



**MINUTES**

**ORDINARY COUNCIL MEETING**

**12<sup>th</sup> AUGUST, 2014**

## TABLE OF CONTENTS

1	PERSONS PRESENT .....	4
2	APOLOGIES AND LEAVE OF ABSENCE.....	5
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF.....	6
4	PETITIONS AND DEPUTATIONS .....	7
5	CONFIRMATION OF MINUTES .....	7
5.1	CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 15 <sup>TH</sup> july, 2014 .....	7
6	OPERATIONS MANAGER’S REPORTS .....	8
6.1	OPERATIONS REPORTS .....	8
6.2	ANIMAL MANAGEMENT OFFICER’S REPORT.....	9
6.3	POOL REPORT.....	10
7	CHIEF EXECUTIVE OFFICER’S REPORTS.....	10
7.1	INCOMING AND OUTGOING CORRESPONDENCE .....	10
7.2	REVIEW OF ACTION ITEMS LIST AUGUST - 2014 .....	12
7.3	COMPLAINTS REGISTER AUGUST - 2014 .....	13
7.4	STANDING ORDER – AMALGAMATION REVIEW .....	13
7.5	CEO ACTIVITIES REPORT .....	17
7.6	TRANSITION COMMITTEE .....	18
7.7	DELOITTE ANNUAL REPORT ON SUSTAINABILITY .....	20
7.8	AUDIT COMMITTEE .....	22
7.9	DEVELOPMENT OF BATCHELOR AIRSTRIP.....	23
7.10	STATEGIC ECONOMIC DEVELOPMENT COMMITTEE .....	25
7.11	DRAFT DARWIN REGIONAL LAND USE PLAN 2014.....	26
8	FINANCE REPORTS.....	28
8.1	PAYMENT REGISTER .....	28
8.2	FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT .....	31
8.3	STOCK TAKE POLICY .....	34
9	COMMUNITY RECREATION OFFICER’S REPORT .....	37
11	LATE REPORTS .....	38
12	COUNCIL REPORTS .....	40
13	GENERAL BUSINESS.....	40
14	CONFIDENTIAL ITEMS.....	40
14.1	SALE OF PROPERTIES FOR NON PAYMENT OF RATE ARREARS .....	<b>Error! Bookmark not defined.</b>
15	NEXT MEETING .....	41

## COOMALIE COMMUNITY GOVERNMENT COUNCIL DISCLAIMER

No responsibility is implied or accepted by the Coomalie Community Government Council for any act, omission or statement or intimation occurring during Council or committee meetings.

The Coomalie Community Government Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Coomalie Community Government Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Coomalie Community Government Council.

The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 12<sup>th</sup> AUGUST, 2014 AT 6.00PM

---

President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

### **1 PERSONS PRESENT**

#### **ELECTED MEMBERS PRESENT**

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray

#### **STAFF PRESENT**

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

#### **PERSONS PRESENT**

Peter Wyatt	Department of Local Government and Regions
-------------	--

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 12<sup>th</sup> August, 2014.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:  
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority

### RESOLUTION 12/08/2014/001

That Council receive and notes the apology from Clr. Crook for the Ordinary General Meeting held 12<sup>th</sup> August, 2014.

**Moved:** Clr. Turner

**Seconded:** Clr. Gray

5/5

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

## **VOTING REQUIREMENT**

Simple majority

### **NOTE**

There are no declarations of interest for the Ordinary General Meeting held 12<sup>th</sup> August, 2014.

## **4 PETITIONS AND DEPUTATIONS**

Nil

## **5 CONFIRMATION OF MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 15<sup>TH</sup> JULY, 2014**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Aleyshia Kim, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

## **SUMMARY**

Minutes of the Ordinary General Meeting held 15<sup>th</sup> July 2014, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

## **BACKGROUND**

Not applicable.

## **COMMENT**

Not applicable

## **CONSULTATION**

Not applicable.

## **STATUTORY ENVIRONMENT**

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

## **POLICY IMPLICATIONS**

Not applicable.

## **FINANCIAL IMPLICATIONS**

Not applicable.

## **VOTING REQUIREMENT**

Simple majority

**RESOLUTION 12/08/2014/002**

That the minutes of the Ordinary General Meeting held 15<sup>th</sup> July 2014 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Jones

**Seconded:** Clr. Corliss

**5/5**

**6 OPERATIONS MANAGER'S REPORTS**

**6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Date:</b>	12 <sup>TH</sup> August, 2014
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

**SUMMARY**

Operations Managers Report July/August.

**Roads-**

Started on grading roads- Miles, Coach, Cheeney have been done, moving onto Cheeney North.

Flood damage on Coach Rd is finished except for the Stapleton Creek causeway.

Started re- sheeting flood damage on Cheeney Rd.

**Waste-**

The 2<sup>nd</sup> transfer station at Adelaide River is being used, only some minor work to be done.

**Subdivision-**

Bit of confusion with the new guidelines but are slowly working them out.

**Footpaths-**

Starting back on the Batchelor footpaths and will be finished by the end of the month.

**Playgroup-**

Playgroup renovations have now been completed, playgroup to resume this Friday 08-08-14.

**RECOMMENDATION:**

Nil



## VOTING REQUIREMENT

Simple majority

### RESOLUTION 12/08/2014/003

That Council receives and note the Operations Manager Report for July/August.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

5/5

## 6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Animal Management Officer
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Hilary Brett, Receptionist
<b>Attachments:</b>	Nil

### SUMMARY

Due to Animal Management Officer being on leave, Council's receptionist Hilary Brett has prepared this report.

Animal Management Officer's report July/August.

Three dogs have been impounded this month. Two of them have been brought in by a local resident.

Two of the impounded dogs were claimed by the owners, registered and pound fees paid.

The third dog was clearly a pet that had an ear tattoo and sterilization scar. She was paid for and adopted by a staff member who then had her microchip read at Litchfield Vets and was able to return her to her proper owners who had been missing her for six weeks.

There have been several ongoing dog complaints both from within the Department of Housing "Flats" and the community at large. Many of the complaints relate to children being frightened and chased which has been more of a concern during the school holiday period.

In future all dog complaints related to NT Housing Commission clients will be forwarded to the Tenancy Manager at her request.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 12/08/2014/004

That Council receives and notes the Animal Management Officers Report for July/August.

**Moved:** Clr. Jones

**Seconded:** Clr. Bulmer

5/5

### 6.3 POOL REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

Pool Supervisor's report July/August.

The Pool is closed until 1<sup>st</sup> September 2014.

#### VOTING REQUIREMENT

##### NOTE

There is no Pool report this month due to the Pool being closed.

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>TH</sup> August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of July/August.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

	DATE RECEIVED	SOURCE	SUBJECT
MI 1	10 <sup>th</sup> July	Commonwealth Bank	Bank Audit Certificate
MI 2	14 <sup>th</sup> July	R Finck Finn Bins	acceptance Waste Collection contract
MI 3	14 <sup>th</sup> July	Department of Transport	Black Spot Funding nominations
MI 4	4 <sup>th</sup> and 7 <sup>th</sup> July	Mr Garry Chin	Email re proposed subdivision
MI 5	14 <sup>th</sup> July	Gail Billing	Email re proposed sale AN 976
MI 6	15 <sup>th</sup> July	Jan Jewell	Email re development on AN 900
MI 7	17 <sup>th</sup> July	Minister for Arts and Museums Matt Conlan	Public Library Funding Agreement
MI 8	21 <sup>st</sup> July	Department of Local Government and Regions	December 2013 Deloitte Report
MI 9	17 <sup>th</sup> July	Myra Skinner	Territory Housing Garbage Compound
MI 10	23 <sup>rd</sup> July	NT Emergency Service	Training Meeting EOC Room Project, Funding Agreement
MI 11	23 <sup>rd</sup> July	Office of the Chief Minister	NT Natural Disaster Resilience Program, Meeting Room Funding Agreement
MI 12	29 <sup>th</sup> July	Joint Select Committee on Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples	Invitation to make a submission
MI 13	29 <sup>th</sup> July	National Centre for Groundwater Research and Training	Groundwater Essentials Course 9 <sup>th</sup> September 2014
MI 14	31 <sup>st</sup> July	Department of Local Government & Regions	Draft terms of reference for Transition Committee
MI 15	31 <sup>st</sup> July	Minister for Lands, Planning and The Environment	AN 691 & 693 Development Permit
MI 16	31 <sup>st</sup> July	Belyuen Community Government Council	Maps and Correspondence relating to boundary expansion
MI 17	7 <sup>th</sup> August	Department of Local Government and Regions	Appointment of acting Chief Executive Mike Chiodo

### Correspondence Out

	Date Sent	Author	Recipient/Subject
MO 1	27 <sup>th</sup> June	LA	Cheaney Road Residents, Re Cheaney Rd Street Addresses Changes
MO 2	8 <sup>th</sup> July	LA	Gary Chin re 8 hectare subdivisions
MO 3	11 <sup>th</sup> July	LA	Aleyshia Kim Extension of Contract
MO 4	14 <sup>th</sup> July	LA	Department of Local Government re Compliance Review
MO 5	15 <sup>th</sup> July	MK	email to G Billing re sale of AN 976

MO 6	17 <sup>th</sup> July	LA	Department of Local Government re Annual Shire Plan
MO 7	18 <sup>th</sup> July	LA	The Hon Warren Snowdon, re Local Government Financial Assistance Grants
MO 8	18 <sup>th</sup> July	LA	The Hon. Nigel Scullion re Local Government Financial Assistance Grants
MO 9	18 <sup>th</sup> July	LA	Senator Nova Perris re Local Government Financial Assistance Grants
MO 10	18 <sup>th</sup> July	LA	Mr Peter Wyatt re Boundary Expansion Transition Committee
MO 11	21 <sup>st</sup> July	LA	The Hon. Peter Chandler re Provision of Information for Additional Lands
MO12	31 <sup>st</sup> July	LA	Skydive Territory re approval to use Batchelor Oval
MO13	31 <sup>st</sup> July	LA	Cheaney Road Residents re Change of Street Addresses
MO 14	22 <sup>nd</sup> July	LA	Keep Australia beautiful NT re Mr H Schober

#### **CONSULTATION**

Not Applicable.

#### **STATUTORY ENVIRONMENT**

Not Applicable.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 12/08/2014/005**

That Council receives and notes the items of incoming and outgoing correspondence as tabled for July/August.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

**5/5**

#### **7.2 REVIEW OF ACTION ITEMS LIST AUGUST - 2014**

**Applicant:** Nil

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 12<sup>th</sup> August, 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Action Items List August, 2014

**RESOLUTION 12/08/2014/006**

That Council receives and notes the action items list for July/August.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

5/5

**7.3 COMPLAINTS REGISTER AUGUST - 2014**

**Applicant:** Nil

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 12<sup>th</sup> August, 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** July/August Complaints Register Attached

**RESOLUTION 12/08/2014/007**

That Council receives and notes the items Complaints Register for July/August.

**Moved:** Clr. Gray

**Seconded:** Clr. Jones

5/5

**7.4 STANDING ORDER – AMALGAMATION REVIEW**

**Applicant:** N/A

**Location/Address:** Coomalie Councillors

**File Ref:** CC/79

**Disclosure of Interest:** Nil

**Date:** 12<sup>th</sup> August, 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Nil

**SUMMARY**

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.*

*The following is the decision of Council from its July 2012 meeting*

*Moved Clr. Gray, Seconded Clr. Turner that Council's priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if*

*possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.*

*The following is the decision of Council from its August meeting 2012.*

*Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.*

*No action taken at November meeting 2012.*

## **BACKGROUND**

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

## **COMMENT**

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Clr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

### **14<sup>th</sup> December, 2012**

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

### **20<sup>th</sup> December, 2012**

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

### **13<sup>th</sup> February, 2013**

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

## **Amalgamations**

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

**ACTION:**

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

**8<sup>th</sup> March 2013**

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

**May 2013**

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

**July 2013**

Information on the number of lots in the unincorporated land area has not been received.

**August 2013**

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

**September 2013**

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

**October 2013**

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

**November 2013**

Investigation of additional subdivision of one parcel into 20 blocks will bring total blocks along Dorat Road to 91, if charged at minimum rate, total revenue is \$75,075.

Please see map of area of additional properties in Attachments.

A/CEO to write to Minister for Local Government and Regions and Member for Daly to meet with Council.

**December 2013**

Meeting with Minister for Local Government and Regions, David Tollner was scheduled for 9<sup>th</sup> December 2013 but has recently been rescheduled to Monday 3<sup>rd</sup> February 2014. Council will discuss NT Operational Funding grant, boundary expansion and long term financial sustainability.

**January 2014**

Boundary Expansion Opportunity document completed with options a, b, and c.

#### **February 2014**

Meeting with Minister Tollner, Local Government and Regions to discuss Boundary Expansion Opportunity Document. Option A is favourable at this point in time.

#### **April 2014**

The Department of Local Government were advised that Council wished to proceed immediately with the Dorat Road area and the Litchfield National Park. Council was continuing to investigate the Mt Ringwood Road and the Douglas Daly region. The areas are to be processed individually to ensure that issues arising in one area do not impact on other areas. An invitation has been forwarded to Minister Tollner's office

#### **May 2014**

The Department of Local Government has arranged for the Surveyor General to draw up and define the Additional land proposed to be incorporated into the Coomalie Community Government Council area. The first area to be included is the locality known as Robin Falls.

Discussions have been held with the Department of local Government in relation to the Communication Strategy and the history of the previous community consultation. The Department Representative will provide an update at the May Council meeting.

#### **June 2014**

The Minister for Local Government visited Council on Thursday 6 June 2014. He discussed a number of issues including Local Government in the Greater Darwin area and the term of the current Councils. He was particularly supportive of Council's proposal to include areas outside the current proposal into the Council area. These included Litchfield National Park, Douglas Daly Region and Mt Ringwood area and the Litchfield region to the west to the current boundary. There was a very brief discussion of funding the feasibility of incorporating these areas.

A meeting was held between The Department of Local Government representative, CEO from Belyuen Council and the president and CEO from Coomalie. The meeting was to initiate dialogue between the parties regarding possible incorporation of areas with the respective Council areas. The meeting was positive and did not generate any barriers to future possibilities.

#### **July 2014**

A further meeting has been held with Belyuen Council regarding the future inclusion of unincorporated land within the Local Council areas. The second meeting was held at Belyuen and was attended by representatives of both Councils and the Department of Local Government. Belyuen has outlined that it believes its Community of interest is based around the Kambi Land claim area. They have written to the Minister of Local Government outlining their views. Coomalie Council has already expressed its view to the Minister that it intends to investigate the inclusion of Douglas Daly region, Mt Ringwood, Litchfield National Park and all areas to the west of the current Council. This leaves Fog Bay Road and Dundee Beach in the unincorporated area.

The participants agreed to continue joint discussions. It was suggested that this should be through a Transition Committee set up and supported by the Minister for Local Government. The aim of the Committee is to create expanded Local Government areas which are suitable for both Councils.

A notice was published in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

#### **August 2014**



Council wrote to the Department of Local Government supporting Belyuen Council's request for the Minister of Local Government to form and support a Transition Committee made up of representatives from both Councils and the Department of Local Government with the aim of creating expanded Local Government areas that suit both Belyuen Council and Coomalie Community Government Council's objectives.

The property information for the Robin Falls area has been difficult to obtain. A direct approach was made to the Minister for Lands Planning and Environment. Initially the Department's computer system could not produce the appropriate report. The Department has now provided copies of the individual title searches of each property.

#### **CONSULTATION**

Department of Local Government NT

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For Councils Information

### **7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CEO
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### **SUMMARY**

##### **Worksafe**

The Operations Manager and the CEO met with inspectors from Worksafe to follow up on the requirement to have in place a tree risk assessment process. The inspectors were satisfied that Council is working towards implementing processes to comply with its Tree Risk Assessment policy. They were satisfied that tree risk inspections were being carried out and documented. They were given assurances that all the trees on Council controlled land will be inspected on a 4 year rotational basis as required in the Council policy. The policy may need reviewing as some of the requirements listed are onerous, beyond Council resources or provide very little benefit for the costs and resources involved.

A procedure document is currently being prepared to inspect all of Council's tree within the 4 year time table which can be carried out within the existing staff resources.

## Northern Territory Regional Infrastructure Plan

The Department of Infrastructure is preparing a Regional Infrastructure Plan. They have engaged consultants to develop the plan at a cost of \$1.2m. The plan is to be completed by November 2014. Part of the process involves running 4 workshops throughout the Northern Territory. The CEO attended the workshop in Darwin on Wednesday 16 July 2014. The workshop was attended by approximately 100 people. The speakers from the Darwin Port authority, Genesee and Wyoming Railways, and the Larrakia Nation were interesting and added to the knowledge base, but unfortunately there seemed to be very few lateral thinkers in the room and the discussion revolved around roads and transport in general.

## Northern Territory Housing Commission

Discussions have been held with NT Housing Commission in relation to dog complaints and the untidy state of the Kirra Cres Flats. The NT Housing Commission representative advised that they will be inspecting the properties on a fortnightly basis to ensure compliance. They also requested that any complaints regarding the properties are passed onto the NT Housing Commission representative. It was noted that the properties were cleaned up after the visit.

## Community Events

The CEO attended the following community events in the last month.

Adelaide River Community Picnic  
Adelaide River Rosella Festival  
Lingalonga Festival

## Annual Audit

Council's auditor will be carrying out the annual audit of Council's Finances on the 7<sup>th</sup> and 8<sup>th</sup> August 2014.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 12/08/2014/008

That Council receives and notes the CEO's Activity Report for August 2014.

**Moved:** Clr. Corliss

**Seconded** Clr. Jones

5/5

## 7.6 TRANSITION COMMITTEE

**Applicant:** DLG&R

**Location/Address:** N/A

**File Ref:** CC/79

**Disclosure of Interest:** Nil

**Date:** 12th August, 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachment:** Draft Transition Committee Terms of Reference

## SUMMARY

Following on for Council's support to form a Transition Committee to investigate and recommend to the Minister inclusion of unincorporated land into Councils areas, the Department of Local Government and Regions has forwarded a Draft Terms of Reference for the Committee.

It is appropriate that Council make comments on the proposed Terms of Reference. It is probable that these will be discussed at a further meeting of the parties.

It is also appropriate to nominate a delegate and alternative delegate for the committee to be supported by the CEO.

## **BACKGROUND**

At a meeting with Belyuen Council and the Department of Local Government and Regions it was decided to investigate the formation of a Transition Committee

The participants agreed to continue joint discussions. It was suggested that this should be through a Transition Committee, set up and supported by the Minister for Local Government. The aim of the Committee is to create expanded Local Government areas which are suitable for both Councils.

Council resolved at its July Meeting to write to the Department of Local Government supporting Belyuen Council's request for the Minister of Local Government to form and support a Transition Committee made up of representatives from both Councils and the Department of Local Government with the aim of creating expanded Local Government areas that suit both Belyuen Council and Coomalie Community Government Council's objectives.

## **COMMENT**

It is considered the formation of the Transition Committee will assist in the strategy and program of including unincorporated land to the west and north of Coomalie into appropriate Local Council areas. Belyuen Council has made a formal request to the Minister to form the committee and Council should support the request.

This Transition Committee process has the potential of losing focus on Council's current expansion goals. It is considered that Council should continue its current processes to investigate independently, the inclusion of Douglas Daly region, Mt Ringwood, Litchfield National Park and all areas to the west of the current Council to the coast.

It is considered that the following comments are appropriate in relation to proposed Terms of Reference:

1. The requirement that any proposal must be supported by the majority of residents has the potential for failure if a lobby group decides to actively resist any proposal. The alternative responsibility is that the committee ensure that there is a comprehensive consultation phase and communication plan.
2. The Department of Local Government and Resources should lead and resource the data collection within the unincorporated areas.
3. The Department of Lands, Planning and Environment must make available all property details in the proposed areas to be incorporated without cost.
4. The Department of Lands, Planning and Environment provide appropriate maps and compiled plans. This may require an agreement at the ministerial/executive level for the Department of Lands to provide the required property information and mapping in a timely manner.
5. That a chairman is appointed who is trusted and acceptable to Belyuen and Coomalie Councils.
6. The maximum number of delegates from members is two.

It is appropriate that the delegates have the authority to negotiate on Council's behalf subject to appropriate limits. It is considered that the delegates shall:

1. Not commit additional Council resources to the committee or processes.
2. Limit the area under consideration to be included in the Coomalie Council area to the area previously suggested by Council.
3. Not breach the intent of the comments made in relation to the Transition Committee.

4. Negotiate administrative issues that do not commit additional resources.

Other committee decisions will require ratification by the Council.

## **CONSULTATION**

Department of Local Government  
Belyuen Council

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The budget will require revision when the impacts of the expanded area are known.

## **VOTING REQUIREMENT**

Simple majority

## **NOTE**

**Council await outcome letter from Department of Local Government**

## **7.7 DELOITTE ANNUAL REPORT ON SUSTAINABILITY**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 162
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachment:</b>	Review of Councils' Financial Sustainability 2012/13

## **SUMMARY**

The Annual Survey of Councils' sustainability has been released for the 2012/13 financial year.

The report measures 6 key indexes in relation to the Council financial position.

Council has improved in most area since the last report.

Whilst the Council's viability is strong, the major issue is the long term sustainability. This figure measures the level of funds being spent on renewal or capital extension over the rate of consumption of the Council's assets.

A figure should be 1 or higher if Council wishes to improve its assets. The current figure of 0.45 indicates Council is consuming its assets at twice the rate it is replacing them. However this is only over 1 year and the 4 year average is .95.

The other area that the Deloitte Report suggests that Council is below the benchmark is the amount of funds that Council raises through land rates as a proportion of total income. The benchmark is currently 40%. Council land rates contributed to 26.5% of its total funds in 2012/13.

## **BACKGROUND**

The Northern Territory Department of Local Government and Resources has released an updated assessment of the Regional and Shire Councils financial sustainability produced by Deloitte Touche Tohmatsu originally released in 2012.

## **COMMENT**

The figures in the report are highly variable between years and this needs to be taken into consideration. The figures are only indicators and may point towards an assumed financial position. This suggests that Council's capital expenditure programs are very dependent on obtaining suitable grants and when they are used such as RTR.

The indicators do not take into consideration the differences in the Councils. Some Councils are sustained by large specialist annual grants, in particular the Aboriginal subsidy grants received by most Regional Councils. Rates contributed over 26% to Coomalie Council's income yet this still falls short of the benchmark 40%. No consideration of other own source funding has been taken into account. Coomalie Council has budgeted this year to raise approximately 50% of its funds from rates and compulsory charges.

The major issue facing Coomalie Council is its long term sustainability. The main factor affecting sustainability is the level of asset replacement. Asset management is not yet a developed science and Councils make their own assumptions when developing Asset Management Plans. The understanding of the consumption of assets assumptions is usually poorly understood. E.g. when reseals should be carried out.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Asset management planning is developing industry. Council may be required to implement specific requirements such as formal regular assessment of assets. This will require technical analysis involving staff time, consultants and software.

## **VOTING REQUIREMENTS**

Simple Majority

### **RESOLUTION 12/08/2014/009**

Council notes the Deloitte report on Council Financial Sustainability.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

5/5

## 7.8 AUDIT COMMITTEE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 81A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12th August, 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachment:</b>	Proposed Terms of Reference

### SUMMARY

Council staff have been in contact with a potential chairperson and he has shown genuine interest in the role. The person is not in a position to commit to a role due to current work, which will be ending shortly.

A draft set of Terms of Reference have been developed. The terms of reference outline the role of the committee, its operation and its limitations. The Department of Local Government and Regions have requested that Council provide a copy of the Terms of Reference to them.

### BACKGROUND

Council established an audit committee in 2012. It appointed Cr Turner and Cr Bulmer as the councillor representatives, the CEO and the Finance Manager. It nominated that an independent chairperson be appointed with an appropriate accounting /local government background.

The Council requested the Finance Manager to seek a Chairperson for the Audit Committee. To date there has not been any candidates available to fill the position.

The Local Government compliance inspection carried out in late May found that Council did not have an effective audit committee and required Council to take appropriate remedial measures.

### COMMENT

Nil

### CONSULTATION

Finance Manager

### STATUTORY ENVIRONMENT

The Local Government (Accounting) Regulations 10(2) (b) requires Council to establish and maintain an Audit Committee Act requires council to have an internal audit committee.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

The cost to support the Audit Committee will be approximately \$4000 per annum. Provision has been made in this budget and will be an ongoing annual cost.

#### **VOTING REQUIREMENT**

Simple majority

#### **RESOLUTION 12/08/2014/010**

That Council adopt the Terms of Reference for the Audit Committee as attached.

**Moved:** Clr. Jones

**Seconded:** Clr. Gray

5/5

#### **DIRECTION**

That the CEO continues to seek an appropriate Chairperson for the Audit Committee.

#### **7.9 DEVELOPMENT OF BATCHELOR AIRSTRIP**

<b>Applicant:</b>	Coomalie Air Maintenance & Aerotech NT
<b>Location/Address:</b>	Batchelor Airstrip – Crown land. Lot 324 & 318
<b>File Ref:</b>	CC/83
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014.
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	Nil

#### **SUMMARY**

Council currently does not have documentation to support its goal of developing the Batchelor Airstrip. To proceed quickly when the Native Title Claim is resolved, it is suggested that Council should commence and document the proposed development.

The first step is to agree on a long term concept for the Airstrip. This should involve the major existing users and Council. It is proposed to hold an initial meeting with the current major users to review the current status and develop an agreed future goal for the airstrip.

From the information provided at the first meeting it is planned to develop a conceptual plan of the proposed overall Airstrip development as well as develop a set of principles.

A second meeting will review the concept plan and principles and to discuss means of achieving the goal. The plans and principles will be amended to reflect any changes proposed by the meeting. The documents can then be used by the participants to negotiate, lobby and sell to government and to potential businesses and operators.

#### **BACKGROUND**

Council has been considering the development of the Coomalie Airstrip for a number of years. Council has received advice previously that any application for a development proposal will not proceed due to the Native Title Claim over the Crown Lands in Batchelor.

Council submitted a grant application for \$132,000 in 2010 to prepare a feasibility study, development plan and business plan for a commercial aviation industrial precinct operating at the Batchelor airfield. The grant was not successful.

#### **COMMENT**

It is considered time to review the options available at the Batchelor airstrip and to ensure they have not changed since the last review in 2010.

It is my view that Council is not in a position to proceed with this development if and when the Native title Claim is resolved. Other than a few words and reports there is no further information to back the proposal.

The proposed strategy meeting will involve the major users of the airstrip and Council. The purpose of the meeting is to confirm and flesh out the long term development of the airstrip. At the end of this process Council should have available a conceptual plan and a number of principles to guide the process.

It is hoped that this will give Council and the airport users a document which it can enter into serious discussions with the Department of Lands, Planning and Environment and potential commercial users of the airstrip.

#### **CONSULTATION**

Coomalie Air Pty Ltd  
Aerotech NT  
Department of Infrastructure

#### **STATUTORY ENVIRONMENT**

Native Title Clearance and planning approval will be required for freehold title of Land in this area to be finalised.

#### **POLICY IMPLICATIONS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Council has allocated \$8,000 in this year's budget to initiate the development of the airstrip. There will be financial costs, risks and possible profits involved in the development of an airstrip industrial park for the developers.

#### **VOTING REQUIREMENT**

Simple majority



**RESOLUTION 12/08/2014/011**

That Council invite the major users of the Batchelor airstrip to participate in the conceptual planning meetings at a mutually convenient time during September.

**Moved:** Clr. Gray

**Seconded:** Clr. Corliss

5/5

**7.10 STRATEGIC ECONOMIC DEVELOPMENT COMMITTEE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 67, CC 204
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12th August 2012.
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachment:</b>	Draft Committee Structure and Terms of Reference

**SUMMARY**

There has been little flow of investment funds into the Council area for the last decade. Economic development within the Council area appears to be stagnating. Whilst there are advantages to doing business within the Council area, there are currently some major disincentives and barriers. Some industries are stifled by the long running Native Title Claim, complacency and limited markets.

Batchelor in particular is currently economically exposed due to its reliance on BIITE to bring dollars into the town. Decisions made elsewhere may dramatically affect the town's fortune.

It is Council's role to show leadership in this area as Council may be able to guide the long term viability and sustainability of the local economy.

It is proposed to form a committee of industry leaders to advise Council on strategic economic issues. Initially it should improve Council's knowledge of the drivers, barriers, trends, threats and opportunities within the industries and then advise Council on strategies that may assist the economic development of the local communities.

A draft committee structure has been developed to include one industry leader or representative from each industry. A representative from the Aboriginal community has been included as they control large tracts of land within the Shire that may have development potential.

Draft terms of reference have been developed. It is proposed that the terms of reference limit the committee to providing advice to Council and those discussions relate to economic development at a strategic level.

**BACKGROUND**

Councils previous involvement with industry groups appear to be by invitation from the specific group, with Council having little control of the agenda and issues getting bogged down in self-interest. Council has often been criticised for not being able to achieve the specific industry or business's goals. Council's role is not to support individual business but to put in place strategies that can assist businesses develop and thrive taking into account the community aspirations.

**COMMENT**

It is not the committee's role to generate work for council. The committee should draw on the members expertise, experience and industry contact to provide sound input into the committee and advice to Council.

Council may consider the advice and develop specific programs which take into consideration resourcing and compliance with the Annual Shire Plan.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Strategy 12.5 of Council's Strategic Plan is to support coordinated tourism and economic development.

#### **FINANCIAL IMPLICATIONS**

Nil as long as the committee remains as an advisory committee only.

#### **VOTING REQUIREMENT**

Simple Majority

#### **RESOLUTION 12/08/2014/012**

Council invite nominations from suitable industry representatives to form a Strategic Economic Development Committee to provide advice to Council.

**Moved:** Clr. Turner

**Seconded:** Clr. Gray

5/5

#### **7.11 DRAFT DARWIN REGIONAL LAND USE PLAN 2014**

**Applicant:** Northern Territory Planning Commission

**Location/Address:** Darwin

**File Ref:** CC 75

**Disclosure of Interest:** Nil

**Date:** 12<sup>th</sup> August 2014

**Author:** Leigh Ashford, Chief Executive Officer

**Attachments:** Darwin Land Use Plan Summary

#### **SUMMARY**

The Northern Territory Planning Commission has released the Draft Darwin Land Use Plan 2014. They have invited feedback from the community. Submissions Close on 1 August 2014.

The report makes limited comment about the Coomalie region. It generally presents a positive tone where the limited comment has been made. The page (Pg. 41) related specifically to Coomalie concludes by stating *“that resolving native title claims will create opportunities for the development of Batchelor and Adelaide River”*. It further states *“that resolving historic access issues will similarly create opportunities for new rural lifestyle development.”* Whilst the first comment is clear, it is difficult to understand the meaning and context of the second.

The chairman The Hon. Gary Nairn will be providing a briefing to Council at 3.30pm prior to the Council meeting.

## **BACKGROUND**

The Northern Territory Planning Commission announced it was preparing a Darwin Regional Land Use Plan in July 2013. Council made a submission to the Discussion Paper released in February 2014.

Council’s submission raised a number of points which are of concern to Council. In particular these were

1. There is continued interest from the General Aviation industry that Batchelor Airstrip should be developed as a light aircraft/ general aviation hub. This should be recognised on the plan.
2. The northern Australian Railway corridor should be set aside for a second North-South distributor road.
3. Request confirmation that the existing right to Subdivide parcels into 8 ha lots as a minimum.
4. Confirm the ability of the land shown as agricultural can be used for general subdivision purposes.
5. Allow smaller lot subdivisions in areas where there is demand and the areas can be serviced to a suitable higher Standard.
6. Request evidence that the land shown as agriculture is appropriate for this purpose.
7. Advise if the boundaries of the Council area change, then these will be included in the plan.
8. Advise of any impacts on land shown with the mineral extraction overlay or the future water supply catchment overlay.
9. Confirm that the area currently unzoned will not be zoned under this plan but further consideration will be made under the Coomalie Land Use Strategy Plan.

## **COMMENT**

Council made a submission to the Discussion Paper released in February 2014. The first two comments relate to transport and these remain in the Plan. There appears to be no comment on the remaining 7 comments.

It is appropriate that these should be raised with the Chairman, The Hon. Gary Nairn when he visits on Tuesday at 3.30pm prior to the Council meeting.

Council may wish to make a follow up submission following the discussion with Gary Nairn.

## **CONSULTATION**

Northern Territory Planning Commission

## **STATUTORY ENVIRONMENT**

NA

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENT**

Simple majority

### **DIRECTION**

Council direct the CEO to draft a submission for Councillors comment.

**Moved:** Clr.

**Seconded:** Clr.

## **8 FINANCE REPORTS**

### **8.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

### **BACKGROUND**

Attached is a listing of accounts paid for July 2014.

### **COMMENT**

No additional comments are provided to this report.

### **CONSULTATION**

There is no consultation that applies to this report.

### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the council (including money held in trust); and
- (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the council.

#### **POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

#### **VOTING REQUIREMENT**

Simple majority

<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>			
<b>PAYMENT REGISTER</b>			
<b>JULY 2014</b>			
<b>DATE</b>	<b>REFERENCE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
1/07/2014	Merch Fee Jul	Commonwealth Bank of Australia	134.96
2/07/2014	CBA Visa Jul	Commonwealth Bank of Australia	5.00
2/07/2014	POS Fee Jul	Commonwealth Bank of Australia	9.35
7/07/2014	Audit Cert Jul	Commonwealth Bank of Australia	60.00
8/07/2014	G/L Consolidate	Payroll	19,587.71
11/07/2014	6043	Air Liquide WA Pty Ltd	82.75
11/07/2014	6044	AJ Couriers & Haulage Pty Ltd	203.50
11/07/2014	6045	Adelaide River Auto Port	347.46
11/07/2014	6046	Adelaide River Freight Service	251.90
11/07/2014	6047	Dannah Pty Ltd	247.03
11/07/2014	6048	B P Australia Limited	1,741.21
11/07/2014	6049	Bunnings Building Supplies P/L	118.75
11/07/2014	6050	Cridlands	959.86
11/07/2014	6051	Darwin Office Technology	127.95
11/07/2014	6052	B Evans	2,560.00
11/07/2014	6053	Higgie Mechanical Engineering	1,064.00
11/07/2014	6054	HSS NT Pty Ltd	1,364.00
11/07/2014	6055	Jardine Lloyd Thompson	521.60
11/07/2014	6056	DT & MG Kerr	5,637.50
11/07/2014	6057	Litchfield Springs Water Pty L	40.00
11/07/2014	6058	McDonald Murphy Machinery	361.43
11/07/2014	6059	NT News	229.20
11/07/2014	6060	OfficeMax	494.68
11/07/2014	6061	Diedre Pickering	2,792.77
11/07/2014	6062	RS Gardening Care	5,082.00
11/07/2014	342	Department of the Chief Minist	1,000.00
11/07/2014	343	PowerWater	9,989.45
15/07/2014	CommBiz Jul	Commonwealth Bank of Australia	34.54
15/07/2014	Tran Fee Jul	Commonwealth Bank of Australia	12.32
15/07/2014	Bpay Fee Jul	Commonwealth Bank of Australia	11.02
18/07/2014	6063	Batchelor Service Centre	1,846.15
18/07/2014	6064	Stephen Deveraux	3,825.00
18/07/2014	6065	Oolloo Investments Pty Ltd	10,230.00
18/07/2014	6066	NT Rural Pty Ltd TA Territory	7,873.42
18/07/2014	344	PowerWater	2,450.47
18/07/2014	6067	Area IT Solutions	715.00

18/07/2014	6068	C-MAX Cinema's Pty Ltd	187.15
18/07/2014	6069	Higgie Mechanical Engineering	349.41
18/07/2014	6070	Howard & Sons Pyrotechnics Pty	1,425.00
18/07/2014	6071	OfficeMax	1,382.29
18/07/2014	6072	Tradelink - Darwin Plumbing S	358.60
22/07/2014	G/L Consolidate	Payroll	19,182.47
28/07/2014	6073	Area IT Solutions	1,001.00
28/07/2014	6074	Austec Irrigation Pty Ltd	132.00
28/07/2014	6075	Classic Holden Car Club	100.00
28/07/2014	6076	Darwin Business Machines	219.21
28/07/2014	6077	Fin Bins	6,720.40
28/07/2014	6078	JAC Embroidery	114.40
28/07/2014	6079	Keep Australia Beautiful Counc	420.00
28/07/2014	6080	Darwin Bolt Supplies (Normist)	234.87
28/07/2014	6081	Norsign NT	76.29
28/07/2014	6082	Post Office Store	600.00
28/07/2014	6083	Rum Jungle Tavern	1,045.00
28/07/2014	6084	Think Water	660.00
28/07/2014	6085	Worksense Darwin	191.13
28/07/2014	345	PowerWater	262.07
28/07/2014	346	Telstra	1,504.50
1/08/2014	6086	Attache Software Australia Pty	2,595.96
1/08/2014	6087	Cr. Sue Bulmer	350.00
1/08/2014	6088	Cr. Max Corliss	350.00
1/08/2014	6089	Cr. Ewan Crook	350.00
1/08/2014	6090	Fin Bins	5,347.60
1/08/2014	6091	Marielle Flood	300.00
1/08/2014	6092	Cr. Dave Gray	350.00
1/08/2014	6093	JAC Embroidery	52.80
1/08/2014	6094	Jardine Lloyd Thompson	89,025.20
1/08/2014	6095	Cr. Bruce Jones	750.00
1/08/2014	6096	DT & MG Kerr	8,937.50
1/08/2014	6097	Local Govt Assoc of NT	7,340.63
1/08/2014	6098	OfficeMax	233.14
1/08/2014	6099	Royal Life Saving NT	80.00
1/08/2014	6100	Cr. Andrew Turner	1,337.00
1/08/2014	347	Australian Taxation Office	1,654.23
1/08/2014	348	PowerWater	40.98
<b>Total</b>			<b>\$ 237,272.81</b>

#### RESOLUTION 12/08/2014/013

That Council approve and pass for payment the July 2014 payment register totalling **\$237,272.81**.

Moved: Clr. Jones

Seconded: Clr. Turner

5/5

## 8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is a finance and grant report and financial summary report to 31<sup>st</sup> July 2014.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**  
**FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JULY 2014**

<b>Cash at Bank</b>	
<b>Cash on Hand</b>	\$ 2,000.00
<b>Cheque Account</b>	\$ 40,762.61
<b>Investment Account</b>	\$ 448,798.13
<b>Total Cash at Bank</b>	<b>\$ 491,560.74</b>

<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade</b>	-	74,350.00	137.50	2,373.40	\$ 76,860.90
<b>Rates</b>	-	-	-	49,318.09	\$ 49,318.09
<b>Total Debtors</b>					<b>\$ 126,178.99</b>

<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade</b>	-	-	-	-	\$ -
<b>Total Creditors</b>					<b>\$ -</b>

<b>Reconciliation of Funds</b>	
<b>Balance as per General Ledger</b>	\$ 42,762.61
<b>Add outstanding Debtors</b>	\$ 126,178.99
<b>Less outstanding Creditors</b>	\$ -
<b>Add Investment Account</b>	\$ 448,798.13
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 617,739.73</b>

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**  
**GRANT REPORT FOR THE PERIOD ENDING 31ST JULY 2014**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
<b>6/12/2013</b>	Footpaths Batchelor	SPG - Dept Local Government	\$ 151,000.00	\$ 96,204.10	\$ 54,795.90	30/06/2014
<b>17/06/2014</b>	Flood Damage Feb 2014	NDRRA	\$ 200,000.00	\$ -	\$ 200,000.00	30/06/2015
<b>24/06/2014</b>	Lingalonga Festival 2014	Dept of Arts and Museums	\$ 12,500.00	\$ 777.67	\$ 11,722.33	3/11/2014
<b>25/06/2014</b>	School Holiday Program July 2014	Dept Chief Minister - OYA	\$ 1,000.00	\$ -	\$ 1,000.00	31/08/2014
<b>26/06/2014</b>	RJBC Shade and Seating	Dept Sport Rec & Racing	\$ 12,000.00	\$ -	\$ 12,000.00	30/04/2015
<b>30/06/2014</b>	Upgrade Admin Buildings Bat & AR	SPG - Dept Local Government	\$ 146,030.00	\$ -	\$ 146,030.00	30/06/2015
<b>30/06/2014</b>	Solar Park Lighting	SPG - Family Safe Environment	\$ 50,000.00	\$ -	\$ 50,000.00	30/06/2015
<b>8/07/2014</b>	Seniors Month	Dept Chief Minister	\$ 1,455.00	\$ -	\$ 1,455.00	30/11/2014
<b>30/07/2014</b>	AR FERG Meeting Room	NT Emergency Services	\$ 67,590.91	\$ -	\$ 67,590.91	20/02/2015
			<b>\$ 641,575.91</b>	<b>\$ 96,981.77</b>	<b>\$ 544,594.14</b>	
		<b>Cash and Receivables</b>			<b>\$ 617,739.73</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 544,594.14</b>	
		<b>Cash Available to Council</b>			<b>\$ 73,145.59</b>	



**COOMALIE COMMUNITY GOVERNMENT COUNCIL**
**MONTHLY FINANCIAL SUMMARY REPORT**
**JULY 2014**

ACC CODE	ACCOUNT DESCRIPTION	MONTH ACTUAL	YTD ACTUAL	14/15 BUDGET	13/14 ACTUAL
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	24,340	24,340	1,398,668	1,207,863
110 4999	TOTAL EXPENSES	139,094	139,094	864,847	703,364
110 5000	SURPLUS / (DEFICIENCY) 110	-114,754	-114,754	533,821	504,499
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	0	0	9,000	9,000
210 4999	TOTAL EXPENSES	7,175	7,175	85,200	91,669
210 5000	SURPLUS / (DEFICIENCY) 210	-7,175	-7,175	-76,200	-82,669
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	4,120	4,120	337,155	325,414
211 4999	TOTAL EXPENSES	15,319	15,319	336,912	270,485
211 5000	SURPLUS / (DEFICIENCY) 211	-11,199	-11,199	243	54,929
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	0	0	2,000	4,236
212 4999	TOTAL EXPENSES	341	341	9,800	13,049
212 5000	SURPLUS / (DEFICIENCY) 212	-341	-341	-7,800	-8,813
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	64	64	51,200	-3,628
310 4999	TOTAL EXPENSES	12,158	12,158	241,072	155,464
310 5000	SURPLUS / (DEFICIENCY) 310	-12,094	-12,094	-189,872	-159,092
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	0	0	48,000	48,858
311 4999	TOTAL EXPENSES	3,258	3,258	48,000	49,999
311 5000	SURPLUS / (DEFICIENCY) 311	-3,258	-3,258	0	-1,141
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	102	102	12,680	5,430
312 4999	TOTAL EXPENSES	9,843	9,843	138,472	109,350
312 5000	SURPLUS / (DEFICIENCY) 312	-9,741	-9,741	-125,792	-103,920
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	29	29	4,800	5,285
313 4999	TOTAL EXPENSES	5,909	5,909	102,849	106,789
313 5000	SURPLUS / (DEFICIENCY) 313	-5,880	-5,880	-98,049	-101,504
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	-685	-685	35,450	38,375
314 4999	TOTAL EXPENSES	5,229	5,229	78,178	72,511
314 5000	SURPLUS / (DEFICIENCY) 312	-5,914	-5,914	-42,728	-34,136
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	828	828	1,133,948	699,327
410 4999	TOTAL EXPENSES	29,675	29,675	1,550,219	939,442
410 5000	SURPLUS / (DEFICIENCY) 410	-28,847	-28,847	-416,271	-240,115
<b>510 STREETLIGHTING</b>					
510 4999	TOTAL EXPENSES	3,503	3,503	27,820	12,875
510 5000	SURPLUS / (DEFICIENCY) 510	-3,503	-3,503	-27,820	-12,875
<b>511 TOURISM AND ECONOMIC DEVELOPMENT</b>					
511 3899	TOTAL INCOME	69,046	69,046	18,500	25,463
511 4999	TOTAL EXPENSES	2,027	2,027	47,200	70,399
511 5000	SURPLUS / (DEFICIENCY) 511	67,019	67,019	-28,700	-44,936
<b>512 DOG MANAGEMENT</b>					
512 3899	TOTAL INCOME	300	300	2,000	1,824

<b>512 4999</b>	<b>TOTAL EXPENSES</b>	<b>502</b>	<b>502</b>	<b>14,322</b>	<b>14,678</b>
<b>512 5000</b>	<b>SURPLUS / (DEFICIENCY) 512</b>	<b>-202</b>	<b>-202</b>	<b>-12,322</b>	<b>-12,854</b>
<b>513 GLYPHOSATE</b>					
<b>513 3899</b>	<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>4,509</b>
<b>513 4999</b>	<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>
<b>513 5000</b>	<b>SURPLUS / (DEFICIENCY) 513</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,509</b>
<b>514 GAMBA AND WEED MANAGEMENT</b>					
<b>514 3899</b>	<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,000</b>
<b>514 4999</b>	<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,020</b>
<b>514 5000</b>	<b>SURPLUS / (DEFICIENCY) 514</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>980</b>
<b>900 3899</b>	<b>TOTAL INCOME</b>	<b>98,144</b>	<b>98,144</b>	<b>3,063,401</b>	<b>2,381,220</b>
<b>900 4999</b>	<b>TOTAL EXPENSES</b>	<b>234,033</b>	<b>234,033</b>	<b>3,554,891</b>	<b>2,620,094</b>
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>-135,889</b>	<b>-135,889</b>	<b>-491,490</b>	<b>-238,874</b>

#### **RESOLUTION 12/08/2014/014**

That Council receive and note the financial and grant report and monthly financial summary at 31<sup>th</sup> July 2014.

**Moved:** **Clr. Corliss**

**Seconded:** **Clr. Jones**

**5/5**

### **8.3 STOCK TAKE POLICY**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	G:/Policies & Procedures/Finance Policies
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

Below is a Stock take policy to address issue 3 from Council's compliance review.

#### **BACKGROUND**

From Council's compliance review in May 2014, issue 3 was that Council did not have a written procedure for stock takes in place.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

Abdus Sattar – Department Local Government & Regions

Melissa Kerr – Finance Manager

## STATUTORY ENVIRONMENT

Section 22(3) of the Local Government (Accounting) Regulations - The CEO must ensure that stock takes of council property are carried out regularly in accordance with the Accounting Standards and any applicable council policies.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### 2.10 STOCK TAKE POLICY

<b>Policy Number</b>	<b>2.10</b>	<b>Date Commenced</b>	13 <sup>th</sup> August 2014
<b>Date Adopted</b>	12/08/2014	<b>Resolution Number</b>	
<b>Review Timeframe</b>	4 years		
<b>Last Review Date</b>		<b>Next Scheduled Review Date</b>	August 2018
<b>Policy Responsibility</b>	Finance Manager		

#### Document History

<b>Version</b>	<b>Date Amended</b>	<b>Details Comments e.g. Resolution Number</b>

## OBJECTIVE

This policy aims to ensure that effective stock controls of Council's noncurrent assets listed on its insurance register and items which may be subject to pilfering or easily converted to cash.

The policy does not relate to large fixed items such as buildings, roads, playgrounds or other fixed assets.

## BACKGROUND

Council has two types of assets, either noncurrent or moveable accessible assets.

Noncurrent assets are items which are listed on Council's insurance register.

Moveable accessible assets are individual or groups of property, plant and equipment which are valued at less than the insurance register threshold and greater than \$200 which could be subject to pilfering or easily converted to cash. This may include brush cutters or tables or chairs.

## POLICY STATEMENT

### Legislative Requirements

Section 22(3) of the Local Government (Accounting) regulations states the CEO must ensure that stock takes of Council's property are carried out in accordance with the Accounting Standards.

### **Procedures**

Noncurrent assets will be recorded in an asset register of the financial accounting system.

Moveable accessible assets will be listed in the Asset Register. It will include all items which could be easily moved and pilfered or sold up to the value for inclusion in the Non Current Assets Register.

All purchases and disposals will be listed on the Asset Register.

An annual stock take will be carried out prior to the end of June each year. All items listed on the registers will be counted and condition assessed.

The CEO may request additional stock takes.

### **Reporting**

The results of the stock takes will be recorded and the results provide to the CEO.

The CEO will report major discrepancies and proposed write offs to the Council.

### **Implementation and delegation**

Noncurrent asset register and annual stock take – Finance Manager

Moveable Accessible Assets Register and Annual Stock take – Senior Administration Officer

Items to be included in the Moveable Asset Register:

Equipment – all equipment having a new purchase price greater than \$200. This will include chainsaws, mowers, brush cutters and welders.

Property – all laptops, printers, all property Council hires' out.

This policy is to be implemented by the Finance Manager with the assistance of the CEO.

### **Evaluation and review**

This Policy should be reviewed on a minimum every 4 years and updated with changes in legislation.

#### **RESOLUTION 12/08/2014/015**

That Council adopt the Stock Take Policy as presented.

**Moved:** Clr. Corliss

**Seconded:** Clr. Jones

**5/5**

## 9 COMMUNITY RECREATION OFFICER'S REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> August, 2014
<b>Author:</b>	Marilyn Morris, Community Recreation Officer
<b>Attachments:</b>	Nil

### SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 12<sup>th</sup> August, 2014.

### CRO Report – July/August

#### Lingalonga Festival

The event was very successful with many local volunteers offering to do shifts with the set up on Friday, the Festival Day, as well as on the Sunday morning. The full day workshops at Batchelor Area School on Friday and the movie night on the Friday evening were very successful with up to 200 people attending. Saturday saw up to 1000 people enjoy a variety of local music, art, workshops, and 35 market stalls. A debrief of the event will be held this week.

#### Batchelor Monthly Markets

Due to the Lingalonga Festival this month's Batchelor Markets will not be held. The next market will be held on 14<sup>th</sup> September.

#### Friday Night Fun

Friday night Fun is scheduled for the 8<sup>th</sup> and 22<sup>nd</sup> August.

#### Seniors Month

There are two events scheduled for Senior's month.

##### *Tuesday 12<sup>th</sup> August - 'Tripping Around'*

*Journey out into Litchfield Park; meet up with the Rangers for a chat about the area. Enjoy lunch at the Litchfield Café, have a swim or wander around Wangi Falls. The bus will depart Jocks General Store at Adelaide River at 8.30am—return 4pm and from Batchelor General Store at 9am—return 3.30pm.*

##### *Monday 25th August— Military Museum & the Malak Community Dinner*

*Experience an afternoon of history at the Military Museum followed by an evening meal where we join people from many countries who gather together. The bus will depart Jocks General Store at 12.30pm, A.R. rural at 12.40pm and Batchelor General Store at 1pm; Returning home to Adelaide River by approx 9.30pm and Batchelor at 10pm.*

Invitations were sent out in early July and seniors are booking in for both events.

## **Adelaide River Festival**

Adelaide River Primary School hosts the Adelaide River Festival from the 13<sup>th</sup> August 2014 to 15<sup>th</sup> August 2014. The festival involves small schools from around the top end participating in a program of sporting, social and other outdoor activities. I have been in liaising with the Adelaide River School Principal with regard to equipment hire, mowing, and marking of the oval and will assist on the 14<sup>th</sup> for the day with the athletics events.

## **Community Safety Program Grant**

Council received a grant to install solar lights in Bi-centennial Park and near the Batchelor oval. The poles have been delivered. The locations will be dependent on the available sunlight. The sunlight will be measured at various potential sites. It is planned to seek the views of community members before council makes a decision on the final location. We would like to install the lights in Sept or early October before the wet season sets in.

## **Grants**

Council has applied for Youth Vibe Engagement Grant for the January school holidays. I am working with the Batchelor School regarding the sports voucher scheme funding. This funding may now be able to fund recreation events as well as Sports activities.

## **VOTING REQUIREMENT**

Simple majority

### **RESOLUTION 12/08/2014/016**

That Council receives and notes the Community Recreation Officer's reports for July/August.

**Moved:** Clr. Corliss

**Seconded:** Clr. Gray

5/5

## **11 LATE REPORTS**

### **11.1– LGANT NOTICE OF TELECONFERENCE MEETING 21 AUGUST 2014**

<b>Applicant:</b>	LGANT
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12th August 2014
<b>Author:</b>	Leigh Ashford, Chief Executive Officer
<b>Attachments:</b>	LGANT Meeting Agenda

## **SUMMARY**

The Minister for Local Government, The Hon. David Tollner MLA intends to transfer Local Government Support functions from the department to LGANT. The minister claims that this will reduce duplication of services.

The minister suggested that this will give the Local Government sector greater autonomy in managing reforms and performance measures. \$1,000,000 Inc. GST has been allocated annually over the next 3 years to implement the new requirements for LGANT.

The Draft Service Agreement focuses on improving the outcomes of the existing LGANT Strategic Plan. The LGANT CEO, Mr Tony Tapsell. It also requires LGANT to provide some additional support functions. It is proposed to engage 3 staff members to assist in the task required from the funds allocated by Government. This will be supported by consultants.

Mr Tapsell has recommended that Councils accept the Service Plan and Budget negotiated with the Department.

## **BACKGROUND**

Nil

## **COMMENT**

A review of the proposed Service agreement between LGANT and the Department of Local Government and Regions appears to support the development of Local Government in the Northern Territory. It generally follows on from the current LGANT Strategic Plan.

There are two areas Council needs to be cautious. The first is a requirement of all council's to contribute to the fund the review and development of Local Government By-Laws. The budget allows for \$50000 across all councils to contribute. On a per-capita basis this will require a contribution of \$250 to \$300 from Council; however this has not been agreed.

The second program is a professional development programme for Councillors. The budget is \$17,000 and there may be a requirement for these also to be funded by Councils. The estimated cost to Council is \$1000 for two sessions.

Mr Tapsell has indicated that Council is not committed to be included in these programs and it can consider the projects on their merits when details are established.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Implementation of the outcomes from projects through the Service agreement may impact on our existing policies.

## **FINANCIAL IMPLICATIONS**

There may be financial contributions required if Council wishes to be included in specific programs.

## **VOTING REQUIREMENT**

Simple Majority

**RESOLUTION 12/08/2014/017**

That Council votes to not endorse the Service Plan negotiated with the Department of Local Government and Regions at the LGANT Teleconference to be held on 21 August 2014.

**Moved:** **Clr. Bulmer**

**Seconded:** The Motion failed to proceed due to a lack of a seconder.

That Council votes to endorse the Service Plan negotiated with the Department of Local Government and Regions at the LGANT Teleconference to be held on 21 August 2014.

**Moved:** **Clr. Jones**

**Seconded:** **Clr. Turner** **1/4**

**Against:** **Clr. Bulmer**

**12 COUNCIL REPORTS**

Nil

**13 GENERAL BUSINESS**

Nil

**14 CONFIDENTIAL ITEMS****RESOLUTION 12/08/2014/018**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (b)

**Moved:** **Clr. Turner**

**Seconded:** **Clr. Jones** **5/5**

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

(ii) prejudice the maintenance or administration of the law; or



- (iii) prejudice the security of the council, its members or staff; or
- (iv) prejudice the interests of the council or some other person;
- (d) information subject to an obligation of confidentiality at law, or in equity;
- (e) information provided to the council on condition that it be kept confidential.

**RESOLUTION 12/08/2014/020**

That Council re-open the meeting to the general public in accordance with section 65(1) of the Local Government Act.

**Moved:**                      **Clr. Jones**

**Seconded:**                **Clr. Gray**

**5/5**

**15        NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 16<sup>th</sup> September, 2014.