



**MINUTES**

**ORDINARY COUNCIL MEETING**

**22 November 2012**

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# MEETING

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 22<sup>nd</sup> NOVEMBER, 2012 AT 6.00PM

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CEO declared the rescheduled meeting open at 6.10pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

#### **STAFF PRESENT**

Chief Executive Officer	Lee Farrell
Administration Manager	Jo'Anne Kinter

#### **PERSONS PRESENT**

Kate Wheen from the Department of Local Government advised that she will not be attending the November meeting.

## **ORDINARY MEETING 20 November, 2012**

The ordinary general meeting scheduled for 20<sup>th</sup> November 2012: at 6.30pm the following Councillors were in attendance:

Cr B Jones

Cr M Corliss

The CEO advised that as a quorum is not present the Council meeting scheduled for Tuesday 20<sup>th</sup> November, 2012 cannot be convened.

## **RECONVENED NOVEMBER 2012 COUNCIL MEETING:**

The CEO advised that the November meeting of Council will be reconvened for Thursday 22<sup>nd</sup> November, 2012 commencing at 6.00pm.

### **Resignation of Principal member**

20<sup>th</sup> November, 2012 CEO advised that he received the resignation of Councillor Jeff Colver from the position of President and Councillor effective immediately.

### **Election of Principal member (President)**

CEO advised the reconvened meeting that Council will be required in accordance with Section 45 of the Local Government Act to elect a Principal member prior to the commencement of the business section of the meeting.

The CEO took the Chair as returning Officer and called for nominations for the position of Principal member for the Coomalie Community Government Council for the remaining term of office.

Clr Turner            nominated by Clr Jones

Clr Gray            nominated by Clr Bulmer – Clr Gray declined the nomination.

**There being only one nomination the Returning Officer declared Clr Turner elected as the Principal member of the Coomalie Community Government Council for the term of office ending at the conclusion of the next general election.**

### **Section 61 (7) - Casting Vote.**

The April meeting Resolution 16/04/2012/003 allows for the Chair to have a casting vote. This policy remains in force until the next election and cannot be change in this term of office.

Clr Turner thanked Councillors for his election to the position of President and stated that Council should consider the following:

- Develop KPI by which Councillors can be assessed on their performance during the year.
- Consider having two meetings per month.
- Consider portfolios for Councillors.

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 22nd November, 2012.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

**RESOLUTION 22/11/2012/001**

That Council receive and notes with regret Clr Colver's written notice of resignation from the position of President and Councillor received on 20<sup>th</sup> November 2012.

That Council seek Ministerial approval to not hold a By-election until after the representation survey has been completed in February 2013.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

**Carried**

**3 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Clr Jones declared an interest in item 7.5
<b>Date:</b>	20 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

**SUMMARY**

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

## **STATUTORY ENVIRONMENT**

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

## **POLICY IMPLICATIONS**

Conflict of Interest – Code of Conduct.

## **FINANCIAL IMPLICATIONS**

Not applicable.

## **VOTING REQUIREMENT**

Simple majority

### **RESOLUTION 22/11/2012/002**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 22nd November, 2012

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

**Carried**

## **4 PETITIONS AND DEPUTATIONS**



## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 23 OCTOBER, 2012

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> November, 2012
<b>Author:</b>	Jo'Anne Kinter Administration Manager
<b>Attachments:</b>	Minutes Ordinary General Meeting 23 <sup>rd</sup> October, 2012

#### SUMMARY

Minutes of the Ordinary General Meeting held 23<sup>rd</sup> October, 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 22/11/2012/003

That the minutes of the Ordinary General Meeting held 23<sup>rd</sup> October, 2012 are confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Jones

**Seconded:** Clr. Corliss

**Carried**

## 5.2 CONFIRMATION OF MINUTES SPECIAL MEETING 5<sup>TH</sup> NOVEMBER, 2012.

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell CEO
<b>Attachments:</b>	Minutes Special Meeting 5 <sup>th</sup> November, 2012

### SUMMARY

Minutes of the Special Meeting 5<sup>th</sup> November, 2012 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

### BACKGROUND

Not applicable.

### COMMENT

Not applicable

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/004

That the minutes of the Special Meeting 5<sup>th</sup> November, 2012 are confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

**Carried**

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	15 <sup>TH</sup> November, 2012
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Operations Manager's Report

#### SUMMARY

Operations Manager's report for the Ordinary General Meeting held 22nd November, 2012.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 22/11/2012/005

That Council receives and note the Operations Managers Report for October/November 2012.

**Moved:** Cllr. Jones

**Seconded:** Cllr. Gray **Carried**

## **Operations Manager's Report for November 2012**

### Swimming Pool:

We have removed the tree out of the bowling green that has been causing the damage a few roots are still to be removed. New trees will be replanted to fill this space.

### Dumps:

Batchelor dump slot is full we will be moving back to the face dump to the West we now also have plenty of fill so this can be covered.

Adelaide River dump slot is working well and there will be no trouble there until the wet, then we will have to go back to a face dump.

### Bowling Green:

The club members are on top of the maintenance and up keep of the green.

### Road Works:

As stated last month the stabilizing seal and the little bit of re sheeting has been done on Coach, Milton and Cheeney roads.

The full maintenance grade has been finished on all the roads to the West of the Shire except Scott and Lithow, Haynes and Strickland roads have also been done. Next week contractor will be moving to Lake Bennett.

The crew has started clearing the old flood ways in these areas ready for pot hole patching, guide posts are being replaced in culverts etc.

Rocks have been carted to Perreau Road ready for drop structures to be put in.

A few loads of rock have been carted up to Chin road.

Have finished the survey of the top of Shire with my suggestions, Lee will be giving a full report on this.

A couple of subdivisions are putting their driveways in, one new one has been given a development permit with our new permit to work on road reserves requirements.

**Clr Crook stated that the road construction works and maintenance carried out by Council over the last 3 months was very good and he requested this be passed on to Council staff.**

## 6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> November, 2012
<b>Author:</b>	Trevor Sullivan Animal Management Officer
<b>Attachments:</b>	Animal Management Officer's Report

### SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 22nd November, 2012.

### BACKGROUND

Not applicable.

### COMMENT

Not applicable.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

Not applicable.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/006

That Council receive and note the Animal Management Officers Report October/November,2012.

**Moved:** Clr. Crook

**Seconded:** Clr. Jones

**Carried**

## DOG REPORT

15/11/12

Impounded	Complaints A/R	Complaints BAT	Random sightings
<b>5</b> 3 returned to owners after payment of fees. 2 remain in pound	<b>2</b> Followed up on these 2 complaints but dogs not found	<b>3</b> <b>1</b> Letter sent to one owner requesting registration of 2 dogs that were causing a problem in Flynn Cres. Have been watching to ensure these dogs stay inside yard. <b>2</b> Call out to the school <b>3</b> Wandaree Cres dog wandering but was not found.	<b>8</b> dogs have been followed in the Batchelor area but could not be apprehended.

## 6.3 POOL REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	14 <sup>th</sup> November, 2012
<b>Author:</b>	Trevor Sullivan Pool Supervisor
<b>Attachments:</b>	Pool Report

### SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting held 22nd November, 2012.

### BACKGROUND

Not applicable.

### COMMENT

Not applicable.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

Not applicable.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/007

That Council receive and note the Pool Supervisor's Reports for October/November 2012.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

**Carried**

## POOL REPORT

### *Swimming Pool Takings and Statistics*

<u>Period ending</u>	<u>Paying at gate swimmers and takings</u>					<u>Passes sold</u>	<u>Pool Takings</u>	<u>Pass Swimmers</u>	
	<u>Adult</u>	<u>Children</u>	<u>Families</u>	<u>Pens</u>	<u>Gate</u>			<u>Adult</u>	<u>Children</u>
WE 22/10/12	14	21	3		81.50	0.00	<b>81.50</b>	24	32
WE 29/10/12	8	13	2		49.50	55.00	<b>104.50</b>	42	43
WE 5/11/12	17	27	4	1	104.50	-	<b>104.50</b>	35	53
WE 12/11/12	13	21	2		74.00	165.00	<b>239.00</b>	28	23
<b>Total</b>	<b>52</b>	<b>82</b>			<b>309.5</b>	<b>220</b>	<b>529.50</b>	<b>129</b>	<b>151</b>

Passes sold 2

Total of \$55 for Family Month pass October – November

Total of \$165 for Family 6 Month pass– October – April

- Numbers of pool users is up on previous years. People are coming to the pool to cool off and it is being used as a meeting place for the community.
- The problem tree has been removed which has made a big impact on keeping the area cleaner.
- The shade cover over the pool that was damaged through vandalism has not yet been repaired. Waiting on quotes to be submitted with insurance claim.
- The pumps are working well and the vacuum cleaner is still at Poolwerx- to be returned soon.
- The fence near Playgroup area has been damaged by someone climbing on it and will be repaired.

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> November, 2012.
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of October and November, 2012.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### **Correspondence In**

Dept of Local Government	Update on Shire Financial Sustainability Review
Dept of Regional Aust, Local Gov, Arts and Sports	2013 National Awards for Local Government
NT Grants Commission	NT Grants Commission Allocations 2012- 2013
Satellite Television & Radio Australia	Reputation and Back up for Digital Television Self Help Sites
Power and Water	Service charges for streetlight repairs and maintenance
Australian Local Government Association	2012 National Local Roads and Transport Congress- Delivering your Agenda
Dept of Local Government	Operational Subsidy Funding Levels –2012 - 2013
Australian Communications and Media Authority	Apparatus Licence

#### **Correspondence Out**

Jan Hills	Financial Contribution – Batchelor Museum
C Horne Butterfly Farm	Catering for Council Meetings
Land Development Corporation	Chin Estate Licence Agreement
Mr and Mrs Dooley	Lot 338 Rum Jungle Road Batchelor
Hon Adam Giles MLA	Invitation to attend Council's December 2012 meeting
Norvest Projects	Request to remove garbage levy lot 216 Cameron Rd Batchelor
Hon Adam Giles MLA	Resignation of Councillor Morton
Rum Jungle Tavern	Catering for Council Meetings



## CONSULTATION

N/A

## STATUTORY ENVIRONMENT

Not Applicable.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## FINANCIAL IMPLICATIONS

Nil.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/008

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray **Carried**

## 7.2 REVIEW OF ACTION ITEMS LIST – NOVEMBER, 2012

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	14 <sup>th</sup> November 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Action Items List November 2012

Council reviewed the Actions Items List and no further action was requested

### 7.3 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/66
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15/11/12
<b>Author:</b>	Lee Farrell CEO
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at September meeting 2012.*

#### BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

#### COMMENT

The Department of Local Government will advise of a meeting date once the relevant staff positions have been finalised

Gary Higgins MLA advised that the Dundee Community are reviewing their situation and the NT Government will consider applications for funding by councils for further research into amalgamation/unincorporated land.

**15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.**

#### CONSULTATION

Shire President – Jeff Colver

Department of Local Government NT

President closed meeting for dinner at 7.05pm

Meeting reconvened at 7.20pm with all Councillors in attendance

#### 7.4 REGIONAL DEVELOPMENT AUSTRALIA FUND GRANT APPLICATIONS 2012- 2013- ROUND 3& 4

<b>Applicant:</b>	Clr Crook
<b>Location/Address:</b>	Regional Development Australia Fund (RDAF) Round 3 & 4
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	29/10/2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

##### SUMMARY

Councillors have been circulated with information relating to Regional development Australia Fund Round 3 & 4, Clr Crook has sent in the following email requesting that this matter be included on Council's November Agenda.

##### BACKGROUND

**The following email was received from Clr Crook**

*I raised this months ago when I first read about the regional funding grant.*

*I believe we should build an information centre coffee shop next to the railway museum in Adelaide River. As we know if a tourist is travelling on the Stuart highway heading towards Darwin, unless they turnoff at pine creek and go through Kakadu they must go through Adelaide River.*

*It's functions would be to*

- Give tourists information about available accommodation anywhere north of and including Adelaide River and Batchelor. (e.g. Mt Bundy)*
- Attract more people to the Adelaide River Railway museum*
- Promote the WW2 history of the Coomalie Shire (including the Batchelor museum) by and not exclusive to providing a location and starting point to sell tour packages of the WW2 sites.*

*This will help keep more tourists in the Coomalie Shire to give associated businesses a chance to capture more trade.*

*I believe getting further funding for the upgrade of the Snake Creek WW2 sites and the railway line should be included as the coffee shop side will be run as a business to be leased out. The Leases is to run and maintain both the coffee shop and the information centre.*

*There is no current business in Adelaide River that sells real coffee so there will be no conflict of interest. By building a business in to the information centre it will provide local employment and it will enable the information centre to stand alone financially and not be a long term burden on the Coomalie Councils diminishing funds.*

*The major selling points of this proposal are*

- Promote Local tourism*
- Assist Tourism NT*
- Assist development of Local business and employment -Assist Coomalie Council taking a step away from being dependant on the Govt. Given our financial position this is essential.*

*As this funding was identified nearly 6 months ago and as this has not even got a mention at 1 council meeting I want it put on the agenda as to be discussed as one of the priorities at the next OGM.*

#### **COMMENT**

Expressions of Interest for RDAF close on the 6<sup>th</sup> December, 2012. An email was sent out to all Councillors seeking their support for the above proposal. I received 5 responses supporting this proposal and 2 non responses. I have now commenced the task of developing up an expression of interest as follows

#### Snake Creek Armoury and Rail – Round 4 \$5Million

- The major issues associated with Snake Creek is that it is on Aboriginal Land – An agreement in principle needs to be reached.
- To date meetings have been held with the Land and Planning Cultural Heritage Section, Adelaide River Tourist Committee, Warren Snowden MP re grant funding and support
- Trevor Horman and I plan to have meetings with Armed Forces, Northern Regional Council, and Prison Department to name a few. We will also endeavour to finalise the Expression of Interest by 6<sup>th</sup> December, 2012.

#### Tourist Information Centre – Round 3 \$250k

- Discussion on the building and its location
- Meeting held with the owner of one of the proposed buildings in Adelaide river to be held
- Trevor Horman and I to finalise the expression of interest by 6<sup>th</sup> December, 2012

#### Batchelor Museum – Round 3 \$100k

- Strategic Planning meeting to be held 13<sup>th</sup> November, 2012.

#### **CONSULTATION**

Adelaide River Tourist Committee  
Warren Snowden MP  
Land & Development Cultural Heritage Section – Darwin  
Projects contained within the Strategic Plan questionnaire.

#### **STATUTORY ENVIRONMENT**

The above projects need to form part of Councils Shire and Strategic Plan

#### **POLICY IMPLICATIONS**

As above

#### **FINANCIAL IMPLICATIONS**

At this stage no financial commitment has been included in the expressions of interest (EOI) apart from works in kind in the development of the EOI.

#### **VOTING REQUIREMENT**

Simple majority

**RESOLUTION 22/11/2012/009**

That an application for funding under the Regional Development Australia Fund Round 4 – **Project:** Snake Creek armoury and rail AND Regional Development Australia Fund Round 3 – **Project:** Tourist Information Centre Adelaide River AND Tourism Industry Regional Development Fund Grants –**Project:** Batchelor Museum be endorsed by Council.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

**Carried**

**7.5 BATCHELOR COMMUNITY CENTRE**

<b>Applicant:</b>	Councillors Coomalie Council
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	<b>Clr Jones declared an interest and left the Council Chamber</b>
<b>Date:</b>	2 <sup>nd</sup> October, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Office
<b>Attachments:</b>	Bruce Jones history of voluntary achievements

**SUMMARY**

The Coomalie Community centre was opened by the Minister for Local Government, Planning & infrastructure on Thursday 4<sup>th</sup> October, 2012. The decision to open it on this day was to undertake this event during Council week of recognition and achievements within the Community. The decision to name this building the Bruce Jones Community Centre was a Recommendation from Councillors' in recognition of the tremendous service Bruce Jones has done for the Coomalie Council and the community of Batchelor and surrounding areas.

**BACKGROUND**

The proposal to name the Building was emailed to all Councillors for a decision. The result was unanimous. Council also agreed to invite the Minister for Local Government, Planning and Infrastructure Hon Adam Giles MLA to officially open this building

**COMMENT**

I have attached the history of Bruce Jones which echoes the reason why he is highly respected within our community and thoroughly deserves the honour of having a building named after him.

The Centre was opened in front of a crowd of some 100 people who were entertained by the Boxing group, Batchelor School choir and the Capoeira Dancers. I would like to also give my special thanks to Mazz and all Council staff who organised the entertainment and the overall function.

**CONSULTATION**

Coomalie Council Councillors (exception Cr B Jones)

**STATUTORY ENVIRONMENT**

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Purchase of a Plaque was \$600 and cost of the official opening of the centre was \$800

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/010

That the naming of the Batchelor Community Centre the "Bruce Jones Community Centre "be endorsed by Council.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray **Carried**

Clr Jones resumed his seat at the Council table

## 7.6 ADELAIDE RIVER TREE PLANTING 15<sup>TH</sup> DECEMBER, 2012

<b>Applicant:</b>	Jaemie Page   Lecturer, Conservation & Land Management Department of Conservation and Horticulture
<b>Location/Address:</b>	Adelaide River
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Project Action Plan

## SUMMARY

Mr Jaemie Page has sought Councils assistance to undertake the below Tree Planting program in Adelaide River.

## BACKGROUND

*The following email has been received from Mr J Page.*

Hi Lee

As discussed previously we have funds as part of a joint Land care project to plant trees along Adelaide River to replace annual loss from storms and floods. We want to have the first community planting day on Saturday morning December 15. Can you confirm we have council support for the project and if possible could council help with tractor/auger to dig holes. We should be able to supply a driver if your staff is unavailable. Land care will take full responsibility for maintaining the trees and ensuring adequate space around them to minimise disruption to mowing. There are also funds for signage about the environment there to enhance visitor interest.

The project is being coordinated by Conservation Volunteers Australia with consultants (Tony Cox FAILACLOUSTON Associates) preparing all the milestones, reporting, communication and other “drudge work” that has caused a demise in Land care interest over the past decade. The idea is to let volunteers just do the stuff they like – getting out with a few people and doing a bit for their environment with a sausage sizzle afterwards. Being linked to a regional Land care movement hopes to reinvigorate community involvement in Landcare across the Darwin peri-urban region. There are about 10 other Landcare groups/sites involved from Fogg Dam, Litchfield Shire, Darwin and Palmerston. It will be well funded and well promoted and offer training to community members. Project guidelines attached.

Jaemie Page | Lecturer, Conservation & Land Management  
*Department of Conservation and Horticulture*  
*Faculty of Health Business and Science*  
*Batchelor Institute of Indigenous Tertiary Education*

#### **COMMENT**

I have discussed this application with Mr Page and he is seeking Councils involvement as follows;

- Council approval to plant trees in the designated area on 15<sup>th</sup> December, 2012.
- Use of Councils Tractor/auger to dig holes – with or without operator.
- The area involved is marked in red on the attached plan.

#### **CONSULTATION**

Mr J Page  
Operation Manager – Mr R Bright

#### **STATUTORY ENVIRONMENT**

The work will be undertaken on Council land. Road signing will need to be erected warning motorists of this event

#### **POLICY IMPLICATIONS**

Planting of replacement trees forms part of Council’s Shire Plan.

#### **FINANCIAL IMPLICATIONS**

The cost of the use of the Bobcat & Auger will be provided by Council

#### **VOTING REQUIREMENT**

Simple Majority

#### **RESOLUTION 22/11/2012/011**

That Council approve the Land Care Group Tree Planting Project and agree for trees to be planted along Adelaide River in the area depicted on the plan supplied by the applicant. Further, Council provide the use of its Bobcat/Auger attachment on the morning of 15<sup>th</sup> December, 2012 at no cost to the project. The applicant Jaemie Page to identify all underground services prior to works commencing and be liable for all claims that may occur.

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

**Carried**

## 7.7 BATCHELOR 60<sup>TH</sup> ANNIVERSARY 1953-2013

<b>Applicant:</b>	Ros Jones
<b>Location/Address:</b>	Combined with Lingalonga festival – August 2013
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	2 <sup>nd</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Email from Ros Jones – Festival activities

### SUMMARY

Batchelor town site celebrates its 60<sup>th</sup> Anniversary in August 1953-2013

### BACKGROUND

Ros Jones has forwarded me the programme of celebrations for Batchelor's 60<sup>th</sup> Anniversary celebrations commencing on 2<sup>nd</sup> August 2013 through to Monday 5<sup>th</sup> August 2013. The programme will coincide with the 2013 Lingalonga festival.

### COMMENT

The programme as outlined by Mrs Ros Jones is full on and will require the involvement of Council staff and local volunteers to assist with the organisation, set up and running of such a major event. Although this is early days I believe Council should be considering this function now and deciding how and if they will be assisting in these celebrations.

### CONSULTATION

Ros Jones

Community Recreation Officer Marilyn Morris

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

Council Shire Plan states that Council will assist organisations in the running of these events.

### FINANCIAL IMPLICATIONS

At this stage it is unknown, but Council should be considering the allocation of funds to assist in these celebrations. Council currently contributes \$ 1,000 towards the running of the Lingalonga festival.

### VOTING REQUIREMENT

Simple majority



**RESOLUTION 22/11/2012/012**

That Council note the 60<sup>th</sup> Anniversary date and program of events and advise that Council support the celebrations and will assist in kind on application, where possible.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

**Carried**

**7.8 LEASE OF COUNCIL DEPOT – ADELAIDE RIVER**

<b>Applicant:</b>	Adelaide River Towing and Coomalie Concrete
<b>Location/Address:</b>	35 Finlay Road (Lot 173) Adelaide River
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	2 <sup>nd</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Submission from Applicants and Notice Calling for Expressions of Interest.

**SUMMARY**

Council called for expressions of interest to Lease the Adelaide River Council depot. Applications closed on Monday 22<sup>nd</sup> October, 2012 at 4pm.

**BACKGROUND**

The review Committee identified the land and buildings on Lot 173 Adelaide River as not being required or commercially used by Council. There was a proposal to use it as an Op Shop but that proposal has not progressed any further than the idea stage. The toilet block and fencing are in need of repair and therefore the lease of the building was on an “as is where is basis”.

**COMMENT**

Council currently uses the land to store machinery when working in Adelaide River and the building houses road warning signs. If the area was leased then the Lessee would agree to allow this to continue although the signs will have to be relocated.

The lease would be over a period of 24 months and the lessee would be required to meet all of the following costs; electricity, water and sewerage charges, rubbish removal charges and Insurance. The lease of the property would be on “as is where is basis “and that all repairs and or improvements will need to be undertaken by the lessee. The expressions of interest also required information of the purpose of the lease, types of activities, annual lease payment, improvements that will be undertaken by the Lessee to the property and period of lease and commencement date.

When expressions of interest had closed one application had been received from; Mark O’Hagan and Michael Loone of Adelaide River Towing and Mechanical and Coomalie Concrete; Their proposal is attached and items 1 – 6 are in order.

The following clauses need a decision by Council:

**Clause 7:** Adelaide River Towing and Mechanical and Coomalie Concrete would like to offer the annual lease payment of \$6000 (being \$500/calendar month) with a reduction of the lease payment for any agreed repairs and /or improvements.

**Clause 8:** Improvements initially proposed; are to ensure the premises can be secured and works to maintain seasonal; access. These works include; maintenance to the access point of Finlay Road and repair and replace the boundary fence (approx 340m).

#### **CONSULTATION**

Mark O'Hagan and Michael Loone

#### **STATUTORY ENVIRONMENT**

Local Government Act Part 2.3 12 (e) Councils role is to manage and develop council facilities and services in its area in a sustainable way. 13(f) to seek to ensure that council resources are used fairly, effectively and efficiently.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Council has not budgeted for any income from this property for the year 2012/13. Costs to date Jul-Sep have totalled \$73 for water charges which will be met by the lease from the commencement of the lease agreement. This property was leased in 2009/2010 @ \$3,000 per annum.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 22/11/2012/013**

That Council not accept the offer from Mark O'Hagan and Michael Loone for the lease of 173 Adelaide River Rd.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Jones

**Carried**

***Note: the decision on the future use of Lot 173 (Council Depot) and Lot 83 (Council Office) in Adelaide River be considered in Councils Strategic Plan.***

## 7.9 ROAD ACCESS WILDMAN RIVER STOCK CONTRACTORS AND JOHN WHEELER

<b>Applicant:</b>	Wildman River Stock Contractors Pty Ltd & John Wheeler
<b>Location/Address:</b>	Sections 2127, 2128 & 2172 Hundred of Goyder & section 866 Hundred of Cavenagh
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Draft Access plan for Northern Roads & Wheelers Proposed Subdivision Plan

### SUMMARY

Two landowners have requested road access into their properties. One for a subdivision upgrade and the other for farming practices in the Collett Creek area.

### BACKGROUND

*The following emails have been received from the two (2) landowners*

#### WILDMAN RIVER STOCK CONTRACTORS PTY LTD

Hi Lee,

My brother Jeffrey and I own 4 blocks North of Batchelor being sections 2127, 2128 & 2172 Hundred of Goyder & section 866 Hundred of Cavenagh.

These blocks fall within your jurisdiction.

We require road access to these blocks so that we can develop them into an agriculture enterprise. We have been in discussion with your two predecessors about this issue. As part of our day to day business we own & operate earthmoving equipment. To achieve our property access goal we would like to work with the Coomalie Community Government Council. We'd be willing to clear at our expense the length of Letchford Road south from Spencer / Boundary road to the Finnis River. This would run down the eastern boundaries of our blocks 2128 & 2172.

This cleared line would allow us to get equipment, materials and supplies in and out of our blocks to develop a viable property. The secondary benefit of this clear line is a firebreak to manage fires in the region.

I'm sure once this line is established we'd see activities commence on other blocks in the area.

Input from the council would include:

- Locate the existing Letchford road survey pegs and or survey the areas with nil markers. (Some of the properties in the area have cleared boundaries).
- Arrange a lease with the Northern Territory Government for the area at the southern end of Letchford road down to the River.
- Council Operations Manager supervise the clearing process.

Please call should you require any further information.

Cheers,

**Michael Swart**

**Wildman River Stock Contractors Pty Ltd**  
**63 Pruen Rd | BERRIMAH NT 0828**

## JOHN WHEELER

Hi Lee

Just a note in regards to access to the blocks in the northern part of our Coomalie region, I own 4 blocks being 860 861 862 and 883, the northern side of these blocks has been surveyed, by the council in the past and has been cleared, at that time the part of Letchford Road between 862 and 883 was also surveyed and cleared. what I would like to see happen now is a resurvey of the Mira road south easement from boundary road to the unnamed road on the northern side of my property, as I spend quite a bit of time and money doing maintenance to a road that is in the wrong place . I have had lengthy discussions with other land owners in the area and am happy to assist them with any work in our area, as i own my own dozer, tip trucks etc. . These access roads also help in fire control and are extremely important for the growth and viability of the area; I am presently working in town as my hay has been burnt every year for the last three years.  
Regards John Wheeler

## COMMENT

Robbie Bright & I drove the two roads in question and these are the following issues that need to be resolved

- Identify the best routes for all possible users – once this has been identified then numerous actions will need to be implemented. -
- Obtain approvals for road access through Crown land as a road access and fire break in this area.
- Indicate to the landowners that Council has NO funds to construct roads in this location
- Roads will have to be built to a standard that meets Coomalie Council minimal requirements.

At this stage Council's Operations Manager has prepared a road usage map that will be the basis for all future road construction and subdivision use (see attached).

## CONSULTATION

Michael Swart – Wildman River Stock Contractors Pty Ltd  
John Wheeler  
Operations Manager – R Bright

## STATUTORY ENVIRONMENT

The Recommendation will only relate to a draft planning proposal – no statutory requirements at this stage.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple Majority

### RESOLUTION 22/11/2012/014

That Council agree in principal to the proposed Draft Road Access plan for the Northern section of the Shire, and this be submitted to Department of Lands and Planning for consideration and comment.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

**Carried**

## 7.10 SPECIAL PURPOSE GRANTS 2012-2013

<b>Applicant:</b>	Department of Local Government
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> November, 2012
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Letter from Department of Local Government and Selection Criteria

### SUMMARY

I sought input from Councillors regarding Grant funding and projects for Special Purpose Grant funding on 31st October, 2012. To date I only received one reply. I therefore have staff currently working up a plan to construct dual use footpaths as follows;

- Batchelor - From school to the Swimming Pool/shopping centre
- Adelaide River - From BP Service Station to Adelaide River WW11 Cemetery

### BACKGROUND

The Projects must be identified in the Shire Plan, which they are in a roundabout way. Selecting these types of projects will also allow Council staff to be engaged, therefore utilising grant funds to pay for some of their time while on the project. In kind contribution will be Supervision and Traffic Control etc.

I also considered the following projects but Native Title Claims needs to be resolved first;

- Batchelor Airstrip - NOT IDENTIFIED IN SHIRE PLAN
- Retired/aged persons Village.

Other Projects could be;

- Public Toilets - NOT IDENTIFIED IN SHIRE PLAN. Finalisation of Bruce Jones Community Centre.
- Adelaide River Tourist Information Centre - Grant to be applied for under Regional Development Australia Fund Round 3.
- Batchelor Museum and Tourist Information Centre - projects not identified at time of writing.

All the above need to be thoroughly researched, plans prepared and costings obtained. The time limit of 30th November does not allow this to occur.

The other issue which comes out of trying to develop up these projects is the need for Council to develop its Long term Strategic Plan, prepare costs and then allocate priority and years when such can be done.

### COMMENT

Unfortunately the information received from this year's Strategic review will not be received in time to form part of the submission. I will use previous community consultation information.

### CONSULTATION

Past community submissions  
Review of the Shire Plan  
Council staff

## STATUTORY ENVIRONMENT

The Grant applications close on 30<sup>th</sup> November, 2012. Late submissions will not be accepted by the Department of Local Government.

## POLICY IMPLICATIONS

Not Applicable

## FINANCIAL IMPLICATIONS

The project will be fully funded by the Grant. Council will have to provide in kind contribution by means of Supervision and Traffic control utilising its own staff.

## VOTING REQUIREMENT

Simple Majority

### RESOLUTION 22/11/2012/015

That Council endorse the CEO's action in submitting the following projects for funding under the Special Purpose Grants 2012-13;

- 1 Batchelor – Construction of dual use footpath from Batchelor School to the Swimming Pool.
- 2 Adelaide River – Construction of a dual use footpath from the BP Service Station to the Adelaide River WW2 Cemetery.
- 3 Purchase grader for road maintenance.

**Moved:** Clr. Crook

**Seconded:** Clr. Jones **Carried**

## 7.11 BRUCE JONES COMMUNITY CENTRE – SIGNAGE AND FURTHER IMPROVEMENTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> November, 2012.
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

The Community centre has now been completed with the funds that were available. Does Council wish to undertake any additional improvements?

## BACKGROUND

### Signage

I have obtained a quote and design of the Centre and have forwarded such to the "Jones Family" for input. The agreed sign has been approved and the cost is \$860.64

**Upgrades 2013/14**

I have asked staff what other improvements need to be undertaken and Councils Community Recreation Officer has suggested the following; – enclosing to lock up stage and adding in a sink, 2 small roller doors, a disabled toilet with a ramp which can be utilized as a unisex toilet (on back of centre) and plumbing.

**COMMENT**

This facility will be used more and more as it is the only building that is centrally located and can be used for various uses. The need to finish the building to a lock up stage will also improve its use and ease of operation.

**CONSULTATION**

Councils Community recreation officer  
Bruce Jones Family  
Council staff

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Council has expended the sum of \$619 in relation to service cost and funding for this sign will come from the Centre Maintenance Budget of \$2000.

**VOTING REQUIREMENT**

Simple majority

**RESOLUTION 22/11/2012/016**

That Council accept Norsign quotation of \$860.64 for the supply of the Bruce Jones Community Centre sign.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray

**Carried**

## 7.12 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	12 <sup>th</sup> October to 12 November 2012
<b>Author:</b>	Lee Farrell Chief Executive Officer.
<b>Attachments:</b>	Letter from Batchelor Area School Christmas Pageant – proposed route Notes from Staff meeting held on 29 <sup>th</sup> October, 2012 CCGC Plan of Works Complaints Register

### BACKGROUND

Not applicable.

### COMMENT

Several issues will require action by Council under the following items

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

Not applicable.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/017

That Council receives and notes the CEO's Activity Report 12<sup>th</sup> September, 2012 to 11<sup>th</sup> October, 2012.

**Moved:** Clr. Jones

**Seconded:** Clr. Gray

**Carried**



## CEO Activities Report 12<sup>th</sup> October, 2012 to 12<sup>th</sup> November, 2012

### 1. Infrastructure Asset & Financial management planning

Council staff have completed the loading of data into the Asset management planning software. I will attend the final Management course in Darwin on 5<sup>th</sup> & 6<sup>th</sup> December, 2012 and will then be able to develop and present the Long term financial planning reports to Council in January 2013

### 2. Batchelor Tourist Information meeting – 13<sup>th</sup> November, 2012

A Strategic planning meeting will be held in the Rum Jungle Tavern, Batchelor on 13<sup>th</sup> November, 2012 to review and develop a new Strategic Plan for the Batchelor Tourist Association.

### 3. Adelaide River Tourist Meeting

- Cr Max Corliss and I met with the Adelaide River Committee prior to Warren Snowden visit on Thursday 8th November, 2012. The meeting highlighted the various issues that are pending and require Government involvement
  - Information centre – Adelaide River War Museum
  - Roadway and parking area Adelaide River cemetery
  - Dual Use Footpath – Adelaide River.
  - Restoration Armoury area at Adelaide River
  - Development of Information centre Adelaide River.

Council's agenda covers the Grant application being submitted under the Regional development Australia Fund round 4. One of the interesting aspects of the research carried out to date is that Coomalie Council has no projects listed within the Northern Territory Regional Plan. This is one of the main criteria for RDAF funding.

### 4. Chin Estate

A meeting with the Department of Transport is to be held on Wednesday 14<sup>th</sup> November, 2012 to discuss the Chin estate road works plan.

### 5. Miles Road Causeway

Meeting was held with Danny Stuart, Cr S Bulmer, Robbie Bright and I regarding the raising of the causeway though the billabong area on this road. Mr Stuart stated that the water had flowed over the road and was causing erosion on the downstream side. He stated that if an approach was made to Cameron Downs and Rick Erklands they may cart the gravel for free and Council could spread the gravel when doing the maintenance grade. Inquiries to date have not been successful in having the gravel carted.

***Action-To be considered in Councils Asset management plan***

### 6. Community Bus – Public Transport

CEO of COTA Robyn Lesley is preparing a submission to request a public transport system from Darwin into the Coomalie region. Council will work collectively with COTA in providing statistics as they become available.

### 7. Batchelor Waste site:

The following is still to be undertaken by Council Staff

- Prepare a risk management plan for both waste sites
- Erect signage stating dangers of large excavation
- Updated plan for this site.

### 8. Rum Jungle Bowling Cub

The Dept. of Sport and Recreation have advised that Council's application for a grant of \$10,000 for equipment for the bowling green has been approved. The Company is sending photos of the equipment etc. Soil sample results were returned with No anomalies.

## 9. Batchelor Swimming Pool

- a. Council's Community Recreation Officer and I met with representatives from the Batchelor School Council & the Principal to discuss the proposed \$1000 cash contribution for the seasonal use of the Batchelor Pool.
- b. The Batchelor School and Council will prepare a works schedule to identify what the school subsidises and what Council subsidises the school and then meet again to resolve this issue.
- c. **NOTE:** A letter has been received from the Batchelor School re item 9(b) above – see attached. Councils Community Recreation Officer is collating Councils figures for analysis.

### RESOLUTION 22/11/2012/018

That Council accepts the Batchelor Outdoor Education Units (BOEU) offer of an annual \$1600 hire fee for the use of the Batchelor pool in 2013.

That an MOU be prepared between Council and the Adelaide River and Batchelor Schools for the use of shared facilities at no cost to either party.

**Moved** **Clr Gray**

**Seconded** **Clr Jones** **Carried**

## 10. Development of an Audit Committee

- a. I have discussed and viewed with the City of Darwin's risk assessment person Mr Tony Simmons how they went about developing the role of their audit committee and its role within the overall operation of Council.
- b. They have agreed to provide the following risk assessment information in relation to the following areas
  - i. Corporate Services.
  - ii. Parks & gardens
  - iii. Waste sites
  - iv. Dogs
  - v. Roads
  - vi. The office of the CEO.

Council staff will develop the Terms of Reference which clearly sets out

- What the Committee does and how,
- Appointment of Chairperson and election of Committee etc. (already done).

Once the above has been completed, the next stage will be to call an Audit Committee meeting to commence their review of operations.

## 11. Staff Meeting 29<sup>th</sup> October, 2012

*I have attached copies of the Notes* from our Staff meeting held on 29<sup>th</sup> October, 2012.

Some of the issues to be noted by Council are.

- **Council Policies:** Special meeting of Council to be held to deal with Policies. Send out 2 months in advance. Meeting to be held on 1st week in February.
- **Plan of Works for the Year:** *Copy of updated Works schedule attached.*

## 12. Cats Act

The issue with Cats is an ever increasing problem for Council staff because of the past history of Council. We have been taking and disposing of cats dropped off or picked up by our Animal Management Officer as this has been the norm for many years. Council also has no By-Laws to effectively control these animals.

## 13. Tourist facilities – Toilets and Water Usage at Drop Points

- a. For Councillors information I have researched the amount of water being used at Councils drop points in Adelaide River and Batchelor; the figures are as below.

### A/R Office/Ezy Dump

- i. 2010/11 \$1045.80

- ii. 2011/12 \$1034.89
- iii. 2012/13 \$388.96 (July to September)

**Batchelor Ezy Dump & Toilets**

- iv. 2010/11 \$994.05
  - v. 2011/12 \$1145.86
  - vi. 2012/13 \$667.17 (July to September)
- b. The Other high expenditure point is the cleaning of toilets at Adelaide River War Museum. The current cleaning cost is \$18,000. I would suggest that Council consider installing a coin operated entry fee system to assist in recouping our costs. The toilets are cleaned daily so the money can be collected then.

***Action: CEO to investigate the installation of a coin operated entry fee system to assist in recouping costs at the public toilets at the Adelaide River War Museum and the Dump Ezy's in Batchelor and Adelaide River.***

**14. Closing for 2012 Christmas Break**

Staff have agreed that the office be closed from Monday 24<sup>th</sup> December, 2012 through to Tuesday 1<sup>st</sup> January, 2013. The office would re-open on 2<sup>nd</sup> January, 2013. The outside staff will roster themselves on to cater for the day to day tasks that need to be attended to.

**15. Christmas Pageant**

The Christmas Pageant will be held on Thursday 13<sup>th</sup> December, 2012 commencing at 5pm. The organiser Ms Jan Jewell has sought Councils permission to seek an application for a Permit for this event. The Pageant will also utilise 2 of Councils trucks and will travel the same route as in previous years. ***I have attached a copy of the proposed route.***

**16. Council meetings – Verbal report to be given**

- Monday 12<sup>th</sup> November , 2012 Representation & Strategic Planning Meeting - Batchelor Council Chambers at 6pm – **All Councillors & any staff member**
- Tuesday 13<sup>th</sup> November Batchelor Tourist Association – Strategic Planning meeting – Batchelor Rum Jungle Tavern at 4pm – **Cr Jones , Bulmer, CEO and any Councillor or staff member.**
- Wednesday 14<sup>th</sup> November , 2012 – Department of Transport Meeting – Palmerston Office – **CEO and Operations Manager** at 9.30am
- Wednesday 14<sup>th</sup> November, 2012 Representation & Strategic Planning Meeting – Lake Bennett Resort at 6pm – **All Councillors & any staff member**
- Thursday 15<sup>th</sup> November – TOPROC meeting – Litchfield Council at 10am - **Clr Colver & CEO**
- Wednesday 21st November, 2012 Representation & Strategic Planning Meeting – Adelaide River at 6pm – **All Councillors & any Staff member**

**17. Town Planning Complaint – Batchelor town site.**

The following is the last email received from the Department of Lands & Planning regarding issues associated with the use of BP Service Station, vehicles on road reserves etc.

*You can see from the attached zoning map from 1999 that the zoning of Lot 338 Town of Batchelor was – B – Business in 1999. A Development Permit DP96/0402 was approved on 29 July 1996 for the purpose of addition to existing workshop; therefore the workshop was previously approved. I have this file on order so I can check for further history on the site and will get back to you again once we have completed our planning history checks.*

***Email received 13/11/12***

I contacted Mr Dooley this morning regarding the cars still on 6 Meneling Road, Lot 336 Town of Batchelor. He stated that there are three cars there at the moment. I asked for a time frame for them to be removed. Mr Dooley was none too pleased with this question and stated that he would move

them when the man next door moves his old bus. I stated that one old bus – owned by the landowner in question, is not an issue however the cars he is storing on 6 Meneling Drive are overflow from his commercial operation on Lot 338 Town of Batchelor, and 6 Meneling Road should not be used for this purpose. I advised that I would report to the Development Consent Authority regarding his use of 6 Meneling Drive. There the conversation abruptly ended.

The Batchelor DCA only meets when there are applications in the town. I will speak to Mr Kubasiewicz next week and we will get back to you.

**I have advised the complainer accordingly.**

#### **18. Meeting with J Page – 21<sup>st</sup> August 2012**

Cr Turner has asked that this matter be deferred until he is in attendance. He has previously sent out a letter in confidence to all councillors outlining his position in relation to this matter. This matter is tabled again for discussion.

#### **19. Complaints Register**

The Complaints register is attached for Councillors information.

**I draw your attention to the following complaints:**

Number 7 – African Mahogany boundaries of 17 and 19 Wandaree St

***Note CEO to contact Power and Water***

Number 13 regarding a Poinciana tree on the nature strip at 12 Hardy St.

#### **RESOLUTION 22/11/2012/019**

That Council staff remove the tree from the nature strip at 12 Hardy St, Adelaide River.

**Moved**

**Clr Jones**

**Seconded**

**Clr Corliss**

**Carried**

#### **7.13 FINANCIAL REVIEW FOR 2012 – 2013**

**Applicant:** Finance Manager – Melissa Kerr

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 13th November, 2012

**Author:** Lee Farrell, Chief Executive Officer

**Attachments:** Spread sheet - 4 year projected Financial Year Balance.

## **SUMMARY**

Over the past 12 months, Councils Finance Manger has been advising Council that they need to carefully consider the financial position of the Coomalie Council. The CEO has also alluded to the issues associated with the Long term financial position of Council.

A review Committee was formed and staff are working through the recommendations – some of which have already been discussed by Council. No changes were made

## **BACKGROUND**

Since I commenced employment with the Council, the Deloitte report has been completed and the information has been presented to Council. The information told Council what they already knew, however NO action to address this issue and to plan a way forward has been identified. I have had the Finance Manager prepare a Draft budget with comments showing that by June 2015, Council will have used all its surplus funds and funding will not be available to do any Community projects. Council will be solely operational and unless changes are made now, rates will have to increase well in excess of the CPI for Council to continue to operate after 30th June 2015.

## **COMMENT**

The asset management and long term financial plan is currently being developed and this information should be available for Councils consideration by the end of January 2013. Council staff has carried a quick analysis of this information and it shows that Council's financial position and ability to maintain/replace its assets is debatable.

The attached 4 year plan is subject to Council receiving the projected grants, has no major blow outs in costs. The Plan contains no funds for Plant replacement or major road works. The latter will need to be undertaken sooner than later otherwise the Bitumen roads will be beyond repair.

The picture for the future of the Coomalie Council is not bright and Council needs to look very seriously on how we can change things and that are not grant reliant in the long term. Some of the Projects that could raise Capital funding could include;

- Regional waste Site – This project would involve two/three years in planning.
- Batchelor Airstrip – Take over the airstrip and develop Light industrial and fly in fly out facilities. Charge landing fees to cover cost of airstrip maintenance etc.
- Retirement and Aged Housing – Build, sell, rent and manage the village utilising Council staff. Will involve the raising of Loans but could be a good income earner, provide rate income, work opportunities and bringing people to Batchelor.
- Develop a subdivision that provides a taste of rural and residential lifestyle – 2/4 ha lots. Organise with a local developer to build houses as per the design that I sent to Councillors earlier this month, or do it yourself under an Indigenous building Scheme Company.
- Roadside Slashing – Project manage all the roadside slashing within the Coomalie Shire.

The ideas are numerous, its Councillors' taking the time to think outside the square and develop a plan for the future. The financial future and future of this Council needs to start NOW!

## **CONSULTATION**

Finance Manger

## **STATUTORY ENVIRONMENT**

Not applicable

## **POLICY IMPLICATIONS**

Not applicable

## FINANCIAL IMPLICATIONS

The Financial spread sheet is attached

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/020

That prior to the 2013/2014 budget, Council identify additional savings and or earnings in the vicinity of \$600,000.00 not including rates.

**Moved:** Clr. Crook

**Seconded:** Clr. Bulmer

**Carried**

## 8 FINANCE REPORTS

### 8.1 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 November 2012
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

## BACKGROUND

Attached is a listing of accounts paid from 1<sup>st</sup> – 31<sup>st</sup> October 2012.

## COMMENT

No additional comments are provided to this report.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 22/11/2012/021**

**That Council approve and pass for payment the October 2012 payment register totalling \$338,425.56.**

**Moved: Clr. Gray**

**Seconded: Clr. Crook**

**Carried**

#### **COOMALIE COMMUNITY GOVT COUNCIL**

##### **PAYMENT REGISTER**

##### **OCTOBER 2012**

DATE	REFERENCE	DETAILS	AMOUNT
2/10/2012	4802	Maneroo Cattle Co P/L	600.00
2/10/2012	G/L Consolidate	Payroll	18,291.60
2/10/2012	4803	Commonwealth Bank of Australia	1,116.30
2/10/2012	4804	Commonwealth Bank of Australia	225.51
2/10/2012	4805	Commonwealth Bank of Australia	385.00
4/10/2012	109	Australian Taxation Office	2,894.00
4/10/2012	4877	Cr. Sue Bulmer	350.00
4/10/2012	4878	Classic Holden Car Club	100.00
4/10/2012	4879	Cr. Jeff Colver	1,333.00
4/10/2012	4880	Cr. Max Corliss	350.00
4/10/2012	4881	Cr. Ewan Crook	350.00
4/10/2012	4882	B Evans	1,660.00
4/10/2012	4883	Fin Bins	5,196.32
4/10/2012	4884	Cr. Dave Gray	350.00
4/10/2012	4885	Kirsty Higgins	1,341.53
4/10/2012	4886	Higgie Mechanical Engineering	1,198.44
4/10/2012	4887	Cr Bruce Jones	750.00
4/10/2012	4888	DT & MG Kerr	4,950.00
4/10/2012	4889	Bruce Mason	2,761.00
4/10/2012	4890	RS Gardening Care	10,431.66
4/10/2012	4891	Andrew Turner	350.00
5/10/2012	4806	Local Govt Super Scheme	1,579.72
9/10/2012	4892	AJ Couriers & Haulage Pty Ltd	121.00

9/10/2012	4893	Area IT Solutions	858.00
9/10/2012	4894	Adelaide River Freight Service	808.50
9/10/2012	4895	Attache Software Australia Pty	44.00
9/10/2012	4896	Dannah Pty Ltd	191.43
9/10/2012	4897	Batchelor Service Centre	1,810.15
9/10/2012	4898	B P Australia Limited	2,308.43
9/10/2012	4899	Bunnings Building Supplies P/L	82.20
9/10/2012	4900	Chubb Security	175.35
9/10/2012	4901	Colemans Printing	242.00
9/10/2012	4902	Cridlands	1,747.54
9/10/2012	4903	Darwin Business Machines	190.04
9/10/2012	4904	Department of Children and Fam	385.00
9/10/2012	4905	Department of Lands and Planni	6,062.21
9/10/2012	4906	Dymocks Casuarina	250.96
9/10/2012	4907	Geminex Northern Territory	29.70
9/10/2012	4908	Darwin Bolt Supplies (Normist)	307.24
9/10/2012	4909	Norsign NT	821.70
9/10/2012	4910	Intergrated Land Information S	40.00
9/10/2012	4911	OfficeMax	1,053.41
9/10/2012	4912	Ooloo Investments Pty Ltd	5,280.00
9/10/2012	4913	Poolwerx Darwin	16,222.00
9/10/2012	4914	Riverland Marketing &Promotio	42.24
9/10/2012	4915	Rural Fire Protection	22.00
9/10/2012	4916	Telstra Shop Palmerston	108.00
9/10/2012	4917	NT Rural Pty Ltd TA Territory	947.54
9/10/2012	4918	Transpacific Industries Pty Ltd	110.00
9/10/2012	4919	Veolia Environmental Services	4,796.88
9/10/2012	4920	WA Local Super	1,904.36
9/10/2012	4921	Worsell & Co Pty Ltd	564.58
<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
9/10/2012	110	AgestAdministration	66.51
9/10/2012	111	Australian Super	826.34
9/10/2012	112	HESTA Superannuation Fund	303.89
9/10/2012	113	Hostplus Superannuation Fund	105.06
9/10/2012	114	PowerWater	1,787.95
9/10/2012	115	REST Industry Super	647.60
9/10/2012	116	Telstra	1,827.92
15/10/2012	4807	Commonwealth Bank of Australia	175.46
15/10/2012	4808	Commonwealth Bank of Australia	34.32
16/10/2012	G/L Consolidate	Payroll	19,465.37
16/10/2012	4922	Air Liquide WA Pty Ltd	81.13
16/10/2012	4923	Adelaide River Auto Port	170.25
16/10/2012	4924	Area IT Solutions	107.25
16/10/2012	4925	Adelaide River Towing &Mechan	450.00
16/10/2012	4926	Batchelor Area School	200.00
16/10/2012	4927	Darwin Business Machines	253.11
16/10/2012	4928	OfficeMax	79.97
16/10/2012	4929	NT Rural Pty Ltd TA Territory	3,960.00
16/10/2012	4930	Bruce Verberg	540.00
16/10/2012	117	Australian Communications Auth	40.00
16/10/2012	118	PowerWater	7,323.42
16/10/2012	4809	Maneroo Cattle Co P/L	600.00
22/10/2012	119	Motor Vehicle Registry	276.80
23/10/2012	458656	Petty Cash Reimbursements	1,241.00
24/10/2012	4812	Australian Taxation Office	12,349.00
30/10/2012	G/L Consolidate	Payroll	17,787.33
30/10/2012	4931	ADAMANT Property Services P/L	742.50
30/10/2012	4932	Bunnings Building Supplies P/L	1,048.08



30/10/2012	4933	Copytime	1,953.38
30/10/2012	4934	Darwin Business Machines	222.00
30/10/2012	4935	Fin Bins	5,196.32
30/10/2012	4936	Higgie Mechanical Engineering	481.73
30/10/2012	4937	Local Govt Assoc of NT	356.40
30/10/2012	4938	Oolloo Investments Pty Ltd	124,200.00
30/10/2012	4939	Poolwerx Darwin	3,300.00
30/10/2012	4940	Portner Press PTY LTD	77.00
30/10/2012	4941	RS Gardening Care	15,216.66
30/10/2012	4942	Shed Boss Darwin	875.16
30/10/2012	4943	St John Ambulance Australia	86.02
30/10/2012	4944	NT Rural Pty Ltd TA Territory	85.36
30/10/2012	4945	Veolia Environmental Services	4,782.14
30/10/2012	4946	Worksense Darwin	498.99
30/10/2012	120	PowerWater	1,305.84
30/10/2012	121	Telstra	1,938.36
30/10/2012	4813	Maneroo Cattle Co P/L	600.00
30/10/2012	122	Motor Vehicle Registry	669.40
			<b>\$ 338,425.56</b>

## 8.2 FINANCIAL AND GRANT REPORT, FINANCIAL SUMMARY REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 November 2012
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	NIL

### SUMMARY

As part of the monthly reporting procedures a financial and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is a financial and grant report and financial summary report to 31<sup>st</sup> October 2012.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 22/11/2012/022

That Council receive and note the financial and grant report and financial summary report to 31<sup>st</sup> October 2012.

Moved: Clr. Bulmer

Seconded: Clr. Corliss

Carried

Coomalie Community Government Council					
Financial Report for the period ending 31st October 2012					
Cash at Bank					
Cash on Hand				\$	2,000.00
Cheque Account				\$	132,521.41
Investment Account				\$	714,824.71
Total Cash at Bank				\$	849,346.12
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade	-	543.75	1,705.00	1,011.30	\$ 3,260.05
Rates	-	-	-	-	\$ 341,699.15
	-	183,122.73	158,576.42		
Total Debtors					\$ 344,959.20
Creditors					
	Current	30 Days	60 Days	90 Days	
Trade			-	-	\$ 7,746.86
	7,746.86				
Total Creditors					\$ 7,746.86

<b>Reconciliation of Funds</b>	
<b>Balance as per General Ledger</b>	\$ 134,521.41
<b>Add outstanding Debtors</b>	\$ 344,959.20
<b>Less outstanding Creditors</b>	\$ 7,746.86
<b>Add Investment Account</b>	\$ 714,824.71
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 1,186,558.46</b>

<b>Coomalie Community Government Council</b>						
<b>Grant Report for the period ending 31st October 2012</b>						
<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2012 review of DCS?
29/06/2011	Community Centre Grant	SPG - Dept Local Government	\$ 58,300.00	\$ 58,902.53	\$ -	<b>Acquitted</b>
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 33,767.73	\$ 12,232.27	30/06/2012
6/06/2012	Seniors Week 2012	Dept Health Families Youth	\$ 2,000.00	\$ 2,000.00	\$ -	<b>Acquitted</b>
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ -	\$ 19,000.00	15/06/2013
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 8,181.82	\$ -	\$ 8,181.82	1/01/2013
3/10/2012	Oh What a Community Feeling	Office of Youth Affairs - NTG	\$ 2,000.00	\$ -	\$ 2,000.00	18/03/2013
3/10/2012	Teddy Bears Picnic	NAPCAN	\$ 1,000.00	\$ -	\$ 1,000.00	28/11/2012
			<b>\$ 244,491.82</b>	<b>\$ 134,782.91</b>	<b>\$ 110,311.44</b>	
					<b>Cash and Receivables</b>	<b>\$ 1,186,558.46</b>
					<b>Unspent Grants &amp; Subsidies</b>	<b>\$ 110,311.44</b>
					<b>Cash Available to Council</b>	<b>\$ 1,076,247.02</b>

**COOMALIE COMMUNITY GOVERNMENT COUNCIL  
FINANCIAL SUMMARY REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2012**

<b>Acc Code</b>	<b>Account Description</b>	<b>Month Actual</b>	<b>YTD Actual</b>	<b>12/13 Budget</b>	<b>11/12 Actual</b>
<b>110</b>	<b>ADMINISTRATION</b>				
110 3899	TOTAL INCOME	9,709	660,671	1,213,370	1,165,120
110 4999	TOTAL EXPENSES	62,869	303,941	715,730	751,909
110 5000	SURPLUS / (DEFICIENCY) 110	-53,160	356,730	497,640	413,211
<b>210</b>	<b>PUBLIC CONVENIENCES</b>				
210 4999	TOTAL EXPENSES	5,101	20,396	81,150	67,359
210 5000	SURPLUS / (DEFICIENCY) 210	-5,101	-20,396	-81,150	-67,359
<b>211</b>	<b>SANITATION AND GARBAGE</b>				
211 3899	TOTAL INCOME	28	276,528	270,930	251,856
211 4999	TOTAL EXPENSES	38,249	76,868	254,960	185,275
211 5000	SURPLUS / (DEFICIENCY) 211	-38,221	199,660	15,970	66,581
<b>212</b>	<b>CEMETERIES</b>				
212 3899	TOTAL INCOME	0	227	0	2,032
212 4999	TOTAL EXPENSES	201	2,285	4,800	3,347
212 5000	SURPLUS / (DEFICIENCY) 212	-201	-2,058	-4,800	-1,315
<b>310</b>	<b>PARKS AND GARDENS</b>				
310 3899	TOTAL INCOME	245	3,518	150	30,062
310 4999	TOTAL EXPENSES	6,772	64,187	220,890	310,402
310 5000	SURPLUS / (DEFICIENCY) 310	-6,527	-60,669	-220,740	-280,340
<b>311</b>	<b>LIBRARIES</b>				
311 3899	TOTAL INCOME	0	48,858	47,000	47,316
311 4999	TOTAL EXPENSES	5,113	14,888	47,000	47,317
311 5000	SURPLUS / (DEFICIENCY) 311	-5,113	33,970	0	-1
<b>312</b>	<b>SPORT AND RECREATION</b>				
312 3899	TOTAL INCOME	97	2,471	57,110	598
312 4999	TOTAL EXPENSES	22,819	38,855	195,806	84,175
312 5000	SURPLUS / (DEFICIENCY) 312	-22,722	-36,384	-138,696	-83,577
<b>313</b>	<b>SWIMMING POOL</b>				
313 3899	TOTAL INCOME	983	1,124	3,000	3,372
313 4999	TOTAL EXPENSES	25,796	37,783	98,520	95,266
313 5000	SURPLUS / (DEFICIENCY) 313	-24,813	-36,659	-95,520	-91,894
<b>314</b>	<b>COMMUNITY RECREATION</b>				
314 3899	TOTAL INCOME	166	198	38,000	86,810
314 4999	TOTAL EXPENSES	8,478	34,503	68,770	135,173
314 5000	SURPLUS / (DEFICIENCY) 312	-8,312	-34,305	-30,770	-48,363
<b>410</b>	<b>ROADS</b>				
410 3899	TOTAL INCOME	47,044	49,342	415,924	566,616
410 4999	TOTAL EXPENSES	130,073	161,434	807,570	1,030,581
410 5000	SURPLUS / (DEFICIENCY) 410	-83,029	-112,092	-391,646	-463,965
<b>510</b>	<b>STREETLIGHTING</b>				
510 4999	TOTAL EXPENSES	2,255	4,510	9,200	6,795
510 5000	SURPLUS / (DEFICIENCY) 510	-2,255	-4,510	-9,200	-6,795

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
<b>511</b>	<b>TOURISM, PARKING AND OTHER</b>				
511 3899	TOTAL INCOME	0	5,000	23,300	21,316
511 4999	TOTAL EXPENSES	2,138	11,060	59,530	50,198
511 5000	SURPLUS / (DEFICIENCY) 511	-2,138	-6,060	-36,230	-28,882
<b>512</b>	<b>DOG MANAGEMENT</b>				
512 3899	TOTAL INCOME	188	816	800	839
512 4999	TOTAL EXPENSES	260	656	5,200	5,234
512 5000	SURPLUS / (DEFICIENCY) 512	-72	160	-4,400	-4,395
<b>513</b>	<b>GLYPHOSATE</b>				
513 3899	TOTAL INCOME	0	1,200	10,000	11,177
513 4999	TOTAL EXPENSES	3,825	3,825	10,000	10,496
513 5000	SURPLUS / (DEFICIENCY) 513	-3,825	-2,625	0	681
<b>514</b>	<b>GAMBA AND WEED CONTROL</b>				
514 3899	TOTAL INCOME	0	19,000	20,000	0
514 4999	TOTAL EXPENSES	0	0	20,000	0
514 5000	SURPLUS / (DEFICIENCY) 514	0	19,000	0	0
<b>900 3899</b>	<b>TOTAL INCOME</b>	<b>58,460</b>	<b>1,068,953</b>	<b>2,099,584</b>	<b>2,187,113</b>
<b>900 4999</b>	<b>TOTAL EXPENSES</b>	<b>313,949</b>	<b>775,191</b>	<b>2,599,126</b>	<b>2,860,497</b>
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>-255,489</b>	<b>293,762</b>	<b>-499,542</b>	<b>-673,384</b>

### 8.3 SPECIAL PURPOSE GRANT AQUITTAL- COMMUNITY CENTRE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 November 2012
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	SPG Acquittal Community Centre

#### SUMMARY

Acquittal of Special Purpose Grant – Community Centre \$58,300 from the Department of Housing, Local Government and Regional Services.

#### BACKGROUND

Attached is the acquittal of the Special Purpose Grant – Community Centre \$58,300.

#### COMMENT

The Community Centre is complete and all funds have been expended as per grant agreement. The original grant was for \$58,300 and expenditure to complete was \$58,902.53. Council's contribution is \$602.53. Council will be responsible for the maintenance of the building into the future.

#### CONSULTATION

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Nil.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 22/11/2012/023**

That Council acquit the Special Purpose Grant – Community Centre \$58,300.

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

**Carried**

### **9 ADMINISTRATION REPORTS**

#### **9.1 USE OF COMMON SEAL - NIL**

#### **9.2 COMMUNITY RECREATION OFFICER'S REPORT**

There is no report from the Community Recreation Officer for the Ordinary General Meeting held 22nd November, 2012 as the Officer is on leave.

### **10 LATE REPORTS**

**Applicant:** Finance Manager Melissa Kerr

**Location/Address:** CCGC

**File Ref:** CC/5 and CC/23

**Disclosure of Interest:** Nil

**Date:** 21<sup>st</sup> November 2012

**Author:** Administration Manager Jo'Anne Kinter

**Attachments:** Letter and Applications for change of signatories CBA and TIO

#### **SUMMARY**

With the resignation of Clr Colver, Council need to delete him as a signatory to Council's bank accounts with TIO and CBA and authorise the incoming president as the signatory.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Not applicable

**STATUTORY ENVIRONMENT****Local Government (Accounting) Regulations  
Part 9 Authorised accounts and expenditure****20 Disbursements from authorised accounts**

(1) A cheque issued on behalf of a council must be signed by at least 2 persons authorised by resolution of the council to sign cheques on its behalf.

(2) An electronic disbursement from an authorised account must be processed by at least 2 persons authorised by resolution of the council to process electronic disbursements on its behalf.

(3) An authorisation under subregulation (1) or (2):

(a) may only be given to 1 or more of the following:

(i) the council's principal member;

(ii) the CEO;

(iii) a member of the council's staff; and

(b) may be given subject to limitations and conditions determined by the council and specified in its resolution.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS****VOTING REQUIREMENT**

Simple majority

**RESOLUTION 22/11/2012/024**

That Council add Andrew Turner and delete Jeff Colver as a signatory to Council's bank accounts with TIO and CBA.

**Moved**

**Clr Crook**

**Seconded**

**Clr Corliss**

**Carried**

## 11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

<b>Applicant:</b>	Clr Gray
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	22 <sup>nd</sup> November, 2012
<b>Author:</b>	N/A
<b>Attachments:</b>	Nil

### SUMMARY

1. Clr Gray requested that a letter is sent to Mr Colver thanking him for his time, services and dedication to the Coomalie Council.
2. Clr Gray requested an amendment to the October meeting RESOLUTION 23/10/12/013 for funding of utility services, insurance and electricity costs for the Batchelor Museum.

#### RESOLUTION 23/10/12/013

*That Council amend its budget from \$256 to \$10,000 to meet the costs of the utility services, insurance and electricity costs of the Batchelor Museum and that this contribution be reviewed on an annual basis.*

3. Clr Gray requested that Council rescind RESOLUTION 23/10/12/017

*That Council continue with the contractor R S Gardening Care for the pushing up and maintenance of the Batchelor and Adelaide River waste sites and mowing of its parks, ovals and various surrounds as per the current contract and this be reviewed by Council at 30<sup>th</sup> June 2013.*

### BACKGROUND

Nil

### COMMENT

- Item 2** CEO advised that some funds have already been spent in relation to expenditure of utility services at the Batchelor Museum. Information on actual costs to date will be made available to Councillors.
- Item 3** CEO advised that as a result of RESOLUTION 23/10/12/017, Council has entered into a contract with RS Gardening Care until 30/06/2013. Therefore this resolution cannot be rescinded.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

NIL

### POLICY IMPLICATIONS

NIL



## FINANCIAL IMPLICATIONS

NIL

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 22/11/2012/025

That a letter be written to Mr Colver thanking him for his time, services and dedication to the Coomalie Community Government Council.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

**Carried**

### RESOLUTION 22/11/2012/026

That Council give notice to the Batchelor Museum that before any future financial contributions are considered a business plan showing operational funding for the next four years be presented to Council.

**Moved:** Clr Gray

**Seconded:** Clr Crook

**Carried**

**Clr Jones voted against**

## 12 COUNCIL REPORTS

### Report from Councillor Jones on the Remembrance Day Service at Adelaide River War Cemetery

There was a big crowd of people in attendance, one of the biggest I have seen and maybe this because it was a Sunday. There was also a large group of Scouts from Darwin.

The service went very well, there was plenty of deep shade and it was good to sit in the peace and quiet listening to the birds and it seemed to help us reflect on the sacrifice these people made so that we could live in peace in this wonderful country of ours.

Max was the only other councillor that I saw there. I would like to thank the Council for all their work in setting up. As usual the ladies from the ARSS Club and friends did a wonderful job with the eats and morning tea.

Thanks to Gary Higgins MLA for funding the morning tea which was very much appreciated by everyone. We will never forget those who sacrificed their lives for us.

**Confidential session of Council commenced 10.20pm**

### **13 CONFIDENTIAL ITEMS**

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

### **14 GENERAL BUSINESS**

#### **14.1 CHIN ESTATE**

<b>Applicant:</b>	Clr Crook
<b>Location/Address:</b>	Adelaide River Rural Ward
<b>File Ref:</b>	CC/222 Chin Estate
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	22 <sup>nd</sup> November, 2012
<b>Attachments:</b>	Nil

#### **SUMMARY**

Clr Crook requested the Council does not commit further resources on privately owned land in Chin Subdivision apart from preparing a submission for consideration by the NT Government for the development of a road network through and to the Chin Subdivision.

#### **BACKGROUND**

Council has already provided rocks to the site and this should be the extent of Council's financial assistance.

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

**RESOLUTION 22/11/2012/029**

That Council does not commit further resources on privately owned land in Chin Subdivision apart from preparing a submission for consideration by the NT Government for the development of a road network through and to the Chin Subdivision.

**Moved:**                      **Clr Crook**

**Seconded:**                **Clr. Jones**

**Carried**

**14.2 APPLICATION FOR LEAVE OF ABSENCE – DECEMBER MEETING**

Clr Gray gave notice that he will be unable to attend the Ordinary General Meeting on 18<sup>TH</sup> December, 2012 and sought leave of absence.

**President declared the meeting closed at 11.45pm**

**15 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 18<sup>TH</sup> December, 2012.