



**AGENDA**

**ORDINARY COUNCIL MEETING**

**18 September 2012**

## TABLE OF CONTENTS

1	PERSONS PRESENT .....	4
2	APOLOGIES AND LEAVE OF ABSENCE .....	5
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF .....	6
4	PETITIONS AND DEPUTATIONS .....	8
5	CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 21st AUGUST 2012 .....	9
6	OPERATIONS MANAGER’S REPORTS .....	10
6.1	OPERATIONS REPORTS .....	10
6.2	ANIMAL MANAGEMENT OFFICER’S REPORT .....	12
7	CHIEF EXECUTIVE OFFICER’S REPORTS.....	13
7.1	INCOMING AND OUTGOING CORRESPONDENCE .....	13
7.2	REVIEW OF ACTION ITEMS LIST – SEPTEMBER 2012.....	15
7.3	STANDING ORDER – AMALGAMATION REVIEW .....	34
7.4	BATCHELOR SWIMMING POOL 2012-2013 SEASON .....	36
7.5	ADELAIDE RIVER TOWN WARD REPRESENTATION .....	40
7.6	ASSET MANAGEMENT PLANNING WORKSHOP.....	43
7.7	NOMINATIONS FOR AUDIT SUB COMMITTEE AND DEVELOPMENT CONSENT AUTHORITY.....	46
7.8	FINNIS REYNOLDS CATCHMENT GROUP – BIODIVERSITY PROJECT .....	48
7.9	HIRE CHARGES – COUNCIL EQUIPMENT .....	49
7.10	PITCHER SUBDIVISION – WARRANTY ROAD ACCESSSES.....	51
7.11	TENDERS ROAD CONSTRUCTION AND ROAD GRADING 2012-001 .....	53
7.12	PLOTS IN COOMALIE BUSH CEMETERY - ASHES GARDEN .....	56
7.13	CEO ACTIVITIES REPORT 18 <sup>th</sup> AUGUST, 2012 TO 11 <sup>TH</sup> SEPTEMBER 2012.....	58
8	FINANCE REPORTS .....	65
8.1	PAYMENT REGISTER .....	65
8.2	FINANCIAL REPORT AND GRANT REPORT TO 31 AUGUST 2012 .....	69
9	ADMINISTRATION REPORTS.....	74
9.1	COMMUNITY RECREATION OFFICER’S REPORT .....	74
9.2	BATCHELOR COMMUNITY CENTRE – WAIVING HIRE FEES FOR COUNCIL ACTIVITIES .....	76
10	LATE REPORTS.....	78
11	ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE .....	79
12	COUNCIL REPORTS .....	80
13	GENERAL BUSINESS.....	81
14	NEXT MEETING.....	82

## COOMALIE COMMUNITY GOVERNMENT COUNCIL

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A handwritten signature in black ink, appearing to read 'Lee Farrell', with a large checkmark to its right.

Signed: Lee Farrell Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18<sup>th</sup> September 2012 AT 6.00PM

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President of the Shire Council Jeff Colver declared the meeting open at 6.00pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

Councillor

#### **STAFF PRESENT**

Chief Executive Officer

Operations Manager

Finance Manager

#### **PERSONS PRESENT**

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> September 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 21<sup>st</sup> August, 2012.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receive and notes Elected Members apologies and/or requests for leave of absence received for the Ordinary General Meeting held 18<sup>th</sup> September 2012.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	
<b>Date:</b>	18 <sup>th</sup> September 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## **VOTING REQUIREMENT**

Simple majority

### **RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 18<sup>th</sup> September 2012.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

#### **4 PETITIONS AND DEPUTATIONS**

Mr Heimo Schober

CEO Keep Australia Beautiful Council NT

Discussion points:

- Bev Grant \$10K project proposal outline & update.
- Territory Tidy Towns – program objectives & activities, categories, judging, etc
- National Bin Network - Clean-up Book program (*applicable to Batchelor*)



## 5 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 21st AUGUST 2012

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> September 2012
<b>Author:</b>	Jo'Anne Kinter Administration Manager
<b>Attachments:</b>	MINUTES ORDINARY GENERAL MEETING 21 <sup>st</sup> AUGUST 2012

### SUMMARY

Minutes of the Ordinary General Meeting held 21<sup>st</sup> August 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

### BACKGROUND

Not applicable.

### COMMENT

Not applicable.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That the minutes of the Ordinary General Meeting held 21<sup>st</sup> August 2012 are confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	13 September 2012
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Operations Manager's Report

#### SUMMARY

Operations Manager's report for the Ordinary General Meeting held 18<sup>th</sup> September 2012.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and note the Operations Managers Report for August/September 2012.

**Moved:** Clr.

**Seconded:** Clr.

## Operations Manager Report

13<sup>th</sup> September, 2012

### **Batchelor Dump**

With the amount of rubbish that we are getting at the moment, the slot that is there, might not last till December.

### **Adelaide River Dump**

The slot has been built there but not on the side of the North face as we were digging up the old dump site. It is on the east side where the smaller one was going to go.

The tyre problem at both dumps still exists – advertising has commenced advising tyres will no longer be accepted at Council's Waste Sites. Signs are on order.

### **Swimming Pool**

Our staff are working on fixing the small things around the pool and will be finished this week.

Poolwerx are still waiting for one item to come in and will be starting 19<sup>th</sup> September 2012 subject to our electrician being available.

### **Bowling Green**

Has come along very well and it has been handed over to the bowling club which will free up CCGC staff to get on to other work.

### **The Community Centre**

The extra end wall is in Darwin ready to come down to be installed, after the event that has been booked on the 21<sup>st</sup> September.

### **Road Construction Tender**

Had a meeting with Ian Rixon and will be starting on Coach Rd town end first. Then on the Milton and Cheeney, so all the stabilising and seal work will be done first.

The re sheeting on Cheeney will be done before the full Maintenance grade will start.

### **Staff**

The crew have been kept busy on the normal problems around town, with broken pipes, blocked toilets etc.

### **Subdividing**

Some of the Council approved subdivisions are commencing work as per their planning approval.

## 6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 September 2012
<b>Author:</b>	Trevor Sullivan Animal Management Officer
<b>Attachments:</b>	Nil

### SUMMARY

### BACKGROUND

### COMMENT

### CONSULTATION

### STATUTORY ENVIRONMENT

### POLICY IMPLICATIONS

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receive and note the Animal Management Officers Report August/September 2012.

**Moved:** Clr.

**Seconded:** Clr.

Dog Report

13<sup>th</sup> September 2012

3 dogs have been caught in and about Batchelor. One was in a fight and needed some work. It remained in the pound for about 2 weeks as the owner was in hospital.

One dog was destroyed.

Another dog was taken from the flats at Kirra Crescent, this dog remains in the pound as the owner has been taken to Darwin and is now in full time home care up there and will not be coming back.

Another dog handed in remains in the pound; it has a national dog tag and Darwin Rego chip in ear. Owner of tag has been contacted but does not own the dog.

I have been walking Kirra & Mardango looking for dogs that run out. It seems that they do not chase me. Complaints of 34 Mardango are ongoing but I will not attend this address on my own as this person is dangerous and has been a problem before.

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 September 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of August and September 2012.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### **Correspondence In**

Australian Centre of Excellence for Local Government	2 <sup>nd</sup> National Indigenous Employment in Local Government Roundtable Invite
Australian Regional Tourism Network	Introduction to the ARTN Convention
Australian Local Government Association	Invitation to the 2012 National Local Roads and Transport Congress
Batchelor Area School	Batchelor Swimming Pool closure
Bruce Mason	Batchelor and the NBN
Department of Housing, Local Government & Regional Services	Congratulations to Lee on Appointment as CEO
Janis Adair	Complaints regarding Pool, Dogs and the Castle
Minister for Local Government	Upcoming NT General Election
Minister for Arts & Museums	Library operational grant
Myra Skinner	Maintenance around town
Rum Jungle Stakeholder Advisory Group	Meeting Notes
Batchelor Aviation	Unightly block on Woolley court

### **Correspondence Out**

David Arnold	Overcharge of rates
Hon G Higgins MLA	Batchelor Airstrip and land
Hon G Higgins MLA	Batchelor Swimming Pool
Mr A Mitchel – BIITE Director	Batchelor Pool
Chin subdivision land owners	Meeting 11 <sup>th</sup> September 2012
Chin subdivision land owners	Referring to on-site meeting 10 <sup>th</sup> August 2012
Hon A Giles MLA	Resignation of Clr Pickering
David Gomez	Audit Committee Chair
Jack Crosby	AR Tourism Group – Special Meeting
Ian Fraser	Audit Committee Chair
Joy Courtney	Chin Estate
Annie Andrews	Batchelor & AR Waste sites
Ryan Martin	Swimming pool
Mr B Batten	Period Contract 2012/001
Mr P Hassall	Period Contract 2012/001
BIITE	Coomalie Culture Centre
Mr I Rixon	Period Contract 2012/001
Topend web design	Accepted and Agreed signatures for Joomla upgrade

#### **CONSULTATION**

#### **STATUTORY ENVIRONMENT**

Not Applicable.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.2 REVIEW OF ACTION ITEMS LIST – SEPTEMBER 2012

Actions Arising List to 18 September 2012				
Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
001	03/0103	<p>That Council acquires the 15m Right of Way from the Chin</p> <p>Subdivision to enable a road easement to be established in the future once all legalities and/or Native Title Claims are finalised.</p>	CEO	<p><b>Mar 2010:</b> No action required for 09/10 or until Native Title Claims are finalized.</p> <p><b>Apr 2012 – Rob Knight advised Native Title Claim to be settled soon.</b></p> <p><b>10th August 2012. Met with landowners onsite and they agree to submit a plan of the roads that will provide access to all lots signed by all parties. When received, Council should develop a 5 year plan for submission for funding from the NT/federal Government.</b></p> <p><b>Have obtained a copy of the License Agreement for the Chin estate.</b></p> <p><b>Rob Knight has advised that three native claims are on this area. He is still waiting for the claims to be settled and payment of compensation. The time period is now after the 2012 State election.</b></p> <p><b>11<sup>th</sup> September, 2012 Gary Higgins was in attendance at the landowners meeting and inspected the road network.</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
005	11/0505	That Council defers the establishment of an aged care facility at Lot 313 Tarkarri Road, Batchelor provided that the Northern Territory Government offer of land is guaranteed for establishment of an aged care facility in the future.	CEO	<p>Land is guaranteed – Transfer to Council will take place when plans are submitted. Letter from Lands</p> <p>18/03/08 - Under Native Title Claim so cannot proceed. Mar 2010: CEO to research potential alternative sites and report to Council</p> <p><b>Council is considering developing an aged care facility for a third party operator.</b></p> <p><b>Aug 2012: Rob Knight advised that the Dept. of Housing could supply plans for the Aged Housing. Leanyer has a senior retirement village.</b></p> <p><b>SEP 2012 : Gary Higgins MLA will follow up the Native Title Claim</b></p>




**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
007	11/08/06	That Council notes the correspondence from Minister Burns relating to a regional waste disposal site and instructs the CEO to correspond further with the Northern Territory Government on the issue of a regional waste disposal site.	CEO	<p>Letter to Dept Planning &amp; Infrastructure August 2006. Submission re Batchelor Landfill April 2009.</p> <p>Mar 2010: Discussed at meeting with Local Government Minister McCarthy and Rob Knight on 22/3/10. CEO to follow up and report to Council</p> <p>Apr 2010 Letter sent awaiting response</p> <p>July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC</p> <p>Oct 2010: CEO to arrange Coomalie Waste Management Issues meeting Nov 2010</p> <p>This item is currently on the TOPROC Working Agenda and progress will be reported from there. Current position (Nov 2011) is that TOPROC has requested the NT Government to consolidate the work being done by NRETAS, DLGHRs, DLP into a single approach involving all Top End Councils with a view to first identifying the nominated site.</p> <p><b>Next TOPROC meeting 14 June 2012.</b></p> <p><b>Aug 2012: TOPROC has discussed the establishment of Regional Waste site and have requested the Political parties to commit to identifying a site for a regional waste management facility should they win at the August 25 election.</b></p> <p>11th September, 2012 meeting with Gary Higgins. Submit a notice of proposal re a Waste site in the Coomalie Shire for Governments' consideration.</p>

# Actions Arising List to 18 September 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
008	18/11/07	That Council resolves to lobby the NT Government to widen, upgrade and remove the curve adjacent to the grid into Batchelor Township on the Rum Jungle Road, due to the road being dangerously narrow and inadequate to handle tourist coaches and mining traffic.	CEO	<p>Letter to Minister Lawrie 22/11/07– advice from the Minister that negotiations are underway with Compass to upgrade Rum Jungle Road. F/up letter written 3/12/08</p> <p>Letter from Minister for Transport, G McCarthy 16/2/09 \$80,000 maintenance will be done. Upgrading will be considered for future works programs.</p> <p>Mar 2010: Discussed at meeting with Local Government Minister McCarthy and Rob Knight on 22/3/10. CEO to follow up and report to Council</p> <p>April 2010 Letter sent to Transport Department awaiting response</p> <p>July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC</p> <p>CEO to arrange meeting to follow up on correspondence and "ongoing discussions"</p> <p>Refer letter attached 28 Nov 2011</p> <div data-bbox="1018 1182 1077 1238" data-label="Image"> </div> <p>Letter to Minister</p> <p><b>Apr 2012 – no response to date.</b></p> <p><b>August 2012 – Jennifer Malone July OGM has advised as follows :the \$50,000 was monies allocated from the minor new works and R&amp;M programs to widen the road pavement to 8m (the standard) around the cattle grid at the entrance to the town.</b></p> <p><b>I have been advised that this work is being done at the Council's request. the shoulder widening at the bends where the chevrons are - I can confirm that this project has been placed on the forward works list for the next financial year. Unfortunately this list is subject to priorities and as you can appreciate the budget is limited</b></p> <p><b>11th September, 2012 meeting with Gary Higgins ; Will follow up with the Dept. of Transport .</b></p>

**Actions Arising List to 18 September 2012**

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
009	13/12/07	That Council writes to the Minister for Health requesting the reinstatement of Dental treatment for Batchelor residents.	CEO	<p>October 2008 - Telephone Advice that dental services are still unavailable due to staff shortages.</p> <p>Mar 2010: CEO to write to Minister for Health again and report to Council</p> <p>April 2010 Letter sent awaiting response</p> <p>Jul 2010 CEO to write again requesting an urgent response</p> <p>Refer letter attached</p> <p> Letter to Minister for Health</p> <p>Written to Minister again 7/3/12 – Correspondence Out.</p> <p>Apr 12 – call from Andrew McAuliffe – suggested to keep the pressure on the Minister and be persistent. Will tie this in with letter to Rob Knight and Minister re public transport.</p> <p><b>May 2012 – letter received from Minister Vatskalis that group bookings can be made at Palmerston Clinic on our behalf.</b></p> <p><b>August 2012: Rob Knight advised we need Stats etc to assist our application for a subsidy from the Transport service.</b></p> <p><b>11<sup>th</sup> September, 2012 meeting with Gary Higgins: Will ascertain the Governments' policy on Public transport and investigate who pays for the education buses (BIITE)travelling to and from Batchelor.</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
021	Apr 2010 OGM	The CEO was directed to make inquiries of the Transport Department regarding the Main Roads mowing contracts in Adelaide River vicinity.	CEO	<p>26 May 2010 Letter sent awaiting response.</p> <p>Jul 2010 CEO to meet with Transport Dept regarding this matter and dumping of waste in AR transfer station by contractors.</p> <p>CEO to contact Transport Dept April 2012.</p> <p><b>May 2012 – Main Roads mowing is contracted to Pienings. OM regularly converses with sub-contractors in Adelaide River regarding mowing.</b></p> <p><b>August 2012: Rob Knight advised that the contracts should be broken down to give LG a chance to tender. Minister for Transport to be contacted to discuss this proposal</b></p> <p><b>11<sup>th</sup> September, 2012 meeting with Gary Higgins to discuss. Note my comments under CEO activities where the Government Policy refers to this matter. Gary was a supporter of this. Council need to identify Government contracts and submit to him</b></p>
029	September 28th OGM	Preparation of draft policy for clearing boundaries on new subdivisions within the Shire	CEO  Weeds Officer	<p>Work in progress.</p> <p>Council requires 20m, bushfires can go up to 30m.</p> <p>Refer to DRAFT subdivision guidelines prepared by Cardno and LGANT.</p> <p><b>Jun 2012 – Subdivision Guidelines emailed to all Councillors.</b></p> <p><b>August 2012: Subdivision guidelines listed on August agenda for action.</b></p> <p><b>Sep 2012: Policy meeting to be held with Council Committee</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
032	9/11/2010	<p>2.1. Review of Draft Developer Contributions Scheme</p> <p>The draft Developer Contributions Scheme was provided previously to Councillors for review.</p> <p>After discussion it was resolved:</p> <p>That Council adopts the Developer Contributions Plan and directs the CEO to carry out the steps required for implementation and gazettal of the plan.</p> <p>Resolution #: 09/11/2010-001</p>	CEO	<p>Requires Gazettal and implementation.</p> <p>Contacted James TehDLP 8999 6240. The plan is nearly two years old, he suggested reviewing it and making any amendments. Re-exhibit for 28 days then gazette. Will discuss at meeting with Gerhard Visser - DLP April 2012.</p> <p><b>Met with Gerhard Visser&amp;Riaan Stassen 3/4/12. The DCP only refers to roads. Suggested revising to include other impacts developments will have on our shire such as waste, water, sewerage, electricity, open spaces, stormwater, future planning. This would require a new document to be prepared and then incorporate this into Land Use and Planning Concepts document review 2012/13.</b></p> <p><b>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</b></p> <p><b>11<sup>th</sup> September, 2012 meeting with Gary Higgins: Will arrange a meeting with the Dept. of Planning to address all of Coomalie Planning issues.</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
034	3/2/11	The CEO and Acting Works Manager were directed to liaise with Clr. Fawcett to prepare a working draft proposed action plan for future operation of the Batchelor landfill as soon as practicably possible for consideration by Council.	CEO  OPS MGR	<p>Feb 2012 - Is this still required?</p> <p>This will come under Dept of Health or EPA licensing requirements. Discuss with NRETAS April 2012.</p> <p>Apr 2012 - CEO conversing with NRETAS and Dept Health re which one we fall into to enable us to determine what regulations we abide by.</p> <p><b>Jun 2012 – EPA sent through applications to CEO.</b></p> <p><b>August 2012: Meeting held with Annie Andrews EPA regarding the waste sites. EPA to forward advice on the various alternatives proposed for the waste sites and information on the aquifer under the Batchelor landfill. The Works and Operations review Committee have also suggested changes to the operation.</b></p>
035	3/2/11	<p>3.3.2. Preparation of Subdivision Guidelines</p> <p>That the CEO prepares in conjunction with Councillors, in Committee of the Whole, Subdivision Guidelines for the information of Developers and for use in responding to subdivision applications lodged by Coomalie Landholders with the Development Consent Authority.</p> <p>Resolution #: 03/02/2011-003</p> <p>Moved by: Clr. Darryl Butler</p> <p>Seconded by: Clr. Deb Koch</p>	CEO  Council	<p>Will discuss with Gerhard Visser – DLP at April 2012 meeting.</p> <p>Suggest using DRAFT guidelines prepared by Cardno and LGANT.</p> <p><b>Jun 2012 – Subdivision Guidelines emailed to all Councillors.</b></p> <p><b>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</b></p> <p><b>11th September, 2012 meeting with Gary Higgins: Will arrange a meeting with the Dept. of Planning to address all of Coomalie Planning issues.</b></p>

**Actions Arising List to 18 September 2012**


<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
038	22/2/11	<p>3.5.2. Approval For Registration of Statutory Charges</p> <p>That Council approves the registration of statutory charges for unpaid rates over the following properties:</p> <p>AN 691 No Name Road Collett Creek</p> <p>AN 692 695 Boundary Road Collett Creek</p> <p>AN 693 615 Boundary Road Collett Creek</p> <p>and further that Council authorises Litchfield Council to act on its behalf in relation to the disposal of these properties at auction</p> <p>Resolution #: 22/02/2011-014</p> <p>Moved by: Clr. Robert Bright</p> <p>Seconded by: Clr. Linda Douglas</p>	FM	<p>Emailed KaliopiHourdasCridlands 14/02/2012 to register statutory charges against properties AN 691, 692, 693.</p> <p>26/02/12 Attending to CEO instructions.</p> <p>07/03/12 Cridlands have registered charges with Litchfield Council (3 blocks in our shire, 3 blocks in Litchfield Shire and cannot sell separately) for all 6 blocks. We will auction them with LC in 6 months approximately Sep 2012.</p> <p>May 2012 – Registered statutory charges, available to sell after 1 Nov 2012.</p> <p><b>Sep 2012 – Blocks available to sell after Nov 2012, access will be difficult during wet season, discuss with Ross McGorman (auctioneer) if sell in December or after wet season.</b></p>

**Actions Arising List to 18 September 2012**

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
039	22/2/11	<p>3.5.3. Disposal of remaining dead man block</p> <p>That the CEO is authorised and directed to place a statutory charge over remaining "Deadman" blocks and to offer such blocks for sale by auction in conjunction with the process currently being planned by Litchfield Council.</p> <p>Resolution #: 22/02/2011-015</p> <p>Moved by: Clr. Robert Bright</p> <p>Seconded by: Clr. Linda Douglas</p> <p>Status: Carried</p>	FM	<p>Section 866 Hundred of Cavanagh (Townend) is only remaining deadman block.</p> <p>Emailed KaliopiHourdasCridlands 14/02/2012 to register statutory charges against property AN 686.</p> <p>26/02/12 Attending to CEO instructions.</p> <p>07/03/12 Cridlands reply stat charges were registered 02/12/09 and we can proceed to sell immediately.</p> <p>Auction with 6 blocks above in item 038 in Sep 2012.</p> <p>May 2012 – statutory charge registered, in process to sell approx 27 Sept 2012.</p> <p>Descendents traced for Townendblock s. 866 in England. Advised to sell land.</p> <p><b>Sep 2012 – block has been advertised for sale by auction on 29/9/12 by McGorman Oleary.</b></p>
042	16/8/11	<p>3.2.1. Township Boundaries</p> <p>That Council appoints Clr. Bruce Jones, Clr. Deb Koch and the CEO to review township boundaries within the Coomalie Shire and to report to Council with recommendations for township boundary revisions that may be required.</p> <p>Resolution #: 16/08/2011/016</p> <p>Moved by: Clr. Bruce Jones</p> <p>Seconded by: Clr. Sue Bulmer</p>	<p>CEO</p> <p>Clr. Jones</p> <p>Clr. Koch</p>	<p>Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss AR township boundaries. He advised it is a long and tedious process that requires legal advice.</p> <p><b>Met with Gerhard Visser&amp;Riaan Stassen 3/4/12. Council to draw ideal township boundary for Adelaide River – will need to be considered with 15 year population growth data from DLP. Suggested incorporating this into Land Use and Planning Concepts document review 2012/13.</b></p> <p><b>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</b></p> <p><b>11th September, 2012 meeting with Gary Higgins: Will arrange a meeting with the Dept. of Planning to address all of Coomalie Planning issues.</b></p>



# Actions Arising List to 18 September 2012

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
045	27/9/11	<p>1.4.2. Coomalie Planning Concepts and Land Use Objectives</p> <p>The matter of updating the Coomalie Planning Concepts and Land Use Objectives was discussed by Council.</p> <p>The Chief Executive Officer was directed to:</p> <ul style="list-style-type: none"> <li>• write to the Ministers responsible for Planning and Local Government and member for Daly canvassing support for the update of the Coomalie Planning Concepts and Land Use Objectives</li> <li>• obtain quotations from appropriate consultants that may be able to assist with the update of the Coomalie Planning Concepts and Land Use Objectives</li> <li>• plan an appropriate process of communication and public consultation regarding the update of the Coomalie Planning Concepts and Land Use Objectives</li> <li>• provide a copy of the Coomalie Planning Concepts and Land Use Objectives to all Councillors before the next ordinary general meeting</li> </ul>	CEO	<p>Advice that the document will be updated in consultation with Coomalie Council &amp; funded by the NTG.</p> <p>Mar 2010: CEO to write to Minister again and report to Council</p> <p>Apr 2010 Letter sent awaiting response</p> <p>July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC</p> <p>CEO to arrange meeting to follow up on correspondence and "ongoing discussions"</p> <p><b>Refer letter attached</b></p> <p> Letter to Minister Nov 2011</p> <p>Nov 2011 - Action on hold pending response from Minister to letter</p> <p>Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss draft program and timeframes. He will apply to the Strategic Planning Fund next financial year so council will not have to fund this.</p> <p><b>Met with Gerhard Visser&amp;Riaan Stassen 3/4/12. The Land Use and Planning Concepts document will be reviewed 2012/13 in consultation with Council's Developer Contributions Plan, AR and Bat planning schemes and township boundaries.</b></p> <p>August 2012: Invitation to be sent to Dept. of Planning to address all Planning issues</p> <p><b>11th September, 2012 meeting with Gary Higgins: Will arrange a meeting with the Dept. of Planning to address all of Coomalie Planning issues.</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
049	07/12/2011	CEO to investigate recycling matters and report further to Council	CEO	<p>In progress</p> <p>Feb 2012 – Where did this get to? Will it tie in with EPA guidelines as below 050.</p> <p><b>CEO to investigate recycling options.</b></p> <p><b>August 2012. Grant application submitted for funding to commence the second stage of recycling. Need to reactivate the Tidy towns Committee to assist.</b></p> <p><b>Sept : CEO of KABC NT will address the September meeting</b></p>
050	07/12/2011	<p>Draft Environmental Protection Licence</p> <p>The CEO was directed to write to NRETAS with a copy to Rob Knight MLA concerning the prohibitive costs of implementing the licenses and to request them to meet with Council in February 2012.</p>	CEO	<p>In progress</p> <p>Feb 2012 - Spoke to Annie Andrews NRETAS 8924 4508 24/02/12. Council have had a site inspection, application done, waiting for Council to endorse the EPL so it can be licenced. My concern is the cost to implement this; she is willing to meet at April OGM.</p> <p><b>Apr 2012 - CEO conversing with NRETAS and Dept Health re which one we fall into to enable us to determine what regulations we abide by.</b></p> <p><b>Jun 2012 – EPA sent through applications to CEO.</b></p> <p><b>August 2012: Meeting held with Annie Andrews EPA regarding the waste sites. EPA to forward advice on the various alternatives proposed for the waste sites and information on the aquifer under the Batchelor landfill. The Works and Operations review Committee have also suggested changes to the operation.</b></p> <p><b>Sept 2012: letter to be written to Director of EPA advising of Councils concerns with the Draft Env Protection Lic. Gary Higgins is supportive of Councils concerns</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
051	20/03/2012	That Council direct the CEO to develop a process of review of the use, costs and benefits of the community bus involving COTA and other community group users and the issue of public transport to and from the Coomalie region, and bring back to Council for endorsement at the April OGM.	CEO	<p>Council bus is used regularly by Council, COTA, Probus&amp; BAS. Council currently does not charge a hire fee and pays for refueling on Council account to return bus full. There is no public transport from AR or Bat – spoke to Rob Knight he suggested we lobby himself and the Minister on the issue.</p> <p>Jun 2012 – Community meeting on 12/6/12.</p> <p><b>July 2012 - Council move to continue practice as is until end of 2012, which gives Council 6 months to make a new policy.</b></p> <p><b>Sept – New Bus Policy is being prepared for Council consideration</b></p>
057	15/05/2012	CEO to write to Peter Pitcher re subdivision warranty listing concerns with accesses that have failed. Suggest Pitcher meet with OM to discuss scope of works to reach satisfaction of defect period, including production of compaction test results.	CEO	<p><b>Jun 2012 – CEO wrote to Pitcher.</b></p> <p><b>August 2012: Requested a meeting with Pitcher – waiting for a response.</b></p> <p><b>Sept. have sent regular invites to Peter – no response as he works away.</b></p>
061	29/05/2012	<p>List of Electoral Issues –</p> <ol style="list-style-type: none"> <li>1. Failure of provision of dental services and transportation</li> </ol>	CEO	<p><b>August 2012: Rob Knight advised we need Stats etc to assist our application for a subsidy from the Transport service.</b></p> <p><b>11th September, 2012 meeting with Gary Higgins: Will ascertain the Governments' policy on Public transport and investigate who pays for the education buses (BIITE) travelling to and from Batchelor</b></p>
063	2012/07/17/005	<p>6.3 Rum Jungle Lake</p> <p>That Council continue to service the facilities at the Rum Jungle Lake and that discussions commence with the Department of Resources regarding the ongoing management and development of facilities for this area on a cost plus basis.</p>	CEO	<p><b>August 2012 : meeting to be arranged with Dept. of Resources once the lake is operational.</b></p> <p><b>11<sup>th</sup> September, 2012 meeting with Gary Higgins: Was happy to be involved in the discussions re the lake facilities.</b></p>

**Actions Arising List to 18 September 2012**

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
064	12012/07/17/007	<p>6.5 Standing Order –</p> <p>Amalgamation Review</p> <p>That Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal then is put out for Community consultation.</p>	CEO	<p><b>August 2012: Waiting for confirmation of meeting with Dept. of Local Government. Tentative date set for 20<sup>th</sup> August, 2012.</b></p> <p><b>Sept 2012 : Contacted the Dept. – they will advise a meeting date once they have finalised all the staff changes since the election.</b></p> <p><b>Gary Higgins advised that the Government were happy for studies to be done and would consider contributing towards the cost. Dundee Community are currently undertaking a study.</b></p>
	2012/07/17/008	<p>Council appoint a Works /Operation Committee for the following purpose:</p> <p>To review the Services and Operations currently undertaken by the Coomalie Council and submit a report to Council on where our priorities are, our staffing requirements, plant &amp; equipment, waste sites, parks &amp; gardens , ovals, cemeteries, weed spraying , cleaning, administration operations, roads etc.</p>	CEO	<p><b>August 2012: meeting held on 1<sup>st</sup> August 2012 and recommendations submitted to August meeting of Council for a direction.</b></p> <p><b>Sept. Recommendations adopted by Council. Staff will now work through the recommendations over the next 6 months</b></p>
	21/08/2012/016	<p><b>That to progress the amalgamation question , the President Cr J Colver , Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined</b></p>	CEO	<p><b>Sept 2012: Contacted the Dept. – they will advise a meeting date once they have finalised all the staff changes since the election.</b></p> <p><b>Gary Higgins advised that the Government were happy for studies to be done and would consider contributing towards the cost. Dundee Community are currently undertaking a study</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
066	21/08/2012/017	<p>MEMORIAL PLAQUES IN ASHES GARDEN</p> <p>CEO to obtain information from other Local Authorities as to what they have available for the interment of ashes and resubmit for consideration by Council</p>	CEO/AM	<b>September agenda item</b>
067	21/08/2012/019	<p>Development of Batchelor Airstrip – Commercial Purposes</p> <p>That Council request the Member for Daly to fast track the Native Title Claim over the Batchelor Town site to enable planning of the Batchelor Airstrip to commence immediately. Further, the President and CEO meet with the Minister of Lands and Planning to discuss the Government’s position in relation to the management and future overall development of the Batchelor Airstrip</p>	CEO	<b>Sept – Letter written to Member for Daly.</b>

# **Actions Arising List to 18 September 2012**

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
068	21/08/2012/020	<p>Chin Subdivision – Road Construction and Maintenance</p> <p>That Council request that the landowners of the Chin subdivision submit a signed agreement/proposal from the majority of landowners within the Chin subdivision which clearly details the recommended road access 's required to provide for all road access into the 24 lots on the subdivision. On receipt and consideration of this application Council</p> <ul style="list-style-type: none"> <li>• prepare a submission for consideration by the NT Government for the development of a road network that will be spread over a 4/5 year road construction programme and funded by Government and</li> <li>• That once the roads in the Chin Subdivision have been upgraded to the satisfaction of the Coomalie Council, requests the Dept. of Planning to implement the required process to have all roads within the Chin subdivision declared a Road under the Act and place such under the management of the Coomalie Council. (Note: This submission to include the roads under License from the Department of Planning.) AND to also commence the naming of all roads contained within this subdivision.</li> </ul>	CEO	<p><b>Sept 11: meeting held with Chin estate landowners. Gary Higgins will be in attendance. Chin estate spokesperson advised that they have sent out letters to the landowners on 10/9/12</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
068	<b>Continued</b>	That the CEO to contact and acknowledge the delegation here tonight and explain some of the concerns raised by Council regarding maintenance of the road, liability and collection of rates. The CEO to advise the delegation that council is sympathetic to their cause and is looking for a way to support them	CEO	
069	<b>21/08/2012/021</b>	<p>STAFF MANAGEMENT MEETINGS – COUNCIL DECISIONS</p> <p>That Council</p> <ol style="list-style-type: none"> <li>1 Appoint a Road Construction and maintenance tender Committee to open and review all tenders receive in relation to tender 2012/001 and submit a recommendation to Council</li> <li>2 That the CEO organise a function to formally recognise the six retired Councillors of the Coomalie Community Government Council and that the event be held on Friday 5<sup>th</sup> October, 2012 in the Council Chamber, Batchelor – 6.30 pm</li> <li>3 That the CEO engages a local professional photographer to take photos of Councillors and staff for use on the website, future publications and for a wall mounted photo</li> <li>4 That the CEO forward details of the tender committee recommendation by e-mail to authorise a contract for the Construction and Maintenance of roads for the 2012/13 financial year</li> </ol>	CEO	<p><b>Sept 12: Tenders Opened and resolution to Sept Council Meeting.</b></p> <p><b>Sept 12: Invitations have been sent out</b></p> <p><b>Sep 12:Photographer engaged – Sept meeting for photos</b></p> <p><b>Sep 12: Email sent and approval received.</b></p>

**Actions Arising List to 18 September 2012**

<b>Item No</b>	<b>Resolution Reference or Date.</b>	<b>Resolution/Details/Decision</b>	<b>Responsible</b>	<b>Status</b>
070	21/08/2012/026	Resignation Councillor Pickering  That the CEO advise the Minister Local Government of Clr Pickering's resignation and Council express its appreciation for her efforts on Council	CEO	<b>Sept 12: Letter sent to Minister for LG – member changes is on the September agenda paper.</b>
071	21/08/2012/028	A/RIVER AND BATCHELOR WASTE SITES  That Council erect Proper signage for Hazards waste material and the Dumping of Tyres to be prohibited at the Adelaide River and Batchelor Waste Sites with notices of such to be advertised in Stop Press and Notice Boards.	CEO	<b>Sept 12: Advertising has been done – signs being made.</b>
072	21/08/2012/030	CEO CONTRACT OF EMPLOYMENT  That in accordance with item 5.1 of the CEO employment contract, the CEO prepares the Key Result Areas ("KRAs") for consideration by Council at its September meeting. The KRA to be in accordance with the specific duties and extended to identify the tasks to be completed with time limits	CEO	<b>Sept 12: Will be presented to the October meeting</b>
073	21/08/2012/010	REPIARS TO BATCHELOR POOL  That Council proceed with the expenditure of \$15020 to undertake the minimal repairs to the Batchelor Pool for the 2012/13 season and that the CEO prepare a detailed costing for the total upgrade to the Batchelor Pool for consideration by Council and submission for grant funding	CEO	<b>Sept 12:Parts have been ordered. Letter sent to Hon G Higgins for the government's contribution of \$50k.</b>  <b>Sept 12:Report on Pool and costings to be completed</b>



**Actions Arising List to 18 September 2012**

Item No	Resolution Reference or Date.	Resolution/Details/Decision	Responsible	Status
074	21/08/2012 /	<p><b>Meeting with Dr John Cooper – Adelaide River waste site</b></p> <p>I met with John Cooper on 31<sup>st</sup> July, 2012 re the location of the Adelaide River Waste site within his proposed Sub division. John was happy for the site to be developed into a Transfer station but indicated that he had no funds to apply to this facility. Was happy to reafforest around the site to turn it into a tropical area that minimised the view into the Transfer Station. He was in agreement to a 100metre border around the area to enable it to be reafforested and out of view by the landowners. Would be happy for Council to discuss the possibility of acquiring this land to develop the Adelaide River town site.</p> <p><b>CEO Note: CEO to further discuss this offer with Dr Cooper</b></p>		<p><b>Sept 12: Will be done at next meeting with Dr J Cooper.</b></p>
075	21/08/12	<p><b>Meeting with President Cr J Colver 9<sup>th</sup> August, 2012</b></p> <p>i. Arrange Meeting with Ministers after the election and <b><i>the development of Portfolios for some Councillors</i></b></p> <p>ii. Subdivisional Guidelines for the Coomalie Council. <b><i>Suggestion that a Committee be appointed to review these guidelines and recommend a policy for Council to consider.</i></b></p> <p><b>CEO Note: The following personnel to review the Subdivision Guidelines for the Coomalie Council: Clr Gray, Clr Crook, OM Robert Bright and CEO Lee Farrell</b></p> <p>i. Councillor Function – see agenda item Town site clean-up policy CEO Contracts – KPA for probation and contract review. Strategic Planning. Road Funding</p>		<p><b>Sept: To be reviewed by Council</b></p> <p><b>Sept 12 : Meeting held on 11/9/2012</b></p> <p><b>Sept 12: CEO from KABC invited to Sept meeting.</b></p> <p><b>To be reviewed.</b></p>

### 7.3 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/66
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 September 2012
<b>Author:</b>	Lee Farrell CEO
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012 meeting*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

#### BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

#### COMMENT

The Department of Local Government will advise of a meeting date once the relevant staff positions have been finalised

Gary Higgins MLA advised that the Dundee Community are reviewing their situation and the NT Government will consider applications for funding by councils for further research into amalgamation/unincorporated land

#### CONSULTATION

Shire President – Jeff Clover

Department of Local government NT

#### STATUTORY ENVIRONMENT

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

**Moved:** Clr.

**Seconded:** Clr.

## 7.4 BATCHELOR SWIMMING POOL 2012-2013 SEASON

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Batchelor Pool - Batchelor
<b>File Ref:</b>	CC/18A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> September, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Batchelor Swimming Pool Income & Expenditure 2006 2012 Recommendations relating to Remote Swimming Pool Operations 2010

### SUMMARY

The Review Committee recommendation was for the CEO to investigate the pros & cons of managing the Batchelor Pool under a contract lease arrangement. Council has also set an \$80 expenditure cap on the operation of the Pool.

### BACKGROUND

Councils Finance Manager has prepared an income & expenditure report for the period 2006 to 2012. The report indicates that the cost to run the Batchelor Pool without wages and superannuation is \$60,000. This leaves an amount of \$20,000 to be offered for a contract payment plus income and canteen sales. Working on past figures this would only equate to a total sum of \$35,000. Having reached this amount then the hours required to be worked (minimum) whilst the Pool is opened would be 28 hours plus cleaning & mowing of 2 hours per day. The hourly rate a contractor would hope to earn would be \$23.15 hour with no superannuation and no holiday pay. It would also involve working 7 days a week by 9 months.

Managing the Pool under contract does not appear economical and in my opinion would not attract any interested parties. This leaves Council with the employment of a Manager that will need to promote the Pool in a more commercial manner. Council will also need to consider the reintroduction of food & beverages and the charging of people on a user pay system to be strictly adhered to.

The use of the Pool out of hours and the hours the Pool is to be opened to the general public is to be resolved by Council. Any out of hours use will need to meet the requirements of the occupational health and safety regulations and meet any conditions set down by Council.

The capping of expenditure at the Pool allows for the Pool Supervisor to only spend 755 hours at the Pool. (i.e. 755 hours x \$26.50 hour over 9 months = \$20000. This equates to Pool hours being as per the spread sheet report LESS the 2 days when the Pool is closed. The other option is for Council to pay a casual for the days the Pool is closed.

### COMMENT

The Batchelor Pool currently incurs costs in excess of \$100k per year which does not include any capital expenditure. The new NT Government's election promise of a financial contribution to assist with major replacement expenditure has been sought via a letter to the Member for Daly Gary Higgins.

Council is required to develop guidelines for the operation of the pool for the 2012-13 season. The following is a suggestion for the management of the Pool for 2012-13 season.

- Pool will opened once the repairs have been completed to the filtration facilities at the Pool – estimated to be after the September Council meeting
- The hours of opening to be as follows:

○ Monday	6-7am	3-6pm
○ Tuesday	Closed	
○ Wednesday	Closed	
○ Thursday	6-7am	3-6pm
○ Friday	6-7am	3-6pm
○ Saturday		2-6pm
○ Sunday		2-6pm

- No keys to be issued for early morning swims unless a person has the required qualifications. Only one person will have this key and he/she will be responsible for the overall management of the Pool to ensure it conforms to all health and safety procedures as required by Council. This approval will operate on a voluntary basis and no admission will be permitted unless the patrons have a season pass. Conditions that will be required include – Bronze medallion, first aid and, training in the operation of the Pool filtration. Training in the taking and recording of water sample before use.
- Should the above occur, the Pool Supervisor will not be required to be in attendance during the early morning swimming opening times and that this hour will be added onto the end of day times.
- No free admissions to be granted by the Pool Supervisor unless authorised by the CEO or under a Policy of Council.
- The Pool will be closed during the months of May, June, & July of every year. (as was the case in 2003)
- The following recommendations contained within the Remote Pools Report 2010 be adopted by Council and included in the operational program for the pool.
  - **Recommendation 7 - Undertake annual Aquatic facility Safety Assessments**  
Shire Councils, swimming pool owners/operators undertake annual Aquatic Facility Safety Assessments, and implement swimming pool improvement plans as part of a safety maintenance program.
  - **Recommendation 9 - Governments facilitate the cost of developing asset management planning systems for Swimming pools**  
Governments facilitate the development of asset management planning systems, tools and training to enhance Shire Council abilities to manage the short, medium and long term requirements of swimming pools in remote areas.
  - **Recommendation 10 : Funding to bring all Pools up to 2012 standards**  
Funding is allocated to bring all existing swimming pools up to a designated safety standard, including safety signage, chemical storage, security, surveillance and amenities.
  - **Recommendation 16 : Service groups are involved in swimming pool utilisation**  
Local boards and/or service delivery groups take a greater or rigorous interest in swimming pools to their utilisation and ensure that it meets community needs.
  - **Recommendation 17 – Community development service providers investigate social capacities for the use of the pool**  
Community development service providers and swimming pool operators work together to utilise swimming pools in targeting and collaborating across areas such as youth outreach, education, early childhood, leadership, disability, aged care, health and wellbeing.
  - **Recommendation 19 -Development of workforce strategies for Pool operators such as CDEP programs**  
Operational plans and related workforce development strategies are developed in such a way as to maximise local employment in the swimming pool. Options could include funding for mentoring programs and development of innovative employment pathway programs.

## CONSULTATION

Finance Manager.  
Principal Batchelor School  
Principal BITTE

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

The recommendation if adopted by Council will be the Operational Policy of Council for the Batchelor Pool

## FINANCIAL IMPLICATIONS

The projected costs for running the Batchelor Pool will be in accordance with the capped expenditure of \$80k.

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council implement the following management arrangements in respect to the operations of the Batchelor Pool for the 2012/13 season.

- Pool will be opened once the repairs have been completed to the filtration facilities at the Pool – estimated to be after the September 18<sup>th</sup> Council meeting.
- The hours of opening to be as follows

Monday	6-7am	3-6pm
Tuesday	Closed	
Wednesday	Closed	
Thursday	6-7am	3-6pm
Friday	6-7am	3-6pm
Saturday		2-6pm
Sunday		2-6pm
- No keys to be issued for early morning swims unless a person has the required qualifications. Only one person will have this key and he/she will be responsible for the overall management of the Pool and to ensure it conforms to all health and safety procedures as required by Council. This approval will operate on a voluntary basis and no admission will be permitted unless the patrons have a season pass. Conditions that will be required include – Bronze medallion, first aid, and training in the operation of the Pool filtration. Training in the taking and recording of water sample before use.
- Should the above occur the manager will not be required to be in attendance during the early morning swimming opening times and that this hour will be added onto the end of day times.
- No free admissions to be granted by the manager unless authorised by the CEO or under a Policy of Council.
- The Pool will be closed during the months of May, June, & July of every year.
- The following recommendations contained within the Remote Pools Report 2010 be adopted by Council and included in the operational program for the pool:
  - Shire Councils, swimming pool owners/operators undertake annual Aquatic Facility Safety Assessments, and implement swimming pool improvement plans as part of a safety maintenance program.

- Governments facilitate the development of asset management planning systems, tools and training to enhance Shire Council abilities to manage the short, medium and long term requirements of swimming pools in remote areas.
- Funding is allocated to bring all existing swimming pools up to a designated safety standard, including safety signage, chemical storage, security, surveillance and amenities.
- Local boards and/or service delivery groups take a greater or rigorous interest in swimming pools to their utilisation and ensure that it meets community needs.
- Community development service providers and swimming pool operators work together to utilise swimming pools in targeting and collaborating across areas such as youth outreach, education, early childhood, leadership, disability, aged care, health and wellbeing.
- Operational plans and related workforce development strategies are developed in such a way as to maximise local employment in the swimming pool. Options could include funding for mentoring programs and development of innovative employment pathway programs.

Moved      Clr

Seconded      Clr

## 7.5 ADELAIDE RIVER TOWN WARD REPRESENTATION

<b>Applicant:</b>	Coomalie Council – Adelaide River Town Ward
<b>Location/Address:</b>	Batchelor
<b>File Ref:</b>	CC/173A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>th</sup> September 2012
<b>Author:</b>	Lee Farrell Chief Executive Officer
<b>Attachments:</b>	Letter to Minister for Local Government

### SUMMARY

Council August meeting requested that the CEO write to the Minister for Local Government and advise him of the resignation Ms D Pickering.

### BACKGROUND

In the attached letter I have advised the Minister for Local Government of the resignation and indicated that Council will be reviewing the number of members prior to requesting a By-Election to be held to fill this vacancy. In the letter to the Minister, I provided the information below if Council reduced its membership to 8.

Adelaide River Rural	94 electors	1 member = 1/94
Adelaide River Township	94 electors	1 member = 1/94 (currently 1/ per 47 electors)
Batchelor Rural	117 electors	1 member = 1/117
Batchelor Township	181 electors	3 members = 1/60
Coomalie Tortilla	48 electors	1 member = 1/48
Lake Bennett	50 electors	1 member = 1/50
		8 members (currently 9)

### COMMENT

Council will need to make a recommendation to the Minister at this meeting otherwise Council will need to conduct a By-Election. Council will also need to consult with the Electoral Commission in accordance with section 63 (4) of the electoral Regulations.

### CONSULTATION

Dept. of Local Government Richard Munt  
President J Colver.

### STATUTORY ENVIRONMENT

Local Government Act Section 9 1 (f) (g) (h) states : the Administrator may, by Gazette notice, exercise any one or more of the following powers; create or abolish wards, define or change the boundaries of a ward or wards;



determine or change the number of members to be elected for a particular area or a ward within a particular ward .

Local Government Act Section 9 (2) states: The Minister may also by Gazette notice exercise any of the powers conferred by subsection (1) except the power to constitute or abolish a local government area.

Local government Act Section 23 1 C (i) states that the shire plan must contain a statement relating to the constitutional arrangements presently in force for the Council under this act and, in particular whether they provide the most effective possible representation for the area

Local Government Act Section 5 (b) states that a by election must be held to fill the vacancy.

Local Government (electoral) regulations states

#### Part 6 Review of electoral representation

#### 63 Assessment of the effectiveness of constitutional arrangements for electoral representation of the council's area

- (1) A council carries out an electoral review when it makes or revises an assessment under section 23(2) of the Act of whether the constitutional arrangements presently in force for electoral representation provide the most effective possible representation for the council area of the council.
- (2) In carrying out an electoral review, a council must give proper consideration to the following matters:
  - (a) community of interests in the council area including economic, social and regional interests;
  - (b) types of communication and travel in the council area with special reference to disabilities arising out of remoteness or distance;
  - (c) the trend of population changes in the council area;
  - (d) the density of population in the council area;
  - (e) the physical features of the council area.
- (3) If a council area is divided into wards, the council must also consider the following matters:
  - (a) the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
  - (b) the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
  - (c) the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
  - (d) the desirability of including an identifiable community wholly within 1 ward if practicable.
- (4) In carrying out its electoral review, the council must consult with the Electoral Commissioner.
- (5) The council should complete its electoral review at least twelve months before the next general election.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

The conduct of a By-election will be in the vicinity \$10,000 - \$15,000 which is unbudgeted.

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That in accordance with section 9 (i) of the Local government Act ,Council seek the Minister for Local Government special consideration and approval to amend the representation of the Adelaide River Town ward from two to one member . The application is made on the basis that the number of electors for each ward being as near to equal as practicable.

Moved: Clr.

Seconded: Clr.

## 7.6 ASSET MANAGEMENT PLANNING WORKSHOP

<b>Applicant:</b>	Coomalie Shire – Asset Management Planning
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 <sup>TH</sup> September; 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

I attended the Asset Infrastructure management workshop conducted by LGANT on 23rd 24th August, 2012 in Darwin.

This program is available to Council at no cost and was presented to Council in June, 2010. I have arranged for the Asset management planning training for this Council by LGANT to commence on 3rd, 4th & 5th October at Coomalie Office.

Council staff are required to have available the following information;

- Council Asset registers for each category e.g. building, plant & equipment, vehicle, transport, roads, recreation etc. (with year acquired, current replacement cost, updated useful life, renewal cost and asset condition)
- Operation and maintenance expenditures for council assets
- Renewal, upgrade/new budgets for council assets
- Annual Report, Shire Plan and so on

Once this is completed it will assist Council to improve costs and efficiency relating to its assets, be more sustainable, by having long term plans that provide equitably funded service across generations. It will also allow Council to develop financial and funding strategies for all our aging assets. The audit committee will also be very active in the review of the Asset Management Plan once all the data has been entered and Council costs inserted and all valuations entered.

### BACKGROUND

As a follow up to the development of the Asset Management Plan and once we have inserted all the information then the next phase is to ensure we can abstract and produce the information for Council.

The following Email has now been received from LGANT:

*“Dear CEO’s*

*Firstly, allow me to thank those of your staff who attended the Infrastructure Financial Management workshops last week, either in Alice Springs or Darwin. Their participation in the events was extremely productive and while I acknowledge the overall task of asset management may appear daunting in the first instance, I am sure that their attendance at the workshop has alleviated some of the trepidation.*

*Some of those who attended the workshops expressed an interest in a related workshop on Long Term Financial Planning (LTFP). John Comrie (one of the presenters) advised that there were workshops being conducted in each State’s capital city, but not in Darwin. LGANT undertook to investigate the possibility of*

IPWEA delivering the workshop in Darwin. Following an enquiry on Friday afternoon, IPWEA have responded that with LGANT support in providing a venue and catering, IPWEA would be able to deliver the two day workshop in Darwin to no less than fifteen people during late in November or early December (the presenters have prior commitments for the first week in Dec) and for an indicative cost of \$1,210 per person (incl GST).

The following identifies the topics covered by this workshop.

*Long Term Financial Planning Workshop Programme:*

DAY 1		DAY 2	
Time	Topic	Time	Topic
9.00 am	Introduction /purpose of a LTFP	9.00 am	Introductions, LTFP Excel Model
10.15 am	Coffee/tea break	10.15 am	Coffee/tea break
10.30 am	Setting an appropriate financial strategy	10.30 am	Setting Financial Strategy and targets
11.45 am	Strategic and asset management planning	11.00 am	LTFP Model data inputs
12.30 pm	Lunch	12.00 pm	LTFP Model hands-on tutored session
1.30 pm	Role of borrowings	12.30 pm	Lunch
2.00 pm	LTFP structure and content	1.30 pm	Inputting data and reviewing outputs cont
3.15pm	Coffee/tea break	2.30 pm	Revise to achieve financial targets
3.30pm	LTFP model introduction	3.00 pm	Coffee/tea break
3.45 pm	Sensitivity Analysis	3.15 pm	Undertaking Sensitivity Analysis
4.15 pm	Summary	4.15 pm	Preparation of supporting documentation
4.30 pm	Finish	4.30 pm	Finish

Given that the LGANT AGM is in early November and there is likely to be a number of administrative tasks to be dealt with following the AGM it has been suggested that consideration be given to holding the workshop in possibly the second week of December.

With that in mind, I am now seeking expressions of interest from your staff members who are interested in attending this workshop. I am sure that those who attended the IFMG workshops last week will agree that these workshops are beneficial to both the technical and financial streams, so I would encourage your Asset Manager, Works/Infrastructure Director/Manager, Finance Manager and Finance Officers to nominate and attend. One thing that has been a constant theme at all of the workshops I have attended is that asset management is the responsibility of all Council employees, regardless of their job title or role.

Please note that while LGANT will be providing the venue and daily catering, it will be the individual Council's responsibility to finance the workshop registration fee, travel and accommodation for its employees. An indicative cost is identified in a preceding paragraph.

I am seeking nominations from your staff by close of business on Friday 7th September 2012. Once I am aware of the numbers I will be able to confirm with IPWEA and start looking at firm dates.

**COMMENT**

Council should be sending a staff member to this 2 day course as it will be an integral part of our future financial planning moving forward.

**CONSULTATION**

LGANT

Finance Manger M Kerr

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

The cost per employee is \$1210 plus travel and accommodation if required.

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council nominate one employee to attend the Long Term Financial Planning Workshop in Darwin in mid-December, 2012 and pay the Nomination fee of \$1210 (in GST) plus one night's accommodation and use of Council vehicle if required.

That Council

Moved: Cr.

Seconded: Cr.

## 7.7 NOMINATIONS FOR AUDIT SUB COMMITTEE AND DEVELOPMENT CONSENT AUTHORITY

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	G\COUNCIL\REGISTERS\COMMITTEE MEMBERS
<b>Disclosure of Interest:</b>	NIL
<b>Date:</b>	12 September 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

With the resignation of Councillor Pickering there is a position on the Audit Sub Committee and the Development Consent Authority for which nominations are called.

### BACKGROUND

Outlined below are the current members of the 2 committees:

#### Development Consent Authority (DCA)

2 representatives and 1 alternate - Clr's vote at their own conscience

**Representatives:** Clr Andrew Turner and *Clr Diedre Pickering*

**Alternate:** Clr Dave Gray

#### Audit Sub Committee

##### Committee members

CEO, Finance Manager, President Jeff Colver, Clr Ewan Crook, Clr Sue Bulmer, Clr Dave Gray and *Clr Deidre Pickering*

### COMMENT

In response to an e-mail from the CEO on the 3<sup>rd</sup> September 2012, Clr Turner nominated Clr Gray from alternative on the DCA to being the second representative.

### CONSULTATION

#### STATUTORY ENVIRONMENT

NIL

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

#### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

That Council appoint Clr .....to the Development Consent Authority.

**Moved:** Cr.

**Seconded:** Cr.

That Council appoint Clr .....to the Audit Sub Committee.

**Moved:** Cr.

**Seconded:** Cr.

## 7.8 FINNIS REYNOLDS CATCHMENT GROUP – BIODIVERSITY PROJECT

<b>Applicant:</b>	R&M Williams
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> September, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Newsletter from Rebecca Pearse

### SUMMARY

Cr D Pickering was Councils representative on the Finnis Reynolds Catchment group. Prior to this appointment Robbie Bright was Councils representative. The Group is seeking a Council nomination.

### BACKGROUND

In June the R & M Williams group met to set up a technical working party for the project. The other members of the group have been appointed and are working through the grant application in association with the Consultant appointed.

### COMMENT

Council needs a representative on this Committee and Robbie Bright is willing to accept this nomination and represent Council. The first meeting will be held on Wednesday 10<sup>th</sup> October, 2012.

### CONSULTATION

Alice Spencer, Program Administrator - Community, Climate & Biodiversity

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Mr Robbie Bright be nominated as Councils representative on the Finnis Reynolds Catchment group.

**Moved:** Clr.

**Seconded:** Clr.



## 7.9 HIRE CHARGES – COUNCIL EQUIPMENT

<b>Applicant:</b>	Local Contractors
<b>Location/Address:</b>	Batchelor Council Depot
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> September, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

Two contractors have approached Council staff re the hire of their equipment to undertake work in the Coomalie area.

### BACKGROUND

Council has not developed any hire charges and I don't believe has hired out any of its equipment to local contractors or ratepayers. The hire of Council equipment would be on a wet hire basis (with operator) and would only be undertaken if council staff time was available. If required on weekends the same principle would apply.

The Hire rates would be as follows:

5T Tipper \$85 hr	Non Ratepayers \$102 HR
3T Tipper \$80hr	Non Ratepayers \$96 hr
Bobcat \$85 hr	Non Ratepayers \$102 hr
Transport costs \$4km	Non Ratepayers \$4.80km
Tractor \$85 hr	Non Ratepayers \$102hr
Slasher \$20hr	Non Ratepayers \$24hr
Attachments to Bobcat \$10 hr	Non Ratepayer \$12 hr

### COMMENT

The proposal is submitted to Council for consideration and a means of income and assistance to local contractors who have to hire this equipment from Darwin and pass on this cost to the local resident or business.

### CONSULTATION

Finance Manager  
Operations manager

### STATUTORY ENVIRONMENT

Councils sets the fees and charges for the Hire of Buildings and equipment. No charges have been set for the hire of this equipment

## POLICY IMPLICATIONS

No applicable

## FINANCIAL IMPLICATIONS

Could generate a small amount of income for the Council

## VOTING REQUIREMENT

### RECOMMENDATION

That Council adopt the following hire charges for the use of Council equipment (includes operator and is from the Batchelor Works Depot or from its working site at the time and return).

5T Tipper \$85 HR	Non Ratepayer	\$102 HR
3T Tipper \$80 hr	Non Ratepayer	\$96 hr
Bobcat \$85 hr	Non ratepayer	\$102 hr
Transport costs \$4km	Non Rate Payer	\$4.80km
Tractor \$85 hr	Non ratepayer	\$10 2hr
Slasher \$20hr	Non Ratepayer	\$24hr
Attachments to Bobcat \$10 hr	Non ratepayer	\$12 hr

**Moved:** Clr.

**Seconded:** Clr.

## 7.10 PITCHER SUBDIVISION – WARRANTY ROAD ACCESSES

<b>Applicant:</b>	Peter Pitcher
<b>Location/Address:</b>	Batchelor
<b>File Ref:</b>	AN1197/AN393
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> September, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Council's Letter to P Pitcher dated 6 <sup>th</sup> June 2012.

### SUMMARY

The finalisation of the Pitcher subdivision has been ongoing and the following requirement was requested by Council in a letter dated 6<sup>th</sup> June, 2012.

### BACKGROUND

The subdivision has reached the stage that the final sign off is pending the completion of the warranty works. I have met with Peter Pitcher who is adamant that the access have been gravelled as per the planning application and have not failed as indicated in Council's letter. I advised that there is an indication that one of the gravel accesses has failed. He stated that if this can be looked at after another wet Council would be happy with the end result. If this failed then he would construct concrete inverts as per clause 9. I advised that I would submit this request to Council for an extension of the warranty period to 31<sup>st</sup> March, 2013 to allow for a further wet to test the access roads into his subdivision.

### COMMENT

There are three crossovers that Council have indicated have failed. Mr Pitcher has verbally agreed that should the gravel crossover fail he will replace them with a concrete invert crossing as per Clause 9 of the agreement.

### CONSULTATION

Onsite inspection with Manager of Operations  
Onsite inspection with P Pitcher

### STATUTORY ENVIRONMENT

Warranty Agreement signed by Council and P Pitcher which expired on 26<sup>th</sup> Day of August, 2012.

### POLICY IMPLICATIONS

Council has no policies relating to this subdivision.

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

Than Council agree to extend the Warranty period of the existing agreement in relation to the certification of practical completion of roads and accesses pursuant to development permit and conditions DP 09/0410 and Developer's warranty of roads and Access for a period expiring on 31<sup>st</sup> March, 2013. At the end of this period should any or part of these compacted gravel access structures fail or become subject to significant erosion or create an impediment to vehicular access determined at the sole discretion of Council , the developer shall at his own expense construct a concrete invert access as per Clause 9 of the current Warranty agreement.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.11 TENDERS ROAD CONSTRUCTION AND ROAD GRADING 2012-001

Applicant:	Tenders closed 24 <sup>th</sup> August, 2012
Location/Address:	Council Facilities
File Ref:	PC 2012 -001
Disclosure of Interest:	Nil
Date:	6 <sup>th</sup> September, 2012
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Minutes of Tender Committee 28 <sup>th</sup> August, 2012. Tender Schedule 2012-001

### SUMMARY

The Tenders for the Road Construction and Road Grading contracts were reviewed by the tender Committee on 28<sup>th</sup> August, 2012. In attendance were Clr's S Bulmer, B Jones, D Gray & CEO L Farrell and OM R Bright.

### BACKGROUND

Tenders were invited for the Road Construction and Road Grading for the period ending 30<sup>th</sup> June, 2013 for the Coomalie Shire;

The tender Committee reviewed all tender accepted by Council.

Oolloo Investments Pty Ltd of Adelaide River for Road Construction works to a value of \$142,405.58 and Road Grading. The extent of the Road Grading is subject to the amount of funding available and a report on roads to be graded will be submitted by Councils Operational manager Mr R Bright for consideration by Council

### COMMENT

Tenders are for a 12 month period expiring on 30<sup>th</sup> June, 2013.

In future years, I will be requesting Councillors to provide me with a list of the roads that they require work to be carried out on and this will be submitted in February to enable Council staff to cost up the works and provide a program of works for adoption by Council following the Annual road inspection in April of every year. Tenders will then be called in late April, accepted in May (subject to Budget) and then approve on the finalisation of Councils 2013/14 budget.

Council staff in conjunction with Councillors will also be prioritising all of Council roads and the Type of Grading to be undertaken, when and how many times in a financial year. This information will then be costed from tenders received and also be included in the forthcoming year's Budget.

### CONSULTATION

Tender Committee – refer to Minutes  
All Tenderers

### STATUTORY ENVIRONMENT

**Local Government Accounting Regulations 29 Tenders**

(1) A council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100 000, unless it has first called for tenders for that contract by public notice published in a newspaper circulating in the council's area.

(1A) The notice must contain a statement to the effect that notice of the successful tender will be published on the council's website.

(2) A tender received in response to the public notice may only be opened in the presence of:

(a) the council itself; or

(b) a committee of 3 members of the council's staff delegated by the council to open and consider the tenders and report to the council on the tenders.

(3) If a council accepts a tender for the provision of supplies to the council at a cost of more than \$100 000, it must:

(a) accept the tender by written notice to the person who submitted the successful tender; and

(b) give notice of the successful tender:

(i) in writing to each other person who submitted a tender; and

(ii) by publishing the notice on the council's website.

(4) Notice for sub regulation (3)(b) must include:

(a) the name of the person who submitted the successful tender; and

(b) the supplies to be provided; and

(c) the tender price."

## **POLICY IMPLICATIONS**

Councils Purchasing Policy Clause 8 has been complied with

## **FINANCIAL IMPLICATIONS**

The BudgetsTender for Road Construction & road Grading is as follows;

Acc 410 4387 999 Floodway Stabilisation	\$115940	Tender Price	\$85200.00
Acc 410 4395 999 Re sheeting	\$102600	Tender Price	\$57205.58
Acc 410 4375 999 Maintenance Grading	\$64800	Tender price	\$195850.20
<b>Total</b>	<b>\$283340</b>		<b>\$338255.78</b>

Council will need to make a decision on the length of roads and roads that are to be graded to ensure it comes within the Budget total. Council will also need to make some budget amendments so that the Budget co-indices with the Tender costing.

## **VOTING REQUIREMENT**

Simple majority

## RECOMMENDATION

That Council amend its 2012-13 Budget to reflect Tender 2012-001

Acc 410 4387 999 Floodway Stabilisation be reduced from \$115940 to \$85200

Acc 410 4395 999 Re sheeting be reduced from \$102600 to \$57206

Acc 410 4375 999 Maintenance Grading be increased from \$64800 to \$140934

**Moved:** Cr.

**Seconded:** Cr.

That Council accept Oolloo Investments Tender to undertake the Road Construction program and Road Grading requirements for the period 1st July 2012 to 30th June 2013. All works to be carried out in accordance with Councils tender schedule 2012-001 and letter of 5th September, 2012.

Moved: Cr.

Seconded: Cr.

That the President and CEO be empowered to sign the contract with Oolloo Investments and use of the common seal.

Moved: Cr.

Seconded: Cr.

## 7.12 PLOTS IN COOMALIE BUSH CEMETERY - ASHES GARDEN

<b>Applicant:</b>	Coomalie Council – August 2012 Meeting
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/148
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	31 August 2012
<b>Author:</b>	Lee Farrell CEO
<b>Attachments:</b>	Nil

### SUMMARY

Cost to erect a memorial plaque in the Ashes Garden of the cemetery apart from the cost of the plaque needs to be established as it is not clear based on the current information (see below) whether the area to erect the plaque in the Ashes Garden bears a cost and how the plot is to be allocated.

### BACKGROUND

Resolution 21/08/2012/017 from August meeting directed the CEO to obtain information from other Local Authorities and resubmit for consideration by Council.

Information has been gained from Thorak Regional Cemetery and Katherine Memorial Cemetery

<b>Thorak Regional Cemetery</b>	<b>Fee</b>	<b>Katherine Memorial Cemetery</b>	<b>Fee</b>
Interment of Ashes in Garden or Interment of Ashes in Niche Wall	\$615	Interment of Ashes in specific sites already established – inclusive of a standard plaque 229mm x 229 mm – 10 lines Plaques cost approx \$150.00 (inclusive as above)	\$446.25
Ground Maintenance fee	\$225		
<b>Total</b>	<b>\$840</b>	<b>Total</b>	<b>\$446.25</b>

### Fees and Charges Coomalie Council 2012/2013

<b>Burial Plot</b> (outright allocation) Headstones - 900mm long x 900mm high and 400mm thick	<b>\$2100</b> (Child half price)
<b>Site to dispose of Ashes in Columbarium Niche</b>	<b>\$250</b> (Child half price)
<u>Reservation</u> of <b>Burial Plot</b> or <b>site in the Columbarium to dispose of Ashes</b>	<b>\$250</b> which is inclusive of all costs for the disposal of Ashes or a deposit to reserve a burial plot with the remainder to be paid when applicable
<b>Plaques</b> may be erected as a memorial without Ashes in the Columbarium; the price for site to dispose of Ashes applies – plaques 320mm long and 200mm high.	
<b>Ashes Garden</b> is an area allocated for the interment of Ashes. Plaques can be erected as a memorial – plaques 150mm long x 120mm high	
<b>Garden of Angels:</b> Children's burial area – costs as above	



## COMMENT

Council's draft Coomalie Bush Cemetery Policy will contain the following statements:

### ***Rules for plots in Ashes Garden (based on Thorak)***

- Council shall have the control of the digging of all plots for ashes in the cemetery.
- Maximum plaque 150mm long x 120mm high.
- Families can backfill the hole themselves to complete the interment.
- Plaques must be laid flat and are not permitted to be laid on a slant or raised from the ground.

### **Specifications for Ashes plots**

- The hole for the interment is dug a spade width square and 400mm deep.
- 125mm is left either side of the plaque so there is a gap of 250mm between each plaque.
- There can be 2 interments in the one plot by digging out further i.e. another spade width and having one ash container in front of the other - still only having one plaque to the dimensions above with both names on it.

## CONSULTATION

Staff at Thorak Regional Cemetery

Staff at Katherine Memorial Cemetery

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

## RECOMMENDATION

That Council set the fee for a plot in the Ashes Garden at \$250 which is the same as a site in the Columbarium.

**Moved:** Clr.

**Seconded:** Clr.

### 7.13 CEO ACTIVITIES REPORT 18<sup>th</sup> AUGUST, 2012 TO 11<sup>TH</sup> SEPTEMBER 2012

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	11 September 2012
<b>Author:</b>	Lee Farrell Chief Executive Officer.
<b>Attachments:</b>	Inspection of Roads – Adelaide River Rural Ward Plan for subdivision of Lots 860,862 & 883 Adelaide River Tourist Meeting Minutes

#### BACKGROUND

Not applicable.

#### COMMENT

Several issues will require action by Council under the following items

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the CEO's Activity Report 18<sup>th</sup> AUGUST, 2012 TO 11<sup>TH</sup> SEPTEMBER 2012

**Moved:** Clr.

**Seconded:** Clr.

## **CEO Activities Report 18th August, 2012 to 11<sup>th</sup> September, 2012**

### **1. Mobile Telephone Service – Batchelor**

I have lodged a complaint re the mobile service coverage within the Council office. Telstra have advised that we need to install an outside antenna to allow mobile service to be received. Currently Staff have to exit the building to get mobile service coverage.

### **2. Rum Jungle Bowling Club**

Council has set up a good working rapport with the Darwin Bowling Club to assist us in advice and equipment with the Rum Jungle Bowling Green. This is working well and we have two very keen Bowling club members who are mowing the Green on a daily basis. I would envisage that we may be ready for Bowls by late October, 2012.

### **3. Meeting with J Page – 21<sup>st</sup> August 2012**

- a. Attendance : Cr Colver J Page & CEO
  - b. Jeff Colver (JC) advised that Council needed to discuss the various issues in relation to the spraying of Gamba grass within the Coomalie Shire.
  - c. J Page (JP) stated that when the grant was approved the program was taken over by Cr Turner and he managed such involving the various Government Departments. CEO advised that this is what has been requested in the information contained within the Biodiversity grant – “ Corridors of Green Project’
  - d. J Page stated that the work should have been done in the area contained within his 2006 plan. Jeff asked if Jaemie could rejig this plan and provide Council with a copy. JP agreed to this
  - e. CEO asked if Jaemie could reinstate the Land Catchment group. JP advised that he and another person were the only remaining landowners interested. he would however see if he can reactivate this group.
  - f. J Page wanted council to spray all road verges. JC stated that Council has not budgeted for this work to be undertaken and it was a NT Government problem not a Council issue. If the Government provided funding CCGC may consider making a contribution.
  - g. JC raised the issue with Robbie B and JP stated that he does not intend to take the matter any further.
  - h. JP was insistent that Council needed to continue with the spraying of roadside verges to control Gamba grass.
  - i. Summary:
  - j. JP agreed to revamp the 2006 plan and submit to Council to assist with funding from the Biodiversity grant – no cost
  - k. Reactivate the Land care Group. – no cost
  - l. JC advised that CCGC will not be spending Council funds on gamba roadside spraying this financial year.
  - m. This is all the major points that were discussed at the meeting.
4. Gardening Contract – 22<sup>nd</sup> August ,2012
- I met with Robbie & Sharon from RS Contractors regarding the gardening contract. I advised that Council is reviewing all contracts and this is currently being undertaken. Until this review has been completed by Council the contract currently in place will continue on a month by month basis.

## 5. Infrastructure Financial Workshop – 23/24 August, 2012

I attended the Asset Infrastructure management workshop conducted by LGANT on 23rd 24<sup>th</sup> August, 2012 in Darwin.

This program is available to Council at no cost and was presented to Council in June, 2010. I have arranged for the Asset management planning training for this Council by LGANT to commence on 3rd, 4th & 5th October at Coomalie Office.

Council staff are required to have available the following information;

- Council Asset registers for each category e.g. building, plant & equipment, vehicle, transport, roads, recreation etc. (with Year Acquired, current replacement cost, updated useful life, renewal cost and asset condition)
- Operation and maintenance expenditures for council assets
- Renewal, upgrade/new budgets for council assets
- Annual Report, shire plan and so on

Once this is completed it will assist Council to improve costs and efficiency relating to its assets, be more sustainable, by having long term plans that provide equitably funded service across generations. It will also allow Council to develop Financial and funding strategies for all our aging assets. The audit committee will also be very active in the review of the Asset management plan once all the data has been entered and Council costs inserted and all valuation entered.

## 6. Lease of Old Council Depot – Adelaide River town site

I have received an inquiry from a local to lease the old Council depot in Adelaide River. I advised the person that he must submit an application to Council for consideration.

## 7. Markets – Adelaide River town site area.

Mr Ernie Walker from the Dept. of Planning inquired as to Council's position in respect to the operation of the markets in the park in Adelaide River. He stated that the current operators had requested a meeting and he was inquiring re Council's input. I advised that the area is on Government land but Council would appreciate an invitation to attend this meeting as an observer.

## 8. Inspection of Roads – Adelaide River Rural Ward.

In the company of Cr Crook we undertook an inspection of parts of the Adelaide River road system. The attached report highlights some of the works that will require attention prior to the wet. ***Copy of this report is attached.***

## 9. CEO meeting LGANT – 31<sup>st</sup> August , 2012

The Government's new policies were reviewed and a summary of where Coomalie could instigate projects would be as follows

- **Planning** – The Planning Commission will meet regularly to
  - Draw up town plans
  - Identify the location of essential facilities such as regional waste facilities
  - Provide greater certainty around rural and pastoral developments.
- **Real Housing for Growth** – Housing projects will be built, owned and operated by private providers with the Government holding a 15 year head lease over the tenancies – ***Aged Person housing?***

- **Tourism –**
  - Capitalise on the upsurge in interest in our military past and recognise and promote our place as Australia’s historical frontline - **Adelaide River & Batchelor.**
  - Re-form the Northern Territory Tourist Commission to provide strategic direction and policy guidance to government.
  - Investigate the potential to rationalise visitation marketing across all government agencies.
  - Marketing is the KEY to the success of tourism in the NT.
  - Build upon and enhance tourism experience based on our unique Indigenous cultural heritage. – **BITTE project.**
- **Primary Industry-**
  - Improve roads to ensure transportation of cattle can be undertaken as effectively and efficiently as possible
  - Improve cattle production on Aboriginal owned pastoral land.
- **Sports Policy**
  - Will increase annual funding to the NT peak sporting bodies by 50%.
- **Lifestyle**
  - Affordable Living – the cost of renting or buying a home is a major contributor to our high cost of living.
- **Business Policy**
  - A temporary RED Tape Task Force will be established to review legislation, regulations and administrative arrangement’s which impact on the ability of business to grow and create jobs – **Batchelor Airstrip.**
- **Shire Reform**
  - Locating service managers for the regions???
  - Will establish Regional Councils where there is;
    - Support from a majority of residents within a region
    - Business modelling that supports its future financial sustainability.
  - Shires and Regional Councils will be given greater opportunities to tender for government contracts that provide for increase business and jobs in their regions
  - Local services will be carried out by local people creating real jobs in communities.

#### 10. October 2012 Council meeting

As advised at the August meeting, the October meeting of Council will be held on 23<sup>rd</sup> October, 2012 and not the 16<sup>th</sup> October as I will be on leave.

#### 11. Rubbish Collection times

I received an inquiry from a local resident re the commencement time for the collection of rubbish in Batchelor and Adelaide River. The contractor commences at 4.30am to ensure that all rubbish can be collected before issues associated with traffic do commence. They have been commencing at this time for the last 20 years.

#### 12. SUBDIVISION OF Land

An interim investigation has been received from John Wheeler for the subdivision of Lots 860,862 & 883. I intend to visit this area with the OM and John to address all the issues associated with this proposed subdivision. **Refer to attached plan.**

#### 13. Batchelor Tourist Information meeting – 5<sup>th</sup> September, 2012

In the company of Cr. Bulmer, Jones and the Community & recreation officer, I attended the monthly meeting of the Batchelor Tourist Committee meeting. The group is very functional and are very professional in the way they handle local tourism issues. They intend to revisit their Strategic &

development plan over the next 2 meetings and plan to meet with the Adelaide River tourist group on a quarterly basis.

#### **14. Department of Transport.**

I contacted Mr Herb Backers on 10<sup>th</sup> September, 2012 who advised as follows;

- Quotes for the repairs to the BP service station driveway close today so work should be undertaken in the immediate future.
- DOT has been constructing a new drain in the Marrakai road area.
- Have treated the tee for white ants on the corner of Meneling Road and Rum June Road. I requested that the dead section be lopped and removed prior to the wet as it is dangerous.

#### **15. Amangal Community Cemetery**

The following email was received from John Havnen from the Dept. of Justice re the above Cemetery. I advised John I would submit this for Councils comments.

*"The Amangal Community is located adjacent to Adelaide River Township on the southern side of the Adelaide River on a Special Purpose Lease held by the Aboriginal Development Foundation (permanent pop. approx. 50 persons).*

*The Amangal Community have requested that I assist them with getting their cemetery formalised.*

*They would like the sites of the graves located with a GPS, provision made for land for future burials and the coordinates of the land for the cemetery recorded for planning purposes.*

*Apparently there are approximately 30 persons interred in the cemetery.*

*The Community would eventually like to place headstones on the graves and fence and beautify the cemetery. (This will also entail organising a reliable water supply.....the rest of the Community currently connected to mains water)*

*The Community has a small CDEP work force which is utilised for undertaking municipal services. The Community also has a range of hand tools and small plant and equipment (lawn mowers, whipper snippers etc)*

*However the Community does not have any funds for materials for this project.*

*Is there any way that the Coomalie Council can assist the Community?*

*It is understood that the cemetery would be deemed to be a private cemetery.*

*The main Community person driving this project is Bruce Delahunty who can be contacted on 0427529826.*

*Cheers*

*John Havnen  
Alcohol Strategy Project Officer  
Licensing, Regulation and Alcohol Strategy  
Department of Justice  
First Floor, Enterprise House  
28 – 30 Knuckey Street, Darwin "*

#### **16. Adelaide River Tourist Meeting**

I attended the Adelaide River Tourist meeting and a **copy of the Minutes is attached** for Councillors information. The main issues from the meeting were as follows;

- Establishment of a Tourist information / coffee shop in the town centre
- Revisit the strategic plan & vision for Adelaide River
- The Railway Museum as the first project and search out grants to enable the track to be completed from Adelaide River Railway Museum to Snake Creek.
- Grave at Goodilla is Jock Ferguson (1920). Dr Cooper property
- Approach Dr Cooper now that we have discovered the WW2 'Hole in the Hill' Signals Station.
- Developing the Rail Trail from Adelaide River to Batchelor.
- Liaison with Batchelor Tourism Group
- National Serviceman's Association – They could be contacted to 'do up' the front of the Cemetery.

#### **17. Bruce Mason submission – National broadband**

Bruce has sent in the following submission for Council to consider.

##### **COOMALIE COUNCIL / SUGGESTION: BATCHELOR AND THE NBN**

*I could be wrong, but my reading of the NBN plan regarding its implementation in the 'top end' is that: Batchelor will receive wireless/satellite only, rather than the superior fibre optic cabling which Darwin will enjoy.*

*If this is the case, I believe Batchelor is in an unusually good position to at least lobby for the superior technology.*

*We have the most long standing, and possibly only, dedicated Indigenous Tertiary Institute in the country, and some four years ago, I think it was, we actually had Julia Gillard open the then new, state of the art 'e-learning building' at the Batchelor campus.*

*In the meantime, BIITE has forged a working partnership with Darwin's CDU, sharing courses, students, and staff. The current NBN roll out will bring a gaping technological divide between the two partnered tertiary facilities, and produce a diminishing of our Indigenous Tertiary facility.*

*For this reason alone, Batchelor Institute and township should be supplied with fibre optic cabling. Meaningful support from Institute and CDU executives could be easily sought and obtained, and lobbying could be directed to the prime ministers' office among others, reminding the PM of her own personal involvement at Batchelor Institute - and that the high tech building she opened will operate at 'snail's pace' compared to similar buildings at probably every other tertiary facility in the country. It's not a good look for the only dedicated Indigenous Tertiary facility, and smacks of, (actually really does reflect): the thoughtlessness of the roll out in relation to Territory, and what should be, national priorities.*

*On another level, fibre optic to Batchelor would make the already well serviced township really quite appealing to online and high tech businesses who are becoming more and more frustrated with the cost of maintaining premises in Darwin.*

*This sort of relocation of high tech businesses has already happened down south.*

*Darwin is about to change more than any of us can probably imagine and Batchelor is just one hour's drive away from those imminent changes. Local infrastructure and facilities are already good. If we can add NBN fibre optic technology to the attractions of Batchelor, it will surely make a difference to the town's reputation, appeal, and subsequent growth.*

*The NBN is rolling out in the top end now, so this is the time to be making our case. I think it's a good one. I'm sure lots of people would readily support this. With letters to editors, ministerial departments, other media, etc. from a co-ordinated front of Coomalie Council, BIITE, CDU, and any other interested people, it could happen.*

#### **18. Councillors Photos**

**A reminder that we will be taking Council Photos at 5.45pm on Tuesday prior to the Council meeting  
We need the individual photos for the Web site and a group photo for Council records.**

#### **19. Meeting with Gary Higgins -11<sup>th</sup> September , 2012**

I met with the Member for Daly Gary Higginson the 11<sup>th</sup> September, 2012 and the updates are contained within the Actions Arising report.

#### **20. Chin Estate Meeting 11<sup>th</sup> September 2012**

Twelve landowners and Clrs Jones, Turner and Bulmer, Operations Manager and member for Daly Hon G Higgins were in attendance.

The following issues were raised;

- Letters have been written to Council regarding access into the estate but No action has been taken.
- Council has been asked to review the Coomalie Guidelines and concepts which were released in 2000?
- Jacinda Brown advised that the survey has been sent to all Chin estate landowners and is to be returned by 2<sup>nd</sup> October, 2012.
- CR Turner – Council need a sustainable Long Term Road plan for this sub division.
- Gary Higgins – Need for landowners' to agree on the proposed long term road network and then come back to Council with a proposal. This can then be submitted to Government.
- Request the Government to carry out a desktop study to ensure the proposed roads can be built as all-weather roads. Council can follow up with Dept. of Transport once the landowners' submission on the proposed route is received.
- Native Title claim still over Cheeney North road.
- The following decision was also reached
  - **Resolved that Council deposit a pile of gravel and rocks on the Chin road reserve for use by landowners to repair their roads.**



## **8 FINANCE REPORTS**

### **8.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> September 2012
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Payment Register

#### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND**

Attached is a listing of accounts paid from 1<sup>st</sup> – 31<sup>st</sup> August 2012.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council approve and pass for payment the August 2012 payment register totalling \$191,574.10.

Moved: Clr.

Seconded: Clr.

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
AUGUST 2012			
Date	Reference	Name	Amount
1/08/2012	21483	Commonwealth Bank of Australia	35.59
2/08/2012	21482	Commonwealth Bank of Australia	745.95
4/08/2012	21481	Commonwealth Bank of Australia	120.00
7/08/2012	G/L Consolidate	Payroll	18,624.29
7/08/2012	4767	Area IT Solutions	6,229.85
7/08/2012	4768	Adelaide River Freight Service	101.20
7/08/2012	4769	RWA Exact	1,237.50
7/08/2012	4770	Attache Software Australia Pty	21.00
7/08/2012	4771	Batchelor Butterfly Farm	175.00
7/08/2012	4772	Dannah Pty Ltd	314.70
7/08/2012	4773	Cr. Sue Bulmer	350.00
7/08/2012	4774	Colchar Entertainment	250.00
7/08/2012	4775	Cr. Jeff Colver	1,337.00
7/08/2012	4776	Cr. Max Corliss	350.00
7/08/2012	4777	Cr. Ewan Crook	350.00
7/08/2012	4778	Darwin Business Machines	757.00
7/08/2012	4779	B Evans	3,160.00
7/08/2012	4780	Patsy Fawcett	764.00
7/08/2012	4781	Cr. Dave Gray	350.00
7/08/2012	4783	Sean Hutton	1,500.00
7/08/2012	4784	Cr Bruce Jones	922.00
7/08/2012	4785	Local Govt Assoc of NT	9,062.52
7/08/2012	4786	Judith Maglis	100.00
7/08/2012	4787	Bruce Mason	2,018.50
7/08/2012	4788	June Mills C/O LINGALONGA FEST	750.00
7/08/2012	4789	Intergrated Land Information S	30.00
7/08/2012	4790	OfficeMax	133.40
7/08/2012	4791	Cr. Diedre Pickering	350.00
7/08/2012	4792	SBA Distributors Pty Ltd	618.40
7/08/2012	4793	SEM Catering	153.00
7/08/2012	4794	Andrew Turner	350.00
7/08/2012	4795	Bruce Verberg	1,779.82
7/08/2012	86	PowerWater	2,340.11
7/08/2012	87	Telstra	348.82
7/08/2012	4796	Kirsty Higgins	1,511.05
7/08/2012	4797	Aly De Groot	700.00
7/08/2012	4798	Fin Bins	5,196.32
7/08/2012	4799	DT & MG Kerr	15,950.00
7/08/2012	4800	Northbound Records	200.00
7/08/2012	4801	Spuds Sound Services	1,600.00
7/08/2012	4802	Territory Regional Weekly	352.00

7/08/2012	4803	Veolia Environmental Services	2,398.44
7/08/2012	88	Motor Vehicle Registry	88.20
7/08/2012	4783	Maneroo Cattle Co P/L	600.00
9/08/2012	4784	Commonwealth Bank of Australia	1.10
15/08/2012	4804	Stacie Selwood	200.00
15/08/2012	4785	Commonwealth Bank of Australia	10.56
15/08/2012	4786	Commonwealth Bank of Australia	20.46
21/08/2012	G/L Consolidate	Payroll	17,668.20
21/08/2012	4805	Air Liquide WA Pty Ltd	81.13
21/08/2012	4806	AJ Couriers & Haulage Pty Ltd	121.00
21/08/2012	4807	Area IT Solutions	715.00
21/08/2012	4808	B P Australia Limited	1,406.29
21/08/2012	4809	Cridlands	5,110.98
21/08/2012	4810	Curbys NT Pty Ltd	347.05
21/08/2012	4811	Darwin Office Technology	319.39
21/08/2012	4812	Higgie Mechanical Engineering	217.64
21/08/2012	4813	Jackie Izod Entertainment	150.00
21/08/2012	4814	Macca's Painting	150.00
21/08/2012	4815	OfficeMax	8,494.20
21/08/2012	4816	Rum Jungle Tavern	250.00
21/08/2012	4817	Rum Jungle Engineering	4,260.00
21/08/2012	4818	Rural Fire Protection	220.00
21/08/2012	4819	Rural & Remote Services	2,750.00
21/08/2012	4820	SBA Distributors Pty Ltd	700.85
21/08/2012	4821	Shed Boss Darwin	972.40
21/08/2012	4822	NT Rural Pty Ltd TA Territory	966.24
21/08/2012	4823	Top End Bailiff & Collection S	610.90
21/08/2012	4824	Bruce Verberg	270.00
21/08/2012	89	PowerWater	7,810.27
21/08/2012	90	AgestAdministration	50.12
21/08/2012	91	Australian Super	769.92
21/08/2012	92	HESTA Superannuation Fund	301.42
21/08/2012	93	Hostplus Superannuation Fund	111.82
21/08/2012	94	REST Industry Super	323.80
21/08/2012	95	Sunsuper Pty Ltd	103.29
21/08/2012	4825	Kerr Super Fund	711.36
21/08/2012	4787	Maneroo Cattle Co P/L	600.00
22/08/2012	96	Australian Taxation Office	2,541.00
22/08/2012	97	University of Technology Sydne	1,000.00
27/08/2012	98	PowerWater	303.94
4/09/2012	4826	Area IT Solutions	153.03
4/09/2012	4827	Curbys NT Pty Ltd	14.30
4/09/2012	4828	B Evans	2,700.00
4/09/2012	4829	Fin Bins	8,496.32
4/09/2012	4830	Kirsty Higgins	1,455.78
4/09/2012	4831	Bruce Mason	2,018.50
4/09/2012	4832	Mitchell Refrigeration & Air C	3,805.78
4/09/2012	4833	Darwin Bolt Supplies (Normist)	209.82
4/09/2012	4834	Rum Jungle Tavern	420.00
4/09/2012	4835	RS Gardening Care	10,893.66
4/09/2012	4836	Shed Boss Darwin	7,876.44
4/09/2012	4837	Think Water	362.16
4/09/2012	4838	Top End Web Design	1,500.00
4/09/2012	4839	Veolia Environmental Services	4,212.01
4/09/2012	4840	Worksense Darwin	664.60

4/09/2012	99	PowerWater	44.12
4/09/2012	100	Telstra	49.00
4/09/2012	101	Telstra	1,732.59
			<b>\$ 191,574.10</b>

## 8.2 FINANCIAL REPORT AND GRANT REPORT TO 31 AUGUST 2012

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> September 2012
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Financial and Grant Report, Financial Summary Report to 31 <sup>st</sup> August 2012

### SUMMARY

As part of the monthly reporting procedures a financial and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is a financial and grant report and financial summary report to 31<sup>st</sup> August 2012.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

That Council receive and note the financial and grant report and financial summary report to 31<sup>st</sup> August 2012.

**Moved:** Clr.

**Seconded:** Clr.

**Coomalie Community Government Council  
Financial Report for the period ending 31st August 2012**

<b>Cash at Bank</b>					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 35,937.47
Investment Account					\$ 411,742.60
<b>Total Cash at Bank</b>					<b>\$ 449,680.07</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade	-	3,524.25	-	1,011.30	\$ 4,535.55
Rates	837,335.73	-	-	191,114.11	\$ 1,028,449.84
<b>Total Debtors</b>					<b>\$ 1,032,985.39</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade	1,638.66	-	-	-	\$ 1,638.66
<b>Total Creditors</b>					<b>\$ 1,638.66</b>
<b>Reconciliation of Funds</b>					
Balance as per General Ledger					\$ 37,937.47
Add outstanding Debtors					\$ 1,032,985.39
Less outstanding Creditors					\$ 1,638.66
Add Investment Account					\$ 411,742.60
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 1,481,026.80</b>

Coomalie Community Government Council						
Grant Report for the period ending 31st August 2012						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2012 review of DCS?
29/06/2011	Community Centre Grant	SPG - Dept Local Government	\$ 58,300.00	\$ 46,828.91	\$ 11,471.09	30/06/2012
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 33,767.73	\$ 12,232.27	30/06/2012
26/04/2012	Fun With Food - July School Holidays	Office of Youth Affairs - NTG	\$ 2,000.00	\$ 1,651.25	\$ 348.75	15/09/2012
6/06/2012	Seniors Week 2012	Dept Health Families Youth	\$ 2,000.00	\$ 475.45	\$ 1,524.55	30/09/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
16/07/2012	Lingalonga Festival Grant	Dept of Chief Minister	\$ 5,000.00	\$ 5,468.18	0.00	5/09/2012
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ -	\$ 19,000.00	15/06/2013
			<b>\$ 240,310.00</b>	<b>\$ 128,304.17</b>	<b>\$ 112,005.83</b>	
		<b>Cash and Receivables</b>			<b>\$ 1,481,026.80</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 112,005.83</b>	
		<b>Cash Available to Council</b>			<b>\$ 1,369,020.97</b>	

**COOMALIE COMMUNITY GOVERNMENT COUNCIL  
FINANCIAL SUMMARY  
REPORT  
FOR THE PERIOD ENDING 31 AUGUST 2012**

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	614,676	643,945	1,213,370	1,165,120
110 4999	TOTAL EXPENSES	72,730	194,878	715,730	751,909
110 5000	SURPLUS / (DEFICIENCY)	541,946	449,067	497,640	413,211
<b>210 PUBLIC CONVENIENCES</b>					
210 4999	TOTAL EXPENSES	13,306	14,931	81,150	67,359
210 5000	SURPLUS / (DEFICIENCY)	-13,306	-14,931	-81,150	-67,359
<b>211 GARBAGE DISPOSAL</b>					
211 3899	TOTAL INCOME	265,939	269,726	270,930	251,856
211 4999	TOTAL EXPENSES	25,701	39,919	254,960	185,275
211 5000	SURPLUS / (DEFICIENCY)	240,238	229,807	15,970	66,581
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	227	227	0	2,032
212 4999	TOTAL EXPENSES	763	1,146	4,800	3,347
212 5000	SURPLUS / (DEFICIENCY)	-536	-919	-4,800	-1,315
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	55	69	150	30,062
310 4999	TOTAL EXPENSES	20,048	38,554	220,890	310,402
310 5000	SURPLUS / (DEFICIENCY)	-19,993	-38,485	-220,740	-280,340
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	0	0	47,000	47,316
311 4999	TOTAL EXPENSES	3,298	6,745	47,000	47,317
311 5000	SURPLUS / (DEFICIENCY)	-3,298	-6,745	0	-1
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	850	924	57,110	598
312 4999	TOTAL EXPENSES	6,578	13,759	195,806	84,175
312 5000	SURPLUS / (DEFICIENCY)	-5,728	-12,835	-138,696	-83,577
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	0	-218	3,000	3,372
313 4999	TOTAL EXPENSES	4,310	9,479	98,520	95,266
313 5000	SURPLUS / (DEFICIENCY) 313	-4,310	-9,697	-95,520	-91,894
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	-3,018	-2,977	38,000	86,810
314 4999	TOTAL EXPENSES	14,094	21,434	68,770	135,173
314 5000	SURPLUS / (DEFICIENCY)	-17,112	-24,411	-30,770	-48,363
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	2,298	2,298	415,924	566,616
410 4999	TOTAL EXPENSES	13,215	23,026	807,570	1,030,581
410 5000	SURPLUS / (DEFICIENCY)	-10,917	-20,728	-391,646	-463,965



**510 STREETLIGHTING**

510 4999	TOTAL EXPENSES	0	2,255	9,200	6,795
510 5000	SURPLUS / (DEFICIENCY)	0	-2,255	-9,200	-6,795

**511 TOURISM, PARKING AND OTHER**

511 3899	TOTAL INCOME	0	5,000	23,300	21,316
511 4999	TOTAL EXPENSES	6,477	6,740	49,788	50,198
511 5000	SURPLUS / (DEFICIENCY)	-6,477	-1,740	-26,488	-28,882

**512 DOG MANAGEMENT**

512 3899	TOTAL INCOME	139	145	800	839
512 4999	TOTAL EXPENSES	24	70	5,200	5,234
512 5000	SURPLUS / (DEFICIENCY)	115	75	-4,400	-4,395

**513 GLYPHOSATE**

513 3899	TOTAL INCOME	0	1,000	10,000	11,177
513 4999	TOTAL EXPENSES	0	0	10,000	10,496
513 5000	SURPLUS / (DEFICIENCY)	0	1,000	0	681

**514 MAJOR FIRE HAZARD/GAMBA**

514 3899	TOTAL INCOME	0	19,000	20,000	0
514 4999	TOTAL EXPENSES	0	0	20,000	0
514 5000	SURPLUS / (DEFICIENCY)	0	19,000	0	0

<b>900 3899</b>	<b>TOTAL INCOME</b>	<b>881,166</b>	<b>939,139</b>	<b>2,099,584</b>	<b>2,187,113</b>
<b>900 4999</b>	<b>TOTAL EXPENSES</b>	<b>180,500</b>	<b>372,936</b>	<b>2,589,384</b>	<b>2,860,497</b>
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>700,666</b>	<b>566,203</b>	<b>-489,800</b>	<b>-673,384</b>

## 9 ADMINISTRATION REPORTS

### 9.1 COMMUNITY RECREATION OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 September 2012
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	Community Recreation Officer's Report

#### SUMMARY

Community Recreation Officer's report for the Ordinary General Meeting held 18<sup>TH</sup> September, 2012.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the Community Recreation Officer's report for August/September 2012.

**Moved:** Clr.

**Seconded:** Clr.

### ***Recreation Officer Report for September Meeting***

**Adelaide River Festival (15<sup>th</sup> – 17<sup>th</sup> August)** – This annual event runs like clockwork and is hosted by the Adelaide River Primary School under the competent principal Tony Clegg. It is a three day carnival of fun, fitness, friendship, dancing, singing, art, movies and teambuilding. Children from Top End Group Schools (TEGS) are from the Islands, remote Arnhem communities, Belyuen, Dundee, Daly, Port Keats, plus are joined by Batchelor and also Nightcliff School. I was rostered to run one of the shot put stations and enjoyed the competitive yet friendly kids from all over the remote Top End.

**Youth NT Conference** – Worked together with three students from Batchelor Area School to apply for scholarships (successfully) for them to attend the first ever Youth NT Conference organized by the Office of Youth Affairs. This 2 day conference will be held on 1<sup>st</sup> and 2<sup>nd</sup> October and I will provide transport each day and attend with the students.

**Tennis Club (Batchelor)** The first Monday arvo tennis held on Sept 3rd was successful with ten very keen players (none in tennis whites) running around happily. The second Monday was again a great turnout and out came the ‘aces’. Plans are afoot to rope in a teenager to mind the little tackers under the trees as a few mums are busting to show their style on the court. There is only one court marked and the other is used for warm ups at present. With the definite probability of Monday social tennis growing, i am looking at getting the other court marked out and pricing removable posts. We have other tennis nets in storage. The net and other equipment is stored in the container donated by Rural and Remote Services next to the tennis court. I would like to help coordinate a weekly tennis afternoon in Adelaide River and get a social competition happening, but have had no interest as yet from emails. Please let me know if you know any interested parties and their email contact.

**Skate Ramp (Batchelor)** – Since the Graffiti Art workshops two months ago with the ‘Coomalie Kidz’ – the Skate ramp in Batchelor has been extremely popular. Discussions at the Skate Ramp on a weekly basis with the kids have prompted me to contact Mick from Coomalie Concrete requesting a quote for an extra portion to be concreted. Mick has offered to donate his services and is contacting Phil from Hansons at Crater Lake to get the concrete donated. Batchelor Area School will bring along three or four teenage boys to help out on Monday 24<sup>th</sup> September.

**Grants** – Have applied for funding for the School Holiday Program in January 2013 to the Office of Youth Affairs. Applying for a grant for Children’s Week which is the end of October and hope to hold a Teddy Bear’s Picnic on 28<sup>th</sup> October. The event at Batchelor Oval in 2011 was really popular with over 250 children, adults and teddies. Working on the Australia Day 2013 Grant which is to be submitted by 5<sup>th</sup> October.

**Touch Football** – A new initiative by youngster Harley Walters started on Wednesday 12<sup>th</sup> September at the Batchelor Oval. Harley came to the Council Office and volunteered to train and help run the Wednesday footy. We have applied for his Ochre card and have an exemption for Harley to work alongside an Ochre card holder. This is now an organized recreational activity and I have Council permission forms at the Batchelor School and the Council. The first session ran with the under 13’s at 3pm and teens/ adults at 4pm.

## 9.2 BATCHELOR COMMUNITY CENTRE – WAIVING HIRE FEES FOR COUNCIL ACTIVITIES

<b>Applicant:</b>	Marilyn Morris, Community Recreation Officer
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/24
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 September 2012
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	E-mails from Clr Corliss, Clr Bulmer and Clr Turner

### SUMMARY

With the completion of the Batchelor Community Centre, I am keen to see this facility being used by the young person's within our Coomalie community. On August 29<sup>th</sup> I was seeking approval for boxing and Royal Rangers but on further reflection would like to see the waiver of fees extend to all Coomalie School activities and Youth Recreational Activities run through the Council.

The current policy adopted by Council at its August meeting refers to the Hire fees under Clause 8 as follows;

### HIRE FEES

**The Hirer to pay the due fees for the building on application. Changes to the due fees or application of concession or long term hire can only be made by decision of the Council.**

### BACKGROUND

The visual impression of a buzzing, busy 'Centre' will have a positive impact on the wider community and send out the message – pride in community and pride in belonging. The Centre is located in the heart of town and encircled by the tennis and basketball courts, the swimming pool, Rum Jungle Bowls Club, Playgroup and the Oval. These facilities need to be utilized so much more whilst inside the 'Community Core' – we gather together to create art and craft, play board games, watch movies, organize sport and give the youth a safe 'spacebase' to call their own.

Many working adults and parents have expressed a desire to be involved in a roster system working at the Centre with the youth in our Shire and I have a growing list of volunteers. Also several seniors have asked to be informed about events and would like to be involved.

### COMMENT

On the 29<sup>th</sup> August Lee Farrell CEO wrote to Councillors – see email message below.  
*Afternoon Councillors,*

*With the completion of the Batchelor Community centre, Councils Community Recreation Officer is keen to see this facility being used by the young person's within our community. The current policy adopted by Council at its August meeting refers to the Hire fees under Clause 8 as follows;*

#### *HIRE FEES*

*THE HIRER TO PAY THE DUE FEES FOR THE BUILDING ON APPLICATION.*

*CHANGES TO THE DUE FEES OR APPLICATION OF CONCESSION OR LONG TERM*

*HIRE CAN ONLY BE MADE BY DECISION OF THE COUNCIL.*

*From the report below, the Officer is seeking Council approval for the building to be used FREE OF CHARGE as follows; Boxing Classes and Royal Rangers.*

*To enable this facility to be used by the young Community of the area, can Councillors please indicate whether they support the Boxing Classes & Royal Rangers group using the Community centre free of Charge. The other option is that it be left until September meeting of Council.*  
*I look forward to your response*

**Clr Turner response:** *I agree with the submission and would consider any Coomalie (Batchelor Area School and Adelaide River Primary School) school youth activities should be included in the exemption.* Andrew

**Clr Corliss response:** *I agree with Andrew if it's to do with the schools & activities for the kids the council should be helping out.* Max

**Clr Bulmer response:** *We need to provide facilities for the youth of the community I do not believe we should charge for youth activities except may be to cover any costs incurred I assumed maybe wrongly that the hire fees would be for the rental of the facility for things like parties or weddings etc I support these hire fees being voided these two activities* Sue Bulmer

#### **CONSULTATION**

Not applicable.

#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Not applicable.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council waive the hire fees for the Bachelor Community Centre for Coomalie School activities and Youth Recreational Activities run through the Coomalie Council.

**Moved:** Clr.

**Seconded:** Clr.

## 10 LATE REPORTS

**Applicant:****Location/Address:** N/A**File Ref:** N/A**Disclosure of Interest:** Nil**Date:****Author:** Lee Farrell, Chief Executive Officer**Attachments:****SUMMARY****BACKGROUND****COMMENT****CONSULTATION****STATUTORY ENVIRONMENT****POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT****RECOMMENDATION****Moved:** Clr.**Seconded:** Clr.

## 11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

**Applicant:**

**Location/Address:**

**File Ref:** Nil

**Disclosure of Interest:** Nil

**Date:**

**Author:**

**Attachments:** Nil

**SUMMARY**

**BACKGROUND**

**COMMENT**

**CONSULTATION**

**STATUTORY ENVIRONMENT**

**POLICY IMPLICATIONS**

**FINANCIAL IMPLICATIONS**

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

**Moved:** Clr.

**Seconded:** Clr.

## **12 COUNCIL REPORTS**



## **13 GENERAL BUSINESS**

#### **14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 23<sup>rd</sup> October, 2012.