



MINUTES
ORDINARY COUNCIL MEETING
15th May 2018

Trevor Horman

Adelaide River Railway Museum

5:15pm – 5:45pm

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Signed: Paul McInerney,

Chief Executive Officer

CONFIDENTIAL MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 15th May 2018

President of the Shire Council Andrew Turner declared the meeting open at 6:06pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sue Bulmer
Councillor	Sharon Beswick
Councillor	Christian McElwee
Councillor	Deborah Moyle – via phone

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Senior Policy Officer, Local Government Division, Department of Housing and Community Development	Rolf Nilsson
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	8 th May 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 15th May 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

Council received no apologies of absence for the Ordinary General Meeting held 15th May 2018.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	8th May, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

That Council receive the declaration of interest as listed for the Ordinary General Meeting held 15th May 2018.
- Clr. Moyle – Out of session item, Planning application PA2018/149

4 PETITIONS AND DEPUTATION

Trevor Horman Adelaide River Railway Museum 5:15pm – 5:45pm

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING OF 17TH APRIL 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	8 th May, 2018
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 17th April 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/05/2018/001

That the Minutes of the Ordinary General Meeting held on 17th April 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. McElwee

CARRIED

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	8 th May, 2018
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Operations Managers Report May 2018****Roads-**

Coach Road out the front of Fawcett's is finished.

Haynes Road has been water, grade and rolled, resheet of the poor sections.

Strickland Road has been water, grade and rolled, the drains opened up and resheeting done.

We are now moving out Solomon West Road and Chin Subdivision to fill up holes and regrade.

Reseal has been done for an extra 1 km of Haynes Road. Part of Solomon Road (bitumen section) and Kirra Crescent has been resealed.

Waste-

Both Batchelor and Adelaide River dumps are running well, Adelaide River dump has received a grant to erect fencing.

Parks-

We will be commencing the initial start-up and check of sprinkler systems in Batchelor and Adelaide River.

Ongoing-

Due to current workload and time constraints the driveway audit will occur as time permits.

Requests-

COTA Club request for carpark- this will be investigated when time permits with current work load.

A few loads of dirt will be put in the low areas in the carpark when practical.

Myrtle Fawcett Park tree works-

A quote has been requested for the recommendations in the report.

Arterial Roads Priority Listing – Future Grant Applications

The Operations Manager will provide an appraisal of Councils arterial roads for consideration for future grant applications.

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/05/2018/002

That Council receives and notes the Operations Manager’s Report for April/May 2018.

Moved: Clr. Corliss

Seconded: Clr. Beswick

CARRIED

DIRECTION

Council direct the Operations Department to obtain quotations for sealing of the area at the dump point adjacent Batchelor Public Toilets, and it be considered with the long term assets program or grants programs.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	3 rd May 2018
Author:	Trevor Sullivan, Animal Management Officer/Pool supervisor
Attachments:	Nil

SUMMARY

Pool Report

Pool numbers are starting to drop as the day temperature of the pool cools. Outdoor ED still have numbers coming both in school hours and after school times. Royal Life Saving and the CRO are still running a weekly program.

Work on the pool toilets has begun.

Dog Report

Patrols are ongoing.

Two dogs in pound that were seized from Flynn cr address, have been of concern. By-Laws need review for greater action when deemed dangerous incidents occur.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15th May 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of April/May 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
11/4/18	MI 1	City of Darwin Libraries	Partnership Proposal Young Territory Author Awards
12/4/18	MI 2	Liquor, Gaming and Racing Licensing NT	Request for comment on Adelaide River Show Society liquor permit, temporary variation application.
13/4/18	MI 3	Development Assessment Services	Notice of new subdivision application AN 951, Batchelor Road
16/4/18	MI 4	ABC Heywire Project	Youth Innovation Grants now available
16/4/18	MI 5	Department of Tourism & Culture	Active Recreation Strategy 2018-2923 Local Government Feedback
16/4/18	MI 6	TOPROC	Minutes of the Top End Regional organisation of Councils Meeting, 16 th March 2018

17/4/18	MI 7	Keep Australia Beautiful Council NT	1999 Tidy Towns Winner sign, Stuart Highway (in relation to "Bushranger" article Sunday 15 th April)
17/4/18	MI 8	ALGA	Summary of Federal Budget submission 2018-2019
18/4/18	MI 9	Acting Minister for Tourism and Culture	Notice of Territory Day Funding, granted with the condition of strengthened focus on 40 years self-government in the NT
19/4/18	MI 10	Department of Housing & Community Development	Information relating to photographic evidence required for NDRRA
23/4/18	MI 11	LGANT	Minutes of CEO Forum meeting 12 th April 2018
2/5/18	MI 12	Service Stream Mobile Communications	Telstra tower Consultation Letter (CCGC) - Coomalie 11947.
3/5/18	MI 13	Minister for Primary Industry & Resources	Notice of new Protecting Animals Grants
3/5/18	MI 14	Commonwealth War Graves	Completion of water bore at Adelaide River war cemetery, letter of thanks

Correspondence Out

DATE		Source	Recipient & Subject
16/4/18	MO 1	PM MK	Department of Veteran's Affairs NT Adelaide River Anzac Service invitation
16/4/18	MO 2	PM	Response to Batchelor resident regarding dog problem and Litchfield Council cooperative dog management program
19/4/18	MO 3	PM AK	Batchelor resident; correspondence regarding impounded dog
20/4/18	MO 4	PM MK	Local Government SPG Application, Replace Street Lighting
30/4/18	MO 5 to 26	PM	Anzac Day Service participant and volunteer thank you letters

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 15/05/2018/003

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: **Clr. Corliss**

Seconded:	Clr. McElwee	CARRIED
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7.2 REVIEW OF ACTION ITEMS LIST TO APRIL 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	9 th May, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to March, 2018.

RESOLUTION 15/05/2018/004

That Council receives and notes the Actions Items List.

Moved:	Clr. McElwee	
Seconded:	Clr. Beswick	CARRIED

7.3 COMPLAINTS REGISTER TO APRIL/MAY 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th May 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register Service Request register

RESOLUTION 15/05/2018/005

That Council receives and notes the complaints for the April/May 2018 period.

Moved:	Clr. Beswick	
Seconded:	Clr. McElwee	CARRIED

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	8 th May, 2018

Author:	Paul McInerney, Chief Executive Officer
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Attachments:	Nil
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SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

“That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*

and

2. *to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).

3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April, 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	8th May, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

Clr McElwee declared an interest in 1. Key Meetings/discussions attended (18th April 2018 meeting).

No discussion from Clr McElwee during the conversation relating to this meeting.

SUMMARY

CEO Activities Report April 2018

1. Key meetings/discussions attended

17th April – Discussion with Batchelor Health Clinic regarding withdrawal some 12 – 18 months ago of mental health services to Batchelor and Adelaide River. Requested for CEO to make contact with Department of Health and Territory Families regarding returning these services for face to face client services to be re-established.

17th April, Tender Committee met to assess recent tender with Public Toilet Cleaning and Council Assets.

17th April – Workshop Briefing by Finance Managers with Councillors attending April meeting.

18th April – phone conference with Belyuen CEO updating matters from Due Diligence Asset Condition review workshops.

18th April – Discussion with proprietor, Litchfield Motel relating to major music event later in dry season and requirements for their event management plan. Referred contacts in Dept. of Infrastructure, Planning and Logistics.

20th April – phone conference with Rolf Nilsson, Local Government division advising of Ministers briefing on 30th April, 2018 and status of proposal development.

24th April – Charlie Fuller, Local Government Division in attendance for full day for proposal development for joining Coomalie and Belyuen Councils.

25th April – ANZAC Day at Adelaide River – Melissa Kerr and Hilary Brett coordinated successful commemoration service attended by 2,800 people.

27th April – Phone discussion and update with Minister for Housing and Community Development ministerial staff member, Peter Holt in relation to brief preparation for meeting on Monday 30th April.

27th April – Discussion with Helen Sarong, Executive Director, CEO Office, Department of Health NT relating to services being provided at Batchelor and Adelaide river clinics with mental health services.

30th April – Briefing meeting by Combined Working Group, Belyuen and Coomalie Councils with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House, Darwin. Clr's Turner, Bulmer, Moyle in attendance with CEO.

1st May, 2018 – Charlie Fuller, LG Division in attendance at Office to work on proposal paper for Belyuen/Coomalie. Also phone update with Rolf Nilsson, Local Government Division.

2nd May, 2018 – Coomalie Managers meeting and Coomalie Field and Admin staff meetings held with formal progress with Belyuen/Coomalie merger proposal under development. Discussion on Minister briefing and advice and feedback sought on draft Organisational chart.

2nd May, 2018 – Tender Committee met to assess Coach Road Tenders.

7th May – Public Holiday

2. Cyclone Marcus NT Power and Water, debrief on power outage and scenarios if it had gone to predicted 5-day outage.

I have spoken with Power and Water who are more than willing to attend a local emergency committee debrief. This will be conducted in the next couple of months.

3. Combined Working Group meeting prior to briefing with the Minister with the Combined Working Group – additional follow up.

The Combined Working Group of Belyuen and Coomalie Councils met on the 30th April, 2018 at Parliament House. The meeting was held to run through the brief for the Minister and to also discuss the draft organisation chart and in particular its proposed 3 Department/Director structure.

As a result of the Briefing with the Minister for Housing and Community Development, Hon Gerry McCarthy, MLA – the Minister understands the time frames and progress to date. There were 2 matters that required briefing papers to be sent to his Ministerial staff with additional information towards an extension to the Building Capacity Program Stage 2 and also on the Legacy issues.

The next meeting of the Combined Working Group is scheduled for June 8th at Belyuen.

4. Council Review of Strategic Plan

No further comments have been received to the proposed Strategic Plan. This will now be incorporated into the annual Shire Plan as part of our standard budget and rates declaration resolutions at the June 2018 meeting.

5. Monsoonal Flood Damage to road network

No decision on our \$600K claim for road damage has been advised at the time of this report.

6. Anzac Day April 2018

Coomalie Community Government Council once again held the Anzac Day Dawn Service at the Adelaide River War Cemetery. A crowd of 2800 people attended this year. The full report is in this month's Stop press and acknowledges all volunteers and contributors from the wider community and region.

I wish to acknowledge and congratulate staff members Melissa Kerr and Hilary Brett for their outstanding work in coordinating the service. Also to the operations staff for the setup and clean-up on a Public Holiday as well as all other staff who contributed in the lead-up to, and on the day, thank you.

7. Coomalie Aged Care – You are Important Australia visit

The following email has been received from Sonia McKay. At the time of writing Sonia and her team will be in Batchelor at 9am on Friday 11th May, 2018 to meet with any available Councillors, myself and COTA reps, Jan Jewell.

Dear Paul and Janette

YAIA Ltd would like to meet and discuss with the people of Coomalie about our intended project.

To promote the concept of a Care facility with an underlying principal of quality care. To garner support, from the general community and to encourage interest and discussion to help support the project.

We have had several meeting with Darwin / Batchelor Cota representatives who are supportive of our project.

YAIA Ltd receiving professional council and advice for a skilled Company that is doing a lot of work for our Seniors / Elders of Australia. They are part of research in several different programs to enhance better care for seniors.

Let's stand together and Make a difference in the lives of our seniors.

I am busy doing an application for the Seniors Expo 2018 that is held in Darwin and waiting form Stephanie Kendall (Events and Communications Manager) regarding a stand at this event

We do look forward in meeting with you.

Best Regards

Sonia Mackay

8. Peter Mclinden, Local Government Association of NT. (LGANT) workshop briefing date for session on roads and reserves.

I had made contact with Peter Mclinden, LGANT and had agreed for him to meet with Councillors for a roads briefing in relation to the requests for road closure on Solomon Road West and Otto Lagoons Road. A late commitment of Peter's with another Council will not allow him to be able to meet for the workshop prior to the Council meeting.

At the time of writing this report, Peter will get back to me later this week with an alternate date and time as soon as possible so this matter can be progressed. Peter will also address the councillors on other regional activities that he is involved with from LGANT perspective.

RESOLUTION 15/05/2018/006

That Council receives and notes the CEO's Activity Report for the period April/May 2018.

Moved: Clr. Beswick

Seconded: Clr. Moyle

CARRIED

RESOLUTION 15/05/2018/007

That in relation to the Combined Working Group briefing to the Minister for Housing and Community Development on the 30th April 2018, Council endorses the two prepared additional briefings for the Minister, being:

- Building Capacity grant extension
- Legacy issues, road connectivity and land tenure

Moved: **Clr. Turner**

Seconded: **Clr. Beswick**

CARRIED

DIRECTION

Council direct the CEO to provide a copy of the NT Power and Water agreement for street lighting for Councillors information.

DIRECTION

Council direct the CEO to forward a letter to the Minister for Housing and Community Development thanking him for the opportunity to receive the Combined Working Group.

DIRECTION

Council direct the CEO to coordinate as required with Adelaide River and Batchelor Health Clinics a meeting with You Are Important Australia to progress a pilot respite service for the townships.

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CRO
Date:	8 th May, 2018
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

Youth Week

On Tuesday the 16th and 17th of April I went down to the Batchelor area school with some local children and we cleaned up the garden. While we were down there we decided to plant some herbs and vegetables to assist the Batchelor Area School, 2 adults and 2 children attended this event.

Active Family Fun Day

On April the 11th of April Coomalie Council had Royal Lifesaving come down to the Batchelor Pool for the Active Family Fun Day, this was to congratulate the children graduating to the next swimming level. This event was open to the public and we had 56 children attend the active family fun day. We all finished up by having a sausage sizzle for dinner.

After School Sports

This term the Adelaide River Primary school will be holding AFL footy practise sessions on Tuesdays and Thursdays from the 24th of April until the 24th of May. These practise sessions start at 2.45pm and finish at 3.45pm. I will be down there on there on both Tuesdays and Thursdays to Support the Adelaide River Primary School. AFL footy drills will be held in Batchelor on Fridays from 2.45pm to 4.00pm.

Walk Safely to School Day

On the 18th of May I will be down at the Batchelor General Store at 7.45 am Conducting a walk safely to school day, we will start our walk at the Batchelor general Store finishing at the Batchelor Area School, once the walk is completed I will be assisting with the Batchelor Area School Breakfast Club. This is a national Event that is celebrated across Australia raising awareness about road safety, health, Public transport and our environment.

Territory Day

This year we are celebrating 40 years of Territory Day and Self-government, The Northern Territory Government has opened up a grant to assist communities across the NT in the celebrations. I have applied for a grant and the Coomalie Council had been approved for \$2000 of funding to assist with entertainment.

This year I have booked in a live band at the Batchelor Oval and a Photo booth free for the public between 4-6pm. There will also be entertainment provided to the Adelaide River Celebrations, I have secured Hyper the Clown between 4-6pm and I will be advertising this event as soon as the Fireworks contract from Howard and Sons has been signed.

Be Active School Holiday Program

The Grant for the 2018 Be active School Holiday program has been submitted. I am currently awaiting the approval for the grant. This year's Jun/July Holiday program consists of a day at Leanyer recreation park, a day at Adelaide River Library, a day at the Adelaide River Queen Cruise, a day at Batchelor oval having a teddy bears picnic and a day at planet bowling. I am currently in the process of arranging all Food Menu for the program, purchase orders and confirming bookings, once the Grant has been approved I will be advertising throughout the Coomalie Region.

NOTE

For the information of Council.

9 FINANCE REPORTS

9.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15th May 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for April 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the Council (including money held in trust); and
- (b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
APRIL 2018			
Date	Reference	Detail	Amount
3/04/2018	636	Australian Taxation Office	6,382.00
4/04/2018	8695	Cr. Sharon Beswick	450.00
4/04/2018	8696	Cr. Sue Bulmer	450.00
4/04/2018	8697	Bunnings Building Supplies P/L	142.50
4/04/2018	8698	Cr. Max Corliss	850.00
4/04/2018	8699	Darwin Office Technology	586.26
4/04/2018	8700	Fin Bins VTG Waste & Recycling	2,077.69
4/04/2018	8701	Gaz NT Pty Ltd	660.00
4/04/2018	8702	H&K Earthmoving Pty Ltd	39,649.50
4/04/2018	8703	DT & MG Kerr	10,428.00
4/04/2018	8704	Komatsu Australia Pty Ltd	5,485.81
4/04/2018	8705	Cr. Christian McElwee	450.00
4/04/2018	8706	Cr. Deborah Moyle	450.00
4/04/2018	8707	Norsign NT	1,127.50
4/04/2018	8708	Pumacard	2,181.32
4/04/2018	8709	Cr. Andrew Turner	1,500.00
4/04/2018	8710	Vanderfield Northwest	76.51
10/04/2018	G/L Consolidat	Payroll	25,816.07
13/04/2018	8711	Fin Bins VTG Waste & Recycling	2,077.69
13/04/2018	8712	Bruce Mason	2,761.00
13/04/2018	8713	NT News	375.10
13/04/2018	8714	NT Quality Hay & Contracting P	1,925.00
13/04/2018	8715	OfficeMax	235.17
13/04/2018	8716	Officeworks Ltd	147.95
13/04/2018	8717	Oolloo Investments Pty Ltd	4,635.68
13/04/2018	8718	Prestons Mowing & Gardening	2,480.00
13/04/2018	8719	Sandra Selems	200.00
13/04/2018	8720	S.E. Rentals Pty Ltd	258.63
16/04/2018	458702	Petty Cash Reimbursements	379.00
17/04/2018	8721	Air Liquide WA Pty Ltd	75.52
17/04/2018	8722	Area IT Solutions	913.00
17/04/2018	8723	Batchelor Service Centre	487.95
17/04/2018	8724	Charles Darwin University	36.00
17/04/2018	8725	Fin Bins VTG Waste & Recycling	2,077.69

17/04/2018	8726	Flick Anticimex	6,007.29
17/04/2018	8727	Victor Fox	2,625.00
17/04/2018	8728	Higgie Mechanical Engineering	248.00
17/04/2018	8729	Bruce Mason	960.00
17/04/2018	8730	T/A Batchelor General Store	238.80
17/04/2018	8731	Stockwell Water and Gas PTY LT	2,090.00
17/04/2018	8732	Turbo's Tyres	479.60
17/04/2018	637	Jacana Energy	1,679.75
17/04/2018	638	Motor Vehicle Registry	2,660.30
17/04/2018	639	PowerWater	964.69
2/04/2018	Merc Fee Apr 18	Commonwealth Bank of Australia	40.40
24/04/2018	G/L Consolidat	Payroll	25,955.07
19/04/2018	8733	Prestons Mowing & Gardening	2,135.00
4/04/2018	VISA Mar 2018	Commonwealth Bank of Australia	1,116.21
13/04/2018	Receiptaccount	Bank Credit	200.00
10/04/2018	CBA Rej Fee Apr	Commonwealth Bank of Australia	2.20
13/04/2018	CBA Rej Fee Apr	Commonwealth Bank of Australia	1.10
16/04/2018	CBA BPay Fees	Commonwealth Bank of Australia	31.68
16/04/2018	CBA Tran Fees	Commonwealth Bank of Australia	20.68
16/04/2018	CBA Commbiz Fee	Commonwealth Bank of Australia	61.27
30/04/2018	8734	Fin Bins VTG Waste & Recycling	2,077.69
30/04/2018	8735	Flowers By Elise	250.00
30/04/2018	8736	Victor Fox	1,125.00
30/04/2018	8737	Go Wide Cattle Company	10,098.00
30/04/2018	8738	DT & MG Kerr	10,758.00
30/04/2018	8739	L&V Nominees Pty Ltd	725.00
30/04/2018	8740	Norsign NT	154.00
30/04/2018	8741	Oolloo Investments Pty Ltd	39,937.59
30/04/2018	8742	Packard Goose Pty Ltd	1,385.00
30/04/2018	8743	Diedre Pickering	2,415.00
30/04/2018	8744	Prestons Mowing & Gardening	1,365.00
30/04/2018	8745	Rum Jungle Tavern	4,327.70
30/04/2018	8746	Rural Fire Protection	391.60
30/04/2018	8747	Shannon Recycling & Landcare	1,375.00
30/04/2018	8748	Speedy Electrical Service NT	346.50
30/04/2018	8749	NT Rural Pty Ltd TA Territory	2,398.00
30/04/2018	8750	Tradelink - Darwin Plumbing S	64.02
30/04/2018	640	PowerWater	1,500.79
26/04/2018	Super Mar 2018	Click Super	6,188.18
			252,227.65

RESOLUTION 15/05/2018/008

That Council approve and pass for payment the April 2018 payment register totalling \$252,227.65

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

9.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15th May 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for April 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 30TH APRIL 2018					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 89,703.58
Investment Account					\$ 2,650,000.00
Trust Account					\$ 236,591.63
Total Cash at Bank					\$ 2,977,295.21
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade ***	\$ 285.00	\$ 2,200.00	\$ -	\$ 120.00	\$ 2,605.00
Rate Arrears	-	-	-	182,997.05	\$ 182,997.05
Rates paid in advance	(34,940.46)	-	-	-	(34,940.46)
Total Debtors					\$ 150,661.59
Creditors					
	Current	30 Days	60 Days	90 Days	
	-	-	-	11,083.36	11,083.36
Total Creditors					\$ 11,083.36
Reconciliation of Funds					
Balance as per General Ledger					\$ 327,295.21
Add outstanding Debtors					\$ 150,661.59
Less outstanding Creditors					\$ 11,083.36
Add Investment Account					\$ 2,650,000.00
Total Cash & Receivables Available					\$ 3,116,873.44
*** Trade Debtors					
AR Primary School - Glyphosate				120.00	
Batchelor Area School - Pool Fees		2,200.00			
Rita Kear - Hire Equipment	285.00				
	285.00	2,200.00		120.00	

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
GRANT REPORT FOR THE PERIOD ENDING 30TH APRIL 2018						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
31/08/2017	Regional Ec Infrastructure Milton Coach Rd	Dept of Infrastructure	\$ 1,412,224.00	\$ 1,412,224.00	\$ -	30/06/2018

22/06/2017	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ 53,761.82	\$ 41,548.18	30/06/2018
22/09/2017	NT Library Operations	Dept Arts Museums	\$ 51,748.00	\$ 40,708.99	\$ 11,039.01	31/07/2018
10/10/2017	Community Sport & Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 50,643.42	\$ -	31/08/2018
15/12/2017	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 35,122.12	\$ 64,877.88	30/06/2018
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/06/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ -	\$ 414,608.00	30/06/2019
12/03/2018	One Off Grant Asset Management	Dept of Local Government	\$ 40,590.00	\$ -	\$ 40,590.00	30/06/2018
20/03/2018	Anzac Day 2018	Dept of Chief Minister	\$ 7,000.00	\$ 6,992.33	\$ 7.67	30/06/2018
29/03/2018	Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	30/06/2019
4/04/2018	Youth Week	Territory Families	\$ 1,000.00	\$ -	\$ 1,000.00	31/05/2018
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ -	\$ 24,684.00	1/03/2019
			\$ 2,386,746.00	\$ 1,599,452.68	\$ 792,936.74	
Cash and Receivables					\$ 3,116,873.44	
Unspent Grants & Subsidies					\$ 792,936.74	
Cash Available to Council					\$ 2,323,936.70	

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
MONTHLY FINANCIAL SUMMARY						
APRIL 2018						
Account Code	Account Description	16/17 Actual	Month Actual	YTD Actual	17/18 Budget	
110 ADMINISTRATION						
110 3899	TOTAL INCOME	1,448,797	9,263	1,659,432	1,494,236	
110 4999	TOTAL EXPENSES	805,852	55,748	651,074	861,155	
110 5000	SURPLUS / (DEFICIENCY) 110	642,945	46,485	1,008,358	633,081	
210 PUBLIC CONVENIENCES						
210 3899	TOTAL INCOME	-33,153	0	194,582	9,000	
210 4999	TOTAL EXPENSES	84,515	10,333	50,277	79,400	
210 5000	SURPLUS / (DEFICIENCY) 210	-117,668	-10,333	144,305	-70,400	
211 SANITATION AND GARBAGE						
211 3899	TOTAL INCOME	392,637	24,684	407,351	382,185	
211 4999	TOTAL EXPENSES	250,536	18,252	162,881	344,345	
211 5000	SURPLUS / (DEFICIENCY) 211	142,101	6,432	244,470	37,840	

212 CEMETERIES					
212 3899	TOTAL INCOME	1,973	259	1,295	2,000
212 4999	TOTAL EXPENSES	8,724	292	2,370	9,000
212 5000	SURPLUS / (DEFICIENCY) 212	-6,751	-33	-1,075	-7,000
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	5,691	67	1,148	0
310 4999	TOTAL EXPENSES	175,449	1,835	141,165	197,725
310 5000	SURPLUS / (DEFICIENCY) 310	-169,758	-1,768	-140,017	-197,725
311 LIBRARIES					
311 3899	TOTAL INCOME	51,243	3,182	54,930	50,757
311 4999	TOTAL EXPENSES	51,722	3,191	40,710	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-479	-9	14,220	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	-60,231	0	442	40,100
312 4999	TOTAL EXPENSES	113,627	12,847	86,011	174,545
312 5000	SURPLUS / (DEFICIENCY) 312	-173,858	-12,847	-85,569	-134,445
313 SWIMMING POOL					
313 3899	TOTAL INCOME	416	91	98,796	99,310
313 4999	TOTAL EXPENSES	112,227	8,740	123,891	210,940
313 5000	SURPLUS / (DEFICIENCY) 313	-111,811	-8,649	-25,095	-111,630
314 COMMUNITY RECREATION OFFICER					
314 3899	TOTAL INCOME	48,685	955	50,804	131,900
314 4999	TOTAL EXPENSES	57,988	4,509	54,513	159,818
314 5000	SURPLUS / (DEFICIENCY) 314	-9,303	-3,554	-3,709	-27,918
410 ROADS AND STREETS					
410 3899	TOTAL INCOME	2,714,122	81	1,985,567	1,837,768
410 4999	TOTAL EXPENSES	812,596	74,733	2,101,971	2,808,668
410 5000	SURPLUS / (DEFICIENCY) 410	1,901,526	-74,652	-116,404	-970,900
510 STREETLIGHTING					
510 3899	TOTAL INCOME	27,140	0	7,252	13,200
510 4999	TOTAL EXPENSES	25,948	0	13,536	33,600
510 5000	SURPLUS / (DEFICIENCY) 510	1,192	0	-6,284	-20,400
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	16,746	1	12,774	12,000
511 4999	TOTAL EXPENSES	37,380	7,917	20,208	39,700
511 5000	SURPLUS / (DEFICIENCY) 511	-20,634	-7,916	-7,434	-27,700
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	2,424	497	3,181	2,000
512 4999	TOTAL EXPENSES	20,823	2,024	17,539	25,125
512 5000	SURPLUS / (DEFICIENCY) 512	-18,399	-1,527	-14,358	-23,125
513 GLYPHOSATE					
513 3899	TOTAL INCOME	2,945	655	5,019	2,400

513 4999	TOTAL EXPENSES	0	2,180	10,600	2,400
513 5000	SURPLUS / (DEFICIENCY) 513	2,945	-1,525	-5,581	0
514 GAMBA AND WEED CONTROL					
514 4999	TOTAL EXPENSES	10,537	2,625	8,263	5,000
514 5000	SURPLUS / (DEFICIENCY) 514	-10,537	-2,625	-8,263	-5,000
900 3899					
	TOTAL INCOME	4,619,435	39,735	4,482,573	4,076,856
900 4999	TOTAL EXPENSES	2,567,924	205,226	3,484,751	5,002,178
900 5000	SURPLUS / (DEFICIENCY)	2,051,511	-165,491	997,822	-925,322

RESOLUTION 15/05/2018/009

That Council receives and notes the Finance Report, Grant Report and Detailed Financial Summary for April 2018.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

Dinner break 7.00pm

Resumed meeting 7.23pm

9.3 INTERNAL AUDIT COMMITTEE REVIEW OF ANNUAL PLAN AND BUDGET 2018-2019

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	9 th May 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

Council's Internal Audit Committee met on the 14th May 2018 to review the required statutory budget and plan documents.

BACKGROUND

Council is required to prepare an annual balanced budget to be included in the Annual Shire Plan for 2018-2019.

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Operations Manager

Senior Administration Manager

STATUTORY ENVIRONMENT

24 Annual review of municipal, regional or shire plan

(1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:

- (a) prepare a draft of the plan (incorporating any proposed revisions); and
- (b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
- (c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and
- (d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

Part 10.5 Annual budgets

127 Annual budgets

(1) A council must prepare a budget for each financial year.

(2) The budget for a particular financial year must:

(a) outline:

(i) the council's objectives for the relevant financial year; and

(ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and

(iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and

(b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and

(c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and

(d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and

(e) contain an assessment of the social and economic effects of its rating policies; and

(f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and

(g) contain any other information required by any guidelines that the Minister may make.

(3) Subject to the regulations, a council must not budget for a deficit.

128 Adoption of budget or amendment

(1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.

(2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

(a) of increasing the amount of an allowance for the financial year for the members of the council; or

(b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.

(3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:

(a) publish the budget or the amendment as adopted on the council's website; and

(b) notify the Agency in writing of the adoption of the budget or amendment; and

(c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.

(4) The council's budget forms part of the council's municipal, regional or shire plan.

Part 11.5 Imposition of rates and charges

Division 1 General and special rates

155 General rates

(1) A council must, on or before 31 July in each year, declare rates (**general rates**) on allotments throughout the area to raise the amount the council intends to raise for general purposes for the financial year.

(2) The council may, at the same time, raise an amount towards a special purpose.

(3) The declaration must state:

(a) the amount to be raised for general purposes and, if an amount is to be raised for a special purpose, the amount to be raised for the special purpose; and

(b) the basis or bases of the rates; and

(c) if the rates are to be payable in instalments – the number of instalments and when they will be payable.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 15/05/2018/010

That Council advertise the Draft Annual Shire Plan, Budget, Fees and Charges, Rates Declaration and Councillor Allowances for 2018/2019 inviting public comment for 21 days in accordance with Section 24 of *The Local Government Act*.

That Council receive and note the CEO certification of assessment record in relation to Regulation 24(1) of *The Local Government Accounting Regulations* as tabled by the Chief Executive Officer.

Moved: Clr. Moyle

Seconded: Clr. McElwee

CARRIED

10 CONFIDENTIAL ITEMS

RESOLUTION 15/05/2018/011

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: Clr. Corliss

Seconded: Clr. Beswick

CARRIED

RESOLUTION 15/05/2018/015

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. McElwee

Seconded: Clr. Corliss

CARRIED

11 COUNCILLOR REPORTS

Nil

12 USE OF THE COMMON SEAL

Nil

13 GENERAL BUSINESS

Nil

14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

OUT OF SESSION – RESOLUTION 15/05/2018/012

That Council in relation to the tender for the cleaning of Public Toilets and Council Assets authorises the following:

1. Split the contract as per clause A1 of the tender document to achieve best value and risk management principles.
2. Adelaide River 2.3(iii), (iv), (v), (vi) - offer to Diedre Pickering
3. Batchelor 2.3 (i), (ii)a, (ii)b, (vii), (viii) – offer to Batchelor Property Services

Moved: Clr. Turner

Seconded: Clr. Moyle

CARRIED

RESOLUTION 15/05/2018/013

Council accepts the tender from H and K Earthmoving PTY LTD for an indicative price of \$611,060.00 Inc. GST

Moved: Clr. Moyle

Seconded: Clr. McElwee

CARRIED

RESOLUTION 15/05/2018/014

Council is interested in sustainable business proposals that are consistent with community views and would welcome a formal proposal being submitted by a company for the future consideration and due diligence by Council.

Moved: Clr. Turner

Seconded: Clr. Beswick

CARRIED

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 19th June 2018 at 6:00pm (unless starting time altered by Council) in the Council Chambers.

Meeting closed 8.21pm