



AGENDA

ORDINARY COUNCIL MEETING

16 April, 2013

TABLE OF CONTENTS

| | | |
|------|---|----|
| 1 | PERSONS PRESENT | 4 |
| 2 | APOLOGIES AND LEAVE OF ABSENCE | 5 |
| 3 | DECLARATION OF INTEREST OF MEMBERS OR STAFF | 6 |
| 4 | PETITIONS AND DEPUTATIONS | 7 |
| 5 | CONFIRMATION OF MINUTES | 8 |
| 5.1 | CONFIRMATION OF PREVIOUS MINUTES GENERAL MEETINGS MARCH 19, 2013..... | 8 |
| 6 | OPERATIONS MANAGER’S REPORTS | 9 |
| 6.1 | OPERATIONS REPORTS | 9 |
| 6.2 | ANIMAL MANAGEMENT OFFICER’S REPORT..... | 11 |
| 6.3 | POOL REPORT | 12 |
| 7 | CHIEF EXECUTIVE OFFICER’S REPORTS..... | 13 |
| 7.1 | INCOMING AND OUTGOING CORRESPONDENCE | 13 |
| 7.2 | REVIEW OF STRATEGIC AND FINANCIAL PLAN 2012-2022..... | 15 |
| 7.3 | TOWN PLANNING REVIEW FOR TOWN SITES OF ADELAIDE RIVER AND BATCHELOR | 17 |
| 7.4 | COUNCIL POLICIES..... | 19 |
| 7.5 | BATCHELOR MUSEUM DEVELOPMENT ASSOCIATION FINANCIAL REQUIREMENTS 2013/2014 | 21 |
| 7.6 | SEVENTH DAY ADVENTIST USE OF COUNCIL BUS | 23 |
| 7.7 | TERRITORY REL WEEK 2013- HIRE OF TABLE AND CHAIRS | 25 |
| 7.8 | REVIEW OF ACTION ITEMS LIST APRIL - 2013 | 27 |
| 7.9 | STANDING ORDER – AMALGAMATION REVIEW | 27 |
| 7.10 | CEO ACTIVITIES REPORT | 29 |
| 8 | FINANCE REPORTS | 32 |
| 8.1 | PAYMENT REGISTER | 32 |
| 8.2 | FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT | 36 |
| 8.3 | BUDGET QUARTERLY REVIEW – JANUARY - MARCH 2013..... | 40 |
| 9 | ADMINISTRATION REPORTS..... | 42 |
| 9.1 | USE OF COMMON SEAL..... | 42 |
| 9.2 | COMMUNITY RECREATION OFFICER’S REPORT | 43 |
| 10 | LATE REPORTS..... | 43 |
| 11 | ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE | 43 |
| 12 | COUNCIL REPORTS | 44 |
| 13 | CONFIDENTIAL ITEMS | 45 |
| 14 | GENERAL BUSINESS..... | 45 |
| 15 | NEXT MEETING..... | 45 |

COOMALIE COMMUNITY GOVERNMENT COUNCIL

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A handwritten signature in black ink, appearing to read 'Lee Farrell', with a large checkmark at the end.

Signed: Lee Farrell Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th APRIL, 2013 AT 6.00PM

President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

| | |
|------------|----------------------------|
| Councillor | President Andrew Turner |
| Councillor | Vice President Bruce Jones |
| Councillor | Ewan Crook |
| Councillor | Sue Bulmer |
| Councillor | Max Corliss |
| Councillor | Dave Gray |

STAFF PRESENT

| | |
|-------------------------|----------------|
| Chief Executive Officer | Lee Farrell |
| Operations Manager | Robert Bright |
| Administration Manager | Jo'Anne Kinter |

PERSONS PRESENT

Gary Higgins MLA

2 APOLOGIES AND LEAVE OF ABSENCE

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 16th April, 2013.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes Elected Members apologies and/or requests for leave of absence received for the Ordinary General Meeting held 16th April, 2013.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | |
| Date: | 16 th April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16th April, 2013.

Moved: **Clr.**

Seconded: **Clr.**

4 PETITIONS AND DEPUTATIONS

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES GENERAL MEETINGS MARCH 19, 2013

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th April, 2013 |
| Author: | Jo'Anne Kinter Administration Manager |
| Attachments: | Copy of Minutes will be tabled at the meeting |

SUMMARY

Minutes of the Ordinary General Meeting held 19th March 2013 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the minutes of the Ordinary General Meeting held 19th March, 2013 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

| | |
|--------------------------|-----------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs\Operations Manager |
| Date: | 9 April 2013 |
| Author: | Robert Bright, Operations Manager |
| Attachments: | Operations Manager's Report |

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 16th April, 2013.

REPORT

ROADS

The rural roads are holding up pretty well except for Cheeney and Scott Roads. Cheeney has a few more washouts that need to be addressed. Scott road as reported in March has not got any worse so as soon as it is dry enough we will fill in the bog holes with Council Staff and Landholders before the grader gets there. Cadogan Road has not got any worse but as reported in March needs fixing. Strickland and Haines Roads have stood up pretty well A few problems in the Lake Bennett area that are all fixable due to a light wet.

We have started slashing and spraying the last round on our roads.

DUMPS

Adelaide River dump: At the moment the slot water table has stopped us from using this so we have gone back to dumping on the face dump. The slot is not very far from being full anyway, so some time in May we will need a new slot.

Batchelor dump: Is still a mess, with the rain nearly finished we will be able to go back to the slot, which will make it a lot easier to manage, until Council works out what it is going to do with the dump.

I went to a LGANT meeting last week and all Shires have the same problem with Waste Management. Most of the Shires are still working under the 2009 Waste Management guidelines for Small Communities. Central Desert and the Southern Shires have very good dumps, very clean and well managed. No 1 Reason for this is they have moved to new sites (what we should be looking at for our Waste transfer station), and have plenty of labour to go through the waste and recycling what they can. The site is fenced off and under some control. The Council dumps that have moved to new sites Humpty Doo, Berry Springs are well managed. The old dump Shoal Bay, Palmerston, Howard Springs dump all still have problems. What I noticed was the Communities are still burning some of their rubbish. In general the Shire with LGANT is still working on what will be the best when the Waste Management Guidelines are changed. The other presentation that was interesting was the new Planning Commission's role. There is a meeting with the Chairman Gary this week and will bring an update to the Meeting.

TOILETS

The Tavern Car Park Toilet floors are now finished and have come up really well. They are easy to clean and we will have a look on the 20th April when we do our asset inspection.

POOL

Having trouble with the pumps, the new one has done a bearing and our old one broke down at the same time. Warranty fixed the new one and we have fixed the other, so both have been installed today 9/4/13. We have problems with the electrics and quotes will be obtained to get this fixed. Have problems which is caused by Cyanide, when the power goes off the pumps have to be manually started, but the Cyanuric Acid set up restarts by itself when the power comes back on. NOT GOOD. They both need to be working together; when the electrical problem is fixed this will be done also. When we look at the pool to see what can be done with the balance of the Government Grant I will need a closing date for the pool (July August) so I can have contractors ready to start.

SUBDIVISION

A permit to work within a Road Reserve has been issued to 845 Cheeney Road D.M Kerr for their driveways, and they will be commencing shortly. Stage 3 of the Erkelens subdivisions, the road plans have been received working on some changes for floodway and drainage the amended plans will be back shortly.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and note the Operations Managers Report for March/April 2013.

Moved: **Clr.**

Seconded: **Clr.**

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th April 2013 |
| Author: | Trevor Sullivan Animal Management Officer |
| Attachments: | Territory Housing policy on keeping pets |

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 16th April, 2013.

Dog Report

The dogs have been on the run.

3 dog complaints over the month.

- 1 Dog at no3 Kirra that police reported attacked 2 tourists and attacked another fellow who was staying at no3 Kirra. I received an order to seize but the dog disappeared for a week then it attacked the people in no 4 Kirra and would not let her out of her car, biting the wheel etc.
The Batchelor police and I caught the dog on Easter Saturday and it is still in the pound. This is a very bad dog and we are hoping that it does not return to the community.
- 2 I caught two dogs at the school on Thursday 28th March.
- 3 The third complaint refers to a dog that was impounded but the owner removed the dog from the pound without paying the impounding fee. A letter has been written to the owner.

6 dogs were impounded over the month.

- 4 were destroyed, 2 ongoing.

I have attached Territory Housing policy on pet keeping in territory houses. We could try to get them on board as this affects them as there are many dogs in their houses that are not registered and are disruptive to the community of Batchelor.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Animal Management Officers Report March/April, 2013.

Moved: Clr.

Seconded: Clr.

6.3 POOL REPORT

| | |
|--------------------------------|---------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 th April 2013 |
| Author: | Trevor Sullivan Pool Supervisor |
| Attachments: | Pool Report |

SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting 16th April, 2013.

Pool Report

The Easter weekend saw numbers down as many left town and the weather was extremely wet.

Two pumps failed over the Easter weekend; pumps 1 and 2 were sent to Darwin for repair and were returned and reinstalled.

Swimming Pool Takings and Statistics

| <u>Period ending</u> | <u>Paying at gate swimmers and takings</u> | | | | | | <u>Pass Swimmers</u> | | |
|----------------------|--|-----------------|-----------------|-------------|---------------|--------------------|----------------------|--------------|-----------------|
| | <u>Adult</u> | <u>Children</u> | <u>Families</u> | <u>Pens</u> | <u>Gate</u> | <u>Passes sold</u> | <u>Pool Takings</u> | <u>Adult</u> | <u>Children</u> |
| WE 13/3/13 | 14 | 30 | 4 | 1 | 93.50 | 0.00 | 93.50 | 13 | 11 |
| WE 20/3/13 | 15 | 44 | 3 | 1 | 107.50 | 145.00 | 252.50 | 21 | 21 |
| WE 27/3/13 | 3 | 16 | 0 | 0 | 23.50 | 0.00 | 23.50 | 2 | |
| WE 3/4/13 | 9 | 7 | 5 | 0 | 58.00 | 150.00 | 208.00 | 13 | 11 |
| TOTALS | 41 | 97 | 12 | 2 | 282.50 | 295.00 | 577.50 | 49 | 43 |

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Pool Supervisor's Reports for March/April, 2013.

Moved: Clr.

Seconded: Clr.

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 10 April 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of March/April, 2013.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

| | |
|---|--|
| Dept of Lands, Planning & the Environment | General Land Query Details |
| Dept of Regional Australia, Local Government, Arts & Sports | Local Government National Report |
| Local Government Association of the NT | Environment, Transport & Infrastructure Ref. Group Meeting – Minutes |
| Elton Consulting | Finalisation of Council Planning Documents |
| Dept of Local Government | Special Purpose Grants 2012-13 |
| Elton Consulting | Finalisation of Council Planning Documents |
| Satellite Television & Radio Australia | New FM radio services and changes to existing services |
| Department of Land Resource Management | Weed: pond apple (<i>Annona glabra</i>) |
| Pitcher Partners | Northern Air Charter |
| Flanagan Consulting Group | Coomalie Planning Documents Review |
| Dept of Local Government | Special Purpose Grant Offer |
| Cridlands Lawyers | Recovery of Rates Arrears |
| Skydive – Territory | Rel Week 2013 |
| Kirsty Kelly | Public Meeting feedback |

Correspondence Out

| | |
|---|---|
| Del Batton | Upgrade of Town Planning documents |
| The Honourable Terry Mills MLA | Adelaide River Anzac Day Service 2013 |
| Hon P Chandler MLA | Regional Waste Site – Coomalie Shire Area |
| Mrs J Jewell | Community Bus – New Policy |
| Ann-Marie Dooley | Retirement Village |
| Hon P Chandler MLA | Identifying Sites for Housing Development |
| To the Occupier – 3 Flynn Crescent | Dog Complaint |
| Ms K Williams | Dog Impounded |
| Hon ME Conlan MLA | Official Opening of the new bowling green |
| The Grants Manager – Dept of Natural Resources, Environment & Arts and Sports | Lingalonga Festival – August 2013 |
| The Grants Manager – Dept of Sustainability, Environment, Water, Population & Communities | Batchelor Museum Development Association |
| D Foster & P McCardle | Lot 104 Kirra Crescent – Overgrown property |
| Numerous letters to Rate Payers | Overdue Rates and Charges |
| Rozak AN 1193 | Rates and Charges 2012/2013 |

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: **Clr.**

Seconded: **Clr.**

7.2 REVIEW OF STRATEGIC AND FINANCIAL PLAN 2012-2022

| | |
|--------------------------------|--|
| Applicant: | CCGC Draft Strategic Plan 2012 -2018 |
| Location/Address: | Batchelor |
| File Ref: | CC/62 |
| Disclosure of Interest: | Nil |
| Date: | 3 rd April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Long term Financial Plan 10 year Road Construction Renewal Program Building Renewal Program Motor Vehicles Rubbish dump costing Mowing costing Public Meeting Notes Batchelor, Adelaide River and Lake Bennett. Letter from K Kelly |

SUMMARY

The development of the Draft Strategic Plan , Regional Management Plan, Long Term Financial Plan, 10 year Road Construction, Building and Plant & vehicle replacement plan for the period 2012/13 through to 2022/23 have been developed in draft form for Councils consideration. Three Public meetings have now been held to present the draft plan.

BACKGROUND

In conjunction with the representation and ward review, Council met with the Community in November 2012 to seek input into the review and development of Councils Strategic plan for the period 2012-2018. The attached document now covers all aspects of Councils operations which include the Long Term Financial Plan,

COMMENT

The Strategic Plan has BEEN ADOPTED AT THE ADDITIONAL Council meeting held in March, 2013.

RESOLUTION 11/03/2013/002

That Council accept the Coomalie Community Government Council 2012/13 to 2022/23 Strategic/Shire plan,

The Long term Financial Plan as attached incorporates all the priorities into this plan so as to provide Councillors with an overall view of the future of Council. The other Plans that have been included in the Long Term Financial Plans relate to the following

- Roads
- Buildings and
- Plant & vehicle replacement plans.

I have also included the Notes from the three Public meetings held in March, 2013.

CONSULTATION

Community meetings in Batchelor, Lake Bennett and Adelaide River were held in November 2012.

Community survey conducted in November and results collated in December, 2012.

Community meetings in Batchelor, Lake Bennett and Adelaide River were held in March, 2013.

STATUTORY ENVIRONMENT

Section 22(1) of the Local Government Act states that a Shire plan needs to be prepared and displayed for public inspection each year and written submissions be received for a period of 21 days before the amended plan is submitted to Council for approval. The final plan must be adopted by Council between 1st April and 31 July in each year. The Plan should also include Service Delivery Plan which is to be reviewed at least twice during the year to assess targets and performance.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council accept the Coomalie Community Government Council 2012/13 to 2022/23 Long term Financial Plan that proposes a 10% rate increase in the 2013/14 financial year with an estimated 4% rate increase in following years ,the 10 Year Road Construction plan, the 10 year Plant and Vehicle replacement plan and the 10 year Building renewal plan as presented to Public Meetings held in Batchelor, Adelaide River and Lake Bennett in March, 2013 and that this information be included in Councils Strategic/Shire Plan and be placed on Councils website and to be advertised in accordance with sections 22(1) of the Local Government Act seeking public submissions and or comments.

Moved: Clr.

Seconded: Clr.

7.3 TOWN PLANNING REVIEW FOR TOWN SITES OF ADELAIDE RIVER AND BATCHELOR

| | |
|--------------------------------|---|
| Applicant: | Quotations Received for Town Planning review |
| Location/Address: | Batchelor and Adelaide River |
| File Ref: | CC/75 |
| Disclosure of Interest: | Nil |
| Date: | 2 nd April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Spread sheet Quotations for Review of Town Planning Scheme Letter to the Minister 2011 |

SUMMARY

Quotations have been received for the costs to upgrade the various parts of Councils Planning reports as follows;

- Coomalie Planning Concepts and Land Use Objectives
- Coomalie Developer Contributions Plan
- Adelaide and Batchelor Town site Planning Schemes.

BACKGROUND

The following is an extract from the Actions pending List:

Advice that the document will be updated in consultation with Coomalie Council & funded by the NTG.

Mar 2010: CEO to write to Minister again and report to Council

Apr 2010 Letter sent awaiting response

July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC

CEO to arrange meeting to follow up on correspondence and "ongoing discussions"

Nov 2011 - Action on hold pending response from Minister to letter

Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss draft program and timeframes. He will apply to the Strategic Planning Fund next financial year so council will not have to fund this.

Met with Gerhard Visser & Riaan Stassen 3/4/12. The Land Use and Planning Concepts document will be reviewed 2012/13 in consultation with Council's Developer Contributions Plan, AR and Bat planning schemes and township boundaries.

COMMENT

I have emailed the Department of Lands, Planning and the environment as follows:

The major Question is **"Will the Department fund the upgrade as stated above?"** Council has received quotes from two consultants which vary from \$29k to \$34k. This matter will be an Agenda item for consideration by Council on 16th April, 2013 and if the department could provide a response by that date it would be appreciated.

I have discussed this with Melissa Kerr and all agreements have been verbal. A meeting will be held with the Chairman of the Planning Committee Gary Nairn in May 2013 to discuss this matter. The funding only applies to the Coomalie Planning Concepts and Land Use Objectives document.

CONSULTATION

Department of Lands, Planning and the Environment Consultants

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Council has the sum of \$13,387 committed to finance the review of the Developer Contribution Scheme and \$5000 under Consultant fees to complete this task.

VOTING REQUIREMENT

RECOMMENDATION

That Council accept Elton Consulting estimate of cost of \$22,987 to undertake and complete the following Coomalie Community Government Council Town Planning works;

| | |
|--|--------|
| Project Inception meeting | \$3215 |
| Coomalie Planning Concepts and land Use Objectives | \$5970 |
| Finalising the above with Dept. of Lands, Planning | \$6927 |
| Coomalie Developer Contribution Plan | \$6875 |

Further, Council seek a contribution of \$4600 from the Department of Land, Planning and the Environment if the verbal financial commitment to fund the above Planning works is not forthcoming from the NT Government.

Moved: **Clr.**

Seconded: **Clr.**

7.4 COUNCIL POLICIES

| | |
|--------------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | G/POLICIES AND PROCEDURES CCGC2012 |
| Disclosure of Interest: | Nil |
| Date: | 9 th April 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Policies |

SUMMARY

Council staff have prepared the policies as listed below and they are presented to Council for adoption.

| Policy | |
|--|---|
| SECTION 1 GOVERNANCE AND ADMINISTRATION | |
| 1.1 | Community Communication |
| 1.2 | Customer Service Charter |
| 1.5 | Publications Regalia and Equipment Issued to Councillors' |
| 1.7 | Conferences, Training and Development Expenses- Members |
| 1.8 | Policy Development and Adoption |
| 1.9 | Legal Representation and Costs Indemnification |
| 1.12 | Meetings of Council |
| SECTION 5 OPERATIONS | |
| 5.6 | Batchelor Signage Bay |

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Chief Executive Officer Lee Farrell
Operations Manager Robert Bright
Finance Manager Melissa Kerr
Administration Manager Jo'Anne Kinter

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the Council policies with review timeframes as listed below:

| Policy | | Review time frame |
|--------|---|-------------------|
| 1.1 | Community Communication | April 2016 |
| 1.2 | Customer Service Charter | April 2016 |
| 1.5 | Publications Regalia and Equipment Issued to Councillors' | April 2016 |
| 1.7 | Conferences, Training and Development Expenses- Members | April 2016 |
| 1.8 | Policy Development and Adoption | April 2016 |
| 1.9 | Legal Representation and Costs Indemnification | April 2016 |
| 1.12 | Meetings of Council | April 2016 |

Moved: **Clr.**

Seconded: **Clr.**

7.5 BATCHELOR MUSEUM DEVELOPMENT ASSOCIATION FINANCIAL REQUIREMENTS 2013/2014

| | |
|--------------------------------|--|
| Applicant: | Batchelor Museum Development Association |
| Location/Address: | Batchelor |
| File Ref: | CC/40 |
| Disclosure of Interest: | Nil |
| Date: | 2 nd April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Financial Spread Sheet |

SUMMARY

The Batchelor Museum Development association has supplied their financial outlook for the year ending 30th June 2014.

BACKGROUND

Email received from Ms. Jan Hill reads as follows;

Attached are the budget projections as required.

Carol and I have made a decision this afternoon to put the formal coffee shop project on hold as we feel we need a feel for visitation, and also the pressure to get Grants in place to develop all sections of the Museum is the most pressing.

As the person who deals with all this paperwork I have decided not to undertake the extra tasks which would be required.

We have not included Grants in our budgets as they are an unknown, and are also fully expended for the items and do not allow any consideration for day to day running of any entity.

We will have part of the WW2 exhibit up in April. Trying to source funding for the printing of the text etc. is done.

Lisa Wain and I are currently putting together an application for money to start the major exhibit for Rum Jungle, Professional curator and very expensive exercise.

Council has requested this to be supplied prior to the allocation of any financial assistance in future years. The amount requested is approx. \$10, 000 pa. The only difference will be if the Public Liability is absorbed by Council under the Committee system.

COMMENT

The figures supplied by the Museum Committee represent the one financial year whereas Council did request a 4 year financial year business plan. Studying the submission put forward I would not envisage that the financial contribution by Council will change much in future years as the main expenses will remain very similar over the 4 year period. Income may increase slightly but so will expenses.

A meeting and establishment of a Council Committee will result in an \$800 saving in Public Liability expenses

CONSULTATION

Letter to Ms Jan Hill

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

This organisation is not included under Council Policy 1.6 Community Grants and In Kind Support Program.

FINANCIAL IMPLICATIONS

Councils Budget was amended in 2012/13 financial year to provide for a \$10,000 allowance. Up to 31st March 2013 Council has expended the sum of \$ 1975.39 and has amended the above figure to \$5000

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council allocate the sum of \$10,000 in its 2013/14 draft budget to meet the cost of maintaining the Batchelor Museum.

Moved: **Clr.**

Seconded: **Clr.**

7.6 SEVENTH DAY ADVENTIST USE OF COUNCIL BUS

| | |
|--------------------------------|--------------------------------------|
| Applicant: | Ros Jones |
| Location/Address: | N/A |
| File Ref: | CC/15 |
| Disclosure of Interest: | Nil |
| Date: | Monday, 8 April 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Letter from Ros Jones |

SUMMARY

Ros Jones has requested the continued free use of the Council Bus within the Batchelor area for the Seventh Day Adventist Church Sabbath School.

BACKGROUND

On 23rd May 2012 Ros Jones wrote to Council through Melissa Kerr outlining how the Council Bus has been used each Saturday since December 2011 to pick up and return children in the Batchelor area attending the Sabbath School program. According to the letter the Council Bus has been used since that date free of any charges as agreed by the then CEO John Hughes.

COMMENT

The bus is only used within the Batchelor Township.

CONSULTATION

Chief Executive Officer Lee Farrell

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's bus policy states that *"Unless special Council endorsed variations apply the costs to the hirer are \$1.00 per kilometre plus the cost of fuel used."*

Council endorsed variations to the policy include:

COTA (Council of the Aged)

COTA are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

SCHOOL GROUPS

School groups are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

CRO (Community Recreation Officer)

CRO activities are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.

Note: Coomalie Community Government Council will meet the fuel costs unless monies are available through approved grant funding.

FINANCIAL IMPLICATIONS

Council would have to meet fuel costs for the bus use within the Batchelor Township.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council amend Council Bus Policy as follows:

Batchelor Seventh Day Adventist Church (BSDAC)

BSDAC are not required to pay the fee of \$1.00 per kilometre but must:

Comply with the Coomalie Community Government Council bus hire conditions

Pay for the cost of fuel used when the bus **has been taken outside** of the Batchelor Township

Moved: **Clr.**

Seconded: **Clr.**

7.7 TERRITORY REL WEEK 2013- HIRE OF TABLE AND CHAIRS

| | |
|--------------------------------|--------------------------------------|
| Applicant: | Darwin Parachute Club |
| Location/Address: | Batchelor |
| File Ref: | CC/66 |
| Disclosure of Interest: | Nil |
| Date: | 2 nd April, 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

Email received from the Darwin parachute Club.

Darwin Parachute Club is gearing its self-up for Australia's longest running and premier skydiving festival, **TERRITORY REL WEEK 2013**, which will commence in Batchelor on the 27th July till 3rd August 2013.

Around 150 skydivers from all parts of Australia, S. E. Asia, Japan and beyond will converge to Batchelor for the bi-annual skydiving festival; Rel Week. We will expect to make around 3000 parachute descents from 14000 feet out of Cessna Caravans, helicopters and other novelty aircraft during the event.

Rel Week has been a premier event on the Australian skydiving calendar for over thirty years. It began in Katherine in the late 1970's to provide Territory skydivers with the opportunity to improve their skills in the areas of rel-work and Crew by bringing up the best skydivers in Australia to the coach the locals. In the mid 1990's the event moved to Batchelor when skydiving waned in Katherine. These days Rel Week caters for a wide range of disciplines that have evolved in the sport over the last decade. We employ up to 6 elite tutors during the event to be available for all coaching and training in the following disciplines; Rel Work - Star Crests, Rel work - Big Ways, Free Fly, Atmo and wing suits. But never the less there are many other areas covered during this festival, including at least 40 tandem skydives.

Each Rel Week we invite local businesses and organisations to support our biannual hosted event. Coomalie Council has supported us in a variety of ways throughout the past years and hope you will consider this once again.

I would like to request CCGC's supports DPC in the following areas; supply and deliverance of a minimum of 10 folding tables and 60 chairs to be used in our dining area.

Along with this our access road from the front of the block, right through to the office access, suffers each wet season with pot holes. Therefore I would like to request your assistance towards the refill of these gravel potholes. Which I note last Rel week, some of your workers did a fantastic job at the front the block. Which has held up well, they may only need a little attention, whereas around the side access these holes continue to grow.

If you would like to discuss this further you may either reply via this email address.

BACKGROUND

Council provided free use of the Council table and chairs in 2012.

COMMENT

This event brings to the Batchelor area a lot of entrants, support crew and spectators and is a major event of the community's calendar. The supply of tables and chairs continues to provide support to this event by Council.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There is no mention of a continued support of this event in Council Policy 1.6 Community Grants and In Kind Support Program

Council's current charges are as follows;

| EQUIPMENT CHARGES | | 2012/13 |
|-------------------|---------|---------|
| Chairs | Per Day | 0.60 |
| Table | Per Day | 3.30 |

FINANCIAL IMPLICATIONS

The Hire fee for the Table and Chairs totals \$552.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council support the Darwin Parachute Club Territory REL Week 2013 by waiving the table and chairs hire fee of \$552.00.

Moved: Clr.

Seconded: Clr.

7.8 REVIEW OF ACTION ITEMS LIST APRIL - 2013

| | |
|--------------------------------|--------------------------------------|
| Applicant: | Nil |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 9 April 2013 |
| Author: | Lee Farrell, Chief Executive Officer |
| Attachments: | Action Items List April, 2013 |

7.9 STANDING ORDER – AMALGAMATION REVIEW

| | |
|--------------------------------|----------------------------|
| Applicant: | N/A |
| Location/Address: | Coomalie Councillors |
| File Ref: | CC/66 |
| Disclosure of Interest: | Nil |
| Date: | 9 th April 2013 |
| Author: | Lee Farrell CEO |
| Attachments: | Nil |

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Cr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

Amalgamations

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

ACTION:

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. **Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.**

8th March 2013

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

CONSULTATION

Shire President – Andrew Turner
Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

Moved: Clr.

Seconded: Clr.

7.10 CEO ACTIVITIES REPORT

| | |
|--------------------------|--------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs\CEO |
| Date: | 8 April 2013 |
| Author: | Lee Farrell Chief Executive Officer. |
| Attachments: | Complaints Register |

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 16th April, 2013.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the CEO's Activity Report 15 March, 2013.to 8th April, 2013.

Moved: Clr.

Seconded: Clr.

CEO Activities Report 15th March, 2013 to 8th April, 2013.

1. TOPROC Meeting 4th April, 2013

- Unfortunately due to lack of travel to Belyuen from Wagait I did not attend the TOPROC meeting on 4th April, 2013.

2. Grant Funding

Special Purpose Grants

The Minister for Local government has advised that he has approved the following;

- a. \$7,700 to assist with financial costs for the Adelaide River Anzac remembrance.

3. Town Planning Issues.

- a. **Have met with Dept. of Land and Planning** re the following issues;

i) Lot 313 Aged/retirement Housing

In relation to the Council's interest in development of a retirement facility on the southern part of lot 313 Town of Batchelor, this matter can be progressed via an application for Crown Land. Although resolution of native title will be required before any allocation of the land can be made, the Department is keen to commence the necessary investigations. As discussed yesterday, which part of the site would be appropriate for the use will be influenced by what is actually proposed? An application including specifics of the proposal will be required to start the investigations. Ann Marie Dooley whose contact details are below would be the most appropriate contact in relation to this matter.

April 2013: Ann-Marie Dooley | Senior Project Officer | Land Administration advised as follows;

With regards to the land grant application; in its current form it cannot be considered by the Department, there is simply not enough information. We require the further information to advertise and seek service authority comments. Providing detailed information allows service authorities to offer feedback and identify any potential issues in relation to access, services available, future development etc. It also makes the general public aware of the development proposed and affords it the opportunity to comment. Pursuing a land grant application is securer than expressing interest in land however, Council's interest is noted on our system (please see attached) and when Native title is resolved, the Department will contact Council regarding the area prior to any further dealings.

Please be aware however that you will need to provide the information at some stage, for example when Native Title is resolved, if Council decides to proceed with this proposal, it will be necessary to lodge a formal land grant application and begin the process then.

- b. **Met with Representatives from Flanagan Consulting Group and Elton Consulting on 4th April, 2013 to finalise up their quotations for the following issues;**

- i. Coomalie Planning Concepts and Land Use Objectives
- ii. Coomalie Developer Contribution Plan,
- iii. Batchelor and Adelaide River Town site boundaries
- iv. Batchelor Airstrip development
- v. Council has unspent Grant funding available to complete this work
- vi. Refer to Agenda Item.

4. Public Meetings – 25/26/27th March, 2013 Long term Financial Plans

The meetings held to discuss the Long term Financial Plans at Batchelor, Lake Bennett and Adelaide River were well attended and I believe the message Council was putting across was understood by those in attendance. With the exception of the one irate individual who attended and disrupted the Batchelor meeting, all persons present were in favour of a 10% rate increase in 2013/14.

Notes from these meeting are contained within the Agenda papers.

5. Waste Disposal Sites – Batchelor and Adelaide River.

- a. Discussions with the Dep't of Lands and Planning on 11th January, 2013 revealed the following issues
 - i. Batchelor waste Site - Proposed Transfer to Coomalie Shire has not been completed – No action can be taken until the Native title issue is resolved.
 - ii. Adelaide River site – Proposed transfer to Coomalie Shire has not been completed. No action can be taken until the Native title issue is resolved.
 - iii. The land Officer at the dept. will follow up each application and will have to issue an occupation license for both the sites until Native Title has been resolved. Max period is 5 years – can be renewed for a further 5 years on application.
- b. An email has been sent to the Dept. on 3rd April, 2013 as follows;
 - i. Council is in the process of carrying out an extensive upgrade of its waste sites in Batchelor and Adelaide River. The total estimated cost including vehicles is \$383,000 however the need to obtain a License is now of the highest importance.
 - ii. Council cannot undertake this upgrade programme unless it can get some firm commitment from your Department that the issue of a grant will be transferred to Council once native Title clearance has been obtained.

6. Meeting with Cr Corliss, Crook and members of the Adelaide River community was held on 3rd April, 2013 – Parking and Footpaths WW11 Cemetery

- i. Car park: The meeting developed a draft plan for Bus parking, Car and caravan parking and road access in and out of the WWII Cemetery. The Parking concept plan will be considered on Councils Road inspection Tour and will then be forwarded to Australia War Graves for an engineered plan to be drawn up. The plan will also incorporate the Adelaide River Funded Footpath project.

7. RDAF – Meeting to fence the Snake Gully Creek Area

I am seeking Native Title comments re this fencing programme from Michael Wells, Dept. of Lands, Planning and the Environment. The email response from Mr Wells is as follows;

"You will need permission from the landowner, which I understand is an Aboriginal Land Trust contactable through the Northern Land Council. I must say we have had a lot of trouble trying to make contact with the owner in the past. Like you, we are concerned about the security of the site and maintenance issues.

Why don't you leave it with me for a few days and I'll see what I can find out? Stephen Ashford from my office has dealt with this in the past. He is away this week. When he is back, I'll ask him for an update. I also have a contact at the NLC who might be able to help.

If I haven't got back to you by mid next week – chase me!"

8. Council Functions

- a. **Opening of The Rum Jungle Bowling Green** – This is programmed for Sunday 21st April 2013. An invitation has been sent to the Minister for Sport and Recreation to undertake this task or Gary Higgins MLA. Unfortunately the Minister is unavailable so Gary Higgins MLA, Member for Daly will do the official opening.

9. Complaints Register

The Complaints register is attached for Councillors information.

10. Dates to remember

- a. 11th April, 2013 - meet & greet Gary Nairn Chairman NT Planning Commission at 2pm
- b. 20th April – Road inspection tour commencing at 8am
- c. 20th April – Darwin Triathlon Event lake Bennett.
- d. 21st April – Opening of the Renovated Rum Jungle Bowling green.
- e. 4th & 5th May – Blood, sweat and tears event Lake Bennett.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 10 April 2013 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 31st March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve and pass for payment the March 2013 payment register totalling \$ 176,924.97

Moved: Clr.

Seconded: Clr.

| Coomalie Community Government Council | | | |
|---------------------------------------|-----------------|--------------------------------|-----------|
| Payment Register | | | |
| March 2013 | | | |
| Date | Reference | Details | Amount |
| 1/03/2013 | 4856 | Commonwealth Bank of Australia | 78.67 |
| 1/03/2013 | Receipt Account | Bank Credit | 50.00 |
| 4/03/2013 | 4857 | Gordon & Debra Gale | 600.00 |
| 4/03/2013 | 4858 | Commonwealth Bank of Australia | 4.52 |
| 4/03/2013 | 4859 | Commonwealth Bank of Australia | 809.40 |
| 5/03/2013 | G/L Consolidate | Payroll | 17,409.52 |
| 8/03/2013 | 5108 | Acacia Quarry/ Yebna Quarries | 192.06 |
| 8/03/2013 | 5109 | Air Liquide WA Pty Ltd | 81.13 |
| 8/03/2013 | 5110 | AJ Couriers & Haulage Pty Ltd | 121.00 |
| 8/03/2013 | 5111 | Architectural Hardware | 654.30 |
| 8/03/2013 | 5112 | Area IT Solutions | 2,082.74 |
| 8/03/2013 | 5113 | Adelaide River Primary School | 990.00 |
| 8/03/2013 | 5114 | RWA Exact | 123.75 |
| 8/03/2013 | 5115 | Attache Software Australia Pty | 23.00 |
| 8/03/2013 | 5116 | Dannah Pty Ltd | 403.26 |
| 8/03/2013 | 5117 | Batchelor Service Centre | 1,390.98 |
| 8/03/2013 | 5118 | Battery World Darwin | 128.00 |
| 8/03/2013 | 5119 | Batchelor Institute | 1,656.05 |
| 8/03/2013 | 5120 | B P Australia Limited | 1,666.37 |
| 8/03/2013 | 5121 | Cr. Sue Bulmer | 350.00 |
| 8/03/2013 | 5122 | Bunnings Building Supplies P/L | 276.12 |
| 8/03/2013 | 5123 | Cr. Max Corliss | 350.00 |
| 8/03/2013 | 5124 | Cr. Ewan Crook | 350.00 |
| 8/03/2013 | 5125 | Darwin Human Resource & Comput | 350.00 |
| 8/03/2013 | 5126 | Delta Electrics | 92.40 |
| 8/03/2013 | 5127 | B Evans | 780.00 |
| 8/03/2013 | 5128 | Fin Bins | 5,196.32 |
| 8/03/2013 | 5129 | Flowers By Elise | 170.00 |
| 8/03/2013 | 5130 | Victor Fox | 700.00 |
| 8/03/2013 | 5131 | Gaz NT Pty Ltd | 990.00 |
| 8/03/2013 | 5132 | Cr. Dave Gray | 350.00 |
| 8/03/2013 | 5133 | Kirsty Higgins | 1,216.23 |
| 8/03/2013 | 5134 | Higgie Mechanical Engineering | 213.14 |
| 8/03/2013 | 5135 | Cr Bruce Jones | 750.00 |
| 8/03/2013 | 5136 | DT & MG Kerr | 5,032.50 |
| 8/03/2013 | 5137 | Lake Bennett Resort | 50.00 |
| 8/03/2013 | 5138 | Bruce Mason | 2,563.00 |
| 8/03/2013 | 5139 | Darwin Bolt Supplies (Normist) | 133.10 |
| 8/03/2013 | 5140 | OfficeMax | 289.55 |

| Date | Reference | Details | Amount |
|------------|-----------------|--------------------------------|-----------|
| 8/03/2013 | 5141 | Oolloo Investments Pty Ltd | 20,312.14 |
| 8/03/2013 | 5142 | Portner Press Pty Ltd | 77.00 |
| 8/03/2013 | 5143 | RS Gardening Care | 17,064.66 |
| 8/03/2013 | 5144 | Shade and Play | 431.00 |
| 8/03/2013 | 5145 | NT Rural Pty Ltd TA Territory | 484.00 |
| 8/03/2013 | 5146 | Topend Windscreens & Tinting | 205.00 |
| 8/03/2013 | 5147 | Turbo's Tyres | 181.50 |
| 8/03/2013 | 5148 | Andrew Turner | 1,300.00 |
| 8/03/2013 | 5149 | Vanderfield Hino | 1,081.27 |
| 8/03/2013 | 5150 | Veolia Environmental Services | 2,398.44 |
| 8/03/2013 | 5151 | Bruce Verberg | 700.00 |
| 8/03/2013 | 5152 | WA Local Super | 1,904.36 |
| 8/03/2013 | 5153 | Worksense Darwin | 197.93 |
| 8/03/2013 | 155 | Australian Communications Auth | 181.00 |
| 8/03/2013 | 156 | Australian Super | 691.42 |
| 8/03/2013 | 157 | Hesta Superannuation Fund | 299.05 |
| 8/03/2013 | 158 | Hostplus Superannuation Fund | 83.86 |
| 8/03/2013 | 159 | PowerWater | 4,597.61 |
| 8/03/2013 | 160 | Rest Industry Super | 334.50 |
| 8/03/2013 | 161 | Sunsuper Pty Ltd | 48.87 |
| 8/03/2013 | 162 | Telstra | 1,805.87 |
| 8/03/2013 | 5154 | Northern Territory Land Corpor | 1.00 |
| 15/03/2013 | 4860 | Commonwealth Bank of Australia | 4.40 |
| 15/03/2013 | 4861 | Commonwealth Bank of Australia | 35.64 |
| 18/03/2013 | 4862 | Gordon & Debra Gale | 600.00 |
| 19/03/2013 | G/L Consolidate | Payroll | 17,530.94 |
| 19/03/2013 | 5155 | Norsign NT | 557.21 |
| 28/03/2013 | 4863 | Local Govt Super Scheme | 1,177.87 |
| 28/03/2013 | 4864 | Commonwealth Bank of Australia | 550.00 |
| 1/04/2013 | 4865 | Gordon & Debra Gale | 600.00 |
| 3/04/2013 | 5156 | Acacia Quarry/ Yebna Quarries | 124.08 |
| 3/04/2013 | 5157 | Attache Software Australia Pty | 123.75 |
| 3/04/2013 | 5158 | Dannah Pty Ltd | 611.73 |
| 3/04/2013 | 5159 | B P Australia Limited | 1,855.81 |
| 3/04/2013 | 5160 | Cr. Sue Bulmer | 350.00 |
| 3/04/2013 | 5161 | Bunnings Building Supplies P/L | 254.05 |
| 3/04/2013 | 5162 | Cr. Max Corliss | 350.00 |
| 3/04/2013 | 5163 | Cr. Ewan Crook | 350.00 |
| 3/04/2013 | 5164 | Darwin Business Machines | 197.65 |
| 3/04/2013 | 5165 | Darwin Office Technology | 150.01 |
| 3/04/2013 | 5166 | B Evans | 800.00 |
| 3/04/2013 | 5167 | Fin Bins | 6,296.32 |
| 3/04/2013 | 5168 | Golf & Bowling Machinery | 40.00 |
| 3/04/2013 | 5169 | Cr. Dave Gray | 350.00 |
| 3/04/2013 | 5170 | Kirsty Higgins | 1,382.08 |
| 3/04/2013 | 5171 | Hoops 4 Health Aboriginal Corp | 400.00 |
| 3/04/2013 | 5172 | Cr Bruce Jones | 750.00 |
| 3/04/2013 | 5173 | Lake Bennett Resort | 50.00 |
| 3/04/2013 | 5174 | Bruce Mason | 2,799.50 |
| 3/04/2013 | 5175 | Mitchell Refrigeration & Air C | 540.65 |
| 3/04/2013 | 5176 | NT Automotive Group | 306.24 |
| 3/04/2013 | 5177 | Intergrated Land Information S | 70.00 |
| 3/04/2013 | 5178 | OfficeMax | 445.73 |
| 3/04/2013 | 5179 | Poolwerx Darwin | 1,270.00 |
| 3/04/2013 | 5180 | Portner Press Pty Ltd | 77.00 |

| Date | Reference | Details | Amount |
|-------------|------------------|--------------------------------|----------------------|
| 3/04/2013 | 5181 | Rum Jungle Tavern | 1,000.00 |
| 3/04/2013 | 5182 | Royal Life Saving NT | 60.00 |
| 3/04/2013 | 5183 | RS Gardening Care | 18,087.66 |
| 3/04/2013 | 5184 | Rural Fire Protection | 864.60 |
| 3/04/2013 | 5185 | Turbo's Tyres | 503.80 |
| 3/04/2013 | 5186 | Andrew Turner | 1,333.00 |
| 3/04/2013 | 5187 | Andrew & Kylie Turner | 50.00 |
| 3/04/2013 | 5188 | WA Local Super | 1,911.32 |
| 3/04/2013 | 163 | Australian Super | 840.74 |
| 3/04/2013 | 164 | Hesta Superannuation Fund | 307.37 |
| 3/04/2013 | 165 | Hostplus Superannuation Fund | 117.59 |
| 3/04/2013 | 166 | PowerWater | 140.24 |
| 3/04/2013 | 167 | Rest Industry Super | 323.80 |
| 3/04/2013 | 168 | Sunsuper Pty Ltd | 49.98 |
| 3/04/2013 | 169 | Telstra | 1,963.32 |
| 3/04/2013 | 170 | TWU Nominees Pty Ltd | 100.30 |
| 3/04/2013 | 5189 | NT Coating Specialists | 4,730.00 |
| 3/04/2013 | 5190 | Territory Ultrasound - Kath Di | 493.00 |
| | | Total | \$ 176,924.97 |

8.2 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 10 April 2013 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | NIL |

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 31st March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the financial and grant report and financial summary report to 31st March 2013.

Moved: Clr.

Seconded: Clr.

| Coomalie Community Government Council | | | | | |
|--|----------------|----------------|----------------|----------------|------------------------|
| Financial Report for the period ending 31st March 2013 | | | | | |
| | | | | | |
| Cash at Bank | | | | | |
| Cash on Hand | | | | | \$ 2,000.00 |
| Cheque Account | | | | | \$ 4,549.78 |
| Investment Account | | | | | \$ 907,543.05 |
| Total Cash at Bank | | | | | \$ 914,092.83 |
| | | | | | |
| Debtors | Current | 30 Days | 60 Days | 90 Days | |
| Trade | - | 1,098.10 | 3,550.35 | 312.40 | \$ 4,960.85 |
| Rates | - | - | - | 163,125.33 | \$ 163,125.33 |
| Total Debtors | | | | | \$ 168,086.18 |
| | | | | | |
| | | | | | |
| Creditors | Current | 30 Days | 60 Days | 90 Days | |
| Trade | | 12,885.83 | - | - | \$ 12,885.83 |
| Total Creditors | | | | | \$ 12,885.83 |
| | | | | | |
| Reconciliation of Funds | | | | | |
| Balance as per General Ledger | | | | | \$ 6,549.78 |
| Add outstanding Debtors | | | | | \$ 168,086.18 |
| Less outstanding Creditors | | | | | \$ 12,885.83 |
| Add Investment Account | | | | | \$ 907,543.05 |
| Total Cash & Receivables Available | | | | | \$ 1,069,293.18 |

| Coomalie Community Government Council | | | | | | |
|--|------------------------------------|---------------------------------------|----------------------|----------------------|------------------------|---|
| Grant Report for the period ending 31st March 2013 | | | | | | |
| Date Received | Grant | From | Amount | Expended to date | Amount Remaining | Acquittal Due |
| 15/06/2009 | Developer Contribution Scheme | NTG | \$ 53,500.00 | \$ 40,112.65 | \$ 13,387.35 | 30/06/2010. Put towards 2013 review of DCS? |
| 27/03/2012 | Skate Ramp Grant - SPG | NTG | \$ 46,000.00 | \$ 40,626.82 | \$ 5,373.18 | 30/06/2012 |
| 27/06/2012 | Adelaide River Access Playground | SPG - Dept Local Government | \$ 54,510.00 | \$ - | \$ 54,510.00 | 30/06/2013 |
| 13/07/2012 | Mimosa on the Adelaide River Grant | Territory Natural Resource Mgt | \$ 19,000.00 | \$ 4,201.82 | \$ 14,798.18 | 15/06/2013 |
| 4/10/2012 | CCCC Recycling in Coomalie Grant | Keep Australia Beautiful Council | \$ 8,181.82 | \$ - | \$ 8,181.82 | 30/06/2013 |
| 3/10/2012 | Oh What a Community Feeling | Office of Youth Affairs - NTG | \$ 2,000.00 | \$ 1,647.36 | \$ 352.64 | 18/03/2013 |
| 3/10/2012 | Teddy Bears Picnic | NAPCAN | \$ 1,000.00 | \$ 1,066.21 | \$ - | Acquitted |
| 22/11/2012 | EnvironmeNT Grant Gamba | Dept Lands Planning & Environment | \$ 10,000.00 | \$ 950.00 | \$ 9,050.00 | 1/08/2013 |
| 13/11/2012 | Australia Day Grant 2013 | Australia Day Council NT | \$ 1,500.00 | \$ 1,590.96 | \$ - | Acquitted |
| 30/01/2013 | Rum Jungle Bowls Club Equipment | Dept Sport and Recreation | \$ 10,000.00 | \$ 11,818.18 | \$ - | Acquitted |
| 1/03/2013 | Batchelor Swimming Pool | SPG - Dept Local Government | \$ 50,000.00 | \$ - | \$ - | |
| | | | \$ 255,691.82 | \$ 102,014.00 | \$ 105,653.17 | |
| | | | | | | |
| | | Cash and Receivables | | | \$ 1,069,293.18 | |
| | | Unspent Grants & Subsidies | | | \$ 105,653.17 | |
| | | Cash Available to Council | | | \$ 963,640.01 | |

| Coomalie Community Government Council | | | | | | |
|---------------------------------------|-------------------------------|--------------|------------------|--------------|--------------|--|
| Monthly Summary Report | | | | | | |
| March 2013 | | | | | | |
| | | | | | | |
| Account | Account Description | Month Actual | 12/13 YTD Actual | 12/13 Budget | 11/12 Actual | |
| | | | | | | |
| 110 | ADMINISTRATION | - | - | - | - | |
| 110 3899 | TOTAL INCOME | 8,168.00 | 1,372,211.00 | 1,258,384.00 | 1,165,120.00 | |
| 110 4999 | TOTAL EXPENSES | 47,610.00 | 514,177.00 | 712,250.00 | 800,249.00 | |
| 110 5000 | SURPLUS / (DEFICIENCY) 110 | - 39,442.00 | 858,034.00 | 546,134.00 | 364,871.00 | |
| | | | | | | |
| 210 | PUBLIC CONVENIENCES | | | | | |
| 210 4999 | TOTAL EXPENSES | 6,696.00 | 45,847.00 | 80,950.00 | 83,948.00 | |
| 210 5000 | SURPLUS / (DEFICIENCY) 210 | - 6,696.00 | 45,847.00 | - 80,950.00 | - 83,948.00 | |
| | | | | | | |
| 211 | SANITATION AND GARBAGE | | | | | |
| 211 3899 | TOTAL INCOME | 162.00 | | 278,811.00 | 251,856.00 | |

| | | | | | |
|------------|-----------------------------|-------------|------------|--------------|--------------|
| | | | 276,917.00 | | |
| 211 4999 | TOTAL EXPENSES | 35,055.00 | 160,486.00 | 243,691.00 | 187,201.00 |
| 211 5000 | SURPLUS / (DEFICIENCY) 211 | - 34,893.00 | 116,431.00 | 35,120.00 | 64,655.00 |
| | | | | | |
| 212 | CEMETERIES | | | | |
| 212 3899 | TOTAL INCOME | - | 227.00 | 250.00 | 2,032.00 |
| 212 4999 | TOTAL EXPENSES | 71.00 | 2,701.00 | 7,800.00 | 4,944.00 |
| 212 5000 | SURPLUS / (DEFICIENCY) 212 | - 71.00 | - 2,474.00 | - 7,550.00 | - 2,912.00 |
| | | | | | |
| 310 | PARKS AND GARDENS | | | | |
| 310 3899 | TOTAL INCOME | 465.00 | 4,529.00 | 4,382.00 | 30,062.00 |
| 310 4999 | TOTAL EXPENSES | 23,939.00 | 143,261.00 | 186,470.00 | 319,023.00 |
| 310 5000 | SURPLUS / (DEFICIENCY) 310 | - 23,474.00 | 138,732.00 | - 182,088.00 | - 288,961.00 |
| | | | | | |
| 311 | LIBRARIES | | | | |
| 311 3899 | TOTAL INCOME | - | 48,858.00 | 48,858.00 | 47,316.00 |
| 311 4999 | TOTAL EXPENSES | 4,202.00 | 30,070.00 | 47,000.00 | 47,671.00 |
| 311 5000 | SURPLUS / (DEFICIENCY) 311 | - 4,202.00 | 18,788.00 | 1,858.00 | - 355.00 |
| | | | | | |
| 312 | SPORT AND RECREATION | | | | |
| 312 3899 | TOTAL INCOME | 410.00 | 70,911.00 | 71,330.00 | 598.00 |
| 312 4999 | TOTAL EXPENSES | 14,735.00 | 108,594.00 | 214,497.00 | 88,927.00 |
| 312 5000 | SURPLUS / (DEFICIENCY) 312 | - 14,325.00 | 37,683.00 | - 143,167.00 | - 88,329.00 |
| | | | | | |
| 313 | SWIMMING POOL | | | | |
| 313 3899 | TOTAL INCOME | 50,615.00 | 55,775.00 | 55,000.00 | 3,247.00 |
| 313 4999 | TOTAL EXPENSES | 14,239.00 | 77,708.00 | 157,190.00 | 112,416.00 |
| 313 5000 | SURPLUS / (DEFICIENCY) 313 | 36,376.00 | 21,933.00 | - 102,190.00 | - 109,169.00 |
| | | | | | |
| 314 | COMMUNITY RECREATION | | | | |
| 314 3899 | TOTAL INCOME | 330.00 | 2,490.00 | 34,139.00 | 86,810.00 |
| 314 4999 | TOTAL EXPENSES | 5,550.00 | 105,840.00 | 83,080.00 | 99,045.00 |
| 314 5000 | SURPLUS / (DEFICIENCY) 312 | - 5,220.00 | 103,350.00 | - 48,941.00 | - 12,235.00 |
| | | | | | |
| 410 | ROADS | | | | |
| 410 3899 | TOTAL INCOME | 143.00 | 343,740.00 | 390,420.00 | 384,224.00 |
| 410 4999 | TOTAL EXPENSES | 24,437.00 | 357,042.00 | 808,730.00 | 765,196.00 |
| 410 5000 | SURPLUS / (DEFICIENCY) 410 | - 24,294.00 | 13,302.00 | - 418,310.00 | - 380,972.00 |

| | | | | | |
|-----------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| | | | | | |
| 510 | STREETLIGHTING | | | | |
| 510 4999 | TOTAL EXPENSES | - | 4,510.00 | 9,200.00 | 9,049.00 |
| 510 5000 | SURPLUS / (DEFICIENCY) 510 | - | - 4,510.00 | - 9,200.00 | - 9,049.00 |
| | | | | | |
| 511 | TOURISM, PARKING AND OTHER | | | | |
| 511 3899 | TOTAL INCOME | 509.00 | 9,509.00 | 23,000.00 | 19,316.00 |
| 511 4999 | TOTAL EXPENSES | 606.00 | 18,757.00 | 55,170.00 | 64,840.00 |
| 511 5000 | SURPLUS / (DEFICIENCY) 511 | - 97.00 | - 9,248.00 | - 32,170.00 | - 45,524.00 |
| | | | | | |
| 512 | DOG MANAGEMENT | | | | |
| 512 3899 | TOTAL INCOME | 113.00 | 2,435.00 | 2,100.00 | 839.00 |
| 512 4999 | TOTAL EXPENSES | 417.00 | 2,284.00 | 5,200.00 | 5,455.00 |
| 512 5000 | SURPLUS / (DEFICIENCY) 512 | - 304.00 | 151.00 | - 3,100.00 | - 4,616.00 |
| | | | | | |
| 513 | GLYPHOSATE | | | | |
| 513 3899 | TOTAL INCOME | 109.00 | 5,618.00 | 10,000.00 | 11,177.00 |
| 513 4999 | TOTAL EXPENSES | 50.00 | 7,975.00 | 10,000.00 | 10,496.00 |
| 513 5000 | SURPLUS / (DEFICIENCY) 513 | 59.00 | - 2,357.00 | - | 681.00 |
| | | | | | |
| 514 | GAMBA AND WEED MANAGEMENT | | | | |
| 514 3899 | TOTAL INCOME | - | 29,000.00 | 27,091.00 | - |
| 514 4999 | TOTAL EXPENSES | 700.00 | 5,152.00 | 27,091.00 | - |
| 514 5000 | SURPLUS / (DEFICIENCY) 514 | - 700.00 | 23,848.00 | - | - |
| | | | | | |
| | | | | | |
| 900 3899 | TOTAL INCOME | 61,024.00 | 2,222,220.00 | 2,203,765.00 | 2,002,596.00 |
| 900 4999 | TOTAL EXPENSES | 178,307.00 | 1,584,404.00 | 2,648,319.00 | 2,679,031.00 |
| 900 5000 | SURPLUS / (DEFICIENCY) | - 117,283.00 | 637,816.00 | - 444,554.00 | - 676,435.00 |

8.3 BUDGET QUARTERLY REVIEW – JANUARY - MARCH 2013

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 10 April 2013 |
| Author: | Melissa Kerr, Finance Manager |

SUMMARY

As part of Council's budget review processes a quarterly report comparing budget to actual expenditure is submitted to Council.

BACKGROUND

Attached is a quarterly review from January to March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the quarterly budget review January to March 2013.

Moved: Clr.

Seconded: Clr.

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

| | |
|--------------------------------|--|
| Applicant: | Community Recreation Officer |
| Location/Address: | NA |
| File Ref: | G/Grants |
| Disclosure of Interest: | Nil |
| Date: | 8 April, 2013 |
| Author: | Jo'Anne Kinter, Administration Manager |
| Attachments: | Anzac Day Service Agreement |

SUMMARY

The Common Seal was affixed to the ANZAC Day Service Grant Agreement on 8th April, 2013.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

Simple majority

RECOMMENDATION

That Council approve the use of the common seal on the ANZAC Day Service Grant Agreement.

Moved: Clr.

Seconded: Clr.

9.2 COMMUNITY RECREATION OFFICER'S REPORT

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | CCGCDocs\ CRO |
| Disclosure of Interest: | Nil |
| Date: | 10 April 2013 |
| Author: | Marilyn Morris, Community Recreation Officer |
| Attachments: | NIL |

SUMMARY

NOTE: Community Recreation Officer's report for the Ordinary General Meeting held 16th April, 2013 will be e-mailed to elected members prior to the meeting.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Community Recreation Officer's report for March/April, 2013.

Moved: Clr.

Seconded: Clr.

10 LATE REPORTS

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

| | |
|--------------------------------|-----|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | Nil |
| Disclosure of Interest: | Nil |
| Date: | |
| Author: | |
| Attachments: | |

SUMMARY

Nil

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

Moved: Clr.

Seconded: Clr.

12 COUNCIL REPORTS

13 CONFIDENTIAL ITEMS

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

14 GENERAL BUSINESS

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 21st May, 2013.