



MINUTES
ORDINARY COUNCIL MEETING
17TH JULY 2012

COOMALIE COMMUNITY GOVERNMENT COUNCIL

DISCLAIMER

No responsibility is implied or accepted by the Coomalie Community Government Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Coomalie Community Government Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Coomalie Community Government Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Coomalie Community Government Council.

The Coomalie Community Government Council advises that any one who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

Signed  Lee Farrell Chief Executive Officer

TABLE OF CONTENTS

| | | |
|------|--|-------------------------------------|
| 1 | PERSONS PRESENT | 4 |
| 2 | APOLOGIES AND LEAVE OF ABSENCE | 5 |
| 3 | DECLARATION OF INTEREST OF MEMBERS OR STAFF | 6 |
| 4 | PETITIONS AND DEPUTATIONS | 7 |
| 5 | CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 12TH JUNE 2012 | 7 |
| 6 | CHIEF EXECUTIVE OFFICER'S REPORTS..... | 8 |
| 6.1 | INCOMING AND OUTGOING CORRESPONDENCE | 8 |
| 6.2 | REVIEW OF ACTION ITEMS LIST – JUNE 2012..... | 9 |
| 6.3 | RUM JUNGLE LAKE – REIMBURSEMENT OF COSTS | 10 |
| 6.4 | TENDERS CLEANING CONTRACTS..... | 11 |
| 6.5 | STANDING ORDER – AMALGAMATION REVIEW | 13 |
| 6.6 | COUNCIL 2012/2013 BUDGET | 17 |
| 6.7 | CEO ACTIVITIES REPORT | 23 |
| 7 | OPERATIONS MANAGER'S REPORTS..... | 24 |
| 7.1 | OPERATIONS REPORTS | 24 |
| 7.2 | POOL SUPERVISORS REPORT | 25 |
| 7.3 | ANIMAL CONTROL OFFICER'S REPORT | 25 |
| 8 | FINANCE REPORTS | 25 |
| 8.1 | PAYMENT REGISTER | 25 |
| 8.2 | FINANCIAL REPORT AND GRANT REPORT TO 30TH JUNE 2012 | 29 |
| 9 | ADMINISTRATION REPORTS..... | 35 |
| 9.1 | COMMUNITY RECREATION OFFICER'S REPORT | 35 |
| 9.2 | AUTHORISED PERSONS | 36 |
| 9.3 | BANK ACCOUNT SIGNATORIES..... | 37 |
| 9.4 | LGANT EXECUTIVE | 38 |
| 9.5 | ADELAIDE RIVER COUNTRY MUSIC MUSTER..... | 39 |
| 9.6 | ADELAIDE RIVER FESTIVAL | 40 |
| 9.7 | USE OF COMMON SEAL..... | 42 |
| 10 | LATE REPORTS..... | 43 |
| 10.1 | DRAFT SHIRE PLAN 2012/2013..... | 43 |
| 10.2 | LGANT SUBMISSION TO POLITICAL PARTIES AND INDEPENDENT CANDIDATES | 45 |
| 10.3 | POOLWERX QUOTE TO UPGRADE POOL EQUIPMENT | 48 |
| 11 | ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE | 49 |
| 11.1 | COUNCIL REPORTS | 50 |
| 12 | GENERAL BUSINESS..... | 50 |
| 13 | CONFIDENTIAL ITEMS | Error! Bookmark not defined. |

| | | |
|------|-----------------------------------|------------------------------|
| 13.1 | LETTER OF COMPLAINT – ROADS | Error! Bookmark not defined. |
| 14 | NEXT MEETING..... | 50 |
| 15 | CONCLUSION..... | 50 |

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17TH JULY 2012 AT 6.00PM

President of the Shire Council Jeff Colver declared the meeting open at 6.10pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor Pickering

Councillor Bulmer

Councillor Colver

Councillor Corliss

Councillor Crook

Councillor Gray

Councillor Jones

Councillor Turner

STAFF PRESENT

Chief Executive Officer - Lee Farrell

Operations Manager - Robbie Bright

Finance Manager - Melissa Kerr

PERSONS PRESENT

Nil

2 APOLOGIES AND LEAVE OF ABSENCE

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 17th July 2012.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CEO advised that he had received an apology from Cllr. Morton as he has work commitments on the 17/7/12.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person: (d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

| | | |
|---|----------------------|----------------|
| RESOLUTION 2012/07/17/001 | | |
| That Council grant leave of absence to Cllr. Morton for the Ordinary General Meeting held 17th July 2012. | | |
| Moved: | Cllr. Corliss | |
| Seconded: | Cllr. Gray | Carried |

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/002

That Council receives the declarations of interest from Clr. Bulmer for item 9.7 use of Common Seal for the Ordinary General Meeting held 17th July 2012.

Moved: Clr. Colver

Seconded: Clr. Turner

Carried

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 12TH JUNE 2012

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 17 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

Minutes of the Ordinary General Meeting held 12th June 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011, and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

| | | |
|---|--------------------|----------------|
| RESOLUTION 2012/07/17/003 | | |
| That the minutes of the Ordinary General Meeting held 12th June 2012 as amended are confirmed by Council as a true and correct record of the meeting. | | |
| Moved: | Clr. Turner | |
| Seconded: | Clr. Crook | Carried |

6 CHIEF EXECUTIVE OFFICER'S REPORTS

6.1 INCOMING AND OUTGOING CORRESPONDENCE

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | |

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of June and July 2012.

BACKGROUND

Due to the volume of incoming and outgoing correspondence received each month, it was decided to exclude copies of the correspondence from the agenda. Hard copies are to be made available to Council on the day of each Ordinary Council meeting for its perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

CONSULTATION

Finance Manager.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

| | | |
|--|-----------------------|----------------|
| RESOLUTION 2012/07/17/004 | | |
| That Council receives and notes the items of incoming and outgoing correspondence as tabled. | | |
| A list of correspondence inward and outward are to be provided in next agenda and an electronic copy sent to all Councillors. | | |
| Moved: | Clr. Turner | |
| Seconded: | Clr. Pickering | Carried |

Correspondence In

| | |
|--|---|
| Minister for Local Government | 4 th annotated edition of the Local Government Act (the act) |
| Minister for Local Government | Shires Financial Sustainability Report |
| Batchelor Community Library | May 2012 Statistic Summary |
| West Arnhem Shire | Review of Council's Financial Sustainability – May 2012 |
| Charlie Barnes | Obtaining information on a number of areas of concern |
| COTA | Council support for Seniors Month |
| Minister for Lands and Planning | Batchelor Division of the Development Consent Authority |
| Northern Territory Grants Commission | Financial Assistance Grants |
| The Hon Kon Vatskalis MLA – Minister for Primary Industry, Fisheries and Resources | Radiological assessment conducted at Rum Jungle South Lake Reserve |
| Minister for Local Government | Special Purpose Grant – Adelaide River Access Shed. |
| Darwin City Council | Young Territory Author Awards 2012 |

Correspondence Out

| | |
|---------------------------------|--|
| Charlie Barnes | Complaint re: areas of concern |
| Mr Rob Kendrick | Balance of funds – Skate Ramp |
| Adam Stanton | Dog Complaint |
| Christine Tate | Application to keep 4 dogs |
| Erlinda Ebdalin | Citizenship Ceremony |
| Bridget Evans | Contract 2012 – 005 |
| Bruce Jones | Contract 2012 – 005 |
| Bruce Mason | Contract 2012 – 005 |
| Peter Martin | Contract 2012 – 005 |
| John Bellinger | Contract 2012 005 |
| Dolmoat P/L Trading as Fin Bins | Contract 2012 – 003 |
| Linda McIntosh | Lighting, signage and pathways at Adelaide River |
| Allan Miles | Operation Pilgrimage Group |
| Rita Kerr | Complaint Strickland Rd Adelaide River |
| Scott Pearson | Dog Complaint |

6.2 REVIEW OF ACTION ITEMS LIST – JUNE 2012

6.3 RUM JUNGLE LAKE – REIMBURSEMENT OF COSTS

| | |
|--------------------------------|---------------------------------------|
| Applicant: | Mining Environmental Compliance Group |
| Location/Address: | Rum Jungle Lake |
| File Ref: | CC/49 |
| Disclosure of Interest: | Nil |
| Date: | 12 th July 2012 |
| Author: | Lee Farrell, Chief Executive officer |
| Attachments: | Nil |

SUMMARY

The executive officer has emailed Council advising that department of resources (DOR) have agreed to reimburse Council for costs to form and grade the road and repair erosion and drainage near the lake at a cost of \$3500. prka & Wildlife have been requested to provide costing's to conduct a crocodile survey at the Lake. This will then be sent to the DOR for approval.

BACKGROUND

The facilities at Rum Jungle Lake have been maintained by Council over previous years and this will continue until the DOR make a decision on the future management arrangements for the site.

COMMENT

Should Council consider continuing to undertake the management of the facilities at the lake on a cost plus basis?

CONSULTATION

CEO, M Kerr
Mitchell Rider, Executive Officer, Mining Projects

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The cost of maintenance, cleaning and rubbish removal at the Rum Jungle Lake is met by the Department of Resources and is included in Councils 2012/13 Budget.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/005

That Council continue to service the facilities at the Rum Jungle Lake and that discussions commence with the Department of Resources regarding the ongoing management and development of facilities for this area on a cost plus basis.

Moved: Clr. Turner

Seconded: Clr. Gray

Carried

6.4 TENDERS CLEANING CONTRACTS

| | |
|--------------------------------|---|
| Applicant: | Tenders closed 15/6/2012 |
| Location/Address: | Council Facilities |
| File Ref: | PC 2012 - 005 |
| Disclosure of Interest: | Nil |
| Date: | 12 th July 2012 |
| Author: | Lee Farrell, Chief Executive officer |
| Attachments: | Summary of Cleaning Contracts Minutes 19/6/2012 |

SUMMARY

The Tenders for the cleaning contracts were reviewed by the tender Committee on 19th June, 2012. In attendance were Clr's S Bulmer, D Pickering & CEO, M Kerr.

BACKGROUND

Tenders were invited for the Cleaning of the following facilities within the Coomalie Shire;

- A. Public Toilets at Nurndina near Rum Jungle Tavern
- B. Office Complex at Cameron Road, Batchelor
- C. Rum Jungle Bowls Club at Pinaroo Cr Batchelor
- D. Public Toilets at Adelaide River War Cemetery
- E. Public Toilet at Myrtle Fawcett Park Adelaide River
- F. Public Toilet at Adelaide River School Library
- G. Public Toilet at Adelaide River Oval
- H. Office situated at Adelaide River.
- I. Public Toilet at Rum Jungle South Lake and rubbish picked up and removed.

The tender Committee reviewed all tenders and have recommended the following tenders be accepted by Council.

- Tender A,B,C I – Bruce Mason
- Tender D – Brigitte Evans
- Tender E, F, G, H – Kirsty Higgins

COMMENT

Tenders are for a 12 month period expiring on 30th June, 2013; subject to possible extensions of a maximum of 2 periods of twelve months.

CONSULTATION

Tender Committee
CEO M Kerr

STATUTORY ENVIRONMENT

Local Government Accounting Regulations 29 Tenders

(1) A council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100 000, unless it has first called for tenders for that contract by public notice published in a newspaper circulating in the council's area.

(1A) The notice must contain a statement to the effect that notice of the successful tender will be published on the council's website.

(2) A tender received in response to the public notice may only be opened in the presence of:

(a) the council itself; or

(b) a committee of 3 members of the council's staff delegated by the council to open and consider the tenders and report to the council on the tenders.

(3) If a council accepts a tender for the provision of supplies to the council at a cost of more than \$100 000, it must:

(a) accept the tender by written notice to the person who submitted the successful tender; and

(b) give notice of the successful tender:

(i) in writing to each other person who submitted a tender; and

(ii) by publishing the notice on the council's website.

(4) Notice for subregulation (3) (b) must include:

(a) the name of the person who submitted the successful tender; and

(b) the supplies to be provided; and

(c) the tender price."

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The Tenders have been included in the 2012/13 Budget.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/006

That Tenders for the Cleaning of Public toilets and Council assets in the Coomalie Community Government Council area for the period 1st July 2012 to 30th June 2013, be accepted by Council.

- Tender A,B,C I – Bruce Mason – Total Cost \$32,460.00
- Tender D – Brigitte Evans – Total Cost \$18,880.00
- Tender E, F, G, H – Kirsty Higgins – Total Cost \$17,100.76

Moved: Clr. Pickering

Seconded: Clr. Bulmer

Carried

6.5 STANDING ORDER – AMALGAMATION REVIEW

| | |
|--------------------------------|----------------------------|
| Applicant: | N/A |
| Location/Address: | Coomalie Councillors |
| File Ref: | CC/66 |
| Disclosure of Interest: | Nil |
| Date: | 12 th July 2012 |
| Author: | Lee Farrell CEO |
| Attachments: | Nil |

SUMMARY

The following is the decision of Council from its May meeting.

Discussion held re boundary expansion. Previously the committee was 1 member, 1 observer and CEO. The Kenby Land Claim pulled it up last time. Current Govt did not make a decision. Prior to this was Collins Report.

Have a plan for what Coomalie want and take this to the Govt - it is our future. Have a regular standing agenda item to discuss this each meeting for 1/2 hour from 5.30pm -6.00pm.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

BACKGROUND

The Deloitte report has now been released and every Council will have received a copy of this report.

The Summary contained within this report contains several issues which need to be addressed by Council being

- Financial position – The balance sheet for Coomalie is in a healthy position overall with net assets of \$10.3 million.
- Financial performance – Councils annual operating financial performance is financially sustainable if the Council avoids excessive borrowings and operating deficits over the medium to long term. Over the last 3 years Coomalie has been generating operating deficits. Where operating deficits persist, this

indicates that operating revenue is insufficient to meet current operation. (*NOTE: The FM will provide details on this to the July meeting*)

- Based on the current conditions Coomalie is not financially sustainable in the medium term. The financial viability is not necessary being called into question, rather what is being highlighted is that revenue or expenditure adjustments are required to be made if the long term finances of Coomalie are to put into a financially sustainable basis going forward.

COMMENT

Having studied the report it is very obvious what the summary has alluded to and this needs to be immediately addressed by Council. I have discussed this with the President and a direction of Council is required for the Coomalie shire to move forward.

1. Council to resolve its position on the amalgamation question – this will then provide the direction Council wishes to take (i.e. amalgamate with Litchfield and develop the best possible scenario for the future of Coomalie OR Extend our boundaries and develop (if possible) a sustainable Council. The period we have to undertake this action is approx. 8 months after the NT election. As we discussed, the new government will indicate the direction they see NT Local government heading into the future. We need to be ready to address this decision once it is announced and at the same time we need to develop the strategic planning necessary to cater for both Council's and any decision made by the NT government.
2. Council appoint a Works/operations committee to look and review all the operations of Council and provided a report to Council on where our priorities are our staffing requirements, plant & equipment, waste sites, parks & gardens, weed spraying, cleaning, roads etc. OR a special meeting of Council be held to undertake this task. If a Committee is formed it will concentrate solely on the operations side of the Shire and be disbanded once Council has adopted its new operation management policy.
3. Council management staff have been requested to supply the following information to commence the total review of the Coomalie shire operations.

Works & services Operations

1. Staff and their duties/functions on the Council.
2. Report on all vehicles and equipment and future plant & equipment required (include the CEO vehicle).
3. Report on the operations of all waste site, current contracts & costing, recycling costing and future direction of the waste sites.
4. Report on all roads, period contract proposal and road priorities i.e. roads 1-99.
5. Road slashing.
6. Weed spraying.
7. Gravel pits – current sites available and where new sites are required.
8. Parks & gardens works programme, reticulation upgrades and areas that could be removed from contract.
9. Bowling Green – the maintenance programme moving forward and costs.
10. Street lighting.
11. Council building maintenance requirements for next 2/4 years i.e. painting, plumbing, equipment replacement.
12. User pays principal – for the development of a formula for the charging of community groups for the use of facilities. Ideas where this could be implemented.
13. Swimming Pool – future repairs and costs.

14. Dog control.
15. Cemeteries and associated facilities.
16. OH&S – requirements of Council and its contractors – are they all compliant.
17. Areas where efficiency can be improved – holding parts etc.
18. Other Works done to support Tourism and community events & facilities.
19. ANY OTHER ISSUES WE NEED TO ADDRESS.

Administration

1. Staff and their duties/functions on the Council
2. Plant & equipment required within the office
3. Policies , procedures , bylaws that need to be developed
4. Systems that need to be improved
5. Calling of tenders and process
6. Procurement policy and the use of LGANT buy opportunities
7. Compliance procedures and meeting such dates.
8. Contributions towards events & facilities – admin staff input and time.
9. ANY OTHER ISSUES WE NEED TO ADDRESS

The above is the start of the review process before Council can move forward strategically – we need to ensure that the admin/operations area of the council is and will work as efficiently as possible and with the commencement of our own internal review and audit you will be surprised what will surface

CONSULTATION

Finance Manger – Melissa Kerr

Operations Manager – Robbie Bright

Shire President – Jeff Clover

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The undertaking of this research and development of plans will involve additional Councillors and staff time and meeting attendance fees.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/007

That Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal then is put out for Community consultation.

Moved: **Clr. Gray**

Seconded: **Clr. Turner**

Carried

RESOLUTION 2012/07/17/008

That in accordance with section 54 of the Local Government Act, Council appoint a Works /Operation Committee for the following purpose:

- To review the Services and Operations currently undertaken by the Coomalie Council and submit a report to Council on where our priorities are, our staffing requirements, plant & equipment, waste sites, parks & gardens , ovals, cemeteries, weed spraying , cleaning, administration operations, roads etc.

The committee to consist of the following members:

Clr. Pickering

Clr. Bulmer

Clr. Gray

Clr. Turner

Clr. Crook

Clr. Colver

Moved: **Clr. Gray**

Seconded: **Clr. Pickering**

Carried

6.6 COUNCIL 2012/2013 BUDGET

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs\Budget\2012 -2013 |
| Disclosure of Interest: | Nil |
| Date: | 13 th July 2012 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Draft Budget (as amended) |

SUMMARY

The 2012/2013 Budget and rating is required to be adopted before the 31st July 2012.

BACKGROUND

Council held a Budget meeting on 26/06/2012 to consider the draft budget, make changes and to be submitted for Council approval. The Finance manager has made the recommended changes and the budget can now be further amended and or adopted at this meeting.

COMMENT

Council must meet the below dates in relation to its Shire Plan, Budget and declaration of its rates and charges:

| | |
|--------------------------------------|----------------------------|
| Publish notice of rates and charges. | 21 days after declaration. |
|--------------------------------------|----------------------------|

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

| | |
|--|---------------------------------|
| Adopt and publish municipal or shire council plan. | 31 July of each financial year. |
|--|---------------------------------|

| | |
|-------------------------------------|---------------------------------|
| Adopt and publish a council budget. | 31 July of each financial year. |
|-------------------------------------|---------------------------------|

| | |
|----------------------------|---------------------------------|
| Declare rates and charges. | 31 July of each financial year. |
|----------------------------|---------------------------------|

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/009

That Council adopts Base Allowance for Council Members other than the President and Deputy President shall be set at the rate of \$350 per calendar month payable in arrears applicable from 1st July 2012, subject to Ministerial Guidelines and any Council Policy adopted on or after 17th August 2012.

The Base Allowance for the President shall be set at the rate of \$16,000 per calendar year payable monthly in arrears applicable from 1st July 2012, subject to Ministerial Guidelines and any Council Policy adopted on or after 17th August 2012.

The Base Allowance for the Deputy President shall be set at the rate of \$9,000 per calendar year payable monthly in arrears applicable from 1st July 2012, subject to Ministerial Guidelines and any Council Policy adopted on or after 17th August 2012.

It is Council Policy effective from 1st July 2012 the following :

- 1) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- 2) An extra meeting allowance may be claimed for up to a maximum of two meetings per day.
- 3) Council members must not claim for an extra meeting more than once for the same meeting.
- 4) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- 5) Claims must be made using the forms approved by council.
- 6) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- 7) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- 8) Claims for extra meeting allowance must be consistent with the Ministerial Guidelines.
- 9) Extra meeting allowance shall not be applicable to attendance at any meeting unless the attendance of a Council member at the said meeting is endorsed by Council for the express purpose of allowing extra meeting allowance to be paid to the member(s) concerned.
- 10) The payment of Base Allowance and Electoral Allowance provides for attendance at least one (1) extra meeting by a Council Member each month. Extra meeting allowance for the first extra meeting attended by a Council member in any given month would only attract extra meeting allowance in exceptional circumstances.
- 11) For the President, acting President and Deputy President, extra meeting allowance is not paid separately. It is provided for and included in the base allowance.
- 12) Extra meeting allowance shall be at the rate of \$NIL per member per meeting subject to a maximum of \$NIL per Council member in any financial year.

Move motions 1-12:

Moved: Clr. Turner

Seconded: Clr. Crook Clrs. Bulmer, Pickering voted against 6 voted for Carried

RESOLUTION 2012/07/17/010

That Council adopts the following fees and charges for 2012/2013 as amended and increasing fees and charges by 10% and the port a loos by 20% with sensible rounding. These fees and charges to be reviewed at the quarterly review in October 2012.

Moved: Clr. Bulmer

Seconded: Clr. Crook Carried

FEES AND CHARGES 2012/2013**EQUIPMENT CHARGES**

| | | 2012/13 |
|----------------------|-------------|----------------|
| Chairs | Per Day | 0.60 |
| Table | Per Day | 3.30 |
| BBQ | Per Day | 25.00 |
| Ovals | Per Day | 30.00 |
| Large Trailer | Per Day | 40.00 |
| Small Trailer | Per Day | 15.00 |
| Wacker Packer | Per Hour | 15.00 |
| Portaloo | Per Week | 180.00 |
| Portaloo | Per Weekend | 60.00 |
| Wheelie Bin Purchase | 50% of cost | 55.00 |

ADMINISTRATION FEES

| | | |
|------------------------|-------------|---------------|
| Rate Search | | 100.00 |
| Photocopying | | |
| (1c/paper & 1.6c/copy) | (Per Sheet) | 0.25 |
| | Own Paper | 0.20 |
| | A3 Paper | 0.35 |

BACHELOR POOL FEES**Monthly: (assume 10 swims/month)**

| | |
|----------------|--------------|
| Family | 55.00 |
| Adult | 25.00 |
| Pension | 15.00 |
| Family Pension | 30.00 |

6 Monthly: (assume 30 swims/6 months)

| | |
|----------------|---------------|
| Family | 165.00 |
| Adult | 75.00 |
| Pension | 45.00 |
| Family Pension | 90.00 |

Entry Charges To Pool

| | |
|-------------------------|-----------------------|
| Adult | 2.50 |
| Children (under 4 free) | 1.50 |
| Pensioners | 1.50 |
| Spectators | 1.50 |
| School & Community | |
| Groups | Per Child 1.00 |
| Family Group | 5.00 |

Hirer to leave pool in neat and tidy condition.

| | | |
|---|------------------|-----------------|
| CEMETERY FEES | | |
| Burial Plot (outright allocation) | Child ½ price | 2,100.00 |
| Site to dispose of Ashes | Child ½ price | 250.00 |
| Reservations (Plot or Site) | | 250.00 |
| DOG REGISTRATION CHARGES | | |
| Town Dogs | | |
| Entire dogs | | 35.00 |
| Sterilised dogs | | 10.00 |
| Concessions | ½ price | |
| Two dogs per household restriction. | | |
| Rural Dogs | | |
| Registration is free, no dog number restrictions | | |
| Impoundment fees: | | |
| Initial impoundment fee: | Registered Dog | 80.00 |
| | Unregistered Dog | 150.00 |
| Fee for each day kept in pound | | 55.00 |
| If dog is unregistered, it <u>must</u> be registered before the dog is released. | | |
| Unregistered dogs are kept impounded for 2 days; registered dogs are kept for 3. | | |
| <i>The CEO shall have the discretion to reduce or waive impoundment fees and to instead issue a formal warning to the owner(s) of an impounded dog.</i> | | |

RESOLUTION 2012/07/17/011

That budget items:

110.4200 Councillor Allowances and Expenses be amended to president allowance \$16,000 deputy president allowance \$9,000.

511.4043.002 Batchelor Museum Development Association be amended to \$258

Moved: Clr. Turner

Seconded: Clr. Gray 3 Against Bulmer, Jones, Pickering, 5 For Carried

RESOLUTION 2012/07/17/012

That the budget 2012/2013 be adopted as amended above and includes the following declaration of rates and charges for 2012/2013.

Moved: Clr. Turner

Seconded: Clr. Gray 3 against Bulmer, Jones, Pickering, 5 For Carried

DECLARATION OF RATES AND CHARGES 2012/2013

1. That Council adopts the rates and charges specified for the financial year ending 30th June 2013 in the Declaration of Rates and Charges as follows:
2. Pursuant to the *Local Government Act 2008*, (the Act) the Coomalie Community Government Council (Council) declares that for the financial year ending 30 June 2013 it intends to raise revenue in the performance of its functions under the *Local Government Act* by declaring and levying rates and charges as set hereunder.
3. The amount which it intends to raise for general purposes by way of rates is \$619,082.
4. Council has adopted the unimproved capital value of \$156,513,400 as it appears on the Valuation Roll prepared by the Office of the Valuer General in accordance with the Valuation of Land Act as its method of calculating the assessed value of all rateable land in the Council area for the year ending 30 June 2013. The Valuation is based on the 2010 Coomalie Valuation Roll as supplied to Council on 1st July 2010.
5. General Rates will be raised by application of the following differential rates with minimum amounts being payable in the application of those differential rates as follows:
6. In relation to all rateable land within the Wards of Batchelor Township Ward and Adelaide River Township Ward a rate of 0.43% of the Unimproved Capital Value of the land with minimum amounts being payable in the application of that rate being \$760 multiplied by: the number of residential units (as defined in the Local Government Act 2008) on each parcel of land; or the number one (1) whichever is the greater.
7. In relation to all rateable land within the Wards of Coomalie/Tortilla, Adelaide River Rural, Lake Bennett and Batchelor Rural a rate of 0.16% of the Unimproved Capital Value of the land with the minimum amount payable in the application of that rate being \$640 multiplied by: the number of residential units (as defined in the Local Government Act 2008) on each parcel of land; or the number one (1) whichever is the greater.
8. In relation to Lots 2924, 2972 and 2973 these shall be rated at the Township Ward rate of 0.43% of the Unimproved Capital Value of the land with minimum amount being payable in the application of that rate being \$760.

9. In relation to the Council's function of sanitation and garbage, Council provides, or is willing and able to provide a regular garbage service to all residential land within the ward boundaries of Batchelor Town and Adelaide River Town, and provide a range of land fill and waste transfer station facilities for the entire Council area pursuant to the Local Government Act 2008.
10. In relation to all premises within the Wards of Batchelor Town and Adelaide River Town, the amount of the annual garbage charge for all non-commercial premises shall be \$425 regardless of whether the service is utilised or not, with the exception that premises other than commercial premises situated on Haynes Road and Dorat Road within the Adelaide River Town Ward boundary that are declared exempt from being required to receive garbage services by Council's Chief Executive Officer.
11. In relation to all commercial premises within the Wards of Batchelor Town and Adelaide River Town, the amount of the annual garbage charge shall be \$1071 multiplied by the number of 240 litre bins registered in Council's records to be emptied from those premises or the number one (1) whichever is the greater.
12. In relation to all properties in the Wards of Coomalie/Tortilla, Adelaide River Rural, Lake Bennett and Batchelor Rural the annual waste management charge shall be \$97 multiplied by: the number of residential units (as defined in the Local Government Act 2008) on each parcel of land; or the number one (1) whichever is the greater.
13. In relation to all non-commercial premises the garbage service shall consist of one clearance per week with a maximum of 1 x 240 litre bin per clearance.
14. In relation to commercial premises the garbage service shall consist of two clearances per week of the number of 240 litre bins registered in Council's records to be emptied from those premises.
15. In relation to Lot 1253 Hundred of Howard the annual waste management charge for use of Council's waste facilities shall be \$2730.
16. Council intends to raise a total of \$269,005 by way of commercial and non-commercial garbage charges for the year ending 30 June 2013.
17. The penalty for late payment of rates and charges has been determined pursuant to the Local Government Act 2008 and shall be calculated at the rate of 15% per annum on the balance of rates and charges overdue, exclusive of interest.
18. Pursuant to the Local Government Act 2008, rates and charges are due and payable annually on the expiration of 28 days from the date on which a notice in relation to the rates and charges is served on a person liable to pay the rates.
19. Where Council exercises its right to take legal recovery action for the recovery of rates and charges under the Local Government Act 2008, an Administrative Charge of \$175 will be added to the amount of overdue rates and charges and the administrative charge together with the overdue rates shall form part of council's claim for legal, court and administrative costs recoverable.
20. In the case of persons eligible for a concession under the Northern Territory Pensioners and Carers Concession Scheme, the concessions will be applied in accordance with the conditions set by the Department of Health and Families.

6.7 CEO ACTIVITIES REPORT

| | |
|--------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGC Docs |
| Date: | 13 th July 2012 |
| Author: | Lee Farrell |
| Attachments: | CEO Activities Report– 9 TH JULY – 13 TH JULY 2012 |

SUMMARY

CEO's report for the Ordinary General Meeting held 17th July 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/013

That Council receives and notes the CEO's Activity Report 9TH July – 13TH July 2012 as appended to the agenda papers.

Moved: Clr. Corliss

Seconded: Clr. Gray

Carried

7 OPERATIONS MANAGER'S REPORTS

7.1 OPERATIONS REPORTS

| | |
|--------------------------|-----------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs |
| Date: | 11 th July 2012 |
| Author: | Robert Bright, Operations Manager |
| Attachments: | Operations Manager's Report |

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 17th July 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/014

That Council receives and notes the Operations Managers report for June 2012 as appended to the agenda papers and thank the works crew for their effort in the RJ Bowls Club refurbishment.

Moved: Clr. Turner

Seconded: Clr. Crook

Carried

7.2 POOL SUPERVISORS REPORT

The Pool has been closed as decided at last Council meeting. Quotes for the repair and upgrade of the pool pumps, filters and chlorinators have been called. The daily up keep of the grounds and water quality is continuing. The Swimming Pool Supervisor is currently working in the Operations team and continuing in his Animal Management role.

7.3 ANIMAL CONTROL OFFICER'S REPORT

Statistics from the Animal Management Officer will be available at the meeting.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Clrs Bulmer and Pickering departed Council Chambers at 9.11pm

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Payment Register |

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1-30 June 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

The continuance of operating surpluses will result in more consistent positive cash flow.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/015

That Council approve and pass for payment the June 2012 payment register totalling \$230,862.61.

Moved: Clr. Turner

Seconded: Clr. Jones

Carried

| COOMALIE COMMUNITY GOVERNMENT COUNCIL | | | |
|--|------------------|--------------------------------|---------------|
| PAYMENT REGISTER | | | |
| JUNE 2012 | | | |
| DATE | REFERENCE | DETAILS | AMOUNT |
| 1/06/2012 | 21466 | Commonwealth Bank of Australia | 121.75 |
| 4/06/2012 | 21465 | Commonwealth Bank of Australia | 12.13 |
| 4/06/2012 | 21467 | Commonwealth Bank of Australia | 186.45 |
| 12/06/2012 | G/L Consolidate | Payroll | 22,639.08 |
| 12/06/2012 | 4634 | Andrew Dudley Enterprises (ADV | 2,860.00 |
| 12/06/2012 | 4635 | Adelaide River Show Society | 900.00 |
| 12/06/2012 | 4636 | Batchelor Butterfly Farm | 250.00 |
| 12/06/2012 | 4637 | Lewis George Bellinger | 892.50 |
| 12/06/2012 | 4638 | B Evans | 1,420.00 |
| 12/06/2012 | 4639 | Patsy Fawcett | 664.00 |
| 12/06/2012 | 4640 | Howard & Sons Pyrotechnics Pty | 1,425.00 |
| 12/06/2012 | 4641 | Bruce Mason | 2,136.20 |
| 12/06/2012 | 4642 | Teresa Hug Personal Training | 305.00 |
| 12/06/2012 | 71 | Motor Vehicle Registry | 1,670.05 |
| 12/06/2012 | 72 | Telstra | 1,795.11 |
| 13/06/2012 | 4643 | Bruce Verberg | 940.00 |

| | | | |
|------------|-------|--------------------------------|-----------|
| 15/06/2012 | 21469 | Commonwealth Bank of Australia | 5.50 |
| 15/06/2012 | 21470 | Commonwealth Bank of Australia | 39.82 |
| 18/06/2012 | 21468 | Local Govt Super Scheme | 2,963.92 |
| 19/06/2012 | 4644 | AJ Couriers & Haulage Pty Ltd | 22.00 |
| 19/06/2012 | 4645 | Adelaide River Freight Service | 115.50 |
| 19/06/2012 | 4646 | Australian Taxation Office | 3,957.00 |
| 19/06/2012 | 4647 | RWA Exact | 123.75 |
| 19/06/2012 | 4648 | Attache Software Australia Pty | 39.50 |
| 19/06/2012 | 4649 | Batchelor Butterfly Farm | 255.00 |
| 19/06/2012 | 4650 | Dannah Pty Ltd | 148.49 |
| 19/06/2012 | 4651 | Batchelor Service Centre | 1,083.02 |
| 19/06/2012 | 4652 | Batchelor Institute | 500.00 |
| 19/06/2012 | 4653 | B P Australia Limited | 1,851.27 |
| 19/06/2012 | 4654 | Cr. Sue Bulmer | 770.20 |
| 19/06/2012 | 4655 | Child Support Agency | 157.50 |
| 19/06/2012 | 4656 | Chubb Security | 175.35 |
| 19/06/2012 | 4657 | Cr. Jeff Colver | 2,286.55 |
| 19/06/2012 | 4658 | Cr. Max Corliss | 770.20 |
| 19/06/2012 | 4659 | Cr. Ewan Crook | 770.20 |
| 19/06/2012 | 4660 | Darwin Business Machines | 323.00 |
| 19/06/2012 | 4661 | Darwin Office Technology | 208.33 |
| 19/06/2012 | 4662 | Fawcett Cattle Co | 6,490.00 |
| 19/06/2012 | 4663 | Fin Bins | 5,747.00 |
| 19/06/2012 | 4664 | Cr. Dave Gray | 770.20 |
| 19/06/2012 | 4665 | Higgie Mechanical Engineering | 888.52 |
| 19/06/2012 | 4666 | Howard & Sons Pyrotechnics Pty | 1,425.00 |
| 19/06/2012 | 4667 | Cr Bruce Jones | 1,428.50 |
| 19/06/2012 | 4668 | Local Govt Assoc of NT | 4,017.50 |
| 19/06/2012 | 4669 | MC Lighting & Electrical PTY L | 121.00 |
| 19/06/2012 | 4670 | Cr. Geoff Morton | 770.20 |
| 19/06/2012 | 4671 | Susan May Munro | 346.27 |
| 19/06/2012 | 4672 | Nick Belfield | 600.00 |
| 19/06/2012 | 4673 | NT News | 807.30 |
| 19/06/2012 | 4674 | OfficeMax | 972.59 |
| 19/06/2012 | 4675 | Cr. Diedre Pickering | 770.20 |
| 19/06/2012 | 4676 | Portner Press PTY LTD | 77.00 |
| 19/06/2012 | 4677 | Rum Jungle Engineering | 4,400.00 |
| 19/06/2012 | 4678 | SEM Catering | 175.00 |
| 19/06/2012 | 4679 | St John Ambulance Australia | 48.95 |
| 19/06/2012 | 4680 | NT Rural Pty Ltd TA Territory | 275.00 |
| 19/06/2012 | 4681 | Top End Bailiff & Collection S | 118.76 |
| 19/06/2012 | 4682 | Top End Turf | 10,500.00 |
| 19/06/2012 | 4683 | Andrew Turner | 770.20 |
| 19/06/2012 | 4684 | Veolia Environmental Services | 2,343.79 |
| 19/06/2012 | 73 | PowerWater | 5,507.07 |

| | | | |
|------------|-----------------|--------------------------------|-----------|
| 19/06/2012 | 74 | Telstra | 148.00 |
| 22/06/2012 | 4685 | Shed Boss Darwin | 12,523.61 |
| 22/06/2012 | 4686 | Stuart Delahay | 5,500.00 |
| 25/06/2012 | 21471 | Commonwealth Bank of Australia | 1.10 |
| 26/06/2012 | G/L Consolidate | Payroll | 23,372.82 |
| 28/06/2012 | 75 | AgeStAdministration | 159.52 |
| 28/06/2012 | 76 | Australian Super | 1,879.46 |
| 28/06/2012 | 77 | HESTA Superannuation Fund | 694.40 |
| 28/06/2012 | 78 | Hostplus Superannuation Fund | 295.71 |
| 28/06/2012 | 79 | PowerWater | 41.34 |
| 28/06/2012 | 80 | REST Industry Super | 793.90 |
| 28/06/2012 | 81 | Sunsuper Pty Ltd | 137.06 |
| 28/06/2012 | 82 | Telstra | 1,766.35 |
| 28/06/2012 | 4687 | Air Liquide WA Pty Ltd | 78.00 |
| 28/06/2012 | 4688 | Area IT Solutions | 1,537.25 |
| 28/06/2012 | 4689 | Adelaide River Inn | 100.00 |
| 28/06/2012 | 4690 | RWA Exact | 123.75 |
| 28/06/2012 | 4691 | Cr. Sue Bulmer | 770.20 |
| 28/06/2012 | 4692 | Bunnings Building Supplies P/L | 1,629.47 |
| 28/06/2012 | 4693 | Charles Darwin University | 1,000.00 |
| 28/06/2012 | 4694 | Cr. Jeff Colver | 2,286.55 |
| 28/06/2012 | 4695 | Commander Centre Darwin | 10,065.00 |
| 28/06/2012 | 4696 | Cr. Max Corliss | 770.20 |
| 28/06/2012 | 4697 | Cr. Ewan Crook | 770.20 |
| 28/06/2012 | 4698 | Darwin Business Machines | 1,351.50 |
| 28/06/2012 | 4699 | Darwin Community Arts Inc | 650.00 |
| 28/06/2012 | 4700 | Department of Lands and Planni | 228.00 |
| 28/06/2012 | 4701 | Fin Bins | 4,647.00 |
| 28/06/2012 | 4702 | Fulton Hogan Industries | 880.00 |
| 28/06/2012 | 4703 | Cr. Dave Gray | 770.20 |
| 28/06/2012 | 4704 | Cr Bruce Jones | 788.50 |
| 28/06/2012 | 4705 | Kerr Super Fund | 4,427.28 |
| 28/06/2012 | 4706 | LingaLonga Festival Account | 195.80 |
| 28/06/2012 | 4707 | Cr. Geoff Morton | 770.20 |
| 28/06/2012 | 4708 | Darwin Bolt Supplies (Normist) | 119.40 |
| 28/06/2012 | 4709 | Northern Territory Freight Ser | 3,520.00 |
| 28/06/2012 | 4710 | OfficeMax | 210.74 |
| 28/06/2012 | 4711 | Cr. Diedre Pickering | 770.20 |
| 28/06/2012 | 4712 | RS Gardening Care | 21,931.06 |
| 28/06/2012 | 4713 | NT Rural Pty Ltd TA Territory | 853.05 |
| 28/06/2012 | 4714 | Todd Scheer | 4,000.00 |
| 28/06/2012 | 4715 | Tradelink - Darwin Plumbing S | 512.97 |
| 28/06/2012 | 4716 | Andrew Turner | 770.20 |
| 29/06/2012 | 4717 | Beaurepairs | 984.14 |
| 29/06/2012 | 4718 | Cridlands | 110.22 |

| | | | |
|------------|--------|--------------------------------|----------------------|
| 29/06/2012 | 4719 | Harvey Norman | 530.75 |
| 29/06/2012 | 4720 | Latitude 12 Pty Ltd | 7,792.40 |
| 29/06/2012 | 4721 | Intergrated Land Information S | 20.00 |
| 29/06/2012 | 4722 | OfficeMax | 225.03 |
| 29/06/2012 | 458651 | Petty Cash Reimbursements | 1,362.85 |
| 29/06/2012 | 21472 | Local Govt Super Scheme | 1,843.81 |
| | | TOTAL | \$ 230,862.61 |

8.2 FINANCIAL REPORT AND GRANT REPORT TO 30TH JUNE 2012

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Financial Report, Grant Report and Monthly Detail and Summary Reports to 30 th June 2012 |

SUMMARY

As part of the monthly reporting procedures a financial report, grant report and monthly summary report is submitted to Council.

BACKGROUND

Attached is a financial report, grant report and monthly summary report to 30th June 2012. Please be aware that end of financial year transactions have not been finalised so these figures will change so a summary report only has been provided. End of year accounts will be available after the Audit in August 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the council (including money held in trust); and
- (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the council.

There are no specific policies that apply to this report.

Council have had five consecutive years of deficits, which is continually declining our reserves - 2008 \$(134,168), 2009 \$(905,998), 2010 \$(479,015), 2011 \$(32,877) and 2012 estimated deficit.

VOTING REQUIREMENT

RESOLUTION 2012/07/17/016

Moved: **Clr. Turner**

Coomalie Community Government Council
Financial Report for the period ending 30th June 2012

| | | | | | |
|---|----------------|----------------|----------------|----------------|----------------------|
| Cash at Bank | | | | | |
| Cash on Hand | | | | | \$ 2,000.00 |
| Cheque Account | | | | | \$ 377,467.77 |
| Investment Account | | | | | \$ 368,032.88 |
| Total Cash at Bank | | | | | \$ 747,500.65 |
| | | | | | |
| Debtors | Current | 30 Days | 60 Days | 90 Days | |
| Trade | 2,609.20 | 3,639.55 | 60.00 | 912.30 | \$ 7,221.05 |
| Rates | - | - | - | 180,345.16 | \$ 180,345.16 |
| Total Debtors | | | | | \$ 187,566.21 |
| | | | | | |
| | | | | | |
| Creditors | Current | 30 Days | 60 Days | 90 Days | |
| Trade | 22,849.32 | 9,460.00 | - | - | \$ 32,309.32 |
| Total Creditors | | | | | \$ 32,309.32 |
| | | | | | |
| Reconciliation of Funds | | | | | |
| Balance as per General Ledger | | | | | \$ 379,467.77 |
| Add outstanding Debtors | | | | | \$ 187,566.21 |
| Less outstanding Creditors | | | | | \$ 32,309.32 |
| Add Investment Account | | | | | \$ 368,032.88 |
| Total Cash & Receivables Available | | | | | \$ 902,757.54 |

| Coomalie Community Government Council | | | | | |
|---|----------------------------------|---------------------------------------|----------------------|----------------------|---|
| Grant Report for the period ending 30 th June 2012 | | | | | |
| Date Received | Grant | Amount | Expended to date | Amount Remaining | Acquittal Due |
| 15/06/2009 | Developer Contribution Scheme | \$ 53,500.00 | \$ 40,112.65 | \$ 13,387.35 | 30/06/2010. Put towards 2012 review of DCS? |
| 5/01/2011 | Rum Jungle Bowls Club Refurb | \$ 30,000.00 | \$ 30,130.95 | \$ - | Acquitted |
| 29/06/2011 | Community Centre Grant | \$ 58,300.00 | \$ 46,828.91 | \$ 11,471.09 | 30/06/2012 |
| 27/03/2012 | Skate Ramp Grant - SPG | \$ 46,000.00 | \$ 25,495.00 | \$ 20,505.00 | 30/06/2012 |
| 20/03/2012 | Anzac Day Grant | \$ 7,700.00 | \$ 14,090.71 | \$ - | Acquitted |
| 26/04/2012 | Fun With Food - July School Hols | \$ 2,000.00 | \$ 1,171.22 | \$ 828.78 | 15/09/2012 |
| 6/06/2012 | Seniors Week 2012 | \$ 2,000.00 | \$ - | \$ 2,000.00 | 30/09/2012 |
| 27/06/2012 | Adelaide River Access Playground | \$ 54,510.00 | \$ - | \$ 54,510.00 | 30/06/2013 |
| | | | | | |
| | | \$ 254,010.00 | \$ 157,829.44 | \$ 102,702.22 | |
| | | Cash and Receivables | | \$ 902,757.54 | |
| | | Unspent Grants & Subsidies | | \$ 102,702.22 | |
| | | Cash Available to Council | | \$ 800,055.32 | |

Clr. Bulmer and Pickering returned to the meeting at 9.13pm.

COOMALIE COMMUNITY GOVERNMENT COUNCIL
FINANCIAL SUMMARY REPORT
For the period ending 30 June 2012

| Acc Code | Account Description | Month Actual | YTD Actual | 11/12 Budget | 10/11 Actual |
|-----------------------------------|----------------------------|--------------|------------|--------------|--------------|
| 110 ADMINISTRATION | | | | | |
| 110 3899 | TOTAL INCOME | 316 | 1,165,120 | 1,201,306 | 1,205,052 |
| 110 4999 | TOTAL EXPENSES | 78,398 | 791,608 | 760,948 | 698,374 |
| 110 5000 | SURPLUS / (DEFICIENCY) 110 | (78,082) | 373,512 | 440,358 | 506,678 |
| 210 PUBLIC CONVENIENCES | | | | | |
| 210 4999 | TOTAL EXPENSES | 26,764 | 82,402 | 79,488 | 83,935 |
| 210 5000 | SURPLUS / (DEFICIENCY) 210 | (26,764) | (82,402) | (79,488) | (83,935) |
| 211 SANITATION AND GARBAGE | | | | | |
| 211 3899 | TOTAL INCOME | 64 | 251,861 | 253,683 | 248,608 |
| 211 4999 | TOTAL EXPENSES | 23,112 | 187,203 | 185,808 | 220,789 |
| 211 5000 | SURPLUS / (DEFICIENCY) 211 | (23,048) | 64,658 | 67,875 | 27,819 |
| 212 CEMETERIES | | | | | |
| 212 3899 | TOTAL INCOME | 0 | 2,032 | 0 | 316 |
| 212 4999 | TOTAL EXPENSES | 1,312 | 4,563 | 5,748 | 2,724 |
| 212 5000 | SURPLUS / (DEFICIENCY) 212 | (1,312) | (2,531) | (5,748) | (2,408) |
| 310 PARKS AND GARDENS | | | | | |
| 310 3899 | TOTAL INCOME | 2,272 | 30,062 | 36,264 | 34,185 |
| 310 4999 | TOTAL EXPENSES | 39,850 | 323,974 | 312,148 | 220,724 |
| 310 5000 | SURPLUS / (DEFICIENCY) 310 | (37,578) | (293,912) | (275,884) | (186,539) |
| 311 LIBRARIES | | | | | |
| 311 3899 | TOTAL INCOME | 0 | 47,316 | 47,320 | 45,595 |
| 311 4999 | TOTAL EXPENSES | 6,197 | 47,318 | 47,328 | 42,713 |
| 311 5000 | SURPLUS / (DEFICIENCY) 311 | (6,197) | (2) | (8) | 2,882 |
| 312 SPORT AND RECREATION | | | | | |
| 312 3899 | TOTAL INCOME | 83 | 598 | 564 | 30,159 |
| 312 4999 | TOTAL EXPENSES | 13,068 | 88,393 | 128,712 | 122,487 |
| 312 5000 | SURPLUS / (DEFICIENCY) 312 | (12,985) | (87,795) | (128,148) | (92,328) |
| 313 SWIMMING POOL | | | | | |
| 313 3899 | TOTAL INCOME | 96 | 3,373 | 3,000 | 16,524 |
| 313 4999 | TOTAL EXPENSES | 23,349 | 111,703 | 110,304 | 107,254 |
| 313 5000 | SURPLUS / (DEFICIENCY) 313 | (23,253) | (108,330) | (107,304) | (90,730) |
| 314 COMMUNITY RECREATION | | | | | |
| 314 3899 | TOTAL INCOME | 0 | 86,809 | 40,526 | 94,280 |
| 314 4999 | TOTAL EXPENSES | (20,376) | 96,225 | 162,592 | 76,028 |
| 314 5000 | SURPLUS / (DEFICIENCY) 312 | 20,376 | (9,416) | (122,066) | 18,252 |
| 410 ROADS | | | | | |
| 410 3899 | TOTAL INCOME | (182,392) | 384,224 | 573,562 | 750,454 |
| 410 4999 | TOTAL EXPENSES | (263,501) | 756,351 | 1,390,716 | 645,309 |
| 410 5000 | SURPLUS / (DEFICIENCY) 410 | 81,109 | (372,127) | (817,154) | 105,145 |

| | | Month Actual | YTD Actual | 11/12 Budget | 10/11 Actual |
|--|-------------------------------|-------------------------|-----------------------|-------------------------|---------------------|
| 510 STREETLIGHTING | | | | | |
| 510 4999 | TOTAL EXPENSES | 0 | 6,795 | 6,996 | 9,233 |
| 510 5000 | SURPLUS / (DEFICIENCY) 510 | 0 | (6,795) | (6,996) | (9,233) |
| 511 TOURISM, PARKING AND OTHER | | | | | |
| 511 3899 | TOTAL INCOME | 2,543 | 21,317 | 18,286 | 10,592 |
| 511 4999 | TOTAL EXPENSES | 22,459 | 64,837 | 70,242 | 77,299 |
| 511 5000 | SURPLUS / (DEFICIENCY) 511 | (19,916) | (43,520) | (51,956) | (66,707) |
| 512 DOG MANAGEMENT | | | | | |
| 512 3899 | TOTAL INCOME | 30 | 839 | 1,512 | 833 |
| 512 4999 | TOTAL EXPENSES | 1,161 | 5,410 | 6,408 | 4,533 |
| 512 5000 | SURPLUS / (DEFICIENCY) 512 | (1,131) | (4,571) | (4,896) | (3,700) |
| 513 GLYPHOSATE | | | | | |
| 513 3899 | TOTAL INCOME | 300 | 11,178 | 12,000 | 9,858 |
| 513 4999 | TOTAL EXPENSES | 0 | 10,496 | 0 | 65 |
| 513 5000 | SURPLUS / (DEFICIENCY) 513 | 300 | 682 | 12,000 | 9,793 |
| 514 MAJOR FIRE HAZARD | | | | | |
| 514 3899 | TOTAL INCOME | 0 | 0 | 0 | 35,000 |
| 514 4999 | TOTAL EXPENSES | 0 | 0 | 0 | 32,000 |
| 514 5000 | SURPLUS / (DEFICIENCY) 514 | 0 | 0 | 0 | 3,000 |
| 515 GAMBA GRASS AND WEED MITIGATION PROJECT | | | | | |
| 515 3899 | TOTAL INCOME | 0 | (1) | 0 | 174,542 |
| 515 4999 | TOTAL EXPENSES | 4,883 | 81,855 | 118,296 | 345,412 |
| 515 5000 | SURPLUS / (DEFICIENCY) 515 | (4,883) | (81,856) | (118,296) | (170,870) |
| 900 3899 | TOTAL INCOME | (176,688) | 2,004,728 | 2,188,023 | 2,655,998 |
| 900 4999 | TOTAL EXPENSES | (43,324) | 2,659,133 | 3,385,734 | 2,688,879 |
| 900 5000 | SURPLUS / (DEFICIENCY) | (133,364) | (654,405) | (1,197,711) | (32,811) |

9 ADMINISTRATION REPORTS

9.1 COMMUNITY RECREATION OFFICER'S REPORT

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs |
| Disclosure of Interest: | Nil |
| Date: | 13 th July 2012 |
| Author: | Marilyn Morris, Community Recreation Officer |
| Attachments: | Community Recreation Officer's Report |

SUMMARY

Community Recreation Officer's report for the Ordinary General Meeting held 17th July 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/017

That Council receives and notes the Community Recreation Officer's report for June 2012 as appended to the agenda papers.

Moved: Clr. Turner

Seconded: Clr. Pickering

Carried

9.2 AUTHORISED PERSONS

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

Council are required to appoint authorised persons as per the Local Government Act. Authorised persons will be the CEO – Charles Farrell, Operations Manager – Robert Bright and Animal Control Officer – Trevor Sullivan. The main requirement for this is for the power to enter land or premises in an emergency and to seize dangerous animals.

BACKGROUND

Authorised persons need to be updated with the recent change in positions.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 112 – 117 Appointment of authorised persons

- (1) A council may appoint a person (other than a member of the council) as an authorised person.
- (2) An appointment may be subject to limitations and conditions specified in the instrument of appointment.
- (3) The council may, by notice to the authorised person;
 - (a) add to, or vary, the limitations and conditions of appointment; or
 - (b) revoke the appointment.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications that apply to this report.

VOTING REQUIREMENT

Simple majority

| | | |
|---|-------------------|----------------|
| RESOLUTION 2012/07/17/018 | | |
| That Council revoke all previous authorised persons and appoint Charles Farrell, Robert Bright and Trevor Sullivan as authorised persons and issue identity cards as per section 112 -117 of the Local Government Act. | | |
| Moved: | Clr. Gray | |
| Seconded: | Clr. Crook | Carried |

9.3 BANK ACCOUNT SIGNATORIES

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CC/5 and CC/23 |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

Council will need to add Mr Charles Farrell and delete Mrs Melissa Kerr as a signatory to Council's bank accounts with CBA and TIO.

BACKGROUND

Signatories need to be updated with the recent change in positions.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/019

That Council add Charles Farrell and delete Melissa Kerr as a signatory to Council's bank accounts with TIO and CBA.

Moved: Clr. Crook

Seconded: Clr. Turner Carried

9.4 LGANT EXECUTIVE

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CC/52 |
| Disclosure of Interest: | Nil |
| Date: | 9 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

LGANT are seeking nominations to the LGANT Executive as per clause 14.8 of the Constitution by 7/8/12. A short biography is to be submitted.

BACKGROUND

LGANT Executive requires nominations to fill two municipal and two shire positions.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Possibly meeting fees and/or travel that have not been budgeted for in 2012/13 budget.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/020

That Council nominate Clr. Colver to the LGANT Executive at no cost to Council. Clr. Colver accepted the nomination.

Moved: Clr. Crook

Seconded: Clr. Pickering

Carried

9.5 ADELAIDE RIVER COUNTRY MUSIC MUSTER

| | |
|--------------------------------|-------------------------------|
| Applicant: | Andrew Arthur |
| Location/Address: | Entertainment NT |
| File Ref: | CC/66 |
| Disclosure of Interest: | Nil |
| Date: | 10 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Poster |

SUMMARY

Donation of \$500 - \$1,000 to the Inaugural Adelaide River Country Music Muster.

BACKGROUND

Council received a request for a donation for the Inaugural Adelaide River Country Music Muster which will be held in Adelaide River on 4th August starting after the Lingalonga festival finishes on that day. Andrew Arthur from Entertainment NT is the organiser of the event and has asked if Council could make a donation of \$500 - \$1,000 and our name would be promoted on the program. Andrew can be contacted on 0428 153 355.

COMMENT

Council have budgeted \$2,000 for donations for 2012/13 and do not have budget funds for this item.

CONSULTATION

Request received via email.

STATUTORY ENVIRONMENT

As per Local Government Accounting Regulations s.14 Allocation of money -

(1) A council must not allocate money for a particular purpose unless:

(a) provision for the allocation is made in the budget for the relevant financial year; or

(b) the allocation is:

(i) authorised by resolution of the council; and

(ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under subregulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council will have to amend budget to include the item.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/021

That Council do not donate to the Inaugural Adelaide River Country Music Muster.

Moved: Clr. Bulmer

Seconded: Clr. Crook

Carried

9.6 ADELAIDE RIVER FESTIVAL

| | |
|--------------------------------|-------------------------------|
| Applicant: | Tony Clegg |
| Location/Address: | Adelaide River Primary School |
| File Ref: | CC/66 |
| Disclosure of Interest: | Nil |
| Date: | 11 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

In kind support to the Adelaide River Festival 15th-17th August 2012.

BACKGROUND

Council received a request for in kind support for the Adelaide River Festival to:

- use the oval over the three days 15-17th August
- mow the oval prior to the event
- mark the oval on 9-10th August
- use of 2 council barbeques
- mobile lighting
- transport of mobile stage and high jump equipment from Batchelor Area School to Adelaide River Primary School.

COMMENT

Council have the resources to assist, it will just have to fit in with works crew operations.

CONSULTATION

Email request from Tony Clegg, Principal Adelaide River Primary School 9/7/12.

The Operations Manager is able to offer in kind support prior to the Festival for all items excluding the mobile lighting and will consult with RS Gardening re mowing the oval.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/022

That Council provide in kind support except mobile lighting to assist the Adelaide River Festival to be held between the 15th -17th August 2012.

Moved: Clr. Turner

Seconded: Clr. Bulmer

Carried

Clr. Bulmer declared an interest in item 9.7 and departed the meeting at 9.33pm

9.7 USE OF COMMON SEAL

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 13 th July 2012 |
| Author: | Jo'Anne Kinter, Administration Manager |
| Attachments: | Nil |

SUMMARY

The CEO Melissa Kerr used Council's Common Seal on "NOTICES TO REGISTERED OWNER OF EXERCISE OF POWER OF SALE PURSUANT TO SATUTORY CHARGE"; Bulmer – AN361, Lot 0060 and Townend – AN686, Lot 00866.

BACKGROUND

Cridlands MB Lawyers are acting for Council in the matter of Overriding Statutory Charges registered to the properties Bulmer – AN361, Lot 0060 and Townend – AN686, Lot 00866.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

| | | |
|--|-------------------|----------------|
| RESOLUTION 2012/07/17/023 | | |
| That the Chief Executive Officer's action in the use of the Common Seal on "NOTICES TO REGISTERED OWNER OF EXERCISE OF POWER OF SALE PURSUANT TO SATUTORY CHARGE"; Bulmer – AN361, Lot 0060 and Townend – AN686, Lot 00866, be approved by Council. | | |
| Moved: | Clr. Tuner | |
| Seconded: | Clr. Gray | Carried |

Councillor Bulmer returned to the meeting at 9.38pm.

10 LATE REPORTS

10.1 DRAFT SHIRE PLAN 2012/2013

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 17 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Draft Shire Plan 2012/2013 |

SUMMARY

The Draft Shire Plan 2012/2013 has had additions since June 2012 meeting to comply with legislative requirements.

BACKGROUND

The Draft Shire Plan 2012/2013 is to be adopted by Council by 31st July 2012 and have a public submission period of 21 days from date of notice.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 22 Municipal or shire plan:

- (1) Each council must have a plan for its area.
- (2) The plan for a municipal council is called the ***municipal plan*** and for a shire council, the ***shire plan***.
- (3) A council's municipal or shire plan:
 - (a) must be accessible on the council's website; and
 - (b) must be available for inspection at the council's public office; and
 - (c) must be available for purchase at a fee fixed by the council from the council's public office.

23 Contents of municipal or shire plan

- (1) A municipal or shire plan:
 - (a) must contain:

(i) a service delivery plan for the period to which the municipal or shire plan relates prepared in accordance with planning requirements specified in a relevant regional management plan; and

(ii) the council's budget; and

(b) must contain, or incorporate by reference:

(i) any long-term community or strategic plans adopted by the council or a local board and relevant to the period to which the municipal or shire plan relates; and

(ii) the council's long-term financial plan; and

(c) must contain, or incorporate by reference, the council's most recent assessment of:

(i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and

(ii) the opportunities and challenges for local government service delivery in the council's area; and

(iii) possible changes to the administrative and regulatory framework for delivering local government services in the council's area over the period to which the plan relates; and

(iv) whether possibilities exist for improving local government service delivery by cooperation with other councils, or with government agencies or other organisations; and

(d) must define indicators for judging the standard of its performance.

(2) A council must make or revise an assessment of the matters mentioned in subsection (1)(c) at least once in the council's term and, until the council makes or revises the assessment, the municipal or shire plan is to include the assessment (if any) made during the previous term of the council.

(3) A municipal or shire plan incorporates a plan or assessment by reference if it refers to the plan or assessment and includes a link or reference to a webpage on which the plan or assessment is accessible.

24 Annual review of municipal or shire plan

(1) A council must adopt its municipal or shire plan (or revisions to its municipal or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal or shire plan (or revisions to its municipal or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and

(b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and

(c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and

(d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal or shire plan so that it conforms with the most recent text of the council's budget..

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/024

That the Draft Shire Plan 2012/2013 with amendments to councillor allowances and rates and charges be approved by Council and Council publish a notice on it's website and in a newspaper inviting written submissions for a period of 21 days.

Moved: Clr. Turner

Seconded: Clr. Gray

Carried

10.2 LGANT SUBMISSION TO POLITICAL PARTIES AND INDEPENDENT CANDIDATES

Applicant: Tony Tapsell - LGANT

Location/Address: Parap NT

File Ref: Nil

Disclosure of Interest: Nil

Date: 17TH July 2012

Author: Melissa Kerr, Finance Manager

Attachments: LGANT Submission to Political Parties and Independent Candidates

SUMMARY

Attached for your attention and use is the LGANT NT Election document. It would be good if councils could use it to lobby local candidates of political parties. The President provided copies to the Chief Minister and Opposition leader at the Alice Springs Show.

BACKGROUND

Nil

COMMENT

CEO advised that the entire submission has been emailed on to all Councillors.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/025

That Council lobby local candidates of all political parties seeking their support of the following LGANT recommendations:

LGANT calls upon political parties and independent candidates to endorse the continuance of, and support for, local government in the Northern Territory by advocating the inclusion of provisions in a future Territory constitution which allow for such recognition.

LGANT calls upon political parties and independent candidates to commit to supporting the financial recognition of local government in the Australian Constitution.

LGANT calls upon political parties and independent candidates to commit to the principle of local government receiving a fair share of total Federal taxation revenue.

LGANT calls upon political parties and independent candidates to support growth (at least to the level of the local government index) in the Northern Territory Operational Subsidy which is paid to shire councils.

LGANT calls upon political parties and independent candidates to support the repeal of provisions in the *Local Government Act* to do with conditionally rateable land.

LGANT calls upon political parties and independent candidates to settle on an establishment package for the transfer of local roads to local government by December 2012 and to move towards providing statutory immunity for road authorities in the NT.

LGANT calls upon political parties and independent candidates to give councils more certainty over future funding for public library services and to allow expansion of them in local government areas in ways that also support initiatives like *Territory 2030* and *Working Futures*.

LGANT calls upon political parties and independent candidates to endorse having a land use planning protocol in a future partnership with LGANT.

LGANT calls upon political parties and independent candidates to support the completion of financial sustainability studies for municipal councils and to also to endorse the use of such studies as one measure for determining future local government structural reforms.

LGANT calls upon political parties and independent candidates to move towards full local government incorporation of the Northern Territory and to support further structural change based on the results of financial sustainability studies and other criteria such as capacities lost or gained from proposed changes .

LGANT calls upon political parties and independent candidates to make increases to the NT Operational Subsidy to enable shire councils to meet the new costs associated with leases on Aboriginal Land.

LGANT calls upon political parties and independent candidates to support the signing of a partnership agreement between LGANT and the Territory Government and to have the IGA reviewed and renewed.

LGANT calls upon political parties and independent candidates to commit to resourcing LGANT to assist councils with local government internal reforms.

Moved: **Clr. Corliss**

Seconded: **Clr. Turner**

Carried

10.3 POOLWERX QUOTE TO UPGRADE POOL EQUIPMENT

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 17 th July 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

A quote from Poolwerx to upgrade equipment has been received with two options –

- | | |
|--|----------|
| (a) All new filtration and replumb most to tidy up | \$20,225 |
| (b) Keeping to same brand filtration | \$21,305 |

Pool Cleaner

- | | |
|----------------------------------|----------|
| (a) Typhoon Robotic Pool Cleaner | \$ 5,900 |
|----------------------------------|----------|

BACKGROUND

Council requested a quote to upgrade the pool equipment for the 2012/2013 budget.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council have budgeted \$13,000 from 313.4280 to upgrade equipment and cleaner, so an amendment to the budget will be necessary to proceed, otherwise Council only do the priority works within budget limitations.

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/026

That Council defer the expenditure of the upgrade to the pool equipment with Poolwerx until after the overall review of Council's operations is completed.

Moved: Clr. Crook

Seconded: Clr. Corliss **Bulmer against. 7 For Carried**

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

| | |
|--------------------------------|-------------------------------|
| Applicant: | Cr. Sue Bulmer |
| Location/Address: | Batchelor Town Ward |
| File Ref: | Nil |
| Disclosure of Interest: | Nil |
| Date: | 1 st June 2012 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

Review of Council's Purchasing Policy.

BACKGROUND

Council's Purchasing Policy limits of expenditure within adopted budget areas are currently –

- Chief Executive Officer - \$50,000
- Operations Manager - \$10,000
- Administration Manager - \$3,000
- Community Recreation Officer - \$1,000

COMMENT

Cr. Sue Bulmer requests Council review the Council's Purchasing Policy with the view of limiting the amount that can be purchased by any staff without consulting Council with quotes or tenders to \$5,000 except in cases of emergency and if this is the case Council be fully informed of the situation ASAP.

CEO Comment – *Projects requiring expenditure in excess of this amount should have been submitted to Council or identified in the current budget or are current period contractors. Limiting expenditure to \$5,000 will not allow normal business to proceed. Council's June 2012 accounts over \$5,000 were all approved grant expenditure items or period contractor payments.*

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Will require a change to Council's existing Purchasing Policy.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 2012/07/17/027

That Council review current expenditure limits on Council's Purchasing Policy with a special regard to tenders and capital purchase items. CEO to report back with a recommended policy at the August OGM.

Moved: Clr. Bulmer

Seconded: Clr. Crook

Carried

11.1 COUNCIL REPORTS

12 GENERAL BUSINESS

Nil

The Ordinary General Meeting was closed at 10.11pm to move into the confidential session.

CONCLUSION OF CONFIDENTIAL SESSION

The Confidential Session of Council closed and concluded at 10.45pm.

13 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 21st August 2012 at 6.00pm.

14 CONCLUSION

The Ordinary General Meeting of Coomalie Community Government Council concluded at 10.48pm.