



**AGENDA**

**ORDINARY COUNCIL MEETING**

**18 June, 2013**

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## COOMALIE COMMUNITY GOVERNMENT COUNCIL

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A handwritten signature in black ink, appearing to read 'Lee Farrell', with a large checkmark to the right.

Signed: Lee Farrell Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18<sup>th</sup> June, 2013 AT 6.00PM

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President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

#### **STAFF PRESENT**

Chief Executive Officer	Lee Farrell
Operations Manager	Robert Bright
Administration Manager	Jo'Anne Kinter

#### **PERSONS PRESENT**

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 18 June, 2013.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receive and notes Elected Members apologies and/or requests for leave of absence received for the Ordinary General Meeting held 18 June, 2013.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	
<b>Date:</b>	18 June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## **VOTING REQUIREMENT**

Simple majority

### **RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 18 June, 2013.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## **4     PETITIONS AND DEPUTATIONS**

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 21 MAY, 2013 AND BUDGET MEETING 11 JUNE, 2013.

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Jo'Anne Kinter Administration Manager
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

#### SUMMARY

Minutes of the Ordinary General Meeting held 21st May, 2013 and 11<sup>th</sup> June 2013, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That the minutes of the Ordinary General Meeting held 21st May, 2013 and Budget Meeting 11<sup>th</sup> June 2013 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.



## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	12 <sup>th</sup> June, 2013
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Operations Manager's Report

#### SUMMARY

Operations Manager's report for the Ordinary General Meeting held 18<sup>th</sup> June, 2013.

#### Operations Manager Report June 2013

#### ROADS

Olloo has started the water grade roll of the roads in the order as listed below:

- Currently on Coach/Milton Roads;
  - Cheeney South;
  - Miles Road;
  - Lake Bennett;
- Then they will start on:
- Repairs left over from last year on Cadogan and Echidna Road.
  - The 2013 program.

#### DUMPS

New slots will be dug at Adelaide River this week. We are back to using the slot at Batchelor and it will last us until the end of July early August. We could do with a dozer at both of these dumps, for a good clean up.

#### SUBDIVISIONS

Erkelens 18 block subdivision had to reapply to the Assessment Authority as stage 3 permit had run out of time. They had already agreed to make the road 30m. Put in sealed flood ways and concrete invert. The internal road has been finished. The access to the block will be done shortly.

Kerr subdivision Cheeney Road, access has been started; it's very hard in some places as our roads need to be rebuilt in this area, all we can do is design them to hack into our existing pavement. There is a culvert to be put in and this is going to be very hard to connect to our Cheeney Road.

Blore subdivision Lithgow Road, have put in their four accesses to stage one.

The other subdivision that has been approved has not started yet.

#### ADELAIDE RIVER FOOT PATH

We will have the path from Town to the Cemetery done by next Thursday, except for the School area. They break up on the 21/6/13. We will start on the 24/6/13 and will be finished by the 27/6/13 before the prisoners

start packing up to leave. There will still be a couple of driveways to be constructed; we will fit them into our program.

The Play Ground in Adelaide River has been installed, we are waiting on the Shade to arrive and then the free fall can go in and we can finish putting up the fence.

We will start getting new quotes for the Toilets as soon as we see what money we have in the 2013 Budget.

Staff should get back to normal by the end of the month and I thank them for the extra effort they have put in over the last month. I will be taking some time off in July; will be back in time to get quoting for what has to be done by the July Meeting.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and note the Operations Managers Report for May/June2013.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> June, 2013
<b>Author:</b>	Trevor Sullivan Animal Management Officer
<b>Attachments:</b>	NIL

### SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 18<sup>th</sup> June, 2013.

#### Animal Management Report

There were 5 complaints in May / June – Please refer to Dogs Complaint register in attachments for information.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receive and note the Animal Management Officers Report May/June2013.

**Moved:** Clr.

**Seconded:** Clr.

### 6.3 POOL REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> June, 2013
<b>Author:</b>	Trevor Sullivan Pool Supervisor
<b>Attachments:</b>	NIL

#### SUMMARY

Pool Supervisor's reports for the Ordinary General Meeting 18<sup>th</sup> June, 2013.

#### POOL REPORT

##### *Swimming Pool Takings and Statistics*

<u>Paying at gate swimmers and takings</u>							<u>Pass Swimmers</u>		
<u>Period ending</u>	<u>Adult</u>	<u>Children</u>	<u>Families</u>	<u>Pens</u>	<u>Gate</u>	<u>Passes sold</u>	<u>Pool Takings</u>	<u>Adult</u>	<u>Children</u>
WE 15/5/13	6	17	2		43.50	0.00	<b>43.50</b>	14	4
WE 22/5/13	3	11	2	2	31.50	0.00	<b>31.50</b>	11	2
WE 29/5/13	2	4	0	0	11.00	0.00	<b>11.00</b>	9	0
<b>TOTALS</b>	<b>11</b>	<b>32</b>	<b>4</b>	<b>2</b>	<b>86.00</b>	<b>0.00</b>	<b>86.00</b>	<b>34</b>	<b>6</b>

This month the weather has cooled the water of the pool down and under local standards locals are finding it too cold to swim.

The new remote controlled vacuum has arrived and is doing a good job.

Pool is in good running order and with upgrade in August will see big improvement in running and safety.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receive and note the Pool Supervisor's Reports for May/June 2013.

**Moved:** Clr.

**Seconded:** Clr.

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of April/May, 2013.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

Heart Foundation	Tobacco Free Initiatives Project
Aust. Local Govt. Association	Prime Minister announces local government referendum
Minister of Housing	Housing projects – subdivisions at Batchelor
Minister for Justice	Snake Creek Armament Depot & Native title issues
Office of Mayor	Federal inquiry into FIFO & DDO
LGANT	Minutes – Executive meeting 21 <sup>st</sup> May 2013
John Oakley & Elaine Lacaille	Thankyou
NT Environment Protection Authority	NT EPA Environmental guidelines for Public consultation
NT Grants Commission	Early payment of one half of 2013/14 NT Financial Assistance grants
Kirsty Higgins	Cleaning contract
Kerry Crosbie	Playgroup facility damage
Sheryl Murray	Proposed Historic Railway – Snake Gully creek Adelaide River
Karen Cole	Rate payment AN555
Minister for Local Government	Alteration of th current ward boundaries
Aust. Local Government Association	Constitutional campaign briefing at the National General Assembly
Morton Investment Trust	Coomalie Caravan Park
Kerr Trust	Driveway Lot 8 Subdivision 845 Cheeney Rd

#### Correspondence Out

Martin Kelly – Cridlands MB	Lease of Rum Jungle land
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Mr Kel Pearce – Dept of Veterans’ Affairs	Adelaide River War Graves
The Fund Secretariat – NT Community Benefit Fund	BMDA funding application
John Oakley & Elaine Lacaille	Legal costs imposed on AN299
B Batten – Rural & Remote Services	Tender – Period Contract 2013/001
P Hassall – H&K Earthmoving Pty Ltd	Tender – Period Contract 2013/001
R Byrne – Veolia Environmental Services	Tenders Period Contract 2013/14 Township waste collection for Batchelor & Adelaide River
R Douglas – R&S Gardening Care	Tenders Period Contract 2013/14 Township waste collection for Batchelor & Adelaide River
Tina Nicolson – Magistrates Court	Court Order Destruction of Dog
Magistrates Court	Notice of discontinuance of withdrawal
Bruce Mason	Period Contract 2012 – 005 Cleaning of Public toilets & Council Assets Parts A,B,C & L
Kirsty Higgins	Period Contract 2012 – 005 Cleaning of Public toilets & Council Assets Parts E,F,G & H
GB Dowell	Long grass & old vehicles on Woolley Crt
Warren Snowdon	Native Title Claims – Batchelor & Adelaide River
Deanna Klobas – Development Assessment Services	Section 1708 HD Colton – Subdivision
Maree Domelow – Development Assessment Services	Section 01436 HD Waterhouse – Subdivision
Tony Wehr	Issues for Residents relating to Animal Management in Batchelor
Andre Scarton	Dog issues

#### **CONSULTATION**

Not Applicable.

#### **STATUTORY ENVIRONMENT**

Not Applicable.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.2 CREATION OF A NEW ROAD – CHEENEY NORTH

<b>Applicant:</b>	Coomalie Council
<b>Location/Address:</b>	Cheeneey Road North – Access to Chin Estate.
<b>File Ref:</b>	CC/19H
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7th June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

The Department of Lands, Planning and the Environment have advised that Council now need to commence the proceedings to establish Cheeneey North Road as a road.

### BACKGROUND

The Department of Land, Planning and the Environment has advised that the process is for the -

- Local Government to utilise the provisions of the Local Government Act to open roads. The Land Development Corporation (LDC) will provide the necessary land owners consents when required.
- Section 185 (e) of the *Local Government Act* permits council to open a road.
- Section 18 of the regulations provides further information on the process.

### COMMENT

Council has received the following email from NT Land Corporation;

*Thank you for your email of 1 November 2012 addressed to Land Development Corporation concerning the issues of road access to properties in the Chin Estate.*

*The Northern Territory Land Corporation (the Corporation) is agreeable to your Council pursuing the actions proposed as outlined in your email.*

*The Corporation will address appropriate formal consents when you require them in pursuing the processes with NT Government.*

*PETER BLAKE*

*Chairman*

*Northern Territory Land Corporation*

The advertising process will commence once approved by Council.

### CONSULTATION

Northern Territory Land Corporation  
Department of Lands, Planning and the Environment.  
Chin Estate residents  
Hon G Higgins Member for Daly

### STATUTORY ENVIRONMENT

#### Section 185 of LOCAL GOVERNMENT ACT states

Roads

(1) A road is:

- (a) land vested in a council at the commencement of this Act as a road or a road reserve; and
- (b) land vested in, or placed under the care control and management of, a council as a road or a road reserve, after the commencement of this Act, under this or some other Act; and

- (c) land reserved, dedicated or resumed, with the council's agreement, as a public street, road or thoroughfare; and
- (d) land transferred to the council in fee simple, and accepted by the council, as a public road; and
- (e) land declared by the council, by Gazette notice, to be a road with the consent of the owner of the land; and
- (f) land vested in the council, with the council's agreement, by notice under subsection (2).
- (2) If a council agrees, the Minister may, by Gazette notice, vest Crown land in, or place Crown land under the care, control and management of, the council as a road or a road reserve.
- (3) Land ceases to be a road if the road is permanently closed under this or any other Act.

**Section 18: Establishment of new road - Local government Admin Regulations.**

- (1) Before a council establishes a new road in its area, it must give public notice of the proposal to do so.
- (2) The proposal (which must include a plan delineating the proposed new road with reasonable accuracy and detail):
  - (a) must be accessible on the council's website; and
  - (b) must be available for inspection by interested members of the public at the council's public office.
- (3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.
- (4) The council must consider any written objections lodged in accordance with the invitation.
- (5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.
- (6) This regulation does not apply to the establishment of a road on a temporary basis.

**POLICY IMPLICATIONS**

Not applicable

**FINANCIAL IMPLICATIONS**

Cost of advertising new road

**VOTING REQUIREMENT**

Simple requirement

**RECOMMENDATION**

That in accordance with section 18 of the Local Government (Administration) regulations, Council advertises its intention to establish Cheeney Road North.

**Moved:** Clr.

**Seconded:** Clr.



### 7.3 CONSTITUTIONAL RECOGNITION DECISION

<b>Applicant:</b>	Constitutional Recognition
<b>Location/Address:</b>	Coomalie Council
<b>File Ref:</b>	CC/85
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Draft Letter from LGANT President

#### SUMMARY

LGANT have forward information on the forthcoming referendum on Constitutional for Local Government. I have sent all the relevant information to Councillors as it has been received.

#### BACKGROUND

**The CEO of LGANT Tony Tapsell has sent the following report from the recent ALGA meeting;**

*Following meetings yesterday with ALGA I can confirm the following:*

- *the referendum legislation was passed in the House of Representatives yesterday with both Griggs and Snowden from the NT supporting.*
- *there were only two members who voted against the motion – so overwhelming bipartisan support was provided.*
- *the votes against is the trigger to allow a ‘No’ campaign.*
- *funding will be provided by the Commonwealth for both ‘Yes’ and ‘No’ campaigns on the basis of ‘matching funding.’*
- *given our fund raising to date we could extend our total Australia-wide funding to \$15M. Most of the spend will be in ‘media buy’.*
- *ALGA has requested payment of the next instalment for the NT and LGANT will issue invoices to councils next week. The final instalment is due in early July and LGANT will issue invoices then.*
- *LGANT is meeting about a third (\$100 000) of the NT’s total instalment of \$307 000.*
- *the next step in the process is to take the legislation to the Senate where it is expected to be passed and rendering the referendum unstoppable.*
- *ALGA is in the throes of appointing a National Campaign Director who is expected to take up duty next week. He will have a team of 12 and will work with creative, advertising and polling agencies to run the campaign in conjunction with the ALGA Executive Committee (President, Vice President, CEO).*
- *LG Associations and councils will all be playing their parts in the campaign.*
- *Hopefully many of you will be represented at the ALGA National General Assembly in two weeks time which is going to have a particular focus on constitutional recognition and at which the National Campaign Director will be present.*
- *Many of the materials produced will be provided from a central point. In the meantime for those wanting to access materials on Iphones or iPads can do so by going to the mobile website established by the Local Government Association of Queensland ([www.cr.lgaq.asn.au](http://www.cr.lgaq.asn.au)).*
- *there is also material on the LGANT and ALGA ([www.councilreferendum.com.au](http://www.councilreferendum.com.au)) websites.*
- *Mayors, Presidents and CEOs will need to speak confidently on this topic and particularly if approached by the media. The ‘talking points’ paper is particularly helpful.*
- *The National Campaign Director will be detailing the messaging that all of us are going to have to stick to.*
- *We have to keep the local government ‘brand’ healthy during this period – especially no distractions incorporating bad behaviour.*
- *Council should make use of their roads to recovery projects to highlight some of the benefits of direct funding from the Commonwealth. Providing notice in your newsletters would be helpful.*

- *Could all of you have your staff and councillors start using the email button below. It is being used nationally.*
- *Could you also issue the attached letter to your local newspapers with your every so slight variations. You will probably be getting these often over the next 100 days (yes that is all the time we have left!)*
- *More will become clear over the next month – we want to win*

#### **COMMENT**

The attached draft letter from the president has been forwarded and I am now seeking Councils endorsement for such and your official support for the changes to the constitution. Without constitutional recognition, direct federal funding for communities is under threat.

#### **CONSULTATION**

LGANT

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **FINANCIAL IMPLICATIONS**

The direct funding of roads to recovery funding could be affected.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That the Coomalie Community Government Council supports the Federal Governments proposed changes to legislation that allow councils to continue to receive federal funding directly, without inefficient double-handling by State Governments.

**Moved:** Clr.

**Seconded:** Clr.

## 7.4 COOMALIE FIRE ACCESS TRAILS – NORTHERN WARD

<b>Applicant:</b>	Wildman River Stock Contractors Pty Ltd
<b>Location/Address:</b>	Northern section of Coomalie Shire
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 <sup>th</sup> June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

Council on 19th March 2013 gave approval for the construction of Fire Trails on the below mentioned roads and added certain conditions in accordance with the below resolutions;

#### **RESOLUTION 19/03/2013/010**

*That Council approve the use of the following roads as fire access trails and that an agreement be undertaken between Council and the landowners stating that it is their responsibility to maintain the fire trails at all times along the roads described under 1-4 below;*

- 1. Boundary Road: Commencing from Mirra Road South and in a westerly direction to terminate with the intersection of Letchford Road.*
- 2. Letchford Road: Commencing from Boundary Road and in a southern direction along the unmade road to terminate at the Finnis River.*
- 3. Unnamed Road: Commencing from Letchford Road and in an easterly direction along the unmade road to terminate at the Railway corridor.*
- 4. Mirra Road South: Commencing from Boundary Road and in a southern direction along the unmade road to terminate at the Northern section of Section 860, 100 of Cavenagh.*

### BACKGROUND

On 9<sup>th</sup> May I sent an email to the landowners' involved seeking a response to this resolution and suggesting that they also meet the cost of the signs to be erected plus maintain the fire trails by spaying or grading. No legal agreement will need to be reached as this can be done via emails. The wording roads will not be used. On 4<sup>th</sup> June, 2013 the following email was received following a meeting of all landowners.

*Thank you for your email of 9th May, 2013 granting permission to construct fire trails on the listed road reserves.*

*On 21st May the 3 groups representing 10 properties in the northern Coomalie area met and discussed your email. We are happy with the approval in principle, but we have issues with 2 items.*

#### **Fire Trail Maintenance**

*Resolution 19/02/2013/010 infers that the Landowners (3 applicants) that sign up to construct, at their own expense, the fire trails must then maintain them into eternity. This is an issue that needs to be thought through and worked out because:-*

- a) Landowners are happy to maintain these fire trails as it is within their best interest to do so. The sticking point is that it forms part of the Agreement.*
- b) The fire trails will benefit a lot of other Landowners in the northern area that are not contributing to the construction or maintenance of these fire trails.*
- c) We are not asking council to maintain these fire trails and in their current financial status would not request such.*

- d) *We envisage investing tens of thousands of dollars into the construction of these fire trails. This investment will require maintenance. We'd like to also add slashing and burning as addition methods of fire break maintenance.*
- e) *Fire trail upgrades beyond maintenance will be required for improving property access. This will go beyond the 3 year maintenance period. We may perform this when available. (We do not want to lose the right to upgrade these fire trails if no other entity takes up the task).*
- f) *Liability – these fire trails do not belong to the property owners requesting the fire trails and we therefore accept NO LIABILITY for any persons that enters upon them or affected by them authorised or otherwise.*

#### **Signage**

*We agreed that signage is required on these fire trails. Please have them made and delivered to our Berrimah address. We will then transport and erect them at our expense. We'd suggest council use our annual rate monies towards these signs. We'll appreciate this small investment in the Northern ward.*

#### **COMMENT**

The landowners are seeking two changes to the Council approval being;

- Resolution 19/02/2013/010 infers that the Landowners (3 applicants) that sign up to construct, at their own expense, the fire trails must then maintain them into eternity.
- We'd suggest council use our annual rate monies towards these signs. We'll appreciate this small investment in the Northern ward.

#### **CONSULTATION**

Not applicable

#### **STATUTORY ENVIRONMENT**

Section 186 of the Local government states that all roads within an area are under the care, control and management of the Council.

#### **POLICY IMPLICATIONS**

Not applicable

#### **FINANCIAL IMPLICATIONS**

The cost of the signs and posts would be approx. \$500

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.5 HEART FOUNDATION - TOBACCO

<b>Applicant:</b>	Heart Foundation NT
<b>Location/Address:</b>	Darwin
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Tobacco free initiatives project letter and brief

### SUMMARY

Council has received a letter from the Heart Foundation regarding the introduction of “Tobacco Free Initiatives Project “

### BACKGROUND

The Heart foundation is undertaking a project to engage and build coalitions with Shires in the introduction of Tobacco free Initiatives. The initial steps will be forums provided by the Heart foundation in 2013 at which shires will be invited. The forum will be to present strategies for leadership around smoke free and tobacco control activities. The Heart Foundation has provided various policies that could be implemented by Council.

### COMMENT

At this stage the Hear Foundation is requesting Council participation in the forums for the introduction of Tobacco free environment.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

### RECOMMENDATION

That Council participate in the Heart Foundation Tobacco Free Initiatives Project forums

**Moved:** Clr.

**Seconded:** Clr.

## 7.6 KERR TRUST SUBDIVISION

<b>Applicant:</b>	Kerr Trust - Batchelor
<b>Location/Address:</b>	Driveway Proposed Lot 8 Subdivision 845 Cheeney Road
<b>File Ref:</b>	AN 53
<b>Disclosure of Interest:</b>	Mellissa Kerr – part owner of property
<b>Date:</b>	12 <sup>th</sup> June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Letter from Kerr Trust

### SUMMARY

The subdivision of 845 Cheeney Road has been approved and the landowners are now in the process of constructing driveways to their subdivision.

### BACKGROUND

The entrance into Lot 8 is difficult due to the erosion of the drain on that side of Cheeney Road. The owners are seeking Councils approval to defer the construction of the entrance until final construction plans for this road have been completed by Council.

This issue was viewed on Councils annual road inspection in April of 2013.

### COMMENT

The approval of Council to defer the completion of this entrance until road works have been designed and completed by Council. This will enable the landowners to have their titles issued.

### CONSULTATION

Kerr Trust  
Operations Manager Robert Bright  
Council's 2013 Road inspection

### STATUTORY ENVIRONMENT

Not applicable

### POLICY IMPLICATIONS

Council Policy 5.4 will apply the construction of this entrance.

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council agree to defer the construction of this entrance into Lot 8 Subdivision 845 Cheeney Road by Kerr Trust of Batchelor until Cheeney Road has been upgraded and the exit and entrance levels into Lot 8 have been defined by Council.

**Moved:** **Clr.**

<b>Seconded:</b>	<b>Clr.</b>
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## **7.7 MORTON INVESTMENT TRUST – 6375 STUART HIGHWAY**

<b>Applicant:</b>	Morton Investment Trust – P & S Morton
<b>Location/Address:</b>	6375 Stuart Highway Coomalie Creek
<b>File Ref:</b>	AN 863
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 <sup>th</sup> March, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Letter from Morton Investment Trust

### **SUMMARY**

Council have received a letter from the lawyers of the prospective buyers of Lot 6375 Hundred of Howard-Coomalie Caravan Park.

### **BACKGROUND**

The following letter has been received from the lawyers of the prospective new owners of the Coomalie Caravan Park:

*I act on behalf of Peter & Sue Morton who are looking to purchase the caravan park at 6375 Stuart Highway, Coomalie currently owned by Betty Hughes.*  
*Please find attached a letter from my clients requesting that you provide a letter on behalf of Coomalie Council confirming that the Council has no jurisdiction over this parcel of land as it is currently not zoned and that the Council has no objections to my clients operating a caravan/RV park on the land. My clients are seeking reassurance from the Council that the Council cannot try and close them down in the future providing of course, they comply with health and environmental legislation.*  
*The Department of Planning has confirmed it has no objections nor jurisdiction over the land as it is unzoned. It has been brought to my attention though that Coomalie Council charges rates over this property – please confirm if this is correct and how does that work if the land is unzoned?*

*Kind Regards*

*Lisa Cooper  
Licensed Conveyancer  
Maleys Legal*

### **COMMENT**

I have discussed this application with the Department of land, Planning and the Environment and there are no issues with the re development of this Caravan park.

### **CONSULTATION**

Department of Land, Planning and the Environment

### **STATUTORY ENVIRONMENT**

Not applicable

### **POLICY IMPLICATIONS**

Not applicable

## **FINANCIAL IMPLICATIONS**

Not applicable

## **VOTING REQUIREMENT**

Simple majority

## **RECOMMENDATION**

That Morton Investment trust be advised that Council has no jurisdiction over this parcel of land known as 6375 Stuart Highway, Coomalie Creek as it is currently not zoned and that the Council has no objections to them operating a caravan/RV park on the land.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**



## 7.8 UPDATE OF COUNCILS COMMUNITY GRANTS AND IN KIND SUPPORT PROGRAM POLICY

<b>Applicant:</b>	Not Applicable
<b>Location/Address:</b>	Not Applicable
<b>File Ref:</b>	G/Policies and Procedures /CCGC Policy 2013
<b>Disclosure of Interest:</b>	NIL
<b>Date:</b>	12 June 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Updated policy "Community grants and in kind support program"

### SUMMARY

The recent requests for hire of tables and chairs free of charge for Adelaide River groups has raised the need for Council to review the Community Grants and In Kind Support policy.

### BACKGROUND

Council staff when preparing this policy overlooked the need to place the hire of equipment by the various organisations for Councils consideration.

### COMMENT

The benefit of this policy is to allow Council staff to approve the Hire of Council equipment free of charge without having to continue to refer these matters to Council for a decision – most of which come in at the last minute. The following amendments (in bold text) have been made to the Community Grants and In Kind Support policy.

#### In-Kind Support / Donations

Event	Support/donations provided	Staff
<b>Adelaide River Show</b> Approx 8 hrs  4hrs	<b>Provision of tables and chairs.</b> Set up of pavillion and cleaning prior to Show. Coordination of children's activities at Show.	<b>Operations crew</b> <b>CRO</b>
<b>Adelaide River Races</b> Approx 4 hrs	<b>Provision of tables and chairs.</b>	<b>Operations crew</b>
<b>Lingalonga Festival</b>  <b>Approx 10 hrs paid</b>	<b>Provision of tables, chairs and shade structures.</b> <b>Staff member for rubbish removal approx 10 hrs overtime.</b> <b>Use of Batchelor oval and surrounds free of charge.</b>	<b>Operations crew</b>  <b>CRO</b>
<b>Quiz Night at Rum Jungle Bowls Club</b>	<b>Provision of tables and chairs.</b> <b>Use of Rum Jungle Bowls Club free of charge for Quiz Nights.</b>	<b>Operations crew</b> <b>CRO</b>

### CONSULTATION

CEO Lee Farrell

Community Recreation Officer Marilyn Morris

Finance Manager Melissa Kerr

Administration Manager Jo'Anne Kinter

## **STATUTORY ENVIRONMENT**

**Nil**

## **POLICY IMPLICATIONS**

**Nil**

## **FINANCIAL IMPLICATIONS**

The following 2012/2013 charges will not be received as revenue for Council:

- 60 cents per chair
- \$3.30 per table
- \$25.00 per shade structure.
- \$50 .00 per evening for Rum Jungle Bowls Club
- \$30.00 per day for the Batchelor oval

Overtime for 1 Staff member @ 10 hrs each for rubbish removal – approx \$450.00.

## **VOTING REQUIREMENT**

Simple majority

## **RECOMMENDATION**

That Council approve the amendments to the Community Grants and In Kind Support policy as outlined below:

<b>Adelaide River Show:</b>	Provision of tables and chairs.
<b>Adelaide River Races:</b>	Provision of tables and chairs.
<b>Lingalonga Festival:</b>	Provision of tables, chairs and shade structures. Use of Batchelor oval and surrounds free of charge. 1 staff member for rubbish removal approx 10 hrs over time.
<b>Quiz Night at Rum Jungle Bowls Club:</b>	Provision of tables, chairs. Use of Rum Jungle Bowls Club free of charge for Quiz nights.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.9 REVIEW OF ACTION ITEMS LIST JUNE - 2013

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Lee Farrell, Chief Executive Officer
<b>Attachments:</b>	Action Items List June, 2013

## 7.10 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/66
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Lee Farrell CEO
<b>Attachments:</b>	Nil

### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at November meeting 2012.*

### BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

### COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

#### **14<sup>th</sup> December, 2012**

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

#### **20<sup>th</sup> December, 2012**

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

#### **13<sup>th</sup> February, 2013**

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

##### **Amalgamations**

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

##### **ACTION:**

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

#### **8<sup>th</sup> March 2013**

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

#### **May 2013**

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

#### **CONSULTATION**

Shire President – Andrew Turner  
Department of Local Government NT

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

**Moved:**                      **Clr.**

**Seconded:**                      **Clr.**

## 7.11 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Lee Farrell Chief Executive Officer.
<b>Attachments:</b>	Complaints Register

### SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 18<sup>th</sup> June, 2013.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the CEO's Activity Report 15<sup>th</sup> May to 11<sup>th</sup> June, 2013.

**Moved:** Clr.

**Seconded:** Clr.

### CEO Activities Report 15<sup>th</sup> May, 2013 to 11<sup>th</sup> June, 2013

#### 1. Grant Funding

Applications have been made for the following grants through the Department of Sport and Recreation "2013/14 Facility and Capital equipment Grant program".

- Continuation of Upgrade work at the Batchelor Swimming Pool \$50,000 (max grant).
- Shades and seating for the Rum Jungle Bowls Club. \$11,500.

#### 2. Town Planning Issues.

Elton Consulting inception meeting was held on 22<sup>nd</sup> May, 2013 and work has now commenced on the below issues;

- i. Coomalie Planning Concepts and Land Use Objectives.
- ii. Coomalie Developer Contribution Plan.

#### 3. Waste Disposal Sites – Batchelor and Adelaide River.

Despite constant emails and discussions with Hon Gary Higgins the Native Title issues has not progressed.

I have sent an email to the department of Land, Planning and the environment seeking a 5 year lease of these two sites so that work can commence in the way of raising a Loan.

The response was NO until native title is resolved. I have also sent the following email;

*Hi all, (Gary Higgins Nigel Scullion.*

*Again we are right behind the eight Ball – The waste sites are on hold like every other project in the Coomalie Shire.*

*Nigel – I heard about your proposal on ABC radio this morning – is there any chance of setting up a meeting with the Northern Land Council so we can move forward on these projects.*

*STILL WAITING A RESPONSE*

#### 4. RDAF – Meeting to fence the Snake Gully Creek Area

Despite constant emails and discussions with Hon Gary Higgins the Native Title issues has not progressed.

***Will form part of the Northern land Council meeting if this can ever be arranged?***

**5. Darwin Correctional Centre.**

Nominations for the Community Liaison Committee (Voluntary positions) closed on 23<sup>rd</sup> May, 2013 with the Darwin Correctional centre – No information has been received to date.

**6. Staff Changes**

I have received the resignation of Jo'Anne Kinter from the position of Admin Manager effective from the end of August, 2013. Jo has decided to retire or take a job that does not require such a commitment. Jo has done an excellent job in her position and this is demonstrated each month in her delivery of Policies, Agenda and the Minutes. Her other background work has been excellent and she will be sadly missed. Moving forward I have discussed the administration work roles with staff and the following will be implemented as a result of Jo's resignation;

**New Position – Accounts Officer.** Stacey will be promoted to this position and she will take some of Jo's responsibilities such as rates and payroll and Hanna's work in the accounting section. Stacey is keen to move into this area so the change was ideal. Stacey is full time and I congratulate her on her interest in taking on this role.. Hanna's services in undertaking the payment of accounts on a part time basis will no longer be required.

**Part time Position – Receptionist/Admin Officer** – Undertaking Stacey's old role for 16 hours per week (morning only 4 days a week). Stacey as part of her new position will undertake this position in the afternoon.

**Part Time Position - Senior Admin Officer** – Will undertake Jo's role and will add Stop Press, Councils face book page as additional duties. The position will be 5 days a week x 6 hours a day.

All the above Position details are contained on Councils website and were advertised in NT news on Saturday June 8<sup>th</sup>, in the Stop press and on Notice Boards in Batchelor and Adelaide River.

The above changes will ensure that Council will continue to maintain the administrative service and have staff spread over a period of time to cover sickness, holidays and courses and will increase Council Admin cost by \$4000.

**7. Lingalonga festival**

The festival will be held over the weekend of 3<sup>rd</sup> and 4<sup>th</sup> August 2013. Council should give consideration of supporting the festival and have a stall in place on the Saturday 3<sup>rd</sup> August, 2013. Again this will require a one hour commitment from each Councillor to be in attendance. Please give some thought to this and make a decision as to whether we should have a stall at the festival.

**8. Miles Road:**

Joan Stuart from Miles Road is seeking Councils consideration to the erection of speed signs or speed humps to slow traffic down that travel over the causeway. She stated that the speeding through this area is killing the wildlife and is also a dangerous situation as it is one way traffic over this section of the road.

**9. Meeting with Senator Nigel Scullion**

Cr Turner, Crook and I held a telephone conversation with Senator Nigel Scullion on 16<sup>th</sup> May, 2013. The points of discussion are summarized as follows

- a. Nigel will contact the Northern Land Council to discuss Council issues and endeavour to arrange a meeting.
- b. Send him the Section 19 application for Snake Creek and he will follow up
- c. Forward a copy of the Snake Creek grant application to Nigel
- d. Information Centre Adelaide river – needs to be taken up with NT tourism Dept.
- e. Memorial Drive – Will investigate funding opportunities for the repairs to this road.

**10. BP Road House - Batchelor**

- a. Met with representatives from the Dept. of Lands, Planning and the Environment and they have requested that the number of cars to be reduced to those that he has in for service i.e. max of ten. They have given him four to six weeks to reduce the number of vehicles. The Fire Warden at Humpty Doo has been contacted re fire issues at this site but there is little they can do.
- b. This will be an ongoing issue with no immediate solution.

#### **11. Damage to Council property**

- a. The following issues have been reported which has damaged Council property  
Batchelor Playgroup
  - The shed has been tampered with and the hinges removed to get the toys etch from the shed.
  - The shade cloth over the playground area has been burnt and will need to be replaced.
- b. Signage in Park. The sign in the Pak opposite the Post office has been damaged. The above have been reported to Police and they have apprehended the persons involved. I have instructed the Police to issue trespass orders on three of the person involved (repeat offenders to Council property). The other two to do Community service orders if convicted.

#### **12. Meeting with Litchfield Council – 23<sup>rd</sup> May, 2013**

Councillors Corliss, Bulmer and Gray attended the meeting with the Litchfield Councillors, CEO and Engineer on 23<sup>rd</sup> May, 2013. The points of interest were as follows.

- a. Rating – They have a Commercial, rural and residential rate. They also impose a rate over Gravel pits that are classified as an extractive industry. Their residential waste removal charge is \$250pa.
- b. Waste sites – The cost of rehabilitation of waste sites is an issue that Council needs to be conversant with. The costs are in the millions.
- c. Road Contribution – The system works very well and is still in place.
- d. Dog Control – They are developing new By-laws to overcome the issues they have with dogs in their community.
- e. Software sharing – They would look at carrying out Council's rating and payroll system utilising Authority. They would require a proposal to enable a cost to be calculated.
- f. Reserves – They are leased by the relevant groups who must be an incorporate association. They are not committees of council.
- g. Waste Sites – Were interested in looking at the joint development of waste sites at Rum jungle and other old mining sites.
- h. Grading of Roads – They have 125kms of gravel roads – They grade them 6 times a year (wet , roll & grade ). Some roads do not receive the full 6 grades.
- i. Recycling – They collect approx. 1000 tonne and the cost of transporting and depositing such is undertaken by Council
- j. Risk Analysis – Still in the Planning stages
- k. Audit Committee – Ian Summers is their chairperson and they meet twice a year.

#### **13. Indigenous Army Program**

Major Marty Alsford the Officer commanding defence Indigenous program for the NT met with me on 24<sup>th</sup> May, 2013 to discuss the arrival of 28 Indigenous personnel into Batchelor; (21 males & 7 females). This group will be here until the 13<sup>th</sup> September, 2013 and will be undertaking a Life Skills Programme. They will reside at the BIITE.

I would like to arrange a welcome for this group as they will be involved in the community and assist with community projects.

#### **14. Staff Complaints**

In accordance with Council Code of Conduct, I have resolved two of the three complaints received against staff. The three complaints received against Council staff will be discussed in the confidential section of this agenda.



**15. Complaints Register**

The Complaints register is attached for Councillors information.

**16. Dates to remember**

4<sup>th</sup> July, 2013 TOPROC Meeting

## **8 FINANCE REPORTS**

### **8.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND**

Attached is a listing of accounts paid from 1<sup>st</sup> – 31<sup>st</sup> May, 2013.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council approve and pass for payment the May 2013 payment register totalling \$ 65,552.30

Moved: Clr.

Seconded: Clr.

### Coomalie Community Government Council

#### Payment Register

#### May 2013

Date	Reference	Details	Amount
1/05/2013	4884	Commonwealth Bank of Australia	127.24
3/05/2013	4885	Commonwealth Bank of Australia	215.00
7/05/2013	4887	Commonwealth Bank of Australia	23.60
7/05/2013	4888	Commonwealth Bank of Australia	1.10
8/05/2013	174	Australian Super	809.91
8/05/2013	175	Hesta Superannuation Fund	321.84
8/05/2013	176	Hostplus Superannuation Fund	119.52
8/05/2013	177	PowerWater	814.95
8/05/2013	178	Rest Industry Super	327.77
8/05/2013	179	Telstra	1,691.80
8/05/2013	180	TWU Nominees Pty Ltd	286.56
8/05/2013	5193	Air Liquide WA Pty Ltd	162.26
8/05/2013	5194	AJ Couriers & Haulage Pty Ltd	229.90
8/05/2013	5195	Adelaide River Auto Port	237.26
8/05/2013	5196	Area IT Solutions	1,430.00
8/05/2013	5197	Adelaide River Freight Service	38.50
8/05/2013	5198	Adelaide River Show Society	4,400.00
8/05/2013	5199	RWA Exact	123.75
8/05/2013	5200	Attache Software Australia Pty	59.00
8/05/2013	5201	Batchelor Butterfly Farm	198.00
8/05/2013	5202	Dannah Pty Ltd	422.31
8/05/2013	5203	Batchelor Service Centre	1,203.92
8/05/2013	5204	Nick Belfield	700.00
8/05/2013	5205	The Big Mower	892.80
8/05/2013	5206	B P Australia Limited	4,174.42
8/05/2013	5207	Cr. Sue Bulmer	350.00
8/05/2013	5208	Bunnings Building Supplies P/L	1,458.08
8/05/2013	5209	Cr. Max Corliss	350.00
8/05/2013	5210	Cridlands	3,224.76
8/05/2013	5211	Darwin Business Machines	158.50
8/05/2013	5212	Darwin Office Technology	100.56
8/05/2013	5213	Nathan Drummond	283.36
8/05/2013	5214	B Evans	980.00

8/05/2013	5215	Eyesight Security Pty Ltd	891.00
8/05/2013	5216	Fin Bins	10,392.64
8/05/2013	5217	Flowers By Elise	2,310.00
8/05/2013	5218	Fulton Hogan Industries	726.00
8/05/2013	5219	Glowstix Australia Pty Ltd	402.80
8/05/2013	5220	Cr. Dave Gray	350.00
8/05/2013	5221	Harvey Norman	50.00
8/05/2013	5222	Kirsty Higgins	1,345.22
8/05/2013	5223	Higgie Mechanical Engineering	1,034.86
8/05/2013	5224	Information Consultants Pty Lt	880.00
8/05/2013	5225	ISS Hygiene Services Pty Ltd	4,356.00
8/05/2013	5226	Jardine Lloyd Thompson	471.66
8/05/2013	5227	Cr Bruce Jones	750.00
8/05/2013	5228	DT & MG Kerr	2,612.50
8/05/2013	5229	Local Govt Assoc of NT	55.00
8/05/2013	5230	Litchfield Springs Water Pty L	100.00
8/05/2013	5231	Macca's Painting	2,750.00
8/05/2013	5232	Bruce Mason	2,475.00
8/05/2013	5233	Ian Middleton	140.00
8/05/2013	5234	Intergrated Land Information S	70.00
8/05/2013	5235	OfficeMax	495.60
8/05/2013	5236	Packard Goose Pty Ltd	2,000.00
8/05/2013	5237	Poolwerx Darwin (L&V Nominees	8,338.00
8/05/2013	5238	RS Gardening Care	13,467.66
8/05/2013	5239	Safety Training Services	1,836.00
8/05/2013	5240	St John Ambulance Australia	100.00
8/05/2013	5241	Territory Regional Weekly	330.00
8/05/2013	5242	NT Rural Pty Ltd TA Territory	260.04
8/05/2013	5243	Tradelink - Darwin Plumbing S	358.58
8/05/2013	5244	Andrew Turner	1,333.00
8/05/2013	5245	Vanderfield Hino	155.54
8/05/2013	5246	Veolia Environmental Services	5,396.49
8/05/2013	5247	Bruce Verberg	520.00
8/05/2013	5248	WA Local Super	1,904.36
9/05/2013	5249	Bunnings Building Supplies P/L	239.40
9/05/2013	5250	Cridlands	938.08
9/05/2013	5251	Darwin Office Technology	98.65
9/05/2013	5252	Higgie Mechanical Engineering	85.00
9/05/2013	5253	DT & MG Kerr	5,197.50
9/05/2013	5254	Mt Bundy Station	255.00
9/05/2013	5255	NT News	943.84
9/05/2013	5256	RS Gardening Care	3,828.00
9/05/2013	458661	Post Office Store	18.20
11/05/2013	4889	Andrew & Kylie Turner	25.00
13/05/2013	4890	Gordon & Debra Gale	600.00
14/05/2013	G/L Consolidate	Payroll	18,486.23

<b>14/05/2013</b>	458662	Receiver of Territory Monies	121,594.78
<b>15/05/2013</b>	4891	Commonwealth Bank of Australia	20.24
<b>15/05/2013</b>	4892	Commonwealth Bank of Australia	7.92
<b>15/05/2013</b>	4893	Commonwealth Bank of Australia	22.66
<b>16/05/2013</b>	5257	Outbush Pitchas	250.00
<b>27/05/2013</b>	4894	Gordon & Debra Gale	600.00
<b>28/05/2013</b>	G/L Consolidate	Payroll	17,686.79
<b>28/05/2013</b>	181	Australian Taxation Office	16,407.00
<b>28/05/2013</b>	5258	Denise Grecian-Wright	1,589.05
<b>28/05/2013</b>	5259	WA Local Super	2,870.44
<b>29/05/2013</b>	182	Motor Vehicle Registry	224.80
<b>31/05/2013</b>	4880	Local Govt Super Scheme	1,743.31
<b>31/05/2013</b>	183	Motor Vehicle Registry	943.40
<b>Total</b>			<b>\$ 289,249.91</b>

## 8.2 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	NIL

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is a finance and grant report and financial summary report to 31st May 2013.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**RECOMMENDATION**

That Council receive and note the financial and grant report and financial summary report to 31<sup>st</sup> May 2013.

**Moved:** Clr.

**Seconded:** Clr.

**Coomalie Community Government Council  
Financial Report for the period ending 31st May 2013**

<b>Cash at Bank</b>					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 9,707.52
Investment Account					\$ 948,863.51
<b>Total Cash at Bank</b>					<b>\$ 960,571.03</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade	-	7,675.01	187.65	-	\$ 7,862.66
Rates	-	-	-	147,968.83	\$ 147,968.83
<b>Total Debtors</b>					<b>\$ 155,831.49</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade		2,753.99	-	-	\$ 2,753.99
<b>Total Creditors</b>					<b>\$ 2,753.99</b>
<b>Reconciliation of Funds</b>					
Balance as per General Ledger					\$ 11,707.52
Add outstanding Debtors					\$ 155,831.49
Less outstanding Creditors					\$ 2,753.99
Add Investment Account					\$ 948,863.51
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 1,113,648.53</b>

Coomalie Community Government Council						
Grant Report for the period ending 31st May 2013						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/06/2009	Developer Contribution Scheme	NTG	\$ 53,500.00	\$ 40,112.65	\$ 13,387.35	30/06/2010. Put towards 2013/14 review of DCS
27/03/2012	Skate Ramp Grant - SPG	NTG	\$ 46,000.00	\$ 43,126.82	\$ 2,873.18	30/06/2012
27/06/2012	Adelaide River Access Playground	SPG - Dept Local Government	\$ 54,510.00	\$ -	\$ 54,510.00	30/06/2013
13/07/2012	Mimosa on the Adelaide River Grant	Territory Natural Resource Mgt	\$ 19,000.00	\$ 4,201.82	\$ 14,798.18	15/06/2013
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 8,181.82	\$ -	\$ 8,181.82	30/06/2013
22/11/2012	Environment Grant Gamba	Dept Lands Planning & Environment	\$ 10,000.00	\$ 8,450.00	\$ 1,550.00	1/08/2013
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 10,925.46	\$ 39,074.54	30/06/2013
25/04/2013	Anzac Day	Dept of Chief Minister	\$ 7,700.00	\$ 10,522.22	\$ -	25/05/2013
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ -	\$ -	30/06/2014
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00		\$ -	30/06/2014
31/05/2013	Youth Week - History Rocks 1953	Dept of Chief Minister - OYA	\$ 2,000.00	\$ -	\$ -	31/07/2013
			<b>\$ 508,391.82</b>	<b>\$ 117,338.97</b>	<b>\$ 134,375.07</b>	
		<b>Cash and Receivables</b>			<b>\$ 1,113,648.53</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 134,375.07</b>	
		<b>Cash Available to Council</b>			<b>\$ 979,273.46</b>	



**Coomalie Community Government Council**  
**Monthly Financial Summary**  
**May**  
**2013**

<b>Acc Code</b>	<b>Account Description</b>	<b>Month Actual</b>	<b>YTD Actual</b>	<b>12/13 Budget</b>	<b>11/12 Actual</b>
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	-96,383	1,279,905	1,258,384	1,165,120
110 4999	TOTAL EXPENSES	46,466	591,895	703,250	800,249
<b>110 5000</b>	<b>SURPLUS / (DEFICIENCY) 110</b>	<b>-142,849</b>	<b>688,010</b>	<b>555,134</b>	<b>364,871</b>
<b>210 PUBLIC CONVENIENCES</b>					
210 4999	TOTAL EXPENSES	4,168	50,015	80,950	83,948
<b>210 5000</b>	<b>SURPLUS / (DEFICIENCY) 210</b>	<b>-4,168</b>	<b>-50,015</b>	<b>-80,950</b>	<b>-83,948</b>
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	81	277,202	278,811	251,856
211 4999	TOTAL EXPENSES	21,397	182,433	243,691	187,201
<b>211 5000</b>	<b>SURPLUS / (DEFICIENCY) 211</b>	<b>-21,316</b>	<b>94,769</b>	<b>35,120</b>	<b>64,655</b>
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	0	2,136	250	2,032
212 4999	TOTAL EXPENSES	0	2,701	7,800	4,944
<b>212 5000</b>	<b>SURPLUS / (DEFICIENCY) 212</b>	<b>0</b>	<b>-565</b>	<b>-7,550</b>	<b>-2,912</b>
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	1,060	5,625	4,382	30,062
310 4999	TOTAL EXPENSES	17,216	169,865	186,470	319,023
<b>310 5000</b>	<b>SURPLUS / (DEFICIENCY) 310</b>	<b>-16,156</b>	<b>-164,240</b>	<b>-182,088</b>	<b>-288,961</b>
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	0	48,858	48,858	47,316
311 4999	TOTAL EXPENSES	3,554	36,573	47,000	47,671
<b>311 5000</b>	<b>SURPLUS / (DEFICIENCY) 311</b>	<b>-3,554</b>	<b>12,285</b>	<b>1,858</b>	<b>-355</b>
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	-1,886	70,989	71,330	598
312 4999	TOTAL EXPENSES	9,533	125,349	214,497	88,927
<b>312 5000</b>	<b>SURPLUS / (DEFICIENCY) 312</b>	<b>-11,419</b>	<b>-54,360</b>	<b>-143,167</b>	<b>-88,329</b>
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	34	56,598	55,000	3,247
313 4999	TOTAL EXPENSES	4,409	86,977	157,190	112,416
<b>313 5000</b>	<b>SURPLUS / (DEFICIENCY) 313</b>	<b>-4,375</b>	<b>-30,379</b>	<b>-102,190</b>	<b>-109,169</b>
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	2,103	35,347	34,139	86,810
314 4999	TOTAL EXPENSES	5,028	116,896	83,080	99,045
<b>314 5000</b>	<b>SURPLUS / (DEFICIENCY) 314</b>	<b>-2,925</b>	<b>-81,549</b>	<b>-48,941</b>	<b>-12,235</b>

Acc Code	Account Description	Month Actual	YTD Actual	12/13 Budget	11/12 Actual
<b>410</b>					
<b>ROADS</b>					
410 3899	TOTAL INCOME	294,348	638,315	390,420	384,224
410 4999	TOTAL EXPENSES	13,171	382,049	817,730	765,196
<b>410 5000</b>	<b>SURPLUS / (DEFICIENCY) 410</b>	<b>281,177</b>	<b>256,266</b>	<b>-427,310</b>	<b>-380,972</b>
<b>510 STREETLIGHTING</b>					
510 4999	TOTAL EXPENSES	0	4,510	9,200	9,049
<b>510 5000</b>	<b>SURPLUS / (DEFICIENCY) 510</b>	<b>0</b>	<b>-4,510</b>	<b>-9,200</b>	<b>-9,049</b>
<b>511 TOURISM, PARKING AND OTHER</b>					
511 3899	TOTAL INCOME	-6,743	18,902	23,000	19,316
511 4999	TOTAL EXPENSES	12,556	31,413	55,170	64,840
<b>511 5000</b>	<b>SURPLUS / (DEFICIENCY) 511</b>	<b>-19,299</b>	<b>-12,511</b>	<b>-32,170</b>	<b>-45,524</b>
<b>512 DOG MANAGEMENT</b>					
512 3899	TOTAL INCOME	-15	2,775	2,100	839
512 4999	TOTAL EXPENSES	584	3,451	5,200	5,455
<b>512 5000</b>	<b>SURPLUS / (DEFICIENCY) 512</b>	<b>-599</b>	<b>-676</b>	<b>-3,100</b>	<b>-4,616</b>
<b>513 GLYPHOSATE</b>					
513 3899	TOTAL INCOME	0	6,145	10,000	11,177
513 4999	TOTAL EXPENSES	50	600	10,000	10,496
<b>513 5000</b>	<b>SURPLUS / (DEFICIENCY) 513</b>	<b>-50</b>	<b>5,545</b>	<b>0</b>	<b>681</b>
<b>514 GAMBA AND WEED MANAGEMENT</b>					
514 3899	TOTAL INCOME	0	29,000	27,091	0
514 4999	TOTAL EXPENSES	0	12,652	27,091	0
<b>514 5000</b>	<b>SURPLUS / (DEFICIENCY) 514</b>	<b>0</b>	<b>16,348</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>					
900 3899	TOTAL INCOME	192,599	2,471,797	2,203,765	2,002,596
900 4999	TOTAL EXPENSES	138,132	1,797,379	2,648,319	2,679,031
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>54,467</b>	<b>674,418</b>	<b>-444,554</b>	<b>-676,435</b>

### 8.3 SPG SKATERAMP 2011/2012 ACQUITTAL

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	SPG – Skate ramp Acquittal

#### SUMMARY

The SPG Skateramp grant from the DLG is due for acquittal by 30/6/13.

#### BACKGROUND

The Skateramp grant has been expended and due for acquittal.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receive and acquit the SPG Skate ramp Grant of \$46,000.00.

**Moved:** Clr.

**Seconded:** Clr.

## 9 ADMINISTRATION REPORTS

### 9.1 USE OF COMMON SEAL

Nil

### 9.2 COMMUNITY RECREATION OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June, 2013
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	NIL

#### SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 18<sup>th</sup> June, 2013.

#### **Community Recreation Report May/June**

**Batchelor Monthly Markets** were relocated to the Adelaide River Show for the month of June. Next market will be held on 14<sup>th</sup> July at the Batchelor Oval. This is also the same day as the Classic Holden Car Club who will be holding a cricket match on the Oval.

**Friday Night Fun** – Held on 10<sup>th</sup> May and 24<sup>th</sup> May with great interest in basketball. The children are slowly learning the rules from our trained umpires from Woolanang who come in each fortnight. I am always seeking support from any Batchelor residents who might be able to umpire as well.

June 14<sup>th</sup> will incorporate the Friday Night Fun with a performance from a Darwin playwright who will bring down actors to perform ***“Gift Of Life”*** free for all Coomalie residents.

**Lingalonga and 60 years committee** – Grant for the Festival Day activities of \$12 840 was successful and will be auspiced by Council. This grant is through the Department of Arts and Museums and will fund musicians and artists primarily from the Coomalie Region. Funds also will cover a wooden dance floor, large shade, sound technician for the day and a three day workshop at the Batchelor Area School preceding the Festival. All 60 year Reunion activities are in hand and also fundraising activities are progressing well.

**Territory Day / NT Day** – Howard and Sons are booked will be in Batchelor from 2pm on Monday 1st July coordinating the set up for the fireworks display. Police, FERG and Coomalie Council have signed off on insurance paperwork and permits. Food and drinks will be on sale (BAS fundraiser) from 6pm and the display commences at 7pm. Dyaane Allport is coordinating the event via FERG and ARSS in Adelaide River.

**Adelaide River School** – Emailed Tony Clegg and expressed my interest in helping out each week either in school hours or with an after school activity. As he is Principal I asked his advice on where I may be most needed. He expressed a desire to conduct Aus Swim classes with his children at the Batchelor Pool. I advised that while I was not qualified with Aus Swim – Rana Everett from our ***Coomalie Swim Group*** could possibly help out. The end result is that Rana will conduct Wednesday Aus Swim at Batchelor Pool with the Adelaide River children and then will carry on with the Coomalie Swim Group in the afternoon from 3.30pm. These

classes will start up from 4<sup>th</sup> September when pool reopens. I have since had another response with advice from Tony that I could possibly conduct an after school program once a week and he is willing to discuss his thoughts. Also advised they do not require any assistance during school hours.

**School Holiday Program** – Grant for \$2000 was approved and the holiday program starts on the 25<sup>th</sup> June. The program will run for three days each week and the grant funding will cover the costs for most activities. Additional costs for an activity support facilitator will be funded under CRO Activity Expenses as the ratio of facilitators per number of children must be adhered to. I am always seeking adult volunteers, although most times I am forced to rely on my daughter Meg. Whilst she is a wonderful support, I am required to have another adult in attendance.

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the Community Recreation Officer's reports for May/June 2013.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

**10 LATE REPORTS**

**11 COUNCIL REPORTS**

**12 CONFIDENTIAL ITEMS**

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

**13 GENERAL BUSINESS**

**14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 16<sup>th</sup> July, 2013.