



**AGENDA**

**ORDINARY COUNCIL MEETING**

**17th April 2018**

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Signed: Paul McInerney,

Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17th April 2018

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President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Aleyshia Kim

#### VISITORS PRESENT

Senior Policy Officer, Local Government Division, Department of Housing and Community Development	Rolf Nilsson
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## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11th April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 17th April 2018.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and note the apology received from Councillor Sharon Beswick for the Ordinary General Meeting held 17th April 2018.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11th April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17th April 2018.

**Moved:** Clr.

**Seconded:** Clr.

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING OF 20<sup>TH</sup> MARCH 2018**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Aleyshia Kim, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 20<sup>th</sup> March 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority.

#### **RECOMMENDATION**

That the Minutes of the Ordinary General Meeting held on 20<sup>th</sup> March 2018 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## **6 OPERATIONS MANAGER'S REPORTS**

### **6.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Solomon Road map Solomon Road photos

#### **SUMMARY**

##### **Roads-**

Few pot holes have surfaced since last lot of patching was done, they will be addressed in the coming weeks.

Now it is dry enough slashing has commenced again, Scott Road, Windmill Road, Lithgow Road, Poett Road, the Rum Jungle Lake, Bevan Road, Old Coach Road, Miles Road, Solomon Road have been done so far. The Other roads will be slashed in the coming weeks, mix of contractors and staff due to current workload.

Spraying has been done on Scott Road, Windmill Road, Lithgow Road, Bevan Road, Meneling Road, around Batchelor Dump, Old Coach Road, Miles Road, Solomon Road, around Adelaide River dump, Strickland Road and Coach Road Adelaide River. Spraying will continue in the coming weeks.

Oolloo Investments have started works on Coach Road Adelaide River out the front of Fawcett Cattle Company. The shoulders are being widened, patching existing holes and a reseal over the top.

Tenders have now been advertised for the continuing of the seal on Coach Road.

Oolloo Investments will commence the water, grade and roll starting Adelaide River end when the Coach Road at the front of Fawcett's is completed.

##### **Waste-**

Both Batchelor and Adelaide River dumps are running well.

##### **Parks-**

Mowing of the towns will reduce in line with the mowing schedule. As the rain slows down sprinklers in both towns will be checked in preparing for dry season.



One Tree fallen on Batchelor oval fencing has been removed and fixed.

**Ongoing-**

Due to current workload and time constraints the driveway audit will occur as time permits.

Signage has been purchased for Crater Lake Road and will be put up when practical to do so.

**Requests-**

Bowls Club request for carpark- this will be investigate when time permits with current work load.

Solomon Road West closure proposal has been visual assessed-

- Appears that from the current traffic on the road that there is limited usage, this may be due to the wet season
- There is already and fence that has partial fallen over that goes across the road.
- As you can see from the aerial land ownership picture (as attached) from google earth it appears that there may be access during the dry season between Solomon West and Chin Subdivision.
- Unable to access the road due the appearance of low lying areas ahead and being too wet.

**Otto Creek Road Proposed Closure-**

Time has not permitted for an inspection of this road at the time of writing this report.

**Myrtle Fawcett Park tree works-**

Time and current workload has not permitted for getting cost of the recommendations in the report.

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION**

That Council receives and notes the Operations Manager's Report for March/April 2018.

**Moved:** Clr.

**Seconded:** Clr.

## 6.2 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	17th April 2018
<b>Author:</b>	Trevor Sullivan, Animal Management Officer/Pool supervisor
<b>Attachments:</b>	Nil

### SUMMARY

#### Dog report-

1 processed

4 dogs impounded and ongoing, all dogs caught in Batchelor.

2 Dogs impounded due to alleged dog attack, assistance from police. Investigation continuing/ pending.

#### Pool-

Pool running okay, gate at front entrance now fixed.

Normal number local people coming to the pool, no people over Easter weekend.

Outdoor Education activity numbers have been regular throughout week under their bookings.

Royal Life Saving/CRO Water Programs have continued over last 6 weeks.

### NOTE

For the Information of the Council

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th April 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of March/April 2018.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

DATE		Source	Subject
22/1/18	MI 1	Shannon Landcare	Monthly report for January 2018 not previously tabled
20/2/18	MI 2	Shannon Landcare	Monthly report for February 2018 not previously tabled
10/3/18	MI 3	Miles Road residents	Offer of assistance with R & M Bowls Club carpark
11/3/18	MI 4	Core Business	Suggested dates for asset management meeting with Belyuen & Coomalie Council
12/3/18	MI 5	Development Assessment Services	Proposed amendments to NT Planning Scheme
12/3/18	MI 6	Cheeney Road Landowner	Request for closure of Solomon Road West
12/3/18	MI 7	Ironbark Aboriginal Corporation	Proposal for Adelaide River depot (map)
13/3/18	MI 8	Core Business	Certificates of Insurance
14/3/18	MI 9	Department of Housing and Community Development	Natural Disaster Relief and Recovery arrangements
14/3/18	MI 10	Family of former Adelaide River resident	Formal letter of request for memorial bench
14/3/18	MI 11	Friends of Northern Australia Railway	Information relating to request for exemption from Rates

20/3/18	MI 12	Minister for Territory Families	Successful Youth Week grant
20/3/18	MI 13	Minister for Housing and Community Development	Successful SPG for refurbishing public toilets
20/3/18	MI 14	Office of Chief Minister	Cyclone Marcus disaster assistance plan
21/3/18	MI 15	Lake Bennett landowner	Request for reimbursement of disputed Rates paid on AN 1162
21/3/18	MI 16	Department of Tourism and Culture	Receipt of Sport & Recreation progress report
22/3/18	MI 17	NT Cricket	Request for information and contacts for remote cricket carnival 2018
22/3/18	MI 18	NT Defence	Request for road transport permits for ADF Pitch Black exercise
22/3/18	MI 19	Department of Housing & Community Development	Notice of unsuccessful SPG application resurface sports courts
22/3/18	MI 20	Valuer-General's Office	Information relating to (MI 15) AN 1162 disputed Rates
23/3/18	MI 21	Department of Infrastructure, Planning & Logistics	Request from Principal Traffic Engineer for Council view on removing Lake Bennett tourist signs
23/3/18	MI 22	Department of Housing & Community Development, Manager Local Government Governance	Acknowledgement of mail regarding Building Capacity Grant salaries and admin support component
26/3/18	MI 23	Department of Infrastructure, Planning & Logistics	Towards Zero Road Safety Action Plan and Grant information
27/3/18	MI 24	Office of the Chief Minister	Release of Inquiry into Hydraulic Fracturing in the Northern Territory
27/3/18	MI 25	Department of Housing & Community Development	Local Government Special Purpose Grant ( Round 2)
27/3/18	MI 26	Adelaide River Police	Receipt of notice of vandalism in Adelaide River
27/3/18	MI 27	Entertain NT	Adelaide River Music Muster
27/3/18	MI 28	CEO CCGC	Notice to Council staff regarding visiting consultants and staff working on proposed Belyuen CCGC merger
28/3/18	MI 29	Shannon Landcare	March 2018 report, and service request for leaking oil container
28/3/18	MI 30	Department of Housing & Community Development, Manager Local Government Governance	Building Capacity Grant, salaries and admin support component
3/4/18	MI 31	Dorat Road resident	Feedback on Strategic Plan
3/4/18	MI 32	Department of Infrastructure, Planning & Logistics, Development Assessment Services	Notice of new application for AN 1281, clearing native vegetation
4/4/18	MI 33	Owen Lagoon Rd resident	Request for closure beyond Otto Creek Rd
4/4/18	MI 34	Minister for Tourism and Culture	Territory Day grant
4/4/18	MI 35	Heathers Lagoon Road residents	Request to seal road
5/4/18	MI 36	LGANT	Agenda for CEO Forum 12/4/18
5/4/18	MI 37	BIITE Director of Shared Services	Bus parking area onsite meeting

5/4/18	MI 38	PPCA	Licence for performance of protected sound recordings
5/4/18	MI 39	Batchelor Property Services	Certificate of Currency
6/4/18	MI 40	Gary Higgins Electorate Officer	Public Housing Safety Officers

### Correspondence Out

DATE		Source	Recipient Subject
11/3/18	MO 1	PM	Notice of suitable date for Core Business visit to CCGC and Belyuen
12/3/18	MO 2	PM	Request for Core Business indemnity certificates
13/3/18	MO 3	PM	Letter of support for COTA CBF grant application
14/3/18	MO 4	PM	Request for staff availability dates to assist with asset replacement/maintenance model
21/3/1	MO 5	MK	Lodgement of Council's sport and recreation progress report.
21/3/18	MO 6	PM	Response to service request from Batchelor resident re mahogany trees
22/3/18	MO 7	OPS	ADF; re request for consent to access local roads during Pitch Black exercise
22/3/18	MO 8	PM	Department of Housing & Community Development, Manager Local Government Governance; Building Capacity Grant, salaries and admin support component
22/3/18	MO 9	PM	NT Defence; request for further information regarding expected traffic during PB exercise
23/3/18	MO 10	PM MK	Signed agreement Youth Week Grant
27/3/18	MO 11	PM MK	Signed agreement SPG public toilets
28/3/18	MO 12	PM	Department of Housing & Community Development, Manager Local Government Governance; Building Capacity Grant, salaries and admin support component, request for reply to mail 22/3/18
4/4/18	MO 13	PM	Owen Lagoon Rd resident; re request for road closure
4/4/18	MO 14	PM	Heathers Lagoon Road residents ; re request for road sealing
5/4/18	MO 15	PM	BIITE Director of Shared Services; re bus parking area on site meeting

### CONSULTATION

Not Applicable

### STATUTORY ENVIRONMENT

Not Applicable

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

## 7.2 REVIEW OF ACTION ITEMS LIST TO APRIL 2018

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to March, 2018.

### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

## 7.3 COMPLAINTS REGISTER TO MARCH/APRIL 2018

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> April 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register Service Request register

### RECOMMENDATION

That Council receives and notes the complaints for the March/April 2018 period.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

##### February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

##### June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

##### December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

##### January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

##### February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

##### May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

## **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

## **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

## **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

## **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

## **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

## **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

## **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

## **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.



## **February 2017**

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20<sup>th</sup> February 2017.

## **May 2017**

The meeting discussed the merits of the report prepared by the consultants titled Working Together - A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

## **Resource Sharing**

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

## **July/August 2017**

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

## **September 2017**

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

## **October 2017**

October 10<sup>th</sup> 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

*"That the Coomalie Community Government Council confirms its commitment to*

1. *pursue the building of a stronger rural local government model in the region;*  
*and*
2. *to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

#### **November 2017**

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10<sup>th</sup> November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1<sup>st</sup>, 2017.

#### **December 2017**

Belyuen Councillors visited Coomalie Council on December 1<sup>st</sup>. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6<sup>th</sup> December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13<sup>th</sup> December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

#### **January 2018**

The combined working group met on 19<sup>th</sup> January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

#### **February 2018**

The combined working group will meet with Belyuen on Friday 23<sup>rd</sup>.  
Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.

2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13<sup>th</sup> February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

### **March 2018**

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9<sup>th</sup> until 12<sup>th</sup> April with workshops and field inspection of assets.

Work will continue over the next month.

### **CONSULTATION**

Nil

### **STATUTORY ENVIRONMENT**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **VOTING REQUIREMENT**

Simple majority

### **NOTE**

For the information of Council

## 7.5 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th April, 2018
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachment:</b>	Strategic Plan comment 1 Strategic Plan comment 2

### SUMMARY

#### CEO Activities Report April 2018

##### 1. Key meetings/discussions attended

March 19<sup>th</sup> – Northern Region Emergency Meeting phone conference – re Cyclone Marcus 9.30 – 11am and power water disruptions, school closures, damage reports, etc.

March 19<sup>th</sup> – Northern Region Emergency meeting phone conference – re Cyclone Marcus update 5pm – 6.30pm

March 20<sup>th</sup> – Belyuen will be without utilities indefinitely and need to call off Combined Working Group meeting on 23<sup>rd</sup> March and reschedule Minister visit. (Minister's Office advised and then Department.)

March 21<sup>st</sup> – Recovery Coordination – Cyclone Marcus - phone conference 10am – 11am

March 21<sup>st</sup> – Rolf Nilsson re Strategic Plan draft finalisation and distribution

March 22<sup>nd</sup> – phone conference Kate Wheen – re progress of Building Capacity Grant review and proposed extension of funds currently provided and new assistance in the future to maintain Coomalie capacity to participate.

March 26<sup>th</sup> – Biite Bus parking proposal on-site inspection with representatives from Batchelor Institute and Clrs Beswick, Bulmer, McElwee, Moyle and CEO. Further investigation by Batchelor Institute on location of Bus parking at previous circular driveway access at the Coomalie Cultural Centre, and providing a proper Traffic Management plan for their original proposal on parking area on Awilla Road verge.

27<sup>th</sup> March – discussion with Andrew Arthur regarding proposal for Adelaide River Music Muster and Council direction to allow for a listing in Calendar of Events but not for mainstream advertising which is consistent with all local businesses with events etc. Explained that Stop Press is limited to 200 copies a month and does not ensure local coverage. Andrew advised a Music Muster event is planned for Darwin this year and possibly Adelaide River in 2019. I have invited Andrew to make contact further down the track.

3<sup>rd</sup> April – Charlie Fuller, Department of Housing and community Development commences at Batchelor on secondment 1 day per week to assist with preparation of a position and consultation paper for Combined Working Group consideration and that of each Council within 2 months.

3<sup>rd</sup> April – phone meeting with Cathy Winsely, CEO Belyuen regarding progress with secondment, org charts and Council Strategic Plan draft on consultation.

6<sup>th</sup> April – discussions with Peter McLinden, LGANT on leasing of roads and potential legislation change, and associated impacting legislation in regards to future Council responsibilities outlook. Peter will research and may be able to attend May Council meeting to inform Councillors.

9<sup>th</sup> and 10<sup>th</sup> April – Asset Condition Review Workshop conducted by Bruce Lorimer, Core Concepts Australia and inspection/discussion with Council Management and Operations staff. 2 full day commitment from Staff Belyuen Workshop on 11<sup>th</sup> April and asset inspections replica with Coomalie.

12<sup>th</sup> April – LGANT 6 monthly CEO and Regional forums at Darwin (all day). CEO to attend subject to time and workload constraints.

13<sup>th</sup> April – LGANT 6 monthly General Meeting at Darwin (all day). CEO to attend subject to time and workload, staffing constraints.

## **2. Cyclone Marcus power, water, phone communication due to longer blackout period – propose invitation to power and water for debrief on utility services with Council.**

As documented clearly the Top End power blackouts had obvious effect from 11.30pm Saturday night 17<sup>th</sup> March until restored around 12 noon – 2pm on Monday 19<sup>th</sup> March. As part of normal emergency issues teleconferences across a range of government and essential service providers I was party to a number of phone conferences. On Monday 19<sup>th</sup> March at a mid-morning phone hook-up I was advised that it was highly likely that power may not be restored until possibly the Thursday of that week. (Amazingly power then was restored at 12 noon in Batchelor and 2pm at Adelaide River and the rural areas.)

Had the power blackout lasted that long would have raised sensitivities for communities around water supply and reliability. This had been articulated to me by Adelaide River Police and Local Emergency Coordination.

Communications had also been interrupted from Adelaide River and Batchelor areas until a generator was installed by contractors at the Mobile Exchange.

There was a range of information either correct or incorrect that indicated the power supply feeder line needed a crew to check the main infrastructure but this was unavailable due to the massive demands in the Greater Darwin area which is not disputed. Coomalie was fortunate not to receive major tree damage from the Cyclone.

As part of a debriefing option my request is if Council invite Power and Water representatives as well as Mobile Communication companies to meet with Councillors and the Police, Batchelor and Adelaide river Health Clinics to discuss the scenarios had the power outages lasted until the 5-day mark.

On a lesser scale of concern but nonetheless important matter I would seek Councils opinion on the merits of investigating for Council to procure an appropriate standalone power generator for the Office complex that would allow for computers, lighting and some air-conditioning to operate, and provide for Council administration to operate during these periods and at the very least provide a respite area for those people experiencing comfort issues with power outages, health etc. Council would be seeking potential grant funding from NT or Commonwealth Government if it supported this request.

## **3. Asset Condition Review Grant – Combined Working Group Coomalie and Belyuen (to be administered by Coomalie Council)**

Coomalie Council on behalf of Belyuen Council and the Combined Working Group is managing a grant from the Department of \$40,950 ex GST. This funding allows for an important Asset Due Diligence or Asset Condition review at both Councils during the week of the 9<sup>th</sup> April. 2 days will be spent in each Council by Bruce Lorimer Core Concepts Australia.

For information of Council this is the program.

	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>
	<b>08/04/2018</b>	<b>09/04/2018</b>	<b>10/04/2018</b>	<b>11/04/2018</b>	<b>12/04/2018</b>
<b>8:00 - 9:00 am</b>		Travel Darwin - Batchelor	Travel Darwin - Batchelor	Travel Darwin - Belyuen	Travel Darwin - Belyuen
<b>9:00 - 10:00 am</b>	Fly Perth to Darwin	Kick-off Meeting with Paul	Asset field inspection - Coomalie	Kick-off Meeting with Cathy	Asset field inspection - Belyuen
<b>10:00 - 11:00 am</b>		AM Introduction Workshop		AM Introduction Workshop	
<b>11:00 - 12:00 noon</b>		Plant Workshop with Ross via Phone		Plant Workshop with Ross via Phone	AM Data Compilation - Belyuen Office
<b>12:00 - 1:00 pm</b>		AM Modelling		AM Modelling	
<b>1:00 - 2:00 pm</b>		Asset field inspection - Coomalie	AM Data Compilation - Coomalie Office	Asset field Inspection - Belyuen	Travel Belyuen to Airport
<b>2:00 - 3:00 pm</b>					Fly Darwin to Perth
<b>3:00 - 4:00 pm</b>					
<b>4:00 - 5:00 pm</b>					
<b>5:00 - 6:00 pm</b>		Travel Batchelor to Darwin	Travel Batchelor to Darwin	Travel Belyuen to Darwin	

**4. Minister for Housing and Community Development – rescheduling attendance at Combined Working Group – awaiting dates.**

In relation to the scheduled meeting with the Minister for March 23<sup>rd</sup> being cancelled due to impacts from Cyclone Marcus, I have emailed the Minister's Chief of Staff and suggested 2 alternate dates being Friday May 4<sup>th</sup> and Friday May 11<sup>th</sup>. This has been established through consultation with the Belyuen CEO.

I will advise accordingly as advice as to the suitability of these dates is received.

**5. Building Capacity Admin for Belyuen, Litchfield NP and Coomalie Council (originally 4 months commencing from January 8<sup>th</sup>.) and optimum baseline Administration Organisational Structure.**

I initiated a discussion with the Department to review the salaries spent in enabling increased core administration Capacity for Coomalie to participate more effectively with the combined Working Group and background Governance, Finance, Organisational and community and Services work required to enable a position paper for the Working Group.

CEO update advice to Department 22<sup>th</sup> March

*I refer to my phone call today to update the Department in relation to the admin support/wages/contractor component of the \$48K allocation of the Building Capacity Grant Program.*

*I believe the funding review completed today on the Building Capacity Program will allow for a further two months beyond the 16 weeks as originally planned.*

*At the conclusion of the next pay period ending 26th March (covering period from 16th January) there will have been \$13K spent of the grant in Salaries supporting Coomalie base administration and Finance Managers contract payments allocated to Belyuen work. (The Finance Manager role will increase rapidly in the next 2 months and obviously utilise the grant funding available)*

*As per our proposal of 2017 the main aim is to ensure that the bare reception coverage can be maintained as a minimum, with some Executive projects assistance assisting with continuity of Coomalie work and also elements of the amalgamation proposal. This releases me from the requirement to maintain the 2 person WHS standard for the administration and front desk. The Building Capacity Grant allows for me and Melissa and the Executive Project Officer/Finance Officer to work as strongly and regularly as we can on Belyuen Coomalie amalgamation proposal as the lead Council. (My time is not charged from the grant funds for this work, combined working group meetings and prep. I estimate that since September/October 2017 this would equate to 6 weeks work around \$20K,)*

*The Asset Condition review workshops through Core Business Australia commence on April 9th (Coomalie) and 11th (Belyuen). Melissa will become heavily involved in this and the ensuing financial modelling work arising from this.*

*The organisation chart is being refined currently in conjunction with Melissa, Executive Project Officer and Belyuen CEO. Evidence based structures are being developed.*

*The Combined Councils Financial Modelling (which will be managed by Melissa) flowing from the organisation structure and proposed new governance arrangements and start-up costs are being identified and evidence costed as per your request. Estimates will only be used where it is not possible to quantify a scope or range of costs.*

*The support from the Department has been vital to allow for progress to occur on the proposal and I flag that beyond the mid-June, 2018 timeline additional funding would be necessary to continue the momentum and quality proposal work being generated.*

*I am more than happy to discuss with yourself and Lee Williams at any time.*

Departmental reply from Kate Wheen on 28<sup>th</sup> March 2018.

*Firstly, thanks for the update on the timeframes for the expenditure of the current grant.*

*As I mentioned to you on the phone I discussed with Meeta the main issue you raised in your email which was flagging the requirement for additional funding to continue the merger preparation work after June 2018.*

*Whilst the current amount was offered as a one-off arrangement and is not to be taken as indicative of a commitment to further funding, I can confirm that we would be happy to receive and consider a costed proposal from Coomalie, outlining the work proposed to be undertaken. I suggested to you that this request for*

*an interim period of funding could be folded into the merger proposal if that larger proposal remains on track for finalisation before June.*

#### **6. Council Review of Strategic Plan – Councillors Workshop Number 4 - March 20th, 2018**

As Councillors would note the draft Strategic Plan has been forwarded out via Stop Press and email database seeking initial comment. Closing date for initial comments is the 16<sup>th</sup> April.

One formal comment has been received at the time of writing this report and is included in the attachments.

#### **7. Monsoonal Flood Damage to road network**

As council is aware approximately \$600K is the estimated damage to Councils road network. A claim proposal has been submitted by the Finance Manager to the National Disaster and Relief Recovery Agency for assessment.

No decision on our claim has been advised at the time of this report.

#### **8. Minister for Housing and Community Development – Special Purpose Grant Offer**

As verbally advised at the March meeting, Council has received formal advice that its application for refurbishment of public toilets for Myrtle Fawcett Park, Adelaide River and the School /Community Oval toilets and Batchelor Public Toilets has been received.

\$130K has been approved by the Minister.

Work has commenced towards a specification being developed for major improvements internally at these facilities.

Staff are also looking at some options of attractive, aesthetically appealing and designed modular toilets as a comparison for refurbishment v new approach. This is more relevant in regards to the old stone toilet block at Myrtle Fawcett Park, Adelaide River.

The Department advised that our application for resurfacing of the sports courts at Batchelor and Adelaide River for \$60K was unsuccessful on this occasion.

Round 2 for the SPG Grants has become open immediately with an application date closing on Friday 20<sup>th</sup> April, 2018.

The Finance Manager will submit 3 applications for consideration by the Minister.

#### **9. COTA proposal for Bowls, Bruce Jones car park area – March meeting.**

The Operations Department will be able to cost the proposal/master plan based on the request for COTA in the next month so that it can be considered by Council.

#### **10. Request for permanent road closure – portion of Solomon Road West – March meeting**

The Operations Supervisor is clarifying aspects of the application. Also worth noting is the recent application for closure of Otto road, off Owens Lagoon Road.

### **RECOMMENDATION**

That Council receives and notes the CEO's Activity Report for the period March/April 2018.



<b>Moved:</b>	<b>Clr.</b>
<b>Seconded:</b>	<b>Clr.</b>

## 7.6 DENTAL CLINIC

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/116
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Letter November 2011 Letter March 2012 Letter April 2012 Letter May 2012

### SUMMARY

This matter has carried forward from the deputation received at the March meeting and also due to discussion that this had been a long term item on the matters arising from the Minutes in the mid 2000's through to 2012

Obviously as brought forward in discussion the matter was high on the agenda back in 2012 but for whatever reason ceased to be pursued as I presume there was no interest from Government at the time.

### BACKGROUND

Minutes from the 18<sup>th</sup> September 2012 OMG, action arising list are as follows in regards to a Dental Treatment Program being established in the Coomalie Region;

- That Council writes to the Minister for Health requesting the reinstatement of Dental treatment for Batchelor residents.
- Apr 12 – call from Andrew McAuliffe – suggested to keep the pressure on the Minister and be persistent. Will tie this in with letter to Rob Knight and Minister re public transport.
- Written to Minister again 7/3/12 – Correspondence Out.
- Jul 2010 CEO to write again requesting an urgent response
- April 2010 Letter sent awaiting response
- Mar 2010: CEO to write to Minister for Health again and report to Council
- October 2008 - Telephone Advice that dental services are still unavailable due to staff shortages.

Please see below a copy of the correspondence on file in relation to a Dental Treatment Program for the Coomalie Region.

**Finance**

**From:** Andrew McAuliffe [Andrew.Mcauliffe@nt.gov.au]  
**Sent:** Wednesday, 9 May 2012 3:50 PM  
**To:** Finance  
**Subject:** Access to dental appointments

Dear Melissa

Further to our previous conversation regarding access to dental appoints I just want to confirm that we do have the capacity to make block bookings for Coomalie area residents at the Palmerston Clinic. This would be of benefit if there was an option to arrange joint travel for small groups. I appreciate that this is still dependant on the transport side of the equation but we are happy to be as flexible as possible at the dental end to make it easier.

Please let me know if this would be useful and I'll make the appropriate arrangements

Kind regards

Andrew

**Andrew McAuliffe** | Program Director, Oral Health  
Health Development Branch | Department of Health  
9 Scaturchio St, Casuarina, NT 0810 | PO Box 40596, Casuarina, NT 0811  
p... (08) 892 26470 | f... (08) 892 26404 | e... [andrew.mcauliffe@nt.gov.au](mailto:andrew.mcauliffe@nt.gov.au) | [www.health.nt.gov.au/oral\\_health](http://www.health.nt.gov.au/oral_health)

Department of Health is a **Smoke Free Workplace**

Dear Ms Kerr

Thank you for your letter of 5 March 2012 regarding access to dental and public transport services from the Coomalie Shire to Darwin and Palmerston.

I appreciate the challenges that residents without private transport options have in accessing dental and other health services. I understand that the Director of Oral Health Services has been in discussion with you to identify the group of clients affected and to work on options to help them access dental services.

I am advised the dental service can arrange block bookings for appointments for eligible residents which will assist if a group transport option can be found. I have asked the Department of Health to investigate if HACC funded services can be pooled to assist with transport when the change of funding and service arrangements are finalised later this year.

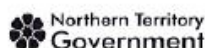
I have also written to the Hon Gerry McCarthy MLA, Minister for Transport, seeking his advice in relation to opportunities to improve the transport options for residents in the Coomalie region.

I look forward to providing this advice to you in due course.

Yours sincerely

  
KON VATSKALIS

24 APR 2012



<b>MAIL</b>	
INWARD	OUTWARD
FILE	116
ACTION TO	CEO
TABLE OGM	✓
CORR OGM	

Our Ref: CC/116

Hon Konstantine Vatskalis MLA  
Minister for Health  
Minister for Children and Families  
Minister for Child Protection  
Minister for Primary Industry, Fisheries and Resources

GPO Box 3146  
Darwin NT 0801  
By Email: minister.vatskalis@nt.gov.au

Dear Minister,

**Re: Dental Treatment for Coomalie Residents**

Council has written on a number of occasions since December 2007 requesting the reinstatement of Dental treatment services in Batchelor.

It is my understanding that In October 2008 Council was advised by telephone by an Officer of the Department of Health that dental treatment services in Batchelor were unavailable due to "staff shortages".

Can the Minister please confirm the reason for withdrawal of Dental Services from Batchelor and outline what actions are being taken to restore this vital health service to residents of Coomalie Shire?

Council again requests the reinstatement of visiting dental professionals to treat residents of the Coomalie Shire and further requests that the Minister urgently advises when such services can be expected to resume.

Yours faithfully,



Coomalie Community Government Council  
John Hughes  
Chief Executive Officer  
28 November 2011

cc: Hon Robert Knight MLA  
Member for Daly

**COMMENT**

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

## RECOMMENDATION

That Council direct the CEO to undertake discussion firstly with the Clinic Manager at Batchelor Primary Health Clinic to ascertain the current situation from the Clinics perspective, and based on findings, conduct preliminary discussions with the most appropriate NT Government department to ascertain future proposal for the dental facilities.

**Moved:** Clr.

**Seconded:** Clr.

## 7.7 HEATHERS LAGOON ROAD

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC19c & AN945
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Map 1 of Heathers Lagoon Rd Map 2 of Heathers Lagoon Rd Letter 1 Letter 2 Letter 3

## SUMMARY

The following applications have been received requesting Council consideration of sealing Heathers Lagoon Road in the Lake Bennett area. The 3 letters each explain the reasons that the road should be considered for sealing. I have advised the organiser of the letters that arterial roads that have been sealed in the past have been subject to a grant application/business case being put forward for NT/Commonwealth Road Grant funding. This is a competitive process however first Council needs to consider all roads that might be classified as being strong enough in business case development for an application to be made. Heathers Lagoon has been previously mentioned along with Haynes Road. Council's obvious priority 1 is to complete Coach Milton Road.

## BACKGROUND

**From:** "Matt Patch" <[mattspatch@bigpond.com](mailto:mattspatch@bigpond.com)>

**To:** "CEO" <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>

**Subject:** Heathers Lagoon Rd, Lake bennett

To Coomalie Council

Dear Sir,

My name is Matt Pheeney and I sent an email to NT government several weeks ago about sealing my road (Heathers Lagoon Rd, Lake Bennett. They informed me that I need to contact council as it is a council road. I spoke to council a few weeks ago and was suggested that I write a letter with some from other land owners in the area.

I am forwarding my letter and the letters of 2 neighbours for your consideration for sealing of Heathers Lagoon Rd. If I receive some more responses from other neighbours I spoke to I will forward also.

After speaking with Wayne Quach, another neighbour, he informed me that he had also contacted the council and mentioned about funding for sealing of farming roads with packing sheds on them, of which there are at least 3.

Regards

Matt Pheeneey

565 Heathers Lagoon Rd

Coomalie Council

To Whom it may concern.

I am asking the Council to upgrade my road (seal and culverts), Heathers Lagoon Rd, and provide accessibility all year or to seek funding from the government to upgrade the same.

I operate a farm and need the road sealed so that I may operate all year round. At the moment I can only use the road for several months to send to market and supplies to the farm. Each wet season becomes very stressful as the road incurs multiple washouts and soft spots yearly. During the dry it corrugates very badly.

I grow cucumber, tomato and mango. If the road was in better condition I would be in a position to employ more workers and produce more.

There are also a number of other farms on the road in a similar situation, as well as properties with cattle and other neighbouring families that need reliable and safe access to their blocks.

The road also gets a substantial amount of traffic during the dry season from tourist vehicles; this extra use for tourism purposes adds damage to the road surface. With the Territory governments desire to increase tourism, wouldn't it also be good to have quality roads for the tourists and also minimal damage for locals that use them all year.

Michael Quach

116a Heathers Lagoon Rd

Lake Bennett, NT

To Coomalie Council

Re: Sealing of Heathers Lagoon Rd Lake Bennett

Dear Councillors

I am asking the Council to upgrade my road (seal and culverts), Heathers Lagoon Rd, and provide accessibility all year or to seek funding from the government to upgrade the same.

As I operate a farm all year round I do use the road for the entire year for transport of produce to market and supplies to the farm. I have my own packing shed and do all processing and packing on-site. Each wet season becomes very stressful as the road incurs multiple washouts and soft spots yearly. During the dry it corrugates very badly.

As a small business I rely on the road for my income and livelihood and to lose even 1 week of income would be very detrimental to my situation. Currently, I cannot take the risk of employing workers for this reason.

There are also a number of other farms on the road in a similar situation, as well as properties with cattle and other neighbouring families that need reliable and safe access to their blocks.

The road also gets a substantial amount of traffic during the dry season from tourist vehicles; this extra use for tourism purposes adds damage to the road surface. With the Territory governments desire to increase tourism, wouldn't it also be good to have quality roads for the tourists and also minimal damage for locals that use them all year.

Matt Pheeny

565 Heathers Lagoon Rd

Lake Bennett, NT

Masako Rousseau  
275 Heathers Lagoon Road,  
Lake Bennett, NT 0822  
(PO Box 134 Batchelor NT 0845)

25<sup>th</sup> March 2018

To: Coomalie Community Government Council  
141 Cameron Road, Batchelor NT 0845

Re: Heathers Lagoon Road, Lake Bennett

Lot 00137 TSH Lake Bennett PSH Hundred of Howard, 275 Heathers Lagoon Road Lake Bennett

My name is Masako Rousseau, Owner of property mentioned above in Lake Bennett. I am writing you to investigate the road condition of Heathers Lagoon Road. I am very concern about the safety of the road condition as well as I have been experiencing difficulties to access my residential premises several times due to this treacherous public road.

I have been living here over ten years and experiencing this unsafe condition every single year. Council's every year's grading this unsealed road seems to be short-lived, like temporally beauty treatment. In spite of this expenditure, I have noticed that this makes some other spots weakening the following year. We need an alternative solid, reliable road.

I understand that the council is well aware of this, and due to this issue, the locals have been requesting urgent this upgrading to a SEALED ROAD for over decades.

I would like to know what the reason for the Coomalie Council was not attending the past locals' requests. I do also need to know when you can investigate current condition.


I do not wish to see fatal accidents on this road, as some people are driving here at very high speed; unable to spot deep dips, most of the spots are without danger signs.

I want to request you to make this road, sealed safe and comfortable access to the individuals. I believe this is a necessary and essential matter for me to live here. I would like to know Council's opinion about sealing this road for over the decades of our requests.

Your reply would be most appreciated.

Sincerely yours,

Masako Rousseau



## COMMENT

Please note Operation Managers Report from 15<sup>th</sup> August 2017 OMG RE Heathers Lagoon Road Floodway's

*"The floodway's have been sealed on Heathers Lagoon Road, an incident occurred last week when a truck broke through the bitumen on the first floodway on Heathers Lagoon Road. This occurred due to undermining of the road caused by the wet season, this went undetected by the initial investigation. The hole has since been dug out and filled with concrete to prevent a reoccurrence. This week it will be topped with emulsion and stone."*

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council notes the request and that Operations Staff put undertake an assessment of Councils arterial road network and provide a priority listing with reasons back to Council for later consideration under NT/Commonwealth Government Funding programs.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**



<b>Applicant:</b>	Mr Alan Roe
<b>Location/Address:</b>	594 Daly River Road, Robin Falls
<b>File Ref:</b>	AN1281
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	ILIS Planning Application

## SUMMARY

A planning application was received for Lot 594 Daly River Road, Robin Falls NT for the purpose of “clearing of native vegetation”. On downloading the formal application, it also states that the application for native vegetation clearance is to establish an airstrip.

The application has been forwarded under separate cover to Councillors.

An extension for comments from Council has been granted until after the Council meeting being the 18<sup>th</sup> April, 2018.

## BACKGROUND

A new development application has been lodged on 594 Daly River Road Robin Falls NT with the following description:

Clearing of native vegetation

This application can be viewed and comments can be made through ILIS until 13/04/2018.

If you have any enquiries, please feel free to contact Development Assessment Services Darwin, 8999 6046.

Kind Regards,

DEVELOPMENT ASSESSMENT SERVICES

Department of Infrastructure, Planning and Logistics

Northern Territory Government

## COMMENT

Nil

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT

Northern Territory Planning Scheme

## POLICY IMPLICATIONS

Coomalie Community Government Council Policy 5.1 Subdivision and Development of Unzoned Land –work within a Road reserve.

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Council advise of any comments in relation to the application.

**Moved:** Clr.

**Seconded:** Clr.

## 7.9 YOU ARE IMPORTANT AUSTRALIA – AGED CARE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC206 & CC108
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

## SUMMARY

Council has been contacted by Sonia MacKay from You are important Australia to set up a meeting date to discuss future aged care living needs of Coomalie residents.

Information is provided below on the Governance and makeup of the Board and also their future aims in the Greater Darwin area.

At a meeting on 22<sup>nd</sup> February that Jan Jewell (Cota) and I attended Sonia advised of their plans in the rural areas of Greater Darwin. Whilst Coomalie was not specifically addressed in their immediate plans, Sonia was very interested in the number and needs of our growing aged community.

Sonia has requested to visit Batchelor to meet with as many Councillors as possible to discuss the needs and potential land options should they be able to develop a smaller project to fit Coomalie social demography.

## BACKGROUND

Jan Jewell and CEO Paul McInerney met with Sonia Mackay from YAIA at Gerry Woods Office on 22nd February 2018. The purpose was to meet Sonia McKay of You Are Important Australia – to discuss aged care and living needs in the Coomalie Region.

*You Are Important Australia Ltd is a not-for-profit public company limited by guarantee and established for charitable purposes. It was founded in 2015 by husband and wife team Lyle and Sonia Mackay.*

*The company is governed by Board Members who provide their expertise on a volunteer basis.*

*Lyle Mackay – Co-Founder and Chairman*

*Born and raised in Darwin, Lyle has a strong commitment and engagement with the local community. He has extensive Business and Management experience, for many years being self-employed in Cattle and Buffalo carrying, freight and fuel cartage and the earth moving and mining industries.*

*For 30 years he has owned and operated local supermarkets in and around Palmerston.*

*Lyle was awarded Palmerston Citizen of the Year in 1991. He served as Alderman on the Palmerston Town Council for 8 years, Chairman of the NT Rugby League and Darwin Rugby League for 5 years and was Vice President of the Waratah Football Club and Secretary of the Satellite City BMX Club.*

*Sonia Mackay – Co-Founder and Secretary*

*Sonia is a Registered General Nurse with a certificate in Aged Care and Diploma in Nursing Management and Nephrology. Her experience spans 30 years in the medical field and includes work with patients in surgical, ED, ICU, High Care, Haemodialysis, transplant, peritoneal dialysis, pediatric, geriatric and aged care both in South Africa and Australia.*

*The Board*

*Consisting of 7 members, the board offers a diversity of professional expertise. We have two members engaged in the medical field, one is the Community Respite Facilitator for Dementia Australia NT and former Lifestyle Co-ordinator at Regis Aged Care NT and Pearl Aged Care.*

*Another member began nursing over 40 years ago, with roles including Director of Nursing and Area Manager in a number of medical centres and nursing homes as well as operational services in other medical fields.*

*Also on the Board is an accountant and registered company auditor, an educator in Primary and Special Education and media professional.*

#### SERVICES TO BE PROVIDED

You Are Important Australia Ltd ENVISAGES a Rural Residential Aged Care Village.

When fully operational, the facility will offer home care, flexible respite, personal care, therapy services, transition care, individual social support and specialised support services, goods, equipment and assistive technology and a range of day care activities.

#### Stage 1

– Day and Night Respite Centre

Our first service offered on site will be short term care for seniors to provide respite for the regular caregiver.

#### Stage 2

– Independent Living Village for Seniors and Retirees

This stage involves the construction of cottage style villas uniquely designed to provide independent living in a relaxed outback setting. Residents will have access to medical staff as needed and all social and recreation activities as they are developed on site.

#### Stage 3

– Special Needs facility for all Dementia, High Care and Palliative Care

– Community and Recreation Centre, Education and Research Facility

Constructed to enable the highest degree of independence for special needs, the facility will be in close proximity to the social and recreational hub. This will allow them to remain physically, mentally and emotionally active, whilst maintaining high levels of covert supervision without invading any more personal space and freedom than is necessary to ensure client health and safety.

With a range of activities and social engagement opportunities, the Community and Recreation Centre will create a positive ageing experience for all clients on site, as well as the wider community who will be given access on discretion. Education programs will be offered on site for staff, volunteers, carers and families in conjunction with continued research for improved outcomes in Aged Care.

#### **COMMENT**

#### **CONSULTATION**

Sonia MacKay

Jan Jewell (COTA Coomalie and NT)

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Councillors agree to meet with Sonia MacKay, You Are Important Australia to discuss potential aged care needs.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.10 APPLICATION FROM BATCHELOR INSTITUTE TO USE ROAD RESERVE VERGE PORTION FOR BUS PARKING

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC3
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

### SUMMARY

The proposed Bus Parking Area on Awilla Road, Batchelor Road has been in discussion with Council since October, 2017. Batchelor Institute has called for tenders for the works with a "subject to approval by Council" clause.

An onsite inspection with Biite Management and councillors took place on the 26<sup>th</sup> March, 2018.

The following is an email exchange to update on progress since the onsite meeting:

*Hi Paul,*

*We meet with some of the tender responders last week and we are now waiting for quotes for both the bus parking bay and the potential loop through Batchelor Institute grounds as discussed. Once we have these back we can determine the viability of both options and move forward as appropriate to gather further information from the Police and others as required.*

*Regards*

*Grönlund*

*Interim Director of Shared Services*

*Hi Rowan*

*Thankyou for meeting on site with Crs Bulmer, Beswick, Moyle and McElwee on the 26th March at your proposed site.*

*Would you be able to update on your investigation of the preferred location by Councillors of the busparking area within the lands held at the Coomalie Cultural Centre and following an existing driveway ingress and egress.*

*Regards*

*Paul*

### BACKGROUND

Donna Renshaw, Contract Co-ordinator, Facilities and Infrastructure Strategic and Shared Services ,Batchelor Campus last year made email contact and phone contact in relation to grant funding that needs to be acquitted prior to the end of the calendar year. This has come to their notice late due to changeover in management structure at the Institute.

The funding the Institute has received is for the following works on Councils road verge on Awilla road (40 metres in length) on the Batchelor Institute side of the Road. The works are described as for Bus Parking.

Specific Information –

- Parking Bay will be 40mtrs long x 5mtrs wide
- On Awilla Road verge
- Running from the CAC Driveway to the old driveway
- Prepare & compact area for bitumen bus bay at front of Batchelor Institute to be done by contractor
- Seal with S10E PMB Binder
- Spread 10mm of aggregate.

Council has the following concerns with the proposed location for the Bus Parking area on Awilla road. Specifically these concerns were as follows and were raised at an onsite meeting on 26<sup>th</sup> March, 2018 with Batchelor Institute Management and 4 Councillors ( Beswick, Bulmer, McElwee and Moyle) and the CEO.

- Is this for bus parking only?, or the expectation is that the general visitors to the cultural centre will park there? If not then, It does appear close to the corner, at 40 metres long, how many vehicles other than buses could be expected to park there? Will it be likely, this will encourage visitors to park opposite on the park area?
- *Will we then be considering bollards and signage to manage visitors traffic not associated with council business? (Thinking of a similar area and parking concerns near Havlik castle).*
- *Is there a probability that this will influence pedestrian traffic? The school zone close by and pedestrian crossing encourages foot traffic to that side of the road.*
- *Why wouldn't the BIITE have parking made available within the property boundary?*
- *For the bus to park on college side of road it would need to come in from shop end or do a u turn at corner .What size buses do they expect and when do they expect the centre to reopen. Is the parking bay for general use of all functions at BIITE eg graduation or just for culture centre*
- *I would really like to see the culture centre open and doing well as it was a great tourist attraction.*
- *how does a grant and its acquittal apply to land not owned by the Institute?*
- *The propensity for accidents is apparent as we can't mandate traffic paths/flow (if buses start doing U-turns outside the Cultural Centre)*
- *is the bus stop going to be hard-surfaced, gravel or nothing? (the softer options will impact the edge of Awilla Rd as vehicles move on/off and undermine the existing surface)*
- how are other buses / large vehicles going to be precluded from parking there? (who is going to monitor/control this?) Once one vehicle is present, others often 'follow suit'.
- What are the full technical specifications of the work that will allow for judgement in relation to butting to the existing sealed roadway, drainage and pedestrian traffic allowance.

## COMMENT

During the onsite meeting Councillors raised the potential of the Bus Parking Area being located within the Cultural Centre land and a circular formerly bitumised (though poor condition) loop. This had not been previously considered by Biite. Also they would put together a Traffic Management Plan in conjunction with their original application for usage of Awilla Road.

## CONSULTATION

Donna Renshaw and Rowan Grunlund, Batchelor Institute

Operations Manager

Councillors Beswick, Bulmer, McElwee and Moyle.

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Council awaits the further information on the alternative Bus Parking Area within the lands of the Coomalie Cultural Centre

**Moved:** Clr.

**Seconded:** Clr.

### 7.11 SOLOMON ROAD WEST

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC19c
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Nil

## SUMMARY

Council requested that further information be provided on this application to the March meeting of Council.

The Operation department has submitted in its report an assessment of land ownership that might have regard for the matter and also some relevant photos taken in a standard drive along the road.

## BACKGROUND

This was the application received from a landholder for a permanent road closure on portion of Solomon Road West.

Re - Permanent Closure Solomon West

I write Council today to request the permanent closure of part of Solomon Road (from approximately 2280M to 4860M west of Cheeney). Please refer to the attached picture for further detail.

This part of Solomon Road is an administrative hangover of Governments policy and process in the 1800s. The solution to the problems it causes however fall to the contemporary Council. The process to sort the issue is relatively simple and inexpensive.

I ask Council to consider the following points in making their decision regarding this matter;

This section of road has never been formed.

This section of road is a no through road.

This section of road does not connect to any other road or boundary.

There is no legal requirement for this section of road.

Council is liable for care and control of this land.

Council has no long term plans to use this road.

Council states it has no resources for maintenance of this land.

Access for any future development in this area is not the responsibility of Council.

It is not economically viable to build a road on this alignment.

I believe Council are already aware of the many negative impacts this part of road has on my life from previous communications over the last 15 years. I would however be happy to address Council personally or supply further written information to again fully inform Council if and as preferred.

I thank Council for consideration of this matter.

## **COMMENT**

In a recent discussion with Peter McLinden, Local Government Association of NT (LGANT) I discussed the reasons concerning applications to Council over many years for temporary and permanent road closure due to problems with through traffic across a range of reasons. I requested if possible for him to address Council on the relevant legislation and its application in the future possibly in May, 2018. This would act as a briefing to members particularly new Councillors. Also raised was the potential for a review/simplification of processes when the LG Act is reviewed.

(It is important to note that an application in the Lake Bennett area has also been made recently and is contained in the Agenda.)

## **CONSULTATION**

Peter McLinden, LGANT

## **STATUTORY ENVIRONMENT**

NORTHERN TERRITORY OF AUSTRALIA LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS

Part 7 Construction and Closing of Roads

19 Permanent closure of road



(1) Before a council submits for the Minister's consent a proposal to close a road in its area on a permanent basis, it must give public notice of the proposal.

(2) The proposal (which must include a plan delineating the road to be closed with reasonable accuracy and detail) must be accessible on the council's website.

(3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.

(4) The council must consider any objections lodged in accordance with the invitation.

(5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.

(6) When the council submits a proposal for permanent road closure to the Minister for consent, the proposal must be accompanied by:

- (a) a report setting out the steps taken by the council to comply with this regulation; and
- (b) copies of written objections (if any) received by the council to its proposal.

## 20 Substantial temporary road closure

(1) If a council proposes to close a road temporarily but for a substantial period (at least 1 month), the council must, before proceeding with its proposal, consult with the Minister (or the Minister's nominee) and the MLA for the electoral division in which the road is situated.

(2) The council:

- (a) must carefully consider written submissions made by the Minister (or the Minister's nominee) and the MLA in the course of the consultation; and
- (b) must not proceed with the closure unless satisfied that the reasons for the closure justify the disruption to traffic resulting from the closure.

(3) However, this regulation does not apply if:

- (a) the road to be temporarily closed is a laneway; or
- (b) the road closure is urgently necessary in the interests of safety.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Council consider the Operations Department report and note the offer for LGANT to present to Council on the matters of temporary and permanent road closures on Council controlled roads, (made or unmade)

**Moved:** Clr.

**Seconded:** Clr.

## 7.12 OTTO CREEK CLOSURE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC19c & AN940
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April, 2018
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Map of Otto Creek

### SUMMARY

An application though brief has been received for another road closure.

It indicates support from other landholders that might be affected by the closure.

The Operations Department will undertake a site report in due course.

### BACKGROUND

**From:** angus fleming [<mailto:acupicta@gmail.com>]

**Sent:** Wednesday, 4 April 2018 4:40 PM

**To:** CEO

**Subject:** Owen Lagoon rd.

Dear Sir,

I request that the road be closed to general traffic beyond Otto Creek rd. We have had problems with the shooting of livestock in the past.

I see no reason why anyone should wish or have reason to drive down a road leading to locked gates, other than curiosity or mischief, the latter being my concern.

Maintenance of the road and erection of the fence and gate would be undertaken by the holders of the three properties concerned, thus freeing up valuable council funds, and allaying our fears of the abovementioned occurring.

It should also be noted that this matter only concerns three properties, so am surprised and suspicious of interest from elsewhere.

Regards

Angus Fleming

### COMMENT

If Councillors refer to the agenda item in relation to Solomon Road West and the reference to inviting Peter McLinden from LGANT to address Council on the operation of the appropriate legislation.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

### **NORTHERN TERRITORY OF AUSTRALIA LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS**

#### **Part 7 Construction and Closing of Roads**

##### **19 Permanent closure of road**

(1) Before a council submits for the Minister's consent a proposal to close a road in its area on a permanent basis, it must give public notice of the proposal.

(2) The proposal (which must include a plan delineating the road to be closed with reasonable accuracy and detail) must be accessible on the council's website.

(3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.

(4) The council must consider any objections lodged in accordance with the invitation.

(5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.

(6) When the council submits a proposal for permanent road closure to the Minister for consent, the proposal must be accompanied by:

- (a) a report setting out the steps taken by the council to comply with this regulation; and
- (b) copies of written objections (if any) received by the council to its proposal.

##### **20 Substantial temporary road closure**

(1) If a council proposes to close a road temporarily but for a substantial period (at least 1 month), the council must, before proceeding with its proposal, consult with the Minister (or the Minister's nominee) and the MLA for the electoral division in which the road is situated.

(2) The council:

- (a) must carefully consider written submissions made by the Minister (or the Minister's nominee) and the MLA in the course of the consultation; and
- (b) must not proceed with the closure unless satisfied that the reasons for the closure justify the disruption to traffic resulting from the closure.

(3) However, this regulation does not apply if:

- (a) the road to be temporarily closed is a laneway; or
- (b) the road closure is urgently necessary in the interests of safety.

## **POLICY IMPLICATIONS**

## **FINANCIAL IMPLICATIONS**

Nil

## VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council await the Operations Department inspection and report and Council note the offer for LGANT to present to Council on the matters of temporary and permanent road closures on Council controlled roads, (made or unmade)

**Moved:** Clr.

**Seconded:** Clr.

## 8 COMMUNITY RECREATION OFFICER REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CRO
<b>Date:</b>	9 <sup>th</sup> April, 2018
<b>Author:</b> Officer	Rishona Meggs, Community Recreation
<b>Attachments:</b>	Nil

### SUMMARY

#### Swimming

I have completed the WETS course which was fantastic and I will be receiving my certificate as soon as I sit my final assessment on Wednesday the 11<sup>th</sup> of April. I am looking to continue the WETS program after Royal Life Saving finish their program on the 11<sup>th</sup> April. However, all of our swimming classes will be discussed with the CEO as we are going into dry season and the water temperature changes.

#### Youth Week

This youth week I will be down at the Batchelor Area School and we will be freshening up the garden at the school. This will encourage the children to take care of the vegetables and fruit and also provide the children with self-pride when going to school. I will be heading down to the school on the 13<sup>th</sup> of April to gut, clean and prepare the ground for the children to plant their seeds (capsicum, spring onion, basil, coriander etc.) and on the 17<sup>th</sup> of April the children and I will be heading down to plant some seeds and water the garden, I plan on using the clean-up Australia Day Gloves to protect the children from any bacteria in the ground.

Hilary is running a DJ dance workshop on the 21<sup>st</sup> and the 22<sup>nd</sup> of April called "be true to you", where 20 special students from Batchelor and Adelaide River will go down to Adelaide River and mix music on DJ equipment followed by a dance disco. I will be Driving the bus to and from Adelaide River to assist on the day.

#### Pool Fun Program

I have had 6 a total of 12 youths attend the Pool fun program during the March period, I have held 3 pool fun programs and cancelled 1 due to stormy weather. I will be starting a pool Fun Program later on in the year due to cold weather conditions.

### **After School Sports**

I have changed my after school sports day for Batchelor to a Friday from 2.45pm to 4.30pm due to it clashing with the Homework classes. This change has been advertised in the stop press and on posters throughout the Coomalie shire. All parents have been contacted and notified of the change.

### **Territory Day**

The Minister the Honourable Lauren Moss has emailed me and confirmed that they will be funding the Territory Day fireworks display again this year. I am currently in the process of arranging the display with Howard and Sons, I am also awaiting the grant approval for the entertainment.

### **Active Family Fun Day**

On April the 11<sup>th</sup> we will be conducting an Active Family Fun Day at the Batchelor Pool, this is to congratulate the children graduating to the next swimming level. A free sausage sizzle will be provided and games and prizes will be provided by Royal Life Saving Australia, the Active Family Fun Day is open to the Public.

### **School Support**

I have been asked by both Batchelor Area School and Adelaide River School if I can assist with their internal afterschool sports, this funding comes from the School Sports vouchers and there will be various trained professionals providing the sport to the children in the Coomalie Region. I will be assisting and learning each sport as they come down and really get involved with the umpiring side of things. This will assist me greatly in understanding all the rules for each sport.

#### **NOTE**

For the information of Council.

## **9 FINANCE REPORTS**

### **9.1 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17th April 2018
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND**

Attached is a listing of accounts paid for March 2018.

## COMMENT

No additional comments are provided to this report.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
MARCH 2018			
Date	Reference	Detail	Amount
6/03/2018	8645	Fin Bins VTG Waste & Recycling	2,077.69
6/03/2018	8646	Ben Harwood	611.28
6/03/2018	8647	NTRS waste & recycling	484.00
6/03/2018	8648	OfficeMax	10,437.06
2/03/2018	Merc Fee Mar 18	Commonwealth Bank of Australia	81.91
2/03/2018	Visa Mar 2018	Commonwealth Bank of Australia	1,797.40
9/03/2018	8649	Air Liquide WA Pty Ltd	68.23
9/03/2018	8650	Area IT Solutions	913.00
9/03/2018	8651	Batchelor Service Centre	631.50
9/03/2018	8652	Fin Bins VTG Waste & Recycling	2,077.69
9/03/2018	8653	Higgie Mechanical Engineering	1,965.13
9/03/2018	8654	IBIS Informaton Systems	2,860.00
9/03/2018	8655	Intergrated Land Information S	27.40
9/03/2018	8656	NT Water Filters	208.00

9/03/2018	8657	T/A Batchelor General Store	112.11
9/03/2018	8658	Top End Web Design	1,425.00
12/03/2018	8659	Remote Area Tree Services Pty	880.00
12/03/2018	8660	NT Rural Pty Ltd TA Territory	4,796.00
12/03/2018	625	Jacana Energy	125.19
12/03/2018	626	Motor Vehicle Registry	839.85
12/03/2018	627	PowerWater	9,331.27
13/03/2018	G/L Consolidat	Payroll	26,972.67
14/03/2018	628	Australian Taxation Office	5,784.00
16/03/2018	8661	R W Anderson	933.00
16/03/2018	8662	Area IT Solutions	951.30
16/03/2018	8663	AUT Electrics	604.00
16/03/2018	8664	Bunnings Building Supplies P/L	188.83
16/03/2018	8665	DT & MG Kerr	4,785.00
16/03/2018	8666	Lectern Australia Pty Ltd	1,930.00
16/03/2018	8667	Litchfield Council	412.96
16/03/2018	8668	OfficeMax	57.55
16/03/2018	8669	Oolloo Investments Pty Ltd	2,244.00
16/03/2018	8670	RS Gardening Care	1,254.00
16/03/2018	629	Motor Vehicle Registry	405.60
15/03/2018	BPay Fee Mar 18	Commonwealth Bank of Australia	29.04
15/03/2018	Tran Fee Mar 18	Commonwealth Bank of Australia	13.86
15/03/2018	CommBiz Mar 18	Commonwealth Bank of Australia	50.82
22/03/2018	630	Jacana Energy	168.89
22/03/2018	631	PowerWater	4,805.03
22/03/2018	8671	Charles Darwin University	330.00
22/03/2018	8672	L&V Nominees Pty Ltd	3,353.00
22/03/2018	8673	Mitchell Refrigeration & Air C	3,147.10
22/03/2018	8674	OfficeMax	44.99
22/03/2018	8675	Shannon Recycling & Landcare	1,375.00
22/03/2018	8676	Tradelink - Darwin Plumbing S	224.76
22/03/2018	8677	Vanderfield Northwest	1,133.94
23/03/2018	632	Jacana Energy	810.74
23/03/2018	633	PowerWater	147.56
23/03/2018	634	Telstra	962.73
27/03/2018	G/L Consolidat	Payroll	26,262.33
26/03/2018	Super Feb 2018	Click Super	5,998.95
28/03/2018	8678	Rishona Meggs	569.00
28/03/2018	8679	Sandra Selems	350.00
29/03/2018	635	Australian Communications Auth	111.00
29/03/2018	8680	AUT Electrics	139.00
29/03/2018	8681	BTC Parts & Accessories Pty Lt	44.01
29/03/2018	8682	Bunnings Building Supplies P/L	163.46
29/03/2018	8683	Darwin Office Technology	727.80
29/03/2018	8684	Fin Bins VTG Waste & Recycling	4,155.38

<b>29/03/2018</b>	8685	Hosepower	47.83
<b>29/03/2018</b>	8686	Norsign NT	1,758.90
<b>29/03/2018</b>	8687	OfficeMax	111.59
<b>29/03/2018</b>	8688	RS Gardening Care	12,514.60
<b>29/03/2018</b>	8689	S.E. Rentals Pty Ltd	258.63
<b>29/03/2018</b>	8690	Speedy Electrical Service NT	1,189.50
<b>29/03/2018</b>	8691	NT Rural Pty Ltd TA Territory	42.90
<b>29/03/2018</b>	8692	Topend Windscreens & Tinting	990.00
<b>29/03/2018</b>	8693	Trojon Fencing	36.00
<b>29/03/2018</b>	8694	Turbo's Tyres	239.80
<b>TOTAL</b>			<b>160,580.76</b>

#### RECOMMENDATION

That Council approve and pass for payment the March 2018 payment register totalling \$160,580.76

**Moved:** Clr.

**Seconded:** Clr.

#### 9.2 FINANCE AND GRANT REPORT

**Applicant:** N/A  
**Location/Address:** N/A  
**File Ref:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 17th April 2018  
**Author:** Melissa Kerr, Finance Manager  
**Attachments:** Nil

#### SUMMARY

As part of the monthly reporting procedures a finance and grant report is submitted to Council.

#### BACKGROUND

Attached is the finance and grant report and monthly financial summary report for March 2018.

#### COMMENT

Nil

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:



(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
FINANCIAL REPORT FOR THE PERIOD ENDING 31ST MARCH 2018						
<b>Cash at Bank</b>						
Cash on Hand					\$	1,000.00
Cheque Account					\$	232,419.67
Investment Account					\$	2,650,000.00
Trust Account					\$	284,608.76
<b>Total Cash at Bank</b>					<b>\$</b>	<b>3,168,028.43</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>		
Trade ***	\$ 9,320.00	\$ 240.00	\$ 120.00	\$ 110.00	\$	9,790.00
Rate Arrears	-	-	-	188,992.50	\$	188,992.50
Rates paid in advance	(29,981.91)	-	-	-		(29,981.91)
<b>Total Debtors</b>					<b>\$</b>	<b>168,800.59</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>		
	1,828.43	-	-	11,083.36		12,911.79
<b>Total Creditors</b>					<b>\$</b>	<b>12,911.79</b>
<b>Reconciliation of Funds</b>						
Balance as per General Ledger					\$	518,028.43
Add outstanding Debtors					\$	168,800.59
Less outstanding Creditors					\$	12,911.79
Add Investment Account					\$	2,650,000.00
<b>Total Cash &amp; Receivables Available</b>					<b>\$</b>	<b>3,323,917.23</b>
<b>*** Trade Debtors</b>						
AR Primary School - Glyphosate		120.00				
Batchelor Area School - Pool Fees	2,200.00					

Dept Chief Minister - Anzac Day	7,000.00			
Fulton Hogan - Tip Fees				110.00
RS Gardening Care - Glyphosate	120.00	240.00		
	<b>9,320.00</b>	<b>360.00</b>	<b>-</b>	<b>110.00</b>

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
GRANT REPORT FOR THE PERIOD ENDING 31ST MARCH 2018						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
31/08/2017	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 1,412,224.00	\$ 1,412,224.00	\$ -	30/06/2018
22/06/2017	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ 50,719.55	\$ 44,590.45	30/06/2018
22/09/2017	NT Library Operations	Dept Arts Museums	\$ 51,748.00	\$ 37,518.96	\$ 14,229.04	31/07/2018
10/10/2017	Community Sport & Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 46,192.39	\$ -	31/08/2018
15/12/2017	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 21,231.10	\$ 78,768.90	30/06/2018
3/01/2018	Australia Day 2018	Australia Day Council NT	\$ 1,000.00	\$ 1,004.35		<b>Acquitted</b>
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/06/2018
1/03/2018	SLGIF Gravelling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ -	\$ 414,608.00	30/06/2016
12/03/2018	One Off Grant Asset Management	Dept of Local Government	\$ 40,590.00	\$ -	\$ 40,590.00	30/06/2018
20/03/2018	Anzac Day 2018	Dept of Chief Minister	\$ 7,000.00	\$ -	\$ 7,000.00	30/06/2018
29/03/2018	Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	30/06/2019
			<b>\$ 2,362,062.00</b>	<b>\$ 1,568,890.35</b>	<b>\$ 794,368.39</b>	
		<b>Cash and Receivables</b>			<b>\$ 3,323,917.23</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 794,368.39</b>	
		<b>Cash Available to Council</b>			<b>\$ 2,529,548.84</b>	

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>					
<b>DETAILED MONTHLY FINANCIAL SUMMARY</b>					
<b>QUARTER 3</b>					
<b>MARCH 2018</b>					
<b>110 ADMINISTRATION</b>					
110 3011	Grant Commonwealth FAG	26,390	0	23,585	26,388
110 3014	Grant NT Operational	500,198	0	523,873	500,198
110 3016	Grant NT Special Purpose	0	40,590	40,590	0
110 3016 001	Grant Special Purpose	27,800	0	100,000	0
110 3018	Interest Recd CBA Term Deposit	48,577	7,566	28,167	40,000
110 3020	Interest Recd CBA Cheque	66	0	0	60
110 3021	Interest Recd CBA Trust	22	0	0	24
110 3022	Interest Received Rates	24,013	2,437	23,468	18,000
110 3030	Pensioner Rebate General Rates	22,400	0	21,800	21,800
110 3032	Other Income	1,741	0	32	0
110 3040	General Rates Recd	867,585	0	886,147	884,266
110 3042 001	Legal Fees on Rates	-237	0	-279	1,200
110 3043	Reimbursements	845	0	0	0
110 3044	Workers Comp Reimbursement	1,414	0	0	0
110 3050	Service Charges	4,622	182	1,086	100
110 3051	Rate Searches	2,700	100	1,700	2,200
110 3055	Net Gain/Loss on Disposals	-79,339	0	0	0
<b>110 3899</b>	<b>TOTAL INCOME</b>	<b>1,448,797</b>	<b>50,875</b>	<b>1,650,169</b>	<b>1,494,236</b>
110 4001	Accountancy & Audit Fees	87,482	4,203	61,991	110,000
110 4002	Adelaide River Office	217	154	165	240
110 4004	Advertising	10,629	0	0	2,500
110 4004 001	CEO Recruitment	0	0	0	4,500
110 4005	Attache Support	2,730	0	10,626	10,480
110 4010	Annual and Long Service Leave	1,222	0	0	0
110 4020	Bad & Doubtful Debts	2,192	0	-2,411	0
110 4023	Bank Charges	4,286	160	3,785	5,400
110 4040	Boundary Expansion SPG Expend	27,761	10,650	21,232	0
110 4040 001	Rating System	10,781	27	8,394	10,200
110 4041	Cleaning	5,851	8	4,988	8,400
110 4042	Communications Mobile & Radios	109	0	0	0
110 4044	Computer Maintenance	19,522	1,536	10,292	12,700
110 4045	Consultants Fees	14,500	0	0	0
110 4063	Depreciation	42,320	0	0	41,000
110 4077	Non Capital Office Equipment	2,389	0	0	0
110 4080	Electricity	7,930	737	6,788	7,800
110 4081	Election Expenses	0	0	13,643	14,000
110 4101	Fees & Permits	1,106	156	308	600
110 4107	Freight	1,918	14	549	600
110 4160 001	Insurance General	54,625	0	67,108	66,000
110 4160 002	Insurance Workers Comp	46,153	0	36,452	37,000
110 4162	Internet	1,112	1,534	3,130	2,400
110 4180	Legal Advice	0	0	0	2,000
110 4183	LGANT Membership	5,405	0	5,467	5,400
110 4200	Meetings & Councillor Fees	62,283	376	39,504	60,000
110 4245	Printing & Stationery	9,877	1,354	10,350	9,600
110 4250	Postage	947	0	780	600
110 4262	Relocation Expenses CEO	1,832	0	0	0
110 4263	Rent Staff Housing	17,400	1,600	16,000	20,800

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
110 4266	Rates Recovery Cost	115	0	23	1,200
110 4280	R & M Buildings	9,486	2,861	5,819	9,800
110 4282	R & M Office Equipment	4,760	335	667	3,600
110 4301	Safety Supplies & Equipment	1,396	0	1,779	2,500
110 4312	Superannuation	27,288	2,462	21,777	30,585
110 4323	Telephone & Facsimile	6,483	444	4,093	6,000
110 4336	Training	85	0	600	2,000
110 4338	Travel & Accommodation	4,047	0	127	1,500
110 4340	Uniforms	577	0	808	1,000
110 4341	Valuer General	7,742	0	6,522	7,500
110 4342	Vehicle & Plant Fuel & Oil	3,775	0	1,828	3,600
110 4343	Vehicle R & M & Rego	1,534	1,215	1,477	3,600
110 4360	Water & Sewerage	7,523	600	4,037	8,600
110 4370	Wages & Salaries	288,117	26,074	224,588	345,450
110 4370 001	FBT Payable	0	0	1,782	2,000
110 4371	W/ Compensation & Term Pay	345	0	0	0
<b>110 4999</b>	<b>TOTAL EXPENSES</b>	<b>805,852</b>	<b>56,500</b>	<b>595,068</b>	<b>861,155</b>
<b>110 5000</b>	<b>SURPLUS / (DEFICIENCY) 110</b>	<b>642,945</b>	<b>-5,625</b>	<b>1,055,101</b>	<b>633,081</b>
<b>210 PUBLIC CONVENIENCES</b>					
210 3016	Grant / Special Purpose	0	130,000	130,000	0
210 3017	Comunity Benefit Grant Capital	0	0	64,582	0
210 3032	Contribution OAWG War Cemetery	9,000	0	0	9,000
210 3055	Net Gain/Loss on Disposals	-42,153	0	0	0
<b>210 3899</b>	<b>TOTAL INCOME</b>	<b>-33,153</b>	<b>130,000</b>	<b>194,582</b>	<b>9,000</b>
210 4041	Cleaning	55,651	2,415	31,358	45,600
210 4063	Depreciation	13,020	0	0	17,000
210 4080	Electricity	1,083	24	786	1,200
210 4300	Stores, Materials & Loose Tool	133	885	885	0
210 4344	R & M Public Toilets	4,176	204	915	3,600
210 4360	Water & Sewerage	10,452	1,362	6,000	12,000
<b>210 4999</b>	<b>TOTAL EXPENSES</b>	<b>84,515</b>	<b>4,890</b>	<b>39,944</b>	<b>79,400</b>
<b>210 5000</b>	<b>SURPLUS / (DEFICIENCY) 210</b>	<b>-117,668</b>	<b>125,110</b>	<b>154,638</b>	<b>-70,400</b>
<b>211 SANITATION AND GARBAGE</b>					
211 3016	Grant / Special Purpose	6,000	0	0	0
211 3017	Grant NTEPA Recycling	20,000	0	0	0
211 3030	Pensioner Rebate Garbage Rates	4,480	0	4,360	4,360
211 3032	Other Income	3,265	0	4,989	0
211 3034	Commercial Tip Fees	5,555	0	400	3,500
211 3039	Garbage Charges Received	-973	0	8	0
211 3039 001	Garbage Charges Domestic	124,810	0	123,655	126,650
211 3039 002	Garbage Charges Commercial 240	42,000	0	63,875	60,375
211 3039 003	Waste Management Levy	118,500	0	132,480	134,400
211 3039 004	Garbage Charges Commercial 660	69,000	0	52,900	52,900
<b>211 3899</b>	<b>TOTAL INCOME</b>	<b>392,637</b>	<b>0</b>	<b>382,667</b>	<b>382,185</b>
211 4010	Annual and Long Service Leave	-518	0	0	0
211 4041	Cleaning	0	-2,415	0	0
211 4050	Capital Fence	0	0	0	15,000
211 4063	Depreciation	11,350	0	0	1,000
211 4068 006	Batchelor Bins	6,000	0	0	0
211 4073 003	240L Wheelie Bin Purchase	2,500	0	-600	1,000
211 4084	Repay funds to reserves	0	0	0	48,000
211 4107	Freight	38	0	50	0

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
211 4120	Garbage Collection	102,676	7,555	71,774	109,200
211 4286 001	Rubbish Dump R & M Adelaide R	13,127	540	704	13,000
211 4286 002	Rubbish Dump R & M Batchelor	28,889	1,040	3,622	27,000
211 4286 003	Rubbish Dump Contractor Batch	6,364	1,250	11,250	30,000
211 4312	Superannuation	5,511	430	4,155	5,470
211 4336	Training	0	0	141	200
211 4340	Uniforms	866	0	518	600
211 4342	Vehicle & Plant Fuel & Oil	7,610	407	6,235	18,000
211 4343	Vehicle R & M & Rego	15,467	1,372	11,694	18,300
211 4370	Wages & Salaries	50,656	3,175	35,086	57,575
<b>211 4999</b>	<b>TOTAL EXPENSES</b>	<b>250,536</b>	<b>13,354</b>	<b>144,629</b>	<b>344,345</b>
<b>211 5000</b>	<b>SURPLUS / (DEFICIENCY) 211</b>	<b>142,101</b>	<b>-13,354</b>	<b>238,038</b>	<b>37,840</b>
<b>212 CEMETERIES</b>					
212 3043	Reimbursements	1,973	259	1,036	2,000
<b>212 3899</b>	<b>TOTAL INCOME</b>	<b>1,973</b>	<b>259</b>	<b>1,036</b>	<b>2,000</b>
212 4284 900	R & M General	440	0	0	500
212 4300	Stores, Materials & Loose Tool	466	0	0	500
212 4360	Water & Sewerage	7,818	201	2,078	6,000
212 4370	Wages & Salaries	0	0	0	2,000
<b>212 4999</b>	<b>TOTAL EXPENSES</b>	<b>8,724</b>	<b>201</b>	<b>2,078</b>	<b>9,000</b>
<b>212 5000</b>	<b>SURPLUS / (DEFICIENCY) 212</b>	<b>-6,751</b>	<b>58</b>	<b>-1,042</b>	<b>-7,000</b>
<b>310 PARKS AND GARDENS</b>					
310 3017	Grant Havlik Castle Upgrade	10,000	0	0	0
310 3029	Hire of Equipment	805	71	1,081	0
310 3055	Net Gain/Loss on Disposals	-5,114	0	0	0
<b>310 3899</b>	<b>TOTAL INCOME</b>	<b>5,691</b>	<b>71</b>	<b>1,081</b>	<b>0</b>
310 4010	Annual and Long Service Leave	-1,350	0	0	0
310 4063	Depreciation	13,114	0	0	13,000
310 4101	Fees & Permits	5	0	28	100
310 4107	Freight	164	0	162	240
310 4181	Landscaping & Arborists	22,000	800	7,770	23,000
310 4284 001	R & M Adelaide River	28,011	4,263	23,532	33,000
310 4284 002	R & M Batchelor	41,221	4,729	33,131	33,000
310 4284 003	R & M Rum Jungle Lake	3,640	0	1,890	3,600
310 4300	Stores, Materials & Loose Tool	3,352	111	3,410	2,400
310 4312	Superannuation	3,775	0	4,438	5,135
310 4323	Telephone & Facsimile	850	45	616	600
310 4336	Training	0	0	0	1,000
310 4340	Uniforms	162	0	878	600
310 4342	Vehicle & Plant Fuel & Oil	2,139	92	1,964	2,400
310 4343	Vehicle R & M & Rego	4,476	520	1,669	6,000
310 4344	Plant & Equipment R & M	1,300	0	1,592	1,200
310 4360	Water & Sewerage	11,523	318	12,640	18,400
310 4370	Wages & Salaries	41,067	0	45,610	54,050
<b>310 4999</b>	<b>TOTAL EXPENSES</b>	<b>175,449</b>	<b>10,878</b>	<b>139,330</b>	<b>197,725</b>
<b>310 5000</b>	<b>SURPLUS / (DEFICIENCY) 310</b>	<b>-169,758</b>	<b>-10,807</b>	<b>-138,249</b>	<b>-197,725</b>
<b>311 LIBRARIES</b>					
311 3015	Grant NT Library	50,757	0	51,748	50,757
311 3050	Service Charges	486	0	0	0
<b>311 3899</b>	<b>TOTAL INCOME</b>	<b>51,243</b>	<b>0</b>	<b>51,748</b>	<b>50,757</b>
311 4041	Cleaning	337	0	253	500
311 4044	Computer Maintenance	280	0	0	0

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
311 4080	Electricity	2,000	0	0	2,000
311 4101	Fees & Permits	228	0	0	240
311 4162	Library Resources	2,410	0	740	1,000
311 4245	Printing & Stationery	461	0	783	1,281
311 4312	Superannuation	3,317	288	2,539	3,921
311 4323	Telephone & Facsimile	504	43	381	540
311 4370	Wages & Salaries	42,185	3,517	32,823	41,275
<b>311 4999</b>	<b>TOTAL EXPENSES</b>	<b>51,722</b>	<b>3,848</b>	<b>37,519</b>	<b>50,757</b>
<b>311 5000</b>	<b>SURPLUS / (DEFICIENCY) 311</b>	<b>-479</b>	<b>-3,848</b>	<b>14,229</b>	<b>0</b>
<b>312 SPORT AND RECREATION</b>					
312 3016	Grant NTG Special Purpose	0	0	0	40,000
312 3017	Grant Cricket Pitches Upgrade	10,036	0	0	0
312 3029	Hire of Recreation Facilities	926	100	442	100
312 3050	Service Charges	32	0	0	0
312 3055	Net Gain/Loss on Disposals	-71,225	0	0	0
<b>312 3899</b>	<b>TOTAL INCOME</b>	<b>-60,231</b>	<b>100</b>	<b>442</b>	<b>40,100</b>
312 4010	Annual and Long Service Leave	1,446	0	0	0
312 4050	Capital / Playgrounds	0	0	0	20,000
312 4053	Capital / Tennis Courts	0	0	0	20,000
312 4063	Depreciation	24,436	0	0	26,000
312 4080	Electricity	2,227	47	2,315	2,160
312 4101	Fees & Permits	5	6	23	0
312 4107	Freight & Misc	0	0	9	0
312 4284 004	R & M Bowling Green	1,793	0	42	1,500
312 4284 005	R & M Sports Courts	0	0	0	500
312 4284 006	R & M Access Shed	312	180	180	500
312 4284 007	R & M Adelaide River Oval	10,014	924	6,468	11,000
312 4284 008	R & M Batchelor Oval	11,088	1,254	8,943	14,000
312 4284 009	R & M Community Centre	1,877	0	739	500
312 4300	Stores, Materials & Loose Tool	629	0	99	500
312 4312	Superannuation	3,976	925	4,021	5,135
312 4323	Telephone & Facsimile	0	0	451	0
312 4336	Training	265	935	935	700
312 4340	Uniforms	542	0	366	600
312 4342	Vehicle & Plant Fuel & Oil	4,499	0	3,247	4,800
312 4343	Vehicle R & M & Rego	3,283	1,468	2,319	7,800
312 4360	Water & Sewerage	4,292	74	1,966	4,800
312 4370	Wages & Salaries	42,943	9,732	41,041	54,050
<b>312 4999</b>	<b>TOTAL EXPENSES</b>	<b>113,627</b>	<b>15,545</b>	<b>73,164</b>	<b>174,545</b>
<b>312 5000</b>	<b>SURPLUS / (DEFICIENCY) 312</b>	<b>-173,858</b>	<b>-15,445</b>	<b>-72,722</b>	<b>-134,445</b>
<b>313 SWIMMING POOL</b>					
313 3016	Grant / Special Purpose	0	0	95,310	95,310
313 3050	Service Charges	4,986	2,050	3,395	4,000
313 3055	Net Gain/Loss on Disposals	-4,570	0	0	0
<b>313 3899</b>	<b>TOTAL INCOME</b>	<b>416</b>	<b>2,050</b>	<b>98,705</b>	<b>99,310</b>
313 4010	Annual and Long Service Leave	515	0	0	0
313 4041	Cleaning	11	0	41	100
313 4052	Capital / Plant & Equipment	0	2,878	50,720	95,310
313 4063	Depreciation	19,202	0	0	19,000
313 4080	Electricity	8,966	0	8,586	12,000
313 4101	Fees & Permits	57	0	82	100
313 4107	Freight	250	0	0	120
313 4242	Pool Chemicals	10,373	1,071	8,470	8,400

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
313 4280	R & M General	13,422	0	220	17,000
313 4300	Stores, Materials & Loose Tool	111	0	62	480
313 4301	Safety Supplies & Equipment	0	0	0	600
313 4312	Superannuation	3,621	278	2,913	3,420
313 4323	Telephone & Facsimile	1,175	64	578	1,440
313 4336	Training	483	0	0	250
313 4340	Uniforms	165	0	0	400
313 4342	Vehicle & Plant Fuel & Oil	0	21	35	120
313 4344	Plant & Equipment R & M	100	0	227	600
313 4360	Water & Sewerage	15,005	3,225	13,497	15,600
313 4370	Wages & Salaries	38,771	2,927	29,720	36,000
<b>313 4999</b>	<b>TOTAL EXPENSES</b>	<b>112,227</b>	<b>10,464</b>	<b>115,151</b>	<b>210,940</b>
<b>313 5000</b>	<b>SURPLUS / (DEFICIENCY) 313</b>	<b>-111,811</b>	<b>-8,414</b>	<b>-16,446</b>	<b>-111,630</b>
<b>314 COMMUNITY RECREATION</b>					
314 3012	Grant NTG Youth	0	0	0	80,000
314 3012 001	Grant NTG School Holiday Prog	2,367	0	3,600	4,000
314 3012 002	Grant NTG Youth Week	0	0	0	2,000
314 3016	Grant NTG CSR Officer	45,000	0	45,000	45,000
314 3043	Reimburse Market Insurance	482	0	609	400
314 3049 001	SHP Contributions	836	0	640	0
314 3049 005	CRO Income Swimming	0	0	0	500
<b>314 3899</b>	<b>TOTAL INCOME</b>	<b>48,685</b>	<b>0</b>	<b>49,849</b>	<b>131,900</b>
314 4010	Annual and Long Service Leave	-643	0	0	0
314 4044	Computer Maintenance	1,547	0	0	0
314 4052	Capital / Plant & Equipment	0	0	0	80,000
314 4063	Depreciation	2,790	0	0	3,400
314 4077	Youth Week Grant Expense	0	0	0	2,000
314 4079	Expenditure CRO Activities	0	0	64	0
314 4079 001	NTG School Holiday Program Exp	2,870	448	3,807	4,000
314 4079 005	CRO Expense Swimming	0	78	78	500
314 4101	Fees & Permits	70	69	204	0
314 4160	Insurance	665	0	0	400
314 4300	Stores, Materials & Loose Tool	54	0	-48	0
314 4312	Superannuation	3,219	368	3,720	5,358
314 4323	Telephone & Facsimile	857	94	672	1,000
314 4336	Training	431	569	1,029	1,000
314 4340	Uniforms	389	0	0	0
314 4342	Vehicle & Plant Fuel & Oil	645	0	342	2,160
314 4343	Vehicle R & M	1,442	0	1,838	3,600
314 4370	Wages & Salaries	43,652	4,000	38,298	56,400
<b>314 4999</b>	<b>TOTAL EXPENSES</b>	<b>57,988</b>	<b>5,626</b>	<b>50,004</b>	<b>159,818</b>
<b>314 5000</b>	<b>SURPLUS / (DEFICIENCY) 314</b>	<b>-9,303</b>	<b>-5,626</b>	<b>-155</b>	<b>-27,918</b>
<b>410 ROADS</b>					
410 3011	Grant Commonwealth FAG	402,785	0	384,587	443,216
410 3012	Grant Commonwealth RTR	303,432	0	0	108,397
410 3016 002	Grant NTG Special Purpose	0	0	0	129,000
410 3016 003	Grant SPG Hook Truck	149,000	0	0	0
410 3016 006	Grant SPG SIF Coach Road	0	414,608	414,608	0
410 3017 001	Grant DOT AR Tourist Precinct	79,577	0	0	0
410 3017 003	Grant DOT Cheeney Road	1,743,687	0	0	0
410 3017 004	Grant DOT Milton Coach Road	255,069	0	1,157,155	1,157,155
410 3025	Diesel Fuel Rebate	1,150	110	1,314	0
410 3029	Hire of Equipment	495	27	27,595	0

Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
410 3050	Service Charges	455	0	227	0
410 3055	Net Gain/Loss on Disposals	-221,528	0	0	0
<b>410 3899</b>	<b>TOTAL INCOME</b>	<b>2,714,122</b>	<b>414,745</b>	<b>1,985,486</b>	<b>1,837,768</b>
410 4010	Annual and Long Service Leave	9,687	0	0	0
410 4052	Capital Plant & Equipment	0	0	0	75,500
410 4056	Capital / Footpaths	0	0	0	79,000
410 4063	Depreciation	393,718	0	0	385,000
410 4101	Fees & Permits	251	0	296	0
410 4107	Freight	277	0	70	0
410 4262	DOT AR Tourist Precinct Expens	80,004	0	0	0
410 4300	Stores, Materials & Loose Tool	2,410	309	2,338	3,000
410 4301	Safety Supplies & Equipment	57	0	0	1,000
410 4312	Superannuation	13,645	1,319	13,015	15,739
410 4323	Telephone & Facsimile	1,527	99	1,249	1,920
410 4336	Training	1,701	0	0	1,200
410 4340	Uniforms	749	0	517	1,200
410 4342	Vehicle & Plant Fuel & Oil	12,054	-92	9,702	12,000
410 4343	Vehicle R & M & Rego	16,762	3,053	9,740	14,400
410 4344	Plant & Equipment R & M	770	0	2,655	1,700
410 4370	Wages & Salaries	107,501	14,193	89,113	165,675
410 4375 999	Maintenance Grading Total	118,139	0	69,830	183,315
410 4377 999	Development Road Total	1,981	0	0	0
410 4381 999	Seal Mntnce & Repair Total	31,909	0	0	149,185
410 4387 999	Floodway Stabilisation Total	0	0	10,771	17,000
410 4391 999	Emergency Repairs Total	7,170	2,280	8,028	20,500
410 4395 999	Resheeting Total	3,326	0	0	90,000
410 4396 999	RTR Grant Expenditure Total	0	0	0	108,397
410 4397 999	DOT/RTR Milton Coach Road	0	0	1,696,657	1,357,156
410 4399 999	DOT/RTR Cheeney Road Total	0	0	109,970	105,781
410 4400 999	Road Side Maintenance Total	8,958	1,599	3,287	20,000
<b>410 4999</b>	<b>TOTAL EXPENSES</b>	<b>812,596</b>	<b>22,760</b>	<b>2,027,238</b>	<b>2,808,668</b>
<b>410 5000</b>	<b>SURPLUS / (DEFICIENCY) 410</b>	<b>1,901,526</b>	<b>391,985</b>	<b>-41,752</b>	<b>-970,900</b>
<b>510 STREETLIGHTING</b>					
510 3016	Grant / Special Purpose	27,140	6,739	7,252	13,200
<b>510 3899</b>	<b>TOTAL INCOME</b>	<b>27,140</b>	<b>6,739</b>	<b>7,252</b>	<b>13,200</b>
510 4243	Streetlighting	12,532	0	6,284	12,400
510 4284 999	Streetlighting R & M Total	13,416	6,739	7,252	21,200
<b>510 4999</b>	<b>TOTAL EXPENSES</b>	<b>25,948</b>	<b>6,739</b>	<b>13,536</b>	<b>33,600</b>
<b>510 5000</b>	<b>SURPLUS / (DEFICIENCY) 510</b>	<b>1,192</b>	<b>0</b>	<b>-6,284</b>	<b>-20,400</b>
<b>511 TOURISM AND ECONOMIC DEVELOPMENT</b>					
511 3012	Grant / NTG	12,000	7,000	7,000	7,000
511 3016	Grant SPG Seniors Month	2,000	0	2,000	2,000
511 3016 001	Grant Australia Day	1,500	0	1,000	1,500
511 3023	Donations Anzac Day	1,286	0	0	0
511 3032 001	Donations Senior Xmas Party	2,136	0	2,773	1,500
511 3032 005	Seniors Month Donations	286	0	0	0
511 3043	Reimbursements	380	0	0	0
511 3055	Net Gain/Loss on Disposals	-2,842	0	0	0
<b>511 3899</b>	<b>TOTAL INCOME</b>	<b>16,746</b>	<b>7,000</b>	<b>12,773</b>	<b>12,000</b>
511 4043 001	Australia Day	1,735	271	1,004	1,500
511 4043 002	Batchelor Museum Develop Assoc	0	0	1,895	2,000
511 4043 003	Anzac Day	9,154	1,755	1,860	7,000



Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget
511 4043 004	NT Day	3,390	0	0	3,600
511 4043 005	AR Market Committee	350	0	1,000	1,000
511 4043 006	Litchfield Regional Tourism Gp	0	0	0	1,000
511 4043 007	AR Show	0	0	0	1,000
511 4043 008	Territory Remembers	5,056	0	0	0
511 4043 009	Lingalonga	1,634	0	0	0
511 4043 010	Seniors Xmas Party	2,641	0	256	2,500
511 4043 011	Clean Up Australia Day	192	0	0	200
511 4043 012	Seniors Month Function	1,439	0	2,125	2,500
511 4043 013	Community Grants Program	3,240	0	0	0
511 4043 014	Batchelor Visitor Info Centre	1,500	0	825	1,000
511 4043 015	Friends North Aust Railway	0	0	884	1,000
511 4043 017	A/River Library User Group	1,936	0	839	1,000
511 4063	Depreciation	2,293	0	0	2,300
511 4080	Electricity	750	0	502	600
511 4159	Information Centre	691	94	102	500
511 4313	Signage	0	0	0	9,000
511 4360	Water & Sewerage	1,379	250	999	2,000
<b>511 4999</b>	<b>TOTAL EXPENSES</b>	<b>37,380</b>	<b>2,370</b>	<b>12,291</b>	<b>39,700</b>
<b>511 5000</b>	<b>SURPLUS / (DEFICIENCY) 511</b>	<b>-20,634</b>	<b>4,630</b>	<b>482</b>	<b>-27,700</b>
<b>512 DOG MANAGEMENT</b>					
512 3032	Other Income Pound	1,630	218	1,649	1,000
512 3043	Registrations Dogs	794	30	1,035	1,000
<b>512 3899</b>	<b>TOTAL INCOME</b>	<b>2,424</b>	<b>248</b>	<b>2,684</b>	<b>2,000</b>
512 4045	Consultants Fees/Dog Catcher	0	413	413	5,000
512 4284 999	Repairs & Maintenance Total	113	11	320	360
512 4300	Stores, Materials & Loose Tool	235	0	0	0
512 4312	Superannuation	1,152	99	889	1,715
512 4340	Uniforms	204	0	0	0
512 4370	Wages & Salaries	19,119	1,782	13,893	18,050
<b>512 4999</b>	<b>TOTAL EXPENSES</b>	<b>20,823</b>	<b>2,305</b>	<b>15,515</b>	<b>25,125</b>
<b>512 5000</b>	<b>SURPLUS / (DEFICIENCY) 512</b>	<b>-18,399</b>	<b>-2,057</b>	<b>-12,831</b>	<b>-23,125</b>
<b>513 GLYPHOSATE</b>					
513 3070	Glyphosate	2,945	982	4,364	2,400
<b>513 3899</b>	<b>TOTAL INCOME</b>	<b>2,945</b>	<b>982</b>	<b>4,364</b>	<b>2,400</b>
513 4380	Glyphosate	0	4,360	8,420	2,400
<b>513 4999</b>	<b>TOTAL EXPENSES</b>	<b>0</b>	<b>4,360</b>	<b>8,420</b>	<b>2,400</b>
<b>513 5000</b>	<b>SURPLUS / (DEFICIENCY) 513</b>	<b>2,945</b>	<b>-3,378</b>	<b>-4,056</b>	<b>0</b>
<b>514 GAMBA AND WEED CONTROL</b>					
514 4373	Weed Control Costs	10,537	0	5,638	5,000
<b>514 4999</b>	<b>TOTAL EXPENSES</b>	<b>10,537</b>	<b>0</b>	<b>5,638</b>	<b>5,000</b>
<b>514 5000</b>	<b>SURPLUS / (DEFICIENCY) 514</b>	<b>-10,537</b>	<b>0</b>	<b>-5,638</b>	<b>-5,000</b>
<b>900 3899</b>	<b>TOTAL INCOME</b>	<b>4,619,435</b>	<b>613,069</b>	<b>4,442,838</b>	<b>4,076,856</b>
<b>900 4999</b>	<b>TOTAL EXPENSES</b>	<b>2,567,924</b>	<b>159,840</b>	<b>3,279,525</b>	<b>5,002,178</b>
<b>900 5000</b>	<b>SURPLUS / (DEFICIENCY)</b>	<b>2,051,511</b>	<b>453,229</b>	<b>1,163,313</b>	<b>-925,322</b>

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Detailed Financial Summary for March 2018.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

### 9.3 DRAFT BUDGET 2018/19

<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> April 2018
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachment:</b>	Draft Budget, Long Term Plans, Fees and Charges, Rates Declaration and Councillor Allowances 2018/2019

#### SUMMARY

The Strategic Plan and Annual Shire Plan can only play their intended role if they are linked to Council's annual budget. The draft budget for the 2018/19 financial year is one of the most important documents that Council considers each year. It provides a snapshot at this time about how Council considers it will generate income and account for its service delivery programs that it wishes to undertake throughout the year.

I urge you to read the information and the notes annexed to the draft budget. If you have any queries please feel free to contact either myself or the CEO for the required information.

The adoption of the budget operates to amend the Annual Shire Plan so that it conforms to the most recent text of the Council's Budget.

#### COMMENT

Whilst the annual budget process rigorously looks at the income and expenses involved in the operations it is based on a number of assumptions. In a dynamic world the accuracy of the assumptions varies and often they are out of Council's control.

The budget becomes part of the Annual Shire Plan and takes effect when Council adopts it following the regulatory community consultation phase of 21 days. The Department is notified prior to 31<sup>st</sup> July 2017.

#### CONSULTATION

Invitations to community to comment through the website, Facebook and Stop Press.

#### STATUTORY ENVIRONMENT

*Section 24 Local Government Act.*

#### POLICY IMPLICATIONS

The budget provides the guidance document for Council's decision making throughout the year.

#### FINANCIAL IMPLICATIONS

Adoption of the budget 2018/19 at the 2018 June Meeting will set the financial constraints for that year.

#### RECOMMENDATION

That Council advertise the Draft Budget, Fees and Charges, Rates Declaration and Councillor Allowances for 2018/2019 inviting public comment for 21 days in accordance with Section 24 of *The Local Government Act*.

**Moved:** Clr.

**Seconded:** Clr.

## 10 CONFIDENTIAL ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

**Moved:**            **Clr.**

**Seconded:**       **Clr.**

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:**            **Clr.**

**Seconded:**       **Clr.**

## 11 COUNCILLOR REPORTS

Nil

## 12 USE OF THE COMMON SEAL

Nil

## 13 GENERAL BUSINESS

Nil

## 14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

## 15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 15<sup>th</sup> May 2018 at 6:00pm (unless starting time altered by Council) in the Council Chambers.