



MINUTES
ORDINARY COUNCIL MEETING
15th August 2017

TABLE OF CONTENTS

1	PERSONS PRESENT	4
2	APOLOGIES AND LEAVE OF ABSENCE.....	5
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF.....	6
4	PETITIONS AND DEPUTATION	7
5	CONFIRMATION OF MINUTES	7
5.1	CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 18 TH JULY 2017	7
6	OPERATIONS MANAGER’S REPORTS	8
6.1	OPERATIONS REPORTS	8
6.2	MONTHLY POOL & DOG STATISTICS	10
7	CHIEF EXECUTIVE OFFICER’S REPORTS.....	10
7.1	INCOMING AND OUTGOING CORRESPONDENCE	10
7.2	REVIEW OF ACTION ITEMS LIST TO AUGUST 2017.....	13
7.3	COMPLAINTS REGISTER TO AUGUST 2017.....	14
7.4	STANDING ORDER – AMALGAMATION REVIEW	14
7.5	CEO ACTIVITIES REPORT	17
7.6	PRE-CYCLONE CLEAN UP	20
7.7	BACHELOR TOURIST INFORMATION BAYS – DEVELOPMENT OF DRAFT MANAGEMENT CRITERIA THAT MEETS REQUIREMENTS OF DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS.....	22
7.8	ADELAIDE RIVER PUBLIC TOILETS – CONDOM DISPENSOR	24
7.9	COMMUNITY RECREATION OFFICER REPORT	25
8	FINANCE REPORTS.....	26
8.1	PAYMENT REGISTER	26
8.2	FINANCE AND GRANT REPORT	30
8.3	ASSET STOCKTAKE AND REVALUATION 30 TH JUNE 2017.....	35
8.4	LIBRARY GRANT ACQUITTAL 2015/16.....	36
9	CONFIDENTIAL ITEMS.....	37
10	COUNCILLOR REPORTS.....	37
11	USE OF THE COMMON SEAL	37
12	GENERAL BUSINESS.....	38
13	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING.....	39
14	NEXT MEETING.....	39

COOMALIE COMMUNITY GOVERNMENT COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Coomalie Community Government Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Coomalie Community Government Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular, and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Coomalie Community Government Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Coomalie Community Government Council.

The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.



Signed: Paul McInerney, Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 15th August 2017

President of the Shire Council Andrew Turner declared the meeting open at 6:05pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Dave Gray
Councillor	Max Corliss
Councillor	Bruce Jones
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 15th August 2017.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

That Council received no apologies for the Ordinary General Meeting held 15th August 2017.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

That Council received no declarations of interest for the Ordinary General Meeting held 15th August 2017.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 18TH JULY 2017**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 18th July 2017 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 15/08/2017/001

That the Minutes of the Ordinary General Meeting held on 18th July 2017 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.Corliss

Seconded: Clr.Turner

5/5

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Roads-**

Coach Road at the front of Fawcett's is still to be done.

Milton/Coach Road to 8.0km's has been sealed, driveways in the 8.0 Km's sealed.

Council need to look at doing an opening grade on roads and accesses to our north Collett Creek and surrounding areas, as the operations staff is getting a lot of enquires about basic road access.

Regarding the meeting held with the Department of Infrastructure, Planning and Logistics, an agreement has been reached to fix the drainage problem on Cheeney Road.

The floodway's have been sealed on Heathers Lagoon Road, an incident occurred last week when a truck broke through the bitumen on the first floodway on Heathers Lagoon Road. This occurred due to undermining of the road caused by the wet season, this went undetected by the initial investigation. The hole has since been dug out and filled with concrete to prevent a reoccurrence. This week it will be topped with emulsion and stone.

Waste-

Both Batchelor and Adelaide River dumps are running well. We have received the money for the dollar value of replacing the tarp and awaiting approval for the quote for the sand blasting and painting to receive those funds.

Shannon Landcare are on leave and have appointed Kerry Ferris to manage the dump while they are away. An induction took place last week with Operations Supervisor.

Parks-

Maintenance is ongoing on sprinklers in our parks.

Ironbark has finished painting all our tables in both Batchelor and Adelaide River. They have also been given paint to paint the storm water drains, more paint has been ordered to finish.

Subdivisions-

The subdivisions for separate titles over 954 and 957 Hundred of Goyder have been approved. A development application over 860, 862, 861 and 863 has been lodged to create single titles, there is no issues with this that affects us anyway. All subdivisions have been approved.

Batchelor Solar Farm and Manton Dam solar farm have had no decision made and no permits issued.

Pool-

Plumber has come to site and is preparing a quote for Bathroom facilities. New pumping equipment ordered, awaiting arrival and instalment by the end of the month.

Shade clothes will also be ordered in the coming week.

Proposed Cyclone Clean Up-

As directed by the CEO the operations team are looking into doing a cyclone clean up this year, around mid to late October. This is something that is manageable if limiting the residence to a certain amount to be picked up and only certain items. Green waste will be acceptable but no other waste such as our listed wastes, white goods, tyres etc. Please see Draft below.



Controlled Cyclone Clean Up

This year Council is conducting a cyclone clean up in the town of Batchelor and Adelaide River.

Batchelor Town clean-up will take place the week of the 16th of October.

Adelaide River Town clean-up will take place week of the 23rd of October.

Council is limiting pick up to a 6 x4 trailer size with a height of a 1m per house hold, pick up from the front verge which will be in a manageable pile.

Out of respect from the community the Council reserve the right due to Occupation Health and Safety not to pick up items which is deemed by the staff to be unsafe, hazardous or too large for manual handling. Any items put out not acceptable will need to be removed by the resident.

Items acceptable for pick up -

- Green waste (palm fronds, branches etc)
- Small items which may become a projectile during a cyclone
- Items able to be picked up by a single person

Items not acceptable for pick up –

- White goods
- Asbestos
- Tyres
- Car batteries
- Paint/ aerosol cans
- Chemicals

- Medical waste/ sharps
- Car bodies

Any items put out not acceptable for pick up or put out after collection will need to be removed by the resident at the household.

Any questions please contact the Council on ph 8976 0058.

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/08/2017/002

That Council receives and notes the Operations Manager's Report for July/August 2017.

Moved: Clr.Gray

Seconded: Clr.Jones

5/5

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	15 th August 2017
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dog Statistics

Animal Management Officer is currently on leave.

Pool Takings and Statistics

Annual Pool Closure 3rd June 2017 until the 31st August 2017.

NOTE

For the Information of the Council.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil

Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of July/August 2017.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
11/7/17	MI 1	Department of Housing and Community Development	Feedback on Draft Strategic Plan and Annual Plan
12/7/17	MI 2	Department of Housing and Community Development	Resolutions to adopt plans, budgets and Rates
18/7/17	MI 3	Frank Boland Infigenergy	Manton and Batchelor Solar Farm development
17/7/17	MI 4	SK Planning,	Request for feedback on Optus tower proposal
19/7/17	MI 6	Department of Infrastructure Planning & Logistics	Request for comments on proposed subdivision AN 684 Collette Creek
21/7/17	MI 7	Department of Housing and Community Development	Audit Confirmation Request Coomalie
21/7/17	MI 8	Department of Infrastructure, planning and Logistics	Cullen Bay Car Parking Strategy Study, Public Consultation period open
21/7/17	MI 9	Development Assessment Services	Development Application for Clearing of Native Vegetation AN 975_
21/7/17	MI 9-1	Development Assessment Services	Batchelor Solar Facility Dimension Plans v2
21/7/17	M 10	Development Assessment Services	Application for Solar Facility and Subdivision AN 828
21/7/17	MI 10-1	Development Assessment Services	Manton Dam Solar Farm proposal Dimension plans v2
24/7/17	MI 11	Rum Jungle Organics	Follow up on Lease Agreement for Council Road Easement AN 1103 and 1104
24/7/17	MI 12	Warren Snowdon MP	Stronger Communities Programme , Expressions of Interest
26/7/17	MI 13	Eva Valley Landowners	Eva Valley egg farm proposal AN 1218 & 1219
26/7/17	MI	Adelaide River Primary School	ARPS Sports Festival request

	14		for booking CRO and Council support
27/7/17	MI 15	SK Planning	Optus Proposal at 8319 Stuart Highway, Consultation Period
27/7/17	MI 16	Batchelor police sergeant	Questions regarding pre storm season clean up
27/7/17	MI 17	Adelaide River Primary Health Care Centre	Public Toilets Adelaide River , request to install dispensers
27/7/17	MI 18	Department of Infrastructure, Planning and Logistics	Litchfield Park Road Stakeholder Notification of Road Upgrades
27/7/17	MI 19	Minister for Housing and Community Development	Response to letter regarding acquittal of SPG for report into boundary expansion
29/7/17	MI 20	Darwin Triathlon Club	Triathlon Club Festival Lake Bennett 27 th August 2017 ,course map, insurance details, permit application VS 14 form and risk management plan
29/7/17	MI 21	Shannon Recycling and Landcare	Notice of relief supervisor and CV
31/7/17	MI 22	Department of Infrastructure, Planning and Logistics	Copy of letter to Cheeney Road resident, (AN 52) regarding road issues
2/8/17	MI 23	Cheeney Road resident	Agreement with proposed works AN 52
2/8/17	MI 24	Department of Housing and Community Development	Great Northern Clean Up promo pack
2/8/17	MI 25	Department of Primary Industry & Resources	Mandatory requirements for keeping livestock on residential properties
2/8/17	MI 26	Litchfield Tourism Group	Copy of letter to Minister for Environment & Natural Resources re Waste Management of Litchfield National Park
2/8/17	MI 27	Department of Tourism & Culture	Copy of letter to Litchfield Tourism Group re Waste management of Litchfield National Park
2/8/17	MI 28	PowerWater	Request for consent to create electricity supply easement Section 2830 hundred of Goyder
2/8/17	MI 29	PowerWater	Request for works Backflow prevention CCGC compound
2/8/17	MI 30	Lake Bennett visitor	Proposal to provide Lake Bennett mobile phone coverage
3/8/17	MI 31	Office of Senior Territorians	Information regarding public consultation to review Concessions for seniors, pensioners and carers
9/8/17	MI 32	Department of Infrastructure, Planning and Logistics	Proposed application & rezoning and subdivision Lot 320 Town of Batchelor
9/8/17	MI	NT Electoral Commission	2017 NT Council elections

33	Candidates declared
----	---------------------

Correspondence Out

DATE		Source	Subject
14/7/17	MO 1	JM PM	Relief Operations Supervisor Position Signed Employment Contract
14/7/17	MO 2	PM	Letter of Support for Senior Citizen of the Year Nominee
19/7/17	MO 3	PM	Comments from Council on Subdivision PA2017/0311
20/7/17	MO 4	PM	Darwin Parachute Club re Council support for Rel Week
20/7/17	MO 5	PM	Adelaide River Health Care Centre; re dispensers in public toilets
26/7/17	MO 6	PM ED	Kirra Crescent property owner ; second letter re overgrown property
1/8/17	MO 7	PM	Owner AN 52; re Cheeney Road drainage fencing and remediation works .
2/8/17	MO 8	PM	Nexia Edwards Marshall Pty Ltd; re financial statements audit

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/08/2017/003

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.Corlis

Seconded: Clr.Gray

5/5

7.2 REVIEW OF ACTION ITEMS LIST TO AUGUST 2017

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to August, 2017.

RESOLUTION 15/08/2017/004

That Council receives and notes the Actions Items List.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

7.3 COMPLAINTS REGISTER TO AUGUST 2017

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register

RESOLUTION 15/08/2017/005

That Council receives and notes the complaints for the July/August 2017 period.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised

that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together - A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	15 th August 2017

Author:	Paul McInerney, Chief Executive Officer
Attachment:	Determination Documents issued - CONCURRENT APPLICATION Waste Management of Litchfield Park Letters x2

SUMMARY

CEO Community Activities/ General

14th July, 2017 – The President and myself met in Batchelor with recently appointed Executive Director, Local Government Division, Department of Housing and Community Development, Ms Lee Williams as well as Mr Rolf Nilsson. The meeting discussed a range of matters from NT Local Government Elections as well as potential future of an expanded rural Council.

Further discussions were held with Rolf Nilsson on the 20th July 2017 building on a potential expansion paper and costings.

20th July, 2017 – NT Police Youth Diversion Unit – met with Police Representatives Michelle Gargan, Steven Bolt and Ben Higgins about the Youth Diversion Unit and the opportunity for Council and/or Community to be involved as a service provider in youth programme supervision.

23rd July, 2017 – attended Kylie Turner Memorial Cricket match.

25th July, 2017 – attended Batchelor Local Emergency Management Committee along with a range of other government agencies. Meeting coordinated by Officer in Charge, Ben Higgins, NT Police.

25th July, 2017 – Rolf Nilsson, Dept of Local Government met with me at Batchelor to discuss further the proposal for an expanded Council and support and costing estimates needed.

27th July, 2017 – With Department of Infrastructure, Planning and Logistics representative, David Kerslake met on site of Cheeney Road drainage project with Operations Manager and Landowner.

3rd August 2017 – Council entered Caretaker Period in regard to 2017 Elections

4th August 2017 – attended declaration of candidates and ballot draw at NT Electoral Commission, Darwin.

4th August 2017 –organised informal catch-up with Executive Director, Local Government Department and 3 senior Department staff to have discussions on further progress with expansion proposal and broad costing estimates alongside Department requirements.

Audit of Financial Records completed

Council Auditors conducted their final visit to Council on August 1st and 2nd for completion of the on-site audit requirements. The Auditors will now complete their finalisation of the years' work in Darwin and Council should receive audit clearance on the Annual Financial Statements in the next couple of weeks. My congratulations to Melissa Kerr (Finance) and Stacey Shooter(Accounts) for their consistent and solid work around finance during 2016/17 which was also commented on by the Auditors in my meeting with them prior to leaving Batchelor.

Council Elections 2017

Nominations closed at 12 noon on Thursday 3rd August 2017.

I attended the declaration of nominations at NT Electoral Commission in Darwin at 12 noon on Friday 4th August, 2017.

It was pleasing to see that no by-election was required due to enough nominations being received.

Batchelor Township Ward – 2 candidates were nominated for 2 positions available. No election required.

Elected Unopposed:

Christian Neil Mcelwee

Deborah Moyle

Coomalie Rural Ward – 3 candidates were nominated for 2 positions available. – **Election is required**

Dave Gray

Andrew Turner

Sue Bulmer

Adelaide River Ward – 3 candidates were nominated for 2 positions available – **Election is required.**

Max Corliss

Maria Holohan

Sharon Beswick

At the time of writing this report, I am awaiting advice on mobile polling arrangements in Coomalie from the NT Electoral Commission and this will then be advertised in Stop Press.

First meeting of the newly elected Council – September 2017.

The Declaration of the Election results will be on 4th September, 2017. It is a requirement under the NT Local Government Act, that the first meeting of the new Council takes place within 14 days after this date. Councils meetings over the previous term were conducted on the 3rd Tuesday of each month. This would mean the 19th September was the next date, however will have to be brought back earlier by a day to comply with legislative requirements. The CEO is authorised to set the first meeting date of the new Council.

Upon the elections being concluded I will consult with all candidates elected to arrange the first meeting time and date.

Adelaide River Access Shed

A review of the Adelaide River Access Shed key arrangements and procedures will take place over the next month by appropriate staff. This will be to better risk manage the facility.

Explorers Way Rest Area – Adelaide River

Rebecca Lambert, Tourism NT, has emailed this week on the final dimensions of the available sign panels at Adelaide River Explorers Way rest area.

ADELAIDE RIVER - ORIENTATION STATION SHELTER - PHYSICAL AUDIT COMPLETED

Welcome to the Top End 1800x1200 Tourism NT will occupy this space with the new map sign

The Douglas/Daly and Northern Goldfields Loop 1800x1200

Discover Coomalie Region 1800x1200

This is on the back of the WWII sign Road Safety in the NT (small) 900X1200

Wildcare NT and Community notices 1800 x 1200

This is on the back of the road safety sign. WWII Historic Site Adelaide River 900 x 1200

I am now awaiting the response from the Australian War Graves into taking up a sign/s and the dimensions they are after.

Litchfield Tourism Group have a proof and quote for a “Adelaide River Railway Heritage Precinct Sign” and key information relating to opening hours and attractions. A second sign is proposed that would be devoted to listing major events for the entire Coomalie Region.

A further report will be provided for the new Council as well as projected costs for the balance of the signs. This will also require recognition of a flagged budget variation as part of the Quarterly Budget Review.

Determination Documents issued - CONCURRENT APPLICATION - Rezone part Lot 320 Town of Batchelor from Zone PS and Zone FD to Zone CP and a subdivision to create one lot - PA2017/0005

The Minister for Infrastructure, Planning and Logistics during 2017 had previously written to Council inviting it to make a submission in relation to a proposed concurrent application to rezone part of lot 320 Town of Batchelor from FD (Future Development) and PS (Public Open Space) to CP (community development and a subdivision creating a new Lot of 3600m².

Council chose to provide no comment.

The determination has now been made by the Minister and a copy of the recently received documents are **attached** for the information of Council.

Waste Management of Litchfield Park and impacts on adjacent towns such as Batchelor

As a result of discussion at the July, 2017 Council meeting on waste management and Council workshop planned on this area, the Litchfield Tourism Group have forwarded a copy of correspondence between the group and the Director of Tourism & Culture in regard to the impacts on local businesses as a result of Litchfield National Park Policy to remove waste bins from the Park.

A copy of the 2 letters are **attached**.

I have also forwarded the information to the Member for Daly seeking his knowledge and any information of similar impacts in other areas adjacent to Litchfield National Park.

Conclusion of the Term of Council

As this is the final Council meeting for this term of the Coomalie Council I would like to officially recognise retiring Councillors; Councillor Bruce Jones and Councillor Ewan Crook for their service to Council over the term is valued and appreciated.

To all candidates in the upcoming elections for Adelaide River and Coomalie Rural Wards I wish you all the very best for the Elections and thank you for making nomination to the office of Councillor.

RESOLUTION 15/08/2017/006

That Council receives and notes the CEO’s Activity Report for the period July - August, 2017

Moved: Clr.Corliss

Seconded: Clr.Turner

5/5

7.6 PRE-CYCLONE CLEAN UP

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 15th August, 2017

Author: Paul McInerney, Chief Executive Officer

SUMMARY

As a result of the Batchelor Local Emergency Management Committee held on 25th July, 2017, a request for a pre-cyclone clean-up has been requested.

The operations Staff are supportive of the pre-cyclone clean-up and I have requested them to provide a draft “flyer” that would be provided to residents of Adelaide River and Batchelor to assist in controlling the amounts and types of material that will be collected. For example only green waste (palm fronds, branches etc), small items that might be a projectile during a cyclone and all items to be able to be picked up by a single person

Strict time lines are proposed as outlined in the Operations Managers report:

Batchelor Pre-Cyclone clean-up commence the week of 16th October

Adelaide River Pre-Cyclone clean-up commence the week of 23rd October

Each household would be limited to the equivalent of a 6 x 4 trailer size with a height of 1 metre.

BACKGROUND

As a result of the recent Batchelor Local Emergency Management Committee meeting held on the 25th July, 2017.

Consequently, as a result from the meeting a request from Officer in charge Ben Higgins of Batchelor Police was received. The email is as follows:

Good Morning Paul, I apologise for the oversight, however I had on my agenda to raise the council's process on pre-storm season clean up around Batchelor.

I am not sure on previous years or what arrangements are in place for the township clean up and am hoping you or your staff can provide response on the following;

- *Does the CCGC have a pre-storm season clean-up process in place?*
- *If so – is there an idea of when this will take place and the arrangements? I.e. Residents place items outside dwellings for collection?*
- *Is this advertised in the council newsletter / notice boards etc.?*
- *Do other agencies within the township provide support / logistics (R&S Gardening?)*
- *If it is a case that this has not been done before in the past would it be something the council would consider?*

The last cyclone clean up completed by Coomalie Council was conducted in December 2013.

19th November 2013 OGM op's report

Other:

A works program has been established between the CEO and the Works Crew for December, as I go on holidays at the end of November and return in January.

Cyclone clean-up – Road side pickup Batchelor Monday 18th November at 8.00am

Cyclone clean-up – Roadside pickup Adelaide River Wednesday 20th November 8.00am

COMMENT

Council's operations staff are in full support regarding a revival of the pre-cyclone clean-up for Batchelor and Adelaide River townships. I have asked the Operation Department to supply a sample of a draft brief that would be used as the rules for the "clean-up" and control problems of too much debris being deposited on footpaths.

If the Councils approval was given towards a 2017 pre-cyclone clean-up, then assessment of its success or whether it was abused could be undertaken at the completion of the October program.

CONSULTATION

Operations Manager

Operations Supervisor and Staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Operation staff time involved in the clean-up.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 15/08/2017/007

That Council approve of the re-introduction of the pre-cyclone clean-up as a one off trial for October 2017 and a review of cost and benefits is undertaken.

Moved: Clr.Turner

Seconded: Clr.Bulmer

5/5

7.7 BATCHELOR TOURIST INFORMATION BAYS – DEVELOPMENT OF DRAFT MANAGEMENT CRITERIA THAT MEETS REQUIREMENTS OF DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 9th August 2017

Author: Paul McInerney, Chief Executive Officer

Attachment: Batchelor Signage Bay Policy adopted 16th April 2013

SUMMARY

Council at its July meeting resolved the following:

That Council support in principle the development of new Information Bays at the entranceways to the township of Batchelor as proposed by the Department of Infrastructure, Planning and Logistics and notes that departments pre-requisites that include points 1 and 2 below:

1 - Residents and businesses of Batchelor agree to remove all signs associated to businesses that include private signs and business signs and

2 - Coomalie Council agrees to maintain operations of the Information Bay.

3 - That Council CEO commence discussions with Ms Sue Mornane currently representing tourist/business operators of Batchelor and Litchfield Regional Tourism Group in developing a self-funding workable model that clearly manages all risks and costs associated with the ongoing operation of the Batchelor Information bays.

4 - That a draft Business Case and Policy and Procedure be put to Council for later consideration as to whether it will agree to maintain operations of the facilities.

In relation to the existing Tourist Information Bays there was a policy that shows it was adopted on the 16th April 2013 (attached). I have included this for the information of members as it is a combined policy and procedure.

Whilst this policy does not reflect the intentions of the new Information Bays it will provide some useful information in the risk management area.

BACKGROUND

Aftab Abro and David Kerslake, Department of Infrastructure Planning and Logistics visited Batchelor on July 11th, 2017 to discuss with the CEO the Tourist Information Bays status along with other Departmental/Council discussion points.

Mr Abro reaffirmed previous advice in relation to the Information Bay construction and clear line of delineation on management of Information and Signage at the Bays and the NTG is happy to consider construction of the Information bays if the following pre-requisites are met:

- Residents and businesses of Batchelor area agree to remove all signs associated to businesses that include private signs and NTG signs; and
- Coomalie council agrees to maintain operations of the information bays.

From some years there have been efforts by the Community and Council to see a rationalisation of Tourist and Business signs to the Information Bays located currently on the entrance to Batchelor Township on the Stuart Highway side, and also Rum Jungle Road entranceway.

The CEO (Mr Andrew Kirkman), Department of Infrastructure, Planning and Logistics in a letter to Council dated 6th July, 2017 has confirmed the Department supports the concept of information bays for the provision of tourist information and the promotion of local businesses as the appropriate use of standard road signs can assist local businesses who currently have placed advertising signs in the road reserve.

COMMENT

The CEO will commence work in the next month on a new policy within the direction of the decision of Council at the July meeting and the clear instruction of criteria from the Department of Infrastructure, Planning and Logistics. This will involve consultation with Ms Sue Mornane and Litchfield Tourism Group.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

New Policy and Procedure would need to be developed and the previous policy be revoked.

FINANCIAL IMPLICATIONS

To be assessed through the planning stages.

VOTING REQUIREMENTS

Simple Majority

NOTE

That Council notes the report.

7.8 ADELAIDE RIVER PUBLIC TOILETS – CONDOM DISPENSOR

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	15 th August, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Email Correspondence

SUMMARY

The Adelaide River Health Clinic are concerned about the spread of sexually transmitted infections and have requested Council's permission to install a condom dispenser at the public toilet at Adelaide River.

BACKGROUND

The Northern Territory currently has an extremely high rate of STI's as you will see by the graphs attached. The Adelaide river Health Centre feel that by providing condoms to the public by installing these stocked dispensing machines would be of an enormous benefit. The Health Department would be responsible for supplying the condom dispensers and then keeping these machines stocked.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

RESOLUTION 15/08/2017/008

That Council support the Health initiative proposed by the Adelaide River Health Centre and

Approve of the installation of condom dispensers at the public toilets in Adelaide River;

That this approval be subject to the dispensers being provided, stocked and maintained by the Northern Territory Health Department.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

NOTE

That Council extend its support to the Batchelor Health Centre if they wish to expand the proposed initiative.

Break – 6.54pm

Recommenced – 7.17pm

7.9 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	15 th August 2017
Author:	Rishona Meggs, Community Recreation Officer
Attachments:	Nil

SUMMARY

Seniors Month

This Seniors Month there have been some last minute changes to the program, due to the dates and times conflicting with another local community trip. I have changed the dates for the second trip to Darwin which previously was booked for the 28th of August at the Malak Community Dinner, instead we will be heading into Palmerston Cmax cinema where we will be watching a movie (Homestead) followed by a dinner at the Palmerston Sports Club. I did look at other options such as the Mindil beach markets, however on an overall review of the budget and time frames of events, I have decided that the movies and dinner is best suited to the program. Crocosaurus Cove has been booked and purchase orders have been submitted. The bus has been hired for the 9th and the 27th of August. An action plan has been put into place and my volunteer's paperwork (Arthur) has been submitted to the Coomalie Council.

Coomalie Community Cricket Day

This month Coomalie Council will be holding a Coomalie Community Cricket Day to keep in line with the KPI's set out in the Sport and Recreation officers position description. This month we will be holding the Coomalie

Community Cricket Day on the 28th of August at 10am. We will be playing a game of super 8's which Alister Stevic from NT cricket will be umpiring/running. I have kindly been donated some sausages from Eva Valley Meats to go towards providing a free sausage sizzle for the players and families (I will be cooking the sausage sizzle). Tina Cragan from the Blue Light Disco will be down there on the day selling soft drink to fundraise for the Blue Light Disco. I have spoken to Alister Stevic from NT cricket and he has agreed to send staff members down the day Prior (the 25th of August) to hold a Coomalie Kids Cricket Cup.

Blue Light Disco

Coomalie Council has been supporting the Blue Light Disco Committee, after many meetings and careful organising, this month was the first Blue Light Disco to which we had a fantastic turnout of 115 Students arrived. We cooked 120 sausages for the children and family. The local Police and Night patrol were on scene to ensure we had a fantastic safe fun Disco. We are looking for donations as the Blue Light Disco Committee Requires \$450 per Disco to have the NT Blue light come down and run the event, if you know of anyone who may be able to assist with this please let me know and I will refer them over to Tina Cragan.

Bronze Medallion

On the 19th and 20th of August I will be heading into Darwin to complete my Bronze Medallion course at Royal Lifesaving Australia. I look forward to completing this course so I can get some swimming classes up and running.

Adelaide River Festival

This Month Coomalie Council will be supporting the local Adelaide River Festival. To which I have checked and according to my KPI's I will be there running athletics. I have spoken to Tony Clegg (Principal of Adelaide River Primary School) and he has put me down to assist with Shotput on the 17th and 18th of August.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for July 2017.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****JULY 2017**

DATE	REFERENCE	DETAILS	AMOUNT
2/07/2017	POS Fee Jul 17	Commonwealth Bank of Australia	7.10
3/07/2017	Merch Fee Jul	Commonwealth Bank of Australia	86.52
4/07/2017	G/L Consolidate	Payroll	23,741.27
4/07/2017	Visa Jul 2017	Commonwealth Bank of Australia	349.00
10/07/2017	8215	AJ Couriers & Haulage Pty Ltd	38.50
10/07/2017	8216	Attcom NT	330.00
10/07/2017	8217	Batchelor Service Centre	420.33
10/07/2017	8218	Darwin Office Technology	258.16
10/07/2017	8219	Fin Bins VTG Waste & Recycling	2,077.69
10/07/2017	8220	Howard & Sons Pyrotechnics Pty	1,500.00
10/07/2017	8221	Intergrated Land Information S	493.20
10/07/2017	8222	Officeworks Ltd	249.95
10/07/2017	8223	Diedre Pickering	3,251.82
10/07/2017	8224	Pumacard	2,733.78
10/07/2017	8225	Royal Life Saving NT	180.00
10/07/2017	8226	T/A Batchelor General Store	169.72
10/07/2017	8227	Rum Jungle Engineering	880.00
10/07/2017	8228	S.E. Rentals Pty Ltd	258.63
10/07/2017	577	Jacana Energy	3,521.47
10/07/2017	578	PowerWater	4,147.21
12/07/2017	8229	Air Liquide WA Pty Ltd	69.67
12/07/2017	8230	Norsign NT	2,292.57
13/07/2017	8231	H&K Earthmoving Pty Ltd	143,488.80
17/07/2017	BPay Fee Jul 17	Commonwealth Bank of Australia	24.64
17/07/2017	Commbiz Fee Jul	Commonwealth Bank of Australia	16.72
17/07/2017	Tran Fee Jul 17	Commonwealth Bank of Australia	55.22
18/07/2017	G/L Consolidate	Payroll	25,716.79
18/07/2017	579	Australian Taxation Office	1,782.37
19/07/2017	580	Motor Vehicle Registry	785.85
19/07/2017	Retent Coach	H&K Earthmoving Pty Ltd	1,568.78
20/07/2017	8232	Adelaide River Community Craft	1,000.00
20/07/2017	8233	Batchelor Museum Develop Assoc	2,000.00
20/07/2017	8234	Buff Bins NT	630.00
20/07/2017	8235	C-MAX Cinema's Pty Ltd	374.85
20/07/2017	8236	Coomalie Community Govt Council	15,943.20
20/07/2017	8237	Fin Bins VTG Waste & Recycling	4,155.38
20/07/2017	8238	Friends - North Australia Rail	972.00
20/07/2017	8239	H&K Earthmoving Pty Ltd	197,102.60
20/07/2017	8240	Higgie Mechanical Engineering	613.52
20/07/2017	8241	Bruce Mason	960.00
20/07/2017	8242	Toby Murphy	240.00
20/07/2017	8243	Shannon Recycling & Landcare	1,375.00
20/07/2017	8244	Stockwell Water and Gas PTY LT	495.00
20/07/2017	8245	Bruce Mason	2,109.00
24/07/2017	458698	Receiver of Territory Monies	1,278.00
24/07/2017	8246	Area IT Solutions	893.20
24/07/2017	8247	Bison Haulage TA AR Freight	77.00
24/07/2017	8248	Attache Software Australia Pty	62.50

24/07/2017	8249	The Big Mower	22.40
24/07/2017	8250	Flick Anticimex	474.00
24/07/2017	8251	Hosepower	141.37
24/07/2017	8252	Jardine Lloyd Thompson	118,626.94
24/07/2017	8253	Komatsu Australia Pty Ltd	1,123.66
24/07/2017	8254	Local Govt Assoc of NT	5,351.32
24/07/2017	8255	Nexia Edwards Marshall NT	5,500.00
24/07/2017	8256	Nobles	447.16
24/07/2017	8257	Norsign NT	811.91
24/07/2017	8258	Tradelink - Darwin Plumbing S	108.84
27/07/2017	8259	Access Hardware	374.00
27/07/2017	8260	Bison Haulage TA AR Freight	27.50
27/07/2017	8261	Bunnings Building Supplies P/L	162.19
27/07/2017	8262	Classic Holden Car Club	100.00
27/07/2017	8263	Darwin Office Technology	15.00
27/07/2017	8264	Fin Bins VTG Waste & Recycling	2,077.69
27/07/2017	8265	H&K Earthmoving Pty Ltd	189,688.20
27/07/2017	8266	Higgie Mechanical Engineering	99.00
27/07/2017	8267	Komatsu Australia Pty Ltd	42.20
27/07/2017	8268	OfficeMax	456.45
27/07/2017	8269	Think Water	195.56
27/07/2017	8270	Tradelink - Darwin Plumbing S	174.13
27/07/2017	8271	Turbo's Tyres	1,018.05
27/07/2017	581	Jacana Energy	2,233.66
27/07/2017	582	PowerWater	4,608.74
27/07/2017	583	Telstra	941.72
		TOTAL	785,598.70

RESOLUTION 15/08/2017/009

That Council approve and pass for payment the July 2017 payment register totalling \$ 785,598.70.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

8.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for July 2017.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JULY 2017

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 317,585.02
Investment Account					\$ 1,350,000.00
Trust Account					\$ 249,918.76
Total Cash at Bank					\$ 1,918,503.78
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade ***	105.70	456.50	250.00	110.00	\$ 922.20
Rate Arrears	-	-	-	97,863.01	\$ 97,863.01
Rates paid in advance	(38,476.17)	-	-	-	(38,476.17)
Total Debtors					\$ 60,309.04
Creditors					
	Current	30 Days	60 Days	90 Days	
	860.90	-	-	-	\$ 860.90
Total Creditors					\$ 860.90
Reconciliation of Funds					
Balance as per General Ledger					\$ 568,503.78
Add outstanding Debtors					\$ 60,309.04
Less outstanding Creditors					\$ 860.90
Add Investment Account					\$ 1,350,000.00
Total Cash & Receivables Available					\$ 1,977,951.92
*** Trade Debtors					
Batchelor Area School - Sand		264.00			
Dept of Attorney General - Reimb OSC	70.70				
BIITE - Pool Fees					
Dept Housing - Wheelie Bin				110.00	
Futurebuild - Tip Fees			250.00		
PFES - Venue Hire	35.00				
Wild West Entertainment - Oval Hire		192.50			

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST JULY 2017

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
31/05/2016	Regional Ec Infrastructure Cheeney Rd	Dept of Transport	\$ 1,743,687.00	\$ 1,671,006.26	\$ 72,680.74	30/04/2017
31/08/2016	Community Libraries	Dept of Arts and Museums	\$ 50,757.00	\$ 50,404.24	\$ -	Acquitted
20/12/2016	School Holiday Program - June July 2017	Dept of Chief Minister	\$ 2,000.00	\$ 656.00	\$ 1,344.00	31/08/2017
24/02/2017	Community Sport & Rec Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 51,022.68	\$ -	Acquitted
14/03/2017	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 706,112.00	\$ 730,912.01	-\$ 24,800.01	30/06/2018
30/05/2017	Roads to Recovery Milton Coach Rd	Dept Infrastructure Regional Dev	\$ 216,790.00	\$ 216,790.00	\$ -	Acquitted
22/06/2017	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ -	\$ 95,310.00	30/06/2018
17/07/2017	Seniors Month 2017	Dept of Chief Minister	\$ 2,000.00	\$ -	\$ 2,000.00	30/09/2017
			\$ 2,861,656.00	\$ 2,720,791.19	\$ 146,534.73	
		Cash and Receivables			\$ 1,977,951.92	
		Unspent Grants & Subsidies			\$ 146,534.73	
		Cash Available to Council			\$ 1,831,417.19	

		July Act	YTD Act	Budget
COOMALIE COMMUNITY GOVERNMENT COUNCIL				
MONTHLY SUMMARY REPORT				
JULY 2017				
110 ADMINISTRATION				
110 3899	TOTAL INCOME	257,185	257,185	1,494,236
110 4999	TOTAL EXPENSES	153,082	153,082	830,155
110 5000	SURPLUS / (DEFICIENCY) 110	104,103	104,103	664,081
210 PUBLIC CONVENIENCES				
210 3899	TOTAL INCOME	0	0	9,000
210 4999	TOTAL EXPENSES	6,339	6,339	79,400
210 5000	SURPLUS / (DEFICIENCY) 210	-6,339	-6,339	-70,400
211 SANITATION AND GARBAGE				
211 3899	TOTAL INCOME	0	0	377,825
211 4999	TOTAL EXPENSES	15,221	15,221	344,345
211 5000	SURPLUS / (DEFICIENCY) 211	-15,221	-15,221	33,480
212 CEMETERIES				
212 3899	TOTAL INCOME	0	0	2,000
212 4999	TOTAL EXPENSES	80	80	9,000
212 5000	SURPLUS / (DEFICIENCY) 212	-80	-80	-7,000
310 PARKS AND GARDENS				
310 3899	TOTAL INCOME	568	568	0
310 4999	TOTAL EXPENSES	10,534	10,534	180,725
310 5000	SURPLUS / (DEFICIENCY) 310	-9,966	-9,966	-180,725
311 LIBRARIES				
311 3899	TOTAL INCOME	0	0	50,757
311 4999	TOTAL EXPENSES	3,867	3,867	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-3,867	-3,867	0
312 SPORT AND RECREATION				
312 3899	TOTAL INCOME	5	5	40,100
312 4999	TOTAL EXPENSES	5,174	5,174	174,545
312 5000	SURPLUS / (DEFICIENCY) 312	-5,169	-5,169	-134,445
313 SWIMMING POOL				
313 3899	TOTAL INCOME	56	56	4,000
313 4999	TOTAL EXPENSES	5,267	5,267	115,630
313 5000	SURPLUS / (DEFICIENCY) 313	-5,211	-5,211	-111,630
314 COMMUNITY RECREATION				
314 3899	TOTAL INCOME	191	191	131,900
314 4999	TOTAL EXPENSES	5,919	5,919	158,818
314 5000	SURPLUS / (DEFICIENCY) 314	-5,728	-5,728	-26,918
410 ROADS				
410 3899	TOTAL INCOME	531	531	1,254,000
410 4999	TOTAL EXPENSES	516,303	516,303	2,102,334
410 5000	SURPLUS / (DEFICIENCY) 410	-515,772	-515,772	-848,334

		July Act	YTD Act	Budget
510 STREETLIGHTING				
510 3899	TOTAL INCOME	0	0	13,200
510 4999	TOTAL EXPENSES	3,133	3,133	33,600
510 5000	SURPLUS / (DEFICIENCY) 510	-3,133	-3,133	-20,400
511 TOURISM AND ECONOMIC DEVELOPMENT				
511 3899	TOTAL INCOME	2,000	2,000	12,000
511 4999	TOTAL EXPENSES	4,092	4,092	30,700
511 5000	SURPLUS / (DEFICIENCY) 511	-2,092	-2,092	-18,700
512 DOG MANAGEMENT				
512 3899	TOTAL INCOME	75	75	2,000
512 4999	TOTAL EXPENSES	1,213	1,213	20,125
512 5000	SURPLUS / (DEFICIENCY) 512	-1,138	-1,138	-18,125
513 GLYPHOSATE				
513 3899	TOTAL INCOME	0	0	2,400
513 4999	TOTAL EXPENSES	0	0	2,400
513 5000	SURPLUS / (DEFICIENCY) 513	0	0	0
514 GAMBA AND WEED MANAGEMENT				
514 4999	TOTAL EXPENSES	0	0	5,000
514 5000	SURPLUS / (DEFICIENCY) 514	0	0	-5,000
900 3899				
	TOTAL INCOME	260,611	260,611	3,393,418
900 4999				
	TOTAL EXPENSES	730,224	730,224	4,137,534
900 5000				
	SURPLUS / (DEFICIENCY)	-469,613	-469,613	-744,116

RESOLUTION 15/08/2017/010

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for July 2017.

Moved: Clr. Corliss

Seconded: Clr. Gray

5/5

8.3 ASSET STOCKTAKE AND REVALUATION 30TH JUNE 2017

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	2 nd August 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the year end procedures, Council must conduct a stocktake of assets. Assets were also revalued as at 30th June 2017.

BACKGROUND

Annual Stocktake has been conducted for yearend 30th June 2017.

Revaluation of buildings and other structures assets has combined a number of assets and as such some assets will be written off.

COMMENT

Assets to be written off that were combined with main asset (gross values) –

730 01 015	Office Extension Council Chambers	63,316.00
730 04 057	Smoko Room for Outdoor Staff	23,985.00
730 04 062	Batchelor Admin Office Upgrade	88,278.37
731 01 001A	Batchelor Toilets RJT Upgrade	16,082.00
731 01 016A	Memorial Toilets AR Upgrade	17,086.62
736 01 010	BJCC Servery	23,941.00
736 01 016	Swimming Pool Flooring	5,462.00
736 01 056	AR Oval Ablution Upgrade	20,074.10
739 02 007	Info Centre Plans	3,919.00
733 01 003	Irrigation AR Oval	11,514.00
736 01 003B	Irrigation Bat Oval	13,693.21

736 01 008	Bat Oval Structure	20,000.00
736 01 047/1	AR Sports Courts Upgrade	20,000.00
736 01 073	RJ Bowling Green Upgrade	30,130.95
737 01 016	Pool Shade Panel	5,120.00
739 01 015/1	Various Signage	6,819.00
Assets sold (gross values) –		
738 04 015	Toyota Hilux 4WD Utility	40,326.00
734 02 053	Kubota Ride on Mower	14,948.00

CONSULTATION

CEO, Finance Manager, Auditor

STATUTORY ENVIRONMENT

Section 182(1) of the Local Government Act provides that, “Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner.”

POLICY IMPLICATIONS

2.9 Asset Disposal Policy

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/08/2017/011

That Council receives and notes the annual stocktake including asset write offs and disposals for year ended 30th June 2017.

Moved: Clr.Turner

Seconded: Clr.Gray 5/5

8.4 LIBRARY GRANT ACQUITTAL 2015/16

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/27
Disclosure of Interest:	Nil
Date:	2 nd August 2017
Author:	Melissa Kerr, Finance Manager
Attachments:	Acquittal of Library Operational Grant 2016/17

SUMMARY

The NT Library Grant Acquittal for 2016/2017 is required to be laid before Council prior to sending to NT Libraries.

BACKGROUND

NT Library Grant funding is acquitted each financial year.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/08/2017/012

That Council receives and notes the NT Library Grants Acquittal Form for 2016/2017.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

9 CONFIDENTIAL ITEMS

Nil

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

Applicant: N/A

Location/Address: N/A

File Ref: CC/14

Disclosure of Interest: Nil

Date: 14th August 2017

Author: Paul McInerney, Chief Executive Officer

Attachments: PowerWater Section 2830 Hundred of Goyder

SUMMARY

Council has been requested by Power and Water Company (PWC) to request consent to create an electricity supply easement on section 2830 Hundred of Goyder. This will also require Council approval to affix the Council seal and be signed by the President and CEO to the Creation of Easement in Gross.

BACKGROUND

The Power and Water Company (PWC) has written to Council being the owners of Section 2830, Hundred of Goyder, requesting consent to create an electricity supply easement. In May 2016 PWC received a diligence request regarding a neighbouring property. At the time PWC noted a powerline traversing through several properties that is not registered on the title. The following details are provided in the letter:

- The electricity supply traverses from east to north/west to a road reserve.
- Registration of the electricity supply easement on the title is important so that PWC can carry out repairs and maintenance to the overhead conductor.
- A corridor of 10 metres from the central line is required to conduct repairs and maintenance to the infrastructure. PWC is responsible for the survey costs and other admin fees. There will be no cost to the landowner.
- A map is enclosed of the power infrastructure, a copy of the survey plan. Creation of Easement in gross form and consent form.

COMMENT

Nil

CONSULTATION

Operations Manager

STATUTORY ENVIRONMENT

NT Local Government Act Section 26 – affixing common seal.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/08/2017/013

That Council grants consent to creating an electricity supply easement on Section 2830 Hundred of Goyder and grants approval for the affixing the Council seal on the Creation of Easement in Gross and the documents to be signed by the President and Chief Executive Officer.

Moved: Clr.Gray

Seconded: Clr.Corliss

5/5

12 GENERAL BUSINESS

Nil

13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on a date to be decided by the CEO after consultation with the new Council Members.

Meeting closed at 7.39pm