



MINUTES
ORDINARY COUNCIL MEETING
18th March, 2014

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th March, 2014 AT 5.55PM

President of the Shire Council Andrew Turner declared the meeting open at 5.55pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Dave Gray
Councillor	Ewan Crook

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

PERSONS PRESENT

Peter Wyatt	Department of Local Government and Regions
Kel Pearce	Office of Australian War Graves

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 18th March, 2014.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) a person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receive and notes that there are no apologies for the Ordinary General Meeting held 18th March, 2014.

Moved: Clr. Gray

Seconded: Clr. Jones

6/6

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

NOTE

Cr Gray raised a concern of a perceived conflict of interest in Item 7.10 as he has supplied goods to the land owner, but not related to the item in the past. Council agreed it was not a Conflict of interest and that Cr Gray should remain for the discussion of the item.

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 18TH FEBRUARY, 2014

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 18th February 2014, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That the minutes of the Ordinary General Meeting held 18th February 2014 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Gray

Seconded: Clr. Jones

6/6

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	18 th March, 2014
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Operations Manager Report February / March

Roads –There has not been much more damage to our rural roads since the last month. Council has only repaired the worst of the washouts as we are awaiting the declaration of a Natural disaster event. An assessment of cost to repair roads is now underway to allow a Schedule of Works to be developed before the next meeting and our annual road run.

Staff have been filling fixing pot holes on our seal roads. Pre-mix has been hard to come by which has delayed work. Chinner Road will be completed following repairs to the vibrating plate.

Slashing has been carried around Batchelor and Crater Lake Road Run Jungle Lake is on its 2nd cut. Adelaide River Roads and Lake Bennett are programmed for the near future.

Spraying Gamba and Grader Grass on our road has commenced. Staff will keep this going on this while we have dry weather.

Adelaide River Transfer Station –The second bin site has been excavated to obtain cover material. Construction of the retaining wall will commence shortly.

Batchelor Transfer Station –Transfer Station site is working well despite the rain. The rain over the last couple of months has made work very difficult. An excavator was hired to level and compact the dump when existing plant was not suitable. 250m³ meters of gravel was brought onto site last month as cover material. Most of the gravel has been used. The amount of cover material required will need to be considered in future budgets.

Next year we will have to allow in our budget for gravel to be brought in, the site itself is now working. Four bins have been lined and working well.

Repair options for the Bowls Club storage shed are still being considered.

Batchelor Play Group –Work is planned to commence shortly on the road area and the new door.

Pool –The pool is operating satisfactorily with only minor repairs needed. The eye wash and shower has been installed, the cage area is currently being installed. These works will finalise WHS obligations and complete the grant project.

Batchelor Footpath – quotes are currently being obtained to carry out the work.

Adelaide River Footpath – The area around the school area will to be completed during the school Holidays.

The proposed Tortilla Ringwood Rd subdivision is currently being assessed.

RECOMMENDATION:

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the Operation Manager’s Report for March 2014.

Moved: Clr. Gray

Seconded: Clr. Corliss

6/6

6.2 PURCHASE OF A TILT TRAY TRUCK

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC / 104 #2
Disclosure of Interest:	Nil
Date:	5 th March, 2014
Author:	N/A
Attachments:	Business Analysis

SUMMARY

Council has investigated this item fully to try to determine the most cost effective solution to its requirement to transfer and empty the waste skips from Adelaide River and Batchelor.

It is considered that the investigation shows that the purchase of Mr Higgle’s truck provides the best solution to Council.

The risks associated with the purchase include repair costs, downtime and having suitable labour to carry out the work. It is considered that these risks are manageable and acceptable given the alternatives

The risks associated with contracting the service are lower but this comes at a much higher cost. Of the service
The tray top may be used for loading other plant such as bobcats, tractors, mowers and backhoes.

BACKGROUND

Council considered a report at the February Meeting recommending that it purchase a tilt tray truck from Mr Glen Higgle for the price of \$97500 Inc. GST.

The Truck is a 2004Hino FC with a radial arm tilt tray built in 1986. This is a local tilt tray truck and its history is well known. The current owner is a local vehicle maintenance operator.

Council deferred the decision and requested that the CEO obtain additional Information in relation to the conditions of the truck purchase and alternative arrangements such as contracting the service.

A tilt tray truck or hook truck is required for approximately 30hrs per month to shift and empty bins from Adelaide River and Batchelor Transfer Stations.

Councillors also expressed concerned regarding compliance with both the Local Government Act and Council's Purchasing Policy.

COMMENT

Council has been able to assess the operation of this truck over the last 6 months and the procedure for unloading the waste bins over the last two months. Observations and discussions with the people involved in the process indicate that it is suitable for the job. Further alterations to the bins have improved the efficiency of the operation.

Ownership verses Contracting

An assessment has been carried out on the ownership costs in comparison to contracting costs. The assessment took into account depreciation, cost of capital, Repairs & maintenance, consumables and labour and compared it to the estimated contract prices.

The Return on investment over a 10 year period of owning the truck over contracting the service is \$188,000.

This provides a return on investment of 43% over the period. It is considered the assessment was carried out using very conservative figures.

Alternative Purchasing

Council's obligations under the Local Government (Accounting) Regulations Part 13 must obtain three written quotations from at least 3 possible suppliers. If it is not practical to obtain 3 quotations, Council must in record in writing its reason for not obtaining three quotations.

Council's purchasing policy requires that Council invites 3 written quotations.

A written specification and an invitation to quote was prepared and forwarded to 3 plant suppliers in the Darwin area to provide alternative pricing. Council received interest from one supplier, but they advised that there were currently no suitable trucks available. No response was received from the other invitations.

A review of the prices available through online suppliers indicated that there may have been 3 trucks suitable for Councils needs throughout Australia. The prices ranged from \$80k to \$120k. The truck at the lower end of the scale had over 500000km on it compared to Mr Higgle's truck which has just over 200,000kms. It is considered that Mr Higgle's truck is at a fair market value

It is considered that council has now complied with the requirements under the regulations and its own purchasing policy.

Risks

The risks of owning and operating the truck are:

- Truck breakdown requiring cost of repairs and short term replacement of service.
- Truck accident requiring repairs and interim replacement of the service.
- Staff not skilled to operate truck, increased risk of crash or injury.
- Staff not available, requiring interim replacement of the service.

The risks of having a contract service;

- Less control over day to day issues
- Limited market resulting in possible exposure to price gouging.
- Contractor ceases to operate the service.

Currently it is considered that the highest risk is that Mr Higgle withdraws his service or sells the truck. The consequence of this that Council will be required to use Darwin suppliers at a much higher cost with less control or reliability of the service.

CONSULTATION

Mr Glen Higgle

Operations Manager

Truck Suppliers

STATUTORY ENVIRONMENT

Compliance with Local Government Accounting Regulations 201 Part 13 division 1- 28(2 &3)

(2) If council proposes to obtain supplies at a cost of more than \$10,000 but not more than \$100,000, the Council must obtain written Quotations from 3 possible suppliers and the Council must choose a supplier from amongst those submitting written quotations.

(3) If it is not practicable to obtain quotations from 3 possible suppliers under sub regulation (2), the Council must obtain as many as practicable and must recording writing its reasons for not obtaining the 3 quotations.

POLICY IMPLICATIONS

Council's Purchasing Policy 1.10

It is Councils policy that Council invite written quotations before making a contract between \$30,000 and \$100,000. The invitations must be given to at least three persons who Council considers meets the requirement at competitive prices.

FINANCIAL IMPLICATIONS

Council has made provision in the 2013/14 budget to purchase a truck.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council purchases the tilt tray truck from Mr Glenn Higgle for the prices of \$97,500.

Moved: Clr. Gray

Seconded: Clr. Crook

4/2

Clr. Bulmer and Clr. Corliss requested their vote against the motion be recorded.

6.3 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\Animal Management Officer

Date: 18th March, 2014

Author: Trevor Sullivan, Animal Management Officer

Attachments: Nil

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 18th March, 2014.

Animal Management Officer's report February / March

Territory Housing has acted on one of the three problem houses in Kirra Crescent and the residents have taken their dogs to Palmerston. This will remove a main puppy farm from Batchelor as there were three breeding bitches and one whole dog that were breeding twice a year each. The puppies were given away.

Complaints for Mardango Crescent are ongoing. I have set traps there and have been damaged by unknown persons more than once. Twice I have chased dogs in the area but they disappeared on to private property and the laws do not allow me to follow unless it is an emergency.

One dog was caught at the pool and was impounded.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and note the Animal Management Officers Report for February / March.

Moved: Clr. Crook

Seconded: Clr. Jones

6/6

6.4 POOL REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	18 th March, 2014
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Pool Supervisor's report for the Ordinary General Meeting held 18th March, 2014.

Pool Supervisor's report February / March

The pool is operating well, the clarity of the water is good and chemical levels are satisfactory.

The weather has warmed up and numbers are picking up. Outdoor Ed is the main user along with the lunchtime swimming club. Afternoons and weekend attendances are up and down from day to day.

A new chemical wash/shower has been installed. The pool attendants' First Aid Certificate has been renewed.

Swimming Pool Takings and Statistics

	<u>Paying at gate swimmers and takings</u>					<u>Pool takings</u>		<u>Pass Swimmers</u>	
	<i>Adult</i>	<i>Children</i>	<i>Families</i>	<i>Pens</i>	<i>Gate</i>	<i>Value of sold passes</i>	<i>Adult</i>	<i>Children</i>	
12/02/2014	2	4	1		16.00	50.00	66.00	9	10
18/02/2014	2		1		15.00				
26/02/2014	2	7	4		38.00		38.00	6	7
5/03/2014	8	13	5		64.50		64.50	8	9

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and note the Pool Report for February / March.

Moved: Clr. Corliss

Seconded: Clr. Gray

6/6

CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of February / March.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue. The Items of Correspondence are as follows:

Correspondence In

DATE	CODE	SOURCE	SUBJECT
12/2/14	MI1	Planet Ark	Tree Day
7/2/2014	MI2	Minister for Transport	Bus Service
26/2/14	MI3	Local Govt Ass of the NT	Asset Management
26/2/14	MI4	Peter Pitcher	DP 09/0410
26/2/14	MI5	BIITE Library	Joint use Agreement
26/2/14	MI6	Elton Consulting	Coomalie Land use & Planning Objectives
26/2/14	MI7	Inquiry Secretary	Inquiry into the Development of Northern Aust.
3/3/14	MI8	Minister of Tourism	Digital Vignettes
3/3/14	MI9	Relationship Australia	Neighbour Day
11/3/14	MI 10	Dept. of the Chief Minister	Community Support Grants Program ANZAC
11/3/14	MI 11	C Bilston	Seniors/Disability Grant
11/3/14	MI 12	NT Grants Commission	Annual Road Return 2014
11/3/14	MI 13	Aust. Local Government Association	National General Assembly Invitation

Correspondence Out

DATE	CODE	SOURCE	SUBJECT
19/2/ 2014	MO 1	LA	C Binding Land Claim
18/2/2014	MO 2	LA	Joint Select Committee Northern Australia Submission
18/2/2014	MO 3	LA	Dept. Lands Sale Lot 3516 to PWC
25/2/2014	MO 4	LA & AT	TIO signatories
25/2/2014	MO 5	LA	Mr Tollner - Expansion of Coomalie Area
25/2/2014	MO 6	LA	Mr McGill – Expansion of Coomalie Area
24/2/2014	MO 7	LA	Minister Tollner Conditional Rating Proposal
10/3/14	MO 8	LA	Towards a Darwin Regional Land Use Plan 2014”
13/3/14	MO 9	LA	M+K Higgins History Payments AN 182 +183

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: **Clr. Gray**

Seconded: **Clr. Corliss**

6/6

7.2 REVIEW OF ACTION ITEMS LIST MARCH - 2014

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List March, 2014

7.3 COMPLAINTS REGISTER MARCH - 2014

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Complaints Register March, 2014

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr Gray, Seconded Clr Turner that Councils priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Cr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

Amalgamations

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

ACTION:

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. **Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.**

8th March 2013

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

May 2013

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

July 2013

Information on the number of lots in the unincorporated land area has not been received.

August 2013

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

September 2013

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

October 2013

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

November 2013

Investigation of additional subdivision of one parcel into 20 blocks will bring total blocks along Dorat Road to 91, if charged at minimum rate, total revenue is \$75,075.

Please see map of area of additional properties in Attachments.

A/CEO to write to Minister for Local Government and Regions and Member for Daly to meet with Council.

December 2013

Meeting with Minister for Local Government and Regions, David Tollner was scheduled for 9th December 2013 but has recently been rescheduled to Monday 3rd February 2014. Council will discuss NT Operational Funding grant, boundary expansion and long term financial sustainability.

January 2014

Boundary Expansion Opportunity document completed with options a, b, and c.

February 2014

Meeting with Minister Tollner, Local Government and Regions to discuss Boundary Expansion Opportunity Document. Option A is favourable at this point in time.

March 2014

CONSULTATION

Shire President – Andrew Turner
Finance Manager – Melissa Kerr
Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

DIRECTION

That the CEO invite Minister for Local Government and Regions The Hon David Tollner MLA to meet council to discuss the proposed shire expansion.

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 18th March, 2014.

MEETING WITH WARREN SNOWDON MP

The Community Recreation Officer and the CEO meet with Warren Snowdon MP on Tuesday 18 March 2014. The discussion related to grants being offered by the commonwealth for the centenary of the ANZAC landing in 1915. Each federal electorate has been allocated \$125,000. Applications close on 30 April 2014. It is expected that \$15,000 to \$20,000 will be allocated to the Adelaide River Dawn Service.

DARWIN CORRECTIONAL CENTRE

A meeting was held with Mr Kevin Raby Superintendent, Custodial Operations, Mr Grant Ballentine Superintendent Darwin Correctional Centre and Chief prison officer, CSWP Scott Groth. The discussion related to the ongoing program to engage prisoners one day per week to assist in community projects in Adelaide River and Batchelor. The prisoners have been regularly assisting council clean up around the towns one day per week. This has generally been at Adelaide River at the friends of the Northern Australian Railway display area, but also around the town. Two days this year have been spent in Batchelor helping clean-up the area.

WALGA COMMON BORDERS CONFERENCE.

The Kimberley Region of the Western Australian Local Government Association (WALGA) held a conference in Darwin over the weekend of 22nd and 23rd February 2014. The theme of the Conference was Common Borders. The program involved high level speakers on the topics of Infrastructure, Ports, Railways, Air Services, Tourism, Naval operations and Economic Development.

ADELAIDE RIVER SHOW SOCIETY MEETING.

The Community Recreation Officer and the CEO had a meeting with the Adelaide River Show Society to discuss this year's Anzac Day gunfire Breakfast. In particular the main issue of discussion was the introduction of a \$5.00 donation to cover some of the costs of the breakfast. Discussions were positive and the Clubs representative accepted that a donation should be made by all the attendees to the breakfast. The major issue is the collection of the donation. THE Community Recreation Officer has discussed the issue with the Scouts who may be available to collect the donations.

SPONSORSHIP PROPOSAL

A sponsorship proposal was developed by the CEO and Community Recreation Officer. An invitation has been forwarded to Genesee and Wyoming Australia Pty Ltd for the Adelaide River Anzac Day gunfire Breakfast. Council has yet to receive a response.

CHANGE OF BATCHELOR COMMUNITY LIBRARY HOURS

The Batchelor Institute of Indigenous Tertiary Education (BIITE) has an agreement with Council to use the BIITE Library as the community library. The agreement recognises the control of the Library remains with BIITE. In particular it allows the library management to alter the times of the Community library. This can be done following consultation with Council's CEO.. BIITE currently allow community library users to access the library any time it is open.

BIITE has proposed to change the Friday times from 3.30pm to 6.00pm to 4.20pm to 6.50pm. This will extend the hours that the library is open. The CEO has consulted the community librarians who are Council employees. The major concern was safety of staff and public leaving at night. BIITE has recognised the issues and have implemented appropriate strategies to reduce the risk. Given the response from BIITE the CEO has agreed to the changes. There is currently no fixed timeframe for the introduction of the changes.

LGANT INFRASTRUTURE AND ENVIRONMENT REFERENCE GROUP

The CEO attended reference group meetings on 6th and 7th of March 2014 at the Darwin City Council Offices. The major items discussed were:

- **Public Health Act:** A new act was introduced in 2011. The associated regulations will be introduced in July 2014. The new act and regulations updates the previous 1905 Act. It allows the Department Health officers to impose rectification notices and use infringement notices to fine individuals or organisations.
- **Northern Territory Waste Strategy.** A draft of the Northern Territory waste strategy is to be submitted to the Minister by 30 June 2014 and the final report by the end of December 2014.
- **Transfer of Local Roads.** The proposal to transfer local roads to Councils has been put on hold by the current government. The original proposal has identified approximately 7000km of roads currently controlled by the NT government which could be handed to Local Councils. It is believed the annual maintenance figure for these roads is \$2000 per km. There are no roads identified in the Coomalie Community Government Council area under this hand over proposal. The if proposal eventuates it is likely to have a adverse effect on the amount of the annual FAGs.

- **Street lighting Charges.** Power and Water's propose to increase Street lighting charges in the 2014/15 financial year by up to 140%. Council has yet to be advised of the proposed increases which were provided by the end of March.

INQUIRY INTO THE DEVELOPMENT OF NORTHERN AUSTRALIA.

A submission was forwarded to the enquiry taking on board the comments from Councillors. The CEO attended a briefing from the member for Darwin Natasha Griggs MP regarding the inquiry at the City of Darwin. She advised that the major theme of the inquiry is to determine policy settings to encourage development of Northern Australia. She further advised that whilst she would like Councils to submit concepts for major projects, there are currently no funds available to implement projects.

TOWARDS A DARWIN REGIONAL LAND USE PLAN 2014.

In conjunction with Elton Consulting, Council has forwarded a Submission to the Community consultation phase of the plan titled "Towards a Darwin Land Use Plan 2014".

SPECIAL PURPOSE GRANTS.

Three Special Purpose Grants have been submitted to the Department of Local Government and Regions. The applications are;

Priority 1.	Renew and Upgrade the Council Offices and Community buildings.	\$146,000
Priority 2.	Purchase a software package suitable for accounting and records.	\$160,000
Priority 3.	Construction of an additional shed at the Council Depot.	\$60,000

Council also applied for a Family safe Environment Fund Grant of \$60,000 for the installation of Solar park lights in Batchelor.

VOTING REQUIREMENT

Simple majority

DIRECTION

That the CEO prepared a list of possible major projects within the Council Area for possible discussion with Member for Darwin Natasha Griggs MP

RESOLUTION

That Council receives and notes the CEO's Activity Report for February 2014.

Moved: Clr. Jones

Seconded: Clr. Crook

6/6

7.6 DELEGATIONS REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Date:	18 th March, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

That Council Rescind Resolution 2012/07/17/018 and revoke authorised person Charles Farrell and appoint Leigh Ashford as authorised person and issue identity card as per section 112-117 of The Local Government Act.

BACKGROUND

Council is required to appoint authorised persons in accordance with the Local Government Act. The current authorised persons are Charles Farrell, Mr Robert Bright and Mr Trevor Sullivan.

COMMENT

The main requirement of an authorised person is to have the power of entry onto lands or property in an emergency to seize dangerous animals.

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

112 Appointment of authorised persons

- (1) A council may appoint a person (other than a member of the council) as an authorised person.
- (2) An appointment may be subject to limitations and conditions specified in the instrument of appointment.
- (3) The council may, by notice to the authorised person;
 - (a) Add to, or vary, the limitations and conditions of appointment; or
 - (b) Revoke the appointment.

113 Powers of authorised persons

An authorised person is, subject to limitations and conditions of appointment, authorised to exercise the powers conferred on an authorised person by or under this Act.

114 Identity cards for authorised persons

- (1) The council must issue each authorised person with an identity card:
 - (a) containing the person's name and a photograph of the person; and
 - (b) stating that the person is an authorised person.
 - (2) The authorised person must, at the reasonable request of a person, produce the identity card for inspection.
 - (3) A person must, on ceasing to be an authorised person, return the identity card to the council.
- Fault element: This is an offence of strict liability.

Maximum penalty: 20 penalty units.

115 Power to require statement of name and address

(1) If an authorised person reasonably suspects a person of having committed an offence against this Act or the council's by-laws, the authorised person may require the person:

(a) to state the person's name and address; and
(b) if the authorised person considers further evidence of identity necessary – to provide further evidence of a specified kind of identity.

(2) A person is guilty of an offence if the person fails to comply with a requirement under this section.

Maximum penalty: 20 penalty units.

(3) An offence against subsection (2) is an offence of strict liability.

(4) It is a defence to a charge of an offence against subsection (2) to prove that the defendant had a reasonable excuse for the non-compliance.

116 Power to enter land or premises

(1) An authorised person may, with the necessary authority, enter land or premises for an authorised purpose and remain on the land or premises for as long as may be necessary for that purpose.

(2) The necessary authority is:

(a) The consent of the occupier; or
(b) A warrant issued by a Justice; or
(c) In an emergency – the CEO's authorisation.

(3) A Justice may, if satisfied by information verified by oath, that there are reasonable grounds on which an authorised person should be authorised to enter land or premises to carry out an authorised purpose, issue a warrant accordingly.

(4) An authorised purpose is any one or more of the following:

(a) investigating a suspected offence against this Act or a by-law; (b) taking necessary action in an emergency:
(i) to protect the health of, or prevent injury to, a person or animal; or
(ii) to relieve the suffering of an animal; or
(iii) to seize or destroy a savage, diseased or injured animal;
(c) destroying a dog that has, within the preceding 24 hours, attacked and injured a person in a public place;
(d) exercising any other power conferred on an authorised person by this Act or a by-law.

117 Assistance of police

An authorised person may call on a member of the Police Force for assistance in the exercise of powers under this Act (or a by-law).

POLICY IMPLICATIONS

Delegations Register

FINANCIAL IMPLICATIONS

Not Applicable

VOTING REQUIREMENT

Simple Majority

RESOLUTION

That Council rescind resolution 2012/07/17/018.

Moved: Clr. Crook

Seconded: Clr. Corliss 6/6

RESOLUTION

That Council appoint Leigh Ashford, Robert Bright, and Trevor Sullivan as authorised persons and issue identity cards as per section 112-117 of The Local Government Act.

Moved: Clr. Jones

Seconded: Clr. Gray 6/6

7.7 PERMANENT BUS SERVICE

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/15
Disclosure of Interest:	Nil
Date:	11 March 2014
Author:	Leigh Ashford, Acting Chief Executive officer
Attachments:	Letter from Minister of Transport

SUMMARY

Council has received a response from The Hon Peter Styles MLA, Minister for Transport rejecting Council's request for a permanent Regular bus service between Adelaide River, Batchelor and Darwin. The Minister has cited the costs involved being prohibitive.

BACKGROUND

The meeting was held last year between Council local doctors, the local psychologist and Team Health NT. The issue related to people with mental health issues having access to public transport to attend medical appointments.

Council resolved at its November 2013 meeting to write to the Minister for Transport, The Hon Peter Styles requesting a public bus service be provided on a regular basis from Adelaide River and Darwin and return for residents of the shire.

COMMENT

Nil

CONSULTATION

Team Health NT

Batchelor Medical Centre Staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

DIRECTION

That the CEO forward a copy of the letter to the Batchelor Medical Centre and NT Team Health and invite them to respond.

7.8 ANNUAL ROADS AND TOWN INSPECTION

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/19
Disclosure of Interest:	Nil
Date:	13 March 2014
Author:	Leigh Ashford, Acting Chief Executive officer
Attachments:	Nil

SUMMARY

Council arranges an annual inspection of the roads and towns within the Council area each April. The inspection allows Council to review the long term works plan as well as discuss proposed projects or issue prior to the preparation and consideration of the annual Budget.

BACKGROUND

This is an annual event to assist Council consider its long term works programs and priorities.

COMMENT

Nil

CONSULTATION

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Review of Council Long Term Works Program.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

DIRECTION

That the CEO arranges for the annual Council inspection of Roads and towns on Saturday 5th April 2014 at 8:00am for half a day.

7.9 FLOOD DAMAGE

Applicant:	Flood Damage
Location/Address:	Adelaide River
File Ref:	CC/250
Disclosure of Interest:	Nil
Date:	12 th March 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Advice from Department of Local Government and Regions.

SUMMARY

Council has received advice that the rain event from a *monsoonal trough from 10 January to 13 February 2014* will be treated as an eligible event for Natural Disaster Relief and Recovery Arrangements. (NDRRA)

The initial assessment is that approximately \$500,000 of damage has been incurred on Council's roads and parks.

The Department of Local Government and Regions require Council to formally accept the conditions of NDRRA prior to assessing Council's claim for funding. The conditions are outline in the advice from the Department of Local Government and Regions. They are:

- a. Expend the NDRRA in accordance with the Local Government Act and Local Government (Accounting) Regulations;
- b. Place the NDRRA in a trust account, details of which are BSB 704-930. Account no: 100034735 until such time it is to be expended;
- c. Only use the NDRRA for the purpose of flood damage repairs:

- d. That each per capita item purchased becomes the property of the council and will be added to Council's Asset Register;
- e. Absorb any costs above the agreed repair costs
- f. To acquit all or partial expenditure of the NDRRA immediately using the statement titled "Acquittal of Natural Disaster Relief Recovery Assistance' until full expenditure has been achieved.

BACKGROUND

Nil

COMMENT

The operations manager is currently compiling a claim for funding. A summary of the claim may be available for Council's information at the meeting,

CONSULTATION

Operation Manager

STATUTORY ENVIRONMENT

NDRRA Guidelines

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The work will be fully funded from the NT Government Grant received.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council accept the conditions of Natural Disaster and Recovery Arrangements for the Monsoonal Event from the 10th January to 13th February 2014.

Moved: Clr. Crook

Seconded: Clr. Gray

6/6

7.10 PROPOSED SUBDIVISION – LOT 00169 HUNDRED OF HOWARD

Applicant:	Tortilla Flats Developments Pty Ltd as trustee for The No Horse Hill Unit Trust
Location/Address:	NA
File Ref:	AN858
Disclosure of Interest:	Nil
Date:	12th March 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Proposed Plan of Subdivision

SUMMARY

Tortilla Flats Development Pty Ltd has submitted a Development Permit (subdivision) Application for the Creation of 33 Lots over Section 00169, Hundred of Howard. A revised application was advertised on Friday 14th March 2014. The closing date for submissions to the Department of Lands and Planning has been extended to Friday 28st March 2014.

The subdivision is to split Section 00211 into thirty three (33) lots. 17 Lots abut Ringwood Rd the statement of environmental effects suggest nine lots will have access off Ringwood Rd. The remainder lots will have access off 5 unsealed Type A secondary Rds. These roads are approximately 4km in length.

Stage 1 comprises 18 lots ranging in area from 8.9ha to 40.0ha. Stage two comprises 15 lots ranging in size from 17.0 ha to 83.3 Electricity and Telephone Utilities are located on the northern side of Ringwood Rd. 8 lots in stage 2 are subject to partial flooding in a 1 in 100 year flood.

It is considered that Council should support the application subject to any infrastructure to be constructed on land to be handed over to Council meeting Council's minimum subdivision guidelines, road reserves being a minimum of 30m and that the unnamed road at the eastern end remain intact for future potential development.

Council could also request that given the number of lots involved then the developers should consider sealing the first 2.2km of the Ringwood Rd from the Stuart Hwy.

BACKGROUND

The land subject to the Development Permit Application is immediately south of Ringwood Rd Adjacent to the Stuart Highway. A preliminary assessment suggests that the developer intends to use Ringwood Rd as the subdivisions primary feeder road. This road is controlled and maintained by The Northern Territory Government.

COMMENT

There is an unnamed and unmade road across the far eastern part of Lot 169. The proponent proposes to use part of the road but close approximately 1600m of this road where it passes through the proposed Lot 30. Aerial photos indicate that this "road" is currently used. The aerial photos indicate that it accesses Section 203 and 204 Hundred of Howard which would otherwise be land locked in Coomalie Community Government council's areas. It is considered that this road should be retained. It is also considered that the road reserve should be widened to a minimum of 30m.

The development of 33 lots will substantially increase traffic on Ringwood Road. Ringwood Rd is not controlled or maintained by council and is not impacted directly. There is likelihood that residents will lobby Council to make representations to improve the road. It is considered that Council should suggest that the developers

should seal to the existing seal 2.2 km from the Stuart Highway This will join the Stuart Hwy to the existing seal over the hill.

CONSULTATION Operations Manager.

STATUTORY ENVIRONMENT

Northern Territory Planning Scheme.

POLICY IMPLICATIONS

Coomalie Community Government Council Sub-division Guidelines.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION

That Council supports Tortilla flats Development Pty Ltd subdivision application to the Dept of Lands and Planning for 33 lots over Section 00169, Hundred of Howard subject to any infrastructure to be handed to council meets its minimum subdivision guidelines and the status of the unmade road at the eastern end of Section 169 remains intact. Council makes further comment that it suggest the developers should seal the first 2.2 km of Ringwood Rd from the Sturt Hwy.

Moved: Clr. Bulmer

Seconded: Clr. Jones

6/6

7.11 QUOTATIONS TO UNDERTAKE CONCRETE WORKS

Applicant:	Robert Bright
Location/Address:	Adelaide River/Bachelor
File Ref:	CC/104#2
Disclosure of Interest:	Nil
Date:	13 th March 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Summary of the Quotations received

SUMMARY

Council has \$122,658 available to carry out the construction of footpaths in Adelaide River and \$151,000 for footpaths for Bachelor. These are Special Purpose Grants that require to be completed this financial year. Quotations have been called to supply concrete and to supply labour in accordance with Council's purchasing policy.

It is considered that HSS NT Pty Ltd provides the best value for the supply of Concrete for both the Adelaide River and Batchelor projects.

Coomalie Concrete has supplied the best price for the labour component for both the Adelaide River and Batchelor projects. There are concerns that Coomalie Concreting will not be able to complete both projects prior to the end of the financial year. Council will also have difficulties digging both projects out within its existing resources.

It is considered that Council should accept Coomalie Concreting quotations subject to guarantees of completing the jobs within the time frames and council being able to arrange for the paths to be dug out in a timely manner.

It is requested that the CEO be authorised to negotiate with the other persons quoting if a satisfactory arrangement cannot be agreed for Coomalie Concreting to complete both projects.

BACKGROUND

Nil

COMMENT

Discussions are currently being held with the Darwin Correctional Centre to determine if Council is able to utilise this resource again. At this stage it unlikely as the skills sets required are not available.

There are concerns that Coomalie concreting will not be able to complete both projects by the end of the financial year. There are also concerns council will not be able to provide the resources to assist dig out both paths in a timely manner.

CONSULTATION

Operation Manager

STATUTORY ENVIRONMENT

Compliance with Local Government Accounting Regulations 201 Part 13 division 1- 28(2 &3)

(2) If council proposes to obtain supplies at a cost of more than \$10,000but not more than \$100,000, the Council must obtain written Quotations from 3 possible suppliers and the Council must choose a supplier from amongst those submitting written quotations.

(3) If it is not practicable to obtain quotations from 3 possible suppliers under sub regulation (2), the Council must obtain as many as practicable and must recording writing its reasons for not obtaining the 3 quotations.

POLICY IMPLICATIONS

Council's Purchasing Policy 1.10

It is Councils policy that Council invite written quotations before making a contract between \$30,000 and \$100,000. The invitations must be given to at least three persons who Council considers meets the requirement at competitive prices.

FINANCIAL IMPLICATIONS

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council accept the quotation from HSS NT Ltd to supply concrete works for the Adelaide River Footpath project and the Batchelor Footpath project.

Moved: Clr. Gray

Seconded: Clr. Jones 6/6

RESOLUTION

That Council accept the quotation from Coomalie Concrete to construct footpaths for the Adelaide River Footpath project and the Batchelor Footpath project subject to the CEO being satisfied that the work can be completed in a satisfactory and timely manner.

Moved: Clr. Bulmer

Seconded: Clr. Crook 6/6

RESOLUTION

That Council authorise the CEO to negotiate with the persons quoting to assist complete the projects if satisfactory guarantees and arrangements cannot be put in place with Coomalie Concreting to complete both projects.

Moved: Clr. Bulmer

Seconded: Clr. Corliss 6/6

7.12 LGANT ANNUAL GENERAL MEETING AND CONFERENCE

Applicant:	LGANT General Meeting.
Location/Address:	Katherine
File Ref:	CC/52
Disclosure of Interest:	Nil
Date:	15 th January 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	LGANT Program

SUMMARY

LGANT have invited Councillors to attend the General meeting to be held in Katherine on Thursday 3 April and Friday 4 April 2014. The program will include Guest speakers on Thursday morning, the general meeting in the afternoon and Friday morning. A dinner will be held Thursday evening. Topics to be covered in the meeting will include the annual budget, Constitution, asset planning, Election Reports and structural reform.

BACKGROUND

This is the annual General Meeting on LGANT which Council is a member. Councillors have not regularly attended the annual meeting in recent years.

COMMENT

NA

CONSULTATION

Nil

STATUTORY ENVIRONMENT

NA

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of conference is \$55.00 per delegate plus accommodation.

VOTING REQUIREMENT

Simple majority

DIRECTION

Council will not attend the LGANT Annual General Meeting and Conference.

7.13 PROPOSED SUBDIVISION OF SECTION 00211 HUNDRED OF HOWARD

Applicant:	Troy Steeples
Location/Address:	NA
File Ref:	NA
Disclosure of Interest:	Nil
Date:	18th March 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Proposed Plan of Subdivision

SUMMARY

Troy Steeples has submitted a Development Permit (subdivision) Application for the Creation of 2 Lots over Section 00211, Hundred of Howard. The closing date for submissions to the Department of Lands and Planning is Friday 28th March 2014.

The subdivision is to split Section 00211 into two lots. Both lots will have access off Ringwood Rd. The Lot sizes are 37.7 Ha and 32.3 ha. Electricity and Telephone Utilities are located on the northern side of Ringwood Rd. The Statement of environmental effects indicates that the lots will not affect the natural drainage.

It is considered that Council should support the application subject to any infrastructure to be constructed on land to be handed over to Council meeting Council's minimum subdivision guidelines.

BACKGROUND

The land subject to the Development Permit Application is immediately south of Ringwood Rd adjacent to the Stuart Highway. This road is controlled and maintained by The Northern Territory Government.

COMMENT

Council major involvement in this subdivision is ensuring the driveway crossings are constructed in accordance with Council guidelines

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Northern Territory Planning Scheme.

POLICY IMPLICATIONS

Coomalie Community Government Council Policy 5.1 Subdivision and Development of Unzoned Land – work within a Road reserve.

FINANCIAL IMPLICATIONS

NIL

RESOLUTION	
That Council advise the Department of Lands and Planning that Council Supports Troy Steeples’ Subdivision application for 2 Lots over section 00211, Hundred of Howard subject to compliance with Council’s Policy 5.1 Subdivision and Development of Unzoned Land - work within a Road Reserve.	
Moved:	Clr. Gray
Seconded:	Clr. Crook
	6/6

7.14– PROPOSED SUBDIVISION OF SECTION 117, HUNDRED OF WATERHOUSE

Applicant:	Fyfe Pty Ltd
Location/Address:	NA
File Ref:	NA
Disclosure of Interest:	Nil
Date:	18th March 2014
Author:	Leigh Ashford, Chief Executive Officer

SUMMARY

Fyfe Pty Ltd has submitted a Development Permit (subdivision) Application for the creation of 3 Lots over Section 00117, Hundred of Waterhouse. The closing date for submissions to the Department of Lands and Planning is Friday 28th March 2014.

The subdivision is to split Section 117 into 3 Lots .Two lots will be 8ha and the remaining lot 89ha. All of the lots will access from Cheeney Rd. Electricity and telephone utility services are located along Cheeney Rd. The Statement of Environmental Effects states that the lots are not affected by natural drainage lines.

It is considered that Council should support the application subject to any infrastructure to be constructed on land to be handed over to Council meeting Council's minimum subdivision guidelines.

BACKGROUND

Nil

COMMENT

Council major involvement in this subdivision is ensuring the driveway crossings are constructed in accordance with Council guidelines.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Northern Territory Planning Scheme.

POLICY IMPLICATIONS

Coomalie Community Government Council Policy 5.1 Subdivision and Development of Unzoned Land – work within a Road reserve.

FINANCIAL IMPLICATIONS

NIL

VOTING REQUIREMENT

Simple Majority

That Council advise the Department of Lands and Planning that Council supports Fyfe Pty Ltd.'s Subdivision application for 3 lots over Section 00117, Hundred of Waterhouse subject to compliance with Council's Policy 5.1 Subdivision and Development of Unzoned Land- work within a Road Reserve.

RESOLUTION

That Council advise the Department of Lands and Planning that Council Supports Fyfe Pty Ltd.'s Subdivision application for 3 Lots over section 00117, Hundred of Waterhouse subject to compliance with Council's Policy 5.1 Subdivision and Development of Unzoned Land-work within a Road Reserve.

Moved: Clr. Gray

Seconded: Clr. Crook

6/6

8 FINANCE REPORTS**8.1 PAYMENT REGISTER**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for February 2014.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
FEBRUARY 2014			
DATE	REFERENCE	DETAILS	AMOUNT
3/02/2014	MERCH FEE	Commonwealth Bank of Australia	62.44
3/02/2014	REJ FEE	Commonwealth Bank of Australia	1.10
4/02/2014	G/L Consolidate	Payroll	17,635.81
4/02/2014	VISA	Commonwealth Bank of Australia	304.77
13/02/2014	5748	AJ Couriers & Haulage Pty Ltd	77.00
13/02/2014	5749	Dannah Pty Ltd	1,128.91
13/02/2014	5750	Batchelor Service Centre	1,432.22
13/02/2014	5751	B P Australia Limited	1,732.52
13/02/2014	5752	Cr. Sue Bulmer	350.00
13/02/2014	5753	Colchar Entertainment	70.00
13/02/2014	5754	Cr. Max Corliss	350.00
13/02/2014	5755	Cr. Ewan Crook	350.00
13/02/2014	5756	Darwin Office Technology	49.47
13/02/2014	5757	B Evans	840.00
13/02/2014	5758	Fin Bins	5,290.40
13/02/2014	5759	Cr. Dave Gray	350.00
13/02/2014	5760	Halfpennys Lawyers	1,602.96
13/02/2014	5761	Higgie Mechanical Engineering	3,950.00
13/02/2014	5762	Cr Bruce Jones	750.00
13/02/2014	5763	NHP Electrical Engineering Pro	150.98
13/02/2014	5764	Intergrated Land Information S	21.00
13/02/2014	5765	NT News	1,177.60
13/02/2014	5766	OfficeMax	1,156.50
13/02/2014	5767	Diedre Pickering	1,496.96
13/02/2014	5768	RS Gardening Care	17,094.00
13/02/2014	5769	THB Contracting Pty Ltd	3,025.00
13/02/2014	5770	Turbo's Tyres	1,602.70
13/02/2014	5771	Andrew Turner	1,333.00
17/02/2014	458669	Petty Cash Reimbursements	1,371.75
17/02/2014	COMMBIZ FEE	Commonwealth Bank of Australia	31.24
17/02/2014	TRAN FEE	Commonwealth Bank of Australia	12.98
17/02/2014	BPAY FEE	Commonwealth Bank of Australia	16.30
18/02/2014	G/L Consolidate	Payroll	20,781.19
24/02/2014	5772	Air Liquide WA Pty Ltd	82.75
24/02/2014	5773	Area IT Solutions	830.50
24/02/2014	5774	Attache Software Australia Pty	22.00

24/02/2014	5775	Clean Up Australia Day	42.75
24/02/2014	5776	Cridlands	780.58
24/02/2014	5777	Darwin Business Machines	13.45
24/02/2014	5778	Fin Bins	5,347.60
24/02/2014	5779	Higgie Mechanical Engineering	1,848.00
24/02/2014	5780	Bruce Mason	2,288.00
24/02/2014	5781	MC Lighting & Electrical PTY L	99.00
24/02/2014	5782	OfficeMax	171.38
24/02/2014	5783	Turbo's Tyres	1,278.20
24/02/2014	278	PowerWater	14,732.08
TOTAL			\$ 113,135.09

RESOLUTION

That Council approve and pass for payment the February 2014 payment register totalling **\$113,135.09**.

Moved: Clr. Turner

Seconded: Clr. Jones

6/6

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 28th February 2014.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 28TH FEBRUARY 2014					
Cash at Bank					
Cash on Hand					\$ 2,000.00
Cheque Account					\$ 133,508.13
Investment Account					\$ 1,142,053.79
Total Cash at Bank					\$ 1,277,561.92
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade	434.50	110.00	356.40	1,800.00	\$ 2,700.90
Rates		-	-	85,254.97	\$ 85,254.97
Total Debtors					\$ 87,955.87
Creditors					
	Current	30 Days	60 Days	90 Days	
Trade	-	-	-	-	\$ -
Total Creditors					\$ -
Reconciliation of Funds					
Balance as per General Ledger					\$ 135,508.13
Add outstanding Debtors					\$ 87,955.87
Less outstanding Creditors					\$ -
Add Investment Account					\$ 1,142,053.79
Total Cash & Receivables Available					\$ 1,365,517.79

COOMALIE COMMUNITY GOVERNMENT COUNCIL
GRANT REPORT FOR THE PERIOD ENDING 28TH FEBRUARY 2014

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 46,296.01	\$ 3,703.99	30/06/2014
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ 4,625.00	\$ 5,375.00	30/06/2014
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 124,841.51	\$ 122,658.49	30/06/2014
21/08/2013	Gamba	NTEPA	\$ 10,000.00	\$ -	\$ 10,000.00	30/06/2014
15/10/2013	School Holiday Grant Dec/Jan 13/14	Dept of Chief Minister	\$ 2,000.00	\$ 2,076.56	Acquitted	7/03/2014
3/12/2013	Australia Day	Australia Day Council NT	\$ 1,000.00	\$ 1,065.08	Acquitted	31/03/2014
6/12/2013	Footpaths Batchelor	SPG - Dept Local Government	\$ 151,000.00	\$ -	\$ 151,000.00	30/06/2014
6/12/2013	Backhoe	SPG - Dept Local Government	\$ 112,900.00	\$ -	\$ 112,900.00	30/06/2014
12/02/2014	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ -	\$ 7,000.00	30/05/2014
			\$ 591,400.00	\$ 178,904.16	\$ 412,637.48	
Cash and Receivables					\$ 1,365,517.79	
Unspent Grants & Subsidies					\$ 412,637.48	
Cash Available to Council					\$ 952,880.31	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MONTHLY FINANCIAL SUMMARY

FEBRUARY 2014

Acc Code	Account Description	12/13 Actual	Month Actual	YTD Actual	13/14 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,286,857	5,485	1,186,054	1,225,785
110 4999	TOTAL EXPENSES	705,179	32,167	463,619	764,440
110 5000	SURPLUS / (DEFICIENCY) 110	581,678	-26,682	722,435	461,345
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	-16,667	0	0	0
210 4999	TOTAL EXPENSES	74,746	5,901	71,365	102,004
210 5000	SURPLUS / (DEFICIENCY) 210	-91,413	-5,901	-71,365	-102,004
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	275,853	138	308,962	640,120
211 4999	TOTAL EXPENSES	219,345	26,136	344,659	620,890
211 5000	SURPLUS / (DEFICIENCY) 211	56,508	-25,998	-35,697	19,230
212 CEMETERIES					
212 3899	TOTAL INCOME	2,136	0	2,136	2,200
212 4999	TOTAL EXPENSES	4,112	6,833	11,183	7,800
212 5000	SURPLUS / (DEFICIENCY) 212	-1,976	-6,833	-9,047	-5,600
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	5,757	288	1,517	2,450
310 4999	TOTAL EXPENSES	201,670	8,099	104,090	162,865
310 5000	SURPLUS / (DEFICIENCY) 310	-195,913	-7,811	-102,573	-160,415
311 LIBRARIES					
311 3899	TOTAL INCOME	48,858	0	48,858	48,000
311 4999	TOTAL EXPENSES	48,144	3,309	26,377	48,000
311 5000	SURPLUS / (DEFICIENCY) 311	714	-3,309	22,481	0
312 COMMUNITY RECREATION					
312 3899	TOTAL INCOME	60,860	24	5,084	820

312 4999	TOTAL EXPENSES	119,867	7,057	58,152	133,531
312 5000	SURPLUS / (DEFICIENCY) 312	-59,007	-7,033	-53,068	-132,711
313 SWIMMING POOL					
313 3899	TOTAL INCOME	56,843	134	4,102	56,000
313 4999	TOTAL EXPENSES	99,185	7,017	106,149	154,060
313 5000	SURPLUS / (DEFICIENCY) 313	-42,342	-6,883	-102,047	-98,060
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	35,737	20	38,325	34,900
314 4999	TOTAL EXPENSES	72,410	5,189	44,648	70,830
314 5000	SURPLUS / (DEFICIENCY) 312	-36,673	-5,169	-6,323	-35,930
410 ROADS					
410 3899	TOTAL INCOME	737,316	47,838	636,097	1,050,848
510 4999	TOTAL EXPENSES	10,269	0	5,796	12,000
510 5000	SURPLUS / (DEFICIENCY) 510	-10,269	0	-5,796	-12,000
511 TOURISM, PARKING AND OTHER					
511 3899	TOTAL INCOME	33,479	7,000	21,470	29,409
511 4999	TOTAL EXPENSES	54,210	1,323	37,832	58,349
511 5000	SURPLUS / (DEFICIENCY) 511	-20,731	5,677	-16,362	-28,940
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	3,053	212	1,618	3,000
512 4999	TOTAL EXPENSES	4,948	1,154	9,399	11,904
512 5000	SURPLUS / (DEFICIENCY) 512	-1,895	-942	-7,781	-8,904
513 GLYPHOSATE					
513 3899	TOTAL INCOME	6,145	218	2,654	10,000
513 4999	TOTAL EXPENSES	0	0	0	10,000
513 5000	SURPLUS / (DEFICIENCY) 513	6,145	218	2,654	0
514 GAMBA AND WEED MANAGEMENT					
514 3899	TOTAL INCOME	29,000	0	11,000	10,000
514 4999	TOTAL EXPENSES	22,714	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	6,286	0	11,000	0
900 3899	TOTAL INCOME	2,565,227	61,357	2,267,877	3,113,532
900 4999	TOTAL EXPENSES	2,434,396	120,800	1,840,618	3,792,270
900 5000	SURPLUS / (DEFICIENCY)	130,831	-59,443	427,259	-678,738

RESOLUTION

That Council receive and note the financial and grant report, monthly financial summary at 28th February 2014.

Moved: **Clr. Gray**

Seconded: **Clr. Corliss**

6/6

8.3 RATES BALANCE REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th March, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

Council’s rate arrears are at an all time low. Please see the graph below for details.

BACKGROUND

Council’s rate arrears have reduced from over \$250,000 in 2006 to \$85,000 at present. This means that 9% of our annual rate levy is carried in arrears. The more we can reduce this, the more working capital we have at our disposal for cash flow purposes.

COMMENT

This is a great achievement over the last seven years and represents the Council’s commitment to selling all of the remaining deadman blocks, and continually keep abreast of rate arrears and exercising power to sell once statutory charges have been registered and time for payment expired.

The last major sale of deadman blocks can be seen in the 2010 year. The remaining were sold this year and Council no longer hold any deadman blocks.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

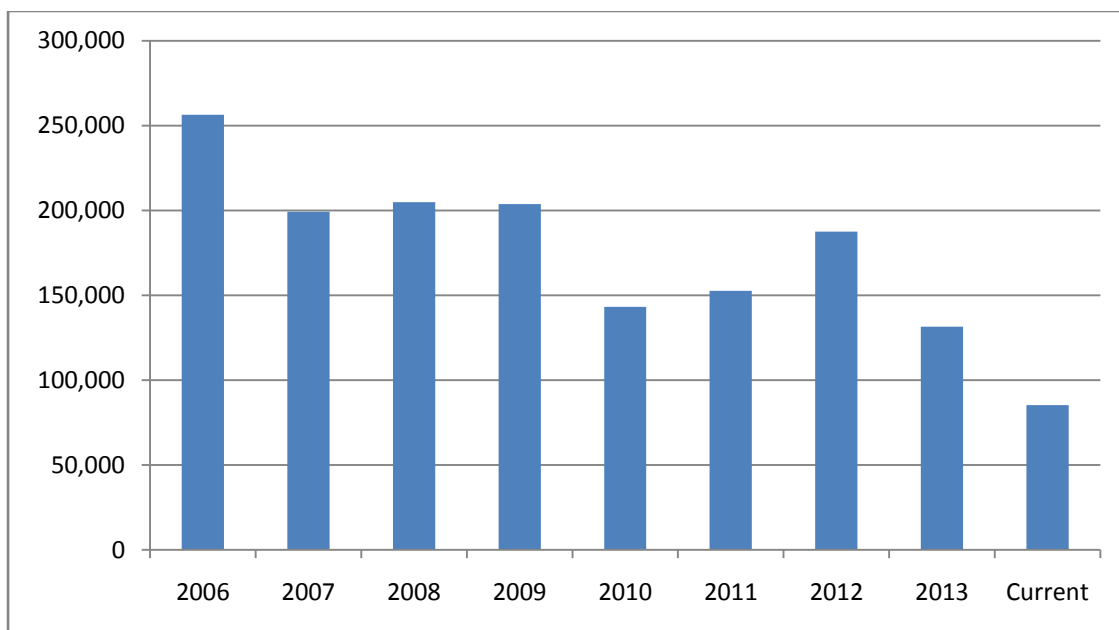
Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority



RESOLUTION

That Council receive and note the Rates Balance Report at 28th February 2014.

Moved: Clr. Jones

Seconded: Clr. Crook

6/6

9 ADMINISTRATION REPORTS

Nil

10 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	Marilyn Morris
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Disclosure of Interest:	Nil
Date:	13 th March, 2014
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Nil

SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 18th February, 2014.

Smile a Mile Fun Bus will be utilizing the Adelaide River Oval and Batchelor Oval one morning a month each. There is no cost to the council or community as is held during the week. There is no electricity required and they have their own public liability insurance.

Aussie Hoops Program – The Aussie Hoops program was introduced at the Adelaide River School in mid-February. It proved extremely popular with 30 students participating. The program at Batchelor Area School is run in conjunction with the Active after School activity on a Thursday from 3pm to 4pm.

Friday Night Fun –The Friday Night Fun moved to the BIITE Library on 14th February 2014. It was held in conjunction with the Opening of the D Space in the library. The event attracted a large crowd. Regrettably the theft of money and personal goods at the end of the evening spoiled the night. The event has been suspended until further discussions are held.

Clean Up Australia Day on Sunday 2nd March – Five different locations were registered at Batchelor, Adelaide River, Litchfield Park Road, Eva Valley Road and Lake Bennett. Volunteers Max Corliss, Ros and Bruce Jones, Sue Bulmer, JoAnne Kinter and Dave Gray coordinated each area. A member of the Council Crew operated the small truck to pick up rubbish from various points and drop to the dump – throughout the morning. Barbeque was held after the event at the Batchelor Pool, Lake Bennett and at Adelaide River School to thank all involved for 'caring for their environment'.

Youth Week April 2014 – The Batchelor Area School applied for grant funding for a Youth Week event on Wed 9th April. This was based around the same concept as the ‘Pool Party’ last year where the School worked with Council as a partner and the event was coordinated by the Recreation Officer. The funding was not approved for 2014; however we are still hoping to hold the event as originally planned, although on a vastly reduced budget. Several sports groups from Darwin have already committed to attending. The Hip Hop Trio ‘Northbound’ were hugely popular last year and have agreed to perform this year free of charge. This event is for youth from 10-25 throughout the Coomalie and also Litchfield Woolaning students.

VOTING REQUIREMENT

Simple majority

RESOLUTION		
That Council receives and notes the Community Recreation Officer’s reports for February 2014.		
Moved:	Clr. Jones	
Seconded:	Clr. Corliss	6/6

11 COUNCIL REPORTS

Nil

12 GENERAL BUSINESS

Nil

13 CONFIDENTIAL ITEMS

RESOLUTION		
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8, b, and e,		
Moved:	Clr. Gray	
Seconded:	Clr. Crook	6/6

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008. 8

RESOLUTION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved: **Clr. Gray**

Seconded: **Clr. Corliss**

6/6

Meeting closed at 9:09pm

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 15th April, 2014.