



AGENDA

ORDINARY COUNCIL MEETING

21 August 2012

TABLE OF CONTENTS

1	PERSONS PRESENT	5
2	APOLOGIES AND LEAVE OF ABSENCE	6
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF	7
4	PETITIONS AND DEPUTATIONS	9
5	CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 17TH JULY 2012.....	10
6	FINANCE REPORTS	11
6.1	PAYMENT REGISTER	11
6.2	FINANCIAL REPORT AND GRANT REPORT TO 31 JULY 2012	14
6.3	DRAFT SHIRE PLAN 2012/2013.....	19
6.4	AUDIT COMMITTEE CHAIR	22
6.5	ASSET REGISTER WRITE OFFS	24
7	OPERATIONS MANAGER'S REPORTS	26
7.1	OPERATIONS REPORTS	26
7.2	POOL REPORT.....	28
7.3	ADELAIDE RIVER WASTE SITE	30
7.4	ANIMAL MANAGEMENT OFFICER'S REPORT.....	32
8	CHIEF EXECUTIVE OFFICER'S REPORTS.....	33
8.1	INCOMING AND OUTGOING CORRESPONDENCE	33
8.2	REVIEW OF ACTION ITEMS LIST – JULY 2012	35
8.3	CHANGE OVER OF CEO VEHICLE – CCGC.3	48
8.4	TENDERS GARBAGE CONTRACT	50
8.5	STANDING ORDER – AMALGAMATION REVIEW	52
8.6	MEMORIAL PLAQUES IN ASHES GARDEN.....	54
8.7	PURCHASING POLICY –UPDATE V1.3	56
8.8	DEVELOPMENT OF BATCHELOR AIRSTRIP – COMMERCIAL PURPOSES	59
8.9	CHIN SUBDIVISION – ROAD CONSTRUCTION AND MAINTENANCE	61
8.10	STAFF MANAGEMENT MEETINGS – COUNCIL DECISIONS	64
8.11	DRAFT HIRE AGREEMENT BATCHELOR COMMUNITY CENTRE.....	66
8.12	CEO ACTIVITIES REPORT	68
9	ADMINISTRATION REPORTS.....	75
9.1	COMMUNITY RECREATION OFFICER'S REPORT	75
10	LATE REPORTS	77
11	ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE	78
11.1	COUNCIL REPORTS	79
12	CONFIDENTIAL ITEMS	Error! Bookmark not defined.

12.1	COMMITTEE MEETING – WORKS AND OPERATIONS REVIEW: 1 ST AUGUST, 2012.	Error! Bookmark not defined.
12.2	CONTRACT FINANCE MANAGER – KERRTRUST (M KERR)	Error! Bookmark not defined.
12.3	CONTRACT OF EMPLOYMENT – KEY RESULT AREAS.	Error! Bookmark not defined.
13	GENERAL BUSINESS.....	81
14	NEXT MEETING.....	82

COOMALIE COMMUNITY GOVERNMENT COUNCIL

DISCLAIMER

No responsibility is implied or accepted by the Coomalie Community Government Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Coomalie Community Government Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Coomalie Community Government Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Coomalie Community Government Council.

The Coomalie Community Government Council advises that any one who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

Signed



Lee Farrell

Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 21st August 2012 AT 6.00PM

President of the Shire Council Jeff Colver declared the meeting open at 6.00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

STAFF PRESENT

Chief Executive Officer

Operations Manager

Finance Manager

PERSONS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 21st August, 2012.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes Elected Members apologies and/or requests for leave of absence received for the Ordinary General Meeting held 21st August 2012.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Lee Farrell ref# 4753 \$5000 Removal Expenses under Employment Contract
Date:	
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 21st August 2012.

Moved: **Clr.**

Seconded: **Clr.**

4 PETITIONS AND DEPUTATIONS

5 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 17TH JULY 2012

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21st August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	MINUTES ORDINARY GENERAL MEETING 17TH JULY 2012

SUMMARY

Minutes of the Ordinary General Meeting held 17th July 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the minutes of the Ordinary General Meeting held 17th July 2012 are confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 FINANCE REPORTS

6.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14 th August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	Payment Register

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 31st July 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve and pass for payment the July 2012 payment register totalling \$212,643.35.

Moved: Clr.

Seconded: Clr.

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
JULY 2012			
3/07/2012	21473	Commonwealth Bank of Australia	54.35
3/07/2012	21474	Commonwealth Bank of Australia	1.82
3/07/2012	21475	Commonwealth Bank of Australia	50.00
5/07/2012	21476	Commonwealth Bank of Australia	99.00
10/07/2012	G/L Consolidate	Payroll	22,056.68
11/07/2012	4723	Trevor Sullivan	800.00
12/07/2012	4724	Devoid Productions	5,570.00
16/07/2012	21477	Maneroo Cattle Co P/L	600.00
16/07/2012	21478	Commonwealth Bank of Australia	15.40
16/07/2012	21479	Commonwealth Bank of Australia	30.80
17/07/2012	4725	Air Liquide WA Pty Ltd	78.00
17/07/2012	4726	AJ Couriers & Haulage Pty Ltd	24.20
17/07/2012	4727	Adelaide River Freight Service	433.40
17/07/2012	4728	Attache Software Australia Pty	44.50
17/07/2012	4729	Batchelor Service Centre	659.43
17/07/2012	4730	B P Australia Limited	1,628.57
17/07/2012	4731	Cridlands	11,522.75
17/07/2012	4732	Darwin Business Machines	238.00
17/07/2012	4733	Darwin Office Technology	221.23
17/07/2012	4734	B Evans	2,600.00
17/07/2012	4735	Fulton Hogan Industries	2,103.75
17/07/2012	4736	Higgie Mechanical Engineering	803.52
17/07/2012	4737	IBIS Informaton Systems	9,460.00
17/07/2012	4738	Bruce Mason	2,238.50
17/07/2012	4739	NT News	645.84
17/07/2012	4740	OfficeMax	149.00
17/07/2012	4741	PurAirAirconditioning	954.00
17/07/2012	4742	Sameday Plumbing & Gas	1,926.00
17/07/2012	4743	St John Ambulance Australia	622.81
17/07/2012	4744	Veolia Environmental Services	2,929.74
18/07/2012	83	PowerWater	5,770.93
24/07/2012	G/L Consolidate	Payroll	19,326.84
24/07/2012	4745	Adelaide River Auto Port	112.60
24/07/2012	4746	Area IT Solutions	786.50
24/07/2012	4747	RWA Exact	123.75
24/07/2012	4748	Attache Software Australia Pty	2,283.60
24/07/2012	4749	Austec Irrigation Pty Ltd	406.90
24/07/2012	4750	Dannah Pty Ltd	164.81
24/07/2012	4751	Bunnings Building Supplies P/L	127.31
24/07/2012	4752	Copytime	258.34
24/07/2012	4753	Lee Farrell	5,000.00
24/07/2012	4754	Jardine Lloyd Thompson	78,999.60

24/07/2012	4755	Cr Bruce Jones	720.00
24/07/2012	4756	Litchfield Springs Water Pty L	50.00
24/07/2012	4757	MC Lighting & Electrical PTY L	1,665.18
24/07/2012	4758	NT Quality Hay & Contracting P	1,130.00
24/07/2012	4759	OfficeMax	252.79
24/07/2012	4760	Portner Press PTY LTD	77.00
24/07/2012	4761	Protector Alsafé	89.50
24/07/2012	4762	Coreena Reeves	550.00
24/07/2012	4763	Rural & Remote Services	7,700.00
24/07/2012	4764	SBA Distributors Pty Ltd	165.40
24/07/2012	4765	Worssell & Co Pty Ltd	131.29
24/07/2012	84	PowerWater	2,695.45
24/07/2012	85	Telstra	1,427.26
24/07/2012	21480	Maneroo Cattle Co P/L	600.00
31/07/2012	458652	Petty Cash Reimbursements	1,517.35
31/07/2012	4766	RS Gardening Care	11,949.66
		Total	\$ 212,643.35

6.2 FINANCIAL REPORT AND GRANT REPORT TO 31 JULY 2012

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14 th August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	Financial Report, Grant Report and Monthly Detail and Summary Reports to 31 st July 2012

SUMMARY

As part of the monthly reporting procedures a financial report, grant report and monthly summary report is submitted to Council.

BACKGROUND

Attached is a financial report, grant report and monthly summary report to 31st July 2012.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the financial report, grant report and monthly summary report to 31st July 2012.

Moved: Clr.

Seconded: Clr.

Coomalie Community Government Council Financial Report for the period ending 31st July 2012

Cash at Bank					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 88,739.88
Investment Account					\$ 509,971.96
Total Cash at Bank					\$ 600,711.84
Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	-	110.00	1,011.30	\$ 1,121.30
Rates	-	-	-	186,977.75	\$ 186,977.75
Total Debtors					\$ 188,099.05
Creditors	Current	30 Days	60 Days	90 Days	
Trade	9,062.52	-	-	-	\$ 9,062.52
Total Creditors					\$ 9,062.52
Reconciliation of Funds					
Balance as per General Ledger					\$ 90,739.88
Add outstanding Debtors					\$ 188,099.05
Less outstanding Creditors					\$ 9,062.52
Add Investment Account					\$ 509,971.96
Total Cash & Receivables Available					\$ 779,748.37

Coomalie Community Government Council						
Grant Report for the period ending 31st July 2012						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2012 review of DCS?
29/06/2011	Community Centre Grant	SPG - Dept Local Government	\$ 58,300.00	\$ 46,828.91	\$ 11,471.09	30/06/2012
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 30,495.00	\$ 15,505.00	30/06/2012
26/04/2012	Fun With Food - July School Holidays	Office of Youth Affairs - NTG	\$ 2,000.00	\$ 1,492.16	\$ 507.84	15/09/2012
6/06/2012	Seniors Week 2012	Dept Health Families Youth	\$ 2,000.00	\$ -	\$ 2,000.00	30/09/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
16/07/2012	Lingalonga Festival Grant	Dept of Chief Minister	\$ 5,000.00	\$ -	\$ 5,000.00	5/09/2012
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ -	\$ 19,000.00	15/06/2013
			\$ 240,310.00	\$ 118,928.72	\$ 121,381.28	
		Cash and Receivables			\$ 779,748.37	
		Unspent Grants & Subsidies			\$ 121,381.28	
		Cash Available to Council			\$ 658,367.09	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL
FINANCIAL SUMMARY REPORT
FOR THE PERIOD ENDING 31 JULY 2012**

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
110 ADMINISTRATION					
110 3899	TOTAL INCOME	29,269	29,269	1,213,370	1,165,120
110 4999	TOTAL EXPENSES	122,148	122,148	715,730	751,909
110 5000	SURPLUS / (DEFICIENCY) 110	-92,879	-92,879	497,640	413,211
210 PUBLIC CONVENIENCES					
210 4999	TOTAL EXPENSES	1,625	1,625	81,150	67,359
210 5000	SURPLUS / (DEFICIENCY) 210	-1,625	-1,625	-81,150	-67,359
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	3,787	3,787	270,930	251,856
211 4999	TOTAL EXPENSES	14,218	14,218	254,960	185,275
211 5000	SURPLUS / (DEFICIENCY) 211	-10,431	-10,431	15,970	66,581
212 CEMETERIES					
212 3899	TOTAL INCOME	0	0	0	2,032
212 4999	TOTAL EXPENSES	383	383	4,800	3,347
212 5000	SURPLUS / (DEFICIENCY) 212	-383	-383	-4,800	-1,315
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	14	14	150	30,062
310 4999	TOTAL EXPENSES	18,506	18,506	220,890	310,402
310 5000	SURPLUS / (DEFICIENCY) 310	-18,492	-18,492	-220,740	-280,340
311 LIBRARIES					
311 3899	TOTAL INCOME	0	0	47,000	47,316
311 4999	TOTAL EXPENSES	3,447	3,447	47,000	47,317
311 5000	SURPLUS / (DEFICIENCY) 311	-3,447	-3,447	0	-1
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	74	74	57,110	598
312 4999	TOTAL EXPENSES	7,181	7,181	195,806	84,175
312 5000	SURPLUS / (DEFICIENCY) 312	-7,107	-7,107	-138,696	-83,577
313 SWIMMING POOL					
313 3899	TOTAL INCOME	-218	-218	3,000	3,372
313 4999	TOTAL EXPENSES	5,169	5,169	98,520	95,266
313 5000	SURPLUS / (DEFICIENCY) 313	-5,387	-5,387	-95,520	-91,894
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	41	41	38,000	86,810
314 4999	TOTAL EXPENSES	7,340	7,340	68,770	135,173
314 5000	SURPLUS / (DEFICIENCY) 312	-7,299	-7,299	-30,770	-48,363
410 ROADS					
410 3899	TOTAL INCOME	0	0	415,924	566,616
410 4999	TOTAL EXPENSES	9,855	9,855	807,570	1,030,581
410 5000	SURPLUS / (DEFICIENCY) 410	-9,855	-9,855	-391,646	-463,965

510 STREETLIGHTING

510 4999	TOTAL EXPENSES	2,255	2,255	9,200	6,795
510 5000	SURPLUS / (DEFICIENCY) 510	-2,255	-2,255	-9,200	-6,795

511 TOURISM, PARKING AND OTHER

511 3899	TOTAL INCOME	5,000	5,000	23,300	21,316
511 4999	TOTAL EXPENSES	263	263	49,788	50,198
511 5000	SURPLUS / (DEFICIENCY) 511	4,737	4,737	-26,488	-28,882

512 DOG MANAGEMENT

512 3899	TOTAL INCOME	6	6	800	839
512 4999	TOTAL EXPENSES	46	46	5,200	5,234
512 5000	SURPLUS / (DEFICIENCY) 512	-40	-40	-4,400	-4,395

513 GLYPHOSATE

513 3899	TOTAL INCOME	1,000	1,000	10,000	11,177
513 4999	TOTAL EXPENSES	0	0	10,000	10,496
513 5000	SURPLUS / (DEFICIENCY) 513	1,000	1,000	0	681

514 MAJOR FIRE HAZARD/GAMBA

514 3899	TOTAL INCOME	19,000	19,000	20,000	0
514 4999	TOTAL EXPENSES	0	0	20,000	0
514 5000	SURPLUS / (DEFICIENCY) 514	19,000	19,000	0	0

900 3899	TOTAL INCOME	57,973	57,973	2,099,584	2,187,113
900 4999	TOTAL EXPENSES	192,436	192,436	2,589,384	2,860,497
900 5000	SURPLUS / (DEFICIENCY)	-134,463	-134,463	-489,800	-673,384

6.3 DRAFT SHIRE PLAN 2012/2013

Applicant:	N/A
Location/Address:	N/A
File Ref:	G:/Shire Plans/2012-2013/DRAFT Coomalie Shire Plan 2012-2013V.2
Disclosure of Interest:	Nil
Date:	14 th August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	DRAFT Coomalie Shire Plan 2012/2013V.2

SUMMARY

The Draft Shire Plan 2012/2013 has been reviewed by the Department of Local Government and some alterations were made to comply with legislative requirements.

BACKGROUND

The Draft Shire Plan 2012/2013 was approved by the DLG 8/8/12 and the public submission period of 21 days expires 17/8/12.

COMMENT

No public submissions were received in the advertising period which expired on 17th August, 2012.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 22 Municipal or shire plan:

- (1) Each council must have a plan for its area.
- (2) The plan for a municipal council is called the ***municipal plan*** and for a shire council, the ***shire plan***.
- (3) A council's municipal or shire plan:
 - (a) must be accessible on the council's website; and
 - (b) must be available for inspection at the council's public office; and
 - (c) must be available for purchase at a fee fixed by the council from the council's public office.

23 Contents of municipal or shire plan

- (1) A municipal or shire plan:
 - (a) must contain:
 - (i) a service delivery plan for the period to which the municipal or shire plan relates prepared in accordance with planning requirements specified in a relevant regional management plan; and

(ii) the council's budget; and

(b) must contain, or incorporate by reference:

(i) any long-term community or strategic plans adopted by the council or a local board and relevant to the period to which the municipal or shire plan relates; and

(ii) the council's long-term financial plan; and

(c) must contain, or incorporate by reference, the council's most recent assessment of:

(i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and

(ii) the opportunities and challenges for local government service delivery in the council's area; and

(iii) possible changes to the administrative and regulatory framework for delivering local government services in the council's area over the period to which the plan relates; and

(iv) whether possibilities exist for improving local government service delivery by cooperation with other councils, or with government agencies or other organisations; and

(d) must define indicators for judging the standard of its performance.

(2) A council must make or revise an assessment of the matters mentioned in subsection (1)(c) at least once in the council's term and, until the council makes or revises the assessment, the municipal or shire plan is to include the assessment (if any) made during the previous term of the council.

(3) A municipal or shire plan incorporates a plan or assessment by reference if it refers to the plan or assessment and includes a link or reference to a webpage on which the plan or assessment is accessible.

24 Annual review of municipal or shire plan

(1) A council must adopt its municipal or shire plan (or revisions to its municipal or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal or shire plan (or revisions to its municipal or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and

(b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and

(c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and

(d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal or shire plan so that it conforms with the most recent text of the council's budget..

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That as no public submissions was received within the required advertising period in respect to the Coomalie Community Government Council Draft Shire Plan -2012/2013 it be adopted by Council.

Moved: **Clr.**

Seconded: **Clr.**

6.4 AUDIT COMMITTEE CHAIR

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14 th August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

I have contacted three firms for a Chairperson on Council's Audit Committee. At the time of writing this report I have prices from one of these for Council's consideration.

BACKGROUND

The Council requested the Finance Manager to seek a Chairperson for the Audit Committee.

COMMENT

Nil

CONSULTATION

Ian Fraser – Fraser & Fraser - \$ still awaiting confirmation of the amount.

David Gomez – Merit Partners - \$250/hr plus travel \$107.

Deloitte – have not responded

Ian Fraser is retiring soon and Merit Partners are a mid tier firm that would give us a good sounding board for any issues we want further assistance from other than our auditor.

STATUTORY ENVIRONMENT

As per the Local Government Accounting Regulations, section 10 Internal controls:

(1) The CEO must establish and maintain internal controls to:

(a) safeguard the assets of the council; and

(b) ensure the accuracy, completeness and reliability of the accounting data; and Part 5 Accounting records
Local Government (Accounting) Regulations 5

(c) promote the operational efficiency of the council; and

(d) ensure compliance with relevant laws in force in the Territory; and

(e) ensure adherence to council policies.

(2) The internal controls for safeguarding the assets of the council include the following:

(a) the establishment and maintenance of a plan (a ***fraud protection plan***) to detect and prevent fraud from within and outside the council;

(b) the establishment and maintenance of an audit committee to monitor:

(i) compliance by the council with proper standards of financial management; and

(ii) compliance by the council with these regulations and the Accounting Standards.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If Council engage Merit & Partners it will be \$4,400 approx for four meetings per annum. Council will have to amend the budget item 110.4001 for this amount.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council acceptto chair the Audit Committee and increase budget item 110.4001 by \$.....

Moved: Clr.

Seconded: Clr.

6.5 ASSET REGISTER WRITE OFFS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Asset Registers
Disclosure of Interest:	Nil
Date:	14 th August 2012
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

At end of financial year 30/6/12 the asset register was finalised for sales, purchases and write offs.

BACKGROUND

Council approve writing off of gravel sections of roads and adding new sections of gravel and sealed roads for Strickland and Solomon Road.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council write off and purchase –

Write off 1km of Strickland Road \$40560.30 and purchase new section \$43659.09.

Write off 4km of Solomon Road \$220000.05 and purchase new section \$577586.58.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council write off road value \$260,560.35 and purchase \$621,245.67 for the financial year ending 30th June 2012.

Moved: Clr.

Seconded: Clr.

7 OPERATIONS MANAGER'S REPORTS

7.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs
Date:	15 th August 2012
Author:	Robert Bright, Operations Manager
Attachments:	Operations Manager's Report

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 21 August 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and note the Operations Managers Report for July/August 2012.

Moved: Clr.

Seconded: Clr.

Operations Manager Report August 2012

Community Centre Shed

The electrician Bruce Verberg has installed and connected power to the shed. He has also installed two industrial fans two 400 watt low bay flood lights and power points. It has a lockable switchboard, so when ready to use a key will have to be obtained from council.

Shed Boss has been engaged to supply and install the other end of the shed with the end bay to be closed in.

Council Staff concreted a path/step way to toilet.

Bowling Green

We have been working on the Bowling Green, Council Staff have been mowing and rolling the turf twice a week.

Friday 10/8/2012 a working bee with club members, local Policeman, an three students from the Batchelor Area School assisted the Council Staff to spread and level 14 tonne of sand.

This is going to be ongoing for a while yet and is going to need more sand and levelling.

Skate ramps as last report have been installed and kids in both towns are putting them to good use.

Batchelor Dump

The new pit was put in and is working well with a smaller central area to dump it has been a lot easier to manage.

Adelaide River dump

As I have stated in the last couple of reports, fill is needed now. An agenda item is with two quotes to do the same as Batchelor.

Rum Jungle Lake

Grading , erosion has been done. Crew have cleaned the toilet and surrounds ready to be handed over to the contractor. Broken bollards have been removed, Mimosa has been sprayed. A croc trap has been in place at the Lake for the last month and no crocs have been caught.

We will leave the gate where it is and rocks have been put up on the side, so if it needs to be closed this can be done.

Lake Bennett

Cadagon Road what I reported last time was that a Power and Water contractor was coming down to fill in the bog hole, this work was done in the table drain and has to be removed. Power and Water are blaming the contractor for this, Power and Water are now saying that the contractor is responsible for the job. Meeting with contractor 17/8/2012.

Council Staff have been busy this month with [2 4 day weeks] the normal day to day jobs. The toilets are an everyday problem one way or another. Staff are getting on top of the watering/irrigation problems around both Towns. We are still having problems with someone switching Adelaide River water off. Need to get new key system in place.

Weeds Nothing to report as we do not have a weeds program this year for our own roads etc.

7.2 BATCHELOR POOL REPAIRS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/18A
Disclosure of Interest:	Nil
Date:	15 th August 2012
Author:	Rober Bright Operations Manager (OM)
Attachments:	POOLWERX Quotation

SUMMARY

The Batchelor Pool has been closed until Council has completed its review of all of its operations

BACKGROUND

The Council Meeting held on 17th July, 2012 resolved that "Council defer the expenditure of the upgrade of the pool equipment with Poolwerx until after the overall review of Councils operations is completed."

In the interim I have obtained a quotation from Poolwerx of works that are required to repair the various equipment at the Pool.

An inspection of the Pool was carried out by the CEO, Pool Manager and OM to look at doing repairs to pool within budget. The investigation was done to identify what can be done to get the pool operational for the wet season. A detailed report on the complete upgrade will then be undertaken by Poolwerx and Council staff to ensure this asset is maintained to a satisfactory level.

Apart from the extensive work recommended from the report, other works at the Pool include the removal of a tree, extensive painting and tiling of toilets, painting of office and surrounds, upgrade of all toilet systems, barbeque upgrade, new seating and bench equipment

COMMENT

The Operations Manager and Pool Manager have recommended that the minimal upgrade that can be done to fit within Councils 2012/13 budget is as follows;

Install Pumps Chlorinators etc

3 Salt Chlorinators	\$7650
1 New Starite Pump	\$1790
1 New 36" Sand Filter	\$2030
2 Media for Filters	\$1050
Labour and Pipe Works	\$2500
As per PoolWerx Quote # 2841	\$15020
Allow for Electrician:	\$500

The basic pool repairs can be done by Trevor. Need tiles glue paint and sealer \$300

These items come out of general maintenance the area of concern for chemical storage can be addressed by us by putting a mesh wall up between the work area and storage, the distance between the Chemical can be met.

The Rain tree and palms will still need to be addressed for the Pool and Bowling Green 2012/2013 Budget at \$5000.

CONSULTATION

PoolWerx, Lee Farrell CEO, Trevor Sullivan Pool Manager.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

NA

FINANCIAL IMPLICATIONS

Councils Budget is as follows: replace Pumps & chlorinators, Filters \$10,000. Vacuum \$3000, Maintenance \$2,000, General Maintenance \$1000. The undertaking of the above work will total \$15820. An amendment will be required to the budget if the purchase of the Vacuum proceeds

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council proceed with the expenditure of \$15020 to undertake the minimal repairs to the Batchelor Pool for the 2012/13 season and that the CEO prepare a detailed costing for the total upgrade to the Batchelor Pool for consideration by Council and submission for grant funding.

Moved: **Clr.**

Seconded: **Clr.**

7.3 ADELAIDE RIVER WASTE SITE

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/9
Disclosure of Interest:	Nil
Date:	15 TH August 2012
Author:	Robert Bright Operations Manager (OM)
Attachments:	2 Quotes to dig 2 slots at Adelaide River Waste Site

SUMMARY

A review of the waste site at Adelaide River indicates that the construction of a waste slot will assist in the management of waste in this area.

BACKGROUND

Attached are 2 quotes to dig slots at Adelaide River the same as Batchelor [which is working well]. The material removed from the slot will assist in providing material to cover the waste in the slot and the surrounding waste area. Currently Council has no cover material without such being carted in.

The 2 slots will go in on the face of existing dump and designed to make the face of the dumping area smaller. Money is in the budget to do this.

COMMENT

The quotes received are as follows :

1. Oolloo Investments Pty Ltd 30 hrs Excavator hire, CAT 320D 30 hrs @ \$160.00 per hr
\$5,280.00 (inclusive GST)
2. Rural and Remote Services Pty Ltd transport to and from site for excavator and 30hrs hire
\$5,984.00 (inclusive GST)

CONSULTATION

Contractor – RS Gardening

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's Current purchasing policy Version1.2 states:

Purchases between \$1,000 up to \$5,000

- for purchases between \$1,000 up to \$5000, a minimum of two verbal quotations must be sought where possible
- details of quotations obtained must be attached to the Purchase Order form for the purchase.

Purchases between \$5,000 and \$15,000

- for purchases between \$5,000 up to \$15,000, a minimum of three written quotations must be sought where possible
- all written quotations obtained must be attached to the Purchase Order form prepared for the purchase

Councils new Purchasing Policy requires quotes over \$5000 to be submitted to Council.

FINANCIAL IMPLICATIONS

The sum of \$10000 has been allowed in Council budget to carry out this type of work

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That quote of \$ be accepted to dig 2 slots at the Adelaide River Waste Site.

Moved: **Clr.**

Seconded: **Clr.**

7.4 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2012
Author:	Trevor Sullivan Animal Management Officer
Attachments:	Nil

SUMMARY In the past 8 months the Animal Management Officer has caught in excess of 19 dogs, 4 cats and several snakes.

19 dogs and 4 cats have been destroyed.

BACKGROUND

COMMENT

CONSULTATION

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Animal Management Officers Report August 2012.

Moved: Clr.

Seconded: Clr.

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th August 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of July and August 2012.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

From	Regarding
Adelaide River Library	Adelaide River Library Stats – July
Adelaide River School – Tony Clegg	Adelaide River Festival
Jan Powich	Safety Concern Batchelor Dump
Dept Regional Aus Local Gov, Arts & Sport	Acquittal of funding- Bowling Green
Vincent M Close	Deed of Settlement Stuart Delahay
Dept Of Housing	Audit Confirmation Request
NRETAS	Gamba Grass Program Thankyou
Jessie Elizabeth	Donation of bronze sculpture to Coomalie Council by award winning artists Gillie and Marc
ABS	Engineering Construction Survey Reminder
EPD	DC Powered air conditioning
NT WorkSafe	Improvement Notice - Bachelor Swimming Pool
Robert Evans NT Regional Manager Office of Australian War Graves	Kel Pearce visit
Jennifer Malone Manager Road Safety Policy	Rum Jungle Road
Alfie Puey	Australian Local Government Guide
Jan Hills	Grant to Museum
Dept Health and Ageing	Aged Care Complaints Scheme
Intrepid minds	Transforming Risk Management in the public sector
Jaemie Page	Gamba Destruction
LGANT	Civil construction and agricultural operators Recruit

	licensed employees locally
Clayton UTZ	Licence Agreement Chin Estate
Territory Natural Resource Management	Caring for our country 2011-2013 funding initial payment
Myra Skinner	Cans in storm water drains
Suzi Greenway Education Officer & Night Stalk Coordinator	Night Stalk
APACA	2012 Performing Arts Conference
Richard Beaumont Director	Politik Launch
Herb Backers	Road Issues in Coomalie
Jennifer Malone Manager Road Safety Policy	Rum Jungle Road
Dept Justice	Late Geoffery Sellems Estate
	Street Light Report
Graeme Cheater	Community Centre
Office of the Valuer General	UCV June 2012 Reconciliation
Dept Housing, Local Gov and Regional Services	SP Grant

Correspondence Out

To	Regarding
Neil Murry	Draft Shire Plan 2012/2013
Jessie Elizabeth	Donation of bronze sculpture to Coomalie Council
Commonwealth Bank	Change of signatories
Dep Lands and Planning	Proposed Section 1708 Hundred of Colton
P Pitcher	Pitcher Subdivision
Christopher Hanbury	Dental Services To Batchelor
Graeme Cheater	Community Centre

CONSULTATION

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: **Clr.**

Seconded: **Clr.**

8.2 REVIEW OF ACTION ITEMS LIST – JULY 2012

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
001	03/0103	That Council acquires the 15m Right of Way from the Chin Subdivision to enable a road easement to be established in the future once all legalities and/or Native Title Claims are finalised.	CEO	<p>Mar 2010: No action required for 09/10 or until Native Title Claims are finalized.</p> <p>Apr 2012 – Rob Knight advised Native Title Claim to be settled soon.</p> <p>10th August 2012. Met with landowners onsite and they agree to submit a plan of the roads that will provide access to all lots signed by all parties. When received, Council should develop a 5 year plan for submission for funding from the NT/federal Government.</p> <p>Have obtained a copy of the License Agreement for the Chin estate.</p> <p>Rob Knight has advised that three native claims are on this area. He is still waiting for the claims to be settled and payment of compensation. The time period is now after the 2012 State election.</p>
005	11/0505	That Council defers the establishment of an aged care facility at Lot 313 Tarkarri Road, Batchelor provided that the Northern Territory Government offer of land is guaranteed for establishment of an aged care facility in the future.	CEO	<p>Land is guaranteed – Transfer to Council will take place when plans are submitted. Letter from Lands</p> <p>18/03/08 - Under Native Title Claim so cannot proceed. Mar 2010: CEO to research potential alternative sites and report to Council</p> <p>Council is considering developing an aged care facility for a third party operator.</p> <p>Aug 2012: Rob Knight advised that the Dept. of Housing could supply plans for the Aged Housing. Leanyer has a senior retirement village.</p>


Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
007	11/08/06	That Council notes the correspondence from Minister Burns relating to a regional waste disposal site and instructs the CEO to correspond further with the Northern Territory Government on the issue of a regional waste disposal site.	CEO	<p>Letter to Dept Planning & Infrastructure August 2006. Submission re Batchelor Landfill April 2009.</p> <p>Mar 2010: Discussed at meeting with Local Government Minister McCarthy and Rob Knight on 22/3/10. CEO to follow up and report to Council</p> <p>Apr 2010 Letter sent awaiting response</p> <p>July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC</p> <p>Oct 2010: CEO to arrange Coomalie Waste Management Issues meeting Nov 2010</p> <p>This item is currently on the TOPROC Working Agenda and progress will be reported from there. Current position (Nov 2011) is that TOPROC has requested the NT Government to consolidate the work being done by NRETAS, DLGHRS, DLP into a single approach involving all Top End Councils with a view to first identifying the nominated site.</p> <p>Next TOPROC meeting 14 June 2012.</p> <p>Aug 2012: TOPROC has discussed the establishment of Regional Waste site and have requested the Political parties to commit to identifying a site for a regional waste management facility should they win the NT State election.</p>

Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
008	18/11/07	That Council resolves to lobby the NT Government to widen, upgrade and remove the curve adjacent to the grid into Batchelor Township on the Rum Jungle Road, due to the road being dangerously narrow and inadequate to handle tourist coaches and mining traffic.	CEO	<p>Letter to Minister Lawrie 22/11/07– advice from the Minister that negotiations are underway with Compass to upgrade Rum Jungle Road. F/up letter written 3/12/08</p> <p>Letter from Minister for Transport, G McCarthy 16/2/09 \$80,000 maintenance will be done. Upgrading will be considered for future works programs.</p> <p>Mar 2010: Discussed at meeting with Local Government Minister McCarthy and Rob Knight on 22/3/10. CEO to follow up and report to Council</p> <p>April 2010 Letter sent to Transport Department awaiting response</p> <p>July 2010 Received update from LG Minister’s office indicating the Minister had been briefed to the effect that discussions were “ongoing” with CCGC</p> <p>CEO to arrange meeting to follow up on correspondence and “ongoing discussions”</p> <p>Refer letter attached 28 Nov 2011</p> <div data-bbox="1018 1149 1074 1198" data-label="Image"> </div> <p>Letter to Minister</p> <p>Apr 2012 – no response to date.</p> <p>August 2012 – Jennifer Malone July OGM has advised as follows : “the \$50,000 was monies allocated from the minor new works and R&M programs to widen the road pavement to 8m (the standard) around the cattle grid at the entrance to the town. I have been advised that this work is being done at the Council’s request. The shoulder widening at the bends where the chevrons are - I can confirm that this project has been placed on the forward works list for the next financial year. Unfortunately this list is subject to priorities and as you can appreciate the budget is limited”.</p>

Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
009	13/12/07	That Council writes to the Minister for Health requesting the reinstatement of Dental treatment for Batchelor residents.	CEO	<p>October 2008 - Telephone Advice that dental services are still unavailable due to staff shortages.</p> <p>Mar 2010: CEO to write to Minister for Health again and report to Council</p> <p>April 2010 Letter sent awaiting response</p> <p>Jul 2010 CEO to write again requesting an urgent response</p> <p>Refer letter attached</p> <p> Letter to Minister for Health</p> <p>Written to Minister again 7/3/12 – Correspondence Out.</p> <p>Apr 12 – call from Andrew McAuliffe – suggested to keep the pressure on the Minister and be persistent. Will tie this in with letter to Rob Knight and Minister re public transport.</p> <p>May 2012 – letter received from Minister Vatskalis that group bookings can be made at Palmerston Clinic on our behalf.</p> <p>August 2012: Rob Knight advised we need Stats etc to assist our application for a subsidy from the Transport service.</p>

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
021	Apr 2010 OGM	The CEO was directed to make inquiries of the Transport Department regarding the Main Roads mowing contracts in Adelaide River vicinity.	CEO	<p>26 May 2010 Letter sent awaiting response.</p> <p>Jul 2010 CEO to meet with Transport Dept regarding this matter and dumping of waste in AR transfer station by contractors.</p> <p>CEO to contact Transport Dept April 2012.</p> <p>May 2012 – Main Roads mowing is contracted to Pienings. OM regularly converses with sub-contractors in Adelaide River regarding mowing.</p> <p>August 2012: Rob Knight advised that the Governments contracts should be broken down to give LG a chance to tender. Minister for Transport to be contacted to discuss this proposal</p>
029	September 28th OGM	Preparation of draft policy for clearing boundaries on new subdivisions within the Shire	CEO Weeds Officer	<p>Work in progress.</p> <p>Council requires 20m, bushfires can go up to 30m.</p> <p>Refer to DRAFT subdivision guidelines prepared by Cardno and LGANT.</p> <p>Jun 2012 – Subdivision Guidelines emailed to all Councillors.</p> <p>August 2012: Subdivision guidelines listed on August agenda for action.</p>

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
032	9/11/2010	<p>2.1. Review of Draft Developer Contributions Scheme</p> <p>The draft Developer Contributions Scheme was provided previously to Councillors for review.</p> <p>After discussion it was resolved:</p> <p>That Council adopts the Developer Contributions Plan and directs the CEO to carry out the steps required for implementation and gazettal of the plan.</p> <p>Resolution #: 09/11/2010-001</p>	CEO	<p>Requires Gazettal and implementation.</p> <p>Contacted James Teh DLP 8999 6240. The plan is nearly two years old, he suggested reviewing it and making any amendments. Re-exhibit for 28 days then gazette. Will discuss at meeting with Gerhard Visser - DLP April 2012.</p> <p>Met with Gerhard Visser&Riaan Stassen 3/4/12. The DCP only refers to roads. Suggested revising to include other impacts developments will have on our shire such as waste, water, sewerage, electricity, open spaces, stormwater, future planning. This would require a new document to be prepared and then incorporate this into Land Use and Planning Concepts document review 2012/13.</p> <p>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</p>
034	3/2/11	<p>The CEO and Acting Works Manager were directed to liaise with Clr. Fawcett to prepare a working draft proposed action plan for future operation of the Batchelor landfill as soon as practicably possible for consideration by Council.</p>	<p>CEO</p> <p>OPS MGR</p>	<p>Feb 2012 - Is this still required?</p> <p>This will come under Dept of Health or EPA licensing requirements. Discuss with NRETAS April 2012.</p> <p>Apr 2012 - CEO conversing with NRETAS and Dept Health re which one we fall into to enable us to determine what regulations we abide by.</p> <p>Jun 2012 – EPA sent through applications to CEO.</p> <p>August 2012: Meeting held with Annie Andrews EPA regarding the waste sites. EPA to forward advice on the various alternatives proposed for the waste sites and information on the aquifer under the Batchelor landfill. The Works and Operations review Committee have also suggested changes to the operation of waste sites.</p>


Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
035	3/2/11	<p>3.3.2. Preparation of Subdivision Guidelines</p> <p>That the CEO prepares in conjunction with Councillors, in Committee of the Whole, Subdivision Guidelines for the information of Developers and for use in responding to subdivision applications lodged by Coomalie Landholders with the Development Consent Authority.</p> <p>Resolution #: 03/02/2011-003</p> <p>Moved by: Clr. Darryl Butler</p> <p>Seconded by: Clr. Deb Koch</p>	<p>CEO</p> <p>Council</p>	<p>Will discuss with Gerhard Visser – DLP at April 2012 meeting.</p> <p>Suggest using DRAFT guidelines prepared by Cardno and LGANT.</p> <p>Jun 2012 – Subdivision Guidelines emailed to all Councillors.</p> <p>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</p>

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
038	22/2/11	<p>3.5.2. Approval For Registration of Statutory Charges</p> <p>That Council approves the registration of statutory charges for unpaid rates over the following properties:</p> <p>AN 691 No Name Road Collett Creek</p> <p>AN 692 695 Boundary Road Collett Creek</p> <p>AN 693 615 Boundary Road Collett Creek</p> <p>and further that Council authorises Litchfield Council to act on its behalf in relation to the disposal of these properties at auction</p> <p>Resolution #: 22/02/2011-014</p> <p>Moved by: Clr. Robert Bright</p> <p>Seconded by: Clr. Linda Douglas</p>	CEO	<p>Emailed KaliopiHourdasCridlands 14/02/2012 to register statutory charges against properties AN 691, 692, 693.</p> <p>26/02/12 Attending to CEO instructions.</p> <p>07/03/12 Cridlands have registered charges with Litchfield Council (3 blocks in our shire, 3 blocks in Litchfield Shire and cannot sell separately) for all 6 blocks. We will auction them with LC in 6 months approximately Sep 2012.</p> <p>May 2012 – Registered statutory charges, available to sell after 1 Nov 2012.</p>

Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
039	22/2/11	<p>3.5.3. Disposal of remaining dead man block</p> <p>That the CEO is authorised and directed to place a statutory charge over remaining "Deadman" blocks and to offer such blocks for sale by auction in conjunction with the process currently being planned by Litchfield Council.</p> <p>Resolution #: 22/02/2011-015</p> <p>Moved by: Clr. Robert Bright</p> <p>Seconded by: Clr. Linda Douglas</p> <p>Status: Carried</p>	CEO	<p>Section 866 Hundred of Cavanagh (Townend) is only remaining deadman block.</p> <p>Emailed KaliopiHourdasCridlands 14/02/2012 to register statutory charges against property AN 686.</p> <p>26/02/12 Attending to CEO instructions.</p> <p>07/03/12 Cridlands reply stat charges were registered 02/12/09 and we can proceed to sell immediately.</p> <p>Auction with 6 blocks above in item 038 in Sep 2012.</p> <p>May 2012 – statutory charge registered, in process to sell approx 27 Sept 2012. Descendents traced for Townendblock s. 866 in England. Advised to sell land.</p>
042	16/8/11	<p>3.2.1. Township Boundaries</p> <p>That Council appoints Clr. Bruce Jones, Clr. Deb Koch and the CEO to review township boundaries within the Coomalie Shire and to report to Council with recommendations for township boundary revisions that may be required.</p> <p>Resolution #: 16/08/2011/016</p> <p>Moved by: Clr. Bruce Jones</p> <p>Seconded by: Clr. Sue Bulmer</p>	<p>CEO</p> <p>Clr. Jones</p> <p>Clr. Koch</p>	<p>Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss AR township boundaries. He advised it is a long and tedious process that requires legal advice.</p> <p>Met with Gerhard Visser&Riaan Stassen 3/4/12. Council to draw ideal township boundary for Adelaide River – will need to be considered with 15 year population growth data from DLP. Suggested incorporating this into Land Use and Planning Concepts document review 2012/13.</p> <p>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</p>

Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
045	27/9/11	<p>1.4.2. Coomalie Planning Concepts and Land Use Objectives</p> <p>The matter of updating the Coomalie Planning Concepts and Land Use Objectives was discussed by</p> <p>Council.</p> <p>The Chief Executive Officer was directed to:</p> <ul style="list-style-type: none"> • write to the Ministers responsible for Planning and Local Government and member for Daly canvassing support for the update of the Coomalie Planning Concepts and Land Use Objectives • obtain quotations from appropriate consultants that may be able to assist with the update of the Coomalie Planning Concepts and Land Use Objectives • plan an appropriate process of communication and public consultation regarding the update of the Coomalie Planning Concepts and Land Use Objectives • provide a copy of the Coomalie Planning Concepts and Land Use Objectives to all Councillors before the next ordinary general meeting 	CEO	<p>Advice that the document will be updated in consultation with Coomalie Council & funded by the NTG.</p> <p>Mar 2010: CEO to write to Minister again and report to Council</p> <p>Apr 2010 Letter sent awaiting response</p> <p>July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC</p> <p>CEO to arrange meeting to follow up on correspondence and "ongoing discussions"</p> <p>Refer letter attached</p> <p> Letter to Minister Nov 2011</p> <p>Nov 2011 - Action on hold pending response from Minister to letter</p> <p>Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss draft program and timeframes. He will apply to the Strategic Planning Fund next financial year so council will not have to fund this.</p> <p>Met with Gerhard Visser&Riaan Stassen 3/4/12. The Land Use and Planning Concepts document will be reviewed 2012/13 in consultation with Council's Developer Contributions Plan, AR and Bat planning schemes and township boundaries.</p> <p>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</p>

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
049	07/12/2011	CEO to investigate recycling matters and report further to Council	CEO	<p>In progress</p> <p>Feb 2012 – Where did this get to? Will it tie in with EPA guidelines as below 050.</p> <p>CEO to investigate recycling options.</p> <p>August 2012. Grant application submitted for funding to commence the second stage of recycling. Need to reactivate the Tidy towns Committee to assist.</p>
050	07/12/2011	<p>Draft Environmental Protection Licence</p> <p>The CEO was directed to write to NRETAS with a copy to Rob Knight MLA concerning the prohibitive costs of implementing the licenses and to request them to meet with Council in February 2012.</p>	CEO	<p>In progress</p> <p>Feb 2012 - Spoke to Annie Andrews NRETAS 8924 4508 24/02/12. Council have had a site inspection, application done, waiting for Council to endorse the EPL so it can be licenced. My concern is the cost to implement this; she is willing to meet at April OGM.</p> <p>Apr 2012 - CEO conversing with NRETAS and Dept Health re which one we fall into to enable us to determine what regulations we abide by.</p> <p>Jun 2012 – EPA sent through applications to CEO.</p> <p>August 2012: Meeting held with Annie Andrews EPA regarding the waste sites. EPA to forward advice on the various alternatives proposed for the waste sites and information on the aquifer under the Batchelor landfill. The Works and Operations review Committee have also suggested changes to the operation of the waste sites.</p>

Actions Arising List to 31 July 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
051	20/03/2012	That Council direct the CEO to develop a process of review of the use, costs and benefits of the community bus involving COTA and other community group users and the issue of public transport to and from the Coomalie region, and bring back to Council for endorsement at the April OGM.	CEO	<p>Council bus is used regularly by Council, COTA, Probus& BAS. Council currently does not charge a hire fee and pays for refueling on Council account to return bus full. There is no public transport from AR or Bat – spoke to Rob Knight he suggested we lobby himself and the Minister on the issue.</p> <p>Jun 2012 – Community meeting on 12/6/12.</p> <p>July 2012 - Council move to continue practice as is until end of 2012, which gives Council 6 months to make a new policy.</p>
057	15/05/2012	CEO to write to Peter Pitcher re subdivision warranty listing concerns with accesses that have failed. Suggest Pitcher meet with OM to discuss scope of works to reach satisfaction of defect period, including production of compaction test results.	CEO	<p>Jun 2012 – CEO wrote to Pitcher.</p> <p>August 2012: Requested a meeting with Pitcher – waiting for a response.</p>
058	15/05/2012	Council consider alternatives to carting water on road maintenance as part of 4 year road plan for OGM August 2012.	OM	August 2012 : Will form part of the Road Construction and road Mtce tender.
061	29/05/2012	List of Electoral Issues – 1. Failure of provision of dental services and transportation	CEO	August 2012: Rob Knight advised we need Stats etc to assist our application for a subsidy from the Transport service.
062	29/05/2012	CEO to approach BDO, KPMG, Deloitte re Chairing audit committee meetings.	CEO	<p>July 2012 – Finance Manager emailed CPA Aust seeking and Audit Committee Chair person</p> <p>August 2012 : Agenda item August meeting</p>
063	2012/07/17 /005	6.3 Rum Jungle Lake That Council continue to service the facilities at the Rum Jungle Lake and that discussions commence with the Department of Resources regarding the ongoing management and development of facilities for this area on a cost plus basis.	CEO	August 2012 :On site meeting to be arranged with Dept. of Resources once the lake is operational.

Actions Arising List to 31 July 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
064	12012/07/17/007	<p>6.5 Standing Order –</p> <p>Amalgamation Review</p> <p>That Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal then is put out for Community consultation.</p>	CEO	<p>August 2012: Waiting for confirmation of meeting with Dept. of Local Government. Tentative date set was for 20th August, 2012 but will now be held after the State Elections.</p>
	2012/07/17/008	<p>Council appoint a Works /Operation Committee for the following purpose: To review the Services and Operations currently undertaken by the Coomalie Council and submit a report to Council on where our priorities are, our staffing requirements, plant & equipment, waste sites, parks & gardens , ovals, cemeteries, weed spraying , cleaning, administration operations, roads etc.</p>	CEO	<p>August 2012: meeting held on 1st August 2012 and recommendations submitted to August meeting of Council for a direction.</p>
065	2012/07/17/027	<p>Questions without Notice</p> <p>That Council review current expenditure limits on Council's Purchasing Policy with a special regard to tenders and capital purchase items. CEO to report back with a recommended policy at the August OGM.</p>	CEO	<p>August 2012: New Purchasing Policy on the August agenda.</p>

8.3 CHANGE OVER OF CEO VEHICLE – CCGC.3

Applicant:	N/A
Location/Address:	Coomalie Council Vehicle
File Ref:	
Disclosure of Interest:	CEO – vehicle forms part of his Contract of Employment
Date:	7 th August, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Quotations for changeover of vehicle

SUMMARY

Council has sought quotes to change over the CEO vehicle to a more appropriate management type vehicle. No monies have been allowed for in the budget. Council was seeking a NIL changeover.

BACKGROUND

The CEO advised that he had approached the four dealerships in the NT and requested quotations for the replacement of councils current 2010 Toyota Vehicle CCGC.3.

COMMENT

The dealers were requested to supply vehicles fitted with the items as listed in the Tender document (see spread sheet for details) and that Council were looking for a NIL changeover.

CONSULTATION

Discussion with 4 Motor vehicle dealership in Darwin and Palmerston

STATUTORY ENVIRONMENT

Tenders are not required to be called because the vehicle is under \$100,000. Council has indicated that they would like all purchases of a capital nature to be submitted to Council for a decision.

POLICY IMPLICATIONS

Council procurement Policy allows the CEO to purchase goods up to the value of \$50000 without reference to Council. Note comment under statutory environment.

FINANCIAL IMPLICATIONS

No funds have been allocated in Councils 2012/13 budget for the replacement of the CEO vehicle although the budget has a comment that this vehicle to be replaced for a NIL changeover.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council acceptquotation for the supply of a
..... at a cost of \$..... LESS the Trade in of Council's 2010
Toyota Land cruiser Workmate CCGC.3 of \$..... resulting in a NETT changeover of
.....

Moved: Clr.

Seconded: Clr.

8.4 TENDERS GARBAGE CONTRACT

Applicant:	Tenders closed 15/6/2012
Location/Address:	Council Facilities
File Ref:	PC 2012 - 003
Disclosure of Interest:	Nil
Date:	2 August 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Summary of Garbage Contracts Minutes 19/6/2012

SUMMARY

The Tender for the garbage contract was reviewed by the tender Committee on 19th June, 2012. In attendance were Cllr's S Bulmer, D Pickering & CEO, M Kerr.

BACKGROUND

Tenders were invited for the provision of plant, equipment and experienced plant operators for the removal, cartage and dumping of garbage in Batchelor, Adelaide River and nominated surrounding areas. The contract covers garbage to be removed from residential and commercial premise, public garbage disposal sites and nominated recreation sites in the region.

The tender Committee reviewed the one tender received and have recommended DOLMOAT PTY LTD trading as Fin Bins be accepted by Council.

COMMENT

Tender is for a 12 month period expiring on 30th June, 2013; subject to possible extensions of a maximum of 2 periods of twelve months.

CONSULTATION

Tender Committee
CEO M Kerr

STATUTORY ENVIRONMENT

Local Government Accounting Regulations 29 Tenders

(1) A council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100 000, unless it has first called for tenders for that contract by public notice published in a newspaper circulating in the council's area.

(1A) The notice must contain a statement to the effect that notice of the successful tender will be published on the council's website.

(2) A tender received in response to the public notice may only be opened in the presence of:

(a) the council itself; or

(b) a committee of 3 members of the council's staff delegated by the council to open and consider the tenders and report to the council on the tenders.

(3) If a council accepts a tender for the provision of supplies to the council at a cost of more than \$100 000, it must:

(a) accept the tender by written notice to the person who submitted the successful tender; and

(b) give notice of the successful tender:

(i) in writing to each other person who submitted a tender; and

(ii) by publishing the notice on the council's website.

(4) Notice for subregulation (3) (b) must include:

(a) the name of the person who submitted the successful tender; and

(b) the supplies to be provided; and

(c) the tender price.”

POLICY IMPLICATIONS

Councils current Purchasing policy version 1.2 adopted on 26th April, 2012.

FINANCIAL IMPLICATIONS

The Tenders have been included in the 2012/13 Budget.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That DOLMOAT PTY LTD trading as Fin Bins Tender for the removal, cartage and dumping of garbage in Batchelor, Adelaide River and nominated surrounding areas with garbage to be removed from residential and commercial premise, public garbage disposal sites and nominated recreation sites in the region for the period 1st July 2012 to 30th June 2013, at a cost of \$67,562.56 be accepted by Council.

Moved: **Clr.**

Seconded: **Clr.**

8.5 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	17 th August 2012
Author:	Lee Farrell CEO
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

Council has carried out a review of its works and operations on 1st August, 2012 and recommendations have been submitted to the August 2012 meeting of Council for consideration.

COMMENT

The review committee has carried out the first part of the Agenda but also needs to undertake a review of its Strategic direction. This will require community consultation to commence the process.

A meeting was planned to be held with the Department of Local Government on 21st August, 2012 but this has been cancelled until after the State elections.

CONSULTATION

Shire President – Jeff Clover

Department of Local government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The undertaking of this research and development of plans will involve additional Councillors and staff time and meeting attendance fees.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That to progress the amalgamation question , the President Cr J Colver , Cr A Turner and the CEO meet with representatives of the Department of Local government NT following the NT State Elections on 25th August , 2012

Moved: Clr.

Seconded: Clr.

8.6 MEMORIAL PLAQUES IN ASHES GARDEN

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Cemetery and Budget
Disclosure of Interest:	Nil
Date:	2 August 2012
Author:	Lee Farrell CEO
Attachments:	Nil

SUMMARY

Cost to erect a memorial plaque in the Ashes Garden of the cemetery apart from the cost of the plaque needs to be established as it is not clear based on the current information (see below) whether the area to erect the plaque in the Ashes Garden bears a cost and how the plot is to be allocated.

BACKGROUND

The Ashes Garden in the Cemetery is allocated for the spreading of Ashes without a cost

RESOLUTION 2012/07/17/010

Fees and Charges 2012/2013

Burial Plot (outright allocation)	\$2100 (Child half price)
Site to dispose of Ashes	\$250 (Child half price)
Reservation of Burial Plot or site in the Columbarium to dispose of Ashes	\$250 which is inclusive of all costs for the disposal of Ashes or a deposit to reserve a burial plot with the remainder to be paid when applicable
Plaques may be erected as a memorial without Ashes - the price for site to dispose of Ashes applies.	
Ashes Garden is an area allocated for the spreading of Ashes – No Fees apply. Plaques can be erected as a memorial	
Garden of Angels: Children's burial area – costs as above	

COMMENT Nil

CONSULTATION

CEO, Operations Manager and Finance Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council set a fee for the erection of a plaque in the ashes garden at \$250 which is the same as a site in the Columbarium.

Moved: Clr.

Seconded: Clr.

Or

That Council prohibit the erection of plaques in the Ashes Garden.

Moved: Clr.

Seconded: Clr.

8.7 PURCHASING POLICY –UPDATE V1.3

Applicant:	Council Resolution July 2012 Meeting
Location/Address:	N/A
File Ref:	CCGCDOCS\Policies and Procedures\CCGC Policy 2012
Disclosure of Interest:	Nil
Date:	8 th August, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Draft Policy for consideration by Council

SUMMARY

At the July meeting of Council it was resolved that Council current purchasing policy be reviewed with special regard to tenders and capital purchases. The new policy to be submitted to the August, 2012 meeting.

BACKGROUND

Council's current Purchasing policy has been reviewed and Section 6 & 7 have been changed and updated as follows;

6 PURCHASES BETWEEN \$5,000 AND \$30,000

- (i) for purchases between \$5,000 up to \$30,000, a minimum of three written quotations must be sought where possible.
- (ii) all quotations / tenders received for the acquisition of a Contractual or Capital Nature must be submitted to Council for approval.
- (iii) all written quotations obtained must be attached to the Purchase Order form prepared for the purchase.
- (iv) items of a Contractual or Capital Nature will include but not limited to:
 - a. Period contracts
 - b. Motor vehicles and plant
 - c. Buildings
 - d. Office equipment
 - e. Consultant services

7 PURCHASES BETWEEN \$30,000.00 AND \$100,000.00

It is Council policy that Council invites written quotations before making a contract for the carrying out of work or the supply of goods or services involving a cost of between \$30,000.00 and \$100,000.00. The invitation must be given to at least three persons who Council considers can meet its requirements at competitive prices.

Records of quotations sought and of offers received must be kept on file in accordance with archival requirements.

COMMENT

The changes to the Policy are as follows;

Point (ii) has been added which requires all tenders and quotations of a capital or contractual nature to be submitted to Council for approval. The amount has been changed from \$5k to \$50 TO \$5k to \$30k. Point (iv) is a clarification of Contractual & Capital items.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Accounting Regulations 29 Tenders

(1) A council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100 000, unless it has first called for tenders for that contract by public notice published in a newspaper circulating in the council's area.

(1A) The notice must contain a statement to the effect that notice of the successful tender will be published on the council's website.

(2) A tender received in response to the public notice may only be opened in the presence of:

(a) the council itself; or

(b) a committee of 3 members of the council's staff delegated by the council to open and consider the tenders and report to the council on the tenders.

(3) If a council accepts a tender for the provision of supplies to the council at a cost of more than \$100 000, it must:

(a) accept the tender by written notice to the person who submitted the successful tender; and

(b) give notice of the successful tender:

(i) in writing to each other person who submitted a tender; and

(ii) by publishing the notice on the council's website.

(4) Notice for subregulation (3) (b) must include:

(a) the name of the person who submitted the successful tender; and

(b) the supplies to be provided; and

(c) the tender price."

POLICY IMPLICATIONS

Councils current Purchasing policy version 1.2 was adopted on 26th April, 2012.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Draft Purchasing Policy Version 1.3 as submitted be adopted as Councils Purchasing Policy effective from 21st August 2012

Moved: Clr.

Seconded: Clr.

8.8 DEVELOPMENT OF BATCHELOR AIRSTRIP – COMMERCIAL PURPOSES

Applicant:	Coomalie Air Maintenance & Aerotech NT
Location/Address:	Batchelor Airstrip – Crown land. Lot 324 & 318
File Ref:	CC/83
Disclosure of Interest:	Cr G Morton
Date:	8 th August, 2012.
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Plan of Batchelor Airstrip

SUMMARY

On 7th August, 2012 I met with Cr G Morton and Mr Peter Bidstrup the owner of Aerotech NT to discuss the development of commercial freehold land at the Batchelor Airstrip. Previous applications have stalled due to native Title Claims over this land.

BACKGROUND

On 17th September , 2010 the CEO submitted an application for a \$132k grant to enable Council to prepare a thorough feasibility study , development plan and business plan for a commercial aviation industrial precinct operating at the Batchelor airfield.

16th October, 2007: Mr Richard Luxton addressed Council regarding the possibility of supporting/encouraging the growth of aviation at Batchelor Airstrip and surrounds and will keep Council advised of what he recommends in this regard.

NO further information can be obtained from Councils files.

Coomalie Air Maintenance has submitted the following information:

- Letter received from the Director Transport Planning, Policy & Reform Nicholas Papandonalis on 13 February,2012 addressed to Coomalie Air Maintenance states
 - the reason for the Dept. not being able to deal with the application is because three native title claims currently exist over the Batchelor Airport Land.

Hon. Rob Knight has advised that the Native Title Claims were to be settled the week ending 3rd August, however in my conversations with Rob on 4th August, 2012 the settlement of these claims had again been delayed until after the State Elections.

COMMENT

Having met with the two prospective owners and discussions with Cr A Turner the need to elevate this development application is essential to ensure Coomalie Council retains these two business in Batchelor. This coupled with other opportunities that the Batchelor airstrip offers in fly in / home occupation, employment opportunities, scenic flights and other associated business that are attached to aircraft industry makes the commercial development of the Batchelor airstrip one of Councils highest priorities. The need to have the Native Title claim finalised immediately and the Planning department develop plans for the release of Commercial and light industrial land at the Batchelor airstrip is of the highest importance. With Darwin airport use now increasing at an alarming rate, Batchelor becomes one of the most important sites in the NT for light and charter aircraft.

CONSULTATION

Owners of Coomalie Air Pty Ltd and Aerotech NT
Hon Rob Knight
Crls J Colver, &A Turner.

STATUTORY ENVIRONMENT

Native Title Clearance and Planning approval will be required for freehold title of Land in this area to be finalised.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

There will be financial implications to Council for this development. Until further negotiations are completed costs are unknown.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council request the Hon Rob Knight to fast track the Native Title Claim over the Batchelor Town site to enable planning of the Batchelor Airstrip to commence immediately. Further, the President and CEO meet with the Minister of Lands and planning to discuss the Government's position in relation to the management and future overall development of the Batchelor Airstrip.

Moved: Cr.

Seconded: Cr.

8.9 CHIN SUBDIVISION – ROAD CONSTRUCTION AND MAINTENANCE

Applicant:	Landowners Chin Subdivision
Location/Address:	Section 2915 Hundred of Goyder from Plan S85/287C
File Ref:	CC/222
Disclosure of Interest:	Nil
Date:	13 th August 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	License Agreement Chin Estate

SUMMARY

Access into the Chin Subdivision and also to individual Lots has been ongoing since the Chin Subdivision was created by the Federal Government and approved on 14th June, 1973. Since that time it appears that the responsibility of providing access to and into the 24 lots has been in dispute between the Federal & state Governments, Landowners and the Coomalie Council.

BACKGROUND

The Chin subdivision was approved on 14th June, 1973 and access into the subdivision has been in discussion since those early days. With the onset of the wet season the issue of access into certain properties has been raised and in consultation with the President we agreed that it was time to meet onsite with the landowners in an endeavour to reach an amicable solution to the problem of “road access”. A MEETING WAS CALLED ON 10TH August at which 12 landowners attended. The President outlined the history of the Chin subdivision and the issues that faced landowners and the Council.

The meeting considered various options for road access into the 24 lots and those in attendance were 90% in support of the final proposal. Prior to leaving the meeting, I did indicate that the landowners collectively should develop a proposal for the road access into the estate and have the 24 landowners sign an agreement/document to ensure that the estate is unanimous of the final draft. Once completed it needs to be then submitted to Council for consideration and support before being forwarded onto the NT State Government for their attention and action.

The other issue discussed is the maintaining of road access into the Chin subdivision which has been constructed over private land. Landowners have requested that this be maintained until such time as an alternative road access into their property has been developed. Council has in the past years graded the road into and provided rock deposits to assist with vehicle traffic through the river area during the wet season. I have listed an extract from an email from Jacinda Brown re access to Lot 4

This route is on other residents' firebreaks and is the wet and dry access for at least 5 blocks. It is maintained by the grace of Coomalie Council and hard labour from residents. These tracks are in urgent need of filling and grading from the damage incurred last wet season. This is imperative if we are to have access to our blocks this coming wet.

My partner George and I have a 5 year old son who goes to school. To make this happen we dump Manytrailer loads of rocks in the worst parts of the tracks each wet. In the dry, the council has assisted us with filling and grading the eroded areas at a timewhen machinery can get in. It would be great if this could happen again soon.

COMMENT

In our meeting with Rob Knight Representative, Justin Jarvis, it was suggested and agreed that the following process should be adopted;

- Wait until the Coomalie Council has received a signed agreement/proposal from the majority of landowners in the Chin subdivision detailing the recommended road access required to cater for all road access into the 24 lots on the subdivision
- Coomalie council to prepare a submission for consideration by the NT government for the development of a road network that will be spread over a 4/5 year road construction programme and funded by Government.
- That once the roads in the Chin Subdivision have been upgraded the Coomalie Council request the Dept. of Planning to implement the required process to have all roads within the Chin subdivision declared a Road under the Act and place such under the management of the Coomalie Council. This submission to include the roads under License from the Department of Planning. The Dept. to also commence the naming of all roads contained within this subdivision.

In relation to maintaining access into Lot 4, the route travels through private land and requires the approval of Council to spend funds to meet the landowners' request. Cr Bulmer has sent all Councillors an email in relation to this application.

CONSULTATION

Emails have been received from landowners from the Chin Subdivision
Department of Planning have prepared a road submission – October 2006
Meeting with Landowners on 10th August, 2012.

STATUTORY ENVIRONMENT

Road naming – Place Names Act

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Funding will be required to undertake minimal road access maintenance to Lt 4 Chin Subdivision or expended from Councils road maintenance budget of \$64000. Council could utilise its own small plant and staff to cart rocks into the area if approved by Council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council request that the landowners of the Chin subdivision submit a signed agreement/proposal from the majority of landowners within the Chin subdivision which clearly details the recommended road access 's required to provide for all road access into the 24 lots on the subdivision. On receipt and consideration of this application Council

- prepare a submission for consideration by the NT State government for the development of a road network that will be spread over a 4/5 year road construction programme and funded by Government and

- That once the roads in the Chin Subdivision have been upgraded to the satisfaction of the Coomalie Council ,request the Dept. of Planning to implement the required process to have all roads within the Chin subdivision declared a Road under the Act and place such under the management of the Coomalie Council. (Note: This submission to include the roads under License from the Department of Planning.) AND to also commence the naming of all roads contained within this subdivision.

Moved: Cr.

Seconded: Cr

RECOMMENDATION

That Council approve / not approve the expenditure of funds on the Chin Subdivision to assist in providing access into Lot 4 and others prior to the 2012/13 wet season. The amount of work is limited to the cartage of rocks and other minimal works over a 2 day period utilising Council staff and equipment ONLY.

Moved: Cr.

Seconded:Cr

8.10 STAFF MANAGEMENT MEETINGS – COUNCIL DECISIONS

Applicant:	Lee Farrell CEO
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13 th August, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Notes from Staff Management Meetings - 8 th August, 2012

SUMMARY

Staff Management meetings are conducted on a weekly basis to identify and progress issues relating to the management of Council affairs

BACKGROUND

The Management meeting held on 8th August describes various issues that Council staff have identified and now need Council approval to proceed. The items below require input and a Council decision.

Subject: Tender for Roads. Tenders close on 24th August, 2012. Require a tender Committee to be appointed and a Special meeting of Council to be held on 31st August, 2012 to accept the Tender.

Subject: Recognition of Councillors. Staff have suggested that events of importance should be recognised in the first week of October being the week and month when the Coomalie Council was proclaimed. The first function that should be held on that date is the formal recognition of the six past Councillors and the Small Business Award won by Coomalie Air Maintenance of Batchelor.

Subject: Photos of Councillors and Staff: To update the Website and have a photo of the 2012 Council, staff have suggested that at the September meeting a professional photographer be engaged to take these photos. We have two local professional photographers in the district.

COMMENT

NOTE: All other information contained within this report is either ongoing, or contained as part of a separate agenda item.

CONSULTATION

Councils Management Team
Councils Operational and Works Committee

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The function for the Recognition of Councillors will cost in the vicinity of \$2500 and we be met from Councillors expenses budget. The cost to engage a photographer is estimated to be in the vicinity of \$250

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council

- 1 Appoint a Road Construction and maintenance tender Committee to open and review all tenders receive in relation to tender 2012/001 and submit a recommendation to Council.
- 2 That the CEO organise a function to formally recognise the six retired Councillors of the Coomalie Community Government Council and that the event be held on Friday 5th October, 2012 in the Council Chamber, Batchelor.
- 3 That the CEO engages a local professional photographer to take photos of Councillors and staff for use on the website, future publications and for a wall mounted photo.
- 4 That a Special meeting of Council be called for 6pm onto approve a Contract for the Construction and Maintenance of roads for the 2012/13 financial year.

Moved: Cr.

Seconded: Cr.

8.11 DRAFT HIRE AGREEMENT BATCHELOR COMMUNITY CENTRE

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDOCS\HIRE\COMMUNITY CENTRE
Disclosure of Interest:	Nil
Date:	15 th August 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Draft Community Centre Hire Agreement

SUMMARY

A Draft Agreement for the hire of the new building currently being referred to as the Batchelor Community Centre has been developed for consideration by Council.

BACKGROUND

The Community Centre is nearing completion and Council received an enquiry regarding the policy for the community to use it for such events as Quiz Night.

Matters raised:

Will the new area be available for such events?

Is it an area where alcohol can be consumed?

If not, does CCGC support Quiz Night applying for a special license for BYO consumption during quiz events?

Would CCGC be seeking to charge for the use of the facility?

Has consideration been given to the possibility of a lockable sea container to store tables, chairs, BBQ etc with a key being available as part of access to the facility?

What should the facility be called?

COMMENT

CONSULTATION

CEO Lee Farrell, Administration Manager, Finance Manager, Community Recreation Officer.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Fees and Charges - income

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the Hire Agreement for the Community Centre

Moved: **Clr.**

Seconded: **Clr.**

That Council adopt the title _____ for the facility

Moved: **Clr.**

Seconded: **Clr.**

8.12 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs
Date:	15 th August
Author:	Lee Farrell Chief Executive Officer.
Attachments:	CEO Activities Report–14 TH JULY – 17 TH AUGUST 2012

SUMMARY

CEO's report for the Ordinary General Meeting held 21ST August 2012.

BACKGROUND

Not applicable.

COMMENT

Several issues will require action by Council under the following items

- 1.c (vi).Obtainment of Grant funding to develop Tourist facilities in the Coomalie Council
- 5. Appointment of Land care Group
- 6. Marrakai Track
- 10 Batchelor and Adelaide River waste sites
- 11. Meeting with J Cooper AR waste site
- 12. Meeting with Principal Batchelor College
- 18. Meeting with President Items (ii) (iii) (vi)
- 20 Tidy Towns Committee
- 21. Complaint Batchelor Town site
- 22. Workshops and Seminars
- 23. Future meetings – October Council Meeting.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the CEO's Activity Report 14TH JULY – 17TH AUGUST 2012

Moved: Clr.

Seconded: Clr.

CEO Activities Report – 14th July 2012 to 17th August, 2012**1. Meeting to discuss Tourism issues - Adelaide River Ward**

- a. Cr Pickering invited me to attend a meeting with Trevor Horman, Judy Richards, Brian McGrath, CR Max Corliss in the Adelaide River PTO. Trevor Horman highlighted the various issues and developments that have taken place within the Railway, WW11 Museum over the past decades.
- b. The meeting discussed all options and agreed that a Community meeting be held on **Tuesday 14th August, 2012** at the Adelaide river school to reactivate the Tourism issues within Adelaide River and beyond.
- c. The meeting held on 14th August, 2012 was poorly attended, however the discussion was excellent. Some of the ideas that were raised were as follows
 - i. Establishment of a Café in Adelaide River which could also incorporate a Tourist information centre and internet café
 - ii. Discussions to be held with Kim Hill Director of Northern Land Council re Snake Creek Explosive storage area
 - iii. Discussions to be held with Dr Cooper re grave at Goodilla – Jock Fergusson and the WW2 “hole in the Hill” signals station
 - iv. Continued liaison with Batchelor Tourism Group
 - v. Obtainment of Grant funding to develop Tourist facilities in the Coomalie Council.
 - vi. Next meeting will be held in October where the Strategic Plan for Adelaide River will be addressed.

2. Batchelor Tourism – Tourist Information centre

- a. Plans to upgrade the signage at the Batchelor Information centre have been emailed to all Councillors.
- b. The staff has indicated certain upgrades to the plans but it does not include Adelaide River attractions and does not identify individual day trips within the Council area.
- c. Apologies for not attending the recent meeting but I never received an invitation until after the event.

3. Staff meetings – 19th July , 2012

- a. The issues raised were as follows
 - i. Work on the Batchelor toilets to be completed prior to the festivals
 - ii. No camping signs erected around the Adelaide River oval as this is becoming a popular camping area.
 - iii. Recognition of Geoff Morton award by Council

4. Meeting with RS Gardening – Council Contracts

- a. I met with the owners of RS gardening to discuss the future gardening and Maintenance of the rubbish tip in Batchelor and Adelaide River. I advised that Council intends to review all its works and operations tasks and once this has been completed then a decision will be made. In the interim, the contract will be on a month to month basis.

5. Meeting with Tony Cox from Clouston Associates landscaping Planners.

- a. Had a telephone conversation with Tony Cox who have been engaged to coordinate the allocation of funds in relation to the Biodiversity grants. The information contained within his email is as follows.
- b. *Dear Landowners - Sharon, Glenn, Robert, Nigel, Nik,*
- c. *Dear Landcare Group Representatives – Deb, Jeremy, Helen (Mandy), Sue, Prue (Chris), Jaemie, Adina (Hardy) and Brian*
- d. *Dear Project Partners – Geri, Chris, Patrick, Luigi, Andrew and Ken*
- e. *PLEASE FEEL FREE TO CIRCULATE THIS TO RELEVANT STAKEHOLDERS WITHIN YOUR ORGANISATION AND OTHER MEMBERS IN THE LANDCARE GROUPS*
- f. *Within the next week we are also expecting to have in place a draft Communications and Community Engagement Plan.*
- g. *As landowners of the various parcels of land that come under this project, we have already had preliminary discussions with each of you. We have also had preliminary discussions with other stakeholders and project partners, including Bushfires NT, NT Fire and Rescue Services, NRETAS Weeds Branch.*
- h. *And of course there have been discussions with Conservation Volunteers Australia (CVA) and the 8 Land care Groups. The Project Plan (for reporting purposes) has been finalised and submitted to CVA for forwarding to the funding agency. The entire document is attached.*
- i. *Over coming weeks up until the end of August, we will be working with the individual Landcare Groups and property owners to prepare targeted Action Plans for each land parcel. The main aspects of the Action Plans will be the preparatory work to be undertaken in the next 3 – 4 months so that prior to the commencement of the 2012/13 wet season, each Landcare Group has in place:*
 - j. • *A 5 year weed management plan*
 - k. • *A 5 year fire management plan*
 - l. • *A 2 year revegetation plan*
- m. *The reason for having the fire and weed management plan prepared for a 5 year period is due to the requirement for a long term approach to land rehabilitation to achieve lasting outcomes. Having 5 year plans in place will ensure the Landcare Groups are in a favourable position for attracting ongoing funding and grants. Implementation of the plans is likely to commence in November/ December 2012, depending on the circumstances of each site and the onset of the wet season.*
- n. *In parallel with the preparation of the Action Plans, we believe it will also be necessary to commence training in the cybertracking technology to enable commencement of weed mapping. More details on this will be forthcoming via CVA.*
- o. *Over the next few days, we will be preparing and circulating some base documents to each landcare group and landowner prior to an Action planning meeting. If you have any questions or wish to discuss anything related to the project, please call the undersigned.*
- p. *Regards*
- q. *Tony Cox FAILA*
- r. *Registered Landscape Architect*
- s. *Director*

6. Marrakai Road (Heather lagoon & Chinner Road)

- Inspected the above roads and submitted the following email to Herb
 “I refer to our telephone conversation of 26th July, 2012 regarding the condition of Marrakai road. As discussed the very poor condition of Marrakai road has resulted in the majority of traffic now utilising the Heather Lagoon & Chinner Road on route through to the East Arnhem Highway. This has created several issues for the Coomalie Council as follows;
 1. The traffic numbers including tour buses and heavy vehicles are now utilising the above Council roads and this additional use is shortening the life of the bitumen and gravel

sections of the road between the highways. The sealed section of Chinner road is in desperate need of a reseal and Council does not have the finances to undertake this work. The additional traffic on this road is reducing the life of the reseal and is creating problems and failures on the floodways' along Chinner Road. The road edges are also starting to break away as the road is not designed for larger vehicular traffic which is forcing the light and heavy vehicle traffic onto the gravel verges.

2. The gravel section of Heather Lagoon road is also under pressure as it is designed only for "local traffic" and not the amount of tourist traffic that is currently being forced to use this road. The weight factor on this road is also creating damage through the various floodway's.

With the Department of Transport not intending to carry out any maintenance work on the first section of the Marrakai road, traffic numbers will continue to increase on Council roads. This factor will continue to place additional financial costs onto Council's very minimal road budget. Council would like the Departments consideration to an initial upgrade *contribution and then an annual contribution towards the upkeep of the Heather LAGOON AND Chinner Roads, if the Marrakai road is to remain in "as is condition"*.

I have attached several photos of Marrakai road under separate email for your information. (see following email)

Happy to meet & discuss these roads on site."

The following email has been received from Herb Backers in respect to the above.

"We are compiling a scope of works for the Marrakai track for the repairs which you have advise us of, with the work to commence hopefully in the next two weeks.

7. Coomalie Road Issues

The following is a response from Herb Backers re several issues within the Coomalie Shire;

- **Tree Intersection of Meneling Road and Rum Jungle Road**

Thanks for your info, the tree will be treated for termites most probably today.

- **Roadway entrance into BP Service Station - Batchelor**

the patching of the potholes has already been ordered up but it will be most likely it will be another week before the contractor gets there.

- **Depth Markers Coomalie creek**

As for the depth markers they are set to show the deepest point.

To make sure that they are still reading the correct depth we are undertaking a survey before the onset of the wet season of all creek crossing to ensure they are.

- **Rubbish Stuart Highway**

Rubbish removal is undertaken at the Supervisors request being mindful of our budget and aesthetic outlook. A litter collection was undertaken last week along various sections of the highway.

Herb Backers

Senior Project Manager "

8. Grant Submission – Recycling

- a. A grant application for \$10000 has been submitted to KABC for recycle bins to be installed in the town sites of Batchelor, Adelaide River, Caravan Parks and Lake Bennett. Copies of the grant application have been forwarded to Councillors.
- b. Still awaiting advice on Councils application.

9. Meeting with Charlie Barns & Pam Donovan – 25th July

- Meeting held with the above re Haynes Road.
- The road is 40.3 m wide
- Lovegrove have fenced off the end of the property – no access to the creek
- Stockyards are on the road reserve
- Speed signs erected are not legal
- Look at putting up a NO Through road sign.

It was agreed that CEO will meet with Doug & Kerry Lovegrove. – Meeting programmed for 14th August, 2012.

Meeting held with the Lovegroves – little can be achieved by Council.

10. Batchelor and Adelaide River Waste Sites

- a. On Monday 30th July, Robbie Bright and I met with Annie Andrews from the EPA to discuss Council License requirements for the above waste sites.
- b. The issues raised were
 - i. Leaching of waste into the aquifer
 - ii. Addressing all environmental risks
 - iii. Complying with legislation
 - iv. Waste management guidelines relate to a population of less than 1000 people.
- c. ***Recommendations from the meeting.***
 - i. EPA to provide information on the aquifers under the Batchelor waste site and the monitoring currently being carried out by Power and Water
 - ii. Look at the downstream bores once the location of the aquifer is known and in particular the old bore at the abattoir and the Finniss River
 - iii. Council will not submit an application for a License until all these issues have been addressed but in the interim will be undertaking an upgrade of both waste sites and will apply good governance to each site.
 - iv. Need to identify listed waste in specific area within the waste site.
 - v. Can take tyres but must be disposed in Darwin and cannot be buried.

11. Meeting with Dr John Cooper – Adelaide River waste site

- a. I met with John Cooper on 31st July, 2012 re the location of the Adelaide River Waste site within his proposed Sub division. John was happy for the site to be developed into a Transfer station but indicated that he had no funds to apply to this facility. Was happy to reafforest around the site to turn it into a tropical area that minimised the view into the Transfer Station. He was in agreement to a 100metre border around the area to enable it to be reforested and out of view by the landowners. Would be happy for Council to discuss the possibility of acquiring this land to develop the Adelaide River town site

12. Meeting with Principal Batchelor College. – 1st August 2012

- a. Met with the Principal of the Batchelor College, Adrian Mitchell. I raised the question on how Council could be involved in the further advancement of the College in Batchelor. I would like to extend an invitation for Adrian to address the October meeting of Council to enable all parties to be updated on the developments and operations at the Batchelor College.

13. TOPROC Meeting 2nd August, 2012 – Palmerston

- a. Cr Bruce Jones & I attended the TOPROC meeting held at the Palmerston City Council on 2nd August, 2012.
- b. Business arising
 - i. Hon Warren Snowden spoke at the meeting and stated that the Defence Dept. were responsible for 1100 jobs in the NT. With the 100 years since the ANZAC landing various events and funding is available to recognise the time in our history.
 - ii. Regional Waste Site – Media release to all Politicians requesting a commitment to a Regional Waste site being established in the NT. Toproc to develop a Governance plan to support the regional waste site.
 - iii. Planning – this issue to lay on the table until after the elections.
 - iv. Public Transport – CCGC to raise with Dept. of Transport

14. Meeting with Rum jungle Bowls Club – 3rd August 2012.

- a. Met with the president Carolyn Bilston and 2 other members of the RJ Bowls Club and advised them of Councils decision to move towards a user pays policy which will have an effect on how the greens are maintained in the future. Council will meet in the immediate future once they have discussed the recommendations from the Review committee. The club held a busy bee to top dress the green and are happy to assist wherever possible.

15. Meeting with Cr Turner – 3rd August 2012

- a. In my meeting with Cr Turner various issues were raised and have been included in the Staff Management meeting notes. The points raised were Development applications, Computer set up in Council Chamber, aerial photos, Honour Board, men's shed, performance indicators, Number of Councillors, Vision of Council and Strategic planning.

16. Batchelor Airstrip

- a. Met with Geoff Morton Coomalie Air and Peter Bidstrup, Aerotech NT re the release of Land at the Batchelor airstrip for the development of their respective business. I have also spoken to Rob Knight and this item is listed on Councils Agenda paper for action.

17. Damage to Public Toilets – Batchelor Oval

- a. With the assistance of the Batchelor police we were able to resolve the issue associated with the damage to the Batchelor toilets. The event was classified as accidental, however the persons involved did volunteer to help the local Bowling Club to top dress their green. In my opinion the outcome was the best result that could have been achieved.

18. Meeting with President Cr J Colver 9th August, 2012

- a. In my discussions with the President we agreed that the matters ***highlighted*** **should be discussed by Council. All other issues are contained within the Agenda.**
 - i. Staff Report
 - ii. Arrange Meeting with Ministers after the election and ***the development of Portfolios for some Councillors***
 - iii. Subdivisional Guidelines for the Coomalie Council. ***Suggestion that a Committee be appointed to review these guidelines and recommend a policy for Council to consider.***
 - iv. Chin Subdivision – see agenda item
 - v. Pitcher subdivision
 - vi. ***Commercial contracts – Dept. of Transport***
 - vii. Councillor Function – see agenda item
 - viii. Town site clean-up policy
 - ix. CEO Contracts – KPA for probation and contract review.
 - x. Batchelor airport development
 - xi. Strategic Planning.
 - xii. Road Funding

19. Triathlon – Lake Bennett

- a. The annual bicycle road race will be held at Lake Bennett on 26th August, 2012

20. KABC – Tidy Towns

- a. I have a 2012 Tidy Towns entry which is probably too late to be considered for the 2012 awards but more importantly to reactivate the Tidy Towns Committee that has worked so well in the early 2000 in Batchelor and the Coomalie Council. Recycling, input into the management of the waste sites, transfer stations now comes under the banner of the Local KABC committees and assists in the calculation of points for the tidiest town NT competition. Where does Council wish to go with this?

21. Complaint – 20 Mardango Cr Batchelor

- a. Stony River has lodged a complaint that the occupier of 22 Kirra Cr Batchelor is undertaking industrial work in a residential area which he states is contrary to the use of this area.
- b. I have interviewed Mr River and also the occupiers of 22 Kirra Way and noted that they were undertaking work of a blacksmith / metal fabricator. They stated it was a hobby and they only carried out this work during daylight hours. Their work was on display and for sale at the Linga longer festival. I am not sure whether it could be classified as a business as in my opinion they would not make sufficient income from the material and quantity being produced. The owners of 22 Kirra Way stated that Mr River is carrying out the business as a computer repairer – which Mr River states is a hobby.
- c. I also interviewed a Myra Skinner (neighbour opposite 22 Kirra Cr) who stated that there was banging but it was not unpleasant. It was a hobby and she had no concerns with this activity continuing.
- d. The two properties are a street apart.
- e. The activities undertaken in both residences I consider are hobbies and as the only complaint is from a person that is a street away, I would suggest that Council takes no further action.

22. Community Workshops and seminars

- a. Council receives numerous advices of Conferences and seminars – such as the attached. What is Councils position on attending Conferences and Seminars?

23. Future Meetings/ Seminars

- a. 18th August, 2012 – Opening of Rum Jungle Lake.
- b. 20th August – Cr Turner and CEO will be meeting with Dept. of Local Government re the amalgamation process.
- c. 21st August , 2012 – Cr Colver & CEO meeting with J Page
- d. 21st August, 2012 – Council Meeting at 6pm
- e. 23-24th August, 2012 CEO will be attending the Infrastructure Financial management Workshop – Darwin.
- f. 24th August 2012 – Tenders close for Road works
- g. 25th August, 2012 – NT State Elections.
- h. 26th August , 2012 – Annual Bicycle race lake Bennett 7am – 10,30am
- i. 27th August , 2012 – Tender Committee to discuss tenders and deliver recommendation
- j. 31st August, 2012 – Special meeting of Council to resolve Road tender
- k. 27th August to 10th Sept 2012 – Robbie Bright Is on annual leave.
- l. 17th September 2012 – Council Meeting
- m. Consideration in change of October meeting as I have been selected to represent the NT in the State Over 60 side in Lawn Bowls which falls on the October meeting date.

9 ADMINISTRATION REPORTS

9.1 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs
Disclosure of Interest:	Nil
Date:	15 th August 2012
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Community Recreation Officer's Report

SUMMARY

Community Recreation Officer's report for the Ordinary General Meeting held 21st August 2012.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Community Recreation Officer's report for July 2012.

Moved: Clr.

Seconded: Clr.

Community Recreation Report for Council August 2012

Markets– Held on Sunday 8th July with good local support from Adelaide River and Batchelor. We had quite a few tourists around and interstate visitors who were here for a big bush wedding and enjoyed the markets on Sunday immensely.

The next market is 9th September and all stallholders have been informed. Will set up markers and goal posts on the Oval for a football scratch match and also promote the 14th October market. I have coordinated with Softball NT to come down on the October market and hold a skills and drills workshop with a couple of games. The October date also works in with Woolaning Homelands Christian College coming in from Litchfield for a sports outing too. Softball NT is designing a poster for us to promote this workshop through the whole Shire - as we hope to form a Coomalie team to play up in the Darwin comp and even bringing teams to Batchelor Oval in the future.

Lingalonga Festival - Beautiful day under the trees at the Batchelor Oval with about a thousand people throughout the day from 9am to 7pm. All food stallholders sold out and were very happy, as were all stallholders. The Sandman was amazing, the veggie sculptures and the pushbike comp were both a huge hit and the kids were kept flat out all day. Parents all commented on what a great relaxing day out they had with their kids and at a very minimal cost. The date for next year is set for the same Long Weekend and planned to coincide with the 2013 Batchelor reunion to mark the 60 year anniversary of construction of the town.

Seniors Month – On 7th August a group of 35 seniors (2 bus loads) trouped off to Emerald Springs for a lovely lunch and then down to Pine Creek for afternoon tea at Mayse's Cafe. There was plenty of beautiful cake which we had to walk off – so went on to the Pine Creek Cemetery for a stroll over to Mayse's headstone. The next outing on the 21st August is to Sky City Casino for an early meal and then to the heritage listed Mines house for a tracks dance performance called 8 to 80 "the architecture of age". The Office of Seniors Territorians Grant has covered both of these outings.

Boxing – Fitness classes on a Tuesday and also a Thursday are popular with the teenage boys and girls attending regularly plus a 4pm session on Thursday for the younger ones also very busy. Thanks to John McLean from Ironbark Fit for Life program. We may lose John if his contract runs out in September – so welcome any connections anyone can offer in the boxing fitness arena.

Community Centre – Fans and power connected. Many interested people are coming to me and offering to be involved in youth activities and regular fitness for youth and all community people.

10 LATE REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st August 2012
Author:	
Attachments:	

SUMMARY

BACKGROUND

COMMENT

CONSULTATION

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

Moved: Clr.

Seconded: Clr.

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Applicant:**Location/Address:**

File Ref: Nil

Disclosure of Interest: Nil

Date: 21st August 2012

Author:

Attachments: Nil

SUMMARY**BACKGROUND****COMMENT****CONSULTATION****STATUTORY ENVIRONMENT****POLICY IMPLICATIONS****FINANCIAL IMPLICATIONS****VOTING REQUIREMENT**

Simple majority

RECOMMENDATION

Moved: Clr.

Seconded: Clr.

11.1 COUNCIL REPORTS

12 GENERAL BUSINESS

13 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18th September 2012.