

## 5.2 Emergency Preparedness and Response Policy

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### Document History

<b>Version</b>	<b>Date Amended</b>	<b>Details Comments e.g. Resolution Number</b>
<b>V1.1</b>	August 2019	15/09/2020
<b>V1.2</b>	Document amended to accord with Adelaide River and Batchelor Local Emergency Plans	15/09/2020/010

### OBJECTIVE

To establish a plan that provides direction to staff in the event of an Emergency Incident.

### POLICY STATEMENT

The aim of this Emergency Preparedness and Response Policy is to ensure that the Coomalie Community Government Council staff and assets are available to assist in the event of a Local Emergency Response declaration. And to ensure Council's staff and assets are protected during these events.

Local Emergency Responses are declared for the following events:

- Transport Incident (Road, Aircraft and Rail)
- Tropical Cyclone
- Bushfire
- Flood
- Pandemic

Locally, the Council district can also be affected by Severe Storms which can cause extensive damage including flooding of Council roads, fallen trees (and power lines), damage to buildings and damage to Council maintained roads and drains.

This document details Council's activities to ensure that Council's assets and staff

- Undertake preparations to ensure Council can provide the best assistance to other authorities as detailed in the Local Emergency Response Plans (LEP).
- Works are undertaken pre-storm season to prepare the community and Council's assets and staff to minimise any potential damage.

### GENERAL

The **District Local Emergency Controller** is the OIC of Batchelor Police Station and/or Adelaide River Police Station.

A **Local Emergency Committee** has been established in both Batchelor and Adelaide River. Council's CEO is a member of both committees.

In the event of an emergency an **Emergency Operations Centre** will be established. For Batchelor this is the Batchelor Police Station and for Adelaide River it is the Adelaide River Police Station.

**WebEOC** is platform for coordination of multi-agency response to a critical incident.

**SecureNT** is a general website that is available to everyone for preparation prior to the storm season and information regarding the status of an event.

### **TRANSPORT INCIDENT (ROAD, AIRCRAFT AND RAIL)**

Under the LEP actions required by Council in response to this event is:

- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status
- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads

### **CYCLONE**

The LEP does not mention Council undertaking any actions for a cyclone event. But the following actions would be undertaken by Council:

- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status
- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads

## **BUSHFIRE**

Under the LEP actions required by Council in response to this event is:

- Provision of manpower
- Welfare support to victims/responders

## **FLOOD/SEVERE STORM**

Under the LEP actions required by Council in response to this event are:

- Clearing storm water drains
- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status
- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads

## **PANDEMIC**

Under the LEP actions required by Council in response to this event are:

Establish contact with the local Incident Controller  
Attend LEC meetings as required  
In consultation with Health Clinic Staff, identify location of a Virus Clinic  
Maintain liaison with the Local Incident Controller  
Identify staff needs  
Provide resource and/or logistic support  
Provide public education support  
Implement business continuity plan

APPENDIX A – ESSENTIAL EQUIPMENT FOR EMERGENCY

Satellite phones with cases		4	
Council Generator hard wired		1	
Portable Generator		1	
Portable equipment			
	Torches	5	
	Reciprocating Saw	2	
	Drill hammer	1	
	Flood lights	5	
	Batteries	15	
	Chargers	2	
Base Station for radio		1	
Radios in vehicles		7	
Jerry Cans		4	2 diesel and 2 unleaded stored in chemical storage
Chainsaws		4	2 shortbar and 2 longbar
Polesaws		2	
Flashing Lamps		20	
Signs	Road closed	10	
	Water over road	26	
	Stands	60	
Trucks	3 tonne	1	
	5 tonne	1	
Bus	21 seats	1	
Trailers		2	
Tractors		2	
Portable toilets	4 cubicles	1	
Bobcat		1	