



**MINUTES**  
**SPECIAL MEETING**  
**21<sup>st</sup> November 2020**

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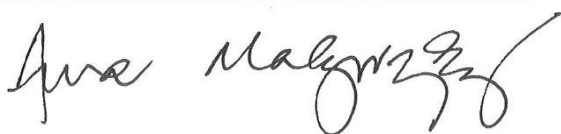
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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

# MINUTES

## SPECIAL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON SATURDAY 21<sup>st</sup> NOVEMBER 2020

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President of the Shire Council Andrew Turner declared the meeting open at 12:50pm and welcomed all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
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#### VISITORS PRESENT

Nil

## 2 APOLOGIES AND LEAVE OF ABSENCE

**Date:** 21<sup>st</sup> November 2020  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Special Meeting held on 21<sup>st</sup> November 2020.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

*Local Government Act 2008*

### FINANCIAL IMPLICATIONS

N/A

**NIL**

## 3 ELECTRONIC MEETING ATTENDANCE

**Date:** 21<sup>st</sup> November 2020  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

### BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

### COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

## CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008 s61 (Procedure at meeting).*

*Local Government Act 2019 s95 (Procedure at meeting).*

Council Policy 1.12 Meetings of Council

## FINANCIAL IMPLICATIONS

N/A

**NIL**

## 4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

**Date:** 21<sup>st</sup> November 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

## PURPOSE

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

## BACKGROUND AND PREVIOUS DECISIONS

N/A

## COMMENT

N/A

## CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

## FINANCIAL IMPLICATIONS

N/A

**NIL**

## 5 SCALE GRANT ACQUITTAL

**Date:** 21<sup>st</sup> November 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** SCALE Grant Acquittal

## PURPOSE

This report requests that Council resolves to acquit the SCALE Grant.

## BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

### ***RESOLUTION 28/05/2020/005***

*That Council adopts the Public Benefit Concessions Policy in fulfilment of its obligations under acceptance of the One-Off Special Community Assistance and Local Employment Grant (SCALE) Program.*

**Moved:** *Clr. Moyle*

**Seconded:** *Clr. Turner* **Carried**

### ***RESOLUTION 17/11/2020/027***

*That Council receives and notes the report entitled Business Hardship Scheme Update.*

**Moved:** *Clr. Moyle*

**Seconded:** *Clr. Corliss* **Carried**

The SCALE Program was a special measure developed to support local government to manage the impact of the COVID-19 Pandemic. Council received an allocation of \$128,700. The receipt of funding by Council was conditional on several measures being adopted, including the acceptance of funding guidelines and resolution to adopt the “Public Benefit Concessions Policy for Commercial Ratepayers”.

Council adopted the Public Benefit Concessions Policy and to date, has provided ten “commercial” ratepayers with a 25% waiver and deferral on their rates obligation.

The original conditions of grant required all funds to be expended by 30<sup>th</sup> September 2020, however Council sought, and received, an extension to expend by 30<sup>th</sup> November 2020. The SCALE Grant must be acquitted by Council resolution and certification submitted to the Northern Territory Government by 15<sup>th</sup> December 2020.

## **COMMENT**

The SCALE Program was established to provide one-off funding to local government councils to support business continuity, job creation and retention and other community initiatives directly related to the COVID-19 Pandemic. Key principles were to:

- Support the employment of Territorians;
- Encourage and facilitate partnerships between councils, the Northern Territory Government, Australian Government, business and community sectors to create effective locally-based responses to and recovery from COVID-19;
- Assist in the continued delivery of local government essential services; and
- Assist to improve sanitation in council areas and of council assets and infrastructure.

Council agreed to invest funds in three key areas:

### 1. Improvements at Council’s Waste Management Facilities

Perimeter fencing at both the Adelaide River and Batchelor Waste Management Facilities was completed, enhancing public health and safety and increasing site security. Improvements were also made to the physical organisation of both facilities and signage was installed.

### 2. Enhance public health and hygiene

Hand sanitising units were installed at all public facilities and Council office spaces and Chambers and improvements to lighting to ensure WHS compliance were undertaken.

### 3. Strengthen Governance through videoconference and communication improvements

Videoconferencing facilities were acquired, including iPads for Elected Member use, supported by improved communications through fibre optic connectivity.

All investments have realised improvements to public health and safety and enhanced the manner in which Council will undertake its business in the future.

## **CONSULTATION**

Finance Manager

Project Manager



## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Council Policy 1.24 Public Benefit Concessions Policy

*Local Government Act 2008*

*Local Government (Accounting) Regulations 2008*

## **FINANCIAL IMPLICATIONS**

Council received a total allocation of \$128,700 through the SCALE Grant program. The total value of projects was \$129,856.74 with Council contributing \$1,156.74.

### **RESOLUTION 2020/11/21/001**

That Council approves the Acquittal of the One-Off Special Community Assistance and Local Employment (SCALE) Grant of \$128,700 noting funds were invested to undertake improvements at Council's Waste Management Facilities, enhance public health and hygiene and strengthen Governance through videoconference and communication improvements.

**Moved:**            **Clr. Moyle**

**Seconded:**      **Clr. Beswick**

**CARRIED**

## **6 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 15<sup>th</sup> December 2020 at 5:00pm in the Council Chambers.

## **7 CLOSURE OF MEETING**

The President closed the meeting at 12.55pm.