



**AGENDA**

**ORDINARY COUNCIL MEETING**

**17<sup>th</sup> December 2019**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', with a stylized flourish at the end.

Signed: Paul McInerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17<sup>th</sup> December 2019

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President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Accounts Officer	Stacey Shooter

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 17<sup>th</sup> December 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:  
(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apologies for the Ordinary General Meeting held 17th December 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17<sup>th</sup> December, 2019.

**Moved:** Clr.

**Seconded:** Clr.

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING OF 19<sup>TH</sup> NOVEMBER 2019**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 19<sup>th</sup> November 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.



## VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 19<sup>th</sup> November 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

### SUMMARY

#### Roads

New signs have gone up on Meneling Road (reduce speed and 50km/h) and Old Coach Road (unmaintained road). Along with weight restriction signs, 20 Ton on sealed roads and 10 ton on unsealed roads.

There has been a delay in the street sweeper coming to Adelaide River, expected to be done in the next couple of weeks.

The second seal on Coach Road has gone down, line marking will happen next week.

The OPM and OPS meet a Power and Water consultant in Adelaide River this week to see the works instore for Adelaide River- water main replacement program. A letter drop will be done by the contract to residents prior to works commencing in the area.

Spraying and slashing program to begin, order numbers have gone out.

#### Works by road contractor

November- drainage work on Lithgow Road

#### Grade water & roll

For the month of November- Haynes Road, Strickland Road, Lithgow Road, White Road, Scott Road, Cheeney North Road, Chin Road, Solomon West Road and Fowler Road.

Contractor currently working out at Lake Bennett, will update next month.

#### Waste

### **Batchelor Dump**

Steel bin has been emptied.

There is now another large pile of tyres forming at the dump, tyres from Adelaide River are being brought to Batchelor.

### **Adelaide River Dump**

Adelaide River running okay, few people still dropping rubbish up the top and not in the bins. Tyres still coming in, this will be an ongoing issue until our dumps become a controlled site. They are currently being taken to Batchelor for one pick up location. A lot of washing machines and fridges coming to dump.

More fill to be brought in to cover the rubbish this week.

3 quotes have been obtained for stand alone solar at Adelaide River and can be provided at the meeting. This is not a practical solution and very costly, I do not recommend this. However work is continuing on cost as per Council direction.

### **Parks**

#### **Batchelor and Adelaide River**

Usual palm frond pick up and tidy up. Footpaths will also be monitored for cleaning.

#### **Trees-**

There have been a large number of trees identified as requiring removal, some of which the works crew can remove and the remainder requiring removal from contractors.

### **Mowing**

Mowing by the contractor in Adelaide River and Batchelor is now Bi-Monthly.

Full mow of both towns to be done by the 14/12/2019 and 28/12/2019.

Adelaide River done the week starting the 2/12/19 and 16/12/19

Batchelor done the week starting the 9/12/19 and 16/12/19

### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the Operations Manager's Report for November / December 2019.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 6.2 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

### SUMMARY

Dog and pool report for the month-

Pool- running good, been busy with schools doing lessons (Adelaide River, Batchelor and BOEC) and the swimming carnival. Higher chemical usage will occur with the wet season.

Dog- doing patrols, 1 dog brought to Council, owner picked up within 4 hour window.

### NOTE

For the Information of the Council

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of November / December 2019.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

DATE	MI	Source	Subject
5/11/19	1	Katherine Town Council	Proposal for a Big Rivers Region CEO Forum
8/11/19	2	Department of the Chief Minister	Palmerston Youth Programs Regional Network
11/11/19	3	NT Electoral Commission	Corrections to enrolment transaction figures
14/11/19	4	Minister for Infrastructure, Planning and Logistics	Acceptance of nominations to Batchelor Division of the Development Consent authority
14/11/19	5	Big Rivers Region Waste Management Working Group	Agenda for meeting 21/11/19
18/11/19	6	National Trust NT	Passing of Mr Trevor Horman
19/11/19	7	DIPL	September meeting with Councils draft advertising and activities in NTG managed road reserves
20/11/19	8	DIPL, Director Transport Strategy and Support	Copy of correspondence to Rum Jungle Bungalows re proposed conditional zones for advertising and mobile vendors
20/11/19	9	DLG, HCD	Register of Indigenous Land Use Agreements
20/11/19	10	Department of Attorney General and Justice	Council contact for National Redress Scheme

20/11/19	11	Development Assessment Services	AN 858 Application for Native Vegetation clearing permit
22/11/19	12	Katherine Town Council CEO	Copy of correspondence re; collaborative Regional Waste Working Group projects
22/11/19	13	Katherine Town Council CEO	Pre-feasibility Review of Multipurpose Shredder
22/11/19	14	DLG, HCD	Council members contesting NT Elections August 2020
25/11/19	15	LGANT	Waste Management Forum timetable
25/11/19	16	Department of Attorney-General and Justice	Liquor Act 2019, Special Event Permits
29/11/19	17	DLG, HCD Senior Director Legislation and Policy	Media Release NT Local Government Bill passed
29/11/19	18	ICAC	Whistleblower protection guidance
3/12/19	19	LGANT	Request for information on Council smoking policies
2/12/19	20	Department of Primary Industries and Resources	Rum Jungle South Lake Reserve update
4/12/19	21	LGANT	Strategic Plan 2019-2024
8/12/19	22	Ironbark Aboriginal Corporation	Shared Property Agreement renewal
10/12/19	23	NT Electoral Commission	Costs of 2021 Council Election
10/12/19	24	Minister for Tourism Sport and Culture	Media release; tender awarded Litchfield Central Valley project

#### Correspondence Out

DATE		Source	Recipient/Subject
15/11/19	1	CEO	LGANT; request for advice on legacy road issue
19/11/19	2	CEO	DIPL Director Transport Strategy and Support; September Meeting with Councils re use of NTG managed Road Reserves
20/11/19	3	CEO	Department of Tourism Sport and Culture; Signed Remote Sport Funding Agreement
21/11/19	4	CEO	Ironbark Project Coordinator; letter of support for CCTV grant application
22/11/19	5	CEO	Development Assessment Services; Council comment on PA 2019/0432 subdivision proposal
29/11/19	6	CEO	Coomalie ratepayer; Council decision on Rates issue
29/11/19	7	CEO	Litchfield Council; Liquor Permits for Special Events
4/12/19	8	CEO	CCGC Admin & Operations; Big Rivers/Coomalie 2020 workplan
4/12/19	9	CEO	Batchelor Police; Safe Communities Fund application
7/12/19	10	CEO	Ironbark Aboriginal Corporation; Shared property agreement

## CONSULTATION

Not Applicable

## STATUTORY ENVIRONMENT

Not Applicable

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

## 7.2 REVIEW OF ACTION ITEMS LIST NOVEMBER 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to November, 2019

### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

### 7.3 COMPLAINTS REGISTER TO DECEMBER 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

#### RECOMMENDATION

That Council receives and notes the complaints for the November / December 2019 period.

**Moved:** Clr.

**Seconded:** Clr.

### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

##### March 2019

Combined Working Group meeting held on March 6<sup>th</sup> in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

#### **April 2019**

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2<sup>nd</sup> April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21<sup>st</sup> to further refine the document.

#### **May 2019**

Coomalie CEO and Finance Manager did meet on May 21<sup>st</sup> with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

#### **June 2019**

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

#### **July 5<sup>th</sup>, 2019**

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

#### **August 12<sup>th</sup>, 2019**

Coomalie and Belyuen Council meet with Minister for Local Government Housing and Community Development for discussion/opinion on the proposed draft merger proposal. Minister advise he will consider and forward a reply in due course.

#### **August 30<sup>th</sup>, 2019**

At Councils invitation Minister visits Councillors at Batchelor on 30<sup>th</sup> August for general visit and discussion on range of issues from legacy matters/problems since 1991 incorporation of Council and merger proposal again discussed.

#### **16<sup>th</sup> September 2019**

Council receives letter from Minister and tabled as late item at September OGM that outlines further work required at Belyuen with Department in relation to financial information to inform the proposal, and seeking clarity that a proposal should clearly define the resources within the proposal for the merger of Coomalie and Belyuen and separate to that of resources for a larger expanded model. Encourages Council to still work together and with the Department in developing final proposal.

#### **15<sup>th</sup> October 2019**

Ministers letter to be re tabled to allow for position of Coomalie Council within the proposal to be established in context of the Ministers advice.

#### **November 2019**

Belyuen Council requested a meeting with Coomalie on 1<sup>st</sup> November 2019 but had to cancel at late notice. Is expected joint informal meeting will take place before Christmas.

#### **CONSULTATION**



Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

### **7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

#### **SUMMARY**

##### **1. Key meetings/discussions attended**

November/December – various discussion with Area 9 and Telstra including Finance Manager in relation to poor data upload/download capacity from Telstra and adaption required via Area 9 – Area 9 and Telstra both in attendance at Batchelor on December 3<sup>rd</sup> with Finance Manager to advise on options for long term fix.

November/December – significant recruitment panel support

November 15<sup>th</sup> - First meeting of Big Rivers CEO Forum initiated by Acting CEO, Katherine Town Council.  
(Coomalie phone in)

November 21<sup>st</sup> – Big Rivers Waste Management Group meeting via phone hookup.

November 27<sup>th</sup> – onsite meeting with Scott Downs, Department of Primary Industries and Resources at Rum Jungle Lake. CEO and Operations Manager on site to review works in progress and rock fill source area amendment

November 28<sup>th</sup> – phone meeting update with Cathy Winsely, Belyuen CEO

November 25<sup>th</sup> – meeting re signage for Batchelor Meatworks and DIPL approvals required.

November 29<sup>th</sup> – Arafura Regional Roads Committee and Top End Waste Management Group formation meeting.

December 2<sup>nd</sup> – recruitment panel session

December 3<sup>rd</sup> – LGANT Waste Forum – Darwin – all day session attended by CEO, Operations Manager and Operations Supervisor.

December 3<sup>rd</sup> – Floss Roberts Royal Life Saving NT – discussion on 2020 swim program that they will assist Council in managing and running as support to Batchelor and Adelaide River community and potential other partnerships.

December 4<sup>th</sup> – meeting Batchelor with Janna Poortinga, Big Rivers Waste Management Group to review and update Adelaide River Waste Operations Plan and work Janna will do on longevity estimate for Adelaide River landfill area. Meeting attended by CEO, Operations Manager and Operations Supervisor.

December 5<sup>th</sup> – Senior Christmas Lunch convened by casual CRO's – 67 attended dinner with 3 Councilors in attendance.

## **2. Belyuen Coomalie Combined Working Group – Merger proposal.**

Due to Belyuen CEO being on extended sick leave the meeting for both Councils to review Minister letter and status the meeting will not occur until 2020.

## **3. January OGM or Special meeting if required.**

The Council office will close from the 20<sup>th</sup> December at 4pm and reopen on Monday 6<sup>th</sup> January, 2020.

It is likely that a January OGM will be required and pending commencement date of a new CEO.

The Acting CEO and Acting Corporate Services Officer are aware of the potential need for an January OGM on Tuesday 21<sup>st</sup> January, 2020.

## **4. Staff and Administration**

The last month obviously with general and recruitment workload has been busy and with various illness of staff over the month. Jodie Faulke is now in 4 days per week during December and January (and on standby for February) performing accounts officer backup and reception roles as Hilary is on higher duties in the 3 day per week Corporate Services Officer role.

The accounts officer will be Acting CEO from the 20<sup>th</sup> December, 2019 when the current CEO commences leave until contract conclusion at the 31<sup>st</sup> December, 2019. Stacey is happy to assist Council in January, 2020. Stacey will be working with the CEO from 9<sup>th</sup> December until 20<sup>th</sup> December as part of a handover process. The CEO is also compiling a handover document for the Acting CEO and the new CEO when appointed/commences. It needs to be noted that Stacey Shooter is prepared to assist Council in the shorter term of a month in January

and possibly into February, however, if it was a longer period than this before a new CEO commenced alternative persons in the Acting CEO would be needed.

As this is my last Council meeting I would like to convey my sincere thanks to the President and Councillors for the opportunity to have worked for the Coomalie Council as CEO. I have appreciated the great interest in the Coomalie region shown by Council. To those hardworking and committed staff members of Council I convey my greatest thanks and appreciation to them. I do hope that the proposal for a North West Top End Council can gain the interest and commitment and required resourcing from NTG in the not too distant future to enable local government to achieve even more capability and services, projects and vibrancy for the residents and communities of the Top End.

Paul McInerney

Chief Executive Officer

#### RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period November - December, 2019

**Moved:** Clr.

**Seconded:** Clr.

#### 7.6 IRONBARK ABORIGINAL CORPORATION – JOINT USE AGREEMENT ADELAIDE RIVER COUNCIL DEPOT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

#### SUMMARY

The current Ironbark joint use agreement in relation to Councils Adelaide River Depot will expire at the 31<sup>st</sup> December, 2019.

The recent email from Brad Rake, Ironbark is as follows:

*Afternoon Paul,*

*Our current Government contract that we currently have for the Community Development Programme (CDP) goes until the 30<sup>th</sup> June 2022 so would the Coomalie Council be happy to extend our MOU on the property until then do you think.*

Thanks

## **Brad Rake**

### **Community Projects Manager**

### **Ironbark Aboriginal Corporation**

The background of this report shows the report and decision from the October 2018 Council meeting.

#### **BACKGROUND**

*ironbark detailed proposal for adelaide river depot from October 2018 OGM of Council.*

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> October 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Ironbark Development Proposal

#### **SUMMARY**

*Ironbark Aboriginal Corporation (Brade Rake and Stewart Nicholson) met with the CEO on Friday 12th October, 2018 to discuss their public meeting to advise the Batchelor Community and Ironbark program employees of their formal intention to relocate their current base at the Rum Jungle Bowls Club, Batchelor to Adelaide River at the Councils depot compound (35 Finlay Road, Adelaide River).*

*The current letter of agreement to co-occupy with Council at the Adelaide River depot (35 Finlay Road, Adelaide River) has a renewal date of 1<sup>st</sup> January 2019.*

*Attached please find a very good description of what Ironbark need to operate at the site with suggested timeframes. This is all at their cost.*

*Council needs to consider allowing the partnership usage of the site via another letter of agreement for joint usage subject to all costs being borne by Ironbark Aboriginal Corporation and payment of water and power utility costs.*

*A 12 months approval subject to regular consultation/progress meeting to be held between ironbark and the CEO.*

#### **BACKGROUND**

*Ironbark Aboriginal Corporation entered into a letter of agreement with Coomalie Council for property 35 Finlay Road, Adelaide River, in October 2015. The letter of agreement was on a 6 monthly basis and has continued to be renewed since this date on a 6 monthly basis.*

*On the 31<sup>st</sup> May, 2018, the CEO did meet with Brad Rake, Community Projects Manager, Ironbark, to discuss their operation in our region. Their activities cover from Daly River to Acacia and Batchelor and Adelaide River. Discussion also took place on amalgamation discussions and progress with Belyuen Community Government Council.*

*The intent is to base the operation at Adelaide River. This will be subject to future founding rounds, and therefore Ironbark would be satisfied with future 6 month rollovers until the next funding cycle is confirmed and a longer term lease would be requested.*

*In other general discussions with Mr Rake he advised that Ironbark is willing to assist with community projects that are mutually beneficial. Discussed was their recent support with the Adelaide River Show Society and Races preparation. Ironbark also assisted with a clean-up of Market area carpark. They are willing to assist with painting and other maintenance work at Swimming Pool with the upcoming 2 month shutdown.*

**COMMENT**

*Nil*

**CONSULTATION**

*Nil*

**STATUTORY ENVIRONMENT**

*Nil*

**POLICY IMPLICATIONS**

*Nil*

**FINANCIAL IMPLICATIONS**

*Nil*

**VOTING REQUIREMENTS**

*Simple Majority*

**RESOLUTION 16/10/2018/019**

*That Council approve a continuing joint use arrangement between Council and Ironbark Aboriginal Corporation for 35 Finlay Road, Adelaide River for 12 months commencing on 1<sup>st</sup> January 2019; and*

*1 - that Council endorses in principle their proposed development at the site subject to any fixed assets remaining the property of Council at the formal conclusion of the joint use agreement.*

*2 – and necessary statutory approvals be undertaken by ironbark*

**COMMENT**

*Nil*

**CONSULTATION**

*Nil*

**STATUTORY ENVIRONMENT**

*Nil*

**POLICY IMPLICATIONS**

*Nil*

**FINANCIAL IMPLICATIONS**

Utility costs are paid by Ironbark.

Any fixed assets installed by Ironbark would remain the property of Council on vacation of the site and this joint use agreement.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council approve a further twelve-month joint use agreement for Ironbark to operate from 35 Finlay Road, Adelaide River, and which period covers from 1<sup>st</sup> January, 2020 to the 31<sup>st</sup> December, 2020.

**Moved:** Clr.

**Seconded:** Clr.

#### **7.7 POLICIES REVIEW**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Proposed policies – 3.8 Staff Benefits, 3.9 Employee Clothing Allowance, 3.12 Staff Vehicle Use.

#### **SUMMARY**

Council has a number of policies due to be reviewed. Council will be presented with policies to review regularly until the review process is complete. This month the policies to be reviewed are 3.8 Staff Benefits, Employee Clothing Allowance, and 3.12 Staff Vehicle Use.

The proposed changes have been discussed between a committee made up of CEO, Operations Supervisor, and Compliance and Risk Officer before presentation to Council.

#### **BACKGROUND**

Council's policies have a review period of anywhere between 1 and 4 years.

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

That Council review and approve the recommended changes to policy 3.8 Staff Benefits, 3.9 Employee Clothing Allowance, and 3.12 Staff Vehicle Use.

**Moved:** Clr.

**Seconded:** Clr.

## **7.8 ADELAIDE RIVER LANDFILL OPERATIONS PLAN 2020**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 12<sup>th</sup> December 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:** Adelaide River Landfill Operations Plan 2020  
NTEPA Directions Notice 1<sup>st</sup> November 2018

### **SUMMARY**

The Adelaide River Landfill Operations Plan 2019 has recently been updated to reflect changes to the management of the site at Adelaide River during 2019.

This Plan has been finalised to reflect direct in 2020 and is attached.

The Plan should if adopted by Council should then be forwarded to Fity Peehikuru and Patrick Doran of NTEPA and also to Peter McLinden Local Government Association of NT (LGANT)

### **BACKGROUND**

In November 2018 Council did receive an Authorised Officer Direction Notice from Patrick Doran of NTEPA Compliance Section.

This was initially as a result of a spate of illegally lit fires and impacts of smoke from the site from 2017 and 2018.

Council was directed at short notice to ensure an Operation Plan was developed by December 31<sup>st</sup> December 2018 being the deadline submission date. Further Council was directed to achieve control management and supervision of the site. The Notice requirements is attached in full again for information of Council. Council did in late 2018 affiliate with Big Rivers Regional Waste Management Group and which provided vital technical advice and assistance from Janna Poortinga, Big Rivers Waste Management Coordinator.

Council has undertaken significant work throughout 2019 to achieve better security of the site and operational management. This has also seen identification of new and longer term costs associated with management of this facility from mulching of green waste at Adelaide River and Batchelor, disposal of prohibited but segregated listed waste such as tyres, oils from the sites to recyclers/contractors in Darwin. This is allowing a cost profile to be identified and will assist when the sites can be supervised, and a disposal cost fee structure identified that will recover these costs.

Council Operation Manager, Operations Supervisor and Chief Executive Officer recently met with Janna Poortinga at Council to review progress and achievement against the initial 2019 Operational Plan. Janna has kindly updated the Plan to reflect a 2020 operation plan.

#### **COMMENT**

Significant works by Operations Manager, Operations Supervisor and Relief Operations Supervisor has assisted in achieving staged improvements at the site. This will need to continue in 2020. The general acceptance by the Adelaide River community is to be commended.

#### **CONSULTATION**

NTEPA (Fitty Peehikuru)

Operations Staff

Finance Manager

#### **STATUTORY ENVIRONMENT**

Waste and Pollution Control Act.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Listed waste disposal, additional cell development for extended life, supervision when restricted hours to be introduced. Cost recovery fee structures to be developed.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council approve the 2020 Adelaide River Landfill Operation Plan and that a copy be forwarded to NTEPA and Local Government Association of NT.

**Moved:** Clr.

**Seconded:** Clr.



<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15th December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Development Application PA2019/0466

## SUMMARY

From: [das.dlpe@nt.gov.au](mailto:das.dlpe@nt.gov.au) <[das.dlpe@nt.gov.au](mailto:das.dlpe@nt.gov.au)>  
Sent: Wednesday, November 20, 2019 2:21 PM  
To: Chief Executive Officer <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>  
Subject: 'PA2019/0466' - New Application Submitted

Dear Coomalie Community Government Council,

A new development application has been lodged on 525 Ringwood Rd, Tortilla Flats NT with the following description:

Clearing of native vegetation

This [application](#) can be viewed and comments can be made through [LIS](#) until 13/12/2019.

If you have any enquiries, please feel free to contact Development Assessment Services Darwin, 8999 6046.

Kind Regards,  
Development Assessment Services

## BACKGROUND

### COMMENT

Nil.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Local Government Act.

### POLICY IMPLICATIONS

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENTS

## RECOMMENDATION

That Council provide any comment regarding the DA PA2019/046.

### 7.10 LIQUOR ACT 2019

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Correspondence from the Director Liquor Licensing - Coomalie Community Government Council - Liquor Permits for Special Events

## SUMMARY

From: Sara Ten Bokkel <[Sara.TenBokkel@nt.gov.au](mailto:Sara.TenBokkel@nt.gov.au)> On Behalf Of Director Liquor Licensing AGD  
Sent: Tuesday, November 26, 2019 1:16 PM  
To: Chief Executive Officer <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>  
Cc: Director Liquor Licensing AGD <[DirectorLiquorLicensing.AGD@nt.gov.au](mailto:DirectorLiquorLicensing.AGD@nt.gov.au)>  
Subject: Correspondence from the Director Liquor Licensing - Coomalie Community Government Council - Liquor Permits for Special Events

Good afternoon,

Please refer to the attached correspondence from the Director Liquor Licensing regarding Coomalie Community Government Council and Liquor Permits for Special Events.

With many thanks

Sara ten Bokkel  
Executive Assistant to the Director-General of Licensing  
Licensing NT  
Department of the Attorney-General and Justice, Northern Territory Government

t. 08 8999 7822  
f. 08 8999 1888

## BACKGROUND

Department of **THE ATTORNEY-GENERAL AND JUSTICE** Level 3 NAB Building 71 Smith Street Darwin NT Postal address GPO Box 1154 Darwin NT 0801 E [directorliquorlicensing.agd@nt.gov.au](mailto:directorliquorlicensing.agd@nt.gov.au) T 08 8999 1800 File reference LNT2019/1480-0046 26 November 2019 Paul McNerney Chief Executive Officer, Coomalie Community Government Council Email: [ceo@coomalie.nt.gov.au](mailto:ceo@coomalie.nt.gov.au)

Page 1 of 2 **nt.gov.au**

Dear Mr McNerney

**APPLICATIONS FOR SPECIAL EVENT PERMITS TO ALLOW CONSUMPTION OF ALCOHOL IN PROHIBITED PUBLIC PLACES**

Previously, special event permits for public restricted areas were issued by Licensing NT, subject to the applicant having approval from the owner/controller of the location/venue. These permits were for the consumption of liquor, not the sale of liquor, in a public restricted area for events such as wedding ceremonies and other social gatherings.

With the introduction of the *Liquor Act 2019* (the Act) on 1 October 2019, there were legislative changes that resulted in Licensing NT no longer being able to issue special event permits.

Under section 171 of the Act, a person must not consume liquor in any public place in:

- ☐ Alice Springs;
- ☐ Darwin;
- ☐ Katherine;
- ☐ Palmerston;
- ☐ Tennant Creek;
- ☐ the Darwin Waterfront Precinct;
- ☐ any local government area that a council declares by *Gazette* notice to be subject to this prohibition;
- ☐ any place outside of the above areas but within 2 kilometres of licensed premises; and
- ☐ any place prescribed by regulation.

However, section 200 allows liquor to be consumed when the owner or occupier of the public place gives permission for consumption on or in all or part of that place.

The permission may be given generally to the public or to specific persons, bodies or groups, with or without conditions.

The permission of a local council must be given by *Gazette* notice.

Please refer to sections 171 and 200 of the Act for more information.

The approval process appears to be straightforward (and remains largely the same as before the Act commenced), except that approval by local councils must now be given by *Gazette* notice.

While it is a matter for each council to decide, given the volume of applications received each year, consideration could be given to providing blanket approval via *Gazette* notice, rather than councils having to issue an individual *Gazette* notice for every application they wish to approve.

Should you have any queries concerning these matters, please contact Doug Bell, Senior Project Officer, on 8999 1903.

Yours sincerely

**Philip Timney**

Director of Liquor Licensing

**COMMENT**

Council does not receive that many applications for licences/permits except for the Holden Car Club annual visit to Batchelor, however, should this increase over time adherence to the requirements would be required. I believe that the previous decision which involved referral to local police in the first instance was simple and sound.

**CONSULTATION**

Litchfield Council.

## **STATUTORY ENVIRONMENT**

Local Government Act.

## **POLICY IMPLICATIONS**

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council notes the advice from the Attorney Generals Department and recognise the potential cost shifting of processes and advertising costs required through this alteration.

**Moved:** Clr.

**Seconded:** Clr.

### **7.11 NT ELECTORAL COMMISSION INITIAL ESTIMATE FOR CONDUCT 2021 LG ELECTION**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	NT Electoral Commission Estimate for conduct of 2021 LG Elections Att A

## **SUMMARY**

As with the 2017 Elections, the NT Electoral Commission is advising well in advance for budget purposes the estimates for the conduct of contested elections in 2021.

The letter is in background below.

## **BACKGROUND**

Mr Paul McInerney  
Chief Executive Officer  
Coomalie Community Government Council  
PO Box 20  
BATCHELOR NT 0845  
Dear Mr McInerney

**RE: 2021 LOCAL GOVERNMENT GENERAL ELECTION COSTS**

Further to my briefing session at the November 2019 LGANT annual conference in Alice Springs, I would like to provide further details and methodology for estimating the costs for the Coomalie Community Government Council 2021 Local Government election.

The cost of a general election is significantly higher than a by-election due to the scale and external services that need to be procured to conduct a general election. Councils are charged the marginal costs plus a 15% corporate overhead for the conduct of by-elections with most elections tasks undertaken by NTEC staff to reduce costs. This is not possible for general elections and therefore apportioned costs for each council are notably higher for general elections. The 15% corporate overhead is not charged for general elections.

General elections need to factor in services such as operating a call centre, conducting a Territory wide public awareness campaign (which includes establishing a dedicated Local Government election website), establishing and running a number of temporary offices to offer early voting and logistical planning services.

The current estimate for the conduct of the 2021 Coomalie Community Government Council General election is \$9,890 (GST incl). This is a decrease of \$4,800 compared to the final costs of the 2017 General election. A breakdown of the 2021 estimated cost is detailed in attachment A. This estimate provides a starting point to determine activities and/or functions that council can undertake or provide resources to the NTEC in order to reduce costs. I have provided a link to the council's 2017 election report for your information. The following details the assumptions and methodology used to develop the 2021 estimate:

#### **Not Included in Estimate**

- ☐ Supplementary or further elections conducted post the August 2021 election.
- ☐ Pre-election enrolment activities (excluding TV enrolment advertisements).
- ☐ Costs associated to Non-Voter follow-up and prosecutions
- ☐ No contribution of staff, premises, vehicles by Coomalie Community Government Council

#### **Assumptions/Methodology**

- ☐ All wards are contested
- ☐ Recruitment with the NTPS in Darwin to build electoral knowledge capacity to reduce the number of interstate electoral practitioner secondments.
- ☐ The estimate includes 18 weeks for interstate secondments to the Top End of Australia to manage Darwin, Palmerston, Litchfield and Coomalie councils. 3 weeks of this cost is apportioned to the Coomalie Community Government Council.
- ☐ There are currently 136360 electors on the NT Local Government Roll with the Coomalie Community Government Council having 611 electors and are therefore attributed 0.4% of indirect costs (see attachment B for breakdown).
- ☐ Indirect costs include public awareness program, lease of easycount (proportional voting counting software), website, preparation of the election report and additional administrative staff over the election period.

As previously stated, the 2021 Estimates only include marginal costs and do not include the following that are borne by the NTEC:

- ☐ Cardboard election equipment and other election specific stores
- ☐ Indirect overhead expenses, including infrastructure expenses for the agencies premises, vehicles, phones, costs of payroll processing undertaken by other Government Departments for NTEC.
- ☐ In house printing and designs i.e. for posters, newspaper advertising

☐ Senior staff time and ordinary hours of other staff.

☐ Legal advice through NTG Solicitor General

☐ On-going costs associated with the provision of early voting from the NTEC's Darwin office.

As I stated in the briefing, further discussions regarding election planning and estimated costs will take place after the Legislative Assembly election in August 2020, but should you have any immediate points of clarification please email [ian.loganathan@nt.gov.au](mailto:ian.loganathan@nt.gov.au).

I look forward to continuing the productive working relationship with the Council and would like to take this opportunity, on behalf of the agency, to wish the Council a safe and enjoyable Christmas.

Yours sincerely

Iain Loganathan

#### **ELECTORAL COMMISSIONER**

#### **COMMENT**

Nil.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Local Government Act.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council does note the estimates for the LG 2021 Elections and that it be noted for the 2021/22 budget estimates.

**Moved:** Clr.

**Seconded:** Clr.

### **7.12 RUM JUNGLE MINE REMEDIATION PROJECT STAGES SUMMARY**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

<b>Date:</b>	17 <sup>TH</sup> December, 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

## SUMMARY

The CEO recently met at the Council Office on Tuesday 10<sup>th</sup> December with Mr Rod Applegate, Deputy Chief Executive, Dept of Primary Industries and Resources and Mr Armando Padovan, Director of Mines who had visited the Rum Jungle Lake Capping Works/Maintenance being funded by the Commonwealth and managed through the Department.

Discussion took place on the conclusion of the capping works and particularly the end works in January which includes interpretive signage of the Lake and use as a mine.

Further discussion took place on the process of the EIS for the next major proposed stage for the remediation of the Rum Jungle Mine.

Both Rod and Armando confirmed that they wish to inform Council well in advance of the State 3 proposal under development through 2020 and to have a true partnership with stakeholders of which Council and the Coomalie Community are one stakeholder. They are willing to present to Council at any stage and to ensure they meet with the new CEO when appointed and commenced.

Armando has provided since the meeting as requested a summary of the Stage 2a which the current capping works falls under and the proposed Stage 3 remediation project for Rum Jungle Mine. This is in the background section of this report.

## BACKGROUND

### Rum Jungle Remediation Project

- 
- The Northern Territory and Commonwealth governments are working with traditional owners to remediate the former Rum Jungle Uranium mine site near Bachelor.
  - The Australian Government is funding rehabilitation planning activities to address the long-term environmental mining legacies at Rum Jungle under Project Agreements with the Northern Territory Government.
  - The remediation objectives are to improve water quality in the East Branch Finniss River and to return the land onsite to safe condition suitable for possible future Land Claim resolution. Secondary objectives are to maximise Traditional Owner opportunities, maximise Coomalie Shire opportunities and improve local decision making.
  - NT DPIR are working on the Rum Jungle legacy mine remediation project with the Commonwealth Department of Innovation Industry and Science (DIIS) under a National Partnership Agreement (NPA).
  - The current Stage 2A agreement was recently extended to June 2020. Total value is \$10.048M over 3 years to June 2020.
  - Project scope includes:
    - Remedial repairs to the Rum Jungle Creek South (Lake) waste storage facility cover system. The cover is showing signs of degradation and requires repair.
    - Complete studies in order to deliver an Environmental Impact Statement (EIS) and detailed Ready for Construction engineering design for the remediation of the former Rum Jungle site.

- Deliver stakeholder engagement focussed on Traditional Aboriginal Owners, Council, Batchelor residents and other key stakeholders.
  - Deliver inputs for a Detailed Business Case (DBC) to be submitted to the Commonwealth seeking funding for the Stage 3 Remediation construction works on the main site.
- The draft EIS was lodged with the Federal Government and NT EPA last week for an adequacy review prior to publishing the EIS for public comment.
  - As part of the consultation DPIR will work with the Coomalie Council to ensure effective public engagement.
  - Stage 3 of the Rum Jungle Remediation Project is subject to funding from the Federal Government. The federal funding approval process may take 1-2 years, with one of the outcomes being no funding or funding for a reduced scope of works.
  - DPIR is working with the Federal Government to develop a new proposed Stage 2B to undertake interim works whilst awaiting a funding decision on Stage 3.

#### **COMMENT**

Nil.

#### **CONSULTATION**

Deputy CE – Department of Primary Industries and Resources.

Director of Mines – Department of Primary Industries and Resources

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council notes the recent visit by Executive of the Department of Primary Industries and Resources in relation to Stage 2a and Stage 3 of the Rum Jungle Mine remediation project.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

### **7.13 RUM JUNGLE LAKE CAPPING WORKS PROGRESS REPORT FROM DEPT PRIMARY INDUSTRIES AND RESOURCES AND ALTERNATE LOCATION TO ROCK MULCH SOURCE**

**Applicant:**                      N/A



**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 17<sup>th</sup> December, 2019

**Author:** Paul McNerney, Chief Executive Officer

**Attachment:** Nil

## SUMMARY

Council did at the August meeting approved the proposed remediation capping maintenance works at Rum Jungle Lake.

A progress report as at 2<sup>nd</sup> December 2019 has explained works to date and required works to conclude the project.

The Department has advised that it will not require use of clay borrow areas from the provisional or reserve areas located to the west of the Lake.

In its letter to Council it is requesting that rockfill be obtained from a different location to initially identified due to more suitable material and identified on the attached plan.

This letter was circularised to Council due to the need to continue the works and Councillors were supportive of the works continuing as per the letter of the 2<sup>nd</sup> December 2019.

## BACKGROUND

The following resolution was from the August 2019 OGM which gave approval to the proposed works at Rum Jungle Lake for capping maintenance work by the Department of Primary Industries and Resources in association with a funding partnership with the Commonwealth Government.

*“That Council notes this report, on site briefing notes, the Department of Primary Industries and Natural Resources detailed letter dated 14<sup>th</sup> August 2019, and also acknowledges the site inspection at Rum Jungle Lake on 6<sup>th</sup> August 2019 and the 19<sup>th</sup> August 2019 that explains and clarifies:*

*1- Project Scope.*

*2- Borrow Materials required for the project from the overburden pile (2.5 ha), rock fill area (1ha) both north of the lake, and with a provisional borrow area in the old gravel pit area on the western side of the lake (2 x 0.5ha sections).*

*3- Volumes of material required for the project at the Rum Jungle Lake maintenance program.*

*4- Communication intent with Council should provisional borrow area west be required due to a shortfall in material from north locations for borrow and agreement from Council at that time.*

*5- Access road requirements.*

*6- Clarification that all material requirements are only for use in association with the Lake maintenance work and will not be removed from Council land.*

*7- Rehabilitation processes to be used for the borrow areas to ensure future legacy is not created and communication method with Council prior to commence rehabilitation processes.*

*8- Inclusion of Bollards to prevent vehicles driving in waste rock dump area – subject to available funding at project end.*

*9- Closure of site to the public during proposed works period from mid-August until December 2019.*

10- Communication methods to be used for informing general public of the works and lake closure period whilst maintenance works are undertaken.

*And accordingly that Council agrees to the partnership with the Commonwealth/NT Government funded and managed project the maintenance works proceeding at Rum Jungle Lake in accordance with the details provided in the letter dated 14<sup>th</sup> August, 2019, and use of the northern borrow locations and a potential provisional borrow material west and that the materials from the northern and provisional western locations to be used will ensure the site will meet international standards for radiation protection; and the site be closed from late August, 2019 until December 2019; and that any/all formal approvals required for the project are to be obtained and managed by the Department.”*

**Current works progress by the Department as at 2<sup>nd</sup> December 2019 and contained in the following letter.**

Paspalis Centrepont Building  
48-50 Smith Street Mall  
DARWIN NT 0800

Postal Address  
GPO Box 4550  
DARWIN NT 0801

**T** 08 8999 6470  
**F** 08 8999 6527  
**E** armando.padovan@nt.gov.au

Paul McInerney  
Chief Executive Officer  
Coomalie Community Government Council  
via email: CEO@coomalie.nt.gov.au

Dear Mr McInerney

**RE: Rum Jungle South Lake Reserve**

I am writing to provide an update on the progress for the cover system maintenance works at the Rum Jungle Lake and information on the revised location of the source of rock mulch material.

On Tuesday 27 November 2019 representatives of the Coomalie Council and the Department of Primary Industry and Resources (DPIR) met at Rum Jungle Lake to inspect the progress of the waste rock dump (WRD) capping maintenance works and to discuss the location of borrow materials on site.

In attendance at the meeting were Mr Paul McInerney (CEO), Mr Robert Bright (Operations Manager) and Mr Scott Downs (Manager Technical Projects, DPIR).

Works Progress

The maintenance works at Rum Jungle Lake are currently progressing well. The re-shaping of the waste rock dump has been completed and the cover system partially placed. Work is near completion on the patching of shale areas on the WRD and work has started on maintaining the site drainage. At current rate of progress the earthworks are likely to be finished by the 20 December assuming we continue to get decent weather and no major equipment failures.

Ongoing Activity

1. Continue to place the growth medium layer onto the waste rock dump and repair on culvert on access road - estimated completion early December.
2. Place rock mulch layer and upgrade central drain - estimated completion mid-December.
3. Rehabilitation of the borrow areas, site clean-up and demobilisation of equipment and compound - estimated completion late December.
4. Aerial spray of the waste rock dump to control weeds – late December.
5. Revegetation of the waste rock dump and borrow area with direct seeding with native vegetation - Early January.
6. Completion of site signage/interpretative signage/bollards - Late January.

[www.nt.gov.au](http://www.nt.gov.au)

### Borrow Areas

In the letter dated 14 August 2019 addressed to the Coomalie Council three areas of potential borrow were identified to provide clean cover materials (clay, growth medium and rock mulch) for the maintenance works. The three borrow areas being; the overburden pile (2.5 ha) and rock fill area (1 ha) to the north of the lake and a provisional borrow area (2 x 0.5 ha) in an old gravel pit west of the waste rock dump.

To date only the overburden pile located to the north of the lake has been utilised for fill materials. There is sufficient clay and growth medium material in the overburden pile for the whole works and as result the provisional borrow area (old gravel pit) located to the west of the waste rock dump shall not be required.

Recent investigation of the rock fill area encountered difficult ground conditions with large boulders and harder rock at shallow depth potentially requiring blasting. More suitable material has been identified about 150m further to the north. Sourcing rock from this revised location has several advantages; 1) gentler topography better suited for rehabilitation and erosion reduction, 2) reduced visual amenity impact (area is further behind the ridge so cannot be seen from the lake or recreation area) and 3) better quality material with smaller rock size/less large boulders. Furthermore the rock fill area was originally proposed to cover an area of up to 1.0 ha, after design optimisation the area has been reduced down to 0.4 hectares.

This revised area for rock fill is covered by the current Aboriginal Areas Protection Authority (AAPA) certificate under the *Northern Territory Aboriginal Sacred Sites Act* for the proposed works to enable the works to be undertaken while protecting sacred sites. A cultural heritage survey has been completed of the area by an Archaeologist to ensure that items of cultural importance are safeguarded throughout the works.

Please see attached amended plan of borrow material areas.

I wish to thank representatives of the Coomalie Council for their time to meet and discuss the project at Rum Jungle Lake. Please do not hesitate to contact me if you require any further clarification on this project.

Yours sincerely



**Scott Downs**

Manager Technical Projects

2 December 2019

### **COMMENT**

Nil.

### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Local Government Act.

#### **POLICY IMPLICATIONS**

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council formally receive the progress update letter from Scott Downs, Manager Technical Projects, Department of Primary Industries and Resources and grants approval for the works as per the letter dated 2<sup>nd</sup> December, 2019.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Date:</b>	17th December 2019
<b>Author:</b>	Stacie Selwood Community Recreation Officer
<b>Attachments:</b>	Nil

**09/12/2019** - Relief Community Recreation Officer – Stacie Selwood/Candice Rowlands

#### **BINGO MORNING TEA**

On the 28<sup>th</sup> of November we had 10 Senior's in attendance for our last bingo of the year at Adelaide River. Bingo will resume on the 30<sup>th</sup> of January 2020. (Candice Attended)

#### **AFTER SCHOOL SPORTS BATCHELOR**

The "Funday Monday's" program at the Batchelor Area School have received 14 permission forms, with an average of 8 children attending the session. (Stacie/Candice Attending)

#### **AFTER SCHOOL SPORTS ADELAIDE RIVER**

The "Well-Being Wednesdays" program at Adelaide River Primary School have now received 11 permission forms with 7 children attending regularly. (Stacie/Candice Attending)

#### **REMEMBRANCE DAY**

This year's Remembrance Day was successful with The National Servicemen's Association holding once again a moving service. Approximately 90 people attended the service including Adelaide River Primary School and Batchelor Area School, thank you to everyone who assisted on the day. (Candice Attended)

#### **BATCHELOR AREA SCHOOL SWIMMING CARNIVAL**

The BAS Swimming Carnival was a huge success with 64 children and 20 adults in attendance. This year Croc Wise and ST Johns Ambulance setup interactive displays. 1<sup>st</sup> Place RUM JUNGLE, 2<sup>nd</sup> Place Litchfield and 3<sup>rd</sup> Place Coomalie. Well done to all the children who participated. (Candice Attended)

#### **SENIORS CHRISTMAS**

The Seniors Christmas Party on Thursday 5<sup>th</sup> of December 2019 at the Rum Jungle Tavern. We had a total of 64 Seniors enjoy lunch. Batchelor Area School class sang carols and Tracks Grey Panthers performed a dance. There were over 30 prizes, and everyone went home with a gift from our sponsors. (Stacie/Candice Attended)

#### **JANUARY SCHOOL HOLIDAYS 2020**

We have received a \$2000.00 grant for the January School Holiday Program. We will be having three trips into Darwin and three days in Batchelor, the total program will run for a total of six days. (Stacie conducting trips into Darwin and Candice conducting activities in Batchelor)

**GRANTS**

We have received \$400.00 for the Harmony Day Grant for 2020.

We have received \$2000.00 for the Australia Day Grant for 2020.

We have applied for a grant to fund Youth Week in 2020.

**NOTE**

For the information of Council.

## 9 FINANCE REPORTS

### 9.1 FINANCE MANAGERS REPORT

Audited financial statements were sent to Roads to Recovery and Community Benefit Fund as per guidelines.

Letters of support were requested and received from Gary Higgins and Warren Snowdon to support the Community Benefit Fund application for Anzac Day next year. This year Chief Ministers Community Support Grants division advised Council to apply for Community Benefit Grant funding. As this is an annual event, CBF advised us their preference is for grants for items of longevity and not one-off funding. Council's application is one off funding recurrent expenses of mainly traffic control, sound and lighting, and security. This is flagged for Council's attention that we may need to lobby other avenues of funding to hold the annual event.

Overdue rate letters were sent out to all ratepayers that had not paid their rates by the due date and had not entered into payment arrangements. We have had minimal response to date.

Council migrated over to Xero and Propertywise in the cloud in February 2019 and migrated all our server drives onto one drive in the cloud late October. This has caused the most heartache for our team as our poor old router and ADSL connection could not cope with the upload and download. We have since replaced the 9-year-old router, split Xero and Propertywise to utilise the ADSL connection and installed a Mobile Broad Band device for one drive. While this has slightly improved the situation, it is still by no means awesome to operate in this environment. After meeting with Area9 and Telstra early December it was suggested by both parties that the only way to operate successfully and with little pain with our new cloud environment would be to upgrade to fibre optic. Verbal quotes received to date are in the vicinity of \$1200-1700 per month.

### 9.2 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

### BACKGROUND



Attached is a listing of accounts paid for November 2018.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

## Account Transactions

### Coomalie Community Government Council

For the period 1 November 2019 to 30 November 2019

#### CBA Credit Card CEO

Date	Source	Description	Reference	Amount
06 Nov 2019	Payable Payment	Payment: Baker Ross	Seniors Xmas consumables	73.49
14 Nov 2019	Payable Payment	Payment: Nespresso Club	Coffee	253.50
18 Nov 2019	Payable Payment	Payment: Australia Post	Postage	147.32
19 Nov 2019	Payable Payment	Payment: Zoom Video Communications Inc	Monthly Subs	20.99
28 Nov 2019	Spend Money	NEWS LIMITED SURRY HILLS	Monthly Subs	28.00
Total CBA Credit Card CEO				523.30

#### CBA Credit Card Exec Assist

Date	Source	Description	Reference	Amount
01 Nov 2019	Spend Money	Xero Australia Pty Ltd	Xero Oct 19	125.00
24 Nov 2019	Payable Payment	Payment: Xero Australia Pty Ltd	Xero Nov 19	125.00
Total CBA Credit Card Exec Assist				250.00

#### CCGC CBA Cheque

Date	Source	Description	Reference	Amount
02 Nov 2019	Spend Money	Commonwealth Bank of Australia	CommBiz Fees	1,077.39
05 Nov 2019	Spend Money	PC041119-139937817 SuperChoice P-L	Superannuation	2,633.54
05 Nov 2019	Payable Payment	Payment: Telstra	Telephones	899.38
05 Nov 2019	Spend Money	Lyn Ashford	CEO Rent	700.00
05 Nov 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	23,047.94
07 Nov 2019	Payable Payment	Payment: Bruce Mason - Rates payments	Rates payments	240.00
07 Nov 2019	Payable Payment	Payment: RS Gardening Care	Mowing	1,534.68
07 Nov 2019	Spend Money	Petty Cash Reimbursements	July to October 2019	655.54
07 Nov 2019	Payable Payment	Payment: Bruce Mason	Cleaning	60.00
07 Nov 2019	Payable Payment	Payment: L & J Rural Contracting Pty Ltd	Freight	616.00
07 Nov 2019	Payable Payment	Payment: Bruce Mason	Cleaning	444.00
07 Nov 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool Chemicals	1,850.00
07 Nov 2019	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Oct 19	11,440.00
07 Nov 2019	Payable Payment	Payment: RS Gardening Care	Mowing	396.00
07 Nov 2019	Payable Payment	Payment: MVR	Registration	1,087.10
07 Nov 2019	Payable Payment	Payment: RS Gardening Care	Mowing	844.10
07 Nov 2019	Payable Payment	Payment: Department of the Attorney-General & Justice Alice Springs	Refund unexpended CBF Grant	1,200.00
07 Nov 2019	Payable Payment	Payment: RS Gardening Care	Mowing	528.00
07 Nov 2019	Payable Payment	Payment: HWL Ebsworth Lawyers	Legal Fees	396.00
07 Nov 2019	Payable Payment	Payment: MVR	Registration	422.95
07 Nov 2019	Payable Payment	Payment: Diedre Pickering	Cleaning	2,688.97
07 Nov 2019	Payable Payment	Payment: Katherine Town Council	Big Rivers membership	11,000.00
07 Nov 2019	Payable Payment	Payment: RS Gardening Care	Mowing	792.00
07 Nov 2019	Payable Payment	Payment: JB HI FI Berrimah	Speaker - Seniors Xmas	499.00
07 Nov 2019	Payable Payment	Payment: Diedre Pickering	Cleaning	848.00
07 Nov 2019	Payable Payment	Payment: A&K Maintenance and Mechanical	Backhoe, Tilt tray, Hook truck repairs	2,099.35
08 Nov 2019	Payable Payment	Payment: Power and Water Corporation	LED Streetlight installation SPG	85,500.80
11 Nov 2019	Spend Money	PC111119-143139882 SuperChoice P-L	Superannuation	159.75
11 Nov 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	1,536.96
12 Nov 2019	Payable Payment	Payment: Cr. Sharon Beswick	Councillor fees	450.00
12 Nov 2019	Payable Payment	Payment: Cr. Max Corliss	Councillor fees	850.00
12 Nov 2019	Payable Payment	Payment: Cr. Christian McElwee	Councillor fees	450.00
12 Nov 2019	Payable Payment	Payment: Cr. Andrew Turner	Councillor fees	1,500.00
12 Nov 2019	Payable Payment	Payment: Cr. Deborah Moyle	Councillor fees	450.00
12 Nov 2019	Payable Payment	Payment: Australian Taxation Office	BAS OCT 2019	7,766.00
12 Nov 2019	Payable Payment	Payment: Cr. Sue Bulmer	Councillor fees	450.00
13 Nov 2019	Payable Payment	Payment: Access Hardware	Keys	137.50
13 Nov 2019	Payable Payment	Payment: Think Water Virginia	Water fittings	186.32

Date	Source	Description	Reference	Amount
13 Nov 2019	Payable Payment	Payment: Airpower (NT) Pty Ltd	Equipment repairs	115.52
13 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	407.45
13 Nov 2019	Spend Money	Suppliers 13 Coomalie Communi - Veolia	Veolia payment returned and repaid	1,648.24
13 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	68.79
13 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	153.95
13 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	450.35
13 Nov 2019	Payable Payment	Payment: Airpower (NT) Pty Ltd	Equipment repairs	87.65
13 Nov 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Remove fallen tree Memorial Tce	157.15
13 Nov 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool Chemicals	180.00
13 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	162.32
13 Nov 2019	Payable Payment	Payment: Vanderfield Darwin	Equipment repairs	127.50
14 Nov 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	1.10
15 Nov 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
15 Nov 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Fill AR Dump	1,815.00
15 Nov 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	202.40
15 Nov 2019	Payable Payment	Payment: BTC Parts & Accessories Pty Ltd	Equipment repairs	97.65
15 Nov 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Repairs backhoe	1,432.63
15 Nov 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Maint Grading	11,647.46
15 Nov 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Uniforms and PPE	20.64
15 Nov 2019	Payable Payment	Payment: Heath Motor Group	Equipment repairs	442.74
15 Nov 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	61.60
15 Nov 2019	Payable Payment	Payment: Bridge Toyota	Vehicle repairs	214.50
15 Nov 2019	Payable Payment	Payment: Heath Motor Group	Equipment repairs	130.06
15 Nov 2019	Payable Payment	Payment: Veolia Environmental Services	Remove waste oil	1,648.24
15 Nov 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	6.16
15 Nov 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Photocopier rental	258.63
15 Nov 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	65.26
15 Nov 2019	Payable Payment	Payment: Darwin Office Technology	Printing	314.16
15 Nov 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	56.03
15 Nov 2019	Payable Payment	Payment: Mitchell Refrigeration & Air Conditioning	Repairs backhoe	242.00
15 Nov 2019	Payable Payment	Payment: Stewart's Diesel	Rego inspection bus, tractor	260.00
15 Nov 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Repairs backhoe	103.02
15 Nov 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
19 Nov 2019	Payable Payment	Payment: Jacana Energy	Electricity	118.14
19 Nov 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	23,017.95
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	329.95
19 Nov 2019	Payable Payment	Payment: Jacana Energy	Electricity	38.40
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	47.01
19 Nov 2019	Payable Payment	Payment: Jacana Energy	Electricity	73.57
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	634.93
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	49.09
19 Nov 2019	Spend Money	Lyn Ashford	CEO Rent	700.00
19 Nov 2019	Spend Money	PC191119-128709276 SuperChoice P-L	Superannuation	2,739.38
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Electricity	26.21
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Electricity	26.21
19 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Electricity	76.61
22 Nov 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Floodway Stab - Lithgow	15,418.45
22 Nov 2019	Payable Payment	Payment: Pumacard	Fuel	1,670.56
22 Nov 2019	Payable Payment	Payment: Nexia Edwards Marshall NT	Auditor fee	2,750.00
22 Nov 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Bat Dump contractor	1,375.00
28 Nov 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Consumables	94.04
28 Nov 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	67.75
28 Nov 2019	Payable Payment	Payment: Bruce Mason - Rates payments	Rates payments	240.00
28 Nov 2019	Payable Payment	Payment: L & J Rural Contracting Pty Ltd	Freight	616.00
28 Nov 2019	Payable Payment	Payment: Area9 IT Solutions	Monthly IT	715.00
28 Nov 2019	Payable Payment	Payment: NT Rural Pty Ltd TA Territory Rural	Glyphosate	2,178.00
28 Nov 2019	Payable Payment	Payment: NT Water Filters	Water	228.80
28 Nov 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Push up AR Dump	160.00
28 Nov 2019	Payable Payment	Payment: Turbo's Tyres	Tyres	356.40
28 Nov 2019	Payable Payment	Payment: Stacie Selwood	Seniors Xmas reimburse	289.00
28 Nov 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Uniforms and PPE	16.50
28 Nov 2019	Payable Payment	Payment: Intergrated Land Information System	Monthly fees land titles	24.00
29 Nov 2019	Payable Payment	Payment: Jacana Energy	Electricity	82.97

Date	Source	Description	Reference	Amount
29 Nov 2019	Payable Payment	Payment: The Big Mower	Equipment repairs	208.15
29 Nov 2019	Payable Payment	Payment: Bruce Mason	Cleaning	592.00
29 Nov 2019	Payable Payment	Payment: NT News (News Corp)	Monthly subscription	1,934.00
29 Nov 2019	Payable Payment	Payment: Norsign NT	Signage	247.50
29 Nov 2019	Payable Payment	Payment: Jacana Energy	Electricity	1,824.61
29 Nov 2019	Payable Payment	Payment: Post Office Store	Consumables	71.80
29 Nov 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR Dump	160.00
29 Nov 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Maint Grading	18,548.39
29 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	531.44
29 Nov 2019	Payable Payment	Payment: Bruce Mason	Cleaning	60.00
29 Nov 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
29 Nov 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Gas cylinder rental	75.52
29 Nov 2019	Payable Payment	Payment: The Big Mower	Equipment repairs	53.45
29 Nov 2019	Payable Payment	Payment: PowerWater - Bills	Water sewerage	845.11
29 Nov 2019	Payable Payment	Payment: Australian Communications Authority	Annual fee rebroadcasting tower	45.00
29 Nov 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR Dump	320.00
<b>Total CCGC CBA Cheque</b>				<b>275,925.40</b>
<b>Total</b>				<b>276,698.70</b>

# RECOMMENDATION

That Council approve and pass for payment the November 2018 payment register totalling \$276,698.70.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

### 9.3 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

#### **BACKGROUND**

Attached is the finance and grant report and monthly financial summary report for November 2018.

#### **COMMENT**

Nil

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

**Coomalie Community Government Council**

**Financial Report for the period ending 30th November 2019**

<b>Cash at Bank</b>	
Cash on Hand	\$ 1,000.00
Cheque Account	\$ 436,909.07
Investment Account	\$ 2,050,000.00
Trust Account	\$ 451,509.50
<b>Total Cash at Bank</b>	<b>\$ 2,939,418.57</b>

<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	-	-	121.00	-	\$ 121.00
Rate Arrears			240,582.82	192,723.15	\$ 433,305.97
Rates paid in advance	(25,311.15)	-	-	-	(25,311.15)
<b>Total Debtors</b>					<b>\$ 408,115.82</b>

<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	-	-	-	-	0.00
<b>Total Creditors</b>					<b>\$ -</b>

<b>Reconciliation of Funds</b>	
Balance as per General Ledger	\$ 889,418.57
Add outstanding Debtors	\$ 408,115.82
Less outstanding Creditors	\$ -
Add Investment Account	\$ 2,050,000.00
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 3,347,534.39</b>

<b>*** Trade Debtors</b>	
Trevor Sullivan - hire equipment	121.00
	<b>121.00</b>

**Coomalie Community Government Council**  
**Grant Report for the period ending 30th November 2019**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
<b>9/11/2018</b>	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 46,363.60	\$ 18,636.40	30/06/2019
<b>18/01/2019</b>	Be Connected Network - Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ 2,468.53	\$ -	<b>Acquitted</b>
<b>24/01/2019</b>	SLGIF Gravelling and Sealing Coach Road	Dept of LGHCD	\$ 480,000.00	\$ 590,660.66	\$ -	<b>Acquitted</b>
<b>14/06/2019</b>	SPG - Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
<b>24/06/2019</b>	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
<b>20/09/2019</b>	NT Library Grant 2019/20	Dept of Tourism Sport and Culture	\$ 44,441.82	\$ 19,113.56	\$ 25,328.26	30/09/2020
<b>26/11/2019</b>	Community Sport Recreation Officer	Dept of Tourism Sport and Culture	\$ 44,674.00	\$ 9,939.29	\$ 34,734.71	31/08/2020
			<b>\$ 1,046,615.82</b>	<b>\$ 668,545.64</b>	<b>\$ 488,699.37</b>	
<b>Cash and Receivables</b>					<b>\$ 3,347,534.39</b>	
<b>Unspent Grants &amp; Subsidies</b>					<b>\$ 488,699.37</b>	
<b>Cash Available to Council</b>					<b>\$ 2,858,835.02</b>	

**Profit and Loss - Council Consolidated**

**Coomalie Community Government Council**

**For the 5 months ended 30 November 2019**

<b>Account</b>	<b>YTD Actual</b>	<b>2019/20 Budget</b>	<b>2018/19 Actual</b>
<b>Trading Income</b>			
Grant Commonwealth FAG	406,967.00	510,000.00	509,867.00
Grant Commonwealth RTR - Capital	0.00	216,000.00	108,397.00
Grant NTG Community Sport Recreation	44,674.00	45,000.00	45,000.00
Grant NTG Library	48,886.00	49,000.00	49,243.00
Grant NTG Operational Subsidy	322,526.00	589,000.00	584,629.00
Grant NTG Other GST Free	2,782.00	18,500.00	78,780.00
Grant NTG Other with GST	2,301.00	15,000.00	31,433.00
Grant NTG SLGIF	480,000.00	0.00	0.00
Grant NTG Special Purpose	648,857.00	263,000.00	426,196.00
Interest - Interest Received	19,353.07	50,000.00	49,049.98
Interest - Rates Penalties, Interest, Legals, Administration	21,328.03	36,000.00	35,908.07
Net Gain/Loss Assets - Gross sales revenue of asset	0.00	0.00	(7,175.04)
Other Revenue - Donations, Contributions Received	3,727.28	10,500.00	2,909.09
Other Revenue - General Reimbursements	399.00	2,400.00	1,788.55
Other Revenue - GST Free	1,788.73	1,000.00	13,759.08
Other Revenue - GST Payable	1,559.99	8,740.00	15,755.03
Other Revenue - Pension Remission State	24,720.00	25,920.00	25,920.00
Rates Charged - Garbage	392,803.00	386,215.00	380,392.00
Rates Charged - General Rates	933,186.15	947,210.00	913,034.98
Rates Charged - Supplementary Rates	0.00	0.00	414.00
Statutory Charges - Dog Fines, Penalties and Pound Fees	0.00	0.00	210.00
Statutory Charges - Issue Rates Searches	770.00	1,100.00	980.00
User Charges - Dog Registration Fees	660.00	720.00	800.00
User Charges - Hire Fees	1,427.99	720.00	8,437.90
User Charges - Other	1,450.69	9,000.00	13,817.22
Grant NTG SLGIF - Capital Related	0.00	0.00	414,608.00
<b>Total Trading Income</b>	<b>3,360,166.93</b>	<b>3,185,025.00</b>	<b>3,704,153.86</b>
<b>Gross Profit</b>	<b>3,360,166.93</b>	<b>3,185,025.00</b>	<b>3,704,153.86</b>
<b>Operating Expenses</b>			
Depreciation - Depreciation Expenses	0.00	507,700.00	643,720.29
Employee Costs - Advertising for Staff	2,708.18	1,200.00	915.45
Employee Costs - FBT Payable	1,672.36	1,500.00	1,325.75
Employee Costs - Medical Expenses/Workers Comp	18,123.77	49,000.00	48,770.62
Employee Costs - Oncosts	(93,942.22)	0.00	10,617.46
Employee Costs - Superannuation Costs	31,097.82	92,150.00	79,312.43
Employee Costs - Training, Conferences and Seminars	1,770.91	10,285.00	3,487.64
Employee Costs - Uniform and PPE Costs	1,542.52	4,300.00	3,566.16
Employee Costs Payroll - Allowances	17,055.48	2,860.00	36,066.52
Employee Costs Payroll - Salaries and Wages	281,448.42	971,000.00	826,759.10
Materials and Services - Advertising	2,036.36	2,400.00	2,421.48
Materials and Services - Annual Licence Fees	632.62	2,400.00	1,389.51
<b>Account</b>	<b>YTD Actual</b>	<b>2019/20 Budget</b>	<b>2018/19 Actual</b>
Materials and Services - Bank Charges	2,751.78	5,400.00	4,202.01



Materials and Services - Cleaning Costs	22,428.69	62,440.00	60,124.21
Materials and Services - Community Events	5,977.27	23,000.00	11,997.55
Materials and Services - Community Grants	0.00	0.00	6,283.63
Materials and Services - Computer License Fees	905.75	26,200.00	59,182.21
Materials and Services - Computer Maintenance/Consumables	3,533.77	6,000.00	9,807.29
Materials and Services - Computer Support Costs	3,638.00	16,400.00	41,936.32
Materials and Services - Consumable items	0.00	360.00	225.02
Materials and Services - Contractor Services	148,522.11	216,700.00	281,420.08
Materials and Services - Council Meetings and Functions Costs	1,097.06	9,600.00	7,820.97
Materials and Services - CSRO Activities	1,396.31	4,500.00	4,286.62
Materials and Services - Electricity Costs	8,388.94	30,440.00	29,551.65
Materials and Services - Equipment Maintenance	4,227.38	10,900.00	5,710.17
Materials and Services - Insurance Costs	59,089.93	58,600.00	58,369.79
Materials and Services - Legal Costs	5,344.00	2,000.00	0.00
Materials and Services - LGANT Contributions	4,009.43	4,500.00	4,550.91
Materials and Services - Maintenance Buildings and Property	13,305.15	316,940.00	223,137.72
Materials and Services - Maintenance Recreation Facilities	10,972.51	95,000.00	94,847.20
Materials and Services - Mobile Phone Costs	1,122.63	4,560.00	2,459.23
Materials and Services - Motor Vehicle Fuel and Oil	9,476.93	42,720.00	41,180.49
Materials and Services - Motor Vehicle Rego and Insurance	3,079.40	13,790.00	11,653.89
Materials and Services - Motor Vehicle Repairs and Maintenance	9,678.09	44,400.00	44,286.55
Materials and Services - Office Equipment Costs	644.09	1,200.00	2,209.39
Materials and Services - Plant Hire - Seal Maintenance	5,714.00	356,280.00	291,219.14
Materials and Services - Postage/Freight Costs	834.62	1,800.00	3,221.90
Materials and Services - Printing and Stationary	6,228.01	13,045.00	13,157.12
Materials and Services - Purchase Stock	6,113.54	30,000.00	22,037.86
Materials and Services - Purchases Materials	9,960.03	46,540.00	60,731.32
Materials and Services - Rates Recovery Costs	24.00	1,200.00	(46.00)
Materials and Services - Reimbursements and Refunds	0.00	0.00	472.27
Materials and Services - Rental/Hire/Leasing Costs	6,300.00	18,200.00	0.91
Materials and Services - Street Lighting Costs	1,652.14	9,000.00	12,365.97
Materials and Services - Subscriptions Publications Memberships	130.89	0.00	0.00
Materials and Services - Telephone/Internet Costs	2,481.42	8,520.00	8,303.35
Materials and Services - Valuation Fees	0.00	6,500.00	6,566.95
Materials and Services - Water, Sewer Cost	23,757.15	65,400.00	58,972.30
Other Expenses - Accounting Fees	35,912.50	99,840.00	111,377.50
Other Expenses - Audit Costs	4,830.00	16,000.00	6,653.00
Other Expenses - Consultants	10,000.00	10,000.00	5,800.00
Other Expenses - Councillor Allowances Statutory	16,600.00	49,800.00	49,620.00
Plant Hire - Internal / Capitalised Plant	0.00	25,000.00	0.00
Materials and Services - Plant Hire - Emergency Repairs	0.00	0.00	2,031.26
Materials and Services - Plant Hire - Floodway Stabilisation	14,016.77	74,400.00	33,182.47
Materials and Services - Pensioner Remission	24,720.00	0.00	25,920.00
Materials and Services - Plant Hire - Resheeting	0.00	69,250.00	161,439.10
Materials and Services - Plant Hire - Roadside Maintenance	1,450.00	35,000.00	21,000.01
Materials and Services - Plant Hire - Maintenance Grading	33,494.42	127,658.00	162,843.08
Materials and Services - Plant Hire - Flood Damage	59,765.13	0.00	148,198.43
<b>Total Operating Expenses</b>	<b>866,899.16</b>	<b>3,703,878.00</b>	<b>3,865,408.86</b>
<b>Net Profit</b>	<b>2,493,267.77</b>	<b>(518,853.00)</b>	<b>(161,255.00)</b>

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for November 2018.

**Moved:** Clr.

**Seconded:** Clr.

**9.4 SLGIF ACQUITTAL – FINAL STAGE SEALING COACH ROAD**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	SLGIF Acquittal Final Stage Coach Road

**SUMMARY**

2018-19 Acquittal of Strategic Local Government Infrastructure Fund Grant for Final stage sealing of Coach Road for \$480,000 is complete.

**BACKGROUND**

Attached is the acquittal of the total project of \$590,660.66 as required by Department of Local Government Housing and Community Development to be laid before a council meeting.

**COMMENT**

Nil

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council receives and notes the Strategic Local Government Infrastructure Fund grant acquittal towards the final stage of sealing Coach Road and forward to the Department of Local Government Housing and Community Development.

**Moved:** Clr.

**Seconded:** Clr.

## 9.5 BUDGET AMENDMENTS 2019/20

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th December 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

Budget amendments after completion of audited financial statements for 2018/19 and after five months of operation in 2019/20.

### BACKGROUND

<i>Account</i>	<i>2019/20 Actual</i>	<i>YTD</i>	<i>2019/20 Budget</i>	<i>Original</i>	<i>2019/20 Amended Budget</i>	<i>Comment</i>
<b>Administration</b>						
<i>Grant NTG Special Purpose - Solar</i>	20,000	35,000			20,000	Successful SPG for Solar Admin, not shed
<i>Employee Costs - Advertising for Staff</i>	2,708	1,200			3,000	CEO position advertising not budgeted
<i>Employee Costs - Medical Expenses/Workers Comp</i>	18,123	49,000			20,000	Split to Insurance - Disc Trust Fee
<i>Employee Costs - Oncosts - Annual Leave</i>	73,242	-			92,000	Split AL from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	91,727	412,000			320,000	Split AL from Salaries and Wages
<i>Materials and Services - Computer Maintenance</i>	7,547	6,000			22,000	New router, UPS, switch Area9
<i>Materials and Services - Insurance</i>	59,089	58,000			87,000	Split to Insurance - Disc Trust Fee
<i>Materials and Services - Legal Costs</i>	5,344	2,000			10,000	NTCAT
<i>Materials and Services - Maintenance Buildings Property</i>	1,093	41,000			26,000	Successful SPG for Solar Admin, not shed
<i>Materials and Services - Telephone Internet</i>	2,389	7,200			9,600	3 months Fibre Optic
<i>Materials and Services - Pensioner Remission</i>	24,720	-			24,720	Pensioner Remission actual
<b>Boundary Expansion</b>						
<i>Grant NTG Special Purpose - Boundary Expansion</i>	31,178	-			31,178	Unexpended grant from 2018/19 audited
<i>Employee Costs - Allowances</i>	2,630	-			11,318	Expend grant 2019/20
<i>Employee Costs Payroll - Salaries and Wages</i>	3,136	-			15,000	Expend grant 2019/20
<i>Materials and Services - Purchase Materials</i>	57	-			100	Expend grant 2019/20
<i>Other Expenses - Accounting Fees</i>	3,445	-			4,760	Expend grant 2019/20
<b>Community Recreation Officer</b>						
<i>Employee Costs - Oncosts - Annual Leave</i>	216	-			4,500	Split AL from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	8,876	58,000			53,500	Split AL from Salaries and Wages
<b>Garbage</b>						
<i>Grant NTG Other with GST - NTEPA</i>	-	15,000			-	Unsuccessful with NTEPA grant
<b>Account</b>	<b>2019/20 Actual</b>	<b>YTD</b>	<b>2019/20 Budget</b>	<b>Original</b>	<b>2019/20 Amended Budget</b>	<b>Comment</b>

<i>Grant NTG Special Purpose - Transportables</i>	300,000	-	300,000	Successful SPG for transportables
<i>Employee Costs - Oncosts - Annual Leave</i>	-	-	-	Split AL from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	175	-	9,000	Split AL from Salaries and Wages
<i>Materials and Services - Maintenance Buildings Property</i>	14,969	65,000	56,000	Remove NTEPA grant, reallocate Plant Hire
<i>Plant Hire - Internal</i>	3,762	15,000	25,000	Reallocate Plant Hire to Maintenance
<i>WIP Capital Works - Buildings</i>	-	25,000	-	Expend SPG Transportables
<b>Libraries</b>	-	-	300,000	
<i>Grant NTG Other with GST - Be Connected</i>	801	-	800	Unexpended grant from 2018/19 audited
<i>Materials and Services - Purchase Materials</i>	227	-	800	Expend grant 2019/20
<b>Parks and Gardens</b>				
<i>Grant NTG Special Purpose - Irrigation</i>	-	200,000	70,000	Applied for SPG Irrigation
<i>Materials and Services - Maintenance Buildings Property</i>	-	205,000	75,000	Applied for SPG Irrigation
<b>Public Conveniences</b>				
<i>Grant NTG Special Purpose - SPG public toilets</i>	61,603	-	61,603	Unexpended grant from 2018/19 audited
<i>Materials and Services - Maintenance Buildings Property</i>	4,001	2,400	6,000	Final expenses to complete public toilets
<i>WIP Capital Works - Buildings</i>	-	-	61,603	Expend grant 2019/20
<b>Roads</b>				
<i>Grant NTG SLGIF Coach Rd</i>	480,000	-	480,000	Unexpended grant from 2018/19 audited
<i>Grant NTG Special Purpose - Flood Damage</i>	60,076	-	60,076	Unexpended grant from 2018/19 audited
<i>Employee Costs - Oncosts - Annual Leave</i>	-	-	-	Split AL from Salaries and Wages
<i>Employee Costs - Allowances</i>	15,785	-	25,000	Split on call allowance from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	6,596	-	15,600	Split AL from Salaries and Wages
<i>Materials and Services - Plant Hire Flood Damage</i>	32,582	170,000	129,400	Expend grant 2019/20
<i>WIP Capital Works - Contractor Costs</i>	59,765	-	60,076	
	590,660	-	606,902	Expend SLGIF grant Coach Rd 2019/20 - Asset
<b>Sport and Recreation Facilities</b>				
<i>Employee Costs - Oncosts - Annual Leave</i>	-	-	-	Split AL from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	516	-	9,000	Split AL from Salaries and Wages
<b>Streetlighting</b>	16,821	63,000	54,000	
<i>Grant NTG Special Purpose - Streetlighting</i>	86,000	-	86,000	Unexpended grant from 2018/19 audited
<i>Materials and Services - Contractor Services</i>	77,728	-	86,000	Expend grant 2019/20
<b>Swimming Pool</b>				
<i>Grant NTG Special Purpose - Solar</i>	90,000	-	90,000	Unexpended grant from 2018/19 audited
<i>Employee Costs - Oncosts - Annual Leave</i>	-	-	-	Split AL from Salaries and Wages
<i>Employee Costs Payroll - Salaries and Wages</i>	4,005	-	9,000	Split AL from Salaries and Wages
<i>Materials and Services - Contractor Services</i>	6,384	57,000	48,000	Expend grant 2019/20
<b>Net Cashflow Effect</b>	-	-	90,000	
			<b>77,582</b>	<b>Coach Rd Contribution, Legals, Adv, IT, Fibre Optic</b>

## COMMENT

Nil

## CONSULTATION

There is no consultation that applies to this report.

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENT**

Simple majority

## **RECOMMENDATION**

That Council adopt the budget amendments for 2019/20 as presented with a net cash flow loss of \$77,582, transfer these funds from reserves and upload amended budget to website.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 10 CONFIDENTIAL ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(a) information about the employment of a particular individual as a member of the staff or a possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

(b) information about the personal circumstances of a resident or ratepayer;

(c) (iv) prejudice the interests of the council or some other person;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the Council on the condition that it be kept confidential.

**Moved:** Clr.

**Seconded:** Clr.

#### 10.1 REQUEST TO WAIVER INTEREST GARBAGE CHARGES

#### 10.2 REQUEST TO WAIVER RATES INTEREST

#### 10.3 RATES INSTALMENT AGREEMENTS APPLICATION

#### 10.4 NTCAT INITIATING APPLICATION – SMALL CLAIMS ACT

#### 10.5 CEO RECRUITMENT

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded** Clr.

## 11 COUNCILLOR REPORTS

Nil

**12 USE OF THE COMMON SEAL**

Nil

**13 GENERAL BUSINESS**

Nil

**14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 21<sup>st</sup> January 2020 at 6:00pm in the Council Chambers.