



MINUTES

ORDINARY COUNCIL MEETING

16 April, 2013

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COOMALIE COMMUNITY GOVERNMENT COUNCIL

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A handwritten signature in black ink, appearing to read 'Lee Farrell', with a large, stylized flourish extending from the end.

Signed: Lee Farrell Chief Executive Officer

MEETING

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th APRIL, 2013 AT 6.04PM

Prior to the commencement of the meeting President Andrew Turner requested Councillors deliberate on the holding of the Annual Asset Inspection scheduled for Saturday 20th April as Cllr Crook was unable to attend. Council agreed to continue with the asset inspection as scheduled commencing at 8.00am.

President of the Shire Council Andrew Turner declared the meeting open at 6.04pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

STAFF PRESENT

Chief Executive Officer	Lee Farrell
Operations Manager	Robert Bright
Administration Manager	Jo'Anne Kinter

PERSONS PRESENT

Peter Pitcher	Batchelor
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 16th April, 2013.

Clr Crook gave notice by telephone on 12th April, 2013 that he would require leave of absence from the 16/4/2013 Ordinary General Meeting and the tour of Council assets on the 20th April 2013.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/001

That Council receive and notes Clr Crook's apologies and approve his application for leave of absence for the Ordinary General Meeting held 16th April, 2013 and the inspection of Council Assets on Saturday 20th April, 2013.

Moved: Clr. Gray

Seconded: Clr. Corliss

Carried

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Clr Jones
Date:	16 th April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Clr Jones declared an interest in item 7.5 Batchelor Museum Development Association (BMDA) Financial Requirements 2013/2014. Clr Jones works as a volunteer in the refurbishment of BMDA.

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

Council notes the declarations of interest from Clr Jones for item 7.5 Batchelor Museum Development Association (BMDA) Financial Requirements 2013/2014 for the Ordinary General Meeting held 16th April, 2013.

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES GENERAL MEETINGS MARCH 19, 2013

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th April, 2013
Author:	Jo'Anne Kinter Administration Manager
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 19th March 2013 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/002

That the minutes of the Ordinary General Meeting held 19th March, 2013 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Bulmer

Seconded: Clr. Gray

Carried

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	9 April 2013
Author:	Robert Bright, Operations Manager
Attachments:	Operations Manager's Report

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 16th April, 2013.

REPORT

ROADS

The rural roads are holding up pretty well except for Cheeney and Scott Roads. Cheeney has a few more washouts that need to be addressed. Scott road as reported in March has not got any worse so as soon as it is dry enough we will fill in the bog holes with Council Staff and Landholders before the grader gets there. Cadogan Road has not got any worse but as reported in March needs fixing. Strickland and Haines Roads have stood up pretty well A few problems in the Lake Bennett area that are all fixable due to a light wet.

We have started slashing and spraying the last round on our roads.

DUMPS

Adelaide River dump: At the moment the slot water table has stopped us from using this so we have gone back to dumping on the face dump. The slot is not very far from being full anyway, so some time in May we will need a new slot.

Batchelor dump: Is still a mess, with the rain nearly finished we will be able to go back to the slot, which will make it a lot easier to manage, until Council works out what it is going to do with the dump.

I went to a LGANT meeting last week and all Shires have the same problem with Waste Management. Most of the Shires are still working under the 2009 Waste Management guidelines for Small Communities. Central Desert and the Southern Shires have very good dumps, very clean and well managed. No 1 Reason for this is they have moved to new sites (what we should be looking at for our Waste transfer station), and have plenty of labour to go through the waste and recycling what they can. The site is fenced off and under some control. The Council dumps that have moved to new sites Humpty Doo, Berry Springs are well managed. The old dump Shoal Bay, Palmerston, Howard Springs dump all still have problems. What I noticed was the Communities are still burning some of their rubbish. In general the Shire with LGANT is still working on what will be the best when the Waste Management Guidelines are changed. The other presentation that was interesting was the new Planning Commission's role. There is a meeting with the Chairman Gary this week and will bring an update to the Meeting.

TOILETS

The Tavern Car Park Toilet floors are now finished and have come up really well. They are easy to clean and we will have a look on the 20th April when we do our asset inspection.

POOL

Having trouble with the pumps, the new one has done a bearing and our old one broke down at the same time. Warranty fixed the new one and we have fixed the other, so both have been installed today 9/4/13. We have problems with the electrics and quotes will be obtained to get this fixed. Have problems which is caused by Cyanide, when the power goes off the pumps have to be manually started, but the Cyanuric Acid set up restarts by itself when the power comes back on. NOT GOOD. They both need to be working together; when the electrical problem is fixed this will be done also. When we look at the pool to see what can be done with the balance of the Government Grant I will need a closing date for the pool (July August) so I can have contractors ready to start.

SUBDIVISION

A permit to work within a Road Reserve has been issued to 845 Cheeney Road D.M Kerr for their driveways, and they will be commencing shortly. Stage 3 of the Erkelens subdivisions, the road plans have been received working on some changes for floodway and drainage the amended plans will be back shortly.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/003

That Council receives and note the Operations Managers Report for March/April 2013.

Moved: **Clr. Gray**

Seconded: **Clr. Corliss**

Carried

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	9 th April 2013
Author:	Trevor Sullivan Animal Management Officer
Attachments:	Territory Housing policy on keeping pets

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 16th April, 2013.

Dog Report

The dogs have been on the run.

3 dog complaints over the month.

- 1 Dog at no 3 Kirra that police reported attacked 2 tourists and attacked another fellow who was staying at no 3 Kirra. I received an order to seize but the dog disappeared for a week then it attacked the people in no 4 Kirra and would not let her out of her car, biting the wheel etc.
The Batchelor police and I caught the dog on Easter Saturday and it is still in the pound. This is a very bad dog and we are hoping that it does not return to the community.
- 2 I caught two dogs at the school on Thursday 28th March.
- 3 The third complaint refers to a dog that was impounded but the owner removed the dog from the pound without paying the impounding fee. A letter has been written to the owner.

6 dogs were impounded over the month.

- 4 were destroyed, 2 ongoing.

I have attached Territory Housing policy on pet keeping in territory houses. We could try to get them on board as this affects them as there are many dogs in their houses that are not registered and are disruptive to the community of Batchelor.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/004

That Council receive and note the Animal Management Officers Report March/April, 2013.

Moved: Clr. Jones

Seconded: Clr. Gray

Carried

RESOLUTION 16/04/2013/005

That the CEO make application for a court order for the destruction of the animal referred to in point 1 which is currently impounded in Council pound and previously located at #3 Kirra Crescent Batchelor.

Moved: Clr. Jones

Seconded: Clr. Gray

Carried

6.3 POOL REPORT

Applicant: N/A

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 9th April 2013

Author: Trevor Sullivan Pool Supervisor

Attachments: Pool Report

SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting 16th April, 2013.

Pool Report

The Easter weekend saw numbers down as many left town and the weather was extremely wet.

Two pumps failed over the Easter weekend; pumps 1 and 2 were sent to Darwin for repair and were returned and reinstalled.

Swimming Pool Takings and Statistics

<u>Period ending</u>	<u>Paying at gate swimmers and takings</u>						<u>Pass Swimmers</u>		
	<u>Adult</u>	<u>Children</u>	<u>Families</u>	<u>Pens</u>	<u>Gate</u>	<u>Passes sold</u>	<u>Pool Takings</u>	<u>Adult</u>	<u>Children</u>
WE 13/3/13	14	30	4	1	93.50	0.00	93.50	13	11
WE 20/3/13	15	44	3	1	107.50	145.00	252.50	21	21
WE 27/3/13	3	16	0	0	23.50	0.00	23.50	2	
WE 3/4/13	9	7	5	0	58.00	150.00	208.00	13	11
TOTALS	41	97	12	2	282.50	295.00	577.50	49	43

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/006

That Council receive and note the Pool Supervisor's Reports for March/April, 2013.

Moved: Clr. Jones

Seconded: Clr. Corliss

Carried

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	10 April 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of March/April, 2013.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

Dept of Lands, Planning & the Environment	General Land Query Details
Dept of Regional Australia, Local Government, Arts & Sports	Local Government National Report
Local Government Association of the NT	Environment, Transport & Infrastructure Ref. Group Meeting – Minutes
Elton Consulting	Finalisation of Council Planning Documents
Dept of Local Government	Special Purpose Grants 2012-13
Elton Consulting	Finalisation of Council Planning Documents
Satellite Television & Radio Australia	New FM radio services and changes to existing services
Department of Land Resource Management	Weed: pond apple (<i>Annona glabra</i>)
Pitcher Partners	Northern Air Charter
Flanagan Consulting Group	Coomalie Planning Documents Review
Dept of Local Government	Special Purpose Grant Offer
Cridlands Lawyers	Recovery of Rates Arrears
Skydive – Territory	Rel Week 2013
Kirsty Kelly	Public Meeting feedback

Correspondence Out

Del Batton	Upgrade of Town Planning documents
The Honourable Terry Mills MLA	Adelaide River Anzac Day Service 2013
Hon P Chandler MLA	Regional Waste Site – Coomalie Shire Area
Mrs J Jewell	Community Bus – New Policy
Ann-Marie Dooley	Retirement Village
Hon P Chandler MLA	Identifying Sites for Housing Development
To the Occupier – 3 Flynn Crescent	Dog Complaint
Ms K Williams	Dog Impounded
Hon ME Conlan MLA	Official Opening of the new bowling green
The Grants Manager – Dept of Natural Resources, Environment & Arts and Sports	Lingalonga Festival – August 2013
The Grants Manager – Dept of Sustainability, Environment, Water, Population & Communities	Batchelor Museum Development Association
D Foster & P McCardle	Lot 104 Kirra Crescent – Overgrown property
Numerous letters to Rate Payers	Overdue Rates and Charges
Rozak AN 1193	Rates and Charges 2012/2013

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/007

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Jones

Seconded: Clr. Bulmer

Carried

7.2 REVIEW OF STRATEGIC AND FINANCIAL PLAN 2012-2022

Applicant:	CCGC Draft Strategic Plan 2012 -2018
Location/Address:	Batchelor
File Ref:	CC/62
Disclosure of Interest:	Nil
Date:	3 rd April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Long term Financial Plan 10 year Road Construction Renewal Program Building Renewal Program Motor Vehicles Rubbish dump costing Mowing costing Public Meeting Notes Batchelor, Adelaide River and Lake Bennett. Letter from K Kelly

SUMMARY

The development of the Draft Strategic Plan , Regional Management Plan, Long Term Financial Plan, 10 year Road Construction, Building and Plant & vehicle replacement plan for the period 2012/13 through to 2022/23 have been developed in draft form for Councils consideration. Three Public meetings have now been held to present the draft plan.

BACKGROUND

In conjunction with the representation and ward review, Council met with the Community in November 2012 to seek input into the review and development of Councils Strategic plan for the period 2012-2018. The attached document now covers all aspects of Councils operations which include the Long Term Financial Plan,

COMMENT

The Strategic Plan has BEEN ADOPTED AT THE ADDITIONAL Council meeting held in March, 2013.

RESOLUTION 11/03/2013/002

That Council accept the Coomalie Community Government Council 2012/13 to 2022/23 Strategic/Shire plan,

The Long term Financial Plan as attached incorporates all the priorities into this plan so as to provide Councillors with an overall view of the future of Council. The other Plans that have been included in the Long Term Financial Plans relate to the following

- Roads
- Buildings and
- Plant & vehicle replacement plans.

I have also included the Notes from the three Public meetings held in March, 2013.

CONSULTATION

Community meetings in Batchelor, Lake Bennett and Adelaide River were held in November 2012.

Community survey conducted in November and results collated in December, 2012.

Community meetings in Batchelor, Lake Bennett and Adelaide River were held in March, 2013.

STATUTORY ENVIRONMENT

Section 22(1) of the Local Government Act states that a Shire plan needs to be prepared and displayed for public inspection each year and written submissions be received for a period of 21 days before the amended plan is submitted to Council for approval. The final plan must be adopted by Council between 1st April and 31 July in each year. The Plan should also include Service Delivery Plan which is to be reviewed at least twice during the year to assess targets and performance.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/008

That Council accept the Coomalie Community Government Council 2012/13 to 2022/23 Long term Financial Plan that proposes a 10% rate increase in the 2013/14 financial year with an estimated 4% rate increase in following two years ,the 10 Year Road Construction plan, the 10 year Plant and Vehicle replacement plan and the 10 year Building renewal plan as presented to Public Meetings held in Batchelor, Adelaide River and Lake Bennett in March, 2013 and that this information be included in Councils Strategic/Shire Plan and be placed on Councils website to be advertised in accordance with sections 22(1) of the Local Government Act seeking public submissions and or comments.

Moved: Clr. Jones

Seconded: Clr. Gray

Carried 4/1

Clr Bulmer voted against

ACTION: CEO to amend the report on the numbers agreeing to the rate increase as stated in the CEO's report under item 7.8.

President declared the meeting closed for dinner at 7.20pm.

Meeting reconvened at 7.40pm

7.3 TOWN PLANNING REVIEW FOR TOWN SITES OF ADELAIDE RIVER AND BATCHELOR

Applicant:	Quotations Received for Town Planning review
Location/Address:	Batchelor and Adelaide River
File Ref:	CC/75
Disclosure of Interest:	Nil
Date:	2 nd April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Spread sheet Quotations for Review of Town Planning Scheme Letter to the Minister 2011

SUMMARY

Quotations have been received for the costs to upgrade the various parts of Councils Planning reports as follows;

- Coomalie Planning Concepts and Land Use Objectives
- Coomalie Developer Contributions Plan
- Adelaide and Batchelor Town site Planning Schemes.

BACKGROUND

The following is an extract from the Actions pending List:

Advice that the document will be updated in consultation with Coomalie Council & funded by the NTG.

Mar 2010: CEO to write to Minister again and report to Council

Apr 2010 Letter sent awaiting response

July 2010 Received update from LG Minister's office indicating the Minister had been briefed to the effect that discussions were "ongoing" with CCGC

CEO to arrange meeting to follow up on correspondence and "ongoing discussions"

Nov 2011 - Action on hold pending response from Minister to letter

Spoke to Gerhard Visser 8999 6126 on 27/02/12. He will meet CEO in April 2012 to discuss draft program and timeframes. He will apply to the Strategic Planning Fund next financial year so council will not have to fund this.

Met with Gerhard Visser & Riaan Stassen 3/4/12. The Land Use and Planning Concepts document will be reviewed 2012/13 in consultation with Council's Developer Contributions Plan, AR and Bat planning schemes and township boundaries.

COMMENT

I have emailed the Department of Lands, Planning and the environment as follows:

The major Question is **"Will the Department fund the upgrade as stated above?"** Council has received quotes from two consultants which vary from \$29k to \$34k. This matter will be an Agenda item for consideration by Council on 16th April, 2013 and if the department could provide a response by that date it would be appreciated.

I have discussed this with Melissa Kerr and all agreements have been verbal. A meeting will be held with the Chairman of the Planning Committee Gary Nairn in May 2013 to discuss this matter. The funding only applies to the Coomalie Planning Concepts and Land Use Objectives document.

CONSULTATION

Department of Lands, Planning and the Environment Consultants

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Council has the sum of \$13,387 committed to finance the review of the Developer Contribution Scheme and \$5000 under Consultant fees to complete this task.

VOTING REQUIREMENT

RESOLUTION 16/04/2013/009

That Council accept Elton Consulting estimate cost of \$16,060.00 to undertake and complete the following Coomalie Community Government Council Town Planning works;

Project Inception meeting	\$3215
Coomalie Planning Concepts and Land Use Objectives	\$5970
Coomalie Developer Contribution Plan	\$6875

Further, Council seeks the Department of Land, Planning and the Environment's consideration to undertake the finalisation of the Coomalie Planning Concepts and Land Use Objectives at no cost to Council.

Moved: Clr. Jones

Seconded: Clr. Gray **Carried**

7.4 COUNCIL POLICIES

Applicant:	N/A
Location/Address:	N/A
File Ref:	G/POLICIES AND PROCEDURES CCGC2012
Disclosure of Interest:	Nil
Date:	9 th April 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Policies

SUMMARY

Council staff have prepared the policies as listed below and they are presented to Council for adoption.

Policy	
SECTION 1 GOVERNANCE AND ADMINISTRATION	
1.1	Community Communication
1.2	Customer Service Charter
1.5	Publications Regalia and Equipment Issued to Councillors'
1.7	Conferences, Training and Development Expenses- Members
1.8	Policy Development and Adoption
1.9	Legal Representation and Costs Indemnification
1.12	Meetings of Council
SECTION 5 OPERATIONS	
5.6	Batchelor Signage Bay

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Chief Executive Officer Lee Farrell
Operations Manager Robert Bright
Finance Manager Melissa Kerr
Administration Manager Jo'Anne Kinter

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/010

That Council adopt the Council policies with review timeframes as listed below:

Policy		Review time frame
1.1	Community Communication	April 2016
1.2	Customer Service Charter	April 2016
1.5	Publications Regalia and Equipment Issued to Councillors'	April 2016
1.7	Conferences, Training and Development Expenses- Members	April 2016
1.8	Policy Development and Adoption	April 2016
1.9	Legal Representation and Costs Indemnification	April 2016
1.12	Meetings of Council	April 2016
5.6	Batchelor Signage Bay	April 2016
Moved:	Clr. Corliss	
Seconded:	Clr. Gray	Carried

ACTION: CEO to discuss with Litchfield Council how they conduct their Citizenship ceremonies

ACTION: CEO to check with the Department of Transport re the ownership of land on which the Batchelor Information signs are located.

7.5 BATCHELOR MUSEUM DEVELOPMENT ASSOCIATION FINANCIAL REQUIREMENTS 2013/2014

Applicant:	Batchelor Museum Development Association (BMDA)
Location/Address:	Batchelor
File Ref:	CC/40
Disclosure of Interest:	Clr Jones is a volunteer with BMDA
Date:	2 nd April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Financial Spread Sheet

SUMMARY

The Batchelor Museum Development association has supplied their financial outlook for the year ending 30th June 2014.

BACKGROUND

Email received from Ms. Jan Hill reads as follows;

Attached are the budget projections as required.

Carol and I have made a decision this afternoon to put the formal coffee shop project on hold as we feel we need a feel for visitation, and also the pressure to get Grants in place to develop all sections of the Museum is the most pressing.

As the person who deals with all this paperwork I have decided not to undertake the extra tasks which would be required.

We have not included Grants in our budgets as they are an unknown, and are also fully expended for the items and do not allow any consideration for day to day running of any entity.

We will have part of the WW2 exhibit up in April. Trying to source funding for the printing of the text etc. is done.

Lisa Wain and I are currently putting together an application for money to start the major exhibit for Rum Jungle, Professional curator and very expensive exercise.

Council has requested this to be supplied prior to the allocation of any financial assistance in future years. The amount requested is approx. \$10, 000 pa. The only difference will be if the Public Liability is absorbed by Council under the Committee system.

COMMENT

The figures supplied by the Museum Committee represent the one financial year whereas Council did request a 4 year financial year business plan. Studying the submission put forward I would not envisage that the financial contribution by Council will change much in future years as the main expenses will remain very similar over the 4 year period. Income may increase slightly but so will expenses.

A meeting and establishment of a Council Committee will result in an \$800 saving in Public Liability expenses

CONSULTATION

Letter to Ms Jan Hill

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

This organisation is not included under Council Policy 1.6 Community Grants and In Kind Support Program.

FINANCIAL IMPLICATIONS

Councils Budget was amended in 2012/13 financial year to provide for a \$10,000 allowance. Up to 31st March 2013 Council has expended the sum of \$ 1975.39 and has amended the above figure to \$5000

VOTING REQUIREMENT

Simple majority

Discussion deferred until the 2013/2014 Budget Meeting

ACTION: CEO to discuss with BMDA the need for a full business plan to be presented to Council

7.6 SEVENTH DAY ADVENTIST USE OF COUNCIL BUS

Applicant:	Ros Jones
Location/Address:	N/A
File Ref:	CC/15
Disclosure of Interest:	Nil
Date:	Monday, 8 April 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Letter from Ros Jones

SUMMARY

Ros Jones has requested the continued free use of the Council Bus within the Batchelor area for the Seventh Day Adventist Church Sabbath School.

BACKGROUND

On 23rd May 2012 Ros Jones wrote to Council through Melissa Kerr outlining how the Council Bus has been used each Saturday since December 2011 to pick up and return children in the Batchelor area attending the Sabbath School program. According to the letter the Council Bus has been used since that date free of any charges as agreed by the then CEO John Hughes.

COMMENT

The bus is only used within the Batchelor Township.

CONSULTATION

Chief Executive Officer Lee Farrell

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's bus policy states that *"Unless special Council endorsed variations apply the costs to the hirer are \$1.00 per kilometre plus the cost of fuel used."*

Council endorsed variations to the policy include:

COTA (Council of the Aged)

COTA are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

SCHOOL GROUPS

School groups are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

CRO (Community Recreation Officer)

CRO activities are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.

Note: Coomalie Community Government Council will meet the fuel costs unless monies are available through approved grant funding.

FINANCIAL IMPLICATIONS

Council would have to meet fuel costs for the bus use within the Batchelor Township.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/011

That Council amend Council Bus Policy as follows:

Batchelor Seventh Day Adventist Church (BSDAC)

BSDAC are not required to pay the fee of \$1.00 per kilometre but must:

Comply with the Coomalie Community Government Council bus hire conditions.

Pay for the cost of fuel used when the bus **has been taken outside** of the Batchelor Township.

Moved: **Clr. Bulmer**

Seconded: **Clr. Gray**

Carried

7.7 TERRITORY REL WEEK 2013- HIRE OF TABLE AND CHAIRS

Applicant:	Darwin Parachute Club
Location/Address:	Batchelor
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	2 nd April, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Email received from the Darwin parachute Club.

Darwin Parachute Club is gearing its self-up for Australia's longest running and premier skydiving festival, **TERRITORY REL WEEK 2013**, which will commence in Batchelor on the 27th July till 3rd August 2013.

Around 150 skydivers from all parts of Australia, S. E. Asia, Japan and beyond will converge to Batchelor for the bi-annual skydiving festival; Rel Week. We will expect to make around 3000 parachute descents from 14000 feet out of Cessna Caravans, helicopters and other novelty aircraft during the event.

Rel Week has been a premier event on the Australian skydiving calendar for over thirty years. It began in Katherine in the late 1970's to provide Territory skydivers with the opportunity to improve their skills in the areas of rel-work and Crew by bringing up the best skydivers in Australia to the coach the locals. In the mid 1990's the event moved to Batchelor when skydiving waned in Katherine. These days Rel Week caters for a wide range of disciplines that have evolved in the sport over the last decade. We employ up to 6 elite tutors during the event to be available for all coaching and training in the following disciplines; Rel Work - Star Crests, Rel work - Big Ways, Free Fly, Atmo and wing suits. But never the less there are many other areas covered during this festival, including at least 40 tandem skydives.

Each Rel Week we invite local businesses and organisations to support our biannual hosted event. Coomalie Council has supported us in a variety of ways throughout the past years and hope you will consider this once again.

I would like to request CCGC's supports DPC in the following areas; supply and deliverance of a minimum of 10 folding tables and 60 chairs to be used in our dining area.

Along with this our access road from the front of the block, right through to the office access, suffers each wet season with pot holes. Therefore I would like to request your assistance towards the refill of these gravel potholes. Which I note last Rel week, some of your workers did a fantastic job at the front the block. Which has held up well, they may only need a little attention, whereas around the side access these holes continue to grow.

If you would like to discuss this further you may either reply via this email address.

BACKGROUND

Council provided free use of the Council table and chairs in 2012.

COMMENT

This event brings to the Batchelor area a lot of entrants, support crew and spectators and is a major event of the community's calendar. The supply of tables and chairs continues to provide support to this event by Council.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There is no mention of a continued support of this event in Council Policy 1.6 Community Grants and In Kind Support Program

Council's current charges are as follows;

EQUIPMENT CHARGES		2012/13
Chairs	Per Day	0.60
Table	Per Day	3.30

FINANCIAL IMPLICATIONS

The Hire fee for the Table and Chairs totals \$552.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/012

That Council support the Darwin Parachute Club Territory REL Week 2013 by waiving the table and chairs hire fee of \$552.00.

Moved: Clr. Bulmer

Seconded: Clr. Gray **Carried**

7.8 REVIEW OF ACTION ITEMS LIST APRIL - 2013

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	9 April 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Action Items List April, 2013

7.9 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	9 th April 2013
Author:	Lee Farrell CEO
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

Amalgamations

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

ACTION:

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

8th March 2013

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

CONSULTATION

Shire President – Andrew Turner
Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

7.10 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	8 April 2013
Author:	Lee Farrell Chief Executive Officer.
Attachments:	Complaints Register

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 16th April, 2013.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/013

That Council receives and notes the CEO's Activity Report 15 March, 2013.to 8th April, 2013.

Moved: Clr. Gray

Seconded: Clr. Corliss

Carried

CEO Activities Report 15th March, 2013 to 8th April, 2013.

1. TOPROC Meeting 4th April, 2013

- Unfortunately due to lack of travel to Belyuen from Wagait I did not attend the TOPROC meeting on 4th April, 2013.

2. Grant Funding

Special Purpose Grants

The Minister for Local government has advised that he has approved the following;

- a. \$7,700 to assist with financial costs for the Adelaide River Anzac remembrance.

ACTION: That Council note and approve the additional expenditure of \$2,300.00 for the ANZAC Day Service 2013.

3. Town Planning Issues.

- a. **Have met with Dept. of Land and Planning** re the following issues;

- i) **Lot 313 Aged/retirement Housing**

In relation to the Council's interest in development of a retirement facility on the southern part of lot 313 Town of Batchelor, this matter can be progressed via an application for Crown Land. Although resolution of native title will be required before any allocation of the land can be made, the Department is keen to commence the necessary investigations. As discussed yesterday, which part of the site would be appropriate for the use will be influenced by what is actually proposed? An application including specifics of the proposal will be required to start the investigations. Ann Marie Dooley whose contact details are below would be the most appropriate contact in relation to this matter.

April 2013: Ann-Marie Dooley | Senior Project Officer | Land Administration advised as follows;

With regards to the land grant application; in its current form it cannot be considered by the Department, there is simply not enough information. We require the further information to advertise and seek service authority comments. Providing detailed information allows service authorities to offer feedback and identify any potential issues in relation to access, services available, future development etc. It also makes the general public aware of the development proposed and affords it the opportunity to comment. Pursuing a land grant application is securer than expressing interest in land however, Council's interest is noted on our system (please see attached) and when Native title is resolved, the Department will contact Council regarding the area prior to any further dealings.

Please be aware however that you will need to provide the information at some stage, for example when Native Title is resolved, if Council decides to proceed with this proposal, it will be necessary to lodge a formal land grant application and begin the process then.

- b. **Met with Representatives from Flanagan Consulting Group and Elton Consulting on 4th April, 2013 to finalise up their quotations for the following issues;**

- i. Coomalie Planning Concepts and Land Use Objectives
- ii. Coomalie Developer Contribution Plan,
- iii. Batchelor and Adelaide River Town site boundaries
- iv. Batchelor Airstrip development
- v. Council has unspent Grant funding available to complete this work
- vi. Refer to Agenda Item.

4. Public Meetings – 25/26/27th March, 2013 Long term Financial Plans

The meetings held to discuss the Long term Financial Plans at Batchelor, Lake Bennett and Adelaide River were well attended and I believe the message Council was putting across was understood by those in attendance. With the exception of the one irate individual who

attended and disrupted the Batchelor meeting, the majority present were in favour of a 10% rate increase in 2013/14.

ACTION: CEO to change the sentence "With the exception of the one irate individual who attended and disrupted the Batchelor meeting, all persons present were in favour of a 10% rate increase in 2013/14." To read the majority.

Notes from these meeting are contained within the Agenda papers.

Clr Bulmer left Chambers 8.45pm returned 8.46pm

5. Waste Disposal Sites – Batchelor and Adelaide River.

- a. Discussions with the Dep't of Lands and Planning on 11th January, 2013 revealed the following issues
 - i. Batchelor waste Site - Proposed Transfer to Coomalie Shire has not been completed – No action can be taken until the Native title issue is resolved.
 - ii. Adelaide River site – Proposed transfer to Coomalie Shire has not been completed. No action can be taken until the Native title issue is resolved.
 - iii. The land Officer at the dept. will follow up each application and will have to issue an occupation license for both the sites until Native Title has been resolved. Max period is 5 years – can be renewed for a further 5 years on application.
- b. An email has been sent to the Dept. on 3rd April, 2013 as follows;
 - i. Council is in the process of carrying out an extensive upgrade of its waste sites in Batchelor and Adelaide River. The total estimated cost including vehicles is \$383,000 however the need to obtain a License is now of the highest importance.
 - ii. Council cannot undertake this upgrade programme unless it can get some firm commitment from your Department that the issue of a grant will be transferred to Council once native Title clearance has been obtained.

6. Meeting with Cr Corliss, Crook and members of the Adelaide River community was held on 3rd April, 2013 – Parking and Footpaths WW11 Cemetery

- i. Car park: The meeting developed a draft plan for Bus parking, Car and caravan parking and road access in and out of the WWII Cemetery. The Parking concept plan will be considered on Councils Road inspection Tour and will then be forwarded to Australia War Graves for an engineered plan to be drawn up. The plan will also incorporate the Adelaide River Funded Footpath project.

7. RDAF – Meeting to fence the Snake Gully Creek Area

I am seeking Native Title comments re this fencing programme from Michael Wells, Dept. of Lands, Planning and the Environment. The email response from Mr Wells is as follows;

"You will need permission from the landowner, which I understand is an Aboriginal Land Trust contactable through the Northern Land Council. I must say we have had a lot of trouble trying to make contact with the owner in the past. Like you, we are concerned about the security of the site and maintenance issues.

Why don't you leave it with me for a few days and I'll see what I can find out? Stephen Ashford from my office has dealt with this in the past. He is away this week. When he is back, I'll ask him for an update. I also have a contact at the NLC who might be able to help.

If I haven't got back to you by mid next week – chase me!"

8. Council Functions

- a. **Opening of The Rum Jungle Bowling Green** – This is programmed for Sunday 21st April 2013. An invitation has been sent to the Minister for Sport and Recreation to undertake this task or

Gary Higgins MLA. Unfortunately the Minister is unavailable so Gary Higgins MLA, Member for Daly will do the official opening.

9. Complaints Register

The Complaints register is attached for Councillors information.

10. Dates to remember

- a. 11th April, 2013 - meet & greet Gary Nairn Chairman NT Planning Commission at 2pm
- b. 20th April – Road inspection tour commencing at 8am
- c. 20th April – Darwin Triathlon Event Lake Bennett.
- d. 21st April – Opening of the Renovated Rum Jungle Bowling Green.
- e. 4th& 5th May – Blood, Sweat and Fears event Lake Bennett.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	10 April 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 31st March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the council (including money held in trust); and
- (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/014

That Council approve and pass for payment the March 2013 payment register totalling \$ 176,924.97

Moved: Clr. Gray

Seconded: Clr. Corliss

Carried

Coomalie Community Government Council			
Payment Register			
March 2013			
Date	Reference	Details	Amount
1/03/2013	4856	Commonwealth Bank of Australia	78.67
1/03/2013	Receipt Account	Bank Credit	50.00
4/03/2013	4857	Gordon & Debra Gale	600.00
4/03/2013	4858	Commonwealth Bank of Australia	4.52
4/03/2013	4859	Commonwealth Bank of Australia	809.40
5/03/2013	G/L Consolidate	Payroll	17,409.52
8/03/2013	5108	Acacia Quarry/ Yebna Quarries	192.06
8/03/2013	5109	Air Liquide WA Pty Ltd	81.13
8/03/2013	5110	AJ Couriers & Haulage Pty Ltd	121.00
8/03/2013	5111	Architectural Hardware	654.30
8/03/2013	5112	Area IT Solutions	2,082.74
8/03/2013	5113	Adelaide River Primary School	990.00
8/03/2013	5114	RWA Exact	123.75
8/03/2013	5115	Attache Software Australia Pty	23.00
8/03/2013	5116	Dannah Pty Ltd	403.26
8/03/2013	5117	Batchelor Service Centre	1,390.98
8/03/2013	5118	Battery World Darwin	128.00
8/03/2013	5119	Batchelor Institute	1,656.05
8/03/2013	5120	B P Australia Limited	1,666.37
8/03/2013	5121	Cr. Sue Bulmer	350.00
8/03/2013	5122	Bunnings Building Supplies P/L	276.12
8/03/2013	5123	Cr. Max Corliss	350.00
8/03/2013	5124	Cr. Ewan Crook	350.00
8/03/2013	5125	Darwin Human Resource & Comput	350.00
8/03/2013	5126	Delta Electrics	92.40
8/03/2013	5127	B Evans	780.00

8/03/2013	5128	Fin Bins	5,196.32
Date	Reference	Details	Amount
8/03/2013	5129	Flowers By Elise	170.00
8/03/2013	5130	Victor Fox	700.00
8/03/2013	5131	Gaz NT Pty Ltd	990.00
8/03/2013	5132	Cr. Dave Gray	350.00
8/03/2013	5133	Kirsty Higgins	1,216.23
8/03/2013	5134	Higgie Mechanical Engineering	213.14
8/03/2013	5135	Cr Bruce Jones	750.00
8/03/2013	5136	DT & MG Kerr	5,032.50
8/03/2013	5137	Lake Bennett Resort	50.00
8/03/2013	5138	Bruce Mason	2,563.00
8/03/2013	5139	Darwin Bolt Supplies (Normist)	133.10
8/03/2013	5140	OfficeMax	289.55
8/03/2013	5141	Oolloo Investments Pty Ltd	20,312.14
8/03/2013	5142	Portner Press Pty Ltd	77.00
8/03/2013	5143	RS Gardening Care	17,064.66
8/03/2013	5144	Shade and Play	431.00
8/03/2013	5145	NT Rural Pty Ltd TA Territory	484.00
8/03/2013	5146	Topend Windscreens & Tinting	205.00
8/03/2013	5147	Turbo's Tyres	181.50
8/03/2013	5148	Andrew Turner	1,300.00
8/03/2013	5149	Vanderfield Hino	1,081.27
8/03/2013	5150	Veolia Environmental Services	2,398.44
8/03/2013	5151	Bruce Verberg	700.00
8/03/2013	5152	WA Local Super	1,904.36
8/03/2013	5153	Worksense Darwin	197.93
8/03/2013	155	Australian Communications Auth	181.00
8/03/2013	156	Australian Super	691.42
8/03/2013	157	Hesta Superannuation Fund	299.05
8/03/2013	158	Hostplus Superannuation Fund	83.86
8/03/2013	159	PowerWater	4,597.61
8/03/2013	160	Rest Industry Super	334.50
8/03/2013	161	Sunsuper Pty Ltd	48.87
8/03/2013	162	Telstra	1,805.87
8/03/2013	5154	Northern Territory Land Corpor	1.00
15/03/2013	4860	Commonwealth Bank of Australia	4.40
15/03/2013	4861	Commonwealth Bank of Australia	35.64
18/03/2013	4862	Gordon & Debra Gale	600.00
19/03/2013	G/L Consolidate	Payroll	17,530.94
19/03/2013	5155	Norsign NT	557.21
28/03/2013	4863	Local Govt Super Scheme	1,177.87
28/03/2013	4864	Commonwealth Bank of Australia	550.00
1/04/2013	4865	Gordon & Debra Gale	600.00
3/04/2013	5156	Acacia Quarry/ Yebna Quarries	124.08
3/04/2013	5157	Attache Software Australia Pty	123.75
3/04/2013	5158	Dannah Pty Ltd	611.73
3/04/2013	5159	B P Australia Limited	1,855.81
3/04/2013	5160	Cr. Sue Bulmer	350.00
3/04/2013	5161	Bunnings Building Supplies P/L	254.05
3/04/2013	5162	Cr. Max Corliss	350.00
3/04/2013	5163	Cr. Ewan Crook	350.00
3/04/2013	5164	Darwin Business Machines	197.65
3/04/2013	5165	Darwin Office Technology	150.01
3/04/2013	5166	B Evans	800.00
3/04/2013	5167	Fin Bins	6,296.32

3/04/2013	5168	Golf & Bowling Machinery	40.00
Date	Reference	Details	Amount
3/04/2013	5169	Cr. Dave Gray	350.00
3/04/2013	5170	Kirsty Higgins	1,382.08
3/04/2013	5171	Hoops 4 Health Aboriginal Corp	400.00
3/04/2013	5172	Cr Bruce Jones	750.00
3/04/2013	5173	Lake Bennett Resort	50.00
3/04/2013	5174	Bruce Mason	2,799.50
3/04/2013	5175	Mitchell Refrigeration & Air C	540.65
3/04/2013	5176	NT Automotive Group	306.24
3/04/2013	5177	Intergrated Land Information S	70.00
3/04/2013	5178	OfficeMax	445.73
3/04/2013	5179	Poolwerx Darwin	1,270.00
3/04/2013	5180	Portner Press Pty Ltd	77.00
3/04/2013	5181	Rum Jungle Tavern	1,000.00
3/04/2013	5182	Royal Life Saving NT	60.00
3/04/2013	5183	RS Gardening Care	18,087.66
3/04/2013	5184	Rural Fire Protection	864.60
3/04/2013	5185	Turbo's Tyres	503.80
3/04/2013	5186	Andrew Turner	1,333.00
3/04/2013	5187	Andrew & Kylie Turner	50.00
3/04/2013	5188	WA Local Super	1,911.32
3/04/2013	163	Australian Super	840.74
3/04/2013	164	Hesta Superannuation Fund	307.37
3/04/2013	165	Hostplus Superannuation Fund	117.59
3/04/2013	166	PowerWater	140.24
3/04/2013	167	Rest Industry Super	323.80
3/04/2013	168	Sunsuper Pty Ltd	49.98
3/04/2013	169	Telstra	1,963.32
3/04/2013	170	TWU Nominees Pty Ltd	100.30
3/04/2013	5189	NT Coating Specialists	4,730.00
3/04/2013	5190	Territory Ultrasound - Kath Di	493.00
		Total	\$ 176,924.97

8.2 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	10 April 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	NIL

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 31st March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/015

That Council receive and note the financial and grant report and financial summary report to 31st March 2013.

Moved: Clr. Gray

Seconded: Clr. Jones

Carried

Coomalie Community Government Council					
Financial Report for the period ending 31st March 2013					
Cash at Bank					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 4,549.78
Investment Account					\$ 907,543.05
Total Cash at Bank					\$ 914,092.83
Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	1,098.10	3,550.35	312.40	\$ 4,960.85
Rates	-	-	-	163,125.33	\$ 163,125.33
Total Debtors					\$ 168,086.18
Creditors	Current	30 Days	60 Days	90 Days	
Trade		12,885.83	-	-	\$ 12,885.83
Total Creditors					\$ 12,885.83
Reconciliation of Funds					
Balance as per General Ledger					\$ 6,549.78
Add outstanding Debtors					\$ 168,086.18
Less outstanding Creditors					\$ 12,885.83
Add Investment Account					\$ 907,543.05
Total Cash & Receivables Available					\$ 1,069,293.18

Coomalie Community Government Council						
Grant Report for the period ending 31st March 2013						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2013 review of DCS?
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 40,626.82	\$ 5,373.18	30/06/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ 4,201.82	\$ 14,798.18	15/06/2013
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 8,181.82	\$ -	\$ 8,181.82	30/06/2013
3/10/2012	Oh What a Community Feeling	Office of Youth Affairs - NTG	\$ 2,000.00	\$ 1,647.36	\$ 352.64	18/03/2013
3/10/2012	Teddy Bears Picnic	NAPCAN	\$ 1,000.00	\$ 1,066.21	\$ -	Acquitted
22/11/2012	EnvironmeNT Grant Gamba	Dept Lands Planning & Environment	\$ 10,000.00	\$ 950.00	\$ 9,050.00	1/08/2013
13/11/2012	Australia Day Grant 2013	Australia Day Council NT	\$ 1,500.00	\$ 1,590.96	\$ -	Acquitted
30/01/2013	Rum Jungle Bowls Club Equipment	Dept Sport and Recreation	\$ 10,000.00	\$ 11,818.18	\$ -	Acquitted
1/03/2013	Batchelor Swimming Pool	SPG - Dept Local Government	\$ 50,000.00	\$ -	\$ -	
			\$ 255,691.82	\$ 102,014.00	\$ 105,653.17	
		Cash and Receivables			\$ 1,069,293.18	
		Unspent Grants & Subsidies			\$ 105,653.17	
		Cash Available to Council			\$ 963,640.01	

Coomalie Community Government Council						
Monthly Summary Report						
March 2013						
Account	Account Description	Month Actual	12/13 YTD Actual	12/13 Budget	11/12 Actual	
110	ADMINISTRATION	-	-	-	-	
110 3899	TOTAL INCOME	8,168.00	1,372,211.00	1,258,384.00	1,165,120.00	
110 4999	TOTAL EXPENSES	47,610.00	514,177.00	712,250.00	800,249.00	
110 5000	SURPLUS / (DEFICIENCY) 110	- 39,442.00	858,034.00	546,134.00	364,871.00	
210	PUBLIC CONVENIENCES					
210 4999	TOTAL EXPENSES	6,696.00	45,847.00	80,950.00	83,948.00	
210 5000	SURPLUS / (DEFICIENCY) 210	- 6,696.00	45,847.00	- 80,950.00	- 83,948.00	
211	SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	162.00		278,811.00	251,856.00	

			276,917.00		
211 4999	TOTAL EXPENSES	35,055.00	160,486.00	243,691.00	187,201.00
211 5000	SURPLUS / (DEFICIENCY) 211	- 34,893.00	116,431.00	35,120.00	64,655.00
212	CEMETERIES				
212 3899	TOTAL INCOME	-	227.00	250.00	2,032.00
212 4999	TOTAL EXPENSES	71.00	2,701.00	7,800.00	4,944.00
212 5000	SURPLUS / (DEFICIENCY) 212	- 71.00	- 2,474.00	- 7,550.00	- 2,912.00
310	PARKS AND GARDENS				
310 3899	TOTAL INCOME	465.00	4,529.00	4,382.00	30,062.00
310 4999	TOTAL EXPENSES	23,939.00	143,261.00	186,470.00	319,023.00
310 5000	SURPLUS / (DEFICIENCY) 310	- 23,474.00	138,732.00	- 182,088.00	- 288,961.00
311	LIBRARIES				
311 3899	TOTAL INCOME	-	48,858.00	48,858.00	47,316.00
311 4999	TOTAL EXPENSES	4,202.00	30,070.00	47,000.00	47,671.00
311 5000	SURPLUS / (DEFICIENCY) 311	- 4,202.00	18,788.00	1,858.00	- 355.00
312	SPORT AND RECREATION				
312 3899	TOTAL INCOME	410.00	70,911.00	71,330.00	598.00
312 4999	TOTAL EXPENSES	14,735.00	108,594.00	214,497.00	88,927.00
312 5000	SURPLUS / (DEFICIENCY) 312	- 14,325.00	37,683.00	- 143,167.00	- 88,329.00
313	SWIMMING POOL				
313 3899	TOTAL INCOME	50,615.00	55,775.00	55,000.00	3,247.00
313 4999	TOTAL EXPENSES	14,239.00	77,708.00	157,190.00	112,416.00
313 5000	SURPLUS / (DEFICIENCY) 313	36,376.00	21,933.00	- 102,190.00	- 109,169.00
314	COMMUNITY RECREATION				
314 3899	TOTAL INCOME	330.00	2,490.00	34,139.00	86,810.00
314 4999	TOTAL EXPENSES	5,550.00	105,840.00	83,080.00	99,045.00
314 5000	SURPLUS / (DEFICIENCY) 312	- 5,220.00	103,350.00	- 48,941.00	- 12,235.00
410	ROADS				
410 3899	TOTAL INCOME	143.00	343,740.00	390,420.00	384,224.00
410 4999	TOTAL EXPENSES	24,437.00	357,042.00	808,730.00	765,196.00
410 5000	SURPLUS / (DEFICIENCY) 410	- 24,294.00	13,302.00	- 418,310.00	- 380,972.00

510	STREETLIGHTING				
510 4999	TOTAL EXPENSES	-	4,510.00	9,200.00	9,049.00
510 5000	SURPLUS / (DEFICIENCY) 510	-	- 4,510.00	- 9,200.00	- 9,049.00
511	TOURISM, PARKING AND OTHER				
511 3899	TOTAL INCOME	509.00	9,509.00	23,000.00	19,316.00
511 4999	TOTAL EXPENSES	606.00	18,757.00	55,170.00	64,840.00
511 5000	SURPLUS / (DEFICIENCY) 511	- 97.00	- 9,248.00	- 32,170.00	- 45,524.00
512	DOG MANAGEMENT				
512 3899	TOTAL INCOME	113.00	2,435.00	2,100.00	839.00
512 4999	TOTAL EXPENSES	417.00	2,284.00	5,200.00	5,455.00
512 5000	SURPLUS / (DEFICIENCY) 512	- 304.00	151.00	- 3,100.00	- 4,616.00
513	GLYPHOSATE				
513 3899	TOTAL INCOME	109.00	5,618.00	10,000.00	11,177.00
513 4999	TOTAL EXPENSES	50.00	7,975.00	10,000.00	10,496.00
513 5000	SURPLUS / (DEFICIENCY) 513	59.00	- 2,357.00	-	681.00
514	GAMBA AND WEED MANAGEMENT				
514 3899	TOTAL INCOME	-	29,000.00	27,091.00	-
514 4999	TOTAL EXPENSES	700.00	5,152.00	27,091.00	-
514 5000	SURPLUS / (DEFICIENCY) 514	- 700.00	23,848.00	-	-
900 3899	TOTAL INCOME	61,024.00	2,222,220.00	2,203,765.00	2,002,596.00
900 4999	TOTAL EXPENSES	178,307.00	1,584,404.00	2,648,319.00	2,679,031.00
900 5000	SURPLUS / (DEFICIENCY)	- 117,283.00	637,816.00	- 444,554.00	- 676,435.00

8.3 BUDGET QUARTERLY REVIEW – JANUARY - MARCH 2013

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	10 April 2013
Author:	Melissa Kerr, Finance Manager

SUMMARY

As part of Council's budget review processes a quarterly report comparing budget to actual expenditure is submitted to Council.

BACKGROUND

Attached is a quarterly review from January to March 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/016

That Council receive and note the quarterly budget review January to March 2013.

Moved: Clr. Gray

Seconded: Clr. Jones

Carried

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

Applicant:	Community Recreation Officer
Location/Address:	NA
File Ref:	G/Grants
Disclosure of Interest:	Nil
Date:	8 April, 2013
Author:	Jo'Anne Kinter, Administration Manager
Attachments:	Anzac Day Service Agreement

SUMMARY

The Common Seal was affixed to the ANZAC Day Service Grant Agreement on 8th April, 2013.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

Simple majority

RESOLUTION 16/04/2013/017

That Council approve the use of the common seal on the ANZAC Day Service Grant Agreement.

Moved: Clr. Turner

Seconded: Clr. Corliss

Carried

9.2 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Disclosure of Interest:	Nil
Date:	10 April 2013
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	NIL

SUMMARY

NOTE: Community Recreation Officer's report for the Ordinary General Meeting held 16th April, 2013 will be e-mailed to elected members prior to the meeting.

Recreation Officer Report for March/ April.

National Youth Week Event – Held on 10th April at Batchelor Pool. Plenty of community support with 10 adult volunteers and a dozen teenagers. Attended by approximately 75 kids between ages ten and seventeen. Three sports groups from Darwin attended – NRL NT, NT Cricket and NT Thunder. Entertainment by hip hop group 'Northbound' who also encouraged the kids into a dance comp and some beat boxing. Plenty of fruit, salads, chicken, meat and sausages along with over 130 milkshakes.

Markets – 14th April at Batchelor Oval. First for the year and a little quiet. We need to attract more local attendance, plus 3 stallholders who were unable to make it at the last minute will be back next month. Will talk with additional stallholders in the next couple of weeks and hope to get an extra couple of stalls here. Really would like some local fruit and vegies – am discussing with someone in this regard. Next market is 12th May. **Seeking a volunteer to run the Sunday monthly markets.**

Friday Night Fun – Fred Murphy from NT Govt Sport and Rec came down on 5th April and held a basketball clinic to enable us to gain the tools and confidence to umpire. Attended by 4 teenagers and 3 adults who now will take turns umpiring on our fortnightly Friday evenings. The 5th April was very busy with approx 40 children.

Anzac Day – Plans are progressing and all is in order. **Seeking a councillor with a bus licence to drive to Palmerston on 24th and pick up all wreaths, lay them out separately in bus and bring down to the War graves to the air conditioned office.**

ACTION: Cllr Corliss to contact CRO

Coomalie Swimming Group – Still well attended and a popular activity for all. We will continue on in May – until the pool closes for maintenance or we freeze.

Harmony Day – I held a workshop at the school with the year 7's and we designed t shirts. Graffiti Dave was down with Anglicare and also came along to the workshop. The kids now have their own Harmony Day t shirt. Helped out with a couple of other workshops on the day.

Grants – Sent in a Youth vibe grant to NT Govt for the June July School Holiday program. Have also been working with Lisa Wain to compile a grant for the 60 year Reunion and Lingalonga Festival, which if successful will be acquitted through the Coomalie Council. This grant was submitted over the weekend and is for an artistic and cultural program with most artists and musicians hailing from Adelaide River and Batchelor.

I also drafted and submitted a letter of support for the Adelaide River Music Muster who have applied for a grant for promotion and presentation support through the government. The muster will be held on the same weekend as the 60 year reunion, Lingalonga Festival, Adelaide River Picnic and also REL week.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/04/2013/018

That Council receives and notes the Community Recreation Officer's report for March/April, 2013.

Moved: Clr. Jones

Seconded: Clr. Corliss

Carried

10 LATE REPORTS

10.1 APPLICATION FOR USE OF RUM JUNGLE BOWLS CLUB

Applicant:	Jenny Young
Location/Address:	NA
File Ref:	NA
Disclosure of Interest:	Nil
Date:	16 April, 2013
Author:	Jo'Anne Kinter, Administration Manager
Attachments:	NIL

SUMMARY

Council have received a request for the hire of the Rum Jungle Bowls Club for a private function – Birthday celebration and quiz night.

A draft Rum Jungle Bowls Club Hire Agreement was presented to Council for consideration.

ACTION: Include a section in the Agreement that stipulates the actual Bowling Green area is not included in the hire. Send the Agreement form to the applicant and the CEO to assess the application and suitability of the venue for the function

10.2 GRANT REQUEST FOR TRANSPORT OF TWO COMPUTERS

Applicant:	Sharon Dunn Director Family Information Support and Help (FISH) Service
Location/Address:	Northbridge WA 6865
File Ref:	NA
Disclosure of Interest:	Nil
Date:	16 April, 2013
Author:	Jo'Anne Kinter, Administration Manager

Attachments:	NIL
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SUMMARY

Council have received a letter from Sharon Dunn Director Family Information Support and Help (FISH) Service requesting a grant to transport two computers to Batchelor Child Care Service which will cost \$648.00.

ACTION: CEO to write to Sharon Dunn explaining that there is no provision in Council's budget to provide financial assistance for the transport of Computers to Batchelor.

11 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

12 COUNCIL REPORTS

NIL

13 CONFIDENTIAL ITEMS

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

14 GENERAL BUSINESS

- 14.1 CEO has had discussion with Ray Petrie from Correctional Services and there are currently 28 prisoners at the Adelaide River Railway Precinct. Ray has indicated that the prisoners would be available to work with Council on the Adelaide River Footpath project.

ACTION: Council is in favour of the Prisoners assisting with the work on the Adelaide River footpath.

- 14.2 Administration Manager Jo'Anne Kinter will be Acting CEO while CEO is on leave 24th April – 3rd May, 2013.
- 14.3 Senator N Scullion will be in Adelaide River on 24/25 April 2013 for a meeting with Council.
- 14.4 **Rating** – CEO requested Councillors give consideration to the payment of 2013/2014 rates by four equal instalments. This will be discussed at the Budget meeting of Council.

President declared the meeting closed at 10.15pm.

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 21st May, 2013.