



MINUTES

ORDINARY COUNCIL MEETING

19 February, 2013

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COOMALIE COMMUNITY GOVERNMENT COUNCIL

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Signed: Lee Farrell Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 19th February, 2013 AT 6.05PM

President of the Shire Council Andrew Turner declared the meeting open at 6.05pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

STAFF PRESENT

Chief Executive Officer	Lee Farrell
Operations Manager	Robert Bright
Administration Manager	Jo'Anne Kinter

PERSONS PRESENT

Che Walsh	Department of Local Government
Geoff and Sharon Arthur	Beatrice Buffalo Pty Ltd.

2 APOLOGIES AND LEAVE OF ABSENCE

NIL

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

NIL

4 PETITIONS AND DEPUTATIONS

Geoff and Sharon Arthur – Beatrice Buffalo Pty Ltd

Geoff and Sharon outlined their plan to relocate their Buffalo and Dairy Cheese production operation to lot 2108 and Lot 2114 that is adjacent to Lot 2830. They are seeking the opportunity to lease Lot 2830 at Rum Jungle from Council for grazing and road access into their property from Poett Road (along the Northern Boundary of Lot 2830). A late agenda item was submitted to Council to discuss their request.

In conjunction with Buffalo Farming and Cheese Production they intend to implement farm sales and an opportunity for the local community residents and tourists to learn more about buffalo, their milk and cheese. They believe it would be a unique experience and addition to Batchelor/Litchfield tourism.

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES ORDINARY GENERAL MEETING 22 JANUARY, 2013

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th February, 2013
Author:	Jo'Anne Kinter Administration Manager
Attachments:	Minutes Ordinary General Meeting 22 nd January, 2013 Letter to Director of Licensing re variation

SUMMARY

Minutes of the Ordinary General Meeting held 22nd January, 2013 submitted to Council for confirmation that those minutes are a true and correct record of the meeting with the amendments as outlined below.

BACKGROUND

Not applicable.

COMMENT

Clr Bulmer sent the following e-mail to the CEO regarding **RESOLUTION 22/01/2013/023** from the January meeting of Council.

That Council object to the extension of the License application by Rum Jungle Tavern to 22.00 hours but would be prepared to agree to an extension of the trading Hours to 21.00 hours so as to conform to the other liquor licence outlets in the Batchelor Town ship. The approval be for a trial period of 6 months.

Moved **Clr Jones**

Seconded **Clr Crook**

Carried

Adelaide river has 3 take away alcohol outlets. The public can buy their alcohol to take away in Adelaide River until at least 10pm at night. Batchelor has 2 take away alcohol outlets, one is licensed to sell takeaway alcohol until 10pm the other until 7pm a disparity in its self. The outlet that holds the 10pm takeaway license does not restock their supplies once the tourist seasons eases so between October and May in most cases anyone ,locals and travelers who wish to buy alcohol after 7pm must either travel to Adelaide River or Noonamah to get their supplies, this in itself is a problem, most locals can walk to Rum Jungle Tavern and carry their supplies home, by being forced to travel they will most likely be tempted to have a drink at the end of their journey before traveling back home or to their place of accommodation in Batchelor. Also workers from stations and most likely other places who are going to arrive in Batchelor later are now stopping in Adelaide River to drink and get takeaways before continuing to Batchelor. Over 200 locals signed a petition asking that Rum Jungle Taverns liquor takeaway license be extended from 7pm until 10pm (they had to be locals for the liquor commission to accept it)ONE SINGLE person put in brackets 9pm only. One would assume that being a council representing the community, that the community view would have been taken into consideration when this matter had of came before council.. I knew this matter would be brought before council and was watching for it as I didn't see anything in the business papers or any mail from the liquor commission listed either in coming or out going mail, I assumed it hadn't come in yet .As it was not in the business papers I did not realise it was coming up as a late item ,if so I would have asked for it to be moved forward ,or left my grand kids a bit longer and stayed.NOW I'M TOLD that this matter has been to council,as a late item after 10.45 pm and council have written to the liquor commission stating that we only agreed that the license be

extended to only 9pm with a 6 months probation period, and the concerned parties were not even given the chance to put their case forward. I was totally amazed. And to suggest a six months probation when they have already been in the community as a responsible outlet for many years and the other outlet has had no such restrictions put it could be seen as an insult.

The only other liquor outlet chooses not to encourage local patronage reduces all staff and supplies and opening hours through the off tourist season and has no beer. I realise that because this was a council resolution and I must comply with but I also believe this resolution was made without all the facts being given with little thought of the consequences. The reason that many years ago a resolution was made to conclude meetings at 10.30 so as people had a clear head and got all the facts when making decisions not rush jobs without facts being taken into account. I want my objection to this resolution recorded in the minutes of the meeting

Sue Bulmer

Tuesday 12th February CEO Lee Farrell wrote to Councillors:

Good Morning Councillors

Cr Bulmer has indicated that Council resolution is not correct as the intent of the resolution was to conform with other Liquor licenses in the town. The Batchelor Resort Takeaway License is to 22.00 hours (although he only trades to 21.00 hours and this was stated in the report he gave to the Liquor License court in 2006) Adelaide River takeaway is 22.00 hours.

Could Councillors please give me some direction as to whether they wish to change the decision of Council to 22.00 hours (to conform with other Liquor license in the town). This response /change will have to be done by the weekend. The date when submissions close.

Regards

Lee Farrell Chief Executive Officer

Director of Licensing,
GPO Box 1154,
DARWIN NT 0801

Wednesday 13th CEO Lee Farrell had received 5 E-mails from Councillors supporting the change and no objections to the 22.00 hours closure for sale of take away liquor as it conformed with the intent of the January Council Resolution.

Following this consultation with Councillors CEO Lee Farrell wrote to Director of Licensing on February as below:

Dear Sir/Madam

Re: Variation of License Conditions – Rum Jungle Tavern

I refer to our letter of 25th January, 2013 and request that this be removed from the submission process and replaced with this submission. At the time of making the previous decision, the information provided to Council in relation to the take away hours operated by other license establishments in Batchelor, was not correct.

The following submission is now submitted in respect to the Stamen Investments Pty Ltd application for a Variation to their License Conditions in regard to the Rum jungle Tavern.

This application has been reviewed by Council on 13th February, 2013 and the previous decision made on 22nd January, 2013 has been rescinded and replaced with the following decision;

RESOLUTION

That the Coomalie Council do not object to the extension of the License application by Rum Jungle Tavern to 22.00 hours as it conforms to the other liquor licence outlets take away trading hours in the Batchelor Town ship.

Please feel free to contact the undersigned should you wish to discuss Council's decision.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/001

- 1 That RESOLUTION 22/01/2013/023 of the minutes of the Ordinary General Meeting held 22nd January, 2013 pertaining to the extension of the License application by Rum Jungle Tavern be amended to read;

That the Coomalie Council do not object to the extension of the License application by Rum Jungle Tavern to 22.00 hours as it conforms to the other liquor licence outlets take away trading hours in the Batchelor Town ship.

- 2 That the minutes of the Ordinary General Meeting held 22nd January, 2013 with the above amendment be confirmed by Council as a true and correct record of the meeting.

Moved: Clr Corliss

Seconded: Clr Crook

Carried

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	16 th January, 2013.
Author:	Robert Bright, Operations Manager
Attachments:	Operations Manager's Report

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 19th February, 2013.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/002

That Council receives and note the Operations Managers Report for January/February 2013.

Moved: Clr. Jones

Seconded: Clr. Bulmer

Carried

OPERATIONS REPORT - FEBRUARY

Operations Manager Report February 2013

Rural Roads

With the kind of wet that we have been having there has been little damage at this stage. The damage on the first 2.5km of the Coach Road from last month has not got any worse. There is a bad washout on Heather Lagoon Road this week which will have to be fixed now. The culvert on this road has been put in and still needs the road works to be completed. The guide post will be done this month, now that we have got a replacement staff member and Kylie is staying on. Bill is away sick this week. Hopefully the work crew next week will be full strength.

Batchelor Township

Day to day problem rubbish –graffiti has not been too bad. The Tavern car park toilets have had all the new cisterns put in and are working well. Macca's Painting has the painting and wall repair job, so this will be finished next week. Grind Tech NT (Stan Doyle) will then come in and do the floors. These toilets will be closed to the public when this is happening.

Batchelor Dump

The slot has been dug, a few problems with the cave-in. We are dumping the towns pick up Rubbish in this at the moment and when the survey is finished we will change things around to get the general rubbish dump in there as well. We are working on a new design for both dumps along the lines of a transfer station. Adelaide River will have 2 bins and Batchelor 3 bins, and recycling areas. Council to have full control of green waste and the dumps. I have a draft plan and design to personally present to council for discussion.

Rum Jungle Lake

The lake has been cleaned up around the day use areas. The slashing has been done in this area. Need to do Gamba and other weed spraying again. Spraying of our drains and signage on our rural roads will commence soon. Slashing of roadside is ongoing as weather permits.

Adelaide River Township

Adelaide River oval toilets had 3 new cistern put in and are working well. The cubical posts that where rusted off have been fixed, with the little bit of money left over we will do some painting. The Adelaide River Mimosa project has finished the first stage, all went ok. Next month this will be finished off to suit our grant.

Adelaide River Dump

The dumping of the Skip bin on site is working well in general; until we make changes the dump is ok.

ACTION: CEO to prepare figures for the waste management concept as presented to Council for the Adelaide River and Batchelor waste sites and present them to the March meeting of Council. CEO to provide the cost if all rubbish had to be carted to Darwin. Continue investigating the concept for a waste management site at Lake Bennett.

President declared the meeting closed for dinner at 7.45pm

President declared the meeting open at 8.05 pm

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	14 February, 2013
Author:	Trevor Sullivan Animal Management Officer
Attachments:	Animal Management Officer's Report

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 19th February, 2013.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/003

That Council receive and note the Animal Management Officers Report January/February, 2013.

Moved: Clr. Gray

Seconded: Clr. Crook

Carried

January/February Dog Report

There have been reports regarding 4 dogs:

Three of these dogs were in Flynn and Kirra Cres areas.

The fourth was a dog reported in Mardango but was not found.

Four dogs were impounded:

Two were returned to owners

One was rescued by a local resident

One was processed

The dog issue in Batchelor seems to be improving but there are still problem areas. A resident in Flynn Cres had 11 dogs at one stage – all but one have been removed and processed. The owner refuses to get the dogs registered and continues to get new dogs. I will seek advice from NT Housing regarding their dog policy and whether we can have their assistance in managing this dog problem.

6.3 POOL REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	Thursday, 14 February 2013
Author:	Trevor Sullivan Pool Supervisor
Attachments:	Pool Report

SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting 19th February, 2013.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/004

That Council receive and note the Pool Supervisor's Reports for January/February, 2013.

Moved: Clr. Corliss

Seconded: Clr. Jones

Carried

Pool Report

<i>Swimming Pool Takings and Statistics</i>									
	<i><u>Paying at gate swimmers and takings</u></i>							<i><u>Pass Swimmers</u></i>	
<u>Period ending</u>	<u>Adult</u>	<u>Children</u>	<u>Families</u>	<u>Pens</u>	<u>Gate</u>	<u>Passes sold</u>	<u>Pool Takings</u>	<u>Adult</u>	<u>Children</u>
WE 23/1/13	4	2	4		33.00	0.00	33.00	5	7
WE 30/1/13	4	10	7		60.00	150.00	210.00	18	23
WE 6/2/13	8	5	3		42.50	225.00	267.50	29	22
WE 13/2/13						225.00			
TOTALS	16	17	14		135.50	600.00	510.50	52	52

Wednesday 6th February Swim Group figures

4 years and under – 14 children, 11 parents and 3 helpers.

5 years and over – 14 children, 6 parents and 3 helpers.

Adult/teenagers water exercise class – 13 people

7 adult 6 monthly passes @\$75.00 each

3 adult monthly passes @\$25.00

Pool is running well except for a sound coming from the 2 new motors which has been reported to the supplier and is being monitored.

The numbers are up and down dependent on the weather.

The local police have identified the persons responsible for the damage to the shade cloth as previously reported. The police are waiting on our quotes for repair or replace. I am waiting on a quote from a local shade company.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13 February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of January/February, 2013.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

The Hon Warren Snowdon MP	Adelaide River Community Information Centre
Batchelor Institute	Australian Centre for Indigenous Knowledges and Education
Department of Infrastructure and Transport	Development of Chin Subdivision
Minister for Local Government	Alterations of ward boundaries and Representation
Minister for Local Government	Regional Governance Working Group
Northern Land Council	WW11 Snake Creek Armament and Rail Project
Place Names Committee for the NT	Naming of Truck Parking Bays on major Highways
Department of Local Government	Special Purpose Grant Offer
The Hon Warren Snowdon MP	WW11 Snake Creek Armament and Rail project and AR Community Information Centre
Department of Regional Australia	Regional Development Australia Fund Round Three
Department of Regional Australia	Regional Development Australia Fund Round Four

Correspondence Out

Raymond Petrie	Prison Work camp
Sharzha Parker	Northern and Boundary Roads
Director of Licensing	Variation to License Cond. RJ Tavern
Frank Gray	Adelaide River Township
DRIACDEP	Remote jobs and Communities Program
Director of Licensing	Variation to License Cond. RJ Tavern

CONSULTATION

N/A

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Crook

Seconded: Clr. Jones **Carried**

RESOLUTION 19/02/2013/006

That Council approves to the naming of the Truck Parking Bay situated in the Adelaide River township being at location Lat: - 13.239280; Long: - 131.10585 and situated on the Stuart Highway – ***“Adelaide River Truck Parking Bay.”***

Moved: Clr. Crook

Seconded: Clr. Gray **Carried**

7.2 COUNCIL POLICIES

Applicant:	N/A
Location/Address:	N/A
File Ref:	G/POLICIES AND PROCEDURES CCGC2012
Disclosure of Interest:	Nil
Date:	Tuesday, 12 February 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Employment policies Cyclone Response policy

SUMMARY

Council staff have developed a number of employee policies and a cyclone response policy. Councillors were provided with copies of the policies listed below in December, 2012 for review and feedback. These policies are submitted to Council for authorisation to be adopted by Council:

Policy	
SECTION 3 EMPLOYEES	
3.1	Customer Service Training
3.2	Occupational Health and Safety Policy
3.3	Medical Examination
3.4	Equal Employment Opportunity
3.5	Employee Performance and Development
3.6	Education and Study Assistance
3.7	Staff Benefits
3.8	Employee Clothing Allowance
3.9	Protective Clothing
3.10	Staff Appointments and Leave
3.11	Staff Vehicle Use
3.12	Staff Training
3.13	Police Clearance for Staff
3.14	Counselling, Disciplining and Dismissing Employees
3.15	Dispute Resolution
3.16	Fitness for Work
3.17	Electronic Mail/Internet
SECTION 5 OPERATIONS	
5.5	Cyclone Response

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Chief Executive Officer Lee Farrell
Operations Manager Robert Bright
Finance Manager Melissa Kerr
Administration Manager Jo'Anne Kinter

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/007

That Council adopt the Council policies as listed below with a review timeframe of April 2016; after the next Council elections:

Policy

- 3.1 Customer Service Training
- 3.2 Occupational Health and Safety
- 3.3 Medical examination
- 3.4 Equal Employment Opportunity
- 3.5 Employee Performance and Development
- 3.6 Education and Study Assistance
- 3.7 Staff Benefits
- 3.8 Employee Clothing Allowance
- 3.9 Protective Clothing
- 3.10 Staff Appointments and Leave
- 3.11 Staff Vehicle Use
- 3.12 Staff Training
- 3.13 Police Clearance for Staff
- 3.14 Counselling, Disciplining and Dismissing Employees
- 3.15 Dispute Resolution
- 3.16 Fitness for Work
- 3.17 Electronic Mail/Internet
- 5.5 Cyclone Response

Moved: Clr. Jones

Seconded: Clr. Gray

Carried

7.3 JOINT USE AGREEMENT BATCHELOR AREA SCHOOL AND COUNCIL

Applicant:	Batchelor Area School
Location/Address:	N/A
File Ref:	CC/89
Disclosure of Interest:	Nil
Date:	12 February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Joint Use Agreement BAS and CCGC

SUMMARY

An Agreement has been prepared and submitted to Batchelor Area School for comment for the joint use of facilities and equipment between Batchelor Area School and Coomalie Council and is submitted for approval by Council.

BACKGROUND

RESOLUTION 22/11/2012/018

That Council accepts the Batchelor Outdoor Education Unit (BOEU) offer of an annual \$1600 hire fee for the use of the Batchelor pool in 2013.

That an MOU be prepared between Council and the Adelaide River and Batchelor Schools for the use of shared facilities at no cost to either party.

COMMENT

NIL

CONSULTATION

Principal Batchelor Area School Ryan Martin
Administration Manager Batchelor Area School Carolyn Bilston
Chairperson of BAS School Council Kylie Turner
Chief Executive Officer Lee Farrell
Community Recreation Officer Marilyn Morris
Administration Manager Jo'Anne Kinter

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

No income from Batchelor Area School for the use of Facilities as outlined in the MOU; but an annual fee of \$1600 for Batchelor Education Unit's use of the Batchelor Swimming Pool in 2013.

No cost to Council for the use of facilities as outlined in the MOU.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/008

That Council adopt the Joint Use Agreement between Batchelor Area School and Coomalie Community Government Council effective from 1st January, 2013 and to be reviewed annually in October.

Moved: **Clr. Corliss**

Seconded: **Clr. Gray** **Carried**

Batchelor Area School and Coomalie Community Government Council Advisory Committee**RESOLUTION 19/02/2013/009**

That in accordance with Clause 4 of the Agreement, Councillor Turner be appointed to the Batchelor Area School and Coomalie Community Government Council Advisory Committee.

Moved: **Clr. Gray**

Seconded: **Clr. Crook** **Carried**

7.4 BATCHELOR SWIMMING POOL SPG GRANT

Applicant:	Department of Local Government - Batchelor Swimming Pool
Location/Address:	Batchelor Swimming Pool
File Ref:	CC18/A
Disclosure of Interest:	Nil
Date:	11 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Batchelor Swimming Pool – Works Required.

SUMMARY

During the NT Elections, the two NT candidates were lobbied by Councillors and staff that the Coomalie Council required a \$50k cash contribution to enable urgent repairs to be carried out to the Batchelor Pool to keep it open. Both parties approved an electoral commitment of \$50k should they be elected.

BACKGROUND

Council has been in constant contact with the new local member Hon Gary Higgins Member for Daly regarding this commitment and he has continued to raise this matter with the Minister for Local Government. In January, 2013 I submitted a works proposal outlining the urgent works required to be completed at the Batchelor Pool to ensure the water hygiene and safety around the pool is retained and meets the required safety standards.

On the 5th February, 2013 The Minister for Local Government, Hon. Adam Giles has advised that he has approved a Special purpose Grant of \$50,000 to assist with repairs to the Batchelor Pool. The grant is to be expended on or before the 30th June, 2013.

Council has spent the sum of \$17608 (Budget \$15,000) replacing some of the Swimming Pool Filtration equipment and doing minor repairs around the Pool surrounds.

COMMENT

Council now needs to authorise the areas that expenditure is to be undertaken to expend the \$50,000 on the Batchelor pool repairs. The attached spread sheet details the areas that require immediate work undertaken and this is summarised as follows

- | | |
|---|----------------|
| • Swimming Pool filtration equipment (balance) | \$12485 |
| • New Pool Cleaner | \$ 5900 |
| • Upgrading of Men's / Women's toilets | <u>\$ 5050</u> |
| • Sub Total | \$23435 |
| • Balance of work to be undertaken to Concrete concourse and repairing the pebble on the top and side of pool – The total cost of this work is estimated to be: | |
| ▪ Pebble work | \$58000 |
| ▪ Concrete Concourse | <u>\$45500</u> |
| ▪ Total | \$103500 |

Council must by resolution agree to accept the Special purpose Grant of \$50,000 to undertake the repair work to the Batchelor Pool.

CONSULTATION

Poolwerx
Swimming Pool manager – Trevor Sullivan
Operations manager – Robert Bright
Department of Local Government
Hon Gary Higgins Member for Daly

STATUTORY ENVIRONMENT

The Shire Plan states that Council is to maintain the Batchelor Swimming Pool and its surrounds.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Council has already over expended the sum of \$2608 in its 2012/13 budget to carry out the major repairs to the filtration system. This work has ensured the filtration system will operate and provide satisfactory water samples to ensure Council meets the required health standards.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/010

That Council accept the Special Purpose Grant of \$50,000 from the NT Department of Local Government to carry out the urgent repairs to the Batchelor Swimming Pool. Further, the following works be undertaken by Council to the Batchelor Pool:

- | | |
|---|---------|
| • Upgrade Swimming Pool filtration equipment (balance) | \$12485 |
| • Purchase a New Pool Cleaner | \$ 5900 |
| • Upgrade Men's / Women's toilets | \$ 5050 |
| • Carry out repairs to the Concrete Concourse and pebble area at the Pool up to a cost of | \$26565 |

And that council authorises the CEO to undertake this work to the value of \$50,000.

Moved: Clr. Corliss

Seconded: Clr. Jones

Carried

7.5 COUNCIL PARKS AND GARDENS PRIORITIES

Applicant:	Councils Parks, Ovals Costings
Location/Address:	Batchelor and Adelaide River town sites
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Spread sheet costings of parks & gardens.

SUMMARY

With the cost of water on the increase and estimated to be an additional \$22,000 in costs , Council needs to set priorities on the work to be undertaken on its parks and gardens as we move into the 2013/14 financial year.

The work to be undertaken will depend on the priority given to the area.

BACKGROUND

I have discussed the prioritisation of Parks and Gardens with the City of Palmerston (where the idea came from) and they have carried out an assessment of all their parks, gardens and ovals etc. to ensure they do not over service. I thought this would be of value to Council as we try to rein in costs while at the same time providing a standard of service that is acceptable to the public.

COMMENT

The prioritisation of parks and gardens etc. needs to be thought through to ensure Council gets it right and the visual impact of Batchelor and Adelaide River remains for the general public to enjoy.

Council will need to list this as a discussion item for presentation to a Community meeting in April/May of 2013.

CONSULTATION

City of Palmerston

STATUTORY ENVIRONMENT

Councils Shire Plan states that Council is to maintain its Parks and Gardens.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

This is dependent on the priority that is given to each area and the extent the services that are currently provided are reduced.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/011

That Council list the prioritisation of Council's parks, gardens and ovals as a discussion item for next meeting and that consideration be given to a policy of reduced or no watering during wet months and reduced water usage on parks and ovals during the dry season.

Moved: Clr. Gray

Seconded: Clr. Bulmer

Carried

ACTION: CEO to investigate the costs of mowing and water usage in the parks as presented to Council at the meeting.

7.6 PRISONERS CAMP ADELAIDE RIVER

Applicant:	Darwin Correctional Centre - Prisoner Camp
Location/Address:	Adelaide River
File Ref:	
Disclosure of Interest:	Nil
Date:	13 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Meeting Notes 7 th February, 2013 & 12 th February, 2013

SUMMARY

Council carried a resolution on 22nd January, 2013 to consult with the Community regarding the establishment of a part time Prisoners camp at the old council Depot site in Adelaide River. Public meetings have now been held in Adelaide River on 7th & 12th February, 2013. (Refer to attached notes)

BACKGROUND

The proposal for the establishment of a prisoner's camp was a result of a meeting between the CEO and representative from the Darwin Correctional centre (DCC). The DCC advised that it was uneconomical to travel on a daily basis to and from Darwin to undertake community work in Adelaide River and Batchelor town sites.

COMMENT

The two community meetings have been held with the Commissioner from the Darwin Correctional Centre, Shire President and Councillors in attendance at both meetings.

CONSULTATION

Darwin Correctional centre
Darwin City Council
Adelaide River Community via public Meetings
Shire President

STATUTORY ENVIRONMENT

The Shire Plan Strategy is "maintain levels of service to Parks, gardens, Ovals, Garbage facilities, Cemeteries, Sporting facilities, Offer support to Clubs and Societies, Support Adelaide River railway precinct, Walking Track along old railway corridor and Batchelor and Adelaide River Tourism Strategic Plan".

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The use of Prison labour value adds to Councils Service program at no cost to Council.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 19/02/2013/012

That Council amend the resolution 22/01/2013/020 as follows;

Delete the use of the Adelaide River Depot as it not a preferred site for use by the Darwin Correctional Centre for a prison camp and that items 2 & 3 are also deleted as these are no longer applicable.

RESOLUTION 19/02/2013/013

That Council support the establishment of an “as required” Prisoner Camp in Adelaide River being situated on the Railway Museum Precinct in Adelaide River and that the Darwin Correctional Centre be requested to appoint a Community Consultative Committee to assist with Community/Council projects for the betterment of the Coomalie Shire area.

RESOLUTION 19/02/2013/014

That Council nominate Councillor Crook as Community Representative, Councillor Turner as Council Representative and Trevor Horman as Adelaide River Tourism Representative on the Adelaide River Community Consultative Committee.

Moved: **Clr. Bulmer**

Seconded: **Clr. Jones**

Carried

7.7 REVIEW OF STRATEGIC PLAN 2012- 2018

Applicant:	CCGC Draft Strategic Plan 2012 -2018
Location/Address:	Batchelor
File Ref:	CC/62
Disclosure of Interest:	Nil
Date:	8 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Coomalie Community Gov. Council Draft Strategic Plan. Survey results December, 2012

SUMMARY

The development of the Draft Strategic Plan , Regional Management Plan, Long Term Financial Plan (work in progress), Service Delivery Report(work in progress) and 2012/13 Budgets have been developed in draft form for Councils consideration.

BACKGROUND

In conjunction with the representation and ward review, Council met with the Community in November 2012 to seek input into the review and development of Councils Strategic plan for the period 2012-2018. The attached document now covers all aspects of Councils operations which include the Strategic Plan, Regional Management Plan, Long Term Financial Plan (incorporating the Strategic planning developments when finalised) Councils Annual Plan, Annual Budget – 2012/13 and Service Delivery Plan.

COMMENT

The Strategic Plan has two areas that require Council input and these are listed under **“Priority and Year”**. I have placed priority numbers (5 being the highest and 1 the lowest) to assist Councillors in their deliberations. The same has been done for the priority year for projects to commence.

The Long term Financial Plan (when completed) will incorporate all the priorities into this plan so as to provide Councillors with an overall view of the future of Council. The other Plans that have been included in the Long Term Financial Plans relate to the following

- Roads
- Buildings and
- Plant & vehicle replacement.

CONSULTATION

Community meetings in Batchelor, Lake Bennett and Adelaide River were held in November 2012. Community survey conducted in November and results collated in December, 2012.

STATUTORY ENVIRONMENT

Section 22(1) of the Local Government Act states that a Shire plan needs to be prepared and displayed for public inspection each year and written submissions be received for a period of 21 days before the amended plan is submitted to Council for approval. The final plan must be adopted by Council between 1st April and 31 July in each year. The Plan should also include Service Delivery Plan which is to be reviewed at least twice during the year to assess targets and performance.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

ACTION: CEO to establish and distribute an Agenda for an additional meeting of Council (OGM) to be held on Tuesday 12th March commencing at 6pm. The Agenda to include but not limited to Long Term Financial Plans, review of mowing, waste sites and any other general business.

7.8 NEW TOWNSHIP SITE MAPS – COUNCIL CHAMBERS

Applicant:	N/A
Location/Address:	Coomalie Council Chambers - Batchelor
File Ref:	CC/103
Disclosure of Interest:	Nil
Date:	6 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Quotation for new Maps

SUMMARY

The staff meetings have recommended that the Town site maps be updated as they are out of date. Prices have been obtained.

BACKGROUND

As part of the upgrade of the Council Chambers, it is an opportune time to upgrade the town site maps situated within the Council Chambers. Prices have been obtained for the cost of the new aerial photos and for the maps to be placed in the exiting frames or block mounted.

COMMENT

Council staff have suggested that the new maps should be block mounted to allow for the upgrade of the Council Chamber in the forthcoming years. The prices as detailed under the financial section reflect the difference in prices.

The quote from the exhibitionist is attached

CONSULTATION

Staff members

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

The Financial costs are as follows

Option 1: 3 -MDF Split Batten Prints	\$1082	
Installation of prints on site	\$ 270	\$1352
Option 2 – 3 Prints and installation into frame	\$614	
1 additional frame	\$300 (est)	\$914
Cost of the Dept. of Lands reproducing the 3 photos is	\$150	

ACTION: CEO to contact MLA Gary Higgins re the upgrade of photos/maps in the Council Chambers

7.9 REVIEW OF ACTION ITEMS LIST FEBRUARY - 2013

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13 February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Action Items List February, 2013

7.10 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	
Author:	Lee Farrell CEO
Attachments:	

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report tabled.

CONSULTATION

Shire President – Andrew Turner
Department of Local Government NT

7.11 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	13 th February, 2013
Author:	Lee Farrell Chief Executive Officer.
Attachments:	LGANT Agenda Briefing notes meeting with Minister for Local Government Complaints Register

BACKGROUND

Not applicable.

COMMENT

Several issues will require action by Council under the following items

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/015

That Council receives and notes the CEO's Activity Report 17th January, 2013 to 14th February, 2013.

Moved: Clr. Gray

Seconded: Clr. Jones

Carried

CEO Activities Report 17th January, 2013 to 14th February, 2013.

1. Adelaide River Tourist Committee.

Councils Finance manager Ms Melissa Kerr has obtained prices for the insurance of buildings at the Adelaide River Museum which are not insured.

2. Chin Estate

Letter has been received from the Federal Minister for Infrastructure and Transport Hon Anthony Albanese regarding the Chin subdivision. In brief the Ministers response was *"the subdivision was initiated by a private developer and approval was granted based on that proposal, therefore, any road development should be the responsibility of the developer in consultation with the Coomalie Community Government Council and subdivision landholders"*.

3. Tourist facilities – Toilets and Water Usage at Drop Points

I have contacted the suppliers to obtain a final cost to install the coin operated toilets. Response tabled.

RESOLUTION 19/02/2013/016

That Council install 2 coin operated systems in the Adelaide River Bush Cemetery toilets at a cost of \$3,000 and that the coin fee is set at \$2.00. The costs of the installation to be funded from budget surplus.

Moved: Cllr Gray

Seconded: Cllr Corliss

Carried

4. Council Staff

The vacant position on the works staff has been advertised. Interviews were conducted on 7th February, 2013. Mr Ian Middleton has been appointed. Mrs Kylie Turner has been promoted to Leading Hand to improve the effectiveness and efficiency of the workforce. Her salary has been increased to cover for this additional responsibility.

5. Meeting with Department of Transport – 14th November, 2012

The following issues were raised and I have again requested a response to the below questions;
Our discussions re the meeting held on 14th November, 2012

1. *Have you any details on TAMS road counts for local Coomalie Roads. We do not appear to have any information.*
2. *Contracts – You were to follow up on the following contracts*
 - a. *Adelaide river & Batchelor Mowing contracts*
 - b. *Rubbish Collection*
 - c. *Managing the road closure in the wet season*
 - d. *Memo of understanding re wet season road issues.*
3. *Chin Estate – Will send a letter to the Dept. of Planning and Local government re the funding of these roads around and through the Chin estate.*
4. *Road proposal – Northern route – Council has endorsed in principal. Will send the proposal to the Dept. of Planning for comment.*
5. *Traffic signs – is the draft sign proposal available for comment by Council before it goes to the Minister.*

Thanks again for the opportunity of discussing the above issues.

NO RESPONSE HAS BEEN RECEIVED. These questions have now been placed on the Minister for Transport's desk.

6. Strategic Planning Information :

The Draft Strategic Plan is being finalised and will form part of this Agenda. The finalisation of the Long term financial plan is being developed and hopefully a copy will be available at this meeting.

7. Northern Roads – Boundary Roads – Meeting with Litchfield Council

The following email was sent to the CEO of Litchfield Council re the meeting held on 30th January, 2013 in the company of Clr Turner, Clr Crook and Operations Manager.

Hi Russell,

Thanks for yours and Alan's attendance today to discuss the Northern road proposal, Boundary road and the general discussions regarding issues of common interest between neighbouring Councils.

As discussed, I have attached a copy of the information sent to the Department of Lands and Planning regarding our application to develop the old rail corridor as a road link between the Councils and also to develop a main corridor from which future subdivisions can be developed in the northern section of the Coomalie Shire. This application has been received by the department and an onsite inspection was carried out on the 4th January 2013.

To complete the submission we would appreciate Councils comment as to whether your Council supports this northern route proposal and if so what road within the Litchfield municipality should the route connect to.

The second issue relates to Boundary road which will become an issue as we move forward. Both Councils have land which will go to auction and at this stage we are both stating that NO road access will be provided. Should at some stage in the future a road be constructed, Council seeks your consideration as to whether this should be done on a joint cost basis as it will benefit ratepayers in both Councils. Council already has an application for a road access to land along Boundary road. Your council's comments are sought.

I inspected the Berry Creek Transfer Station and must congratulate the employee and your Council for the excellent presentation of this site. I have travelled all around Australia, worked in 7 Local Authorities and this site would without doubt be the best kept transfer station site I have ever seen. If Coomalie Council could replicate this in Batchelor and Adelaide River I would be ecstatic. – Congratulations again to all concerned. To assist my Council come up to speed with our Transfer Stations, have you the plans for the construction of the site as I would like to cost such up and put this plan and costings before my Council for consideration in the 2013/14 budget.

Thanks again for your attendance today and I look forward to working with you and Council as we move forward.

8. Batchelor CDEP Program

John McLean Community Development officer for CDEP in Darwin continues to liaise with Council re the CDEP. The development is slow at this stage.

9. Keep Australia Beautiful Council

I met with Heimo the CEO of KABC Darwin on 11th January, 2013. They are trialling two new recycle bin lids and Coomalie will receive both these for assessment.

Received a copy of MacDonnell Shires waste management guidelines for review and if we can obtain a word version use it to develop our own waste management plan for both the Batchelor and Adelaide River sites. New recycle bins have been received and these will be placed in Batchelor and Adelaide River.

10. Waste Disposal Sites – Batchelor and Adelaide River.

Discussions with the Dep't of Lands and Planning on 11th January, 2013 revealed the following issues:

- a. Batchelor waste Site - Proposed Transfer to Coomalie Shire has not been completed – No action can be taken until the Native Title issue is resolved.
- b. Adelaide River site – Proposed transfer to Coomalie Shire has not been completed. No action can be taken until the Native Title issue is resolved.
- c. The Land Officer at the dept. will follow up each application and will have to issue an occupation license for both the sites until Native Title has been resolved. Max period is 5 years – can be renewed for a further 5 years on application.

11. Dates to remember

- a. February 20th - Bombing of Darwin 71st Anniversary – CRO Mazz Morris is assisting in organising
 - i. Adelaide River re Bombing of Darwin.
 - ii. • Similar to last year with the Ecumenical Service at 10am
 - iii. • Tour of North Australia Railway Museum
 - iv. • Lunch at Adelaide River Inn
 - v. • At this time there will be two Coaches (65 - 75 people)
 - vi. • The Australia Defence Force order has been placed that will see ADF personnel from Katherine involved as per last year
- b. February 21st – TOPROC Meeting City of Darwin
- c. March 7 & 8 LGANT half yearly meeting in Darwin. Copy of the Agenda is attached.

ACTION: President and CEO will be attending the LGANT President and CEO Forum on 6th March 2013.

12. Council Meetings

It has been verbally raised whether Council meetings should be held in alternative locations such as Adelaide River and Lake Bennett. Council thoughts are now sought on this suggestion.

ACTION: Council agreed that unless requests are received for Council meetings to be held in other locations, all OGM's be held in Batchelor.

13. Meeting with Minister for Local Government 13/2/2013

Meeting brief is attached

14. Complaints Register

The Complaints register is attached for Councillors information

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	12 th February, 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 31th January 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/017

That Council approve and pass for payment the January 2013 payment register totalling \$106,706.63

Moved: Clr. Jones

Seconded: Clr. Gray

Carried

COOMALIE COMMUNITY GOVERNMENT COUNCIL

PAYMENT REGISTER

JANUARY 2013

DATE	REFERENCE	DETAILS	AMOUNT
3/01/2013	4830	Commonwealth Bank of Australia POS fee	18.40
3/01/2013	4832	Commonwealth Bank of Australia Cherry picker hire and bus step M Card	582.50
8/01/2013	G/L Consolidate	Payroll	15,157.24
8/01/2013	5042	AJ Couriers & Haulage Pty Ltd	181.50
8/01/2013	5043	Area IT Solutions	715.00
8/01/2013	5044	Adelaide River Freight Service	27.50
8/01/2013	5045	Batchelor Butterfly Farm	375.00
8/01/2013	5046	The Big Mower	53.00
8/01/2013	5047	Cecil Black Lawyers	2,250.60
8/01/2013	5048	Darwin Business Machines	1,057.65
8/01/2013	5049	Darwin Office Technology	791.88
8/01/2013	5050	B Evans	800.00
8/01/2013	5051	Fin Bins	6,296.32
8/01/2013	5052	Victor Fox	3,500.00
8/01/2013	5053	Kirsty Higgins	1,418.93
8/01/2013	5054	Jardine Lloyd Thompson	2,631.72
8/01/2013	5055	DT & MG Kerr	2,887.50
8/01/2013	5056	Bruce Mason	1,540.00
8/01/2013	5057	Norsign NT	1,036.64
8/01/2013	5058	OfficeMax	207.01
8/01/2013	5059	Ooloo Investments Pty Ltd	28,967.14
8/01/2013	5060	Portner Press Pty Ltd	77.00
8/01/2013	5061	Shade and Play	1,716.00

8/01/2013	5062	Stockwell Water and Gas PTY LT	341.00
8/01/2013	5063	NT Rural Pty Ltd TA Territory	5,687.00
8/01/2013	143	PowerWater	7,210.24
8/01/2013	144	Telstra	2,008.00
8/01/2013	4831	Commonwealth Bank of Australia	165.06
15/01/2013	4835	Commonwealth Bank of Australia	21.12
15/01/2013	4836	Commonwealth Bank of Australia	10.56
16/01/2013	4833	Gordon & Debra Gale	1,200.00
16/01/2013	4834	Commonwealth Bank of Australia	12.76
21/01/2013	4837	Gordon & Debra Gale	600.00
22/01/2013	G/L Consolidate	Payroll	15,421.15
29/01/2013	5064	Lee Farrell	165.56
30/01/2013	458657	Petty Cash Reimbursements	1,575.65
Total			\$ 106,706.63

8.2 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	12 th February, 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	NIL

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 31st January 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/018

That Council receive and note the financial and grant report and financial summary report to 31st January 2013.

Moved: Clr. Corliss

Seconded: Clr. Crook

Carried

Coomalie Community Government Council

Financial Report for the period ending 31st January 2013

Cash at Bank

Cash on Hand	\$ 2,000.00
Cheque Account	\$ 250,685.43
Investment Account	\$ 855,143.31
Total Cash at Bank	\$ 1,107,828.74

Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	3,205.40	-	325.00	\$ 3,530.40
Rates	-	-	-	184,989.24	\$ 184,989.24
Total Debtors					\$ 188,519.64

Creditors	Current	30 Days	60 Days	90 Days	
Trade		3,504.71	-	-	\$ 3,504.71
Total Creditors					\$ 3,504.71

Reconciliation of Funds	
Balance as per General Ledger	\$ 252,685.43
Add outstanding Debtors	\$ 188,519.64
Less outstanding Creditors	\$ 3,504.71
Add Investment Account	\$ 855,143.31
Total Cash & Receivables Available	\$ 1,292,843.67

Coomalie Community Government Council

Grant Report for the period ending 31st January 2013

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2013 review of DCS?
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 30,976.82	\$ 15,023.18	30/06/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ 320.00	\$ 18,680.00	15/06/2013
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 8,181.82	\$ -	\$ 8,181.82	1/01/2013
3/10/2012	Oh What a Community Feeling	Office of Youth Affairs - NTG	\$ 2,000.00	\$ 465.23	\$ 1,534.77	18/03/2013
3/10/2012	Teddy Bears Picnic	NAPCAN	\$ 1,000.00	\$ 1,066.21	\$ -	28/11/2012
22/11/2012	Environment Grant Gamba	Dept Lands Planning & Environment	\$ 10,000.00	\$ 950.00	\$ 9,050.00	1/08/2013
13/11/2012	Australia Day Grant 2013	Australia Day Council NT	\$ 1,500.00	\$ 23.14	\$ 1,476.86	31/03/2013
30/01/2013	Rum Jungle Bowls Club Equipment	Dept Sport and Recreation	\$ 10,000.00	\$ 1,584.50	\$ 8,415.50	28/02/2013
			\$ 205,691.82	\$ 75,498.55	\$ 130,259.48	
		Cash and Receivables			\$ 1,292,843.67	
		Unspent Grants & Subsidies			\$ 130,259.48	
		Cash Available to Council			\$ 1,162,584.19	

**COOMALIE COMMUNITY GOVERNMENT
COUNCIL
MONTHLY FINANCIAL SUMMARY REPORT
JANUARY
2013**

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
110	ADMINISTRATION				
110 3899	TOTAL INCOME	203,119	1,358,953	1,258,384	1,165,120
110 4999	TOTAL EXPENSES	23,055	424,078	712,250	800,249
110 5000	SURPLUS / (DEFICIENCY) 110	180,064	934,875	546,134	364,871
210	PUBLIC CONVENIENCES				
210 4999	TOTAL EXPENSES	195	33,946	80,950	83,948
210 5000	SURPLUS / (DEFICIENCY) 210	- 195	- 33,946	- 80,950	- 83,948
211	SANITATION AND GARBAGE				
211 3899	TOTAL INCOME	81	276,674	278,811	251,856
211 4999	TOTAL EXPENSES	750	106,168	243,691	187,201
211 5000	SURPLUS / (DEFICIENCY) 211	- 669	170,506	35,120	64,655
212	CEMETERIES				
212 3899	TOTAL INCOME	-	227	250	2,032
212 4999	TOTAL EXPENSES	-	2,630	7,800	4,944
212 5000	SURPLUS / (DEFICIENCY) 212	- -	2,403	- 7,550	- 2,912
310	PARKS AND GARDENS				
310 3899	TOTAL INCOME	- 254	3,192	4,382	30,062
310 4999	TOTAL EXPENSES	5,680	103,277	186,470	319,023
310 5000	SURPLUS / (DEFICIENCY) 310	- 5,934	- 100,085	- 182,088	- 288,961
311	LIBRARIES				
311 3899	TOTAL INCOME	-	48,858	48,858	47,316
311 4999	TOTAL EXPENSES	1,476	22,130	47,000	47,671
311 5000	SURPLUS / (DEFICIENCY) 311	- 1,476	26,728	1,858	- 355
312	SPORT AND RECREATION				
312 3899	TOTAL INCOME	11,143	68,211	71,330	598
312 4999	TOTAL EXPENSES	1,322	71,684	214,497	88,927
312 5000	SURPLUS / (DEFICIENCY) 312	9,821	- 3,473	- 143,167	- 88,329
313	SWIMMING POOL				
313 3899	TOTAL INCOME	2,455	4,831	5,000	3,247
313 4999	TOTAL EXPENSES	3,217	53,097	107,190	112,416
313 5000	SURPLUS / (DEFICIENCY) 313	- 762	- 48,266	- 102,190	- 109,169
314	COMMUNITY RECREATION				
314 3899	TOTAL INCOME	1,790	1,977	34,139	86,810
314 4999	TOTAL EXPENSES	4,798	94,218	83,080	99,045
314 5000	SURPLUS / (DEFICIENCY) 314	- 3,008	- 92,241	- 48,941	- 12,235
410	ROADS				
410 3899	TOTAL INCOME	-	296,525	390,420	384,224
410 4999	TOTAL EXPENSES	7,219	314,199	808,730	765,196
410 5000	SURPLUS / (DEFICIENCY) 410	- 7,219	- 17,674	- 418,310	- 380,972

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
510	STREETLIGHTING				
510 4999	TOTAL EXPENSES	-	4,510	9,200	9,049
510 5000	SURPLUS / (DEFICIENCY) 510	-	- 4,510	- 9,200	- 9,049
511	TOURISM, PARKING AND OTHER				
511 3899	TOTAL INCOME	-	9,000	23,000	19,316
511 4999	TOTAL EXPENSES	169	14,850	55,170	64,840
511 5000	SURPLUS / (DEFICIENCY) 511	- 169	- 5,850	- 32,170	- 45,524
512	DOG MANAGEMENT				
512 3899	TOTAL INCOME	150	1,905	2,100	839
512 4999	TOTAL EXPENSES	340	1,479	5,200	5,455
512 5000	SURPLUS / (DEFICIENCY) 512	- 190	- 426	- 3,100	- 4,616
513	GLYPHOSATE				
513 3899	TOTAL INCOME	1,100	5,509	10,000	11,177
513 4999	TOTAL EXPENSES	3,950	7,875	10,000	10,496
513 5000	SURPLUS / (DEFICIENCY) 513	- 2,850	- 2,366	-	- 681
514	GAMBA AND WEED MANAGEMENT				
514 3899	TOTAL INCOME	- 1,273	25,818	27,091	-
514 4999	TOTAL EXPENSES	1,270	1,270	27,091	-
514 5000	SURPLUS / (DEFICIENCY) 514	- 2,543	24,548	-	-
900 3899	TOTAL INCOME	218,311	2,101,680	2,153,765	2,002,596
900 4999	TOTAL EXPENSES	53,441	1,255,411	2,598,319	2,679,031
900 5000	SURPLUS / (DEFICIENCY)	164,870	846,269	- 444,554	- 676,435

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

Not applicable this month

9.2 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Disclosure of Interest:	Nil
Date:	
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Community Recreation Officer's Report

SUMMARY

Community Recreation Officer's report for the Ordinary General Meeting held 19th February, 2013.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/019

That Council receives and notes the Community Recreation Officer's report for January/February, 2013.

Moved: Clr. Gray

Seconded: Clr. Corliss

Carried

Community Recreation Officer Report January/February

School Holiday Program - The NT Govt grant covered the holiday program and kept fifteen to twenty children very busy and well fed. We spent most of our time at the Bruce Jones Community Centre, the tennis courts and the Pool. Also trekked down to Pine Creek to pan gold, check out the town and then stopped at Emerald Springs for lunch. The kids really enjoyed going south and seeing new places. We also did one 'Darwin town' trip to the movies and lunch at McDonalds (much to my horror).

Friday Night Fun - Donations from John Holland Group and CMFEU NT in late January will allow us to continue on with the free bar-b-q and also fund other items of interest. Friday 15th Feb is the Hoops 4 Health clinic – which i hope will encourage adults to become involved and enable us to have a Friday Night basketball Competition. I would like to make each Friday night a weekly 'community sport evening', but will need a roster of volunteer adults to achieve this.

Coomalie Swimming Group - This activity is going from strength to strength with at least twenty children and their parents attending weekly. Last week Wed 6th Feb the attendance numbers were outstanding:

4 years and under – 14 children, 11 parents and 3 helpers.

5 years and over – 14 children, 6 parents and 3 helpers.

Adult/teenagers water exercise class – 13 people

Thank you so much to the kids, parents, volunteer helpers and Bronze Medallion holders. Special thank you to Rana Everett and Laura Graham who are the trainers.

Australia Day – The Australia Day Council grant will cover all expenses for Australia Day. The breakfast crew were extremely efficient and fed over 200 people. Volunteers and helpers came out from everywhere to pull off another lovely Aussie Day Big Breakfast. All food and most other items were purchased from the Batchelor General Store and costs were kept within the budget of the grant.

Bombing of Darwin Service (20th February at 10am) - This event is organized through Coomalie Council and the City of Darwin. – Involved stakeholders are – St John's Ambulance, both Adelaide River and Batchelor Schools, Coomalie community volunteers, Friends of the North Australian Rail, Adelaide River Inn, Coomalie Council and councillors, Nor Force, Rob and Bridgette at A.R. War Graves, Richard Luxton and Jan Hills.

Upcoming events

- Clean Up Australia Day - Sunday 3rd March
- Easter Weekend - Friday 29th March to Mon 1st April
- Youth Week Event – Wednesday 10th April
- Anzac Day – Thursday 25th April.
- Blood, Sweat and Fears – Saturday 4th and Sunday 5th May.
- Adelaide River Races – 1st June.
- Adelaide River Show – 8th and 9th June
- Batchelor Township Celebrates 60 years – Friday 2nd August to Monday 5th.
- Lingalonga Festival – Saturday 3rd August.
- Railway Picnic Day – Monday 5th August.

10 LATE REPORTS

10.1 LEASE OF LOT 2830 – BEATRICE BUFFALO PTY LTD

Applicant:	Beatrice Buffalo Pty Ltd
Location/Address:	Humpty Doo
File Ref:	
Disclosure of Interest:	Nil
Date:	18 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Letter from applicant

SUMMARY

The owners of Beatrice Buffalo Pty Ltd have submitted an application to relocate their Buffalo Diary and Cheese production operation to Lot 2108 & 2114. Access to these lots to be off Poett Road.

BACKGROUND

Councils Operations Manager has been discussing the development of this operation and access into the property with the applicant and the proposal involves the following;

- Road Access into the property (northern boundary of Lot 2830) on Gazetted but unmade road.
- Lease of land at Rum Jungle Lake – Lot 2830 which is owned by the Council.
- Fencing of Lot 2830
- Weed management
- Fire management
- Signage on roadside.

COMMENT

The development of this “handmade buffalo cheese and yoghurt business” would be an excellent small industry to be located in the Coomalie region. In time, it would also be another tourist attraction for the area. I have extended an invitation to Geoff and Sharon Arthur to attend the Tuesday Council meeting to discuss all the above dot points.

CONSULTATION

Geoff Arthur – Beatrice Buffalo Pty Ltd
Operations manager R Bright

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/02/2013/20

That Council agree to lease Lot 2830 to Beatrice Buffalo Pty Ltd (Geoff and Sharon Arthur) in Hundred of Goyder in accordance with the following conditions;

- Road Access into the property (northern boundary of Lot 2830 on Gazetted but unmade road.) to be undertaken at the expense of the applicant and to be a private track and not for public access until such time as the road has been developed to Councils approved standard of construction suitable for public use.
- Lease that portion of land being Lot 2830 at Rum Jungle Lake and as delineated in yellow on the attached plan for a period of up to 5 years with an option of an extension at an annual fee to be negotiated between the applicant and Council.
- Carry out Fencing of Lot 2830 at the lessee cost in accordance with the attached plan and the fencing to be approved by Councils Operation Manager.
- Carry out the necessary weed management program to ensure all weeds are maintained.
- Erect Council approved signage on Poett roadside verge.

That a lease agreement is prepared by the CEO incorporating all the above conditions and the cost of preparing this lease agreement is at the applicant's expense.

Moved: Clr. Jones

Seconded: Clr. Crook

Carried

10.2 BATCHELOR MUSEUM DEVELOPMENT ASSOCIATION INC – COFFEE SHOP

Applicant:	Batchelor Museum Development Association Inc
Location/Address:	Batchelor
File Ref:	CC/40
Disclosure of Interest:	Nil
Date:	19 th February, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Letter from Batchelor Museum

SUMMARY

Ms Jan Hills from the Batchelor Museum Development Association (Inc.) is interested in setting up a Coffee Shop at the Batchelor Museum.

BACKGROUND

Jan met with me on 4th February, 2013 to discuss the establishment of a Coffee Shop and sought Councils assistance to cover the casual workers for Workers Compensation. Jan stated that the Coffee Shop would sell packaged food, coffee and utilise old furniture to develop the historical feel for the tourists.

COMMENT

The main purpose of the Coffee shop is to raise funds to pay for the outgoings (i.e. electricity) and hopefully earn enough dollars to undertake additional improvements at the Museum. The employees would need to be paid by Council to come under our workers compensation scheme which is currently \$ 0.6247 for that type of employment. The Museum will supply the Coffee machine and all other equipment. They have their own Public Liability insurance.

CONSULTATION

Ms Jan Hill
Take Away Shop Batchelor (see letter)

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost will be in the vicinity of \$1250 for \$20,000 wage cost

VOTING REQUIREMENT

Simple majority

ACTION: CEO to seek clarification on expectations regarding payment of wages and advise the Batchelor Museum Development Association (INC) of Council's letter of 12th December, 2012 which in brief requested a Business Plan to be presented showing all operational funding requirements.

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

NIL

12 COUNCIL REPORTS

NIL

Meeting moved into confidential items at 11.40pm

13 CONFIDENTIAL ITEMS

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

Conclusion of Confidential Items 11.45pm

14 GENERAL BUSINESS

NIL

President declared the meeting closed at 11.50pm

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 19th March, 2013.