



AGENDA

ORDINARY COUNCIL MEETING

20 August, 2013

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COOMALIE COMMUNITY GOVERNMENT COUNCIL

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A handwritten signature in black ink, appearing to read 'Lee Farrell', with a long horizontal line extending to the left and a checkmark-like flourish to the right.

Signed: Lee Farrell Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20th August, 2013 AT 6.00PM

President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

STAFF PRESENT

Chief Executive Officer	Lee Farrell
Administration Officer	Jasmine McGinness

PERSONS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/111A & CC/92
Disclosure of Interest:	Nil
Date:	20 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Councillor Bruce Jones has given notice of his absence from the Ordinary General Meeting held on 20 August and 17 September, 2013. Notification received via email on 29/07/2013.

BACKGROUND

Nil

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person: (d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes elected members apologies and grants a leave of absence for the Ordinary General Meeting held 20th August, 2013.

Moved: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20 August, 2013.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 16 JULY, 2013.

Applicant: N/A

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 20th August, 2013

Author: Jo'Anne Kinter Administration Manager

Attachments: Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 16th July 2013, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the minutes of the Ordinary General Meeting held 16th July 2013 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	20 th August, 2013
Author:	Robert Bright, Operations Manager
Attachments:	Pool Surrounds Quote Batchelor Dump Photo's Skip Bin Quotations / Responses to queries

SUMMARY

Operations Manager's report for the Ordinary General Meeting held 20th August, 2013.

Roads

The Floodway's on Heathers Lagoon Road and Cadagon Roads have been stabilized and sealed. Floodway's on Heather's Lagoon Road had to be dug out to 1 metre and 150 tonnes of rock and new material were placed back into the floodway. At the back of the floodway's a toe wall was installed on the up flow side so that water could not get under the pavement.

The shoulder work on the first part of Chinner Road has been completed and Chinner Road is now ready for resealing of the 700m.

The upgrading and re-sheeting of the wash out on Heathers Lagoon Road has been completed, utilising the flood damage grant money as approved.

Cheeneey Road work has now commenced, the three upgrades for new floodway's have been installed and are now waiting for the seal and re-sheet works to be completed, these works are being completed with the flood damage grant money and will be completed as a part of the Council re-sheeting program works.

The re-sheeting program for Coach Road is starting this week.

1.1km of Haynes Road shoulder has been formed, graded and rolled. Council is going to reseal the shoulder as a part of the reseal program and suggest that this is what should be done to Miles Road, to stop the edge from breaking up.

Scott, Poet and Lithgow Roads will also be resealed. The water, grading and rolling works will commence by late September, early October 2013.

Subdivisions

The road in the Erkland's subdivision has been completed as well as the floodway's being sealed. The road access to the blocks will be the next works to be completed.

Cheeneey Station subdivisions are now being worked on with all concrete inverts accesses is being completed. Lithgow Road access has been installed and shortly will be signed off on (Blores).

Adelaide River Playground

The soft fall has now been put down around the installed playground. The fence and shading will now be erected. These works will be completed before the September school holidays.

Swimming Pool

An electrician has been accepted to upgrade the pumping station and address the work safe issues on the plant room.

NT Coating, Grind Tec NT has been engaged to grind and seal the toilet floor.

A plumber is here this week to upgrade the system.

The Surrounds of the pool quote is attached, further discussions in regards to these works are required.

Adelaide River Toilets

A quote has been received to commence these works; however the toilets will need to be closed down for 7-10 days. I suggest scheduling works to be completed at the end of September as the tourist season will be slowing down by then.

The Batchelor sewer connection prices have been obtained for Councils decision.

Prices for the Batchelor Play Group works have not yet been obtained.

Bruce Jones Centre

Will start addressing this when some of the other projects have been completed, but I suggest that we look carefully at building another set of toilets here as we have two existing toilet blocks at the swimming pool already. Further discussions to occur at Council Meeting.

Dumps

Adelaide River dump has been cleaned up and is functioning well. The rubbish is being transported over to the Batchelor dump which is creating a few problems (please see attached photo's); the rubbish now needs to be pushed up at a minimum of three times per week.

There is a great urgency in getting both of Adelaide River and Batchelor dumps upgraded. These works will commence this week and the attached is an outline of machinery/equipment required to complete the upgrade. Will discuss at meeting.

Lawns and Oval

The lawns and ovals have had a lot of watering problems to address, the townships are not look green at this point however we cannot shut the water back this time of year.

The works crew have struggled the last few weeks to complete all required duties, due to a lack of man power. Council needs to look at next year's sports carnival, Lingalonga Festival and other pre scheduled events as these events are taking up a lot of the works crew time.

Recycling Bins

The recycling bins have been installed at Adelaide River, Batchelor and Lake Bennett. They have been made portable so they can be relocated if not working in the current sites.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and note the Operations Managers Report for July/August 2013.

Moved: Clr.

Seconded: Clr.

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CC/124

Disclosure of Interest: Nil

Date:	8 th August, 2013
Author:	Trevor Sullivan Animal Management Officer
Attachments:	NIL

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 20th August, 2013.

Animal Management Report

The Animal Control Officer returned from Annual Leave on the 01/08/2013.

Two dogs were impounded in the Month of August – one from the Adelaide River War Cemetery on the 02/08/2013 and another from the Lingalonga Festival on the 03/08/2013.

A dog complaint was received from Coomalie Air however the owner had retrieved the dog before the Animal Control Officer arrived on site.

New equipment for usage in Dog catching is being ordered.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Animal Management Officers Report July/August 2013.

Moved: Clr.

Seconded: Clr.

6.3 POOL REPORT

No report this month – pool closed until 1st September

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of July/August, 2013.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

City of Darwin	Draft Minutes Of The TOPROC Meeting
LGANT	Draft Minutes of the LGANT Executive Meeting
Charlesworth Proprietary Limited	Thank you letter
M.W & J.A Verwey Consulting	Community Assessment Letter of Offer
The Hon Amanda Rishworth MP	FluoroCyle Signatory scheme, Council encouragement
Dianna Borella Consultancy	Information Pack of Services Provided
LGANT	Tax Invoice – Consultancy Recognition Levy
LGANT	Decision of ALAC
Gary Higgins MLA	Apologies – Lingalonga Festival
Government House NT	60 th Anniversary acknowledgement
Dept of Local Government	Local Gov Schedule of Payments 2012-13
Lingalonga Committee	Meeting Notes
Place Names Committee for the NT	Naming of Extension to White Road
Place Names Committee for the NT	Naming of Extension to Otto Creek Road

Correspondence Out

Daryn and Melissa	Box culvert driveway Email confirmation
Abby – Pollution NT	TETR Bale Constructions Email
Aftab Abro – Road Network Division	Miles Road – Single Lane Crossing Email
Local Government Solutions	Civica Pricing Options – Authority & Practical Email
RS Gardening Care	Extension of Mowing Contract to 30 th June 2014 Letter
Jim Walker – FYFE Earth Partner	Cheeney Road North & Chin Road – Acceptance of Quote
David Sach – Arafura Surveying Consultants	Cheeney Road North & Chin Road – Non acceptance of Quote
Ms D Pickering	Cleaning Contract 2013/005 – Successful tender
Robin Luke	Adelaide River Dump Site
Mr Tony Clegg	Adelaide River Festival
Local Government Solutions	Local Government Software

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 OOLLOO INVESTMENTS – FLOOD DAMAGE

Applicant: Oolloo Investments – Flood Damage

Location/Address: Adelaide River

File Ref: CC19C / CC/104#2

Disclosure of Interest: Nil

Date: 2nd August, 2013

Author: Lee Farrell, Chief Executive Officer

Attachments: Quotation from Oolloo Investments and Spread sheet.

SUMMARY

Council has received advice from the Department of Local Government that they have approved a Flood damage grant of \$99,000 to repairs done to local roads in March, 2013.

BACKGROUND

To have this work undertaken in conjunction with other Council programmed works, I contacted Oolloo Investments seeking a quote to undertake the required work. The flood damage estimate was calculated using Oolloo Investments 2012/13 gravel sheeting quoted prices. Oolloo Investments submitted a quotation as attached totalling the sum of \$92235 Inc. GST

COMMENT

The following email was forwarded to all Councillors;

As discussed at the Council Meeting on Tuesday night, I was waiting for a price to come in from Oolloo Investments Pty Ltd regarding carrying out works in respect to Flood damage grant for \$99K. If the price is acceptable and to enable this work to be programmed into the 2013/14 construction works program I seek Council agreement to accept this quotation if it comes in under the grant amount and for continuity of work it would be sensible for the one contractor to undertake all Councils road works for 2013/14.

The quote received from Oolloo Investments is \$92235 GST inclusive.

Councillors voted in favour of accepting the above quotation and an official order have been issued based on this result.

CONSULTATION

Operation Manger R Bright
Councillors via email

STATUTORY ENVIRONMENT

The Local Government Act states that tenders must be called for works over \$100K.

POLICY IMPLICATIONS

Council Policy 1.10 states;

PURCHASES BETWEEN \$30,000.00 AND \$100,000.00

It is Council policy that Council invites written quotations before making a contract for the carrying out of work or the supply of goods or services involving a cost of between \$30,000.00 and \$100,000.00. The invitation must be given to at least three persons who Council considers can meet its requirements at competitive prices.

Note: Only one price was received from our Current Period contractor for 2013/14

FINANCIAL IMPLICATIONS

The work is fully funded from the NT Grant received.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the CEO's action in accepting Oolloo Investment quotation of \$92235 GST inclusive to undertake the Flood Damage repair work be endorsed by Council.

Moved: Clr.

Seconded: Clr.

7.3 RECYCLING PROPOSAL AND WASTE SITE UPGRADE

Applicant:	Recycling proposal and Waste Site Upgrades
Location/Address:	Coomalie Shire area
File Ref:	CC/9
Disclosure of Interest:	Nil
Date:	6 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Nil

SUMMARY

On 07/12/2011 Council requested the CEO to investigate recycling matters and report further to Council, Pending item no 49.

BACKGROUND

Council has been active in the area of recycling in the past year taking this issue to Public meetings and I have also discussed this matter with the majority of Local Business people in the Shire. All were supportive of the need to recycle as a means of extending the life of our waste sites and to keep waste removal charges to a minimum.

Current Position: Waste

Council's Operational manager Mr R Bright has commenced the following action;

- Obtaining prices for the cost of Hiring and purchase of 10 skip bins which 4 will be placed at the Batchelor and Adelaide River waste sites for the collection of Cans, Glass, Plastic and Cardboard. (As Discussed in the Operations manager Report)
- Obtaining prices for the purchasing of equipment for the removal of waste facilities at Adelaide River and Batchelor including the transport of skip bins (recycled material) to Darwin. (As Discussed in the Operations manager Report)
- Engaged Oolloo Investments to commence earth works at the Adelaide River and Batchelor waste sites.
- Obtained price for the Purchase of Radial arm Tilt tray and Truck. (As Discussed in the Operations manager Report)
- Obtained price for the Purchase of a back-Hoe . (As Discussed in the Operations manager Report)

Current position: recycling

- Discussed with Cr Corliss the engagement of a local person/contractor to undertake and manage the recycling of material in Adelaide River.
- Discussed the use of the Adelaide River depot as a site at which recycling could be undertaken utilising prisoner labour under the management of the Local contractor
- CEO to apply for grant funding from Keep Australia Beautiful to purchase two crushers (cans & Glass) for use at the above site.

- Consider the introduction of a kerbside recycling scheme commencing in July 2014.
- Develop a waste and recycling Management plan for the future control of waste/recycling in the Coomalie Shire.

COMMENT

In 2008 there were several wastes / recycling proposal developed by the CEO. These strategic plans could be used for the development of a waste /recycling plan for the Coomalie Shire. I am also endeavouring to obtain a word version of the management plan completed by the Barkley Shire. This plan is very comprehensive and can be quickly adapted for Council use.

CONSULTATION

KABC
Local Businesses
Operations manager
Finance Manager

STATUTORY ENVIRONMENT

Council can still manage its waste sites under the current Authority guidelines as the population of each waste site is under 1000 people.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Cost of the Project is as follows-	Waste site construction	\$168,000 (From Loan)
-	Plant & Equipment	\$215,000 (From Loan)
-	Waste management - Slots	\$ 15,000
-	- Recycle	\$30,000
-	Loan Repayment over 10 years)	\$48,744 (\$383K
-	Service waste sites	\$75,140
-	Collection	\$70,000

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council authorise the following;

Hire or purchase of 10 skip bins for recycling use.

Hire of Purchase one large skip bins for installation at Adelaide River

Authorise the purchase of a tilt tray truck to enable Council to transport Skip Bins from Adelaide River to Batchelor and recycled skip bins to Darwin.

Moved: **Clr.**

7.4 REGIONAL DEVELOPMENT AUSTRALIA FUND – ROUND 5

Applicant:	Regional Development Australia Fund – Round 5
Location/Address:	Re-Scope of Grant application to upgrade Bruce Jones Community centre.
File Ref:	CC / 163
Disclosure of Interest:	Nil
Date:	9 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Grant application and Spread Sheet with costing. (Operations Manager to submit as a late item)

SUMMARY

The Regional Development of Australia (RDAF) has advised that Round 5 has been announced and that applications are required to be submitted by 21st July, 2013. Council allocation is \$31,694. Council has received an email from RDAF advising that as a result of the election this program will be deferred. Council will also have to re-scope its submission to meet the grant funding

BACKGROUND

The upgrade of the Bruce Jones Community centre has been included as a high priority by Council with \$10K being allocated in the 2013/14 budget to undertake this work. I have obtained quotes to also purchase and erect toilets on this site as the only toilet in close vicinity is at the bowling Club (1). With the Community centre being used on a regular basis and with the scouts group being established the need for additional toilets in this area is needed. The total cost has exceeded the grant and Councils contribution by \$16K

The RDAF have also advised as follows;

“Just to let you know, now that the election has been called, the Department has been seeking confirmation on what it can and can’t do with project assessment and approval during the “caretaker period” – the lead up to the election.

Consistent with the caretaker conventions, the Department will continue to progress assessment and funding agreement negotiations with proponents. These will not be finalised until after the election and the incoming government confirms its intentions in respect of the program/projects.

Project approval decisions and/or letters of offer will not be made, consistent with not committing an incoming government.

On the issue of funding of the upgrade of the Bruce Jones Community Centre, if partner contributions do not become available, the project would fail to meet the terms of the agreement. As communicated earlier, given that the \$16,000 shortfall may not become available, there may be a number of options to fund other projects that fully utilise your \$31,694 or re-scope the existing project. In this instance I would suggest that a re-scope of the project would be the best option.

Please advise me of your options if you decide to re-scope the existing project."

COMMENT

Council's strategic plan provides for the upgrade of this facility to occur.

I have discussed proposed changes with Robbie Bright and he has suggested that we utilise the existing toilets at the Pool (external ones) by the construction of a laneway from the Bowling Club, Bruce Jones Community centre area to these facilities. Council could utilise the \$10K budget funds to undertake this task and the Grant of \$31,694 to upgrade the Kitchen, servery and storage at the BJ Community centre.

CONSULTATION

Scout Group
Rum Jungle Bowling Club
Community Recreation Officer.
Operations Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The funding of this project will be as follows;

- Grant of \$31694 ,
- Council Cash Contribution \$10,000 (Budget amount)
- and Council in kind contribution.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council re-scope its RDAF grant application of \$31694 to undertake the upgrade of the Kitchen, Servery and Storage facilities at Bruce Jones Community centre in Batchelor.

Moved: Clr.

Seconded: Clr.

7.5 VEHICLE QUOTATIONS – CHANGE OVER OF UTILITY

Applicant:	Vehicle Quotations – Change Over of Utility
Location/Address:	Batchelor
File Ref:	CC/17
Disclosure of Interest:	Nil

Date:	15 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Spread Sheet on Vehicle quotations received

SUMMARY

Council has sought quotes to change over the two of Councils 4WD utilities for one 4WD utility. The changeover is in accordance with Councils 10 year Vehicle replacement programme.

BACKGROUND

The request for quotation notice dated 29th July, 2013 has been sent to all Local dealers and placed on Councils notice board and web site. Quotations have also been sought for the outright purchase of the two Mitsubishi 4WD drive vehicles.

COMMENT

The dealers were requested to supply vehicles fitted with the listed specifications.

CONSULTATION

Operations Manger, Mr R Bright
Discussion with Motor vehicle dealership in Darwin and Palmerston

STATUTORY ENVIRONMENT

Tenders are not required to be called because the vehicle is under \$100,000. Council has indicated that they would like all purchases of a capital nature to be submitted to Council for a decision.

1. PURCHASES BETWEEN \$30,000.00 AND \$100,000.00

It is Council policy that Council invites written quotations before making a contract for the carrying out of work or the supply of goods or services involving a cost of between \$30,000.00 and \$100,000.00. The invitation must be given to at least three persons who Council considers can meet its requirements at competitive prices.

Records of quotations sought and of offers received must be kept on file in accordance with archival requirements.

POLICY IMPLICATIONS

Council procurement Policy allows the CEO to purchase goods up to the value of \$50000 without reference to Council.

FINANCIAL IMPLICATIONS

The Budget provides for a Net change over of \$15,000 for the one for two vehicles.

VOTING REQUIREMENT

Simple majority

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Operations Manager

Finance Manager

20 NT Car Dealerships

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simply majority

RECOMMENDATION

That Council accept quotation for the supply of a Toyota Hilux 4x4 workmate 3.0lt manual single cab at a cost of \$38,894.45 LESS the trade in of Council's Single Cab Triton (\$14,000) / Dual Cab Triton (\$17,000) resulting in a NETT changeover of \$ 24,894.45 (single cab trade in) / \$21,894.45 (dual cab trade in).

Moved: Clr.

Seconded: Clr.

7.6 BATCHELOR TOILETS – UPGRADE TO SEWAGE

Applicant:	Batchelor Toilets (Adjacent to the Rum jungle tavern)
Location/Address:	Batchelor
File Ref:	CC/160
Disclosure of Interest:	Nil
Date:	9 th August, 2013
Author:	Lee Farrell, Chief Executive Officer

SUMMARY

The pumping out of the Batchelor Toilets have been an issue for some time and Council agreed to allocate funds in its 2013/14 Budget to connect such to the Batchelor town Sewerage system

BACKGROUND

The Toilets and Ezy-Dump facility adjacent to the Rum jungle tavern have required daily inspections to be carried out. The toilets have also incurred costs associated with electricians and the purchase of pumps to keep the sewerage at a level that ensures the proper operation of both these public services.

The decision to connect these facilities into the main sewer system in Batchelor will alleviate the need for Council staff to continue to monitor these facilities on a daily basis. It will also ensure that the periods of high use (Dry season) the facility can accommodate such and it is not affected by electrical pumps or power issues.

COMMENT

Two quotations have been received as follows;

1. Stockwell Water & gas Pty Ltd – Berry Springs \$15499 INC. GST .
Costs not included are Excavation of Rock, Repair Bitumen seal, Disconnect Electrical unit from pit, 40M3 of sand fill, Use of small tipper, Signage for public safety.
2. Darwin & District Plumbing – Howard Springs \$25000 INC. GST
Costs not included are Excavation of Rock, Repair Bitumen seal,

CONSULTATION

Operations manager.

STATUTORY ENVIRONMENT

Council Policy 1.10 in parts states as follows;

- (e) **Purchases between \$5,000 and \$30,000**
- (i) for purchases between \$5,000 up to \$30,000, a minimum of three written quotations must be sought where possible.
 - (ii) all quotations / tenders received for the acquisition of a Contractual or Capital Nature must be submitted to Council for approval.
 - (iii) all written quotations obtained must be attached to the Purchase Order form prepared for the purchase.
 - (iv) Items of a Contractual or Capital Nature will include but not limited to
 - a. Period contracts
 - b. Motor vehicles and plant
 - c. Buildings
 - d. Office equipment
 - e. Consultant services

POLICY IMPLICATIONS

This work is part of Councils Long term Asset management Plan: Buildings.

FINANCIAL IMPLICATIONS

Council has allowed the sum of \$15,000 in its 2013/14 Budget estimate to undertake this work.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council accept Stockwell Water & gas Pty Ltd – Berry Springs quotation of 15499 (INC. GST) to carry out the Sewerage works at the Batchelor Public toilets as per their quotation dated 23rd July, 2013.

Moved: Clr

Seconded: Clr

7.7 NAMING OF ROAD EXTENSIONS

Applicant: Place Names Committee for the Northern Territory

Location/Address: N/A

File Ref:

Disclosure of Interest: N/A

Date: 6 August, 2013

Author: Lee Farrell, Chief Executive Officer

Attachments: Naming of Extension Letters x 2

SUMMARY

Extension to White Road, Charlotte in 1994 and Otto Creek Road, Lake Bennett in 2005; have not yet been officially named.

BACKGROUND

Otto Creek Road – named after Otto Creek which runs along the road.

White Road – named after John (Jack) Michael White, the discoverer of uranium at Rum Jungle

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Nil

RECOMMENDATION

That Council gives written support for the proposed naming extension of White Road and Otto Road.

Moved: Clr.

Seconded: Clr.

7.8 ANIMAL MANAGEMENT PLAN

Applicant: Batchelor Community Submission – May 2013

Location/Address: Batchelor

File Ref: CC / 209

Disclosure of Interest: Nil

Date: 20th August, 2013

Author: Lee Farrell, Chief Executive Officer

Attachments: Animal Management Plan – DRAFT

One Community Feedback

SUMMARY

The May, 2013 meeting Council received a submission from concerned residents regarding the need to discuss and develop a Coomalie Animal Management Plan (including cats).

BACKGROUND

The submission presented to Council requested Council to work towards the development of this plan with emphasis on the following;

- Resolving and improving the overall health and well-being of the animals in the community
- Educating community member's on better animal management and care
- Increasing animal registration
- Reducing excessive dog barking at night allowing community member better sleep
- Increasing the resources for more effective Animal Management and the monitoring of the community animal welfare.

- Reducing the risk of community member , student or tourist being menaced and injured by roaming dogs
- Providing bi-yearly Vet visits
- Encouraging owners to de-sex their animals
- Assisting community members to work with the dog catcher to trap and remove/dispose of feral and troublesome animals.

COMMENT

The management of Dogs (and cats) is limited by the equipment and time spent in the field. Currently the Dog officer spends 4 hours a week on Dog management which includes the feeding/watering of dogs on weekends. Council 2013/14 budget allows for additional equipment to be purchased, however any additional hours undertaking the functions contained within the management plan have not been included.

The Plan now needs to go out to the Community for comment and for submissions to be received prior to it being adopted by Council. The Plan should have a proviso that the Plan cannot be fully funded. I am investigating the possibility of a “special rate” being applied to the town sites of Batchelor and Adelaide to enable the plan to be fully implemented. No costings have been carried out at this stage.

CONSULTATION

Local Government department

STATUTORY ENVIRONMENT

Local Government Act – Section 156 Special rates

- Section 11 (b) (d) Principal role of Council
- Section 12 (c) Functions of Council

Dog By- laws

POLICY IMPLICATIONS

Councils Dog Officer is engaged for 4 hours a week as part of his contract of employment.

FINANCIAL IMPLICATIONS

Council’s 2013/14 Budget estimate is \$7,600.00. No further costs have been calculated as it depends to the extent Council wish to implement this plan.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Coomalie Animal Directions Plan is noted by Council and that public submissions are invited for a period of 21 days from the date of advertising.

Moved: **Clr.**

Seconded: **Clr.**

7.9 REVIEW OF ACTION ITEMS LIST JULY - 2013

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th August, 2013
Author:	Lee Farrell, Chief Executive Officer
Attachments:	Action Items List July, 2013

7.10 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/66
Disclosure of Interest:	Nil
Date:	20 th August, 2013
Author:	Lee Farrell CEO
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

Amalgamations

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

ACTION:

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be

released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward.

Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.

8th March 2013

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

May 2013

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

July 2013

Information on the number of lots in the unincorporated land area has not been received.

CONSULTATION

Shire President – Andrew Turner
Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

Moved: Clr.

Seconded: Clr.

7.11 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	11 th July, 2013 to 09 th August, 2013
Author:	Lee Farrell Chief Executive Officer.

Attachments:	Flood damage quotes
	Complaints Register

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 20 August, 2013.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the CEO's Activity Report 20th August 2013.

Moved: Clr.

Seconded: Clr.

CEO Activities Report 11th July, 2013 to 9th August, 2013

1. Town Planning Issues.

The following points require discussion by Council;

- Adelaide River town site – suggested the Town site boundary should remain as is.

2. Adelaide River WW2 Cemetery

A meeting with Mr Kel Pearce from the Australian war Grave has been planned for the 12th August, 2013 in Darwin at 6pm. Issues still surround the cost of cleaning the toilets and this will be back on the agenda at this meeting.

3. Rum Jungle Lake

- I met with Michael Clark from the AR medical centre on 6th August, 2013 to discuss the report relating to the Rum Jungle Lake. This information and letter was forwarded to Councillors and a copy is again attached.

4. Waste Disposal Sites – Batchelor and Adelaide River.

- Despite constant emails and discussions with Hon Gary Higgins the Native Title issues has not progressed.
- I have sent emails to the Northern land Council seeking an urgent meeting – still NO response.

5. RDAF – Meeting to fence the Snake Gully Creek Area

Despite constant emails and discussions with Hon Gary Higgins the Native Title issues has not progressed.

Will form part of the Northern land Council meeting if this can ever be arranged?

6. Darwin Correctional Centre.

Nominations for the Community Liaison Committee (Voluntary positions) have been submitted and a meeting will be held in the near future.

To assist this group Council should develop a list of Projects that could be undertaken in the future. The following list has been taken from the Minutes of the Public Meetings;

- Adelaide River Oval – levelling and sprinkler upgrade.

- Clean-up of Adelaide River town sites and entrances prior to the Darwin Bombing and Anzac day events.
- Erection of playground equipment. -*COMPLETED*
- Recycling of cans, bottles, picking up of cans etc. from recycled areas.
- Works at Adelaide River show ground and race track.
- Mowing of Council areas not under contract.
- Working on Museum Projects – Adelaide River and Batchelor.
- Tree lopping and cutting off roots in ovals and Parks.
- Erection of white posts.
- Cleaning of culverts – rural roads.
- Cleaning of town streets and sumps.
- Mowing of pensioners lawns.
- Cleaning up vacant blocks.
- Clean up around Rubbish Tip sites.
- Assist in the development of Council waste sites.
- Keep Australia Beautiful Council town clean up.
- Paint and repair the old railway bridges in Adelaide River.
- Projects if approved: concrete footpaths in Adelaide River, Snake Creek Project
- Walking Track along railway line

7. Digital TV Changeover Adelaide River.

- a. Public meeting was held in Adelaide River which Max Corliss was in attendance to discuss the digital TV changeover re Adelaide River. Max will provide a verbal report

8. Staff Changes

Applications have been called for the position of leading hand. This position will be resolved by the end of August. In the interim Council is utilising the services of Trevor Sullivan to assist Council staff in the day to day operations.

9. Adelaide River Health Clinic

- a. Repairs are currently being undertaken to the Adelaide River health Clinic. 10 Hardy Street, Adelaide River is the location of the Part time clinic. I have also provided them the use of Councils Porte Loo at no charge for 4/6 weeks.

10. Accounting Software Upgrade.

- a. Melissa Kerr and I have now viewed Software from Civica (Practical Plus and Authority), Council first and discussed with Council Biz their proposal to manage our accounting system. All companies have submitted proposals for consideration by Council.
- b. A submission has been forwarded to the Dept. of Local Government seeking a financial contribution towards the cost of Council upgrading its Accounting Software to bring it into line with other NT Shires. Copy of the email submission is as follows;

"I have received a payment proposal that has been spread over a two (2) year period for the implementation of Local Government software into the Coomalie Council. As stated before, Council can meet the cost of the Annual License fee if the NT Government could meet the Initial License fee and the Implementation fee .Having used Practical plus software In Queensland, Council staff are happy to implement this software as it will provide the integrated reporting information needed to financially manage the Coomalie Shire. Council is keen to have this implemented in 2013/14 financial year with the commencement date back dated to the 1st July, 2013. The sooner a decision can be made on whether the NT government can financially assist this year will enable the necessary

decisions to be made in regards to the renewal of existing software agreements which are currently in place.

Practical	13/14	14/15	15/16	Total NT Gov.
Initial License fee	\$30000		0	
Implementation fee	\$29790	\$29790 + Int	0	
<u>Total Paid by NT Govt</u>	<u>\$59790</u>	<u>\$29790 + INT</u>		\$89580
Annual Lic fee BY Coomalie Shire	\$25223	\$25223	\$25223	
Authority				
Initial License fee	\$28045		0	
Implementation fee	\$70950	\$70950 + Int.	0	
<u>Total Paid by NT Govt</u>	<u>\$98995</u>	<u>\$70950</u>		\$169945
<u>Annual Lic fee BY Coomalie Shire</u>	\$20550	\$20550	\$20550	

The following proposal is submitted for consideration based on the above figures

Practical Software

NT Government contribution: Total of \$89580 over the two years as stated above

Coomalie Council: Will pay the AL Fee every year.

Authority Software

NT Government contribution: Total of \$169,945 over the two years as stated above

Coomalie Council: Will pay the AL Fee every year.

I look forward to your favourable response to Councils request and advise that both Melissa Kerr and I are happy to meet with the Department of Local Government to discuss this proposition on a one to one basis. "

i.

11. Tree Survey – Batchelor and Adelaide River Town site.

- a. Trimming of trees has commenced and the Operation manager and I have provided a list of trees that need to be removed or trimmed. This will be done by Council staff in the immediate future.

The value of this work will be in accordance the funds provided in our 2013/14 Budget.

12. Last bombing of Australia

- a. The last bombing of Australia took place on 12 November 1943 at Adelaide River. (70th Anniversary)
- b. This event is very significant in the history of Australia and should be recognised as an important date in the history of Australia.
- c. Is Council interested in applying for funding to celebrate this event?

13. Introduction of New Rubbish Charges

- a. I have met with the following Business to discuss Councils New 660litre Rubbish charges for the 2013/14 financial year. The response has been interesting to say the least.
- b. I have attached a spread sheet showing all the relevant increases and comments.

14. Council Functions

- a. August 15th : TOPROC meeting 10am Litchfield Council

- b. October 4th : Recognition of Local Achievements – Batchelor Council Chambers

15. Complaints Register

The Complaints register is attached for Councillors information.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	13 th August, 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid from 1st – 31st July, 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve and pass for payment the July 2013 payment register totalling \$ **287,944.76**.

Moved: Clr.

Seconded: Clr.

Coomalie Community Government Council

Payment

Register

July 2013

Date	Reference	Details	Amount
2/07/2013	4905	Commonwealth Bank of Australia	129.79
2/07/2013	4906	Commonwealth Bank of Australia	4.64
3/07/2013	4907	Commonwealth Bank of Australia	789.55
4/07/2013	04/07 PAY 0	Payroll	1,677.03
8/07/2013	ReceiptFinance	Bank Credit	200.00
8/07/2013	4908	Commonwealth Bank of Australia	1.10
9/07/2013	G/L Consolidate	Payroll	15,471.75
12/07/2013	201	Australian Super	822.52
12/07/2013	202	Hesta Superannuation Fund	349.46
12/07/2013	203	Hostplus Superannuation Fund	143.62
12/07/2013	204	Rest Industry Super	323.80
12/07/2013	205	TWU Nominees Pty Ltd	286.56
12/07/2013	5349	Air Liquide WA Pty Ltd	81.13
12/07/2013	5350	AJ Couriers & Haulage Pty Ltd	363.00
12/07/2013	5351	Adelaide River Auto Port	319.67
12/07/2013	5352	Adelaide River Freight Service	82.50
12/07/2013	5353	Dannah Pty Ltd	498.87
12/07/2013	5354	Batchelor Service Centre	363.89
12/07/2013	5355	B P Australia Limited	1,889.47
12/07/2013	5356	Bunnings Building Supplies P/L	275.30
12/07/2013	5357	Cridlands	1,993.84

12/07/2013	5358	Darwin Office Technology	140.26
12/07/2013	5359	Elton Consulting	17,907.45
12/07/2013	5360	B Evans	2,660.00
12/07/2013	5361	Kirsty Higgins	1,345.22
12/07/2013	5362	HSS NT Pty Ltd	38,720.00
12/07/2013	5363	Keep Australia Beautiful Counc	543.78
12/07/2013	5364	DT & MG Kerr	6,242.50
12/07/2013	5365	Bruce Mason	726.00
12/07/2013	5366	Intergrated Land Information S	20.00
12/07/2013	5367	NT News	213.50
12/07/2013	5368	OfficeMax	586.94
12/07/2013	5369	Oolloo Investments Pty Ltd	58,849.97
12/07/2013	5370	Portner Press Pty Ltd	77.00
12/07/2013	5371	NT Rural Pty Ltd TA Territory	4,119.83
12/07/2013	5372	Trade Guys Cases P/L	204.90
12/07/2013	5373	Tropical Tree Services	220.00
12/07/2013	5374	Veolia Environmental Services	2,998.05
12/07/2013	5375	WA Local Super	1,904.36
12/07/2013	5376	Worksense Darwin	99.04
12/07/2013	206	PowerWater	8,655.79
15/07/2013	5377	Jardine Lloyd Thompson	77,694.37
15/07/2013	4909	Commonwealth Bank of Australia	12.54
15/07/2013	4910	Commonwealth Bank of Australia	32.01
15/07/2013	4911	Commonwealth Bank of Australia	5.28
16/07/2013	5378	Jardine Lloyd Thompson	4,555.44
16/07/2013	5379	Bruce Mason	1,771.00
23/07/2013	G/L Consolidate	Payroll	16,445.59
23/07/2013	4912	Commonwealth Bank of Australia	1.10
25/07/2013	25/07 PAY 0	Payroll	939.33
25/07/2013	25/07 PAY 0	Payroll	4,144.42
28/07/2013	4913	Commonwealth Bank of Australia	60.00
31/07/2013	5380	Batchelor Museum Develop Assoc	4,400.00
31/07/2013	5381	Devoid Productions	5,060.00
31/07/2013	5382	Jardine Lloyd Thompson	521.60
Total			\$ 287,944.76

8.2 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A

Disclosure of Interest: Nil

Date: 13th August, 2013

Author: Melissa Kerr, Finance Manager

Attachments: Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 31st July 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the financial and grant report and financial summary report to 31st July 2013.

Moved:	Clr.
Seconded:	Clr.

Coomalie Community Government Council
Financial Report for the period ending 31st July 2013

Cash at Bank	
Cash on Hand	\$ 2,000.00
Cheque Account	\$ 52,681.87
Investment Account	\$ 985,234.31
Total Cash at Bank	\$ 1,039,916.18

Debtors	Current	30 Days	60 Days	90 Days
Trade	-	-	-	- \$ -
Rates	-	-	-	125,500.53 \$ 125,500.53
Total Debtors				\$ 125,500.53

Creditors	Current	30 Days	60 Days	90 Days
Trade		74,301.25	-	- \$ 74,301.25
Total Creditors				\$ 74,301.25

Reconciliation of Funds	
Balance as per General Ledger	\$ 54,681.87
Add outstanding Debtors	\$ 125,500.53
Less outstanding Creditors	\$ 74,301.25
Add Investment Account	\$ 985,234.31
Total Cash & Receivables Available	\$ 1,091,115.46

Grant Report for the period ending 31st July 2013

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 9,090.91	\$ 5,290.15	\$ 3,800.76	30/06/2013
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 10,925.46	\$ 39,074.54	30/06/2013
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2013
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 85,127.73	\$ 162,372.27	30/06/2013
31/05/2013	Youth Week - History Rocks 1953	Dept of Chief Minister - OYA	\$ 2,000.00	\$ 155.99	\$ 1,844.01	31/07/2013
19/06/2013	Seniors Week 2013	Dept of Chief Minister - OST	\$ 1,800.00	\$ -	\$ 1,800.00	31/08/2013
25/06/2013	Lingalonga Festival	Dept of Arts and Museums	\$ 12,840.00	\$ 5,060.00	\$ 7,780.00	31/08/2013
			\$ 333,230.91	\$ 106,559.33	\$ 226,671.58	
						Cash and Receivables
						\$ 1,091,115.46
						Unspent Grants & Subsidies
						\$ 226,671.58
						Cash Available to Council
						\$ 864,443.88

Coomalie Community Government Council

Financial Summary

July 2013

Acc Code	Account Description	Month Actual	YTD Actual	13/14 Budget	12/13 Actual
110	ADMINISTRATION	0	0	0	0
110 3899	TOTAL INCOME	24,267	24,267	1,320,547	1,286,857
110 4999	TOTAL EXPENSES	140,080	140,080	762,143	705,179
110 5000	SURPLUS / (DEFICIENCY) 110	-115,813	-	558,404	581,678
			115,813		
210	PUBLIC CONVENIENCES				
210 3899	TOTAL INCOME	0	0	0	-16,667
210 4999	TOTAL EXPENSES	1,810	1,810	97,720	74,746
210 5000	SURPLUS / (DEFICIENCY) 210	-1,810	-1,810	-97,720	-91,413
211	SANITATION AND GARBAGE				
211 3899	TOTAL INCOME	4,200	4,200	343,845	275,853
211 4999	TOTAL EXPENSES	4,587	4,587	338,096	219,345
211 5000	SURPLUS / (DEFICIENCY) 211	-387	-387	5,749	56,508
212	CEMETERIES				
212 3899	TOTAL INCOME	0	0	250	2,136
212 4999	TOTAL EXPENSES	142	142	3,000	4,112

212 5000	SURPLUS / (DEFICIENCY) 212	-142	-142	-2,750	-1,976
310	PARKS AND GARDENS				
310 3899	TOTAL INCOME	0	0	1,700	5,757
310 4999	TOTAL EXPENSES	11,026	11,026	141,905	201,670
310 5000	SURPLUS / (DEFICIENCY) 310	-11,026	-11,026	-140,205	-195,913
311	LIBRARY				
311 3899	TOTAL INCOME	0	0	48,000	48,858
311 4999	TOTAL EXPENSES	4,204	4,204	48,000	48,144
311 5000	SURPLUS / (DEFICIENCY) 311	-4,204	-4,204	0	714
312	SPORT AND RECREATION				
312 3899	TOTAL INCOME	32	32	820	60,860
312 4999	TOTAL EXPENSES	5,213	5,213	133,595	119,867
312 5000	SURPLUS / (DEFICIENCY) 312	-5,181	-5,181	-132,775	-59,007
313	SWIMMING POOL				
313 3899	TOTAL INCOME	0	0	31,000	56,843
313 4999	TOTAL EXPENSES	11,719	11,719	125,260	99,185
313 5000	SURPLUS / (DEFICIENCY) 313	-11,719	-11,719	-94,260	-42,342
314	COMMUNITY RECREATION				
314 3899	TOTAL INCOME	146	146	34,900	35,737
314 4999	TOTAL EXPENSES	3,939	3,939	70,830	72,410
314 5000	SURPLUS / (DEFICIENCY) 312	-3,793	-3,793	-35,930	-36,673
410	ROADS				
410 3899	TOTAL INCOME	304	304	497,760	737,316
410 4999	TOTAL EXPENSES	34,664	34,664	1,118,207	793,630
410 5000	SURPLUS / (DEFICIENCY) 410	-34,360	-34,360	-620,447	-56,314
510	STREETLIGHTING				
510 4999	TOTAL EXPENSES	3,505	3,505	21,000	10,269
510 5000	SURPLUS / (DEFICIENCY) 510	-3,505	-3,505	-21,000	-10,269
511	TOURISM, PARKING AND OTHER				
511 3899	TOTAL INCOME	82	82	18,000	33,479
511 4999	TOTAL EXPENSES	9,986	9,986	47,300	54,210
511 5000	SURPLUS / (DEFICIENCY) 511	-9,904	-9,904	-29,300	-20,731
512	DOG MANAGEMENT				
512 3899	TOTAL INCOME	267	267	3,000	3,053
512 4999	TOTAL EXPENSES	161	161	7,900	4,948
512 5000	SURPLUS / (DEFICIENCY) 512	106	106	-4,900	-1,895
Acc Code	Account Description	Month Actual	YTD Actual	13/14 Budget	12/13 Actual
513	GLYPHOSATE				
513 3899	TOTAL INCOME	0	0	10,000	6,145
513 4999	TOTAL EXPENSES	0	0	10,000	0
513 5000	SURPLUS / (DEFICIENCY) 513	0	0	0	6,145
514	GAMBA AND WEED MANAGEMENT				
514 3899	TOTAL INCOME	0	0	10,000	29,000
514 4999	TOTAL EXPENSES	0	0	10,000	22,714
514 5000	SURPLUS / (DEFICIENCY) 514	0	0	0	6,286
900 3899	TOTAL INCOME	29,298	29,298	2,319,822	2,565,227

900 4999	TOTAL EXPENSES	231,036	231,036	2,934,956	2,434,396
900 5000	SURPLUS / (DEFICIENCY)	-201,738	-	-615,134	130,831
			201,738		

8.3 ASSET REGISTER 2012/2013

Applicant:	N/A
Location/Address:	N/A
File Ref:	Fixed Asset Register - Attache
Disclosure of Interest:	Nil
Date:	13 th August, 2013
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

From the preparation of Council's Annual Financial Statements for 2012/2013 a resolution is required for addition, revaluation and disposal of Council's assets for 2012/2013.

BACKGROUND

Below is a listing of Council owned land with detail of land that was revalued to the current Unimproved Capital Values (UCV) and land that was an addition to the asset register as per reports reconciled from ILIS and the Valuer General.

Total amount of land revaluation \$1,750,588

Total amount of unrecognised land added \$1,375,500

Assets disposed of during 2012/13 were Toyota Troop Carrier and the Old Lake Bennett Transfer Station was written off during the year.

Total amount of assets disposed \$107,811

Assets added to the asset register during 2012/2013 were Bruce Jones Community Centre \$58,902, Depot Container \$7,350, Adelaide River Playground \$48,709, Skate Ramps \$46,056, Toyota Kluger \$40,800, Front Office/CEO Office Upgrade \$7,722.

AN	Street No	Street	Town	Lot	Riding	Description	Comment	UCV
169	130	Stuart Highway	Adelaide River Township	76	Adelaide River	Myrtle Fawcett Park and Toilets	Revaluation	125,000
180	136	Stuart Highway	Adelaide River Township	89	Adelaide River	Land around AR Office Container	Revaluation	122,000
195	134	Stuart Highway	Adelaide River Township	114	Adelaide River	Adelaide River Office Container	Revaluation	120,000
205	10	Swannel Street	Adelaide River Township	124	Adelaide River	Adelaide River Oval/Sports Courts	Revaluation	199,000

242	35	Finlay Road	Adelaide River Township	173	Adelaide River	Adelaide River Depot	Revaluation	116,000
250	60	Memorial Terrace	Adelaide River Township	181	Adelaide River	Adelaide River Corridor	Add to Asset Register	182,000
252	194	Stuart Highway	Adelaide River Township	183	Adelaide River	Snake Creek Corridor	Add to Asset Register	214,000
253		No Name Road	Adelaide River Township	184	Adelaide River	Adelaide River Corridor	Add to Asset Register	166,000
368	545	Miles Road	Batchelor Rural	68	Waterhouse	Drain Miles Road	Add to Asset Register	8,000
514	22	Cameron Road	Batchelor Township	141	Batchelor	Batchelor Depot/Office	Revaluation	165,000
615	24	Flynn Crescent	Batchelor Township	260	Batchelor	Park between Kirra and Flynn	Add to Asset Register	80,000
623	18	Pinaroo Crescent	Batchelor Township	268	Batchelor	Batchelor Oval	Revaluation	200,000
624	1	Nurndina Street	Batchelor Township	270	Batchelor	Anzac Park	Add to Asset Register	120,000
630	8	Pinaroo Crescent	Batchelor Township	276	Batchelor	Batchelor Tennis Courts	Revaluation	110,000
631	10	Pinaroo Crescent	Batchelor Township	277	Batchelor	Bowling Green	Revaluation	120,000
632	12	Pinaroo Crescent	Batchelor Township	278	Batchelor	Batchelor Swimming Pool	Revaluation	155,000
638	19	Tarkarri Road	Batchelor Township	286	Batchelor	Tourist Information Centre	Add to Asset Register	37,000
660	12	Nurndina Street	Batchelor Township	341	Batchelor	Bicentennial Park	Add to Asset Register	278,500
814	110	Poett Road	Coomalie Tortilla	2830	Goyder	Rum Jungle Lake	Revaluation	468,500
1000	25A	Mardango Crescent	Batchelor Township	333	Batchelor	Walkway Kirra - Mardango	Add to Asset Register	74,000
1063	35	Tarkarri Road	Batchelor Township	340	Batchelor	Havlik Park	Revaluation	101,000
1113	120	Memorial Terrace	Adelaide River Township	182	Adelaide River	Adelaide River Corridor	Add to Asset Register	214,000
1191	6	Dorat Road	Adelaide River Township			South of ARSS	Add to Asset Register	2,000
23								3,377,000

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 15.2 (d) (1) of the Local Government Accounting Regulations 2008 Annual Financial Statements -

(d) describe the nature and purpose of each function (as defined in the ABS Local Government Purpose classification) to which the council's income or expenditure for the financial year is attributable and:

(i) show the carrying value of assets that can be reliably attributed to each such function; and

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve the addition of assets \$209,541, disposal of assets \$107,811, revaluation of land \$1,750,588 and adjustment for previously unrecognised land \$1,375,500 for 2012/2013.

Moved: Clr.

Seconded: Clr.

8.4 DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS 2012/2013

Applicant: N/A

Location/Address: N/A

File Ref: CC/81 Audit

Disclosure of Interest: Nil

Date: 13th August, 2013

Author: Melissa Kerr, Finance Manager

Attachments: Draft Annual Report and Financial Statements 2012/2013

SUMMARY

Council's DRAFT Annual Report and Financial Statements 2012/2013 are complete. Council's Auditor Nair Watkins commenced the audit last week and should be finalised by the end of August 2013.

BACKGROUND

Council is required to prepare the Annual Report and Financial Statements for the financial year 2012/2013, complete the audit and submit to the DLG and LGCC by 15th November 2013.

COMMENT

No additional comments are provided to this report.

CONSULTATION

Finance Manager

Nair Watkins - Auditor

STATUTORY ENVIRONMENT

16 Certification and delivery of annual financial statement

- (1) When the annual financial statement has been prepared, the CEO must certify in writing that:
 - (a) the statement has, to the best of the CEO's knowledge, information and belief, been properly drawn up in accordance with the applicable Accounting Standards, the Act and these Regulations so as to present fairly the financial position of the council and the results for the relevant financial year; and
 - (b) the statement is in accordance with the accounting and other records of the council.
- (2) The CEO must, as soon as practicable after the financial statement has been audited, lay the statement before the council.

17 Copy of annual financial statement to be forwarded to NT Grants Commission

- (1) A council must, on or before 15 November in each year:
 - (a) forward the council's audited annual financial statement for the previous financial year to the Northern Territory Grants Commission; and
 - (b) provide any further information required by the Commission in a manner and form required by the Commission.
- (2) A council must comply with each requirement of, or under, this regulation.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council adopt the DRAFT Annual Report and Financial Statements 2012/2013 and make any further changes as advised by Council's auditor Nair Watkins.

Moved: Clr.

Seconded: Clr.

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

Applicant:	Land Titles Office
Location/Address:	NA
File Ref:	AN397/ AN691 / AN692 / AN693
Disclosure of Interest:	Nil
Date:	8 th August, 2013
Author:	Administration Manager
Attachments:	Form 44 and Form 46

SUMMARY

The Common Seal was affixed to register statutory charges on AN397 – Dawson and Pumar, AN691, AN692, AN693 – Sterling on 8th August 2013.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

- (a) must be authorised or ratified by resolution of the council; and
- (b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Simple majority

RECOMMENDATION

That Council approve the use of the common seal to register statutory charges on AN397 – Dawson and Pumar, AN691, AN692, AN693 – Sterling on 8th August 2013.

Moved: Clr.

Seconded: Clr.

9.2 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Disclosure of Interest:	Nil
Date:	20 August, 2013
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Nil

SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 20 August, 2013.

Community Recreation Officer Report July/ August

The School Holiday Program Grant funded many activities and events over a four week period. We went to the Darwin Military Museum, Lake Alexander, Adelaide River Railway Museum and Lake Copperfield at Pine Creek. The kids learnt many new skills – Rock n’ Roll dancing, how to cook old style tucker (Shepherd’s Pie, corn beef fritters, coconut biscuits), where to find bush tucker, how to strip Pandanus and what roots to use for traditional weaving, whip cracking, lawn bowls, going out to dinner & sitting still for an evening meal..... We also added a couple of additional activities to the holiday fun – Fitness and Circus skills with Corrugated Iron and a program through Gymnastics NT.

Friday Night Fun – Continuing on each fortnight with support from Woolaning College, Night Patrol, two local older ladies, my daughter Meg and many youngsters who insist on helping with all set up and clean up. We are fundraising at the monthly markets to pay for meat patties and extras. Noressa Bulsey and her Church group are now funding the sausages, bread, onions and cheese.

Monthly Markets – Held on 14th July in conjunction with the Classic Car Club holding a cricket match. August markets were held on 11th at the request of regular monthly marketeers, despite the markets here through Lingalonga the week before. They are all busy on Saturdays at the Coolalinga Markets and were aware it would be a quiet Sunday – however are a loyal crew and love the Oval and the community. September markets are on 8th and will also combine with the Junior Footy at 9am and a cricket match at 10am. Mick from the Rum Jungle Tavern is helping promote the cricket and has his own ‘Tavern Eleven’ team so please help to get the word out.

Seniors Month is throughout August and the grant through the Office of Senior Territorians will cover all expenses. The first outing to the Darwin Museum on 9th August was well attended by ten seniors from Adelaide River and six from Batchelor, with lunch at the Cornucopia Restaurant. The second event is on Wed 21st at the ARSS Club with entertainment by “Me and My Mates”. This event is open to the public as well. Seniors pay \$15 for the show, however their meal and a free bus service is included through the Grant submission. Bookings for seniors are via the Council – to enable us to plan bus pickups and advise the ARSS Club of numbers for meals.

Adelaide River Sports Festival – I am helping on Thursday 15th throughout the day on the field events, plus will be attending the Wednesday 14th for the Welcome and Novelty events in the afternoon.

Batchelor Area School Sports Day – Helping on Friday 16th through the day with both track and field events. Also have the task of sourcing extra volunteers for the day.

Lingalonga Festival and 60 Year Reunion – The whole weekend was enjoyed by all and events from the Workshops at BAS from Wednesday 31st July to the Sunday Night Dinner Dance went smoothly. The committee met on Monday 9th to have a debrief and the minutes are attached. Payments to workshop facilitators, individual suppliers, musicians and other businesses which are covered through both Grants and auspiced by Council are being finalized. Payments from the Lingalonga Festival cheque account are progressing. Financial reports will be submitted at the September meeting. Thank you to Robbie and the Works Crew, the Council Office and Admin girls, Lee for getting that Quick Response Grant through, Councillors for their support (especially Sue Bulmer for bringing along her fabulous granddaughter) and Dave Gray for his constant help when needed.

Grants - Applying for a Youth Vibe grant for the Christmas School Holidays and looking at a Heritage Grant with Lee for the 12th November (last bomb dropped – Adelaide river region).

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Community Recreation Officer’s reports for June/July2013.

Moved: **Clr.**

Seconded: **Clr.**

10 LATE REPORTS

11 COUNCIL REPORTS

12 CONFIDENTIAL ITEMS

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

13 GENERAL BUSINESS

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 17th July, 2013.