES	52,290	7,177	34,260	37,800
511 5000	SURPLUS / (DEFICIENCY) 511	-20,523	-7,177	-15,957	-17,900
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,141	278	2,137	2,000
512 4999	TOTAL EXPENSES	20,031	1,726	18,832	20,539
512 5000	SURPLUS / (DEFICIENCY) 512	-17,890	-1,448	-16,695	-18,539
513 GLYPHOSATE					
513 3899	TOTAL INCOME	3,709	327	2,944	5,000
513 4999	TOTAL EXPENSES	3,264	0	0	5,000
513 5000	SURPLUS / (DEFICIENCY) 513	445	327	2,944	0
514 GAMBA AND WEED MANAGEMENT					
514 4999	TOTAL EXPENSES	4,576	0	10,537	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-4,576	0	-10,537	-10,000
900 3899	TOTAL INCOME	3,669,827	347,172	5,486,563	4,655,670
900 4999	TOTAL EXPENSES	2,505,207	627,492	4,425,759	5,863,952
900 5000	SURPLUS / (DEFICIENCY)	1,164,620	-280,320	1,060,804	-1,208,282

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for May 2017.

Moved: Clr.

Seconded: Clr.

6.3 STRATEGIC PLAN, ANNUAL PLAN AND BUDGET 2017-2018

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Hard copy of Strategic Plan & Budget available at meeting Strategic Plan Public Comment Email

SUMMARY

The current Strategic and Annual Shire Plan has been reviewed in accordance with the legislation. Council advertised the draft Strategic Plan and Annual Shire Plan and invited public comment for 21 days. Comments were due to Council by Wednesday 14th June 2017. Council received one comment from one property owner. Council must make revisions to the draft it considers appropriate in light of the submissions prior to adopting the Plan.

BACKGROUND

The Local Government Act requires Council to have a Shire Plan for its area. This must be developed or revised at least once during the Council's Term of Office. The Plan must contain the following:

- Service Delivery Plan
- Budget
- Include or reference the Strategic Plan
- Long Term Financial Plan
- Constitutional arrangements currently in force
- Opportunities and challenges
- Possible changes to the Administrative and Regulatory framework
- Possibilities for improving local government services
- Performance indicators

Council is also required to review the Shire Plan between 1 April and 31 July annually. It is required to adopt it and forward to the Department prior to 31 July 2017.

Council is required to prepare a draft of the plan and publish a notice in a newspaper circulating in the area inviting submissions on the draft plan for a period of 21 days. It must make revisions to the draft it considers appropriate in light of the submissions prior to adopting the Plan.

COMMENTS

Council received one comment from one property owner within the 21 days. The resident has raised the following issues –

1. Road Access – Operational
2. Chin Road – Operational
3. Waste Management Levy \$200 – as per LTFP from 2012/13
4. Recreational Purpose due to access – Operational
5. Rates – increasing without services increasing

CONSULTATION

An invitation to comment was made through the Council website, Facebook, and Council newsletter.

STATUTORY ENVIRONMENT

s. 23, 24, 71, 72, 127(2), 128(1) and 155 of the Local Government Act

POLICY IMPLICATIONS

The Strategic Plan and the Annual Plan provides the guidance document for Council's decision making throughout the year.

FINANCIAL IMPLICATIONS

Budget for 2017/2018

RECOMMENDATION

Council consider the public comment received and adopt the Strategic Plan 2017-2022 and Annual Plan 2017-2018 including all prescribed contents, the Annual Budget, elected member allowances, fees and charges, and declare the rates for 2017-2018.

Moved: Clr.

Seconded: Clr.

6.4 SPECIAL PURPOSE GRANT ACQUITTAL – HOOK TRUCK

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/104#2
Disclosure of Interest:	Nil
Date:	20th June, 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	SPG Acquittals – Hook Truck

SUMMARY

Special Purpose Grants require a Council minute as part of the acquittal process.

BACKGROUND

Attached is the acquittal for the Special Purpose Grants for \$149,000 for the purchase of the Hook Truck of \$217,768.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Special Purpose Grant acquittal for the Hook Truck.

Moved: Clr.

Seconded: Clr.

7 OPERATIONS MANAGER'S REPORTS

7.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Robert Bright, Operations Manager
Attachments:	Adelaide River Bin Damage Photos

SUMMARY

Roads-

Maintenance water, grade and roll is still being undertaken. Roads to be done are Poet Road, Scott Road, Lithgow Road, Meneling Road, Sargent Road, Cheeney North Road, Solomon West Road, Miles Road, Perreau Road, Coach Road (top of Rick's subdivision), Banyan road, Fowler Road and Munz Road.

Works also to be completed on two of the floodway's on Heathers Lagoon Road and Coach Road at the front of Fawcett's.

Milton/Coach Road is well underway, 4 kms will be reshaped, laid down and ready for seal by the meeting, we are running within schedule.

Pinaroo Crescent has had its reseal done by F J Bitumen approximately 4000 square meters.

Waste-

The new hook truck is running well and has proven to be a more efficient process than using the tilt tray.

The old bin in Adelaide River has continued to be burnt. It appears that it is just vandalism to property not combustion. One of the new bins has also been burnt for the first time on Friday and sustained quit significant damage. It has been reported to our insurer JLT, and we were advised the excess will be \$1000 for the claim. To replace the tarp cover will be \$4691.50 including freight from Darwin. That price is from the company we purchased the bins from originally. To get the bin sand blasted and painted locally will be \$4,500. Photo's Attached of the damaged new bin.

A member of the public had called with their concerns about the rubbish and bins burning at the Adelaide River dump. They asked what can be done from a community members perspective, what involvement can they have to help out. Advised to report it if they see it being burnt and Adelaide River Council member's details given.

A new dry season slot is being dug in Batchelor and the operation of the dump is running well by Shannon Landcare.

Parks-

Power Water has finished work in the bore field and all sprinklers are now on in both Batchelor and Adelaide River. Continuous maintenance will occur throughout the dry season to keep the irrigated area's looking nice.

Ironbark have replaced the seats that were stolen from the oval surrounds, paint was purchased and used to give the seats a facelift.

A collapsed storm water drain in Jack White park has been replaced, the old pipe had just become brittle from over time.

Trees-

We are having lots of complaints/ enquiries regarding trees in the streets of Batchelor and Adelaide River. We need to address what needs to happen in the near future, budget for next year may need to be altered to allow more works to be undertaken.

Other-

Two people have been interviewed following from the Operations Supervisors position being advertised locally. A further two will be interviewed by the end of the week.

Pool-

Pool will be closed at the end of the month for its usual two-month period, signs went up this week notify members of the public. Late last week we identified a leak that was quite significant, as of yet we have not identified where the leak is coming from, water levels have been stable over the last few days.

We have received notification that we got the grant for swimming pool repairs of \$95000.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for May/June 2017.

Moved: Clr.

Seconded: Clr.

7.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	20th June 2017
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dog Statistics

No Dogs in the pound.

Pool Takings and Statistics

Pool has been running fine until Thursday the 8th when it was noticed that the water level had dropped almost below skimmer level (40 cm below normal, approx 60,000L) indicating it was low. In the sump room the water was also low, 5 meters below its normal height.

Normally when sump room is this low and the pool level is normal or high it is due to leaves (blockages) in the intakes, but the pool level was also low and no leaves in the intake. Pumps switched off before running dry, immediately the sump began to fill to normal. The water mains where switch on and pool level rose to normal.

No explanation as to where the water has gone.

When the pool was normal I turned the water main off again, left pumps off for one hour to determine no hole in the sump or pool, water level didn't change. Switched pumps on, water level has stayed normal ever since. The water mains have remained switched off and level has not changed (remained normal). Unsure at this stage as to what the problem was, this will be monitored until closing for our two-month break.

Also when I arrived water was flowing out of the pool grounds onto the footpath, someone had left the emergency shower on.

Period ending	Paying at gate swimmers and takings						PASSES		Outdoor Ed/School	Out of Hours	
	Adult	Children	Families	Pens	Gate	value of sold passes	Total Takings	Adult	Children	Children & Adults	Children & Adults
10/05/2017	9	20	1	1	\$59.00		\$59.00	10			12
17/05/2017	5	8	1	1	\$37.00		\$37.00	10			
24/05/2017						\$66.00	\$66.00			68	20
31/05/2017	7	3	3	1	\$38.50			10		57	
07/06/2017	13	8		1	\$46.00			10		51	
14/06/2017											
TOTALS	34	39	5	4	\$180.50	\$66.00	\$162.00	40		227	32

NOTE

For the Information of the Council

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of May/June 2017.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
9/5/17	MI 1	JLT Insurance	Terms of Agreement , General Public and Products Liability
18/5/17	MI 2	Minister for Territory Families , Dale Wakefield	Successful Youth Vibe Holiday Grant
23/5/17	MI 3	Department of Housing and Community Development	CCGC Review of Constitutional Arrangements ; Change to Wards
24/5/17	MI 4	Shannon Recycling and Landcare	May Report on Batchelor Waste Transfer Station
24/5/17	MI 5	LGANT	Finance and Sustainability questionnaire
24/5/17	MI 6	Chin Subdivision Landowner	Response to Strategic Plan
29/5/17	MI 7	Leader of the Opposition , Shadow Minister for Local Government	Motion in Parliament to Recognise Local Government
30/5/17	MI 8	Department of Infrastructure Planning and Logistics	Meeting Notes & Recommendations relating to AN 52
31/5/17	MI 9	Senator Fiona Nash Minister for Regional Development	Indexation of the Financial Assistance Grant program
31/5/17	MI 10	Royal Life Saving Society Australia	Remote Pools Information Package
1/6/17	MI 11	LGANT	Advance Notice of LGANT Events
1/6/17	MI 12	Batchelor Primary Health Care Centre	Aged Care Meeting minutes
1/6/17	MI 13	Coomalie Council CEO	Coomalie COTA Seniors Group meeting minutes from 26 th May 2017
5/6/17	MI 14	Minister for Tourism and Culture	Public Library Funding Agreement
5/6/17	MI 15	Tourism NT , Manager Destination Development	Adelaide River & Batchelor Region , future presentation to Council

5/6/17	MI 16	Northern Territory Grants Commission	Early payment 2017-18 NT Financial Assistance Grants
13/6/17	MI 17	Acting Minister for Infrastructure, Planning & Logistics	Notice of Consent for Subdivision AN 716 & 717
13/6/17	MI 18	Minister for Housing & Community Development	Notice of successful SPG , Batchelor Pool
13/6/17	MI 19	Northern Territory Electoral Commission	Local Government Area maps , revised Ward boundaries
13/6/17	MI 20	LGANT CEO	2017 Executive Agenda

Correspondence Out

DATE		Source	Subject
23/5/17	MO 1	PMc	Letter of support for BIITE Arts Trail Regional Grant application
16/5/17	MO 2	PMc	Request to close BP account
23/5/17	MO 3	PMc	NT Build; Long Service Levy Project Notification form
23/5/17	MO 4	AT	Department of Immigration and Border Protection; Citizenship Pledge Report
16/5/17	MO 5	RB PMc	Chinner Road Contractor; completion of defect liability period
16/5/17	MO 6	AK	SAO relief position applicant ; notice position filled
17/5/17	MO 7	AK	SAO relief position applicant ; notice position filled
25/5/17	MO 8	PMc	Signed Funding Agreement Adelaide River Cemeteries Public Toilets
26/5/17	MO 9	PMc	Batchelor Information Centre Coordinator; CCGC Community Grants 2017/18
26/5/17	M 10	PMc	Friends of the North Australia Railway; CCGC Community Grants 2017/18
26/5/17	MO 11	PMc	Litchfield Regional Tourism Incorporated CCGC Community Grants 2017/18
26/5/17	MO 12	PMc	Adelaide Community Craft Market Inc. CCGC Community Grants 2017/18
26/5/17	MO 13	PMc	Batchelor Museum Development Association ; CCGC Community Grants
26/5/17	MO 14	PMc	Adelaide River Library Members Group ; CCGC Community Grants
26/5/17	MO 15	PMc	Adelaide River Show Society ; CCGC Community Grants
26/5/17	MO 16	PMc	Relief Senior Admin Officer appointment of position
30/5/17	MO 17	PMc	Shannon Recycling ; contract trial period extension
30/5/17	MO 18	PMc	Lake Bennett Landowner; re Subdivision of AN 892
10/5/17	MO 19	PMc	Tourism NT , re upgrading interpretive signage Adelaide River & Batchelor

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

8.2 REVIEW OF ACTION ITEMS LIST TO JUNE 2017

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to June, 2017.

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

8.3 COMPLAINTS REGISTER TO JUNE 2017

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register June 2017

SUMMARY

Complaints register attached.

RECOMMENDATION

That Council receives and notes the complaints for the May/June 2017 period.

Moved: Clr.

Seconded: Clr.

8.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	20th June 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its June 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

8.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	20th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Electoral Commission Ward Map COTA Meeting Minutes

SUMMARY

CEO Community Activities

17th May – Meet with COTA NT CEO and COTA Coomalie, Sue Shearer and Jan Jewell prior to then attending service providers meeting called by Batchelor Primary Health Care Clinic by Dr Lucy Hurlstone and Margaret Brice (Clinic Manager). Meeting called to discuss aged care needs of 280 people aged over 60 across Adelaide River and Batchelor areas. (Further information provided in Agenda)

19th May – Met with Local Member for Daly, Mr Gary Higgins, MP – introductory meeting at Berry Springs, where a discussion held on major projects across area, including recent initiative of Batchelor Primary Health Clinic – public meeting for service providers to Aged Care sector in Coomalie.

19th May – Rural ward areas inspections, subdivisions and discussions with Cr Bulmer.

23rd May – Met with Cr Crook for discussions on issues, projects, opportunities for Council area.

26th May – attended COTA Coomalie – morning tea meeting at Bowls Club with approximately 10 seniors and discussed aged care project, survey, potential funding of aged care coordinator, and a range of Council related matters. (Notes from meeting provided within agenda for information)

29th May – Met with Margaret Brice, Clinic Manager, Batchelor Primary Health Care Centre re follow up on survey development for the over 60's in Adelaide River and Batchelor on current needs to assist in development of a strategic business case for aged care service provision in Coomalie area.

31st May – Met with Ms Kirsty Hunt, from the office of Federal Member, Warren Snowdown, MP, Member for Lingiari for an introductory meeting and discussions.

2nd June – Met with Tony Clementson, Manager Destination Development Top End, Department of Tourism and culture who was in the Coomalie region visiting businesses and tourism operators. Tony is happy to present at a Workshop regarding Tourism vision/activation.

NT Electoral Commission – Advice re new Ward Boundaries.

In a meeting with the NT Electoral Commission on the 9th June 2017, I was provided with a copy of a map that defines the final ward boundaries for the Elections in August 2017.

This map of the new three wards is attached for the information of the Council.

Local Government Election – Prospective Candidates Information Session – June 20th 4pm – 5.30pm approximately.

A reminder that the LG Candidates Briefing session will be held at the Council chambers, Batchelor on June 20th, 2017 commencing at 4pm and concluding prior to 6pm. Officers of the NT Electoral Commission, LGANT and the Department of Local Government will be in attendance to conduct the session.

Department of Housing Visit – NT Government – regular presence at Batchelor.

During the month I met with representatives from Territory Housing being Annette Ballard (Manager Housing Operations Palmerston and Rural Service Delivery North), Michelle Collinson (Coordinator Housing) and Jessie Heinrich (Case Officer – Investigations) at Council. The officers of the Department advised they are setting up a weekly presence at Batchelor to meet with public housing clients. (Hilary Brett also attended and provided local knowledge of issues, concerns for the attention of the Department). The Department looks after 75 properties in Batchelor and 3 in Adelaide River.

The Department under a hire agreement has booked the Bruce Jones Community Centre every Wednesday between the hours of 8am – 3pm. (Dependant on weekly workload these hours of client contact time may not necessitate the full time period however the Department is intent on having a much stronger presence at Batchelor and Adelaide River.

Interim Audit

Council Auditors, Nexia Edwards Marshall NT attended the Council Office on the 6th and 7th June to commence the interim audit of Council. Areas audited within the interim process were Payroll, rates, grants, minutes and supplier payments. The Manager of Finance and Account Officer assisted the auditors with provision of required information. The final Audit process will be conducted around the 1st week of August, 2017.

Stop Press Newsletter

It is proposed with the July newsletter to change the format of Stop Press to provide a wider range of community and topical information, from Police, Rangers, Bushfires NT, Justices of the Peace, Commissioners for Affidavits etc as well as Council information. This matter was raised at the recent COTA Seniors meeting that expressed that the Stop Press was a valuable source of community information if more info could be provided that this would be appreciated.

Council is fortunate to have the newsletter printed through our Local Member, Gary Higgins, MP and staff will discuss with his office the potential to expand the Stop Press newsletter by a few pages from time to time. This will be particularly important after the Councils elections as Council embarks on developing its new Strategic Plan.

Stop Press will be reviewed regularly to see if improvements can be made over the coming months.

I would appreciate any comments from Councillors as to any improvements/additions/deletions they might see would improve Stop Press.

RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period of 17th May to 2nd June, 2017

Moved: Clr.

Seconded: Clr.

8.6 POLICY REVIEWS

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	Nil
Date:	April 2016
Author:	Chief Executive Officer, Paul McNerney.
Attachment:	Policies 1.16, 3.1 & 3.13

SUMMARY

Council has a number of policies which were due to be reviewed in April 2016. The review process began in February 2016. Council will be presented with policies to review each month until the review process is complete. This month the policies to be reviewed are 1.16 Recruitment and Probation, 3.1 Customer Service Training and 3.13 Staff Training.

The policies have been reviewed by staff and policy 3.1 Customer Service Training has been rescinded as policy 3.13 covers all staff training. There are no proposed amendments made to policy 3.13 Staff Training and amendments have been made to policy 1.16 Recruitment and Probation.

BACKGROUND

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This generally aligns with one Council's term of office.

COMMENT

Nil

CONSULTATION

Senior Administration Officer

Finance Manager

STATUTORY ENVIRONMENT

Local Government Act

Local Government (Accounting) Regulations

Local Government (Administration) Regulations

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the reviewed versions of policy 1.16 Recruitment and Probation and policy 3.13 Staff Training with a new review date of April 2021.

That Council rescind policy 3.1 Staff Training.

Moved: Clr.

Seconded: Clr.

8.7 LEGACY EXPLORERS WAY SIGNAGE AT ROADSIDE AREA – ADELAIDE RIVER

Applicant:	N/A
Location/Address:	N/A
File Ref:	cc/67
Disclosure of Interest:	Nil
Date:	20 th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	3 email attachments

SUMMARY

Tourism NT have proposed upgrade of signage in roadside rest areas along the Explorers Way.

At Adelaide River a roadside rest area exists. Tourism NT will fund an updated map and there are two other panels measuring 1800mm x 1200mm which are offered to Council to put its key regional info on the Coomalie Region.

A letter and relevant emails from Tourism NT are included as attachments to this report.

It is proposed that Council participate in this program and fund the costs associated with the two 1800mm x 1200mm signs. Costs for design and production might be \$2,500 for each of the panels (Total cost estimate design and production of signs \$5000. (It is further proposed that Council reallocate funds from the 2016/17 budget from Roads – Consultants to Tourism – Advertising and that funds unexpended be carried over to 2017/18

BACKGROUND

In April, 2017 a letter was received from NT Department of Tourism & Culture regarding Legacy Explorer's Way signage at roadside rest areas.

Road infrastructure for the Explorers Way stretching from Darwin through Alice Springs to Adelaide was developed in 1996. This was to assist travellers navigate through this route.

Over the past two decades this signage has deteriorated in quality with many now in poor condition, damaged, unreadable or/containing outdated information. Tourism NT believes this reflects poorly on the Territory Brand and creates confusion for visitors.

Tourism NT also notes that travellers now use new technology for sourcing information and to make bookings.

As part of the review Tourism NT is to replace the old degraded Explorer's Way roadside shelter signage on the Stuart Highway with an updated map sign. At the 11 shelters serving as key access points and rest areas for

visitors the Department will replace one of the signage panels with the new map sign. This updated map sign will be a clear and vibrant design (Attachment A)

Tourism NT is offering Council the opportunity to use other signage space in the shelters for your own local area marketing. Council will need to fund the design and production costs of 2 replacement signs.

At the Adelaide River road-side shelter (opposite the Adelaide River Inn) there is provision for Council to create and manage two additional signage panels measuring 1800mm x 1200mm each. (An image of the current shelter is on Attachment B) Council might like to consider providing local information that it feels would be of interest to visitors to our region.

Should council not wish to take up the offer, then Tourism NT, will arrange for the unused signage panels to be removed completely.

COMMENT

Council might wish to consider the recent tourism workshop presentation with Deb Moyle and the themes and messages consistent with the above access by tourists/visitors that utilised technology.

Should Council participate in the above then it should consider this being the commencement of a 3-year program to upgrade tourism and directional and town signage generally across the Council area.

Rebecca Lambert, Tourism NT has advised that as an example a 4 metres x 2 metre sign costs approximately \$2000 and this excludes design and installation. The signs in the shelters are smaller being 1.8 metres x 1.2 metres.

CONSULTATION

Manager of Finance.

Tourism NT (Hannah Brodie-Hall, Rebecca Lambert and Tony Clementson)

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Consideration of release of \$9,349 from 2016/17 Roads – Consultants (410.4045) to be re-allocated to Tourism – Advertising etc (511.4004).

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the report and the proposed recommendation:

That Council participate in the Tourism NT Legacy Explorers Way signage program upgrade at Adelaide River roadside rest area being 2 x 1800mm x 1200mm sign panels and give its approval of re-allocation of \$9000 from the 2016/17 adopted budget Roads – Consultants to Tourism – Other Expenditure to fund the program

- That the CEO be delegated authority to work with Tourism NT to develop a concept for the design of regional map and tourism information relevant to the Litchfield/Pine Creek region (which includes Adelaide River, Batchelor and Lake Bennett)

- The draft design plans for the Panels be circulated to Councillors prior to ordering of the panels.

- That Council commence identification of key local interpretive and directional signage upgrades that are needed across the Coomalie Council and that these be costed and brought back to Council in a future report for consideration of a three-year funding program of signage.

Moved: Clr.

Seconded: Clr.

8.8 COUNCILLORS WORKSHOPS

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

The workshops provided a good avenue for general discussion and understanding of Strategic objectives and strategies in waste management and tourism. The review of Councils operations showed significant achievements in improving the financial position of Council, attraction of grant funding and developing the strategic plan of the Council.

BACKGROUND

Council at the May ordinary meeting resolved to hold Councillors Workshops and a policy was developed by the CEO and considered by Council at a special meeting of Council conducted on the 1st June, 2017.

Workshops are purely for the sharing of information and general discussion. No formal decision making is allowed by the workshops policy.

The June 1st Workshop was provided with power point presentations that led general discussion on the following topics.

1. Review of achievements by Council during the term of the Council from 2012-2017.
2. Waste Management Strategic Plan Goal and Strategies – operation of the Batchelor Waste Transfer station (the operational aspects of the Batchelor Waste Station were not able to be addressed within the time available)
3. Adelaide River Gateway Feasibility Study presentation by Deborah Moyle.

Due to the three-hour time-limit on workshops the workshop was not able to discuss the Batchelor Pool workshop.

COMMENT

Council discussion on the operation of the Workshop model would be appreciated.

The CEO took notes of main discussion points only to aid in future development of Strategic vision and concepts.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the holding of a July workshop to further discuss;

- Waste Management Strategies and review the operation of the Batchelor and Adelaide River waste sites, - proposed invitees Shannon Landcare and Recycling and Operations Manager
- Batchelor Swimming Pool – invitee and presenter Floss Roberts, Executive Director, Royal Life Saving NT
- Tourism and Economic Development to include development of leadership arising from the Adelaide River Tourism Gateway Feasibility Study – invitee and presenter Tony Clementson – Manager Destination Development Top End, Department of Tourism and Culture.

and that CEO arrange a July date that would be amenable to guest presenters with a proposed timeframe of 4pm – 7pm.

Moved: Clr.

Seconded: Clr.

8.9 BATCHELOR PRIMARY HEALTH CENTRE – SERVICE PROVIDERS PUBLIC MEETING

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Notes from Aged Care Meeting 17 th May 2017

SUMMARY

The Coomalie Aged Care service providers meeting on May 17th identified goals for the community to address the barriers for ageing people to maintain living in their community;

- Paid Coordinator/Aged Care Worker

- Meals on Wheels
- Weekly transport options
- Home care provision eg cleaning, cooking, company, assist with medications, transport assistance to clinic, shops/social events when needed.

The clinic in conjunction with the support of COTA and Council agreed to formulate a survey by the clinic to those aged over 60 in the community to quantify the needs area for aging citizens of Coomalie. This survey when completed and collated would help inform directly the development of a Business Case to be put for funding support from Territory/Commonwealth Government for the appointment of a locally based Aged Care coordinator who has sound knowledge of the area and programs who would work towards achieving the above goals.

The Public meeting sought an indication from Council of the potential to house a coordinator in a Council facility if needed, and also to assist with governance and financial accounting for the employment of a coordinator.

BACKGROUND

A Coomalie Aged Care Service Providers inaugural meeting was convened by the Batchelor Primary Health Centre on the 17th May, 2017. The meeting was Chaired by Dr Lucy Hurlstone. Dr Hurlstone outlined the purpose of the meeting was to have Batchelor and Adelaide River stakeholders come together to work out how services can be improved to the elderly, disabled and disadvantaged. There was a need to look at the Bigger Picture with Aged Care needs as there were approx. 280 people aged over 60 across Coomalie area.

The meeting was attended by 23 people with an interest in aged care and representing the following organisations:

Dept of Health – Darwin

Dept of Health Batchelor

Top End Health Service – Adelaide River, Batchelor, Darwin

COTA – Chair and CEO

Coomalie Community Government Council – Cr Max Corliss and CEO

Representatives from Op Shop and Food for Life Van, Men’s Shed, FERG – Adelaide River, BFNT, Iron Bark, Cookes Tours, Australia Post - Adelaide River, BITE,

COMMENT

The meeting was well run and sought to separate the following issues:

Issue 1 -Identified Needs - Immediate care needs of the aged community.

- Home and Community Care services
- Gardening/Maintenance assistance needed
- Women’s shed needs as there is an active area for Men.
- Access to affordable nutritious food.
- Funding needed to employ an Aged Care Coordinator.

Issue 2 – Residential Aged Facility for Batchelor.

Barriers identified from the meeting were

- Transport – many people do not have access to vehicles, cannot drive, have no family support, limited finances.
- Many Darwin based Care package providers do not provide a service to Batchelor or Adelaide River
- The services that do eg Calvary only provide a service if they have a local care worker or there is more than one client.
- Service provision is also dependant on the level of care provided.
- Local shopping can be expensive and limited supply of food choices.

Goals for the future identified were

- Paid Coordinator/Aged Care Worker
- Meals on Wheels
- Weekly transport options
- Home care provision eg cleaning, cooking, company, assist with medications, transport assistance to clinic, shops/social events when needed.

CONSULTATION

Margaret Brice, Clinic Manager, Batchelor Health Clinic

Sue Shearer, CEO, COTANT

Jan Jewell, COTA Coomalie and Chair COTA NT

Dean Dempsey, Council of the Ageing consultant.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the report from the public meeting of Coomalie Aged Care Service Providers meeting held on May 17th, 2017 and that Council provide in principle support for the further development of an Aged Persons Needs Survey for the development of a business case for Funding from the NT/Commonwealth Governments.

Moved: **Clr.**

Seconded: **Clr.**

8.10 TEMPORARY ROAD CLOSURE 3RD JULY FOR NAIDOC WELCOME TO COUNTRY

Applicant:	Donna Renshaw, Batchelor Institute (BITE)
Location/Address:	N/A
File Ref:	cc/19
Disclosure of Interest:	Nil
Date:	20 th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Map of Awilla Road

SUMMARY

Batchelor Institute is holding a “Welcome to Country” parade that will necessitate temporary closure of Awilla Road from 9.45 to 10.15am on the 3rd July, 2017.

This report seeks a delegation of Section 187, Local Government Act, to the CEO that allows for temporary or minor road closures to be approved by the CEO.

BACKGROUND

Batchelor Institute is conducting a Welcome to Country event on 3rd July, 2017.

Similar to 2016 this would require a temporary road closure from 9.30am to 10.30 am with the event occurring between 9.45am – 10.15am.

BITE have also advised the Batchelor Police Station of the request for road closure.

The Operations supervisor will assess public notification requirements, and required traffic control measures.

A similar request was approved by Administration in 2016 at short notice.

Section 187 of the Local Government Act allows that “A Council may temporarily or permanently close a road, or part of a road, under its care, control and management.”

I would appreciate a clear delegation to the CEO that allows temporary closures for a community activity/event or other temporary closures of a minor nature may be approved by the CEO under delegation of Section 187, Local Government Act.

COMMENT

I would appreciate a clear delegation to the CEO that temporary closures of a community or minor nature may be approved by the CEO under delegation of Section 187, Local Government Act.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act

DELEGATION IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve the request of Batchelor Institute for a temporary road closure of Awilla Road, Batchelor from 9.30am – 10.30am on 3rd July, 2017 to allow for a Welcome to Country parade, and that for future applications for temporary and minor road closures that Council delegate to the CEO the authority to approve applications pursuant to Section 187, Local Government Act.

Moved: Clr.

Seconded: Clr.

8.11 ADELAIDE RIVER FEASIBILITY STUDY INTO THE NEED AND VIABILITY FOR A TOP END GATEWAY TOURISM FACILITY IN ADELAIDE RIVER

Applicant:	N/A
Location/Address:	N/A
File Ref:	cc/42 & cc/67
Disclosure of Interest:	Nil
Date:	20 th June, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

The Adelaide River Gateway Feasibility Study was previously circulated to all Councillors ahead of the June 1st presentation of the final report by Deborah Moyle, Action Ideas Pty Ltd.

The Report needs to be formally received and noted by Council.

It is proposed to further discuss Tourism Development and the report at a July Councillors workshop.

BACKGROUND

At the June 1st, 2017 Councillors workshop, Action Ideas Pty Ltd, did present the final Feasibility Study into an Adelaide River, Top End gateway tourism facility.

COMMENT

The presentation by Deborah Moyle, Action Ideas Pty Ltd on June 1st promoted lively discussion on the changing trends of the availability of information for the Tourists and Visitors.

Leadership was a key feature in the presentation and how to activate tourism development in our Region.

In this agenda it is proposed to have a July Councillors Workshop to discuss and develop further actions arising from the recommendations.

CONSULTATION

Presentation to Councillors, CEO and Finance Manager at Workshop on June 1st, 2017.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council formally receive and note the Feasibility Study into the need for a viability of a Top End Gateway tourism facility in Adelaide River (Action Ideas Pty Ltd.), and that discussions on the study and recommendations contained within be referred to Councillors workshop.

Moved: Clr.

Seconded: Clr.

9 COMMUNITY RECREATION OFFICERS REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\CRO

Date: 20th June, 2017

Author: Rishona Meggs, Community Recreation Officer

Attachments: Nil

SUMMARY

Territory Day

Purchase orders have been submitted to both Batchelor and Adelaide River, the pyrotechnics (Howard and Sons) have been confirmed for the event and will be down at the Batchelor Oval from 2 pm onwards. I will be down at Batchelor Oval at 2 pm to set up the exclusion zone for the display. I will be holding activities for the children from 5.30-6.30 pm down at Batchelor Oval, followed by a fantastic fireworks display Batchelor Area School representatives will be attending the event and cooking up a BBQ to fundraise for PAR soccer squad (Palmerston Rural and Remote). I have discussed the Adelaide River Fireworks Display with Neil Ferguson from FERG and it has been confirmed that Neil will be making the arrangements for Adelaide River.

ACTIV-ATE Coomalie

As mentioned last report the Coomalie Council was successful with a \$2000 School Holiday Program Grant from the Northern Territory Government. I have made some last minute changes to the school holiday program, such as one trip to flip out followed by lunch in the park finishing up with an afternoon at the Darwin art museum. A day down at the Batchelor Outdoor Education Centre where we will be participating in high ropes and archery finishing up with healthy tacos for lunch. An educational morning up at Wangi Falls with the Parks and wildlife Rangers learning about local animals and land followed by healthy Pizzas for lunch finishing up with a craft afternoon at the Bruce Jones Community Hall. These changes made to the ACTIV-ATE Coomalie

school holiday program will be able to provide the children in the Coomalie region diversity in a range of different activities. Please find attached School Holiday Program Itinerary for more details.

Coomalie Community Cricket Day

I am currently in the progress of getting a Coomalie Community Cricket Day up and running in August this year, I have been in close contact with a few gentlemen from NT Cricket (Mitch Farnell, Alister Stevic) who have extended the invitation to host the T20 cricket match in August. I have confirmed accommodation for our guests and I will be securing dates as soon as I have received a response from NT cricket, I will keep council updated in the next monthly meeting. NT cricket will also be conducting a school cup the Friday prior, the school will be making the arrangements and I will be assisting on the day.

Volunteers

As mentioned in the previous meeting, volunteers are essential to the and running program that Coomalie Council conducts. I have made new posters and distributed them in the Coomalie Region to seek out new volunteers for our senior's month, sports and recreational activities. I am constantly seeking new volunteers for our upcoming events in the Coomalie Region, if you or anyone you know are able and willing to assist, please let me know.

Seniors Month

The Coomalie Council were successful with a \$2000 Seniors Month Grant from the Northern Territory Government. As a part of the senior's month program we will be making two trips into Darwin, on our first trip we will be educating our seniors on local wildlife down at Crocosaurus cove, followed by a delicious Lunch at the Darwin Trailer Boat club. On our second trip we will be heading down to Malak marketplace in Darwin for a day filled with entertainment, arts and craft and shopping followed by a scrumptious dinner included down at the Malak Marketplace.

General CRO news

On the 25th of May I was in Palmerston completing my First Aid certificate with St John, it was a fantastic course that has provided me with the skills to assist in an emergency situation. I have also been working on obtaining my Light Ridged Licence, I will be sitting this test Wednesday the 21st of June. I will keep you updated on my progress regarding my LR licence next month.

Supporting Local Community Events

I will be supporting the Batchelor Area School sports day this Friday down at the Batchelor Oval, where I will be assisting in shotput on the 16th of June. I have left a message for Adelaide River School, querying when they will be holding their sports day. This Month I will be supporting the Batchelor Area School and channel 7 on the day that "Get Arty "arrives in Batchelor on the 27th of June. I will also be supporting the Batchelor Area School for NAIDOC week, I will be participating on the day by setting up a table and making paper plate dream catchers.

NOTE

For the information of Council.

10 **CONFIDENTIAL ITEMS**

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

Moved: **Clr.**

Seconded: **Clr.**

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: **Clr.**

Seconded: **Clr.**

11 **COUNCILLOR REPORTS**

Nil

12 **USE OF THE COMMON SEAL**

Nil

13 **GENERAL BUSINESS**

Nil

14 **DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

15 **NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18th July, 2017.