



**MINUTES**

**ORDINARY COUNCIL MEETING**

**15 October, 2013**

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A handwritten signature in black ink, appearing to read 'Melissa Kerr', is positioned above the signature line.

Signed: Melissa Kerr Acting Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 15<sup>th</sup> October, 2013 AT 6.11PM

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President of the Shire Council Andrew Turner declared the meeting open at 6.11pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Ewan Crook
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

#### **STAFF PRESENT**

Acting Chief Executive Officer	Melissa Kerr
Administration Manager	Jasmine McGinness

#### **PERSONS PRESENT**

Leigh Ashford

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 15 October, 2013.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### NOTED

That Council receive and notes elected members apologies and grants a leave of absence for the Ordinary General Meeting held 15 October, 2013.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority

### NOTED

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 15 October, 2013.

## 4 PETITIONS AND DEPUTATIONS

Nil

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 17 SEPTMEBER, 2013.

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Jasmine McGinness Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

## SUMMARY

Minutes of the Ordinary General Meeting held 17<sup>th</sup> September 2013, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

## BACKGROUND

Not applicable.

## COMMENT

Not applicable

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS



Not applicable.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/001**

That the minutes of the Ordinary General Meeting held 17<sup>th</sup> September 2013 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

**CARRIED 0/6**

#### **6 DOR - FENCING OFF RUM JUNGLE LAKE AREAS**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CC / 49

**Disclosure of Interest:** Nil

**Date:** 4 October, 2013

**Author:** Melissa Kerr, Acting Chief Executive Officer

**Attachments:** Email Correspondence

#### **SUMMARY**

Fencing off the “mulloch heap” to limit where visitors can access and camp at Rum Jungle Lake.

#### **BACKGROUND**

Not applicable.

#### **COMMENT**

Not applicable

#### **CONSULTATION**

Mitchell Rider – Department of Mines and Energy

Melissa Kerr – Acting Chief Executive Officer

#### **STATUTORY ENVIRONMENT**

Not applicable

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

The costs of fencing off the areas – estimate \$1000/km for materials and \$1000/km installation.

#### **VOTING REQUIREMENT**

Simple majority

#### **DIRECTION**

CEO write letter to the Environment Centre to meet with them and Department of Resources at any agreed time.

### **7 SURVEYING OF CHEENEY ROAD NORTH**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 19C
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Nil

#### **SUMMARY**

The survey plan for Cheeney Road North has been lodged with the Surveyor-General. We have to wait for NT Land Corporation approval before it will be considered. NT Land Corporation advised they will contact Council on Friday 11/10/13.

#### **BACKGROUND**

Cheeney Road North is not a gazetted road for access to the Chin Estate.

#### **COMMENT**

Called and emailed Grace Thorpe from NT Land Corporation on Tuesday 8<sup>th</sup> October 2013. Peter Blake, Chairman of NT Land Corporation will contact Council on Friday 11/10/13.

#### **CONSULTATION**

FYFE Surveyors

NT Land Corporation

#### **STATUTORY ENVIRONMENT**

Not applicable

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

\$9,000 approved in budget 410.4045 Consultants.

#### **VOTING REQUIREMENT**

Simple majority

**RESOLUTION 15/10/2013/002**

That Council advertise to gazette Cheeney Road North after approval from NT Land Corporation and the Surveyor-General.

**Moved:** Clr. Turner

**Seconded:** Clr. Jones

**CARRIED 0/6**

**8 COUNCIL SIGNATORY**

**Applicant:** Melissa Kerr – Finance Manager

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 7 October, 2013

**Author:** Melissa Kerr – Finance Manager

**Attachments:** Nil

**SUMMARY**

Council currently only have two signatories, and usually has three. Councillor Max Corliss has been nominated as a third signatory.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Melissa Kerr – Finance Manager

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RESOLUTION 15/10/2013/003**

That Council appoint Councillor Max Corliss as a third Council signatory on the TIO and CBA bank accounts.

<b>Moved:</b>	<b>Clr. Crook</b>	
<b>Seconded:</b>	<b>Clr. Jones</b>	<b>CARRIED 0/6</b>

## 9 OPERATIONS MANAGER'S REPORTS

### 9.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	9 October, 2013
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Works Plan 2013/2014

#### SUMMARY

Operations Manager's report for the Ordinary General Meeting held 15<sup>th</sup> October, 2013.

#### Operations Managers Report – October 2013

#### ROADS

Not too much has been done this month on road works, the water grade and roll program will commence as soon as there is some moisture in our roads. The reseal of Chinner and Haynes roads is still to be done.

#### SUBDIVISIONS

Not too much has been done since the last report, a new subdivision from the new owners that bought the Tortilla Block on Ringwood Road have held meetings with the relevant authorities (which is a new requirement before you lodge your plan). Our own requirements regarding this subdivision will be on the internal subdivision roads as Ringwood Road is still the NT Government responsibility.

#### ADELAIDE RIVER PLAYGROUND

This is finally completed with council erecting the shade this month – mums and kids are very happy and it is being well utilised.

#### SWIMMING POOL

The new electrical works done on the pump etc is working well, the toilet works should all be completed by the time you read this report. The concrete surrounds of the big pool will be started with what money is left from the Government grant next week.

#### TOILETS

The tavern toilet in Batchelor has been connected to the main sewer and is working well.

The Batchelor oval toilets floors have been tiled, cisterns replaced and all we have to do is get them painted, when I find a painter at the right price within budget constraints.

Adelaide River toilets plumbing works have been completed, the painting and the door repair works are still to be done (when I find someone to do it within budget constraints). Once these works have been completed the floor works will then commence.

#### DUMP

We are two thirds through building the transfer station at Batchelor, having erected the walls, poured concrete slabs and will be ready for seal by the end of next week. Council have taken over the transfer of the Adelaide River rubbish skips with the first load completed this week by Higgle Engineering Mechanical.

Councillors are aware Litchfield Council have given us their old container bins at no cost, however we need to remove them all ourselves at our cost. A couple of these bins have been moved to Adelaide River already and the rest will come to Batchelor. We will pick the best 5 and start repairing them shortly.

When finished the main work at Batchelor we will start on the Adelaide River Transfer site. The Batchelor slot is full and a new slot is going in now.

#### LAWNS AND OVAL

We are slowly fixing the water problems around the Batchelor oval, the bores that feed water to the Bowls Club and oval is still leaking badly, Power Water are aware of this and will be fixing their side of things.

Still need to work out what council wants to do regarding a fenced walk way across the bottom of the bowling green to the oval toilets or let the public walk around the existing lane way.

#### GENERAL BUSINESS

There has been some public conflict with the new 660lt bins to local businesses, the school for example is continuing with the 240L bins as they are placed around the school and it is not manageable to use the 660L bins. Lake Bennett has the new 660L bins, but no pick up service. The CEO and I will discuss pick up options with Fin Bins next week.

New leading hand has commenced work.

New Toyota utility has arrived and in service – stickers to be added when received.

#### **VOTING REQUIREMENT**

Simple majority

#### **DIRECTION**

That Council asks the Operations Managers to provide a report including quotes on erecting the laneway with lighting options.

That Council requests the CEO to write to the owner of the Lake Bennett Wilderness Resort and acknowledge the mistake of the 660lt bin charge and honour the arrangement this year and review with next year's rates and charges.

That Council asks the Operations Manager to plan and obtain quotes for an upgrade of sprinkler systems at Havlik Park for next year's budget

#### **RESOLUTION 15/10/2013/004**

That Council receives and note the Operations Managers Report for October 2013.

<b>Moved:</b>	<b>Clr. Gray</b>	
<b>Seconded:</b>	<b>Clr. Crook</b>	<b>CARRIED 0/6</b>

## 9.2 ANIMAL MANAGEMENT OFFICER'S REPORT

The new dog catching equipment has arrived and I am in training in its use. I have tested the net thrower on a small dog, missed by an inch, have not seen the dog since. This was witness by some locals and since it seems a lot fewer dogs are about town.

6 complaints were received from the 11/7/13 to 08/10/13

06/8/13 a dog was pick up and was destroyed after three weeks in the pound. (Lee was on at this time leave)

08/10/2013 two complaints were received, these are ongoing.

I have patrolled Batchelor most mornings and have not witness dogs roaming, practically since the new dog catching equipment has come.

### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 15/10/2013/005

That Council receives and note the Animal Management Officers Report for September/October 2013.

**Moved:** **Clr. Corliss**

**Seconded:** **Clr. Jones**

**CARRIED 0/6**

## 9.3 POOL REPORT

The pool is running well, water is clear.

School holidays - I opened the pool all week and with the hot weather the pool proved popular.

Verbal abuse from a fellow in the red brick flats is having negative affects around the pool as it can be heard by the people utilising the pool. The fellow's dog was caught in June by Kylie in the play group area going to the toilet in the sand pit. Kylie simply closed the gate and I did the rest. This fellow claimed he was walking the dog. I have complained to police and this is still ongoing.

### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 15/10/2013/006

That Council receives and note the Pool Report for September/October 2013.

**Moved:** **Clr. Jones**

**Seconded:** **Clr. Gray**

**CARRIED 0/6**

## 10 CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence of note both received and sent during the months of September/October, 2013.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

FROM	SUBJECT
Department of Sports & Rec	App for funding - Batchelor Pool
Department of Sports & Rec	App for funding - Rum Jungle Bowls Club
Nair Watkins	Audit Report
Garry Mosbey	Complaint against Council Employee
Elva Pearce	Complaint
Department of Sports & Rec	Indigenous Basketball Grant
Place Names Committee for the Northern Territory	Naming of Extension to Otto Creek Rd
NT Grants Commission Allocations	Grants Allocations
Minister of Lands Planning and Environment	NT Heritage Grant
Department of Local Government and Regions	NT Operational Subsidy-001
Minister of Arts and Museums	Public Library Funding Agreement Extension
Minister of Arts and Museums	Public Library Funding Agreement
Mitchell Rider	Rum Jungle Creek South
Mitchell Rider	Rum Jungle Lake
Nair Watkins	Special Purpose Auditors Report
Parents of School Children – Lake Bennett Area	Bus Stop Requests

#### Correspondence Out

TO	SUBJECT
Department of Local Government,	CEO Position
Local Gov Assoc NT	CEO Position

Department of Lands, Planning and the Environment	Heritage Grant Funding Agreement
Katherine Police	Friday Night Fun
Litchfield Council	Acting CEO position
Parks & Wildlife	Batchelor Tourism Info Centre
Director of Public Prosecutions	T. Sullivan - Court
Veolia	Cancel delivery service

#### **CONSULTATION**

Not Applicable.

#### **STATUTORY ENVIRONMENT**

Not Applicable.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/007**

That Council receives and notes the items of incoming and outgoing correspondence as tabled October.

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

**CARRIED 0/6**

### **10.2 COUNCIL POLICIES**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	G/POLICIES AND PROCEDURES CCGC Policies
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	CCGC Policies

#### **SUMMARY**

The following policies have been prepared as listed below and they are presented to Council for adoption.

<b>Policy</b>
1.10 Purchase Policy
1.10 Rates and Charges Policy
5.5 Roads Policy



## BACKGROUND

Nil

## COMMENT

1.10 Purchase Policy – Amendment made to position name, from Administration Manager to Senior Administration Officer.

1.11 Rates and Charges Policy – Amendment made under the heading Initial Recovery Action  
*“1. **First reminder letter** sent within 14 days after the close of the 28 days after rates are due(**third week of October**) - 14 days to pay or make alternative arrangements.”*

5.5 Roads Policy – NEW.

## CONSULTATION

Acting Chief Executive Officer Melissa Kerr  
Operations Manager Robert Bright  
Senior Administration Officer Jasmine McGinness

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 15/10/2013/008

That Council adopt the Council policies with review timeframes as listed below:

Policy		Review time frame
1.10	Purchase Policy	April 2016
1.11	Rates and Charges Policy	April 2016
5.5	Roads Policy	April 2016
<b>Moved:</b>	<b>Clr. Gray</b>	
<b>Seconded</b>	<b>Clr. Turner</b>	<b>CARRIED 1/5</b>
<b>Clr Bulmer against</b>		

### 10.3 REVIEW OF ACTION ITEMS LIST OCTOBER - 2013

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A

<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Action Items List October, 2013

#### 10.4 COMPLAINTS REGISTER OCTOBER - 2013

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Complaints Register October, 2013

#### DIRECTION

That Council requests that the CEO contact Department of Transports and Works to request a direction sign be placed at the Crater Lake Road to indicate that Batchelor can be accessed via Crater lake Road.

#### 10.5 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC / 66
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Acting Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area*

*serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at November meeting 2012.*

## **BACKGROUND**

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

## **COMMENT**

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

### **14<sup>th</sup> December, 2012**

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

### **20<sup>th</sup> December, 2012**

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

### **13<sup>th</sup> February, 2013**

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

## **Amalgamations**

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

**ACTION:**

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

**8<sup>th</sup> March 2013**

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

**May 2013**

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

**July 2013**

**Information on the number of lots in the unincorporated land area has not been received.**

**August 2013**

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

**September 2013**

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

**October 2013**

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

**CONSULTATION**

Shire President – Andrew Turner  
Finance Manager – Melissa Kerr  
Department of Local Government NT

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**RESOLUTION 15/10/2013/009**

That Council request the CEO to prepare a business case to the Minister of Local Government reflecting stage one of the boundary expansion processes, mentioning the positive outcomes for Council and the Community.

The draft business case to be presented to Council at the January 2014 OGM.

**Moved:** Clr. Crook

**Seconded:** Clr. Jones

**CARRIED 0/6**

**10.6 NAMING OF ROAD EXTENSION – OTTO ROAD**

**Applicant:** Place Names Committee For The Northern Territory

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 15 October, 2013

**Author:** Melissa Kerr, Acting Chief Executive Officer

**Attachments:** Naming of Extension Letter

**SUMMARY**

Extension to Otto Creek Road, Lake Bennett in 2005; has not yet been officially named.

**BACKGROUND**

Otto Creek Road – named after Otto Creek which runs along the road.

**COMMENT**

Agenda item previously taken to August OGM, see below recommendation.

**RECOMMENDATION**

That Council gives written support for the proposed naming extension of White Road and Otto Creek Road.

**Council deferred this item whilst seeking clarification on the locations of roads.**

**CONSULTATION**

Robert Bright – Operations Manager, confirms road does exist.

**STATUTORY ENVIRONMENT**

N/A

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/010**

That Council request the CEO write to Place Names Committee of the Northern Territory advising that Council does not support the proposed naming of extension to Otto Creek Road in Lake Bennett, based on the current leasing arrangements from NT Land Corp and that it would require, significant consultation with users of the area before recognising the naming of the extension of the road.

**Moved:** Clr. Turner

**Seconded:** Clr. Crook

**CARRIED 0/6**

#### **10.7 CEO ACTIVITIES REPORT**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CCGCDocs\CEO

**Date:** 15 October, 2013

**Author:** Melissa Kerr, Acting Chief Executive Officer.

**Attachments:** Nil

#### **SUMMARY**

Chief Executive Officer's report for the Ordinary General Meeting held 15 October, 2013.

#### **VOTING REQUIREMENT**

Simple majority

#### **CHIN ESTATE**

Rocks will be delivered to the corner of Cheeney and Solomon Roads when Oolloo Investments commence work on Coach Road, Adelaide River, for residents to utilise this wet season.

#### **WORKSAFE NT**

Council cut down four trees by 30/9/13 as requested by Worksafe NT. The information and photos were sent to Worksafe NT on 26/9/13, a follow up call on 14/10/13 and I am still waiting for a response.

#### **AUDIT COMMITTEE CHAIRPERSON**

I have had four people decline the position to date. I have approached another lady via email who was recommended so waiting for her reply.

#### **FAWCETT – OCCUPATION LICENCE**

Council supported the application from Fawcett Cattle Company for an occupation licence over Lots 175, 195 and 199 Town of Adelaide River for the purpose of standstill (park transport and earthmoving equipment).

It is proposed to issue an Occupation Licence over the land (approx. 116,570m<sup>2</sup>) for 12 months while the process of sale is progressed.

### **TOWN PLANNING**

I spoke with Wendy from Elton Consulting re Council's town planning. At this stage the CLP are revisiting the Greater Darwin Plan and it is likely to include Coomalie, Finnis and Dundee.

The NTG is doing the mapping for the Greater Darwin Plan at present and will then be available for us to utilise. The principles will either be done by Elton Consulting (preferred option) or we will have to work with the NTG.

In the next fortnight there should be a decision as to who writes the principles while NTG complete the mapping. Elton Consulting would prefer that we draft the principles and then give to the NTG who can make the necessary amendments.

### **RUM JUNGLE BOWLS CLUB**

There was a fire at the Rum Jungle Bowls Club 21/9/13 that has damaged the store room. The fire started from combustion of a rag and floor polish stored inside.

An insurance claim has been lodged and approved. We need a qualified builder to inspect for asbestos and prepare a quote for the insurer's approval.

### **TOPROC**

TOPROC held their meeting at Coomalie on 26<sup>th</sup> October 2013, it is the first time in years we have held the meeting here. Main discussions were the Regional Waste Facility tender process, abandoned cars, public intoxication, by-election expenses, and Fracking the NT. This will be further explored at the TOPROC meeting in November.

Tony Tapsell from LGANT attended and all shires commented it was of beneficial value to continue this. The next TOPROC meeting is at Darwin City Council 7/11/13.

### **660L BINS**

I visited Jason from the Adelaide River Inn to discuss his options with the new 660L bins. He is now happy to utilise the bins and is going to expand their current recycling options between all their businesses. He has been in contact with KABC for recycling bins.

The Banyan Tree Caravan Park is satisfied with the 660L bin, but would prefer it to be emptied twice a week rather than once a week.

I met with the Principal of the Batchelor Area School and the new bins are not going to suit their current arrangements of placement around the school. They will continue utilising wheelie bins and expand their recycling programs with the school children.

Lake Bennett has the new bins, but there is no service to pick them up at present.

I will be discussing options with Fin Bins on Monday.

### **TERRITORY HOUSING**

Spoke with Rochelle from Territory Housing re number of dogs in housing commission houses. They abide by our by-laws of two dogs per household. She is happy to work with us in ensuring this is enforced in housing commission houses.

### **BANANA FRECKLE**

#### **Background**

The Northern Territory (NT) Department of Primary Industry and Fisheries has implemented a response to the recent detection of banana freckle (*Phyllosticta cavendishii*) on Cavendish bananas in the Howard Springs rural area, near Darwin. This is the first report of this disease on Cavendish bananas in Australia. Banana freckle has

been recorded previously, however, only on Lady Finger and Bluggoe (cooking) varieties of bananas in both the NT and North Queensland.

Banana freckle is a fungal disease that affects bananas and infects their leaves and fruit. Banana freckle is spread on banana plants by spores moving in water on the leaf or banana surface or by windblown water droplets moving a short distance. It could also be spread on infected sucker leaves or by moving infected fruit. While the disease blemishes bananas, there is no health risk to humans should infected fruit be eaten.

The situation at present is that detections have also occurred in Batchelor township and Rum Jungle.

#### Current

The program has been escalated to the point of finding disposal sites for plants around the Northern Territory, preferably on site, Crown or Council lands, we are waiting on the go ahead for the disposal phase.

The best scenario is for onsite burial, the next is as close as possible to the detection. Trenches will be dug and the area fenced off. The plants are put into the trench, the leaves are bagged and the stems are placed in the trench without bagging. At the end of the day the plants are covered in lime and fertilizer to help with the breakdown on the plant material and a covering of soil is put over the top. Once the disposal is completed for the area 1-2m of soil is put over the trench. This will also be monitored for 12 months to ensure there is no sucker growth.

I met with Debra Davies, Bruce Sawyer and Graham Schultz 9/10/13. There will be a public meeting held in Batchelor on Saturday 12/10/13 and flyers are in the post today for all the Batchelor and surrounding residents.

They will start with the three Infected Premises 10/10/13, continue with the Batchelor Township, and then out to the fourth Infected Premises on Litchfield Park Road.

Any Council labour, plant and equipment that they utilise will be reimbursed at our hire rates for 13/14.

#### **COMMUNITY RECOGNITION AWARDS**

The community recognition awards were held on Friday 4<sup>th</sup> October 2013. It was an enjoyable evening for the community, with only three of the recipients in attendance – Jan Jewell, Jan Hills and Ros (Bruce) Jones. Thank you to all our staff for their assistance in organising the evening and assisting with the citizenship ceremony that was held prior to the awards.

#### **RESOLUTION 15/10/2013/011**

That Council receives and notes the CEO's Activity Report September - October, 2013.

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

**CARRIED 0/6**

#### **RESOLUTION 15/10/2013/012**

That council support the use of the Batchelor Dump Site for twelve months as a Banana Freckle Disposal Site. If there are any costs incurred to Council in the process they will be reimbursed the Northern Territory Government. Any road and fence construction for access must be built to Council specifications.

**Moved:** Clr. Gray



## 11 FINANCE REPORTS

### 11.1 ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS 2012/2013

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Annual Report and Audited Financial Statements 2012/2013

#### SUMMARY

Council must prepare financial statements each financial year. This must be referred to Council's auditor for audit and forwarded to the Department of Local Government and Grants Commission by 15<sup>th</sup> November each year.

#### BACKGROUND

Council's auditor Nair Watkins have completed Council's annual audit of the financial statements for 2012/2013.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 131-132 of the Local Government Act 2008 Annual Financial Statement -

##### 131 Annual financial statement

- (1) A council must prepare a financial statement for each financial year.
- (2) The annual financial statement must give a true and fair view of:
  - (a) the council's revenue and expenditure for the financial year; and
  - (b) the council's assets and liabilities as at the end of the financial year.
- (3) The annual financial statement must conform with the accounting standards and other requirements stipulated in the regulations.

##### 132 Reference of annual financial statement for audit

The annual financial statement must be prepared, and referred to the council's auditor for audit:

- (a) as soon as reasonably practicable after the end of the relevant financial year; and
- (b) in any event, in time to ensure that the audited statement will be available no later than 15 November in the calendar year in which the financial year ends.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/013**

That Council receive and note the annual report and audited financial statements for 2012/2013 and submit to the Department of Local Government and Grants Commission.

**Moved:** Clr. Crook

**Seconded:** Clr. Corliss

**CARRIED 0/6**

#### **11.2 RTR AUDIT**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 15 October, 2013

**Author:** Melissa Kerr, Finance Manager

**Attachments:** Nil

#### **SUMMARY**

Road to Recovery funds are required to be audited each financial year and submitted to Road to Recovery. Council did not receive any funds for the 2012/2013 year; therefore it is a nil audit.

#### **BACKGROUND**

Not Applicable

#### **COMMENT**

Not Applicable

#### **CONSULTATION**

Not Applicable

#### **STATUTORY ENVIRONMENT**

Not Applicable

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/014**

That Council receive and note the audited Roads to Recovery report for 2012/2013 and submit to Roads to Recovery.

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

**CARRIED 0/6**

### 11.3 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND

Attached is a listing of accounts paid for September 2013.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council			
Payment Register			
September 2013			
DATE	REFERENCE	DETAILS	AMOUNT
2/09/2013	Bank Chg	Commonwealth Bank of Australia	2.66
3/09/2013	Bank Chg	Commonwealth Bank of Australia	49.81
3/09/2013	Visa	Commonwealth Bank of Australia	1,185.64
12/09/2013	5450	Air Liquide WA Pty Ltd	82.75
12/09/2013	5451	AJ Couriers & Haulage Pty Ltd	586.85
12/09/2013	5452	Area IT Solutions	1,606.48
12/09/2013	5453	Adelaide River Freight Service	159.50
12/09/2013	5454	Adelaide River Show Society	975.00
12/09/2013	5455	RWA Exact	123.75
12/09/2013	5456	AUT Electrics	132.00
12/09/2013	5457	Dannah Pty Ltd	368.57
12/09/2013	5458	Batchelor Service Centre	495.83
12/09/2013	5459	Batchelor Institute	900.00
12/09/2013	5460	B P Australia Limited	2,441.28
12/09/2013	5461	Cr. Sue Bulmer	350.00
12/09/2013	5462	Bunnings Building Supplies P/L	1,757.00
12/09/2013	5463	CommStrat Excellence in Media	275.00
12/09/2013	5464	Cr. Max Corliss	350.00
12/09/2013	5465	Council Jobs	269.50
12/09/2013	5466	Cridlands	2,607.14
12/09/2013	5467	Cr. Ewan Crook	350.00
12/09/2013	5468	Darwin Office Technology	202.81
12/09/2013	5469	B Evans	2,580.00
12/09/2013	5470	Fin Bins	5,347.60
12/09/2013	5471	Cr. Dave Gray	350.00
12/09/2013	5472	Higgie Mechanical Engineering	1,291.17
12/09/2013	5473	Historic Retreat	367.23
12/09/2013	5474	IBIS Informaton Systems	4,950.00
12/09/2013	5475	Cr Bruce Jones	750.00
12/09/2013	5476	Bruce Mason	2,084.50
12/09/2013	5477	Darwin Bolt Supplies (Normist)	47.05
12/09/2013	5478	NT Coating Specialists	4,928.00
12/09/2013	5479	Intergrated Land Information S	21.00
12/09/2013	5480	NT News	254.28
12/09/2013	5481	OfficeMax	701.04
12/09/2013	5482	Ooloo Investments Pty Ltd	57,186.00
12/09/2013	5483	Diedre Pickering	2,826.94
12/09/2013	5484	Portner Press Pty Ltd	77.00
12/09/2013	5485	Rum Jungle Tavern	250.00
12/09/2013	5486	RS Gardening Care	9,353.66
12/09/2013	5487	Rural & Remote Services	8,475.50
12/09/2013	5488	Starwin Management	150.00
12/09/2013	5489	NT Rural Pty Ltd TA Territory	2,872.85
12/09/2013	5490	The Intermedia Group Pty Ltd	42.00
12/09/2013	5491	Think Water	266.64

12/09/2013	5492	Tradelink - Darwin Plumbing S	358.58
12/09/2013	5493	Andrew Turner	1,333.00
12/09/2013	5494	Veolia Environmental Services	5,036.77
12/09/2013	5495	Bruce Verberg	2,160.00
12/09/2013	221	Motor Vehicle Registry	737.45
12/09/2013	222	PowerWater	1,788.23
16/09/2013	Bank Chg	Commonwealth Bank of Australia	10.56
16/09/2013	Bank Chg	Commonwealth Bank of Australia	14.08
16/09/2013	Bank Chg	Commonwealth Bank of Australia	27.28
17/09/2013	G/L Consolidate	Payroll	16,562.84
17/09/2013	G/L Consolidate	Payroll	3,857.73
20/09/2013	223	Australian Super	352.48
20/09/2013	224	Hesta Superannuation Fund	264.77
20/09/2013	225	Hostplus Superannuation Fund	109.79
20/09/2013	226	Local Govt Super Scheme	1,768.55
20/09/2013	227	Rest Industry Super	340.96
20/09/2013	228	TWU Nominees Pty Ltd	301.90
20/09/2013	5496	WA Local Super	1,976.70
25/09/2013	5497	Cr. Sue Bulmer	350.00
25/09/2013	5498	Cr. Max Corliss	350.00
25/09/2013	5499	Cr. Ewan Crook	350.00
25/09/2013	5500	Cr. Dave Gray	350.00
25/09/2013	5501	Maneroo Cattle Co P/L	993.75
25/09/2013	5502	Andrew Turner	1,333.00
27/09/2013	5503	Adelaide River Freight Service	379.50
27/09/2013	5504	RWA Exact	123.75
27/09/2013	5505	Attache Software Australia Pty	34.00
27/09/2013	5506	Beaurepaires	471.32
27/09/2013	5507	Batchelor Institute	480.00
27/09/2013	5508	Capital Security	1,662.10
27/09/2013	5509	Copytime	1,800.00
27/09/2013	5510	Fin Bins	12,936.00
27/09/2013	5511	Macca's Painting	165.00
27/09/2013	5512	NT News	2,529.82
27/09/2013	5513	OfficeMax	474.46
27/09/2013	5514	Oolloo Investments Pty Ltd	32,615.00
27/09/2013	5515	Rum Jungle Tavern	250.00
27/09/2013	5516	Royal Life Saving NT	363.50
27/09/2013	5517	SBA Distributors Pty Ltd	27.95
27/09/2013	5518	Stockwell Water and Gas PTY LT	20,311.00
27/09/2013	5519	NT Rural Pty Ltd TA Territory	79.75
27/09/2013	5520	Think Water	149.99
27/09/2013	229	Motor Vehicle Registry	340.85
27/09/2013	230	Telstra	1,856.06
<b>Total</b>			<b>\$ 238,222.50</b>

#### RESOLUTION 15/10/2013/015

That Council approve and pass for payment the September 2013 payment register totalling \$ 238,222.50

Moved: Clr. Gray

Seconded: Clr. Crook

CARRIED 0/6

#### 11.4 FINANCE AND GRANT REPORT, FINANCIAL SUMMARY REPORT

Applicant: N/A

<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## **SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

## **BACKGROUND**

Attached is a finance and grant report and financial summary report to 30<sup>th</sup> September 2013.

## **COMMENT**

No additional comments are provided to this report.

## **CONSULTATION**

There is no consultation that applies to this report.

## **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

## **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

## **VOTING REQUIREMENT**

Simple majority

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
4/10/2012	CCCC Recycling in Coomalie Grant	Keep Australia Beautiful Council	\$ 9,090.91	\$ 9,090.91	\$ -	Acquitted
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 22,780.01	\$ 27,219.99	30/06/2014
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 124,841.51	\$ 122,658.49	30/06/2014
31/05/2013	Youth Week - History Rocks 1953	Dept of Chief Minister - OYA	\$ 2,000.00	\$ 1,801.64	\$ 198.36	31/08/2013
19/06/2013	Seniors Week 2013	Dept of Chief Minister - OST	\$ 1,800.00	\$ 1,275.00	\$ 525.00	31/10/2013
25/06/2013	Lingalonga Festival	Dept of Arts and Museums	\$ 14,124.00	\$ 14,156.40	\$ -	5/11/2013
2/08/2013	Back to Batchelor - 60 years	Community Benefit Fund	\$ 3,569.00	\$ 2,936.27	\$ 632.73	12/02/2014
21/08/2013	Gamba Grant	NTEPA	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
23/09/2013	Basketball Championship Grant	Dept of Sport and Recreation	\$ 2,500.00	\$ -	\$ 2,500.00	30/11/2014
			<b>\$ 350,583.91</b>	<b>\$ 176,881.74</b>	<b>\$ 173,734.57</b>	
<b>Cash and Receivables</b>					<b>\$ 1,763,947.39</b>	
<b>Unspent Grants &amp; Subsidies</b>					<b>\$ 173,734.57</b>	
<b>Cash Available to Council</b>					<b>\$ 1,590,212.82</b>	

Coomalie Community Government Council
Financial Report for the period ending 30th September 2013

<b>Cash at Bank</b>	
Cash on Hand	\$ 2,000.00
Cheque Account	\$ 607,854.25
Investment Account	\$ 732,543.11
<b>Total Cash at Bank</b>	<b>\$ 1,342,397.36</b>

Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	275.00	3,332.70	-	\$ 3,607.70
Rates		289,222.90	-	129,808.43	\$ 419,031.33
<b>Total Debtors</b>					<b>\$ 422,639.03</b>

Creditors	Current	30 Days	60 Days	90 Days	
Trade		1,089.00	-	-	\$ 1,089.00
<b>Total Creditors</b>					<b>\$ 1,089.00</b>

<b>Reconciliation of Funds</b>	
Balance as per General Ledger	\$ 609,854.25
Add outstanding Debtors	\$ 422,639.03
Less outstanding Creditors	\$ 1,089.00
Add Investment Account	\$ 732,543.11
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 1,763,947.39</b>



**Coomalie Community Government Council****Monthly Financial Summary****September 2013**

<b>Acc Code</b>	<b>Account Description</b>	<b>Month Actual</b>	<b>YTD Actual</b>	<b>13/14 Budget</b>	<b>12/13 Actual</b>
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	115,330	1,043,705	1,320,014	1,286,857
110 4999	TOTAL EXPENSES	29,680	213,646	762,143	705,179
110 5000	SURPLUS / (DEFICIENCY) 110	85,650	830,059	557,871	581,678
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	0	0	0	-16,667
210 4999	TOTAL EXPENSES	18,087	30,665	97,720	74,746
210 5000	SURPLUS / (DEFICIENCY) 210	-18,087	-30,665	-97,720	-91,413
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	-460	303,568	343,845	275,853
211 4999	TOTAL EXPENSES	50,638	91,190	338,096	219,345
211 5000	SURPLUS / (DEFICIENCY) 211	-51,098	212,378	5,749	56,508
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	0	227	250	2,136
212 4999	TOTAL EXPENSES	0	142	3,000	4,112
212 5000	SURPLUS / (DEFICIENCY) 212	0	85	-2,750	-1,976
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	0	737	1,700	5,757
310 4999	TOTAL EXPENSES	3,659	29,490	141,905	201,670
310 5000	SURPLUS / (DEFICIENCY) 310	-3,659	-28,753	-140,205	-195,913
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	0	0	48,000	48,858
311 4999	TOTAL EXPENSES	1,766	10,192	48,000	48,144
311 5000	SURPLUS / (DEFICIENCY) 311	-1,766	-10,192	0	714
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	182	238	820	60,860
312 4999	TOTAL EXPENSES	2,628	16,499	133,595	119,867
312 5000	SURPLUS / (DEFICIENCY) 312	-2,446	-16,261	-132,775	-59,007
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	835	835	31,000	56,843
313 4999	TOTAL EXPENSES	6,210	45,098	125,260	99,185
313 5000	SURPLUS / (DEFICIENCY) 313	-5,375	-44,263	-94,260	-42,342
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	2,661	3,011	34,900	35,737
314 4999	TOTAL EXPENSES	2,204	14,422	70,830	72,410
314 5000	SURPLUS / (DEFICIENCY) 314	457	-11,411	-35,930	-36,673
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	48,228	254,257	500,448	737,316
410 4999	TOTAL EXPENSES	56,403	303,665	1,220,197	793,630
410 5000	SURPLUS / (DEFICIENCY) 410	-8,175	-49,408	-719,749	-56,314
<b>510 STREETLIGHTING</b>					
510 4999	TOTAL EXPENSES	0	0	21,000	10,269
510 5000	SURPLUS / (DEFICIENCY) 510	0	0	-21,000	-10,269
<b>511 TOURISM, PARKING AND OTHER</b>					
511 3899	TOTAL INCOME	91	4,106	18,000	33,479
511 4999	TOTAL EXPENSES	2,874	24,182	47,300	54,210
511 5000	SURPLUS / (DEFICIENCY) 511	-2,783	-20,076	-29,300	-20,731
<b>512 DOG MANAGEMENT</b>					
512 3899	TOTAL INCOME	0	480	3,000	3,053
512 4999	TOTAL EXPENSES	245	1,489	7,900	4,948
512 5000	SURPLUS / (DEFICIENCY) 512	-245	-1,009	-4,900	-1,895

<b>513 GLYPHOSATE</b>					
<b>513 3899</b>	TOTAL INCOME	0	200	10,000	6,145
<b>513 4999</b>	TOTAL EXPENSES	0	0	10,000	0
<b>513 5000</b>	SURPLUS / (DEFICIENCY) 513	0	200	0	6,145
<b>514 GAMBA AND WEED MANAGEMENT</b>					
<b>514 3899</b>	TOTAL INCOME	0	11,000	10,000	29,000
<b>514 4999</b>	TOTAL EXPENSES	0	0	10,000	22,714
<b>514 5000</b>	SURPLUS / (DEFICIENCY) 514	0	11,000	0	6,286
<b>900 3899</b>	<b>TOTAL INCOME</b>	<b>166,867</b>	<b>1,622,364</b>	<b>2,321,977</b>	<b>2,565,227</b>
<b>900 4999</b>	<b>TOTAL EXPENSES</b>	<b>174,394</b>	<b>780,680</b>	<b>3,036,946</b>	<b>2,434,396</b>
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>-7,527</b>	<b>841,684</b>	<b>-714,969</b>	<b>130,831</b>

#### RESOLUTION 15/10/2013/016

That Council receive and note the financial and grant report and financial summary report to 30<sup>th</sup> September 2013.

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

**CARRIED 0/6**

#### 11.5 AMENDED BUDGET 2013/14 AND 10 YEAR FORECAST

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 October, 2013
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Amended Budget 2013/14 and 10 year forecast

#### SUMMARY

An amended budget is provided to Council after the first quarter of operations and specifically due to the reduction in Council's Operational Funding of over \$100,000. The effect of this reduction is also shown in the 10 year forecast as attached.

#### BACKGROUND

Attached are the budget line items to be amended for 2013/14 and the effect on the 10 year forecast.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

##### Local Government Accounting Regulations

##### Section 13 Deficit budgeting

A council must not budget for a deficit.

*Note*

*A deficit occurs if overall expenditure for a financial year (disregarding depreciation) exceeds income. Transfers into, and out of, specific reserves are to be taken into account.*

#### **14 Allocation of money**

(1) A council must not allocate money for a particular purpose unless:

(a) provision for the allocation is made in the budget for the relevant financial year; or

(b) the allocation is:

(i) authorised by resolution of the council; and

(ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under sub-regulation (1 - b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/017**

That Council receive and adopt the amended budget line items for 2013/14 with the addition of the Dead Man Block sales and the postponing of the Accounting Software Upgrade and the 10 year forecast as presented.

**Moved:** Clr. Crook

**Seconded:** Clr. Gray

**CARRIED 0/5**

Clr Bulmer left the room

## **12 ADMINISTRATION REPORTS**

### **12.1 USE OF COMMON SEAL**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 104, AN2190, AN2196, AN2197
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	N/A
<b>Attachments:</b>	Common Seal Correspondence

#### **SUMMARY**

The Common Seal was affixed to the Department of Sport and Recreation Basketball Grant Application for \$2,750.00, Heritage Grant Application for 70<sup>th</sup> anniversary of WWII for \$5,500.00, Form 25A and 47 to execute sale of S 2190 / 2196 / 2197 Hundred of Cavanagh – Sterling (Deadman Blocks).

#### **BACKGROUND**

Nil

## COMMENT

Nil

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

(a) must be authorised or ratified by resolution of the council; and

(b) must be attested by the signatures of the CEO and at least one member of the council.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 15/10/2013/018

That Council approve the use of the common seal on Basketball Grant Application for \$2,750, Heritage Grant Application for \$5,500 and Form 25A and 47 to execute sale of S 2190 / 2196 / 2197 Hundred of Cavanagh – Sterling.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

**CARRIED 0/5**

**Clr Bulmer absent**

## 12.2 COMMUNITY RECREATION OFFICER'S REPORT

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CCGCDocs\ CRO

**Disclosure of Interest:** Nil

**Date:** 15 October, 2013

**Author:** Marilyn Morris, Community Recreation Officer

**Attachments:** Final Air Raid Event – Grant Letter of Approval  
RAAF Aerial Display Submission  
Agreed Budget Tables

## SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 15 October, 2013.

## **CRO Report – September/October**

**Friday Night Fun** – Held on 6<sup>th</sup> and 20<sup>th</sup> September with approximately 40 to 50 children. October dates are 11<sup>th</sup> and 25<sup>th</sup> where I shall discuss the importance of parents and family attending to help out with art, craft, games, cooking the barby and also basketball. I am continuing to sell icy cups each Friday fortnight and also drinks at the monthly markets to gather funds.

**Batchelor Monthly Markets** – will be held on 13<sup>th</sup> October, 10<sup>th</sup> November and 8<sup>th</sup> December with a regular cricket match at 10am each month. The markets will cease over the wet season and restart in April – providing there is local community support in the next couple of months. The majority of marketeers come down to Batchelor from Humpty Doo and Coolalinga areas and the drop off of local support over the last couple of markets is noticeable.

**Coomalie Swim Group** – Progressing through the next couple of months until 11<sup>th</sup> December (dependant on thunderstorms). Rana Everett has gained accreditation through the CSGroup funds and is accredited with Aust Swim and Royal Life Saving. We are continuing on with additional accreditation to enable Rana to gain her Life Saving certificate, which is a step up from the Bronze Medallion certificate. Coomalie Swim Group funds have paid for yearly membership of CSGroup with the Royal Life Saving Association.

**Bronze Medallion Course** – Held at Batchelor Pool on 12<sup>th</sup> and 13<sup>th</sup> October with a record 15 people from Woolanang School, Batchelor and Adelaide River region gaining their full Bronze. Also 4 people completed their updates – including Marilyn Morris and Trevor Sullivan.

**Final Air Raid Event** – To be held on 12<sup>th</sup> November at the Adelaide River Railway Precinct by Coomalie Council in conjunction with the Friends of the North Australian Railway, under the guidance of Trevor Horman and myself. Lee Farrell submitted two grants and I gathered various quotes, plus discussions with Trevor. We were successful in one grant through the Heritage Grants round. I followed up on the grant through the Community Benefit Fund and have discovered we will not be advised if successful until the end of November. Hence we will need to source additional funds to finance the food expenses specified in this grant. I ask the Council to finance the amount of \$1000 to cover the cost of catering, or if the Adelaide River Councillors could possibly seek support/donations from Adelaide River business owners. A copy of the successful grant letter is attached. I have also included a copy of the submission to the RAAF for an aerial display at the event and the agreed budget tables for viewing.

**Coomalie Scout Group** – Progressing on a weekly basis with between 35 and 45 children attending. There are now several ‘Leaders’ – adults who are registered through Scouts and will help run the activities. Funding for uniforms is an issue for some children and the suggested idea to ‘sponsor a child’ is being investigated. The Coomalie Scouts Group is affiliated under Scouts Australia and is therefore tax deductible if locals and businesses donate. Steve McWilliams and Gary Crosbie are to be congratulated on their determination to give the kids of Coomalie the opportunity that Scouts affords them.

**Under 14’s National Basketball Championships** – Three local Batchelor boys were included in the NT Remote Squad and experienced a fantastic 11 day basketball training camp at Kormilda College. They trained for 5 days – then played for 5 days against the best under 14 basketball athletes in Australia. These three boys now have the opportunity to pass on their knowledge to all other young ones at our “Friday Night Fun” evenings. They can be seen on the basketball court daily after school with a following of fans. I would like to acknowledge their coach Kerrie Hume – who happily donated her time for the entire 11 days. She became “Mother Bear” to the entire squad of indigenous boys and ended up with all the boys on mattresses surrounding her bed for the entire stay. Kerrie is a Coomalie Council volunteer with an Ochre card.

**Grants** – The *Lingalunga Grants* x two are finalized and acquittals being submitted with photos to the appropriate Government department. Final payments through the Lingalunga cheque account to committee

members, for outstanding petty cash amounts are now paid (receipts filed). Ros Jones and I are compiling finalized financials for Council perusal.

*Youth Vibe grant* submitted for January school holiday program – awaiting response.

*Harmony Day grant* submission is in progress.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 15/10/2013/019**

That Council receives and notes the Community Recreation Officer's reports for September/October 2013.

**Moved:** Clr. Corliss

**Seconded:** Clr. Crook

**CARRIED 0/6**

#### **13 LATE REPORTS**

#### **14 COUNCIL REPORTS**

#### **15 CONFIDENTIAL ITEMS**

##### **15.1 CEO POSITION**

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC /
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	Nil
<b>Attachments:</b>	Nil

#### **SUMMARY**

Recruitment of the CEO.

#### **BACKGROUND**

Nil

#### **COMMENT**

Nil

#### **CONSULTATION**

Not Applicable

## STATUTORY ENVIRONMENT

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

## POLICY IMPLICATIONS

Not Applicable

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 15/10/2013/020

That Council requests the applicants to provide ideas and possible improvements to the Shire that they would undertake to achieve within the first 12 months of the position, to be submitted to Council as soon as practical.

Council are endeavouring to reach a decision in regards to the CEO position by Friday 18<sup>th</sup> October 2013.

**Moved:** Clr. Crook

**Seconded:** Clr. Turner

**CARRIED 2/4**

**Clr Bulmer and Clr Corliss against**

## 16 GENERAL BUSINESS

### 16.1 BATS IN BATCHELOR

**Applicant:** Clr Bulmer

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 15 October, 2013

**Author:** N/A

**Attachments:** Nil

## SUMMARY

Large numbers of bats are re-appearing in the Council parks and are causing issues.

## BACKGROUND

Nil

## COMMENT

Nil

**CONSULTATION**

Not Applicable

**STATUTORY ENVIRONMENT**

Not Applicable

**POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**DIRECTION**

That Council requests that the CEO find the existing report from 2004 on the issue of Bats in Batchelor and send the Councillors.

**16.2 CHRISTMAS CLOSURE OF THE COUNCIL OFFICE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC / 103
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 October, 2013
<b>Author:</b>	N/A
<b>Attachments:</b>	December / January calendar

**SUMMARY**

Christmas public holiday's this year fall on Wednesday 25<sup>th</sup> December 2013, Thursday 26<sup>th</sup> December 2013 and New Year's falls on Wednesday 1<sup>st</sup> January 2014.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Not Applicable



## STATUTORY ENVIRONMENT

Not Applicable

## POLICY IMPLICATIONS

Not Applicable

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 15/10/2013/021

That Council shut the office down for the Christmas period from 4pm Tuesday 24<sup>th</sup> December, reopening on Thursday 2<sup>nd</sup> January 2014. The outside works crew to have one person on call at all times.

**Moved:** Clr. Gray

**Seconded:** Clr. Crook

**CARRIED 0/6**

### NOTED:

Upcoming OGM dates, 19<sup>th</sup> November, 10<sup>th</sup> December and 21<sup>st</sup> January 2014

## 16.3 LAKE BENNETT BUS STOP REQUESTS

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 9 October, 2013

**Author:** Parents of School Children – Lake Bennett Area

**Attachments:** Request Letter

## SUMMARY

The parents of school children who utilise the bus stop at Lake Bennett would like to request a rubbish bin be installed at the bus stop and also that they be permitted to paint the bus stop themselves.

## BACKGROUND

Nil

## COMMENT

Nil

## CONSULTATION

Not Applicable

## STATUTORY ENVIRONMENT

Not Applicable

**POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**DIRECTION**

That Council requests that the CEO write to DCI to inform them that the Bus Stop is DCI property and that a petition has been received in regards to this bus stop.

**16.4 NATIVE TITLE ISSUE – NIGEL SCULLION**

**Applicant:** Clr Ewan Crook

**Location/Address:** N/A

**File Ref:** CC / 197

**Disclosure of Interest:** Nil

**Date:** 25 September, 2013

**Author:** Clr Ewan Crook

**Attachments:** Nil

**SUMMARY**

Since the Federal Election Nigel Scullion has been appointed to the position of Minister for Indigenous Affairs, it may be beneficial to invite Nigel Scullion to the next OGM or arrange a time to have a phone conference to discuss any advancement in solving our native title issues.

**BACKGROUND**

Nil

**COMMENT**

Nil

**CONSULTATION**

Not Applicable

**STATUTORY ENVIRONMENT**

Not Applicable

**POLICY IMPLICATIONS**

Not Applicable

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENT**

Simple majority

### **RESOLUTION 15/10/2013/022**

That Council seek a meeting with Nigel Scullion Minister of Indigenous Affairs either at the 19<sup>th</sup> November OGM or via a phone conference date.

**Moved:**                      **Clr. Crook**

**Seconded:**                **Clr. Gray**

**CARRIED 0/6**

## **17 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 19<sup>th</sup> November, 2013.

President Andrew Turner closed the meeting at 9:12pm