



MINUTES
ORDINARY COUNCIL MEETING
16th October 2018

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th OCTOBER 2018

President of the Shire Council Andrew Turner declared the meeting open at 6:00pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

Senior Policy Officer, Local Government Division, Department of Housing and Community Development	Rolf Nilsson
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th October 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 16/10/2018/001

That Council receive and notes the apology from Clr Christian McElwee for the Ordinary General Meeting held 16th October 2018.

Moved: Clr. Moyle

Seconded: Clr. Bulmer

CARRIED

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NOTE

That Council receives no declarations of interest for the Ordinary General Meeting held 16th October 2018.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 18TH SEPTEMBER 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 18th September 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 16/10/2018/002

That the Minutes of the Ordinary General Meeting held on 18th September 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

6 OPERATIONS MANAGER'S REPORTS**6.1 OPERATIONS REPORTS**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY**Roads-**

Work has started on the unsealed roads with Olloo Investments. Commencing re-sheet sections, water grade and roll on Munns Road (Tortilla Road end). After we meet with DIPL representatives in the next fortnight this will clarify the extent of flood damage repairs that we can undertake.

Roadside drains will be opened where practical in conjunction with pre wet season water grade roll. Drains are important however, finding the balancing factor in regards to roadside width and runoff without causing erosion problems can sometimes be a challenge.

Waste-

Batchelor dump has been running well, the gate that someone had rammed has now been fixed. Gate panel replaced.

The bins have only been lit on fire once this month in Adelaide River. Obviously, the costs of the fires and the underburn in landfill area has required financial resources to be used in stopping these fires. Fencing quotation has been accepted and approximately 365 metres of chain mesh fencing will be installed allowing for the potential for more secure arrangements.

The CEO has submitted a funding application for CCTV fixed cameras to aid in detection of illegal dumping and criminal activities such as lighting of fires.

Once the fencing is up then we can improve signage directions for waste deposits.

Parks-

Ongoing maintenance on sprinklers.

Seating and swing set removed in Myrtle Fawcett Park due to risk of branches falling from above. Unfortunately, the swing set was not in a fit condition to be moved and it broke. Will get quotes to replace.

Ongoing-

Due to current workload and time constraints, the driveway audit will occur as time permits.

Requests-

Bowls Club request for car park- this will be investigated when time permits with current workload and grant funding applications are available.

Trees-

Have received a complaint regarding a large paperbark tree on the road reserve of Hatt and Becker Street, reported to be dead/dying. An inspection will be carried out in the coming week and a tree assessment undertaken in accordance with our procedures.

Actions List

DIRECTION

Council direct the Operations Department to obtain quotations for sealing of the area at the dump point adjacent Batchelor Public Toilets, and it be considered with the long term assets program or grants programs. –

Ops Manager recommendation is that spray seal on surface as is will not last in the long term due to the nature of large vehicles from Buses, heavy vehicles. This requires base work to occur through construction and then a seal put in place. A quote has been received for this work and can be factored either through the reseals budget or through a future grant application.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/10/2018/003

That Council receives and notes the Operations Manager's Report for September / October 2018.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	16 th October 2018
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dog report-

None caught, patrol morning and evening in both Adelaide River and Batchelor. Dogs observed roaming, run knowing the vehicle. Follow up on reports.

Pool report-

Running good, clean and clear.

Numbers increasing at pool as warmer weather arrives

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of September / October 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
28/08/18	MI 1	Department of Tourism & Culture	Sport and Recreation funding approved 2018/2019
10/09/18	MI 2	Keep Australia Beautiful NT	Tidy Towns notification visit for AR and Batchelor
10/09/18	MI 3	Department of Infrastructure, Planning and Logistics	NSAA NT signage approval Remembrance Day
11/09/18	MI 4	VTG Waste & Recycling	Extension of Contract and increase notification
12/09/18	MI 5	LGANT	LGANT 2018-09-18 Executive Agenda
12/09/18	MI 6	NT Land Corporation	AN 1006 & AN 1007 remnant parcel disposal, request for

			notification of Council interest.
12/09/18	MI 7	Department of Infrastructure, Planning and Logistics	Coach Road level crossing audit & works required
13/09/18	MI 8	Department of Attorney-General and Justice	Native Title Update Batchelor Township
13/09/18	MI 9	Minister for Regional Services	Mobile Black Spot Program-opening, invitation for submissions.
17/09/18	MI 10	Department of Housing and Community Development	Action on Batchelor Township dog complaint.
17/09/18	MI 11	ALAGA	All Politics Is Local letter
19/09/18	MI 12	Good Things Foundation	Be Connected Network grant approval notification
25/09/18	MI 13	COTA NT	COTA NT 2018 Survey
25/09/18	MI 14	Department of Industry Innovation and Science	Safer Communities Fund, Round 3 Grant application lodged
25/09/18	MI 15	Minister for Immigration, Citizenship and Multicultural Affairs	Australian Citizenship ceremonies code
26/09/18	MI 16	Batchelor Resident	Notification of dog complaint to Government Employees Housing
26/09/18	MI 17	Department of Housing and Community Development	Response regarding further dog complaints Batchelor Township
26/09/18	MI 18	PAWA	Street lights repairs credit adjustment
27/09/18	MI 19	Local Contractor	Acceptance of extension contract
27/09/18	MI 20	Batchelor Landowner	Request for variation of domestic garbage charge
28/09/18	MI 21	Regional Development Australia NT	Building Better Regions Fund-Round 3 opens
28/09/18	MI 22	Minister for Regional Services	Follow up regarding Mobile Black Spot Database reopening round 4
2/10/18	MI 23	Litchfield Council	TOPROC Animal Management Ref Group
2/10/18	MI 24	COTA Coomalie	Seniors Christmas party
3/10/18	MI 25	Batchelor Police	Licence requirement for Council bus hire
3/10/18	MI 26	Irwinconsult	Consultation regarding Adelaide River Raintree
3/10/18	MI 27	Department of Attorney-General and Justice	Draft Code of Practice for Responsible Promotion and Advertising of liquor
4/10/18	MI 28	Yarra City Council	Austrroads Project- Code of Practise for Temporary Traffic Management
4/10/18	MI 29	Department of Housing	Further action & response re dog complaints Batchelor Township

Correspondence Out

DATE		Source	Subject
7/9/18	MO 1	PM	Batchelor & Adelaide River Health Clinics; invitation for community Volunteer nominations.
7/09/18	MO 2	PM	Department of Housing and Community Development; request for updates on Aged Care Accommodation & Native Title Batchelor Township.
14/09/18	MO 3	REC	Department of Housing; notification of dog complaint.
17/09/18	MO 4	PM	Submission of Mobile Black Spot nominations.
18/09/18	MO 5	REC	Batchelor resident; outcome of dog complaint from Department of Housing.
19/09/18	MO 6	REC	Department of Housing; further dog complaints Batchelor township.
19/09/18	MO 7	REC	Department of Housing dog complaint notification- Mardango Crescent.
21/09/18	MO 8	REC	Department of Housing dog complaint notification- Mardango Crescent.
26/09/18	MO 9	PM	PAWA Street light repair credit adjustment issues.
27/09/18	MO 10	PM	Friends of the North Australia Railway; letter of support Snake Creek level crossing proposal.
27/09/18	MO 11	PM	Amangal Aboriginal Corporation; re request for funding contribution assistance.
28/09/18	MO 12	PM	Department of Trade, Business and Innovation, Seniors Accommodation; re Expression of Interest Darwin Rural Lifestyle Accommodation
3/10/18	MO 13	PM	Irwinconsult; re tree inspection Myrtle Fawcett Park
4/10/18	MO 14	PM	Department of Housing; follow up on Batchelor township dog complaints.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/10/2018/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

7.2 REVIEW OF ACTION ITEMS LIST TO OCTOBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to October 2018.

RESOLUTION 16/10/2018/005

That Council receives and notes the Actions Items List.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

7.3 COMPLAINTS REGISTER TO OCTOBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register

RESOLUTION 16/10/2018/006

That Council receives and notes the complaints for the September / October 2018 period.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

“That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*
- and*
- 2. to work cooperatively with Councils in developing options that allows for a stronger rural*

local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration.”

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.
Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.

4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April, 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

July 2018

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

August 2018

Combined Working Group meeting was held on August 10th at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

September 2018

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

October 2018

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

CEO Activities Report October 2018

1. Key meetings/discussions attended

14th September 2018 – Discussion with CEO, LGANT re Lobby with Commonwealth Government in regards to return to 1 percent of taxation revenue through Financial Assistance Grants back to Local Government. Also regarding litter policies of NT Government in relation to National Parks. He will survey all Councils.

17th September – phone meeting with DIPL re status of Rum Jungle Mine Road/Litchfield Park Road intersection. Follow up on site meeting to occur.

19th September – phone meeting with Rolf Nilsson re merger proposal.

20th September, 2018 – Meeting at Batchelor with Maree de Lacey, Executive Director Local Government Division, DHCD and Rolf Nilsson re status of merger proposal and local government matters generally.

25th September 2018 – Meeting with DIPL, NT Resources and Council Ops Manager/CEO relating to issues at Litchfield Park Road/Rum Jungle Road. Road ownership matters to be confirmed by DIPL.

1st October 2018 – Keep Australia Beautiful judging tour of Adelaide River and Batchelor with Operations Manager so that an assessment is undertaken allowing Council to build community partnership, volunteerism /school networks into future annual reviews.

4th October 2018 – Meeting at Batchelor with Rolf Nilsson and Charlie Fuller relating to merger proposal development, second tranche of Building Capacity Funding for Coomalie, framework for a submission to the Minister and also potential for the Department to assist with a communications strategy across Government portfolios and agencies.

5th October 2018 – Former long standing Councillor Bruce Jones (1991 – 2017) funeral Darwin. Community Bus organised for those members of public preferring transport.

5th October – Irwin Consult to undertake structural assessment of Myrtle Fawcett Park rain tree impact on neighbouring private building and Council public toilet.

8th October 2018 – Meeting with Batchelor Police re range of matters from dog management, cctv grant application and management into future.

10th October, 2018 – Councilwise CEO to visit Belyuen and Coomalie Council

12th October 2018 – Meeting with Brad Rake, Ironbark regarding Adelaide River compound.

Break for dinner 7:07pm – Recommenced at 7:32pm

2. Mobile Blackspot Database Round 4 reopening Program –

The following email was received under the Mobile Blackspot program.

“Good afternoon

Please find attached a letter from the Federal Minister for Regional Services, the Hon Bridget McKenzie inviting your council to submit new nominations to the National Mobile Black Spot Database.

The Database will be used by Mobile Network Operators when developing funding proposals for Round 4 of the Commonwealth Mobile Black Spot Program.

The Database is open to nominations from 13 September to 11 October.

Please email mobilecoverage@communications.gov.au if you have any questions."

*Mobile Black Spot Program / Regional Deployment Branch
Department of Communications and the Arts*

*2 Phillip Law Street, Canberra ACT 2601
GPO Box 2154 Canberra ACT 2601"*

The Federal Government is calling on mobile black spot nominations from local, territory and state governments, as well as Federal Members of Parliament, to identify locations for the next round of the \$220 million Mobile Black Spot Program.

Round 4 of the program was announced in June this year with the Government investing \$25 million to eliminate mobile black spots in regional Australia.

Minister for Regional Services, Senator Bridget McKenzie, said this next round affirms the Coalition's commitment to delivering 21st century communications in the regions and will deliver real benefits for our communities.

"We're taking a targeted approach this time around to deliver a clear economic benefit. We are calling on state, territory and local governments, as well as our parliamentary colleagues, to nominate mobile black spot areas in their region where economic as well as social benefits can be realised," Minister McKenzie said.

"Round 4 will also target improved mobile coverage for medical, educational and emergency services facilities, as well as along key transport routes and in towns that experience seasonal demand due to tourism."

The program has seen more than 600 of the total 867 base stations already delivered across the country under the first three rounds of the program. More than \$680 million has been generated in co-investment from state and local governments, carriers, businesses and local communities.

Local communities are encouraged to get in touch with their Federal Member of Parliament or local Council to nominate Mobile Black Spot locations.

CEO Action: Councils senior administration officer/executive projects officer has undertaken considerable work in mapping all of the mobile and data issues across Coomalie through the great response from the Coomalie Community surveys over the last 10-12 months.

Jasmine Douglas has now updated the mobile database so that Coomalie can be considered for future funding to address Blackspots. This required additional work to adapt the information available and make application through the mobile blackspot program.

3. Grant Funding Application for CCTV and Policies around usage of CCTV cameras.

Recently Council through NHWNT notification and encouragement submitted an application to the Crime Prevention Grants scheme, which is federally funded as part of the "Safer Communities Fund". The grant is open to local governments and NFP's to apply for crime prevention infrastructure and CPTED audits.

The application was made in response to the continuing spate of deliberately lit fires at the Adelaide River Waste Transfer site and property damage from vehicles ramming gates and causing property damage at the Batchelor site. Also I have continued to receive verbal reports of residential properties concerning the elderly being broken into by persons unknown.

In response to these issues an application to the fund has been made that if successful would see fixed CCTV cameras installed at the Adelaide River and Batchelor Waste Transfer Sites and also 3 mobile CCTV units. These could be deployed by Batchelor Police/Adelaide River Police /Council in response to any increase in break and enter offences at Councils public assets in the Town Centre Hub areas (Swimming Pool, Rum Jungle Bowls Club, Bruce Jones Community Centre, Public toilets facilities etc).

I have also had a recent meeting with 2 officers of Batchelor Police and discussed the proposal and grant application with them. They are supportive of Council efforts to obtain funding for the mobile units and can see opportunity for deploying these should the application be successful.

As an aside, it is interesting to note this week that the following article appeared in a regular local government Australia Wide publication "Government News" that points to CCTV usage and the need for strict adherence to relevant privacy and Data Collection legislation. If Council is successful, we will need to ensure a strong regime is in place to manage the privacy provisions.

The short article below summaries the Victorian/NSW review:

"A privacy expert is calling for a national review by councils of the public safety benefits of CCTV cameras after a recent audit found surveillance data were vulnerable to privacy breaches.

David Vaile, a leading privacy and information security expert, says that a recent report from Victoria's Auditor-General has cast serious doubts on whether the supposed public safety benefits of CCTV usage outweigh any potential risks, such as privacy breaches.

The auditor's report, released last month, found that inadequate policies, weak oversight and poor compliance with privacy laws are plaguing Victorian councils' CCTV security systems and putting personal information at risk.

In a random audit of five Victorian councils, auditor Andrew Greaves found that none could demonstrate they were adequately protecting the privacy of information collected through CCTV systems in line with the relevant legislation or internal policies.

All five councils were found to have gaps in CCTV signage, inadequate procedures to support policy governing CCTV management or a lack of oversight and enforcement – placing the information at risk of inappropriate use or unauthorised disclosure.

Given those findings, Mr Vaile says that a national review by councils of the evidence behind the purported public safety benefits of CCTV surveillance is "absolutely what needs to happen."

Mr Vale, who is executive director of the Cyberspace Law and Policy Centre at the University of New South Wales, said the audit unveiled a systematic failure by councils to effectively manage CCTV systems – and cast doubt on whether the purported benefits outweigh these risks.

"Councils and council members and senior staff are typically not focused enough on some of the key questions that should surround CCTV including question of governance, improper use and data security," he told Government News.

Concerns over the use of CCTV by councils are not limited to Victoria, he says, pointing to a recent decision from a NSW Tribunal on the use of CCTV by Shoalhaven Council which he says “found a similar array of concerns.”

“As we can see from the Victorian Auditor-General report and the NSW Shoalhaven City Council case, the actual benefits of CCTV are likely to be extremely low and outweighed by the possible harms and risks both of data loss and breach and misuse but also of the introduction of a culture of constant surveillance.”

Mr Vaile, who is also a chair of the Australian Privacy Foundation, said there are doubts over whether these CCTV systems are delivering law enforcement or criminal prevention benefits and that “all costs and risks outweigh the benefits.”

The use of these cameras within councils is largely a ‘political benefit’ to councillors, Mr Vaile said, despite there being no evidence-based review of their efficacy.

The Shoalhaven case in particular raised doubts about whether council CCTV systems are delivering public safety benefits.

“I’m very persuaded by the in-depth evidence-based review of Shoalhaven that says there’s a real question mark about the crime prevention effect of these CCTV systems.”

Mr Vaile said that he hopes the Victorian Auditor-General’s report is an indication that concerns around privacy breaches will be addressed.

“I can only hope that it’s a sign of an increased, elevated focus on potential abuses or breaches of personal information.”

Rebuilding public trust

The Victorian auditor said that councils must look to strengthen their privacy protections when using CCTV cameras, with a number of local government CCTV systems not up to standard with Victorian privacy laws.

He made 11 recommendations to all councils including to update their CCTV policies to improve compliance with the Privacy and Data Protection Act, ensure CCTV systems comply with the policy before installation and develop site-specific operating procedures in line with the PDPA.

The audit also recommends councils allocate responsibility for oversight to a senior manager and implement regular reporting, include a periodic audit of CCTV systems and data security, and update all CCTV signage.

Clear policies to govern the use of CCTV cameras are needed and must be supported by stringent procedures and improved oversight to ensure compliance, Mr Greaves found.

4. Be Connected program – AR Library and Batchelor Library

Council has been successful in 2 smaller grants (\$1500 Good Things Foundation; \$500 Good Things Foundation) to assist with the Adelaide River Community Library and Batchelor Library Be Connected Network program. This is a valuable program that allows for people that are not used to technology to learn to use Computers and basic programs and applications. The grants assist in employing a casual who has patience and understanding to be a teacher and mentor for our Coomalie seniors. Hilary Bret identified this need in the community and made application to the Foundation. A further \$1500 has been

received from the Foundation to fund a Community Awareness event during “Get On-Line Week” in late October. It will provide funding for a teacher/ mentor in each library, a morning tea and allow for purchase of some equipment e.g. iPads.

5. Darwin Rural Lifestyle Accommodation project via NT Government and its potential relationship to Coomalie Aged Care needs and Native Title Determination status.

Expression of Interest – Darwin Rural Lifestyle Accommodation in Freds Pass – email registering interest in Coomalie involvement.

The following press release was recently received in relation to a proposal for a Darwin Rural Lifestyle Village proposal and has identified a suitable parcel of land for consideration by proponents/developers that is located 29kms from Darwin in the Coolalinga area. At the request of the President, I have submitted a brief summary of Coomalie needs with Aged Living and for this to be considered in context with the Darwin Rural Lifestyle proposal.

*“Facilitating Private Investment, Creating Jobs and Boosting our Population
22 September 2018*

The Territory Labor Government is seeking expressions of interest from developers, operators and investors to construct and operate a seniors’ lifestyle purpose-built accommodation village in the Darwin Rural area.

This is a new business opportunity for the private sector, and a job-creating project for the Territory.

A KPMG feasibility study undertaken in 2017 found there is a demand for seniors’ accommodation in the Darwin Rural area.

The Government has now identified a Crown Land site option approximately 29km south east of the Darwin Central Business District and 10km south east from Palmerston.

The area is part of a growing commercial precinct with major national retailers and speciality shops, boasting seven recreation nature reserves nearby and is in close proximity to services and transport in Coolalinga, and the newly opened Palmerston Regional Hospital.

Proponents will also have the option to identify other privately held sites in the Darwin Rural area as part of the EOI process, and will also determine the type of accommodation and the delivery model to create a commercially sustainable seniors’ retirement village.

Unlike Aged care facilities, retirement villages are for seniors that are capable of living independently. Villages offer independence and flexibility, residents can travel regularly and maintain an active and social lifestyle.

The Territory Government has recently released the Northern Territory Population Growth Strategy 2018-2028 which provides the framework for attracting people to the Territory, and encouraging those already here to stay for the long term. Seniors and retirees are a critical part of this strategy.

Proponents will be required to develop a Local Industry Participation Plan as part of their proposal, to ensure maximum benefits for local businesses and employment.

Further work is being undertaken on potential development of seniors’ accommodation for the Alice Springs and Darwin urban areas.

The Registration for Interested Parties opens on 22 September 2018 and the EOI opens on 27 September 2018. The EOI closes on 14 December 2018. Market briefings and public information sessions will be held during October 2018.

For more information contact seniorsaccomm@nt.gov.au or visit business.nt.gov.au/seniorsaccomm”

Update on Native Title determination progress – Batchelor Lot 313 Tarkarri Street set aside for aged care purposes.

The following email reply clarifies the current status of the ILUA in relation to Batchelor.

*“Hi Nathan (and Ben),
I have carriage of the Batchelor matter on behalf of this office.
I note that since Jen’s email below dated 10 July 2017, there have been a couple of developments:*

- The decision of the Federal Court for the hearing that happened in March 2017 was handed down on 24 May 2018.*
- Effectively, the Federal Court dismissed the challenge to the ILUA and upheld the registration of the ILUA by the NNTT.*
- In June 2018, the decision of the Federal Court of 24 May 2018 was appealed by the same former claim group who commenced the original Federal Court proceedings.*
- The Full Federal Court of Australia will hear the appeal and it has been listed to be heard in Darwin on 8 November 2018.*

Until judgment is handed down in the appeal, there is not much further we can advise and the position is the same as it was last year. We are awaiting a court decision to clarify the position on native title (although this time it is a superior court).

If you have any queries don’t hesitate to contact me.

Regards

Stewart Bryson

Lawyer

Commercial Division | Solicitor for the Northern Territory

Department of the Attorney-General and Justice

Northern Territory Government”

6. New Executive Director appointed Local Government and Community Division, Department of Housing and Community Development and Invitation extended to meet with Maree De Lacy.

An invitation has been extended to our new Executive Director, Local Government Division, Ms Maree De Lacy to meet at a time suitable to her commitments. This meeting would be with Councillors and key staff. Discussion around the merger proposal under development has been highlighted as a key point. A date is being identified.

7. Belyuen Coomalie Combined Working Group – proposal status

The Finance Manager has received the latest P & L from Belyuen Council for 2017/18. This is being assessed in conjunction with the CEO of Belyuen. Grant funded areas from the Commonwealth and NT Agencies are being clarified in relation to what status and amounts might be into the future, as Belyuen community would become part of a larger Council and not have ability to source funding as a Aboriginal Community. This is a

very important area for Coomalie to understand and also for Belyuen as it could lead to a reduction in future actual funding and potential access to services for the Belyuen Community.

This issue was recently discussed with Rolf Nilsson, DHCD at a meeting in Batchelor.

The next and final stage after identification of funding risk areas and need for underwritten support from NT Government to safeguard this funding as a result of structural reform in the North West top end, will be to compile a consolidated draft budget from Day 1 and future Rate Models that might be implemented. These will be contained in the final consultation document as agreed by the Combined Working Group. (This will also include the a summary of the Asset Due Diligence report and renewal costs into the longer term financial models)

A further proposal document is being prepared as a draft for the consideration of the Council's for sending to the Minister for Housing and Community Development at the appropriate time.

Paul McInerney
Chief Executive Officer

RESOLUTION 16/10/2018/007

That Council receives and notes the CEO's Activity Report for the period September - October, 2018

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

7.6 COMMUNITY GRANTS POLICY REVIEW – FINAL DRAFT FOR CONSIDERATION

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/104
Disclosure of Interest:	Nil
Date:	10 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Current Community Grants and In Kind Support Program Policy Draft Annual Community Grants, Recurring Grants and In Kind Support Policy Draft Annual Community Grants Program Guidelines

SUMMARY

At the August 2018 OGM, Council did commence the review of the existing Community Grants Policy.

A 2 stage review process has been the approach:

Stage 1 - The creation of an independent Community Grants Assessment Committee with the power to assess application received and recommend to Council the proposed allocation of the annual budgeted grants amount. (This year was \$8K) (subject to decision at Item 7.7 August

OGM.) This was ratified for inclusion and Litchfield CEO and another nominee are prepared to assist on the Independent Assessment Committee along with the CEO, Coomalie Council.

Stage 2 review - The adoption of policy guidelines for the independent assessment Committee to clearly consider the applications and determine if applications should be supported and to what amount per applicant.

In attachments is the proposed Annual Community Grants, Recurring Grants and In Kind Support Policy Draft for Council consideration and amendment if required. It is based on the core of the Litchfield Council policy that Council was satisfied with at the last meeting to be utilised for this draft and includes the Council current recurring grants and in kind support programs. Also the Annual Community Grants Program Guidelines DRAFT are included.

BACKGROUND

Council at the August OGM commenced the review of the Annual Community Grants Program.

POLICY STATEMENT

Council will if satisfied with the new Policy should rescind in total the former Policy 1.6 Community Grants and In Kind Support and then adopt the new 1.6 Policy Annual Community Grants, Recurring Grants and In Kind Support Policy

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Review of Policy Direction and Assessment.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/10/2018/008

That Council;

1 - Rescinds the Policy 1.6 Community Grants dated 20/03/2013

2 - Adopts Policy 1.6 Annual Community Grants, Recurring Grants and In Kind Support Policy as amended

3 – Adopt the Annual Community Grants Program Guidelines as amended

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

7.7 CLOSURE OF THE COUNCIL OFFICE OVER CHRISTMAS/ NEW YEAR PERIOD

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC / 63
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The Christmas public holiday this year falls on Tuesday 25th December 2018 and the New Year's public holiday falls on Tuesday 1st January 2019.

Historically this is a very quiet period of the year with very little commercial, business or Local Government activity. It is appropriate that Council not open the Administration office during this time and the staff take leave. This year it is proposed to close the administration office from 4pm on Friday 21st December 2018 and reopen on Wednesday 2nd January 2019.

Provision has been made to ensure that essential operational requirements will be maintained. These include the clean-up of the parks, pushing up of the rubbish tips and emptying of the transfer bins. Garbage collection will be as normal. The pool will be closed on Christmas Day 25th December 2018.

BACKGROUND

Nil

COMMENT

Whilst the administration is very quiet there is still a requirement to carry out activities such as Rubbish Transfer and clean up in the parks and gardens as well as provide emergency assistance if required. The skeleton works staff crew will carry out any maintenance or normal programmed work. An operation staff person will be available on call in the case of any emergencies. Period Contractors will be alerted for call if required in an emergency.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/10/2018/009

The CEO closes the Administration office for the Christmas period from 4pm Friday 21st December 2018, reopening at 8am on Wednesday 2nd January 2019.

Moved: Clr. Bulmer

Seconded: Clr. Moyle

CARRIED

7.8 TOPROC ANIMAL MANAGEMENT REFERENCE GROUP

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	4 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

Nil

BACKGROUND

Subject: TOPROC Animal Management Reference Group

Importance: High

Good morning all

At the most recent TOPROC meeting, the decision was made to implement an Animal Management Reference Group with the objective of establishing unified approaches to animal management across councils in the Top End. Membership of the reference group is open to one (1) senior operational officer responsible for animal management in each member council, with Litchfield Council being nominated as the Convenor. I have attached the terms of reference for the group for your information.

Can you please confirm who will be representing your council on the Animal Management Reference Group and provide their email address (if I don't already have it)? Once I receive this information I will send an invitation and agenda for our first meeting, which will be held in the Litchfield Council Chambers.

I look forward to hearing from you soon and if you would like any further information please don't hesitate to contact me.

Kind regards

Sharon McTaggart • Regulatory Services Manager • Litchfield Council

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/10/2018/010

That Council appoint the Relief Senior Administration Officer and the CEO as the Coomalie Council Representatives for the TOPROC Animal Management Reference Group.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

7.9 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Date:	16 th October 2018
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

Remembrance Day

The Coomalie Council will be assisting the National Servicemen's Association with the Remembrance Day Service held at the Adelaide River War Graves on November the 11th at 10.30 am. This year is the 100th anniversary of Remembrance Day.

So far Coomalie Council has assisted in the following; barricades have been collected from Darwin, along with 13 cartons of water and a lectern has been delivered to the Coomalie Council office to be taken down to the Adelaide River War graves prior to the Service. Signs provided by the National Servicemen's Association have been delivered to Council and at the request of the National Servicemen's Association, Council staff will erect the temporary signs. The required permits have been sought through NTG and are planned to be placed throughout the Coomalie Shire prior to the event.

Everyone is welcome to come down to the service and pay their respects. (please note: out of respect for the Remembrance Day Service, the Adelaide River War Graves entrance will be blocked off during the service)

School Holiday Sports Program

During the October Holidays the Coomalie Council has been running various Sports programs throughout the Coomalie Shire. Basketball has been run on Mondays from 12pm to 4pm at the Adelaide River Basketball Courts and 12pm to 4 pm on Fridays at the Batchelor Basketball Courts. The Pool Fun Program was held on Tuesdays from 1pm to 4pm at the Batchelor Pool. These were free programs and everyone was welcome to join in. (9 children and 5 adults attended the Pool Fun Program in week one and 3 children have attended the Community Basketball in the First week).

Afterschool Sports

This term the Community Recreation officer will be conducting afterschool sports in Adelaide River on Monday afternoons 2.35pm to 4pm and in Batchelor on Thursday afternoons 2.45pm to 4pm. This Term's theme will be soccer.

Community Soccer

The Community Recreation Officer will be holding Community Soccer in Adelaide River on Mondays from 4pm – 5pm and in Batchelor on Tuesdays 3pm to 5pm, commencing on Tuesday October 23rd 2018. All families and ages are welcome. We will be learning drills and skills throughout the Month of October. If you know anyone interested in participating, please contact Coomalie Council to place your name on the list or just come down on the day, sign the waiver form and join in on all the fun.

Seniors Christmas Lunch

I am currently in the process of fundraising for the Coomalie Seniors Christmas Lunch, I am awaiting a suitable time to meet with the owner of the Rum Jungle Tavern and obtain quotes. I will update the progress in the November report to the Council.

School Holiday Program January

I am in the process of organising the January School Holiday Program. I am awaiting quotes from a few different venues. The proposed program may include the following activities; Flip Out, Cmax Cinema, The Rock Darwin (rock climbing facility) a day in Batchelor completing art and craft, as well as a day in Darwin with NT cricket completing drills and skills. These venues are all subject to funding approval and amounts. If you have any suggestions for the School Holiday Program, please advise as I would love to hear any feedback/ suggestions.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 FINANCE ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	16 th October 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

Community Grants Policy

Council's community grants policy 1.6 required some clarification from the last meeting. As per the policy, the **community grant program** is allocated \$8000.00 and this money is applied for by local not for profit community groups. The total of the community grants program is \$8,000.00 per annum.

The **recurring grants** are listed separately below in the policy and are funded separately in the budget to the \$8,000.00 community grants above.

The Adelaide River Show, Lingalonga Festival (no longer funded), Anzac Day, Territory Day, Seniors Christmas Party, Adelaide River Library contribution are all allocated separate funds in the budget in the 311 and 511 functions. The total of the recurring grants is \$11,500.00 (not including Lingalonga) per annum.

Organisation	Grant/Contribution	Policy Amount	Current Amount
Adelaide River Show		\$,1000	\$1,000
Lingalonga Festival		\$1,000	\$0
Anzac Day (need to reapply for 2019 and each year on)	\$7000 from DCM (2014-2018)	\$1,000	\$4,000
Territory Day	NTG subsidise Howard and Sons Pyrotechnics	\$3,500	\$3,500
Seniors Christmas Party	COTA and supplier contributions vary. They are in addition to \$1,000 from CCGC	\$1,000	\$1,000
Adelaide River Library	Paid to AR School for electricity contribution	\$2,000	\$2,000

Council Software

We have recently had Council Biz (Tech One) and Council Wise give software presentations to Council and Staff.

Tech One (CouncilBiz)	CouncilWise
Not for profit shared services organisation owned by Councils. Controlled via constitution under LGA. Board all council CEO's and GM.	Local Govt owned subsidiary by Brighton Council in Tas – is Pty Ltd. Subject to corporate law. Own board and CEO

Council Biz have 10 customers – all NT Regional Councils	24 Customers in Tas, NT, WA and NSW. 3 customers in NT
Require Ministers permission to leave	Can leave at own will
Used by large to medium sized councils	Used by smaller, rural councils
Data housed in NTG Data Centre	Data housed in Data Centres in Aust
Requires Citrix connection	Only requires a sound internet connection
Used by 150 councils across Aust	Used by 24 councils across Aust
Not all staff are local govt employees – total number of employees 15	All staff are local govt employees – total number of employees 80
Doesn't need a server at Council, stored on Tech One servers on private cloud	Doesn't need a server, all in cloud
Have staff that can do processing for Council (optional)	Other Council's staff can do processing for Council (optional)
Magiq document management system – requires employee to make decisions and enter, save and file all documents electronically	Sharepoint document management system – everything is a record automatically, no need to make decision where to file documents. Everything is a record. Other Council's could manage our records if need to.
Tech One rating system – no link to animals, no link to Google Maps or property database	Property Wise rating system – link all animals to property, view property from link to Google Maps, rates modelling capabilities
Tech One accounting system – limited ability to source locals with experience due to system complexity	Xero accounting system – ability to source locals with experience, at least six local Coomalie businesses use Xero. Automatically generate annual financial statements. Ability to drill down to detailed information via excel – highly recommended by auditors
Microsoft 2016 software	Office 365
No asset management	Ability to add on Assetic Asset Management System – integrated GIS, component and system level analysis, long term modelling capabilities
No form management	Ability to add on services with Microsoft Dynamics 365 for – online forms, applications, permits and licences, community can register issues and monitor outcomes online, drives community engagement with mobile applications
Info Council for agenda management	No agenda management
E Tools (for aged care) owned by Tech One – need permission for access and user changes	E Tools (for aged care) owned by Council
No POS integration	POS integrates with Xero
Pay share of total costs	Pay per user
One Off Cost - \$200,000	One Off Cost - \$50,000 (year one)
Annual Cost - \$150,000	Annual Cost - \$25,000

Council's current server is approximately 5 years old and is nearing replacement and this will cost between \$30-50,000 to upgrade. A server has an expected life of 3-5 years. Upgrading to either of the software options above will negate the need to upgrade our servers due to cloud based systems above.

The urgency to upgrade is due to availability of council staff for the next 4 months and the timing is considered favourable due to the lightening of non statutory work loads.

I urge any Councillor with any questions to please contact me prior to the meeting.

RESOLUTION 16/10/2018/011

That Council proceed with the urgent upgrading of the software and amend the budget for 2018-19 by a maximum of \$50,000.

Moved:	Clr. Moyle	
Seconded:	Clr. Bulmer	CARRIED

8.2 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for September 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
SEPTEMBER 2018			
Date	Reference	Detail	Amount
6/09/2018	9031	Adelaide River Community Craft	902.00
6/09/2018	9032	Batchelor Service Centre	1,275.01
6/09/2018	9033	Charles Darwin University	214.00
6/09/2018	9034	Darwin Office Technology	297.69
6/09/2018	9035	Fin Bins VTG Waste & Recycling	4,155.38
6/09/2018	9036	Higgie Mechanical Engineering	588.60
6/09/2018	9037	Intergrated Land Information S	468.80
6/09/2018	9038	Pumacard	3,062.72
6/09/2018	9039	S.E. Rentals Pty Ltd	258.63
6/09/2018	9040	Speedy Electrical Service NT	1,838.05
6/09/2018	9041	Turbo's Tyres	121.00
6/09/2018	670	Jacana Energy	747.34
6/09/2018	671	Motor Vehicle Registry	748.30
7/09/2018	9042	Bruce Mason	1,400.00
11/09/2018	9043	Attache Software Australia Pty	47.50
11/09/2018	9044	IBIS Informaton Systems	3,003.00
11/09/2018	9045	Jardine Lloyd Thompson	76,559.36
11/09/2018	9046	Jtagz	177.10
11/09/2018	9047	L&V Nominees Pty Ltd	220.00
11/09/2018	9048	Litchfield Council	1,150.27
11/09/2018	9049	NT Retail Technology	94.50
11/09/2018	9050	Palmerston Paint Group Pty Ltd	329.00
11/09/2018	9051	Diedre Pickering	3,645.40
11/09/2018	9052	NT Rural Pty Ltd TA Territory	2,085.16
11/09/2018	G/L Consolidat	Payroll	27,726.66
14/09/2018	9053	Victor Fox	616.00
18/09/2018	672	Jacana Energy	534.34
18/09/2018	673	PowerWater	5,173.93
18/09/2018	9054	Air Liquide WA Pty Ltd	75.52
18/09/2018	9055	R W Anderson	983.00
18/09/2018	9056	Area IT Solutions	932.80
18/09/2018	9057	Nexia Edwards Marshall NT	12,474.00
18/09/2018	9058	Norsign NT	458.92
18/09/2018	9059	Ooloo Investments Pty Ltd	2,262.77
18/09/2018	9060	T/A Batchelor General Store	159.41
18/09/2018	9061	Steel-Line Garage Doors	1,516.90
18/09/2018	9062	NT Rural Pty Ltd TA Territory	4,840.00
18/09/2018	9063	Vanderfield Northwest	273.81
20/09/2018	9064	Cleanaway	5,678.43
20/09/2018	9065	Commander Centre Darwin	27.50
20/09/2018	9066	Fin Bins VTG Waste & Recycling	2,077.69
20/09/2018	9067	Victor Fox	462.00
20/09/2018	9068	Gaz NT Pty Ltd	1,265.00
20/09/2018	9069	Higgie Mechanical Engineering	380.93
20/09/2018	9070	S.E. Rentals Pty Ltd	258.63
20/09/2018	9071	Bill Stewart Maintenance	180.00

20/09/2018	9072	Territory Wildlife Park	494.00
21/09/2018	458705	Petty Cash Reimbursements	579.10
24/09/2018	9073	Bridge Toyota	28,902.00
25/09/2018	G/L Consolidat	Payroll	28,329.73
2/09/2018	Merc Fee Sep 18	Commonwealth Bank of Australia	440.24
4/09/2018	VISA Sep 2018	Commonwealth Bank of Australia	1,676.54
17/09/2018	BPay Fee Sep 18	Commonwealth Bank of Australia	82.72
17/09/2018	Tran Fee Sep 18	Commonwealth Bank of Australia	6.38
17/09/2018	Commbiz Sep 18	Commonwealth Bank of Australia	62.04
24/09/2018	Super Aug 2018	Click Super	6,731.11
26/09/2018	674	Telstra	998.38
26/09/2018	9074	A&K Mechanical	3,509.50
26/09/2018	9075	Arafura Pest Control	165.00
26/09/2018	9076	Fin Bins VTG Waste & Recycling	2,077.69
26/09/2018	9077	Hosepower	164.01
26/09/2018	9078	Komatsu Australia Pty Ltd	184.67
26/09/2018	9079	Shannon Recycling & Landcare	1,375.00
28/09/2018	675	Jacana Energy	845.83
28/09/2018	676	PowerWater	2,028.75
		TOTAL	250,399.74

RESOLUTION 16/10/2018/012

That Council approve and pass for payment the September 2018 payment register totalling \$250,399.74.

Moved: **Clr. Moyle**

Seconded: **Clr. Corliss**

CARRIED

8.3 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for September 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 30TH SEPTEMBER 2018					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 982,727.80
Investment Account					\$ 1,700,000.00
Trust Account					\$ 715,249.13
Total Cash at Bank					\$ 3,398,976.93
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	2,861.61	-	-	-	\$ 2,861.61
Rate Arrears	344,003.65	-	-	125,675.70	\$ 469,679.35
Rates paid in advance	(9,758.90)	-	-	-	(9,758.90)
Total Debtors					\$ 462,782.06
Creditors	Current	30 Days	60 Days	90 Days	
	2,966.64	-	-	44,649.00	47,615.64
Total Creditors					\$ 47,615.64
Reconciliation of Funds					
Balance as per General Ledger					\$ 1,698,976.93
Add outstanding Debtors					\$ 462,782.06

Less outstanding Creditors						\$ 47,615.64
Add Investment Account						\$ 1,700,000.00
Total Cash & Receivables Available						\$ 3,814,143.35
*** Trade Debtors						
Batchelor Service Centre		717.03				
Department of Defence		494.58				
Good Things Foundation		1,650.00				
		2,861.61		-	-	-

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
GRANT REPORT FOR THE PERIOD ENDING 30TH SEPTEMBER 2018						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/09/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ 359,223.70	\$ 55,384.30	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ -	\$ 24,684.00	1/03/2019
23/05/2018	Roads to Recovery - Coach Road Seal	Dept of Infrastructure, Reg Devt	\$ 108,397.00	\$ 108,397.00	\$ -	Acquitted
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 1,500.00	\$ 160.64	\$ 1,339.36	No acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Local Government	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Remove Asbestos from Buildings	Dept of Local Government	\$ 45,000.00	\$ -	\$ 45,000.00	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Local Government	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
29/06/2018	School Holiday Program July 2018	Territory Families	\$ 2,000.00	\$ 1,597.44	\$ 402.56	31/08/2018
31/07/2018	Top Up Activation Grant AR Library	Good Things Foundation	\$ 500.00	\$ -	\$ 500.00	No acquittal
3/08/2018	Seniors Month	Territory Families	\$ 1,500.00	\$ 1,150.09	\$ 349.91	30/06/2018
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 16,010.49	\$ 33,232.51	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Local Government	\$ 228,000.00	\$ 39,678.00	\$ 188,322.00	30/06/2020
25/09/2018	Get Online Week	Good Things Foundation	\$ 1,500.00	\$ -	\$ 1,500.00	
			\$ 1,213,514.00	\$ 526,217.36	\$ 687,296.64	
		Cash and Receivables			\$ 3,814,143.35	
		Unspent Grants & Subsidies			\$ 687,296.64	
		Cash Available to Council			\$ 3,126,846.71	

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
COOMALIE COMMUNITY GOVERNMENT COUNCIL					
MONTHLY FINANCIAL SUMMARY					
SEPTEMBER 2018					
110 ADMINISTRATION					
110 3011	Grant Commonwealth FAG	26,913	0	4,233	30,612
110 3014	Grant NT Operational	523,873	0	294,369	588,738
110 3016	Grant NT Special Purpose	40,590	0	0	15,053
110 3016 001	Grant Special Purpose	84,947	0	0	0
110 3018	Interest Recd CBA Term Deposit	42,634	2,819	13,432	40,000
110 3020	Interest Recd CBA Cheque	0	-2,819	0	100
110 3021	Interest Recd CBA Trust	0	0	0	20
110 3022	Interest Received Rates	30,151	1,769	4,880	27,000
110 3029	Hire of Equipment	51	0	0	0
110 3030	Pensioner Rebate General Rates	21,800	0	21,600	21,800
110 3032	Other Income	1,535	450	386	0
110 3040	General Rates Recd	885,191	-2,421	891,726	892,271
110 3042 001	Legal Fees on Rates	-279	0	0	1,200
110 3042 002	Admin Fees on Rates	4,956	0	414	0
110 3050	Service Charges	1,277	0	0	1,000
110 3051	Rate Searches	2,500	100	200	2,000
110 3899	TOTAL INCOME	1,666,139	-102	1,231,240	1,619,794
110 4001	Accountancy & Audit Fees	88,064	12,323	32,961	110,000
110 4002	Adelaide River Office	230	66	66	240
110 4004	Advertising	1,007	0	738	2,400
110 4005	Attache Support	11,361	43	8,106	4,800
110 4010	Annual and Long Service Leave	16,837	0	0	0
110 4020	Bad & Doubtful Debts	-2,411	0	0	0
110 4023	Bank Charges	4,284	538	922	5,400
110 4040	Boundary Expansion SPG Expend	84,946	3,040	23,202	15,053
110 4040 001	Rating System	52,254	468	3,325	10,800
110 4041	Cleaning	7,524	450	1,437	8,400
110 4044	Computer Maintenance	12,151	848	2,579	14,400
110 4045	Consultants Fees	0	0	0	11,500
110 4063	Depreciation	60,944	0	0	41,000
110 4080	Electricity	9,107	657	1,972	8,400
110 4081	Election Expenses	13,643	0	0	0
110 4101	Fees & Permits	497	303	445	360
110 4107	Freight	721	0	189	600
110 4110	Fringe Benefits Tax	0	0	1,326	2,000
110 4160 001	Insurance General	67,108	9,442	9,442	67,000
110 4160 002	Insurance Workers Comp	36,452	60,243	60,243	37,000
110 4162	Internet	3,457	109	535	3,840
110 4180	Legal Advice	0	0	0	2,400
110 4183	LGANT Membership	5,467	0	4,378	5,400
110 4200	Meetings & Councillor Fees	59,004	395	10,131	60,000
110 4245	Printing & Stationery	10,036	506	4,396	12,000
110 4250	Postage	968	91	91	840
110 4263	Rent Staff Housing	20,800	1,600	5,600	20,800
110 4266	Rates Recovery Cost	4,962	0	46	1,200
110 4280	R & M Buildings	8,414	2,148	3,915	14,400
110 4282	R & M Office Equipment	668	25	409	3,600
110 4301	Safety Supplies & Equipment	1,711	0	0	2,400
110 4312	Superannuation	29,530	2,645	9,359	36,278
110 4323	Telephone & Facsimile	5,424	510	2,373	5,400

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
110 4336	Training	764	0	0	2,000
110 4338	Travel & Accommodation	127	0	0	1,500
110 4340	Uniforms	1,515	0	0	1,000
110 4341	Valuer General	6,522	0	6,567	6,500
110 4342	Vehicle & Plant Fuel & Oil	2,861	287	1,064	3,000
110 4343	Vehicle R & M & Rego	1,477	255	725	2,760
110 4360	Water & Sewerage	5,764	696	2,487	6,000
110 4370	Wages & Salaries	287,034	24,721	80,821	381,875
110 4370 001	FBT Payable	1,782	0	0	0
110 4999	TOTAL EXPENSES	923,006	122,409	279,850	912,546
110 5000	SURPLUS / (DEFICIENCY) 110	743,133	-122,511	951,390	707,248
210 PUBLIC CONVENIENCES					
210 3016	Grant / Special Purpose	0	0	0	130,000
210 3017	Comunity Benefit Grant Capital	0	0	0	64,582
210 3032	Contribution OAWG War Cemetery	9,000	0	0	9,000
210 3899	TOTAL INCOME	9,000	0	0	203,582
210 4041	Cleaning	53,251	4,385	13,024	48,000
210 4052	Capital Plant and Equipment	0	0	0	64,582
210 4063	Depreciation	41,664	0	0	17,000
210 4072	Capital Public Toilets	0	0	0	142,000
210 4080	Electricity	987	99	287	2,400
210 4280	R & M Buildings	0	347	347	0
210 4300	Stores, Materials & Loose Tool	308	0	601	240
210 4344	R & M Public Toilets	3,109	0	779	2,400
210 4360	Water & Sewerage	10,252	514	3,365	12,000
210 4999	TOTAL EXPENSES	109,571	5,345	18,403	288,622
210 5000	SURPLUS / (DEFICIENCY) 210	-100,571	-5,345	-18,403	-85,040
211 SANITATION AND GARBAGE					
211 3017	Grant NTEPA Recycling	0	0	0	39,684
211 3030	Pensioner Rebate Garbage Rates	4,360	0	4,320	4,360
211 3032	Other Income	4,989	752	852	0
211 3034	Commercial Tip Fees	400	0	0	0
211 3039	Garbage Charges Received	2	-606	375,125	0
211 3039 001	Garbage Charges Domestic	123,655	0	0	123,911
211 3039 002	Garbage Charges Commercial 240	63,875	0	0	64,532
211 3039 003	Waste Management Levy	132,480	0	0	136,148
211 3039 004	Garbage Charges Commercial 660	52,900	0	0	53,429
211 3899	TOTAL INCOME	382,661	146	380,297	422,064
211 4010	Annual and Long Service Leave	1,164	0	0	0
211 4050	Capital Fence	0	0	0	39,684
211 4063	Depreciation	25,481	0	0	1,000
211 4073 003	240L Wheelie Bin Purchase	-700	0	0	1,200
211 4074	660L Wheelie Bin Purchase	0	0	0	48,000
211 4086 999	Batchelor Landfill Total	0	0	0	0
211 4107	Freight	50	0	0	120
211 4120	Garbage Collection	98,218	7,555	20,776	108,000
211 4286 001	Rubbish Dump R & M Adelaide R	2,030	8,297	12,827	9,000
211 4286 002	Rubbish Dump R & M Batchelor	7,608	0	660	15,000
211 4286 003	Rubbish Dump Contractor Batch	15,000	1,250	3,750	16,500
211 4312	Superannuation	5,422	560	1,611	5,916
211 4336	Training	141	0	0	200
211 4340	Uniforms	518	0	0	600
211 4342	Vehicle & Plant Fuel & Oil	9,059	1,243	2,528	9,000
211 4343	Vehicle R & M & Rego	19,804	2,427	2,897	18,000

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
211 4370	Wages & Salaries	48,327	4,422	11,232	62,275
211 4999	TOTAL EXPENSES	232,122	25,754	56,281	334,495
211 5000	SURPLUS / (DEFICIENCY) 211	150,539	-25,608	324,016	87,569
212					
CEMETERIES					
212 3043	Reimbursements	1,555	0	-259	2,000
212 3899	TOTAL INCOME	1,555	0	-259	2,000
212 4284 900	R & M General	0	0	0	480
212 4300	Stores, Materials & Loose Tool	0	0	35	480
212 4360	Water & Sewerage	3,793	481	1,744	3,600
212 4370	Wages & Salaries	0	0	0	2,000
212 4999	TOTAL EXPENSES	3,793	481	1,779	6,560
212 5000	SURPLUS / (DEFICIENCY) 212	-2,238	-481	-2,038	-4,560
310 PARKS AND GARDENS					
310 3029	Hire of Equipment	1,453	0	229	0
310 3899	TOTAL INCOME	1,453	0	229	0
310 4010	Annual and Long Service Leave	-696	0	3	0
310 4052	Capital / Plant & Equipment	0	26,457	26,457	30,000
310 4063	Depreciation	64,859	0	0	13,000
310 4101	Fees & Permits	109	5	10	120
310 4107	Freight	162	35	35	240
310 4181	Landscaping & Arborists	7,770	0	0	30,000
310 4284 001	R & M Adelaide River	31,418	0	2,280	33,000
310 4284 002	R & M Batchelor	41,024	680	4,646	40,200
310 4284 003	R & M Rum Jungle Lake	3,220	210	700	3,600
310 4300	Stores, Materials & Loose Tool	3,995	371	1,471	3,600
310 4301	Safety Supplies & Equipment	0	0	107	0
310 4312	Superannuation	5,673	769	2,331	7,479
310 4323	Telephone & Facsimile	753	0	73	840
310 4336	Training	200	214	214	600
310 4340	Uniforms	878	0	0	600
310 4342	Vehicle & Plant Fuel & Oil	3,510	223	772	2,400
310 4343	Vehicle R & M & Rego	2,443	322	1,754	1,800
310 4344	Plant & Equipment R & M	1,592	121	121	2,400
310 4360	Water & Sewerage	14,561	1,641	5,431	19,200
310 4370	Wages & Salaries	60,176	8,092	24,422	78,725
310 4999	TOTAL EXPENSES	241,647	39,140	70,827	267,804
310 5000	SURPLUS / (DEFICIENCY) 310	-240,194	-39,140	-70,598	-267,804
311 LIBRARIES					
311 3015	Grant NT Library	51,748	0	49,243	50,757
311 3016	Grant / Special Purpose	0	1,500	2,000	2,000
311 3050	Service Charges	3,182	0	0	0
311 3899	TOTAL INCOME	54,930	1,500	51,243	52,757
311 4041	Cleaning	315	0	111	250
311 4080	Electricity	2,000	0	0	2,000
311 4101	Fees & Permits	0	0	50	120
311 4122	Grant Expenditure Library	0	23	161	0
311 4162	Library Resources	840	0	0	0
311 4182	Library Operational Costs	3,157	0	145	2,000
311 4245	Printing & Stationery	784	86	86	378
311 4312	Superannuation	3,398	406	1,169	4,118
311 4323	Telephone & Facsimile	510	48	170	540
311 4370	Wages & Salaries	44,940	4,874	14,279	43,351
311 4999	TOTAL EXPENSES	55,944	5,437	16,171	52,757

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
311 5000	SURPLUS / (DEFICIENCY) 311	-1,014	-3,937	35,072	0
312 SPORT AND RECREATION					
312 3016	Grant NTG Special Purpose	0	0	0	56,000
312 3029	Hire of Recreation Facilities	505	0	0	100
312 3899	TOTAL INCOME	505	0	0	56,100
312 4010	Annual and Long Service Leave	1,255	0	0	0
312 4052	Capital / Plant & Equipment	0	0	0	59,000
312 4063	Depreciation	26,663	0	0	26,000
312 4080	Electricity	3,199	217	792	3,600
312 4101	Fees & Permits	100	3	9	0
312 4107	Freight & Misc	9	0	0	0
312 4284 001	R & M Adelaide River	0	0	462	0
312 4284 004	R & M Bowling Green	1,009	0	136	1,200
312 4284 005	R & M Sports Courts	0	0	0	480
312 4284 006	R & M Access Shed	180	228	228	480
312 4284 007	R & M Adelaide River Oval	7,854	0	462	12,000
312 4284 008	R & M Batchelor Oval	10,956	0	1,386	13,200
312 4284 009	R & M Community Centre	1,188	0	150	480
312 4300	Stores, Materials & Loose Tool	99	0	214	480
312 4301	Safety Supplies & Equipment	0	0	107	0
312 4312	Superannuation	5,244	363	1,303	5,581
312 4323	Telephone & Facsimile	451	0	0	720
312 4336	Training	1,099	0	0	600
312 4340	Uniforms	366	0	0	600
312 4342	Vehicle & Plant Fuel & Oil	5,127	555	1,459	4,800
312 4343	Vehicle R & M & Rego	5,008	141	1,080	3,600
312 4360	Water & Sewerage	4,498	1,165	3,336	4,800
312 4370	Wages & Salaries	55,682	4,059	13,855	58,750
312 4999	TOTAL EXPENSES	129,987	6,731	24,979	196,371
312 5000	SURPLUS / (DEFICIENCY) 312	-129,482	-6,731	-24,979	-140,271
313 SWIMMING POOL					
313 3016	Grant / Special Purpose	95,310	0	0	45,000
313 3050	Service Charges	4,474	511	586	4,000
313 3899	TOTAL INCOME	99,784	511	586	49,000
313 4010	Annual and Long Service Leave	779	0	0	0
313 4041	Cleaning	41	0	0	100
313 4052	Capital / Plant & Equipment	0	0	0	51,000
313 4063	Depreciation	20,644	0	0	19,000
313 4080	Electricity	11,834	155	1,668	12,000
313 4101	Fees & Permits	82	0	0	120
313 4107	Freight	0	0	0	120
313 4242	Pool Chemicals	9,353	1,986	1,986	12,000
313 4280	R & M General	1,447	184	11,270	6,000
313 4300	Stores, Materials & Loose Tool	62	0	27	480
313 4301	Safety Supplies & Equipment	600	0	0	600
313 4312	Superannuation	3,747	288	1,171	4,465
313 4323	Telephone & Facsimile	768	64	255	960
313 4336	Training	0	0	0	600
313 4340	Uniforms	137	0	0	600
313 4342	Vehicle & Plant Fuel & Oil	68	0	0	120
313 4343	Vehicle R & M	300	0	0	0
313 4344	Plant & Equipment R & M	227	0	258	600
313 4360	Water & Sewerage	18,677	1,102	4,791	18,000

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
313 4370	Wages & Salaries	39,985	3,029	12,325	47,000
313 4999	TOTAL EXPENSES	108,751	6,808	33,751	173,765
313 5000	SURPLUS / (DEFICIENCY) 313	-8,967	-6,297	-33,165	-124,765
314 COMMUNITY RECREATION					
314 3012 001	Grant NTG School Holiday Prog	4,420	0	0	4,180
314 3012 002	Grant NTG Youth Week	1,000	0	0	0
314 3016	Grant NTG CSR Officer	45,000	0	0	45,000
314 3043	Reimburse Market Insurance	841	82	150	600
314 3049 001	SHP Contributions	818	0	68	0
314 3899	TOTAL INCOME	52,079	82	218	49,780
314 4010	Annual and Long Service Leave	2,068	0	0	0
314 4063	Depreciation	2,267	0	0	3,400
314 4077	Youth Week Grant Expense	963	0	0	0
314 4079	Expenditure CRO Activities	64	97	115	600
314 4079 001	NTG School Holiday Program Exp	4,682	166	1,084	4,180
314 4079 005	CRO Expense Swimming	287	0	0	0
314 4101	Fees & Permits	211	3	9	120
314 4160	Insurance	665	0	0	600
314 4300	Stores, Materials & Loose Tool	-38	0	0	0
314 4312	Superannuation	4,848	404	1,377	5,805
314 4323	Telephone & Facsimile	986	131	424	960
314 4336	Training	1,119	0	0	600
314 4342	Vehicle & Plant Fuel & Oil	494	102	418	2,400
314 4343	Vehicle R & M	2,232	3,486	3,496	3,600
314 4370	Wages & Salaries	55,161	4,255	14,561	61,100
314 4999	TOTAL EXPENSES	76,009	8,644	21,484	83,365
314 5000	SURPLUS / (DEFICIENCY) 314	-23,930	-8,562	-21,266	-33,585
410 ROADS					
410 3011	Grant Commonwealth FAG	443,356	0	62,330	479,255
410 3012	Grant Commonwealth RTR	0	0	0	108,397
410 3014	Grant / NT Operational	1,200	0	0	0
410 3016 005	Grant SPG Flood Damage NT	0	0	228,000	0
410 3016 006	Grant SPG SIF Coach Road	0	0	-3,404	414,068
410 3017 004	Grant DOT Milton Coach Road	1,157,155	0	0	0
410 3025	Diesel Fuel Rebate	1,521	155	357	1,200
410 3029	Hire of Equipment	28,267	0	0	0
410 3050	Service Charges	227	0	0	0
410 3899	TOTAL INCOME	1,631,726	155	287,283	1,002,920
410 4010	Annual and Long Service Leave	-17,270	0	5	0
410 4045	Consultants Fees	0	0	0	10,000
410 4063	Depreciation	438,049	0	0	385,000
410 4101	Fees & Permits	355	15	259	240
410 4107	Freight	190	0	20	120
410 4284 999	Repairs & Maintenance Total	0	0	0	0
410 4300	Stores, Materials & Loose Tool	3,064	289	585	3,600
410 4301	Safety Supplies & Equipment	2,720	0	0	1,200
410 4312	Superannuation	16,273	999	4,183	16,744
410 4323	Telephone & Facsimile	1,565	137	353	1,920
410 4336	Training	700	0	0	2,000
410 4340	Uniforms	1,028	0	0	1,200
410 4342	Vehicle & Plant Fuel & Oil	13,860	1,229	2,960	12,000
410 4343	Vehicle R & M & Rego	17,058	636	2,154	14,400
410 4344	Plant & Equipment R & M	3,100	0	1,790	2,400
410 4370	Wages & Salaries	128,590	10,481	32,879	176,250

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
410 4375 999	Maintenance Grading Total	134,509	0	6,783	222,978
410 4381 999	Seal Mntnce & Repair Total	116,909	0	6,110	361,460
410 4383 999	Flood Damage 2018 Total	19,876	0	19,802	0
410 4387 999	Floodway Stabilisation Total	10,771	0	0	15,000
410 4391 999	Emergency Repairs Total	6,115	2,100	2,100	20,000
410 4393 999	SLGIF/RTR Coach Road	0	0	467,620	581,465
410 4395 999	Resheeting Total	78,407	0	29,056	192,500
410 4400 999	Road Side Maintenance Total	22,273	417	417	20,000
410 4999	TOTAL EXPENSES	998,142	16,303	577,076	2,040,477
410 5000	SURPLUS / (DEFICIENCY) 410	633,584	-16,148	-289,793	-1,037,557
510 STREETLIGHTING					
510 3016	Grant / Special Purpose	7,252	0	0	86,000
510 3899	TOTAL INCOME	7,252	0	0	86,000
510 4052	Capital / Plant & Equipment	0	0	0	94,000
510 4243	Streetlighting	9,353	0	3,058	12,400
510 4284 999	Streetlighting R & M Total	7,252	1,437	1,437	12,000
510 4999	TOTAL EXPENSES	16,605	1,437	4,495	118,400
510 5000	SURPLUS / (DEFICIENCY) 510	-9,353	-1,437	-4,495	-32,400
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3012	Grant / NTG	7,000	0	0	10,500
511 3016	Grant SPG Seniors Month	2,000	0	1,500	2,000
511 3016 001	Grant Australia Day	1,000	0	0	1,500
511 3023	Donations Anzac Day	1,389	0	0	0
511 3032	Other Income	2,000	0	0	0
511 3032 001	Donations Senior Xmas Party	2,773	0	0	1,500
511 3899	TOTAL INCOME	16,162	0	1,500	15,500
511 4043 001	Australia Day	1,004	0	0	1,500
511 4043 002	Batchelor Museum Develop Assoc	1,895	0	0	0
511 4043 003	Anzac Day	8,149	0	0	7,000
511 4043 004	NT Day	5,159	0	-344	3,600
511 4043 005	AR Market Committee	1,000	902	902	0
511 4043 006	Litchfield Regional Tourism Gp	1,000	0	0	0
511 4043 010	Seniors Xmas Party	3,356	0	545	2,500
511 4043 011	Clean Up Australia Day	0	0	0	200
511 4043 012	Seniors Month Function	2,126	637	1,150	2,000
511 4043 014	Batchelor Visitor Info Centre	1,000	0	0	0
511 4043 015	Friends North Aust Railway	884	0	0	0
511 4043 017	A/River Library User Group	981	0	0	8,000
511 4063	Depreciation	2,565	0	0	2,300
511 4080	Electricity	684	62	192	720
511 4159	Information Centre	210	4	14	240
511 4284 999	Repairs & Maintenance Total	0	0	0	0
511 4313	Signage	0	0	0	9,000
511 4360	Water & Sewerage	1,322	23	296	1,200
511 4999	TOTAL EXPENSES	31,335	1,628	2,755	38,260
511 5000	SURPLUS / (DEFICIENCY) 511	-15,173	-1,628	-1,255	-22,760
512 DOG MANAGEMENT					
512 3032	Other Income Pound	2,077	0	0	1,200
512 3043	Registrations Dogs	1,165	118	668	1,200
512 3899	TOTAL INCOME	3,242	118	668	2,400
512 4045	Consultants Fees/Dog Catcher	413	1,046	1,046	5,000
512 4284 999	Repairs & Maintenance Total	638	161	219	1,000
512 4312	Superannuation	1,186	102	239	2,211
512 4340	Uniforms	302	0	0	0

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
512 4370	Wages & Salaries	19,908	1,283	3,055	23,275
512 4999	TOTAL EXPENSES	22,447	2,592	4,559	31,486
512 5000	SURPLUS / (DEFICIENCY) 512	-19,205	-2,474	-3,891	-29,086
513 GLYPHOSATE					
513 3070	Glyphosate Sales	5,564	0	327	4,800
513 3899	TOTAL INCOME	5,564	0	327	4,800
513 4380	Glyphosate Purchases	10,600	4,400	4,400	4,800
513 4999	TOTAL EXPENSES	10,600	4,400	4,400	4,800
513 5000	SURPLUS / (DEFICIENCY) 513	-5,036	-4,400	-4,073	0
514 WEED CONTROL					
514 4373	Weed Control Costs	10,573	0	0	10,000
514 4999	TOTAL EXPENSES	10,573	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-10,573	0	0	-10,000
900 3899	TOTAL INCOME	3,932,052	2,410	1,953,332	3,566,697
900 4999	TOTAL EXPENSES	2,970,532	247,109	1,116,810	4,559,708
900 5000	SURPLUS / (DEFICIENCY)	961,520	-244,699	836,522	-993,011

RESOLUTION 16/10/2018/013

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for September 2018.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

9 CONFIDENTIAL ITEMS

RESOLUTION 16/10/2018/014

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

RESOLUTION 16/10/2018/018

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Corliss

Seconded: Clr. Moyle

CARRIED

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

Nil

12 GENERAL BUSINESS – LATE ITEM**12.1 IRONBARK DETAILED PROPOSAL FOR ADELAIDE RIVER DEPOT**

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	15 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Ironbark Development Proposal

SUMMARY

Ironbark Aboriginal Corporation (Brade Rake and Stewart Nicholson) met with the CEO on Friday 12th October to discuss their public meeting to advise the Batchelor Community and Ironbark program employees of their formal intention to relocate their current base at the Rum Jungle Bowls Club, Batchelor to Adelaide River at the Councils depot compound (35 Finlay Road, Adelaide River).

The current letter of agreement to co-occupy with Council at the Adelaide River depot (35 Finlay Road, Adelaide River) has a renewal date of 1st January 2019.

Attached please find a very good description of what Ironbark need to operate at the site with suggested timeframes. This is all at their cost.

Council needs to consider allowing the partnership usage of the site via another letter of agreement for joint usage subject to all costs being borne by Ironbark Aboriginal Corporation and payment of water and power utility costs.

A 12 months approval subject to regular consultation/progress meeting to be held between ironbark and the CEO.

BACKGROUND

Ironbark Aboriginal Corporation entered into a letter of agreement with Coomalie Council for property 35 Finlay Road, Adelaide River, in October 2015. The letter of agreement was on a 6 monthly basis and has continued to be renewed since this date on a 6 monthly basis.

On the 31st May, 2018, the CEO did meet with Brad Rake, Community Projects Manager, Ironbark, to discuss their operation in our region. Their activities cover from Daly River to Acacia and Batchelor and Adelaide River. Discussion also took place on amalgamation discussions and progress with Belyuen Community Government Council.

The intent is to base the operation at Adelaide River. This will be subject to future founding rounds, and therefore Ironbark would be satisfied with future 6 month rollovers until the next funding cycle is confirmed and a longer term lease would be requested.

In other general discussions with Mr Rake he advised that Ironbark is willing to assist with community projects that are mutually beneficial. Discussed was their recent support with the Adelaide River Show Society and Races preparation. Ironbark also assisted with a clean-up of Market area carpark. They are willing to assist with painting and other maintenance work at Swimming Pool with the upcoming 2 month shutdown.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/10/2018/019

That Council approve a continuing joint use arrangement between Council and Ironbark Aboriginal Corporation for 35 Finlay Road, Adelaide River for 12 months commencing on 1st January 2019; and

1 - that Council endorses in principle their proposed development at the site subject to any fixed assets remaining the property of Council at the formal conclusion of the joint use agreement.

2 – and necessary statutory approvals be undertaken by ironbark

Moved: Clr. Bulmer

Seconded: Clr. Beswick

CARRIED

13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

RESOLUTION 16/10/2018/015

That Council do not approve removing the garbage charge as requested by a Coomalie resident.

Moved: Clr. Moyle

Seconded: Clr. Turner

CARRIED

RESOLUTION 16/10/2018/016

That Council accepts the quotation by F&J Bitumen Service Pty Ltd for resealing works on Solomon Road.

Moved: Clr. Moyle

Seconded: Clr. Corliss

CARRIED

RESOLUTION 16/10/2018/017

That Council notes the report and in accordance with its Purchasing Policy delegate authority to the CEO to negotiate with Power and Water NT a suitable outcome in relation to the LED Street Lighting upgrade project and to approve the final quotation subject to it not exceeding the grant funds available under the SPG Grant received on the 21st June 2018.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

14 PRESIDENTS LATE ITEM**RESOLUTION 16/10/2018/020**

That Council forward a letter to the Department of Housing and Community Development, Local Government Division, acknowledging the professionalism of Senior Policy Officer, Rolf Nilsson and thanking him for his assistance over the past 12 months in relation to the Coomalie / Belyuen / Litchfield National Park merger process.

Moved: Clr. Turner

Seconded: Clr. Moyle

CARRIED

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 20th November 2018 at 6:00pm in the Council Chambers.