



MINUTES

ORDINARY COUNCIL MEETING

20th MAY, 2014

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A handwritten signature in black ink, appearing to read 'Leigh Ashford', written in a cursive style.

Signed: Leigh Ashford Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20th MAY, 2014 AT 6.00PM

President of the Shire Council Andrew Turner declared the meeting open at 6.00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Bruce Jones
Councillor	Sue Bulmer
Councillor	Max Corliss
Councillor	Ewan Crook

STAFF PRESENT

Chief Executive Officer	Leigh Ashford
Senior Administration Officer	Aleyshia Kim

PERSONS PRESENT

Peter Wyatt	Department of Local Government
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 20th May, 2014.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council grant Cllr Gray a leave of absence for the Ordinary General Meeting held 20th May, 2014.

Moved: Cllr. Corliss

Seconded: Cllr. Turner

5/5

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

NOTE

There are no declarations of interest for the Ordinary General Meeting held 20th May, 2014.

4 PETITIONS AND DEPUTATIONS

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 15TH APRIL, 2014

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 15th April 2014, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That the minutes of the Ordinary General Meeting held 15th April 2014 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Corliss

Seconded: Clr. Turner

5/5

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Date:	20 th May, 2014
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Operations Manager Report April/May.

Roads

Grading of roads have been completed with the exception of Scotts Road and Fowler Road as they are just now drying out.

The 2013 flood damage grant work for Coach Road has been completed and the work on Cheeney Road is nearly completed.

The potholes on Chinner seal Road, Miles Road and on the Batchelor Streets have now been filled with the remainder of the available funds.

The last round of slashing around Batchelor, Crater Lake and Miles Road have been completed. The tractor has broken down, parts are not expected for 2 weeks.

Weeds

Weed spraying has been carried out when staff have been available.

Waste

Adelaide River Transfer Station – the concrete has been laid for the second site. We are currently waiting to arrange a block layer to construct the retaining wall.

Batchelor transfer Station – We have started using the slots again. As the site dries out we need to get a digger in to clean up and bring in more gravel.

Rum Jungle Bowls Club storage shed has been removed, container will be in place shortly.

Play Group roof and new door has been installed.

Footpaths

Adelaide River Footpaths have now been completed. Work has commenced on Batchelor Footpaths.

RECOMMENDATION:

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and note the Operations Manager Report for April/May.

Moved: Clr. Jones

Seconded: Clr. Crook

5/5

6.2 ANIMAL MANAGEMENT OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Animal Management Officer
Date:	20 th May, 2014
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Animal Management Officer's report for the Ordinary General Meeting held 20th May, 2014.

Animal Management Officer's report April/May.

Dog Report

Patrols and trapping of Batchelor are continuing daily. Generally dogs and owners have improved their pet management, however it appears that some dogs have been trained to avoid the dog catcher.

Complaints

A complaint from Adelaide River was received outlining that a large dog attacked a smaller dog which was being held by its owner. Complaint was investigated, dog patrols carried out of the area and a trap set. This will be an ongoing investigation.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and note the Animal Management Officers Report for April/May.

Moved: Clr. Corliss

Seconded: Clr. Crook

5/5

6.3 POOL REPORT

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\Pool Supervisor

Date: 20th May, 2014

Author: Trevor Sullivan, Animal Management Officer

Attachments: Nil

SUMMARY

Pool Supervisor's report for the Ordinary General Meeting held 20th May, 2014.

Pool Supervisor's report April/May

Pool is running well and no problems to report. It has been very quiet this month as long weekends, school holidays and barra season have combined to leave the town deserted.

Swimming Pool Takings and Statistics

	<u><i>Paying at gate swimmers and takings</i></u>					<u><i>Pass Swimmers</i></u>			
	<i>Adult</i>	<i>Children</i>	<i>Families</i>	<i>Pens</i>	<i>Gate</i>	<i>Value of sold passes</i>	<i>Pool takings</i>	<i>Adult</i>	<i>Children</i>
9/04/2014	7	7	5		53.00		53.00	16	14
16/04/2014	6	10	6		60.00		60.00	11	17
23/04/2014	1	7	1		18.00		18.00	24	2
30/04/2014	6	9	2		38.50		38.50	20	11

VOTING REQUIREMENT

RESOLUTION

That Council receives and note the Pool Report for April/May.

Moved: Clr. Corliss

Seconded: Clr. Jones

5/5

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of April/May.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

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Correspondence In

DATE	CODE	SOURCE	SUBJECT
17/4	MI 1	L + A Woodbridge	AN 191 overgrown block
17/4	MI 2	M Skinner	AN 521+487 overgrown blocks
28/4	MI 3	D Wheeler	Dog attack Adelaide River 22/4/14
29/4	MI 4	M Ashley	Slashing and poisoning
8/5	MI 5	Senator M Ronaldson	ANZAC day
8/5	MI 6	Minister D Tollner	Special Purpose Grants
8/5	MI 7	Minister D Tollner	Family Safe Environment Fund
8/5	MI 8	Foundation for Rural & Regional Renewal	Grants announcement
8/5	MI 9	ALGA	National General Assembly Invitation
8/5	MI 10	Northern Land Council	Re invitation to attend a meeting.
8/5	MI 11	Chief Minister Adam Giles	ANZAC Centenary
12/5	MI 12	Minister Peter Chandler	Development Consent Authority nominated members
12/5	MI 13	Department of Health	Food Business Registration
12/5	MI 14	Dept. Local Gov. & Regions	CP 5475 Council boundaries
12/5	MI 15	Dept. Local Gov. & Regions	Special Purpose and Family Safe Environment Grants
12/5	MI 16	Office of Valuer General	Coomalie Valuation Roll April 2014
13/5	MI 17	Dept Local Government & Regions	Unsuccessful SPGs
13/5	MI 18	NT Electoral Commission	Local Government General Election Costs
14/5	MI 19	NT EPA	Waste Oil Handling
14/5	MI 20	Dept of Communications	Mobile Coverage Programme

Correspondence Out

DATE	CODE	SOURCE	SUBJECT
17/4	MO 1	LA	AN 191 overgrown block
17/4	MO 2	LA	AN 521 overgrown block
17/4	MO 3	LA	AN 487 overgrown block
22/4	MO 4	LA	Grant support for Lingalonga Festival; Dept Natural Resources, Environment, The Arts and Sport
29/4	MO 5	LA	To M Ashley re slashing and poisoning
7/5	MO 6	LA	To Mr K Pearce , War Graves AR Cemetery upkeep funding
12/5	MO 7	LA	AN 191 Notice of Intention to Issue a Regulatory Order
12/5	MO 8	LA	AN 521 Notice of Intention to Issue a Regulatory Order
12/5	MO 9	LA	Appointment of Agent to Register Komatsu
12/5	MO 10	LA	M & K Higgins re Outstanding Rates and Charges
14/5/	MO 12	LA & AT	Notice to Owner of Exercise of Power of Sale AN 80
14/5	MO 13	LA & AT	Notice to Proprietor of Registered Interest of Exercise of Power of Sale AN 976
14/5	MO 14	LA & MK	Interest Payments and Transactions AN 299

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Corliss

Seconded: Clr. Jones

5/5

7.2 REVIEW OF ACTION ITEMS LIST MAY - 2014

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Action Items List May, 2014

7.3 COMPLAINTS REGISTER MAY - 2014

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil
There are no complaints this month.	

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Plan of proposed Coomalie Community Government Council Area.

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the council agenda until resolved. Council supports making this a priority for council. Clr. Turner has undertaken to provide the initial structures for our decision making.

The following is the decision of Council from its July 2012 meeting

Moved Clr. Gray, Seconded Clr. Turner that Council's priority is for the CEO to initiate discussions with the various stakeholders and commence detailed research into the extension of our boundaries to develop (if

possible) a sustainable Council that will provide the necessary service and capital expansion required for the total area serviced by the expanded Council. Once all negotiations have been completed with the relevant stakeholders, this proposal be then put out for Community consultation.

The following is the decision of Council from its August meeting 2012.

Moved Clr. Crook, Seconded: Clr. Turner that to progress the amalgamation question, the President Cr J Colver, Cr A Turner and the CEO meet with representatives of the Department of Local Government NT following the NT Elections on a date to be determined.

No action taken at November meeting 2012.

BACKGROUND

The Deloitte report has now been released and every Councillor has received a copy of this report. This report has been discussed by Council.

COMMENT

15/11/12 Invitation sent to the Minister for Local Government to attend the December meeting of Council.

4/12/12 Clr A Turner and the CEO met with Giovina D'Alessandro Director Local government and Community Services, John DeKoning Deputy Chief Executive, John Tobin Director – Shires Sustainability Project. The points of interest from the meeting were as follows;

- Local Government Department have not tested the water in respect to the amalgamation of Council's
- Local Government Advisory Board has been formed which is made of representatives from Local government and others. Coomalie Council is not represented.
- The Advisory Board will be reviewing the smaller Councils over the next 2 months.
- CCGC Requested financial assistance from the Dept. of Local Government to undertake an in house investigation into the possibilities of including the unincorporated land into the Coomalie Shire. The area did not include Dundee.
- Recommended that Council prepare a financial model for consideration by the Dept. of Local Government by the end of January 2013. The model to include the financial advantages and disadvantages of including unincorporated land into the Coomalie Shire. Dept. advised they will advise Council if funding is available.

14th December, 2012

Letter received from Minister for Local Government advising of the establishment of a Regional Governance Working Group to provide advice on the future of local government in the Northern Territory. Refer attached letter

20th December, 2012

CEO wrote to Minister for Local Government requesting the President of CCGC be invited to sit on the Local Government Advisory Board.

CEO applied for funding from Department of Local Government for a Special Purpose Grant of \$30,000.00 to assist the Council in undertaking financial modelling relating to viable boundary expansion options. Refer attached letter

13th February, 2013

Clr Turner and CEO met with the Minister for Local Government to discuss this issue. Report is as follows

Amalgamations

The Government's position in relation to Amalgamations, Unincorporated land and where you see the Coomalie Council position in relation to Government's policy.

ACTION:

Council seeks the Minister's comments and suggested action for Coomalie to remain a Shire in its own right. The Regional Governance Working Group has met on 4 occasions and a report will be released in the immediate future. Is Coomalie to be considered a Regional Council or a Shire? This decision is important in relation to Item 2 below and how the Coomalie Shire is to move forward. ***Minister's Comment: If Council can get the unincorporated landowners to agree to join Coomalie Shire he will sign off on those areas of land being incorporated into the Shire of Coomalie.***

8th March 2013

The Minister for Local Government has approved a SP Grant of \$10k to assist with financial modelling and review of boundary changes.

May 2013

Information on the number of lots, roads etc in the unincorporated land area has been requested from the Dept. of Local Government.

July 2013

Information on the number of lots in the unincorporated land area has not been received.

August 2013

Melissa Kerr will commence the preparation of costing and income in relation to the unincorporated land on Dorat Road as Proposal No 1 and the area of unincorporated land on the eastern side of Adelaide River as Proposal No 2.

September 2013

Land information received, no UCV's (Unimproved Capital Values) as land is unincorporated. Melissa will have to base exercise on another form of information.

October 2013

There are 71 properties in option 1 – Dorat Road only. If they are all charged only the minimum rate for rural landholders, it would raise \$58,000 in general and rural waste levy revenue.

There are about a dozen larger properties included in the data that would recover more than the minimum, but until we have a UCV we cannot calculate the general rate.

November 2013

Investigation of additional subdivision of one parcel into 20 blocks will bring total blocks along Dorat Road to 91, if charged at minimum rate, total revenue is \$75,075.

Please see map of area of additional properties in Attachments.

A/CEO to write to Minister for Local Government and Regions and Member for Daly to meet with Council.

December 2013

Meeting with Minister for Local Government and Regions, David Tollner was scheduled for 9th December 2013 but has recently been rescheduled to Monday 3rd February 2014. Council will discuss NT Operational Funding grant, boundary expansion and long term financial sustainability.

January 2014

Boundary Expansion Opportunity document completed with options a, b, and c.

February 2014

Meeting with Minister Tollner, Local Government and Regions to discuss Boundary Expansion Opportunity Document. Option A is favourable at this point in time.

April 2014

The Department of Local Government were advised that Council wished to proceed immediately with the Dorat Road area and the Litchfield National Park. Council was continuing to investigate the Mt Ringwood Road and the Douglas Daly region. The areas are to be processed individually to ensure that issues arising in one area do not impact on other areas. An invitation has been forwarded to Minister Tollner's office

May 2014

The Department of Local Government has arranged for the Surveyor General to draw up and define the Additional land proposed to be incorporated into the Coomalie Community Government Council area. The first area to be included is the locality known as Robin Falls.

Discussions have been held with the Department of local Government in relation to the Communication Strategy and the history of the previous community consultation. The Department Representative will provide an update at the May Council meeting.

CONSULTATION

Department of Local Government NT

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

DIRECTION

Council direct the CEO to follow up with the Minister of Local Government's Office to arrange a meeting with the Council.

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CEO
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 20th May 2014.

Rum Jungle Lake.

The Director of Environmental Health from The Department of Health Mr Xavier Schobber and Mr Russell Robinson, Manager of Radiation Protection have carried out an inspection of Rum Jungle Lake Reserve. A discussion was held with them afterwards. The major issue discussed was the ERRISS report of 2012. They reiterated the report's finding that the reserve is safe for daily use. They requested that the No Camping sign near the lake should be replaced.

Special Purpose Grants.

The Member for Daly Mr Gary Higgins contacted Council on 30 April 2014 requesting Council submit a further Special Purpose Grant for the replacement of the septic system at the Adelaide River Show Society Grounds. The project was expected to cost \$200,000. The application was submitted to the Local Member as requested.

Council has received notification from the Minister for Local Government and Regions The Hon David Tollner MLA that he has approved the following Special Purpose Grants to Council:

- \$146,030 – for renovation and upgrades to Council administration buildings in Batchelor and Adelaide River.
- \$200,000- for upgrades to the waste water system at the Adelaide River Show Society grounds.

The application to upgrade the computer and IT Systems at the Council administration office was unsuccessful. This is one area of Council's operations which is adding additional manual administration work and limiting operational functions. Currently there appears to be no suitable affordable product on the market for Council's size.

Council was also unsuccessful with the application to construct a shed to store Council's plant.

Family Safe Environment Fund

Council has received notification from the Minister for Local Government and Regions The Hon David Tollner MLA that he has approved a grant of \$50,000 to install solar park lighting in Bicentennial Park and the Batchelor town oval.

Staff

Applications were advertised and interviews have been held for the position of Service Officer (Waste) and Service Officer. It is hoped to make appointments prior to the Council Meeting.

Adelaide River Markets

I attended the Adelaide River markets and had a discussion with Mr Trevor Wardrope, on Wednesday 7 May 2014. A number of issues were raised in relation to the market and the future development of Adelaide River.

Department of Local Government Inspection.

The Department of Local Government has advised that they will be attending the Council offices on the 27th and 28th May 2014 to inspect compliance with aspects of Council's governance, operational and financial performance.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the CEO's Activity Report for May 2014.

Moved: Clr. Jones

Seconded Clr. Crook

5/5

7.6 MEN'S SHED USE OF COMMUNITY BUS

Applicant:	Men's Shed
Location/Address:	N/A
File Ref:	CC/15
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

The Men's Shed group has requested free use of the Council Bus within the Batchelor area to pick up and drop off participants.

Council has endorsed variations for other Community groups operating out of Batchelor. The Men's shed is a valuable resource to the Community. The organisation also claims it provides significant mental health benefits and it is appropriate that Council support the program where possible.

The request will have little adverse effect on Council operations but may assist people participate in the program.

BACKGROUND

The community Bus is to provide transport for community purposes and Council approved sport and recreation activities. Currently the hire charge for the bus is \$1.00 per km. council has approved variations of the policy to COTA, School groups and BSDAC.

COMMENT

The Men's Shed normally operates on Tuesday morning.

CONSULTATION

President Andrew Turner

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's bus policy states that *"Unless special Council endorsed variations apply the costs to the hirer are \$1.00 per kilometre plus the cost of fuel used."*

Council endorsed variations to the policy include:

COTA (Council of the Aged)

COTA are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

SCHOOL GROUPS

School groups are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used by refuelling the bus before returning it to Council.

BATCHELOR SEVENTH DAY ADVENTIST CHURCH BSDAC

BSDAC not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.
- Pay for the cost of fuel used if the vehicle is taken outside the Batchelor town area by refuelling the bus before returning it to Council.

CRO (Community Recreation Officer)

CRO activities are not required to pay the fee of \$1.00 per kilometre but must:

- Comply with the Coomalie Community Government Council bus hire conditions.

Note: Coomalie Community Government Council will meet the fuel costs unless monies are available through approved grant funding.

FINANCIAL IMPLICATIONS

Council would have to meet fuel costs for the bus use within the Batchelor Township.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council amend Council Bus Policy as follows:

Batchelor Men's Shed:

Are not required to pay the fee of \$1.00 per kilometre but must:

Comply with the Coomalie Community Government Council bus hire conditions.

On a 3 month trial basis, on the condition that bus does not leave Batchelor Town boundary.

Moved: **Clr. Jones**

Seconded: **Clr. Crook**

5/5

7.7 ADELAIDE RIVER SHOW

Applicant:	CCGC
Location/Address:	N/A
File Ref:	CC/45
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council usually provides a display for the Adelaide River Show. It is an important community event and council should be seen to be supportive of the show.

BACKGROUND

The Adelaide River Show Society will hold the Annual Show on Saturday 7th June and Sunday 8th June 2014. Council has traditionally had a display at the show.

COMMENT

It is important that Council is seen to be supporting major local community events. Usually very few people will actually stop at the display, however the absence of representation at these events is noted adversely by some community members.

CONSULTATION

President Andrew Turner

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of display material.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council has a display at the Adelaide River Show.

Moved: **Clr. Bulmer**

Seconded: **Clr. Turner**

5/5

7.8 STRATEGIC PLAN /ANNUAL PLAN AND BUDGET

Applicant: CCGC

Location/Address: N/A

File Ref: CC/4

Disclosure of Interest: Nil

Date: 20th May, 2014

Author: Leigh Ashford, Chief Executive Officer

Attachments: Strategic Plan Unfunded Goals

SUMMARY

Staff are currently working through the budget process for 2014/15. There are considerable challenges for the budget as the real reduction in untied grants is placing a great deal of pressure on existing levels of service and programs.

Council is required under the Local government Act to have Budget which provides a surplus. Reserves have been used in the past to balance budgets and allow important programs to proceed. The level of reserves available have been diminished over the last seven or 8 years leaving them at the minimum for a public authority of Council's size.

The Finance Manager has tabled in her report the first cut of a budget to allow Councillors to start reviewing service levels and programs prior to formal consideration at the June Budget meeting. Some items have been excluded from the budget but are listed separately for further consideration.

BACKGROUND

Council is required to present and adopt an Annual Plan and Annual Budget prior to the 30th July 2014. In 2013 Council undertook extensive community consultation to develop a Long Term Strategic Plan and Long Term Financial Plan. From these documents Council prepared Annual Plans and the Annual Budget.

All plans are based on assumptions. Regrettably Council's assumed level of support through the Northern Territory Operational Grant was 20% less than originally anticipated. This required alterations to the Annual Budget and Long Term Financial Plan.

COMMENT

The Long Term Strategic Plan provides the basis for determining the Annual Plan and Budget. There are many items listed in the Long term Strategic Plan which are clearly aspirational which have not been able to be funded in the past and given the current level of funding unlikely in the near future. These have been provided to allow council to also review when considering the budget.

Of concern is Council's readiness to apply for large grants which may become available from next year as the federal government goes from its current cost reduction program to supporting community projects through grants programs.

A review of previous unsuccessful grant applications revealed that Council was not "shovel ready" as generally required by the grant guidelines. In particular the ideas have not been formalised or subject to the scrutiny of a feasibility assessment, business case analysis and approvals put in place. It may be appropriate to apply for a Special Purpose Grant in the next round to engage a suitable person to prepare "shovel ready projects"

CONSULTATION

Finance Manager

STATUTORY ENVIRONMENT

Requirements of the Local Government Act

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil for preparation

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council Receive and Note the report on the Strategic Plan/Annual Plan Budget.

Moved: **Clr. Jones**

Seconded: **Clr. Corliss**

5/5

7.9 COMMUNITY INFORMATION MEETINGS

Applicant:	CCGC
Location/Address:	N/A
File Ref:	CC/4
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Community Meetings Flyer

SUMMARY

Community information meetings have been arranged for Wednesday 21 May 2014 in Batchelor, 22nd May Adelaide River 2014 and 23rd May 2014 at Lake Bennett.

The Issues to be raised are the budget issues, for 2014/15 the forth coming budget, proposed expansion of the Council area and the discussion paper regarding the operation of the waste transfer stations.

BACKGROUND

COMMENT

It is appropriate to engage the community on important issues and allow community. It is proposed that discussion on the Strategic Plan Long term financial Plan, Budget and Annual Plan will be discussed in a broad term only such as the relevance of programs and the current levels of service.

It is not the appropriate forum to discuss individual issues.

CONSULTATION

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of display material.

VOTING REQUIREMENT

Simple majority

NOTE

That Council receive and note the report on Community Information Meetings.

7.10 PLANT AND VEHICLE REVIEW

Applicant:	CCGC
Location/Address:	N/A
File Ref:	CC/4
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Renewal program 2013 Proposed Plant Replacement Program 2014

SUMMARY

Staff have carried out a review of Council plant fleet. It is considered that the current Plant Renewal Program has been superseded by events following its development. A new replacement program has been developed for Council's consideration.

BACKGROUND

Council prepared a ten year plant replacement program in 2013 as part of its long term financial plan. Since that time, Council purchased a backhoe with a Special Purpose Grant and a tilt tray truck. The purchase of this plant will alter the dynamics of how the plant is used.

I am also concerned that one of the oldest and most valuable pieces of plant, the 3 tonne Mitsubishi truck is not due for replacement for another 7 years.

COMMENT

The discussion with senior staff in relation to Council's fleet revolved around the type, size and quantity of plant to suit the most likely needs of Council. The restrictions on this were the purchase of a new backhoe and the tilt tray truck. The program is also constricted by the absence of a plant fund which generates the necessary income on the hours plant are operated to ensure funds are available when needed to replace the plant. Council current IT systems do not make provision for this facility.

There are many different parameters to consider when managing plant, and organisations spend a large sums of money attempting to determine the optimum time to replace plant. In Local Government and its type of use it has tended to be a 10year change over for trucks and machinery, 5 years for mowers and utilities and 1 to 3 years for sedans. This may be due to management wanting to be seen in the most up to date vehicle.

The proposed plan has been developed allowing roughly 10 years for plant and equipment, 5 years for vehicles, although the operation manager's vehicle is scheduled to be changed over every 4 years to ensure it does not exceed 200,000 kms. The small ride on mower has been scheduled for a 7 year change over, as the number of hours it is operated is less than most Council's mowers due to contracts.

The weeds ute is currently costing approximately \$3100 per year in operational costs and lost opportunity costs. It travels approximately 5000km per year. The alternatives such as hiring a vehicle will result in higher costs. It is prudent to retain this ute, particularly whilst the dynamics of the new Waste Service Officer's position is worked out. However Council's continuous ownership of it needs to be regularly reviewed.

The program has been determined spread the impact on Council's finances over a ten year period. The Community bus is only able to be replaced through a Special Purpose Grant. This has been programmed in approximately 5 years. It is likely that a replacement backhoe will also only be funded through a Special Purpose Grant at the appropriate time.

CONSULTATION

Finance Manager
Operations Manager
Operations Leading Hand

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Impacts on the Long Term Financial Plan.

VOTING REQUIREMENT

Simple majority

DIRECTION

That Council direct the CEO to report back in regards the option to using the tilt tray truck with a slip on bin and dispose of the Hino Tipper prior to council considering the Long term Plant Replacement Program.

7.11 DISCUSSION PAPER TRANSFER STATION OPERATION STRATEGY.

Applicant: N/A

Location/Address: Coomalie Community Government Council Area

File Ref: CC/9

Disclosure of Interest: Nil

Date: 20th May, 2014

Author: Leigh Ashford Chief Executive Officer

Attachments: Transfer Station Operation Management Strategy Discussion Paper

SUMMARY

There are a number of different views circulating relating to how Council should manage and operate its Transfer Stations. Council has employed an additional staff member to assist operate the facilities. Initially the person will be responsible for moving the waste transfer bins and pushing in the waste dump. There is an expectation that the operation of the transfer stations will become more professional, with products being sorted, reused or recycled and the amount of waste going to landfill reduced.

The discussion paper has been prepared to stimulate discussion on the manner and extent that this goal can be achieved.

BACKGROUND

Council has been concerned for the last 10 years about the management of waste within the Community.

Council has operated a Landfill at Batchelor and also one at Adelaide River. The wet conditions of the landfills made use by the Public difficult during the wet season. As a result, waste was not disposed of in the correct location and the landfills become almost unusable.

Council has recently carried out works to improve the facilities. Bins have been installed to transfer waste and the Batchelor public area has been fenced and the approach apron sealed.

Council has also provided funds to employ a staff member to be responsible for the waste area.

COMMENT

The management strategy has been developed to initiate discussion on developing a plan to introduce changes initially to the operation of the Batchelor Transfer Station. The matter will be raised at the Community Information sessions and the Community invited to make comment and suggestions.

Council is able to consider the comments and discussion paper to develop a plan to move forward.

CONSULTATION

Litchfield Council

STATUTORY ENVIRONMENT

Waste Management and Pollution Control Act

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Additional costs of a staff member.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council invites Community comment on the Transfer Station Operations Management Strategy Discussion paper and the CEO prepares a further report for Council.

Moved: Clr. Jones

Seconded: Clr. Corliss

5/5

7.12 NOMINATION OF REPRESENTATIVES OF THE BATCHELOR DIVISION OF THE DEVELOPMENT CONSENT AUTHORITY

Applicant: Minister for Lands, Planning and the Environment

Location/Address: Coomalie Community Government Council Area

File Ref: CC/11

Disclosure of Interest: Nil

Date: 20th May, 2014

Author: Leigh Ashford Chief Executive Officer

Attachments: Letter from Minister

SUMMARY

The NT Planning Act allows Council to appoint 2 persons to the Batchelor Division of the Development Consent Authority. The position is held for two years.

BACKGROUND

Council's current records indicate that its current members of the Batchelor Division of the Development Consent Authority are Andrew turner and Diedre Pickering with Dave Gray as the alternative member.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Planning Act Section 89

Appointment of members within a Council Area

- (1) *If all or part of a division area is within a Council area, the Minister must, in writing, appoint:*
 - (a) *2 persons in accordance with subsection (4); and*
 - (b) *2 other persons*

To be Division members in respect of the Division area
- (2) *If an appointment is to be made under subsection (1)(a):*
 - (a) *The local authority may nominate to the minister a person for appointment: or*

- (b) *If the minister does not receive a nomination under (a)-the minister must by notice in writing to the local authority request the local authority to nominate a person for appointment.*
- (3) *A local authority that receives a notice under subsection (2)(b) may within 30 days nominate to the minister the person it thinks fit to be a Division member.*
- (4) *If a person:*
- (a) *Is nominated under subsection (2)(a) or (3) by the local authority)- the minister must under subsection (1)(a) appoint the person to be a member; or*
 - (b) *Is not nominated by the local authority subsection (2)(a) or within the period specified in subsection (3))- the minister must under subsection (1)(a) appoint a person he or she thinks fit to be a member.*
- (5) *If all or part of a division is within a council area, the local authority may nominate to the Minister persons it thinks fit to be members under subsection (1)(b) and the Minister may take into account that nomination as he or she thinks fit.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council nominate Clr Turner and Clr Gray as members of the Batchelor Division of the Development consent authority. Council also nominates Clr Corliss as an Alternative Member.

Moved: Clr. Jones

Seconded: Clr. Corliss

5/5

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for April 2014.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

PAYMENT REGISTER

APRIL 2014

DATE	REFERENCE	DETAILS	AMOUNT
1/04/2014	G/L Consolidate	Payroll	20,878.62
1/04/2014	Merch Fee	Commonwealth Bank of Australia	34.38
1/04/2014	POS Fee	Commonwealth Bank of Australia	10.78
2/04/2014	Visa	Commonwealth Bank of Australia	58.48
4/04/2014	5844	Cr. Sue Bulmer	350.00
4/04/2014	5845	Cr. Max Corliss	350.00

4/04/2014	5846	Cr. Ewan Crook	350.00
4/04/2014	5847	Cr. Dave Gray	350.00
4/04/2014	5848	Higgie Mechanical Engineering	97,500.00
4/04/2014	5849	Cr. Bruce Jones	750.00
4/04/2014	5850	Cr. Andrew Turner	1,333.00
9/04/2014	5851	Air Liquide WA Pty Ltd	82.75
9/04/2014	5852	Airpower (NT) Pty Ltd	713.56
9/04/2014	5853	Area IT Solutions	652.74
9/04/2014	5854	Dannah Pty Ltd	361.51
9/04/2014	5855	Batchelor Institute	72.00
9/04/2014	5856	Bunnings Building Supplies P/L	1,045.02
9/04/2014	5857	Chubb Security	1,430.00
9/04/2014	5858	B Evans	900.00
9/04/2014	5859	Fin Bins	5,290.40
9/04/2014	5860	Victor Fox	1,190.00
9/04/2014	5861	Higgie Mechanical Engineering	1,733.49
9/04/2014	5862	HSS NT Pty Ltd	148.50
9/04/2014	5863	DT & MG Kerr	7,122.50
9/04/2014	5864	Intergrated Land Information S	147.00
9/04/2014	5865	RS Gardening Care	17,271.00
9/04/2014	5866	SKR Contracting	1,210.00
9/04/2014	5867	St John Ambulance Australia	180.00
9/04/2014	5868	Worksense Darwin	182.86
9/04/2014	299	Motor Vehicle Registry	1,627.90
11/04/2014	5869	Gaz NT Pty Ltd	6,600.00
11/04/2014	5870	Oolloo Investments Pty Ltd	34,320.00
11/04/2014	5871	Diedre Pickering	2,644.72
11/04/2014	5872	Top End Line Markers	3,718.00
15/04/2014	G/L Consolidate	Payroll	19,380.19
15/04/2014	15/04 PAY 0	Payroll	931.31
15/04/2014	Bpay Fee	Commonwealth Bank of Australia	33.22
15/04/2014	CommBiz Fee	Commonwealth Bank of Australia	14.74
15/04/2014	Trans Fee	Commonwealth Bank of Australia	16.30
17/04/2014	5873	Adelaide River Auto Port	269.00
17/04/2014	5874	Area IT Solutions	715.00
17/04/2014	5875	RWA Exact	123.75
17/04/2014	5876	Attache Software Australia Pty	35.50
17/04/2014	5877	B P Australia Limited	2,359.79
17/04/2014	5878	Coomalie Concrete	11,000.00
17/04/2014	5879	Darwin Office Technology	72.57
17/04/2014	5880	Flick Anticimex	4,554.00
17/04/2014	5881	OfficeMax	247.71
17/04/2014	301	PowerWater	3,777.94
23/04/2014	5882	Norman McMahon	1,656.07
29/04/2014	G/L Consolidate	Payroll	16,615.15
1/05/2014	5883	Marilyn Morris	543.93

1/05/2014	5884	Trevor Sullivan	53.00
2/05/2014	5885	NT Quality Hay & Contracting P	2,580.00
TOTAL			\$ 275,588.38

RESOLUTION

That Council approve and pass for payment the April 2014 payment register totalling **\$275,588.38**.

Moved: **Clr. Corliss**

Seconded: **Clr. Jones**

5/5

8.2 FINANCE AND GRANT REPORT, MONTHLY FINANCIAL SUMMARY REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is a finance and grant report and financial summary report to 31st April 2014.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council –

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL
FINANCIAL REPORT FOR THE PERIOD ENDING 30TH APRIL 2014

Cash at Bank	
Cash on Hand	\$ 2,000.00
Cheque Account	\$ 101,735.99
Investment Account	\$ 747,992.24
Total Cash at Bank	\$ 851,728.23

Debtors	Current	30 Days	60 Days	90 Days	
Trade	-	137.50	297.00	2,253.40	\$ 2,687.90
Rates		-	-	69,425.77	\$ 69,425.77
Total Debtors					\$ 72,113.67

Creditors	Current	30 Days	60 Days	90 Days	
Trade	5,317.24	-	-	-	\$ 5,317.24
Total Creditors					\$ 5,317.24

Reconciliation of Funds	
Balance as per General Ledger	\$ 103,735.99
Add outstanding Debtors	\$ 72,113.67
Less outstanding Creditors	\$ 5,317.24
Add Investment Account	\$ 747,992.24
Total Cash & Receivables Available	\$ 918,524.66

COOMALIE COMMUNITY GOVERNMENT COUNCIL
GRANT REPORT FOR THE PERIOD ENDING 30TH APRIL 2014

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
1/03/2013	Batchelor Swimming Pool Upgrade	SPG - Dept Local Government	\$ 50,000.00	\$ 49,554.19	\$ 445.81	30/06/2014
3/05/2013	Boundary Expansion Project	SPG - Dept Local Government	\$ 10,000.00	\$ 10,000.00	Acquitted	30/06/2014
3/05/2013	Footpaths Adelaide River	SPG - Dept Local Government	\$ 247,500.00	\$ 138,743.10	\$ 108,756.90	30/06/2014
21/08/2013	Gamba	NTEPA	\$ 10,000.00	\$ 4,710.00	\$ 5,290.00	30/06/2014
6/12/2013	Footpaths Batchelor	SPG - Dept Local Government	\$ 151,000.00	\$ -	\$ 151,000.00	30/06/2014
6/12/2013	Backhoe	SPG - Dept Local Government	\$ 112,900.00	\$ -	\$ 112,900.00	30/06/2014
12/02/2014	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ 5,901.22	\$ 1,098.78	30/05/2014
			\$ 588,400.00	\$ 208,908.51	\$ 379,491.49	
		Cash and Receivables			\$ 918,524.66	
		Unspent Grants & Subsidies			\$ 379,491.49	
		Cash Available to Council			\$ 539,033.17	

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
MONTHLY FINANCIAL SUMMARY REPORT					
APRIL 2014					
Acc Code	Account Description	Month Actual	YTD Actual	13/14 Budget	12/13 Actual
110 ADMINISTRATION					
110 3899	TOTAL INCOME	4,050	1,200,750	1,225,785	1,286,857
110 4999	TOTAL EXPENSES	49,804	570,064	764,440	705,179
110 5000	SURPLUS / (DEFICIENCY) 110	-45,754	630,686	461,345	581,678
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	0	0	0	-16,667
210 4999	TOTAL EXPENSES	7,942	82,060	102,004	74,746
210 5000	SURPLUS / (DEFICIENCY) 210	-7,942	-82,060	-102,004	-91,413
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	138	309,237	640,120	275,853
211 4999	TOTAL EXPENSES	102,405	484,995	620,890	219,345
211 5000	SURPLUS / (DEFICIENCY) 211	-102,267	-175,758	19,230	56,508
212 CEMETERIES					
212 3899	TOTAL INCOME	0	4,236	2,200	2,136
212 4999	TOTAL EXPENSES	176	11,359	7,800	4,112
212 5000	SURPLUS / (DEFICIENCY) 212	-176	-7,123	-5,600	-1,976
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	40	2,087	2,450	5,757
310 4999	TOTAL EXPENSES	8,689	122,748	162,865	201,670
310 5000	SURPLUS / (DEFICIENCY) 310	-8,649	-120,661	-160,415	-195,913
311 LIBRARIES					
311 3899	TOTAL INCOME	0	48,858	48,000	48,858
311 4999	TOTAL EXPENSES	3,856	35,529	48,000	48,144
311 5000	SURPLUS / (DEFICIENCY) 311	-3,856	13,329	0	714
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	63	5,177	820	60,860
312 4999	TOTAL EXPENSES	14,158	82,702	133,531	119,867
312 5000	SURPLUS / (DEFICIENCY) 312	-14,095	-77,525	-132,711	-59,007
313 SWIMMING POOL					
313 3899	TOTAL INCOME	249	4,598	56,000	56,843
313 4999	TOTAL EXPENSES	6,445	121,325	154,060	99,185
313 5000	SURPLUS / (DEFICIENCY) 313	-6,196	-116,727	-98,060	-42,342
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	68	38,418	34,900	35,737
314 4999	TOTAL EXPENSES	6,812	56,464	70,830	72,410
314 5000	SURPLUS / (DEFICIENCY) 312	-6,744	-18,046	-35,930	-36,673
410 ROADS					
410 3899	TOTAL INCOME	0	636,264	1,050,848	737,316
410 4999	TOTAL EXPENSES	74,728	663,126	1,625,597	793,630
410 5000	SURPLUS / (DEFICIENCY) 410	-74,728	-26,862	-574,749	-56,314
510 STREETLIGHTING					
510 4999	TOTAL EXPENSES	0	5,796	12,000	10,269
510 5000	SURPLUS / (DEFICIENCY) 510	0	-5,796	-12,000	-10,269
511 TOURISM, PARKING AND OTHERS					
511 3899	TOTAL INCOME	0	21,470	29,409	33,479
511 4999	TOTAL EXPENSES	2,711	45,831	58,349	54,210
511 5000	SURPLUS / (DEFICIENCY) 511	-2,711	-24,361	-28,940	-20,731
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	0	1,731	3,000	3,053

512 4999	TOTAL EXPENSES	1,472	12,069	11,904	4,948
512 5000	SURPLUS / (DEFICIENCY) 512	-1,472	-10,338	-8,904	-1,895
513 GLYPHOSATE					
513 3899	TOTAL INCOME	1,309	4,399	10,000	6,145
513 4999	TOTAL EXPENSES	0	0	10,000	0
513 5000	SURPLUS / (DEFICIENCY) 513	1,309	4,399	0	6,145
514 GAMBA AND WEED MANAGEMENT					
514 3899	TOTAL INCOME	-1,545	9,455	10,000	29,000
514 4999	TOTAL EXPENSES	1,190	4,710	10,000	22,714
514 5000	SURPLUS / (DEFICIENCY) 514	-2,735	4,745	0	6,286
900 3899	TOTAL INCOME	4,372	2,286,680	3,113,532	2,565,227
900 4999	TOTAL EXPENSES	280,388	2,298,778	3,792,270	2,434,396
900 5000	SURPLUS / (DEFICIENCY)	-276,016	-12,098	-678,738	130,831

RESOLUTION

That Council receive and note the financial and grant report and monthly financial summary at 30th April 2014.

Moved: **Clr. Corliss**

Seconded: **Clr. Jones**

5/5

8.3 COMMUNITY GRANTS AND IN KIND SUPPORT PROGRAM POLICY

Applicant:	N/A
Location/Address:	N/A
File Ref:	G:Policies and Procedures
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

The Community Grants and In Kind Support Program Policy has been reviewed and updated for preparation of the 2014/2015 budget.

BACKGROUND

The Community Grants and In Kind Support Program Policy was adopted in March 2013 and has been updated for the 2014/2015 budget.

COMMENT

Senior's Christmas Party, Adelaide River Library, Clean Up Australia Day and Remembrance Day have all been amended.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COMMUNITY GRANTS AND IN KIND SUPPORT PROGRAM

Policy Number	1.6	Date Commenced	20/3/2013
Date Adopted	19/3/2013	Resolution Number	19/3/2013/007
Review Timeframe	Annually		
Last Review Date		Next Scheduled Review Date	July 2016
Policy Responsibility	Council and Chief Executive Officer		

Document History

Version	Date Amended	Details Comments e.g. Resolution Number
	19/5/14	Add bus charge to Remembrance Day
	19/5/14	Add electricity contribution AR Library
	19/5/14	Add Seniors Christmas party
	19/5/14	Add clean up Aust Day

INTRODUCTION

To provide an equitable and transparent process for the determination of the Coomalie Community Government Council's recurring annual community grants and in-kind donations.

OBJECTIVE

To provide funds and in kind contributions to community based organisations, to support the programs, activities and initiatives delivered by community groups and support community development initiatives for the benefit of residents of the Coomalie Shire.

POLICY STATEMENT

1 Recurring Grants

The following are recurring grants which will be reviewed and incorporated within the budget at the annual budget meeting:

Adelaide River Show Society (ARSS) (\$1,000)

Each year the Council will incorporate within the budget a grant to be provided in June of each year for the Adelaide River Show.

Lingalonga Festival (\$1,000)

Each year the Council will incorporate within the budget a grant to be provided in July of each year to the Lingalonga Festival.

ANZAC Day (\$1,000)

Each year the Council will incorporate within the budget a contribution to assist with the ANZAC Day commemorations.

Northern Territory Day (\$3,500)

Each year the Council will incorporate within the budget a donation for the annual Northern Territory Day fireworks display in Adelaide River and Batchelor.

Rum Jungle Radio (\$150)

Each year the Council will incorporate within the budget a donation to Rum Jungle Radio for advertising events in the Shire.

Seniors Christmas Party (\$1,000)

Each year the Council will incorporate within the budget a donation to the Seniors Christmas Party organised by Council's Community Recreation Officer.

Adelaide River Library (\$2,000)

Each year the Council will incorporate within the budget a donation to the Adelaide River Primary School for the Adelaide River Community Library electricity contribution.

Batchelor Museum Development Association

Council may wish to give consideration to including the Museum on the Regular annual list of donations.

2 In-Kind Support / Donations

Event	Support/donations provided	Staff
Adelaide River Show	Provision of tables and chairs.	Operations crew
<i>Approx 8 hrs</i>	Set up of pavilion and cleaning prior to Show.	CRO
<i>4hrs</i>	Coordination of children's activities at Show.	

Adelaide River Festival (Adelaide River School) <i>Approx 8 hours</i>	Provision and set up of shade structures. Assistance with set up of oval. Assistance on the day	Operations crew CRO
Bombing of Darwin <i>Approx 8 hrs</i> <i>Between 4 - 8 hrs</i>	Provision and set up of tables, chairs, lectern, cross and large shade structure at Adelaide River War Cemetery. Support to Darwin City Council with facilitation of the event	Operations crew CRO
Clean Up Australia Day <i>Approx 16 hrs</i>	Assistance with facilitation of the event and provision of BBQ requirements for after the event	CRO
Harmony Day <i>8 hrs</i>	Assistance with facilitation of the event.	CRO
Lingalonga Festival <i>Approx 10 hrs OT paid</i>	Provision of tables, chairs and shade structures. Staff member for rubbish removal approx 10 hrs overtime. Use of Batchelor oval and surrounds free of charge.	Operations crew CRO
Quiz Night at Rum Jungle Bowls Club	Provision of tables and chairs. Use of Rum Jungle Bowls Club free of charge for Quiz Nights.	Operations crew CRO
Remembrance Day <i>Approx 4 hrs</i> <i>Between 4 - 8 hrs</i>	Provision and set up of tables, chairs, lectern and cross at Adelaide River War Cemetery. Support to National Servicemen's Association NT Inc with facilitation of the event. <i>Bus hire fee waived, \$100 fee for bus fuel to be charged.</i>	Operations crew CRO

RESOLUTION

That Council remove the Rum Jungle Radio contribution and the supply of chairs and tables to the Adelaide River races if they are run by the Darwin Turf Club from the Community Grants and In Kind Support Program Policy.

Moved: Clr. Jones

Seconded: Clr. Crook

5/5

DIRECTION

That the Council to direct the CEO to ensure that the CRO identify the number of work hours that she works on the Lingalonga Festival.

8.4 ACCOUNTING AND POLICY MANUAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	G:Policies and Procedures
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Accounting and Policy Manual

SUMMARY

As per Regulation 9 of the Local Government Accounting Regulations, Council is required to have an Accounting and Policy Manual.

BACKGROUND

Council's Accounting and Policy Manual was outdated so has been prepared according to the Accounting Regulations.

COMMENT

Nil.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT**9 Accounting procedures**

- (1) A council must maintain an accounting and policy manual.
- (2) The manual must include, or incorporate by reference, the following:
 - (a) an organisation chart showing the functions of the council, its committees and responsible officers;
 - (b) a statement of the duties and responsibilities of the CEO and responsible officers;
 - (c) a statement of the principal accounting policies of the council;
 - (d) information about the timing and content of financial management reports to the council and the CEO;

- (e) a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;
- (f) the information necessary to ensure the proper operation of any computer based accounting system in use;
- (g) details of all administrative and accounting procedures, policies and delegations of authority, including:
- (i) details of internal control procedures; and
- (ii) details of personnel and financial delegations; and
- (iii) a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and
- (iv) procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.

POLICY IMPLICATIONS

Accounting and Policy Manual.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council adopt the Accounting Policy Manual as presented.

Moved: **Clr. Turner**

Seconded: **Clr. Crook**

5/5

8.5 DISPOSAL OF ASSETS POLICY

Applicant:	N/A
Location/Address:	N/A
File Ref:	G:Policies and Procedures
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As per Guideline 7 of the Local Government Ministers Guidelines, Council is required to have an Asset Disposal Policy.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 182(1) of the *Local Government Act 2008* provides that, “Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner.”

POLICY IMPLICATIONS

Disposal of Assets Policy.

VOTING REQUIREMENT

Simple majority

ASSET DISPOSAL POLICY

Policy Number	2.9	Date Commenced	20 th May 2014
Date Adopted	20/05/2014	Resolution Number	
Review Timeframe	4 years		
Last Review Date		Next Scheduled Review Date	May 2018
Policy Responsibility	Finance Manager		

Document History

Version	Date Amended	Details Comments e.g. Resolution Number

OBJECTIVE

This Policy aims to ensure that the process for the sale and disposal of land and other assets is considered, fair and transparent to ensure council obtains the best outcomes and price.

BACKGROUND

Section 182(1) of the *Local Government Act 2008* provides that, “Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner.”

POLICY STATEMENT

Legislative Requirements

Section 182(1) of the *Local Government Act* gives Council the power to deal with and dispose of property subject to the Minister’s guidelines.

Ministerial Guideline 7 – Disposal of Property describes the authority to dispose of property, methods to be used, considerations and application of proceeds from sale of assets.

Method to be Used

Goods excess to Council requirements must be disposed of in accordance with the delegated authority and policy.

Generally, Council will sell or dispose of excess goods through the following methods:

1. Direct sale- advertisement for sale: .
2. Open quotation by advertising locally or broadly;
3. Disposing of the goods at an open Auction;
4. Selected Tender following an open Expression of interest;

5. Open Tender;
6. Trade-in;
7. Or other means determined by Council; or
8. Where the goods are considered unsaleable and of little residual value, by a means determine by the CEO.

Disposal to Employees

Goods will not be disposed to any employee of Council unless the disposal has been publicly advertised and, in the Council's opinion, the offer from the employee is the most advantageous to Council.

All other guidelines for the disposal of goods are to be complied with.

Authority to Dispose Property

Decision for sale or disposal of real property must be made by Council resolution unless Council has delegated this authority. Council may delegate authority to dispose property under Section 32 of the *Local Government Act*.

The following positions have delegated authority for approval to dispose of property in excess of Council's requirements:

Position	Disposal Limit
CEO	<p>To dispose of equipment, stores or other property of Council which is obsolete, worn out or of no further use.</p> <p>To determine which items of plant, machinery and vehicles are to be offered as trade-ins or for sale.</p> <p>To dispose of plant that is surplus to Council's requirements and to determine appropriate method of disposal.</p>

Approval of asset disposals other than shown in the above table must be made by Council resolution unless delegated authority has been given.

Proceeds from Sale of Assets

Proceeds from sale of assets should be applied to the purposes approved under Council policy. Consideration should be given to:

- ☐ Funding agreement conditions, if the original asset was purchased using grant funding;
- ☐ The reduction of any debt associated with the asset acquisition or upgrade since the original purchase or construction;
- ☐ To offset the cost of replacement assets required for operations arising from identified asset sale; or
- ☐ To a specific Reserve if appropriate or to the Asset Replacement Reserve

Legislation

Section 182(1) of the Local Government Act and Ministerial Guideline 7 – Disposal of Property.

Implementation and delegation

This Policy is to be implemented by the Finance Manager with the assistance of the CEO.

Evaluation and review

This Policy should be reviewed on a minimum annual basis and updated with changes in legislation.

RESOLUTION

That Council adopt the Disposal of Assets Policy as presented.

Moved: Clr. Bulmer

Seconded: Clr. Jones

5/5

8.6 FINNIS RIVER ABORIGINAL LAND TRUST AN959

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN959
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

Lot 02941 Hundred of Goyder is occupied land between Miles, Solomon and Fowler Roads. Rates owing on this property are \$7,343.00 from 2010/11 to 2013/14.

BACKGROUND

Correspondence received from the Northern Land Council note that neither the Land Trust, nor the Northern Land Council is the “occupier” of the land for the purposes of liability for rates under the *Local Government Act*.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Local Government Act S150(2) However, an occupier of an allotment (if not an owner) does not become liable for rates in respect of the allotment unless:

- (a) the occupier's name is entered in the assessment record, on the occupier's own application, as the principal ratepayer for the allotment; or
- (b) the council gives the occupier written notice that it proposes to seek recovery of rates from the occupier.

POLICY IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council rectify the charges on AN959 by deletion of charges from 2010/11 to 2013/14.

Moved: Clr. Corliss

Seconded: Clr. Jones

5/5

8.7 2014/2015 DRAFT PRELIMINARY BUDGET

Applicant:	N/A
Location/Address:	N/A
File Ref:	G:/Budgets/2014-2015
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Melissa Kerr, Finance Manager
Attachments:	2014/2015 DRAFT Budget

SUMMARY

A preliminary DRAFT budget has been prepared for Council's consideration prior to the Budget Meeting in June 2014.

BACKGROUND

The budget has been prepared with a 4% increase in minimum rates, with UCV rates in the dollar remaining at 2013/14 levels. Council must use new UCV figures for the 2014/15 year and values have risen to over 100% in the rural areas.

Garbage collection has remained the same for domestic and commercial, and the Waste Management Levy has increased \$20 to \$140.

To achieve a balanced budget, items that were removed are at the bottom of the document for your consideration.

COMMENT

Please peruse the DRAFT Budget 2014/15 document prior to the Budget Meeting in June 2014. If you have any questions, please call the Finance Manager. Supporting documents and calculations will be available at the Budget Meeting.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Part 6 Budget and allocation of money of the *Local Government Act*

13 Deficit budgeting

A council must not budget for a deficit.

Note

A deficit occurs if overall expenditure for a financial year (disregarding depreciation) exceeds income. Transfers into, and out of, specific reserves are to be taken into account.

14 Allocation of money

(1) A council must not allocate money for a particular purpose unless:

(a) provision for the allocation is made in the budget for the relevant financial year; or

(b) the allocation is:

(i) authorised by resolution of the council; and

(ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under subregulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

POLICY IMPLICATIONS

Nil.

VOTING REQUIREMENT

Simple majority

DIRECTION

The Council Directs the CEO to hold a Budget Meeting on 23rd June 2014 at the Council Chambers.

9 ADMINISTRATION REPORTS

9.1 USE OF COMMON SEAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC / 144
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	N/A
Attachments:	Common Seal Correspondence

SUMMARY

The Common Seal was affixed to exercise power of sale to AN80 Bickers and AN976 Billing & Watkins.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:

(a) must be authorised or ratified by resolution of the council; and

(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council approve the use of the common seal on exercise power to sell AN80 Bickers and AN976 Billing & Watkins.

Moved: Clr. Crook

Seconded: Clr. Corliss

5/5

9.2 SENIOR ADMINISTRATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Nil

SUMMARY

Senior Administration Officer Report for the Ordinary General Meeting 20th May, 2014.

SAO Report – March / April

Telstra Review

A review of our Telstra telephone and internet account has been completed. I have adjusted the Operations Managers mobile phone plan which will now save us \$200 a month. I also reduced the plans for the Community recreation Officers mobile phone, Animal Management Officers mobile phone and our Service Officers mobile phone which will save us a total of \$77 per month. There were unnecessary fees on message bank functions which I have now set up free message banks, therefore reducing cost by \$50 per month. I have reduced the incoming phone lines to the Council Office from 4 to 3 reducing cost by \$45.95 per month. I have also cancelled one of our portable modems that was used at the Adelaide River office which is no longer needed, this will save Council \$48.99 per month.

None of these adjustments will have an effect or restriction on Council's operations, however this will reduce our cost from approximately \$19,000 per year down to approximately \$14,000 per year. Annual reviews will be completed prior to budget preparations in April each year to ensure the efficient and cost effective operation of our phone and internet services.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the Senior Administration Officer's report for April/May.

Moved: Clr. Crook

Seconded: Clr. Turner

5/5

10 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Disclosure of Interest:	Nil
Date:	20 th May, 2014
Author:	Marilyn Morris, Community Recreation Officer
Attachments:	Nil

SUMMARY

Community Recreation Officer reports for the Ordinary General Meeting 20th May, 2014.

CRO Report – March / April

Aussie Hoops – See below email from Principal Clegg ~

Are we able to "put on hold" Aussie Hoops for a while as we have a number of activities occurring at school over the next few weeks and we need to correctly balance these "special" activities with the school's core business inside the classrooms. These other activities, such as NAPLAN Testing, our gymnastics program and the Adelaide River Show cannot be moved - but I am hoping Aussie Hoops can be. The children and the staff at school really enjoy and see the value of Aussie Hoops, but if we could complete the rest of the program in the second half of Term 3 - (Wed 27th August as a start date perhaps) - it would be much appreciated.

Batchelor School program has been running after school; however I am in discussion with the Principal to change this, as many kids miss out when they catch the buses to rural areas. TBA

NT Basketball Championships – On Easter Friday and Easter Saturday Josie Wickham and I took a group of twelve local students aged between eleven and fourteen to participate in the championships. We played in the PLC (Palmy, Litchfield and Coomalie) cluster under the Palmerston Power Umbrella. The kids were great, learnt so much & developed a passion for the game. I also networked with Basketball NT and Palmy Power Executives. Palmerston Power Assoc is in discussion with Basketball NT regarding a competition for Palmerston and rural areas. This will bring in Coomalie children being able to utilize the sports vouchers for this competition. I have expressed an interest to be on the steering committee.

Friday Night Fun – held on 9th May. We met at 4.15pm with the BIITE Army cadets, who as part of their community engagement will be supporting our program and playing basketball & footy with the children until 5pm. We introduced a round robin tag basketball game – which was a great success. I will continue to run FNF once a fortnight; however the Cadets will meet the kids weekly. Some teething problems have arisen with children's behaviour at BIITE Library – now the D Space and community area is operational on a daily basis. These are primarily daily operational issues and the BIITE Library staff are putting steps into place to deal with them. I am in contact with the staff regarding any problems if it directly involves FNF. The school is working with the Library and the Police to curtail the young boys who have been harassing the BIITE security staff.

Monthly Markets – The May Markets were quite busy with many tourist groups attending. I have put out extra signs so people can't miss them. The Lingalonga stall sold soft drinks and cakes. Thanks to Lyn Ashford, Ros Jones and Sue Bulmer for their cakes and biscuits. June markets are held on the same weekend as the A.R. Show and I discussed the possibility of taking our markets down there. The marketeers generally agreed they would stay at the Batchelor Oval. The July markets will be held on 13th, in conjunction with the Classic Holden Car Club cricket outing.

Lingalonga Festival – Volunteers fundraised at the Blood, Sweat and Fears event on 3rd May. We raised approx \$950. Application for a grant has been submitted to the NT Govt, with a huge section based around local artists from our region. A flier has been designed for \$220. It will be displayed on Lingalonga website, emailed out to sports groups via NT Cricket, Off the Leash advert and with Tourism NT. If the grant is successful we will have funds allocated for the design of a new poster, otherwise we shall continue with the present flier. The next meeting date is set for Monday 2nd June at 4.30pm.

Anzac Day – The ANZAC Day Dawn Service went smoothly. The new FERG traffic management plan appeared to run well and was a good trial run for 2015. The Scouts helped immensely at the Service and the breakfast and invaluable assistance was provided by The Royal Aust Artillery who set up and packed down chairs, and assisted at the Breakfast too. The RAAF contingent from Tindal and the flyover from the 75 SQN Tindal Flight was wonderful, plus all the singers, guest speakers, the piper and the Brass Band made for a special Dawn Service. Our MC - Senator Scullion kept everything on track. St John kept everyone safe, Andrew Dudley ensured the sound and lighting were perfect and the ARSS Club once again pulled off a great 'Gunfire Breakfast'.

Poppy donation boxes collected \$1397.80 for the RSL. 500 candles were purchased but only 200 were used, the remainder will be available for 2015. \$3794.35 was donated at the breakfast. The ARSS agreed to the change in the manner in which donations were received as long they received a similar amount to previous. We are currently waiting on the ARSS to provide a breakdown of expenses to allow Council to consider and appropriate breakup of the donations.

Coomalie Swim Group – Progressing nicely with approx 10 to 15 little toddlers and children attending each week.

Grants –

An application for a Seniors Month grant of \$1455.00 was submitted for two activities in August.

A Lingalonga Grant submitted to NT Govt under Community Festivals Funding Program at end April.

The Youth Vibe Holiday Grant will grant was announced for \$1000, not \$2000 as requested. This is for the June/July holiday program.

VOTING REQUIREMENT

Simple majority

RESOLUTION

That Council receives and notes the Community Recreation Officer's reports for April/May.

Moved: Clr. Jones

Seconded: Clr. Corliss

5/5

11 LATE REPORTS

11.1 PROPOSED SUBDIVISION OF SECTION 113, HUNDRED OF WATERHOUSE

Applicant:	Earl James and Associates
Location/Address:	NA
File Ref:	Disclosure of Interest: Nil
Date:	20 th May 2014
Author:	Leigh Ashford, Chief Executive Officer
Attachments:	Proposed Plan of Subdivision

SUMMARY

Earl James and Associates has submitted a Development Permit (subdivision) Application for the creation of 2 Lots over Section 00113, Hundred of Waterhouse. The closing date for submissions to the Department of Lands and Planning is Friday 30th May 2014.

The subdivision is to split Section 113 into 2 Lots. Lot A will be 69ha and Lot B will be 35.7ha. Lot B contains an existing dwelling.

Electricity is located on Solomon Rd. It requires extending by 40m to reach the boundary between Lot A and Lot B. Solomon road is maintained to the entrance of the existing dwelling. The Solomon road has at some time in the past been formed up along the length of Lot 113. There has been no work carried out on this road for a number of years and it is currently overgrown allowing a single lane track access to Lot 91 immediately east of the proposed subdivision. It is appropriate that the developer reinstates Solomon Rd to a formed gravel Rd to the main entrance of Lot A. Entrances to each lot will need to be constructed in accordance with Council's minimum subdivision guidelines.

BACKGROUND

This application will supersede Development permit DP 11/0175 issues in 2011 for the creation of 3 lots. The development did not proceed.

COMMENT

Council major involvement in this subdivision will be to ensure that Solomon Rd is upgraded to an acceptable standard to the main entrance and driveway crossings are constructed in accordance with Council guidelines.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Northern Territory Planning Scheme.

POLICY IMPLICATIONS

Coomalie Community Government Council Policy 5.1 Subdivision and Development of Unzoned Land –work within a Road reserve.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION

That Council advise the Department of Lands and Planning that Council supports Earl James & Associates Subdivision application for 2 lots over Section 00113, Hundred of Waterhouse subject to Solomon Road being upgraded to the main entrance of Lot A to an acceptable gravel road standard and compliance with Council's Policy 5.1 Subdivision and Development of Unzoned Land- work within a Road Reserve.

Moved: Clr. Jones

Seconded: Clr. Crook

4/1

Against: Clr. Bulmer

12 COUNCIL REPORTS

Nil

13 GENERAL BUSINESS

Nil

14 CONFIDENTIAL ITEMS

RESOLUTION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8, b, and e),

Moved: Clr. Jones

Seconded: Clr. Crook

5/5

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.

RESOLUTION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Crook

Seconded: Clr. Jones

5/5

Meeting Closed: 10:00pm

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held at Batchelor on 17th June, 2014.