



Coomalie Community Government Council

Meeting date: **Tuesday, 16 August 2011** Started: **6:00 PM** Ended: **10:15 PM**

Location: Council Chambers, 141 Cameron Road, Batchelor NT 0845

Purpose/Notes: Regular scheduled meeting

Chaired by: Clr. Andrew Turner

Minutes rec. by: John Hughes

Attendance:

Present: Clr. Robert Bright, Clr. Sue Bulmer, Clr. Darryl Butler, Clr. Tommy Fawcett, John Hughes, Clr. Bruce Jones, Clr. Deb Koch, Clr. Trevor Sullivan, Clr. Andrew Turner

Regrets:

Absent: Clr. Linda Douglas

Late:

Guests:

(none)

Meeting Documents:

(no documents)

Meeting Minutes:

1. Standing Agenda Items

1.1. Apologies and Leave of Absence

Clr Linda Douglas sent an apology via the CEO

Status: Completed

1.1.1. Apologies and Leave of Absence

That the apologies of Clr Linda Douglas be accepted and that leave of absence be granted.

Resolution #: 16/08/2011/001

Moved by: Clr. Robert Bright

Seconded by: Clr. Darryl Butler

Status: Carried

Vote:

1.2. Declaration of Conflict of Interest

Having considered the Agenda and Business Documents, Councillors are requested to declare any possible, actual or perceivable conflicts of interest at this time.

**** Clr. Tommy Fawcett declared a perceivable conflict of interest in relation to an item in the confidential agenda. It was noted that there was no direct interest in the item ****

Status: Completed

1.3. Confirmation Of Minutes

The minutes of the following Ordinary General Meeting(s) of Coomalie Community Government Council are to be reviewed and confirmed:

* Meeting held on 19th July 2011

Documents:

- Minutes_19_07_2011 PUBLIC.pdf



Status: Completed

1.3.1. Confirmation of Minutes

That the minutes of the Ordinary General Meeting held on 19 July 2011 be confirmed as circulated.

Resolution #: 16/08/2011/002

Moved by: Clr. Deb Koch

Seconded by: Clr. Trevor Sullivan

Status:

Carried

Vote:

1.4. Financial Statements

The Financial Report contains:

- Financial Report
- Monthly and Year to Date Operating Results Summary
- Monthly and Year to Date Operating Results Detail
- Balance Sheet
- Grant Report
- Reconciliation Report
- Payments Register

Documents:

- BALANCE_SHEET_JULY 2011.pdf
 - Financial Report Detail July 2011.pdf
 - Financial Report July 2011.pdf
 - Financial Summary July 2011.pdf
 - Grants Report July 2011.pdf
 - Payments Register July 2011.pdf
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Status: Completed

1.4.1. Financial Statements

That Council receives and notes the financial reports for July 2011 and confirms the payments made as listed in the payments register.

Resolution #: 16/08/2011/003

Moved by: Clr. Robert Bright

Seconded by: Clr. Tommy Fawcett

Status:

Carried

Vote:

1.4.2. Changes in Financial Position

Councillor Jones asked the CEO to explain changes in the balance sheet from the prior year comparative.

The CEO took the question on notice and undertook to provide a Statement of Changes in Financial Position at the next Ordinary General Meeting of Council.

Status: Completed

1.5. Chief Executive Officer's Report

An urgent item for consideration by Council in conjunction with the budget is the refurbishment of the bowling green at the Rum Jungle Bowls Club.



Councillors are referred to the attached report regarding the condition of the green and recommendations for its restoration.

It is recommended that Council calls tenders for the refurbishment work to confirm the anticipated cost and that a further report to Council be prepared after receipt of tenders.

Documents:

- Inspection of Rum Jungle Bowls Club - July 2011.pdf

Status: Completed

1.5.1. Chief Executive Officer's Report

That Council receives and notes the Chief Executive Officer's report as presented.

Resolution #: 16/08/2011/004

Moved by: Clr. Deb Koch

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

1.5.2. Rum Jungle Bowls Club

That Council calls tenders for the refurbishment work of the Rum Jungle Bowls Club bowling green and that a further report including maintenance costs to Council be prepared by the CEO after receipt of tenders.

Resolution #: 16/08/2011/005

Moved by: Clr. Deb Koch

Seconded by: Clr. Darryl Butler

Status:

Carried

Vote:

1.5.3. Disposal of Vehicle

That Council offers the Toyota Hilux vehicle for sale by public expression of interest and that the CEO be delegated authority to dispose of the vehicle for the highest price offered above best of three dealer wholesale prices obtained by Council

Resolution #: 16/08/2011/006

Moved by: Clr. Trevor Sullivan

Seconded by: Clr. Tommy Fawcett

Status:

Carried

Vote:

2. Business Brought Forward From Previous Meetings

3. General Business

3.1. Council Budget 2011 - 2012

Status: Completed

3.1.1. Draft Budget

The 2011-2012 draft Budget is attached.

Documents:



- Draft Budget 2011-2012.pdf

Status: Completed

3.1.2. Comparison of June Financial Report Figures with Audited Accounts Figures June 2011

Budget Comparatives for the financial year ending 30 June 2011 have been taken from the year-end accounts which have now been audited.

A list showing the figures reported to Council at the last OGM compared with figures from the audited accounts including comments on any variations is attached.

Documents:

- June Accounts of Audited Accounts.pdf

Status: Completed

3.1.3. Declaration of Rates, Garbage and Waste Management Charges

The proposed rates and waste management charges declaration is attached.

Also attached is an iterative summary showing the overall impacts of various UCV percentages on the overall increase in rates.

There have been significant changes across the Shire in valuations which do not follow a consistent pattern.

Unless Council were to set UCV percentages for each individual property, it is not going to be possible to arrive at a uniform rates increase at the individual ratepayer level.

The UCV percentages and minimum rate levels selected for the draft declaration have been taken from the iterative model as the nearest fit to a rates increase that will keep Council in line with CPI increases.

Documents:

- 2011-2012 Rates Declaration.pdf
- Rates Model Iterations.pdf

Status: Completed

3.1.4. Adoption of Rates, Garbage and Waste Management Charges

That Council adopts the rates and charges specified for the financial year ending 30th June 2012 in the Declaration of Rates and Charges as tabled.

Resolution #: 16/08/2011/007

Moved by: Clr. Robert Bright

Seconded by: Clr. Trevor Sullivan

Status:

Carried

Vote: Clr. Bulmer voted against the resolution

3.1.5. Schedule of Miscellaneous Fees and Charges for the Year Ending 30th June 2012

The draft schedule of miscellaneous fees and charges shows that charges have been held constant with the exception of the charge for rates searches, which has been increased to reflect the time, cost and legal responsibility associated with this service. In prior years this service has been provided at a cost of



\$50 inclusive of GST and it is recommended that the charge be increased to \$88 inclusive of GST.

Documents:

- 2011-12 Fees and Charges.pdf

Status: Completed

3.1.6. Adoption of Miscellaneous Fees and Charges for the Year Ending 30th June 2012

That Council adopts the fees and charges set out in the Schedule of Fees and Charges for the year ending 30th June 2012 as tabled.

Resolution #: 16/08/2011/008

Moved by: Clr. Darryl Butler

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

3.1.7. Allowances for Council Members

A council must resolve allowances for the financial year on adopting its budget for the financial year as per section 71(3) of the Local Government Act. Councils may resolve to pay less than the maximum listed in the table as published on the department's website and must consider allowances in the overall budget context.

Pursuant to section 128(2) of the Local Government Act, once rates of allowance have been resolved for the financial year they cannot be changed by amendment.

A copy of the relevant Ministerial Guidelines is attached.

Documents:

- Elected Member Allowances.pdf
- Summary of Proposed Allowances.pdf

Status: Completed

3.1.8. Adoption of Base Allowance for Council Members

The Base Allowance for Council Members other than the President and Deputy President shall be set at the rate of \$325.55 per calendar month payable in arrears applicable from 1st July 2011, subject to Ministerial Guidelines and any Council Policy adopted on or after 16th August 2011.

The Base Allowance for the President shall be set at the rate of \$1,250.00 per calendar month payable in arrears applicable from 1st July 2011, subject to Ministerial Guidelines and any Council Policy adopted on or after 16th August 2011.

The Base Allowance for the Deputy President shall be set at the rate of \$650.00 per calendar month payable in arrears applicable from 1st July 2011, subject to Ministerial Guidelines and any Council Policy adopted on or after 16th August 2011.

Resolution #: 16/08/2011/009

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:



3.1.9. Adoption of Electoral Allowance for Council Members

The Electoral Allowance for Council Members other than the President shall be set at the rate of \$119.10 per calendar month payable in arrears applicable from 1st July 2011, subject to Ministerial Guidelines and any Council Policy adopted on or after 16th August 2011.

The Electoral Allowance for the President shall be set at the rate of \$119.10 per calendar month payable in arrears applicable from 1st July 2011, subject to Ministerial Guidelines and any Council Policy adopted on or after 16th August 2011.

Resolution #: 16/08/2011/010

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

3.1.10. Adoption of Professional Development Allowance for Council Members

It is Council Policy effective from 1st July 2011 that:

- 1) Professional Development Allowance is available to all Council members.
- 2) A Council member may claim Professional Development Allowance multiple times each year, but the total value of those claims must not exceed \$3255.86 in any financial year.
- 3) The Professional Development Allowance is to be used to cover the cost of travel to the Professional Development Activity, fees or costs for the Professional Development Activity, meals and accommodation for the duration of the Professional Development Activity.
- 4) Only Professional Development Activities consistent with the Ministerial Guidelines shall be eligible to attract Professional Development Allowance.
- 5) Only participation by a Council member in Professional Development Activities approved by Council prior to the Professional Development Activities occurring shall be eligible to attract Professional Development Allowance.

Resolution #: 16/08/2011/011

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

3.1.11. Adoption of Acting President Allowance for Council Members

It is Council policy effective from 1st July 2011 that:

- 1) When the Deputy President principal member carries out the functions of the President as outlined in section 43(2)(b) and section 43(2)(c) of the Local Government Act, the Deputy President is entitled to be paid an allowance as the acting President.
- 2) If some other Council member is acting as the President in accordance with section 43(3) of the Local Government Act, the member is entitled to be paid an allowance as the acting President.
- 3) The acting President is entitled to be paid the daily rate of \$75.57 per day.
- 4) While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.



5) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if Council so resolves, however, the allowance reverts to the usual rate for that member.

Resolution #: 16/08/2011/012

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

3.1.12. Adoption of Extra Meeting Allowance for Council Members

It is Council Policy effective from 1st July 2011 that:

- 1) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- 2) An extra meeting allowance may be claimed for up to a maximum of two meetings per day.
- 3) Council members must not claim for an extra meeting more than once for the same meeting.
- 4) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- 5) Claims must be made using the forms approved by council.
- 6) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- 7) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- 8) Claims for extra meeting allowance must be consistent with the Ministerial Guidelines
- 9) Extra meeting allowance shall not be applicable to attendance at any meeting unless the attendance of a Council member at the said meeting is endorsed by Council for the express purpose of allowing extra meeting allowance to be paid to the member(s) concerned.
- 10) The payment of Base Allowance and Electoral Allowance provides for attendance at at least one (1) extra meeting by a Council Member each month. Extra meeting allowance for the first extra meeting attended by a Council member in any given month would only attract extra meeting allowance in exceptional circumstances.
- 11) For the President, acting President and Deputy President, extra meeting allowance is not paid separately. It is provided for and included in the base allowance.
- 12) Extra meeting allowance shall be at the rate of \$150.00 per member per meeting subject to a maximum of \$2,605.11 per Council member in any financial year.

Resolution #: 16/08/2011/013

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:



3.1.13. Adoption of Rates for Reimbursement of Travel Expenses for Council Members

It is Council policy with effect from 1st July 2011 that:

- 1) Council shall reimburse Councillors at the rate of \$1.00 per km measured from and returning to their place of normal residence to/from any approved meeting including all Council meetings.
- 2) Travel reimbursement shall only be applicable to Councillors using their own vehicles and not traveling with another Councillor or in a Council vehicle.

Resolution #: 16/08/2011/014

Moved by: Clr. Sue Bulmer

Seconded by: Clr. Robert Bright

Status:

Carried

Vote:

3.1.14. Adoption of 2011-2012 Budget

That Council adopts the Budget for 2011-2012 as amended at the meeting and circulated.

Resolution #: 16/08/2011/015

Moved by: Clr. Robert Bright

Seconded by: Clr. Tommy Fawcett

Status:

Carried

Vote:

Documents:

- 2011-2012 Budget Adopted.pdf

3.2. Adelaide River Town Boundaries

The following item was submitted by Councillor Jones.

In 1991 Council adjusted the Adelaide River town boundary to get the numbers right.

With this new shire if/when it comes, we need to look at the Adelaide River town boundaries. What I mean by that is bring the town boundaries back to where they were originally ie prior 1991. Bringing boundaries back to the original, will save us having rural areas inside the town boundary, paying rural rates and no garbage collection. I feel this is unfair to the rest of the people in the Adelaide River town area.

If we do amalgamate and become a super shire we will have other small communities/towns like Adelaide River wanting the same conditions. If we decide to leave it the way it is, then those rural blocks in the town area, should pay town rates and garbage collection, the same as other town rate payers.

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CEO comments.

There are similar but inverse anomalies with properties outside the town boundaries of Batchelor being levied town rates and garbage collection charges.

Status: Completed

3.2.1. Township Boundaries

That Council appoints Clr. Bruce Jones, Clr. Deb Koch and the CEO to review township boundaries within the Coomalie Shire and to report to Council with recommendations for township boundary



revisions that may be required.

Resolution #: 16/08/2011/016

Moved by: Clr. Bruce Jones

Seconded by: Clr. Sue Bulmer

Status:

Carried

Vote:

4. Confidential Items and Conclusion

4.1. Confidential Session

Council moves into closed session to deal with confidential items at this time.

Status: Completed



4.5. Conclusion of Confidential Session

Status: Completed

4.6. Next Meeting

The next ordinary meeting of Coomalie Community Government Council will be held at Mount Bundy Station on 20th September, 2011 at 6.00pm.



Status: Completed

4.7. Conclusion

Status: Completed
