



AGENDA

ORDINARY COUNCIL MEETING

21st November 2018

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A handwritten signature in black ink, appearing to read 'Paul McInerney', with a stylized flourish at the end.

Signed: Paul McInerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON WEDNESDAY 21st NOVEMBER 2018

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 21st November 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and notes the apology from Cllr Moyle for the Ordinary General Meeting held 20th November 2018.

Moved: Cllr.

Seconded: Cllr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 21st November 2018

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 16TH OCTOBER 2018

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 16th October 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 16th October 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGC Docs\Operations Manager
Disclosure of Interest:	Nil
Date:	12 th November 2018
Author:	Robert Bright, Operations Manager
Attachments:	Myrtle Fawcett Park Raintree Costing sheet

SUMMARY

Roads-

Maintenance grading of unsealed roads has commenced and ongoing with works in Batchelor area completed.

Reseals on Chinner Road, Haynes Road and Solomon Road have now been completed.

Flood damage works have commenced due to our recent meeting clarifying the approved road segments under the National Disaster Relief Funding received through DIPL and DHCD. After these roads have been completed, our contractors will go back to our scheduled roads program.

Slashing and Spraying of roads EOI for contract sprayers in the area wanting to be a part of the program have been widely advertised on noticeboards and Facebook. These contractors are utilised to keep up with peak growth and low staff availability to ensure Council is on top of these works.

Waste-

Batchelor dump- running well.

Adelaide River-

There has been a lot of trouble at the waste site over the last 4 months, fires are our biggest problem.

First complaint 26/07/18

Starting back in July we had people lighting fires on waste site, regular wild fire came in, got underneath the surface, and started burning. Water was brought in by the tank load when needed; this caused a lot of smoke whenever this happened.

Early August the bins were set on fire again and damage was done to them. August 11 was the worst the bins were set alight again the green waste and all piles of rubbish on top were set alight. Had to bring in truckloads of water and a fire unit to get under control. More people were starting to complain about the smoke.

Brought in dozer, cleaned up all of the dumpsite, put in firebreaks around the boundary and made ready to build fence.

Trouble started again 20/09/18 the dump was set on fire again for 3 days we had to water the area as it got underneath again.

29/09/18 bins set on fire again

26/10/18 the dump was set on fire again, that night one of the bins also set alight. Next morning 5:30am second bin was burning, when I got there at all times water was brought in.

Gravel was brought in and put over all face site as needed.

Council obtained a grant to fence part of the area. A 1800 high mesh fence has been put around the transfer bins site area that can be closed.

EPA paid us a visit early September on site we explained to them the problem and what we are going to put in place.

Council has now been issued with a Directions Notice from the EPA (attached) and needs to be reported on via an operational plan for the short term – medium term by the end of December.

Currently I am working on a response to this EPA direction.

Things I suggest that need to be looked at urgently, is the site to be locked at least at night times as this seems to be when the majority of fires have occurred, manning the site and reducing the hours of operation.

We need to control what comes in to site more stringently and manage landfill tightly. I am currently surveying the site for a planned area for face landfill operations.

Parks-

As the rain sets in, we will turn sprinklers off to save water.

Ongoing-

Due to current workload and time constraints, the driveway audit will occur as time permits.

Requests-

Bowls Club request for car park- this will be investigated when time permits with current workload.

Locks and leys replaced at Bowls Club due to recent break in and key being stolen.

Trees-

Trimming of branches in high traffic areas of Batchelor oval surrounds has been completed, waiting for the contractor to bring machine down again to do Adelaide River oval.

Actions List

DIRECTION

Council direct the Operations Department to obtain quotations for sealing of the area at the dump point adjacent Batchelor Public Toilets, and it be considered with the long term assets program or grants programs. – Still outstanding, will do when time permits.

Quote has been requested.

Myrtle Fawcett Park Rain tree

Please refer to main item on Myrtle Fawcett Park Rain Tree – Item 7.13

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for October / November 2018.

Moved: Clr.

Seconded: Clr.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	9 th November 2018
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Pool report-

Pool is good, clean water, slight water dilution with the rain.

Dog report-

Five dogs in the pound this month all of which were reclaimed and paid for.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of October / November 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
8/10/18	MI 1	Department of Trade, Business and Innovation	Proposed Seniors accommodation Darwin Rural Area
9/10/18	MI 2	Department of Infrastructure Planning and Logistics	Publication of Annual Review 10 year infrastructure plan 2018-2027
11/10/18	MI 3	LGANT	2018-10-16 Executive Meeting Agenda
12/10/18	MI 4	Core Business Australia	Asset Sustainability Review
22/10/18	MI 5	Batchelor Resident	Follow up on Council dog complaint letter
23/10/18	MI 6	Office of Warren Snowdon MP	Better Aging Grant Program
24/10/18	MI 7	Department of Infrastructure Planning and Logistics	Meeting with Civil Assets Manager; Disaster Funding Arrangements
25/10/18	MI 8	Department of Housing and Community Development	Proposed Offer Framework, Anticipated merging Coomalie/Belyuen
25/10/18	MI 9	Department of Infrastructure Planning and Logistics	Papers for Arafura Regional Roads Committee meeting
29/10/18	MI 10	NT Electoral Commission	Electoral representation information
29/10/18	MI 11	LGANT	CEO Forum Agenda for 7/11/18

30/10/18	MI 12	LGANT	Independent Commission Against Corruption presentation at CEO Forum
30/10/18	MI 13	Department of Housing and Community Development	2018-19 One –Off Grant Offer
30/10/18	MI 14	Department of Infrastructure Planning and Logistics	Information requested on Adelaide River Tourist Precinct Feasibility Study
31/10/18	MI 15	Power and Water Corporation	Adelaide River Drilling Investigation Program
31/10/18	MI 16	Friends of the North Australia Railway	Request for letter of CBF Grant support
31/10/18	MI 17	Power and Water Corporation	Road owner approval for pole installations Lake Bennett
1/11/18	MI 18	Department of Housing and Community Development	Follow up on territory Housing dog complaint.
2/11/18	MI 19	Northern Territory Environment Protection Authority	Adelaide River Landfill Direction
2/11/18	MI 20	COTA	Request for permission to store bus at Council depot.
5/11/18	MI 21	Minister for Housing and Community Development	Successful Special Purpose Grant AR War cemetery toilet upgrade
9/11/18	MI 22	NT Government Development Assessment Services	New development application AN 634
9/11/18	MI 23	Minister for Territory Families	Successful Youth Vibe Grant

Correspondence Out

DATE		Source	Subject
9/10/18	MO 1	PM	Batchelor Area school; letter of support for environment grant
16/10/18	MO 2 & 3	PM	Owner and tenants AN 362; regarding Miles Rd dog complaint
17/10/18	MO 4	PM	Batchelor residents; regarding dog attack complaint
24/10/18	MO 5	PM	Department of Housing and Community Development; Building Capacity request for funding Stage 2
26/10/18	MO 6	PM	Department of Housing and Community Development; letter of appreciation, Senior Policy Officer
30/10/18	MO 7	PM MK	Department of Housing and Community Development; Building Capacity Grant signed acceptance
31/10/18	MO 8	PM	Friends of the North Australia Railway; letter of support for CBF grant application
1/11/18	MO 9	PM	Department of Housing and Community Development; re successful resolution of dog issues Territory Housing property Batchelor
5/11/18	MO 10	PM	Batchelor residents; reply re positive action on dog complaint.

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST TO NOVEMBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McNerney, Chief Executive Officer
Attachments:	Action Items List to November 2018.

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER TO NOVEMBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McNerney, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the complaints for the October / November 2018 period.

Moved: Clr.

Seconded: Clr.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014, which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area have been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas, which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- Progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- Support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long-term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the landowners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource-sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

"That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*
- and*
- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions, Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April, 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

July 2018

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

August 2018

Combined Working Group meeting was held on August 10th at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

September 2018

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

October 2018

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGC Docs/CEO
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

CEO Activities Report November 2018

1. Key meetings/discussions attended

18th October 2018 – Steve Vlahovic meeting regarding Power and Water quotation regarding LED Street lights.

19th October – meeting Rolf Nilsson, DHCD regarding acquittals and follow up call with Peter Holt Ministers Office regarding update on briefing.

22nd October – inspection with Operations Manager regarding rail corridor access from Rum Jungle mine area to north in response to NT Landcorp query.

24th October – Councilwise visit to Council to meet with staff and plan transition of data.

24th October – meeting with DIPL representative, Shane Tepper regarding Council disaster relief funding and assessment of roads.

26th October – Australia Day Conference – Darwin

26th October – Meeting in Darwin inaugural Regional Roads Advisory Committee with Council reps and DIPL and DHCD staff.

26th October – Catch-up Rolf Nilsson and Charlie Fuller, DHCD. (Rolf Nilsson last day)

30th October – Attendance at TOPROC inaugural animal management meeting at Litchfield Council (attended by SAO)

30th October – phone hook-up with Patrick Doran, EPA re Directions Notice in relation to Adelaide River Waste site.

5th November – Volunteer Recognition event at Bruce Jones Centre.

7th November – LGANT CEO's Forum – Darwin City Council

8th November – LGANT Community Safety Forum followed by General Meeting of LGANT – Discussion also throughout day with Maree de Lacy and Peter Holt in regard to context of briefing for Minister.

9th November – LGANT AGM Darwin also catch up with Maree de Lacy and Marion Scrymgour (Tiwi Islands Council CEO)

Sunday 11th November – Remembrance Day – Adelaide River War Graves. National Servicemen's Association.

2. Belyuen Coomalie Combined Working Group – proposal status

Work has steadily been progressing on the ministerial briefing paper in relation to the proposed merger with Belyuen. The Finance Manager and I as well as the CEO of Belyuen will late in the week 15th or 16th November be undertaking final design of the proposed organisational structure as has been previously presented to the Combined Working Group. It is hoped that this document will be ready for tabling and consideration at both Councils November meetings.

During the LGANT meetings, I had discussions with Maree de Lacy and when the Councils have considered the draft proposed corporate structure and costings, these will be the subject of a workshop with Departmental Officers prior to the briefing being put to the Minister.

Once the Ministerial briefing paper is completed then the draft consultation document for the public will be finalised.

3. Temporary storage of COTA 14 seater bus in Council depot yard

The following email was recently received from Jan Jewell, COTA Coomalie in relation to assistance for storing their second-hand 14-seater bus. I have indicated to Jan that this would be a suitable arrangement in the short term pending them finding an alternative arrangement. The bus would also be available for Council to use should the community bus not be available.

"Hi Paul

Further to our conversation this morning, COTA Coomalie would like to store temporarily for 3 months our 14 seater bus in your yard.

This would be until we can find permanent storage which is easy for the drivers to access.

We will be responsible for all aspects of the bus, we only require the storage of the bus safely in your yard.

IF this is okay we would like to mount a key safe lock box in your safe box to store the bus key for the drivers. This would mean that we could continue with the current arrangements where we access your safe to get the keys to the gate. If this is not suitable we will make other arrangements.

IF you have any queries please contact me

thanks

*Jan Jewell
Chair COTA Coomalie*

4. LGANT CEO's Forum topics/Speakers – Wednesday 7th November 2018.

Independent Commissioner Against Corruption and Councils.

The majority of time available for presentation was taken by Margaret Michaels from Legal firm Clayton UTZ presented to the CEO's Forum on the ICAC legislation and its processes. Commissioner has widespread powers of investigations.

The presentation slides will be forwarded out by LGANT this week so I will forward these to all elected members.

There were many questions on how ICAC operate and what levels of complaint it can investigate or when it refers to government agencies for them to investigate.

Further training to become ICAC ready in policies and procedures will follow in the coming months.

ICAC has the power to investigate any breach of power across all government agencies and government funded corporations. Therefore, all Councils in the NT need to be ICAC ready.

Local Buy and Councils in the NT

Emma Peters, Local Buy an LGAQueensland organisation supplied vendor panels and accredited suppliers to Local Governments. This assists them with streamlining of tender processes. I will report further as information is forwarded out.

Disaster Recovery funding arrangements update for Councils.

Nicholas Lindsay, Department of Treasury and Finance provided reinforcement of previous briefings at other forums in relation to the new and more stringent recording requirements pre-wet season and post wet season events.

I am anticipating that the Minutes of the LGANT General Meeting on the 8th November and that of the AGM on the 9th November will be provided prior to the Council meeting.

Paul McInerney

Chief Executive Officer

RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period October - November, 2018

Moved: Clr.

Seconded: Clr.

7.6 ADELAIDE RIVER DRILLING INVESTIGATION PROGRAM

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	2 nd November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Drilling Location Map

SUMMARY

NT Power and Water have phoned and emailed Council in relation to undertaking bore drilling surveys to improve water supply security for Adelaide River.

The Operations Manager will be working with Power and Water when they visit the area to inspect proposed sites under investigation

BACKGROUND

Email below;

From: Rammers, Tash [<mailto:Tash.Rammers@powerwater.com.au>]

Sent: Wednesday, 31 October 2018 2:23 PM

To: CEO

Subject: Adelaide River - Drilling Investigation Program

Good afternoon Paul,

Thank you for your time this morning.

As discussed, Power and Water is looking to augment the Adelaide River water potable (drinking water) supply to provide improved water supply security for the town. Water is currently sourced from an array of production bores within and near (to the east) of the town. The bores are mostly low yielding, and we are intending to undertake hydrogeological investigations to identify potentially suitable sites for the development of additional production bore capacity (likely 2-3 small production bores).

We are in the initial stages of planning and we seek your approval to undertake a preliminary bore drilling and testing investigation program on Coomalie Council owned land, specifically Lots 182 & 183 Adelaide River. Proposed potential drilling sites have been identified on Coomalie Council owned land adjacent to Snake Creek and the Adelaide River, as shown on the attached map.

Subject to approvals, we are hoping to commence works prior to the end of year (and the commencement of the monsoon). All necessary approvals (e.g. AAPA) would be obtained by Power and Water prior to the commencement of works.

Should preliminary investigations prove to be successful, PWC *may* seek to develop the investigation bores as production bores (which would be similar in size and appearance to the existing production bores) in future, but would initiate further discussions with Coomalie Council to address any concerns prior to developing these concepts any further.

We will formalise this request in due course, but at this time to expedite our planning we are seeking a preliminary indication of your willingness to consider our proposal, and to hear any concerns or suggestions that you may have.

Please feel free to contact me at any time, my landline is 8995881 or mobile 0410440992

Regards,

Tash

Tash Rammers

Hydrogeologist

Water Services

Power and Water Corporation

COMMENT

Nil

CONSULTATION

NT Power and Water

Operations Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council notes the advice and report.

Moved: **Clr.**

Seconded: **Clr.**

7.7 ADELAIDE RIVER LANDFILL DIRECTION NOTICE FROM EPA

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	1 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	EPA Notice of Direction

SUMMARY

In September, the Operations manager and I met with officers from the EPA at the Adelaide River waste site. The initial purpose of the consultation was in relation to frequent fires burning in the landfill section over the last couple of years. The visit also included questions on the nature of wastes being deposited at the site.

EPA staff outlined their problems with the site. Council staff discussed its progress on projects such as the fencing of the site, new signage and planned applications for grant funding to monitor the site with CCTV. Discussions also included suggestions for the future management of the site such as restricting access or materials to the site, controlled hours and supervision.

The EPA are aware that we are a small Council, however we are still required to manage the site to modern standards even though we are not licenced

They stated that they would need to issue a Directions Notice, which outlines our obligations at the site. It also seeks written confirmation via use of an Operational Plan for the site, to address the specific matters raised in the Directions Notice.

Patrick Doran from EPA being one of the officers that visited us has rung to advise they are ready to send the notice, which is attached for your reading. He is pleased that we have commenced the fencing project and improvising signage as well as submitting the application for CCTV cameras. We will need to complete an operational plan as a matter of urgency and are also required to meet timeframes in the future so that we not in breach of our operational plan.

The operational plan was discussed at the Senior Management Team meeting on the 31st October 2018 and a template for this is being prepared by Jodie, which will assist Robbie and myself in completing the document.

The EPA is happy with this action but we will need to be in advance of the deadline of 31st December 2018 for the operational plan. Also, we are directed to initiate discussions with the environmental authorisations branch in relation to licensing requirements before the 31st January 2019.

The Directions Notice will be provided to Council at the November meeting, outlining the action that can be taken in regard to works commenced and those planned into the future.

The EPA may be in more regular contact in coming months.

BACKGROUND

Due to a history of fires being experienced at the Adelaide River Waste site and impacts of smoke during the dry season in 2018 and also in 2017 the EPA have issued a directions notice to Council in relation to management of the site.

The Directions Notice is attached.

I had a brief discussion at the LGANT meetings with Peter McLinden whom we have been working with in relation the waste management matters recently.

Council will need to read the Operations Managers Report summary in regards to our future planning for the site that is in this month's agenda.

I would also seek reconsideration of Council joining the Big Rivers Waste Management Group as a partnership on overall longer term waste management approach for continuous improvement.

This was the original letter received from Big Rivers Waste Management Coordinator

Hi Paul,

I've received approval from all Councils, so I can now give you a proper proposal/quote.

Option 1 – Fee for service (~\$5,672)

In the attachment you can find my quotation letter with the scope and costs of the assessment of the waste management facilities in Batchelor and Adelaide River. For any additional services, an hourly rate of \$90 will apply. For additional site visits, additional costs to cover travel expenses occur.

Option 2 – Joining the Big Rivers Region Waste Management Working Group (\$5,000)

I am the coordinator of the Big Rivers Region Waste Management Working Group (BRRWMWG). This group consists out the following participants:

- *Katherine Town Council*
- *Roper Gulf Regional Council*
- *Victoria Daly Regional Council*
- *West Daly Regional Council*
- *NT EPA*
- *NT Worksafe*
- *LGANT*
- *Department of Health (funding my position)*
- *Department of Community and Housing Development*

We have 2-monthly meetings with representatives from each of the participating parties to discuss issues and update each other on our progress. Each Council puts in \$10,000 per year to be part of this group and to be able to 'access' my services. This means that I travel to their communities, give advice on waste-related issues, prepare reports, etcetera. One of the main goals is to have the landfills in their major communities up to standard and licenced. Apart from that, we are also focusing on other issues like littering, educational gaps and legacy waste.

Sharing of resources and knowledge, getting awareness around funding opportunities and becoming more knowledgeable around waste in general are key factors in tackling waste issues in the NT and are also the key benefits of this Working Group. Being part of this group allows you to learn from each other's approach and where there is no approach yet, a joint approach can be created.

As an example, we are currently engaged with Sims Metal Management to remove the scrap metal from all communities. Whereas going to one community (e.g. Wadeye) to collect the scrap metal would not be economically viable, promising them the scrap metal in the whole region is a very appealing project from both a social and economic perspective. By having a joint approach in dealing with the large amounts of scrap metal in all the communities, we have created an opportunity of something that started as a problem.

Another example is the regional shredder-project. For dealing with legacy waste and the large volumes of waste in general, I am currently looking into funding opportunities for the acquisition of a shredder that can shred all sorts of materials. By taking this shredder to all the communities on an as-required basis, we can significantly reduce the volumes of waste, making waste management considerably easier and more efficient.

If you would be part of this group, you would have access to all these benefits and be part of all these achievements. The other Councils are more than happy to welcome you to our group. My contract ends in May 2019. The group has agreed to give you a 'trial' period until May 2019, for the price of \$5,000. You can then access my services just like any other Council in the group, meaning I can do the landfill assessments as requested. This also means that if you would like me to do some follow-up work before May 2019, that would be possible as well, at no extra cost as you're part of the group.

If the Department of Health decides to continue funding for my position for another year (or longer), you can discuss with the group based on your experiences whether you'd like to continue being part of the group. Considering the achievements we've already had with this group, there is a positive outlook for the group as a whole and my position in particular.

I hope this clarifies both options for you, and if you have any questions, feel free to ask me!

Kind regards,

ir. Janna Poortinga

Big Rivers Waste Management Coordinator

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$5000 for 2018/19 (May 2019) affiliation and \$10,000 annual thereafter.

The funds are unbudgeted and would need to be approved by Council.

VOTING REQUIREMENTS

RECOMMENDATION

That Council consider and approve of expenditure of \$5K that allows Coomalie Community Government Council to immediately join Big Rivers Waste Management Group for the trial period up until May 2019 that will allow for commencement of long-term continuous improvement in waste management practices for Adelaide River and Batchelor Waste sites as part of regional collaboration.

Moved: Clr.

Seconded: Clr.

7.8 OLD RAIL CORRIDOR SECTION (SECTION 2954 AND 2955 HUNDRED OF GOYDER) – NT LAND CORP INTENTION TO SELL TO ADJOINING LANDOWNER

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	27 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Map from NT Land Corporation with old road corridors proposed to be sold. Map of wider area from Batchelor to Litchfield Council boundary

SUMMARY

NT Land Corporation have written to Council seeking any objection to the sale of two parcels of former rail corridor being sections 2954 and 2955 and asking if Council requires these sections for future road purposes . A prospective purchaser of two private allotments that the former rail corridor runs through, has requested that NT Land Corp sell them two former rail corridor allotments as they run through the middle of the private allotments.

The Operations Manager has recently reviewed the potential usage of the rail corridor for road purposes as part of the northern road proposal from Batchelor to the Litchfield Council boundary. Both Operations Manager and CEO have undertaken an extensive inspection of this area and considered the potential impact on a future road corridor if these two allotments were sold. Landownership to get from Rum Jungle Road through to the rail corridor at the Batchelor end is problematic, with the status of White Road unclear and non-contiguous sections involving Aboriginal Lands.

Both officers concur that in relation to a road corridor, these two allotments are not critical as access can be obtained from sealed Bevan Road then Lithgow Road. There would need to be a road constructed on unmade road reserve including Lithgow Road extension, and then on an unmade unnamed road reserve which would then link directly to the rail corridor portion directly north of section 2954 Hundred of Goyder. However, these are gazetted road reserves so the problems are minimised.

BACKGROUND

The Executive Officer of NT Land Corporation has sent the following email in relation to a portion of the old rail corridor to the north west of Batchelor Township above the Rum Jungle mine area. A Map is attached of the two portions of rail corridor.

Hi Paul

As per our conversation, I have attached a map to make things a bit clearer for you.

Sections 2949 & 2943 are private properties, which have been advertised for sale on the open market. The Corporation was approached by a prospective purchaser of those two private properties who is also seeking to purchase the old railway corridor which runs through the middle of those two blocks.

Can you please advise if Council requires the two old railway corridors for the purpose of a road?

I need to let the prospective purchaser know whether the old railways corridors are required by Council as soon as possible as this will likely determine whether he would still be interested in purchasing the two private properties.

Let me know if you need any other details.

COMMENT

Council has had an interest in the former rail corridor for a number of years as an option to using it and the adjacent environs for a potential road access through to the Litchfield boundary and more recently, a more direct link to the Cox Peninsula and Belyuen.

The Operation Manager has reviewed the corridor extensively, and on Monday 24th October, the Operations Manager and CEO did have an inspection of the various non-contiguous road adjacent the corridor as well as some discussion and research on history of roads in that area.

CONSULTATION

Executive Officer, NT Landcorp

Operations Manager

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council advise NT Landcorp that Sections 2954 and 2955 Hundred of Goyder are not required for future road purposes. However, Council does express an interest in former rail corridor sections north of Section 2954 Hundred of Goyder to the Litchfield Council boundary for options associated with a northern road corridor.

Moved: Clr.

Seconded: Clr.

7.9 REGIONAL ROADS ADVISORY COMMITTEES – ESTABLISHMENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Regional Roads Committees by region across the NT have been established by the Department of Housing and Community Development as a cooperative agreement with Department of Industry, Planning and Logistics, LGA and NT Regional Councils.

The Committees are advisory in nature and are an important opportunity for the sharing of knowledge, problem area identification and for collaborative problem solving.

Coomalie Council is part of the Arafura Region, which involves Regional Councils in the Top End.

The other regions are East Arnhem Region, Big Rivers Region and Central Australian Region.

The first meeting was held on Friday 26th October 2018 in Darwin and was attended by representatives from the Regional Councils and DIPL, LGANT and DHCD.

This meeting examined the terms of reference tabled in the background section of this report.

The Arafura Region meeting highlighted areas such as: Roads, Barges and Airstrips, Road Mapping Priorities, Opportunities for smaller contracts being provided to local contractors, unmade road reserves and non-contiguous roads.

DIPL also have agreed to forward to Councils their service standard for maintenance and construction activities and a range of specific standards for bridges and culverts. Councils will be able to amend these into their service level standards and defect checking systems regime.

Traffic management was another key area as it impacts heavily on DIPL and Regional Councils.

In the future Councils will need to have quality planning and review systems in place with integrated asset management, financial budgeting and outlay, service standards, inspection and defect identification and resolution regimes all linked to each other. This is a continuous improvement approach to road safety.

BACKGROUND

The Department of Housing and Community Development (DHCD) will facilitate a cooperative governance arrangement between DHCD, the Department of Infrastructure, Planning and Logistics (DIPL), regional councils and the Local Government Association of the Northern Territory (LGANT).

Objectives

The Regional Roads Committees (RRCs) will move beyond the local perspective to a regional approach between the Northern Territory Government and local councils. It will enable local governments to better meet local needs through coordinating information and works to make better decisions to deliver road

network outcomes. The RRCs will provide the Northern Territory Government with improved mechanisms for managing lower order roads.

The objectives are to:

- maximise the economic, social and environmental benefits of joint investments;
- achieve maximum efficiencies through collaboration and innovation in network planning, program development and delivery;
- improve technical skills through technology and knowledge transfer;
- maximise the investment in the Northern Territory transport network; and
- optimise safety.

Governance and Responsibilities

The RRCs will be facilitated by DHCD in each of the four regions listed below:

- Top End (Arafura) Region;
- East Arnhem Region;
- Big Rivers Region; and
- Central Australian Region.

Having place-based committees allows greater flexibility to meet the needs of each region and to streamline the operation of the member local governments.

Unless otherwise agreed, the meetings will be chaired by the Regional Managers of DHCD's Community Development branch, who will also provide a secretariat function for the meetings as required.

Meetings will be held quarterly.

Each RRC will consist of a Regional Director or representative of DIPL, Regional Manager of DHCD, Director/Manager of Technical Services of each of the regional councils in the region and a representative from LGANT.

Each of the representatives will be responsible for providing updates to the RRC on their organisation's reporting movements e.g. road construction status reports etc.

Meeting Topics

The RRCs are formed to manage and share information on the roads network in each region.

Discussion topics could include:

- status reports on roads;
- programmed planning of roadworks;
- facilitation and coordination of program development;
- sharing of road management technology and technical skills;
- identification of roads infrastructure of regional significance;

- collaborating on road safety;
- Natural Disaster Relief and Recovery Arrangements (NDRRA); and
- flood mapping

Reporting

The meeting topics are to be operationally focussed with matters dealing with strategic transport policy issues to be recorded and distributed through each representative to their respective management.

Review

The Terms of Reference will be reviewed as required.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council recognises the Arafura Regional Roads Committee established by the Department of Housing and Community Development and includes the regional grouping of Councils being Coomalie, Wagait, Belyuen, Tiwi Islands and West Arnhem and agency representation from Department Housing and Community Development, Department of Infrastructure, Planning and Logistics and Local Government Association of NT; and instructs that the CEO or his nominee attend quarterly meetings as required.

Moved: Clr.

Seconded: Clr.

7.10 RESTORING TRUST: GOVERNMENT TO AMEND DRAFT ENVIRONMENT PROTECTION BILL

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	30 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Draft Bill to be tabled

SUMMARY

The new Environment Protection Bill has been released for 8 weeks of public comment.

BACKGROUND

Media Release;

30 October 2018

The Territory Labor Government is restoring trust by better protecting our environment and will amend provisions in the proposed new environmental impact assessment and approval system, in response to concerns raised by industry.

Earlier this month the Government released the draft *Environment Protection Bill* and draft *Regulations* for eight weeks of public consultation.

The draft legislation was released for public comment before being introduced into Parliament to ensure the community was able to see the Bill in its entirety and provide comment. This Government promised to base environmental decisions on science and will continue to do this, unlike the previous CLP Government who ignored science and were careless with the management of the Territory's environment and natural resources. The Territory Labor Government has listened to community and industry concerns raised about provisions that relate to how decisions by the NT EPA and Minister can be reviewed and who has standing to ask for review. The consultation draft of the Bill currently canvases wide ranging standing, and both judicial and merits review in the environmental assessment process. Prior to the legislation being introduced in Parliament this will be changed to judicial review being allowed in the environmental assessment process. This will be permitted for those directly affected, and those who made a valid and genuine submission to the decision making process. The new legislation will continue to have increased opportunities for public involvement as well as transparency and accountability structures being built into the final legislation.

The Government will look to introduce merits review in the new environment protection legislation for operational approvals made by the Department of Environment and Natural Resources to regulate wastes and pollution and the environmental impacts of mining and other industries. This will be subject to consultation with industry.

Territorians will be able to provide input to the draft Bill at <https://denr.nt.gov.au/environment-information/environmental-regulatory-reform/consultation-on-new-e...>

Quotes attributable to Acting Minister for Environment and Natural Resources, Lauren Moss:

"The Territory's natural environment is one of our best assets and a huge part of what makes living here so special. Protecting the environment creates jobs - good environmental policy is smart economic policy.

"The amended legislation will protect our unique environment while also deliver the investment certainty needed to create local jobs.

"We have been working closely with all sections of the community on the development of this important piece of legislation, because we want to ensure that it delivers for the Territory by providing a clear and streamlined process when it comes to environmental approvals for projects."

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council note the draft Environment Protection Bill and a copy has been provided to Councillors.

Moved: Clr.

Seconded: Clr.

7.11 ONE OFF GRANT FUNDING OFFER – DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	1 st November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Council received a one-off grant from the Department of Housing and Community Development in late 2017 for assistance in building its capacity to assist as the lead Council in the merger proposal with Belyuen Community Government Council and Litchfield National Park. These funds were utilised carefully under the 4 expenditure categories to ensure the longevity of the support, particularly in area of additional admin support to enable work to be undertaken by senior staff and project officer.

As previously advised to Council at the last meeting, the Department has deemed that \$4,190 was outside the scope of the project and will be deducted from the 2018/19 one-off grant allocation.

BACKGROUND

Dear Mr McInerney

2018-19 One -Off Grant Offer

On 7 August 2018, the Chief Executive Officer of the Department of Housing and Community Development, Mr Jamie Chalker, approved a one-off grant for the Coomalie Community Government Council to continue to a stronger rural local government model in the region.

I am pleased to now offer your Council a grant totaling \$65 000 to finalise the merger proposal and assist with preparations to join with the Belyuen Community Government Council and Litchfield National Park. The actual amount to be paid to council will amount to \$60 810 which has been adjusted by \$4 190 from the 2017-18 grant where expenditure fell outside the scope of the agreement.

This funding may be spent on, but is not restricted to, the following activities/resources:

Finalise consultation resource documents;

- Consultation with ratepayers and stakeholders, including public meetings including catering;
 - Analysis of consultation feedback;
 - Finalise proposal to Minister including:
 - organisation structure and costings for new council
 - refinement of transitional requirements for the new Council
 - refine estimated start-up costs;
- Strategic and operational risk analysis and contingency planning;

Financial modelling and long term asset management plan for the new Council;

Facilitation and organisation of working group meetings including catering costs;

Necessary office equipment including software.

This offer is to be accepted on the conditions outlined in the attached acceptance form. The acceptance form should be completed and returned to Ms Donna Hadfield, Acting Manager Grants Program at Ig.grants@nt.gov.au.

Council is required to acquit this grant once it has been expended and confirm purchase from a Territory enterprise. Attached is an acquittal form for this purpose. Please note that grant funding is to be expended by 30 June 2019. Failure to do so may result in the Department requesting funds to be repaid.

I wish your council every success in progressing this important initiative.

Yours sincerely



For Maree De Lacy
Executive Director
30th October 2018

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council convey its appreciation to the Department of Housing and Community Development for the additional building capacity support grant that will assist in providing resources for the following:

- Finalise consultation resource documents;
- Consultation with ratepayers and stakeholders, including public meetings and catering;
- Analysis of consultation feedback;
- Finalise proposal to Minister including:
 - organisation structure and costings for new Council
 - refinement of transitional requirements for the new Council
 - refine estimated start-up costs;

Strategic and operational risk analysis and contingency planning;

Financial modelling and long-term asset management plan for the new Council;

Facilitation and organisation of working group meetings including catering costs;

Necessary office equipment including software.

Moved: **Clr.**

Seconded: **Clr.**

7.12 SPECIAL PURPOSE GRANT FUNDING – ADELAIDE RIVER BUSH CEMETERY FLUSH TOILET SYSTEM

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	12 th November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Council has received advice from the Minister of a SPG Grant Approval for this round of funding being the upgrade of the Bush Cemetery toilets at Adelaide River.

The applications for solar panels at the Council office and Batchelor Swimming Pool as well as technology associated with measuring road asset condition pre-wet season and after a disaster event, were both unsuccessful.

BACKGROUND

Mr Paul McInerney
Chief Executive Officer
Coomalie Community Government Council
PO Box 20
BATCHELOR NT 0845

Dear Mr McInerney

Thank you for the funding applications submitted for the round one special purpose grants for 2018-19.

I am pleased to advise that I have approved the following special purpose grant to your council:

- \$40 000 — To upgrade bush cemetery toilets to a flush toilet system with septic tanks at the Adelaide River war cemetery.

Please note that this special purpose grant funding will not be released if there are any outstanding acquittals.

Your council will receive further correspondence regarding the funds and any outstanding acquittal notifications from the Department of Housing and Community Development in due course.

Yours sincerely



GERRY MCCARTHY

COMMENT

Nil

CONSULTATION

Finance Manager

Operations Manager and Operations Supervisor.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Grants funds were unbudgeted.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council note the funding received from the Minister for Housing and Community Development for the upgrade of the Adelaide River Bush Cemetery toilets and forward a letter of thanks for this funding.

That Council delegates to the CEO the authority to expend the funds in relation to the total grant application for the upgrade of the Adelaide River Bush Cemetery Toilets

Moved: Clr.

Seconded: Clr.

7.13 MYRTLE FAWCETT PARK RAIN TREE ASSESSMENT – STRUCTURAL ENGINEER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Remote Tree Services March Arborists report and additional email information. Structural Assessment Opinion Report – Irwin Consult Operations Department options costings table for indicative purposes. Council's internal procedure for risk assessment of trees

SUMMARY

The Myrtle Fawcett Park Rain Tree at Adelaide River has been subject to investigation since March 2018. Reports by an Arborist, and more recently a Structural Engineer Inspection Report were requested by Council.

The Arborist's report needs to be read by Council and also follow up emails in relation to options relating to immediate maintenance of the tree.

The Structural Engineer's Report provides some information on potential damage to neighbouring buildings in the longer term.

Council needs to assess both reports and determine what action it wishes to take.

Operations staff have provided some estimates of costs associated with various potential options in relation to the Rain tree.

BACKGROUND

In Adelaide River, Myrtle Fawcett Park, there is a large Albizia Saman (Rain tree) that is located in a prominent and high pedestrian area being near the public toilets and the route through to Health Clinic and residential area. There have been concerns raised over a period of time with its condition and longevity and it is outside of the scope of our staff to assess. At OGM 20th February 2018, Council approved a quotation for Remote Tree Services to conduct an assessment of the raintree. The assessment was conducted by Remote Tree Services (Richard Kenyon) on Tuesday 6th March 2018 (attached).

As a result of further contact with the Arborists from May – June, he advised that he was unable to determine the impact of potential tree roots upon the neighbouring Post Office, store and Council public toilets. This would need to be advised by another profession in the building and plumbing trades.

Contact was made with Litchfield Council as to their preferred suppliers of structural assessment work with trees and encroachment towards built structures.

Consequently, a quotation estimate was provided by Irwin Consult from Darwin who are structural engineers to undertake an assessment of the likelihood of damage to buildings in the vicinity of the raintree at Myrtle Fawcett Park, Adelaide River. This was approved by Council at the September OGM for Irwin Consult to undertake the work when they are in our area, to assist in reducing costs associated with the assessment.

The report was received on the 29th October 2018.

The Operations Supervisor has supplied some estimates of the various options associated with the Myrtle Fawcett Park Rain tree

Seating and a swing set was removed from Myrtle Fawcett Park due to potential risk of branches falling from above. This action was taken at direction of CEO as a non-prejudicial cautionary action whilst the assessment of the tree is taking place.

In June 2018, Council did receive some letters from residents supporting the tree removal and there had been reports received from the public relating to incidents of tree branch portions providing actual or near misses.

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider all information provided throughout the investigation of the health and condition of the Albizia Saman (Rain Tree) at Myrtle Fawcett Park, Adelaide River and provide direction to staff.

Moved: Clr.

Seconded: Clr.

7.14 AUSTRALIA DAY CEREMONY 2019

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	13 th November 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	NT Ambassador Options and Registration Form

SUMMARY

Australia Day Ceremony expenditure for 2018 came to a total of \$837.79 for the breakfast and \$166.56 for accommodation for the Waler Horse Society attendees, excluding GST.

Last year Coomalie Council received grant funding of \$800.00 from the Australia Day Council NT In. This year, the grant funding has not yet be allocated.

Should funding not be received from Australia Day Council, I presume that Council would still proceed with the traditional big breakfast and awards.

This year there is a NT Ambassadors program rather than sourcing ambassadors from interstate. Council would need to pay for accommodation costs and some travel.

Australia Day falls on a Saturday in 2019.

BACKGROUND

Australia Day is organised by the Community Recreation Officer however, the Senior Administration Officer assists in the nominations and selection committee.

- Nomination forms for each category need to be distributed around the Shire in October/November and the CRO should be actively seeking nominations throughout this period.
- Once the closing date in December has been reached, the SAO needs to organise a committee to select the winners. This category is made up of 3 active Community members – 1 from Batchelor, 1 from Adelaide River and another from either area.
- Committee is to meet at the Council Chambers and be presented with:
 - A copy each of all nominations received
 - A copy each of the last 3 years of winners
 - A form to complete showing their final selections of 1 winner per category.
- SAO should then work with CRO to organise certificates for the winners. Some categories are Australia Day Council categories – they need to be notified immediately, and will publish in NT News and send us certificates. The other category winners will be given a framed certificate as well, but we use a template to create theirs .

Volunteers for the event are needed and greatly appreciated each year. The Councillors volunteering to assist with the cooking of the breakfast is a great way for the Community to get to know them.

The CEO is traditionally the MC for the event with the President delivering a welcome speech and presenting certificates to award winners in each category as well as introduce any guest speakers.

COMMENT

Please see below a late email that has been received from the Australia Day Council.

Hi Everyone

We have received a lot of enquiries recently regarding funding for community Australia Day events.

We made an announcement at the Conference that we wouldn't be able to continue to fund the grants program due to a loss in funding and sponsorship.

We have however been looking for opportunities for additional funding and hope to be in a position to tell you more in the next couple of weeks.

I promise you will know as soon as we do.

Cheers



CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve of a formal budget allocation for Australia Day that guarantees the event should no grant funding be available for 2019.

That Council approve the completion and submission of the Council Registration Form to have an NT Ambassador attend the 2019 Australia Day event.

Moved: Clr.

Seconded: Clr.

7.15 CHRISTMAS FUNCTION

Applicant: N/A

Location/Address: N/A

File Ref: CC / 63

Disclosure of Interest: Nil

Date: 1st November 2018

Author: Paul McInerney, Chief Executive Officer

Attachments: Nil

SUMMARY

Each year Council holds a single function for Councillors, staff and their families to recognise the achievements of the year and thank Councillors and staff for their dedication, commitment and professionalism in supporting the community.

Council staff reviewed the event at a staff meeting in late 2017 and they collectively suggest that this year the Council's Christmas Function be held at Council Office in the Council Chambers on Friday 14th December from 5:30pm. The event is for Councillors, Staff and their families. Council's contribution has been limited to the purchase of food and some refreshments. This should not exceed \$500.00.

BACKGROUND

Nil

COMMENT

\$500 would be used for food and some drinks and in all likelihood would require that staff and councillors BYO as well, to supplement the refreshments provided by Council as the event is at the Council Chambers and not at a licensed venue.

Depending on the outcome from the merger proposal under development, this may also be the last Christmas gathering for Coomalie Community Government Council.

CONSULTATION

Administration and Operation Staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$500

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council consider holding a Christmas function to celebrate and recognise the achievements of the year and in line with previous years Council make an appropriate allocation towards this function; and confirm arrangements in relation to food and beverages.

Moved: Clr.

Seconded: Clr.

7.16 ANIMAL MANAGEMENT REFERENCE GROUP – FIRST MEETING

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 30th October 2018

Author: Paul McInerney, Chief Executive Officer

Attachment: Nil

SUMMARY

Animal Management Reference Group Meeting Tuesday 30th October 2018

Litchfield Council Office

NOTES:

- Cert 4 in Regulatory Services. Specific units can be selected
- Online courses available – Sharon McTaggart to send link
- Coomalie training could be combined with Wagait to assist with cost
- Aligning registration renewal dates across City of Darwin, City of Palmerston, Litchfield Council, Wagait Shire Council, Belyuen Shire Council and Coomalie Community Government Council.
- Proposed cross Council renewal date of 31st August annually. Sharon McTaggart will submit a report to TOPROC.
- Push for NT wide campaigns. NTG to support and advertise these.

- Lanes printing / database. Feedback from City of Palmerston and Litchfield Council is extremely positive. All renewal letters, program notification sent out.
- CCGC bylaws are extremely outdated and need to be re-vamped and should include mandatory microchipping. Comment made by Sharon McTaggart.
- By law changes process was 12 months for Litchfield Council with Sharon pushing for updates weekly via email and phone calls. Wagait process has taken 2 years with no pushing and follow-ups.
- City of Darwin OGM passed a decision at the last meeting to complete two x whole municipality mail out on specific animal management issues / campaigns.
- Cat bylaws, if a Council were to go down this path (which is not suggested) then a cat attacked clause needs to be included.
- Cat catch, neuter and release program would be good for Coomalie. Sharon McTaggart comment.
- Cat drop off centre required in the top end so that Councils have a recommendation to give residents for cats caught in traps etc. as Council's do not deal with them.
- Supply cat traps to residents
- City of Palmerston supply vet vouchers with their traps so that residents can take cats to a vet and have them put down. They receive \$10,000 annually to destroy animals and these vouchers come from this budget.
- Lifetime tags supplied by Litchfield Council. If a resident loses this tag, they can purchase a replacement for \$7.50
- Lifetime rego is an option at Litchfield Council. This is not recommended and they are pushing to have this removed.
- Infringement notice and warning books are a handy tool for Animal Management Officers out in the field.
- Reciprocal rego recognition across Council's should be implemented.
- Dogs and Cats Online program is live in SA. Sharon is currently looking into this program as a possible option for NT Councils. 68 Council's across SA are on board and all Council animal info was transferred over to this system in one day.

The Animal Management Reference Group agreed to meet quarterly at alternating Councils. Next meeting venue to be decided at the meetings prior. The next AMFG meeting will be held at the Litchfield Council in early February 2019.

BACKGROUND

At the most recent TOPROC meeting, the decision was made to implement an Animal Management Reference Group with the objective of establishing unified approaches to animal management across councils in the Top End. Membership of the reference group is open to one (1) senior operational officer responsible for animal management in each member Council, with Litchfield Council being nominated as the Convenor

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

NOTE

That Council note the summary of meeting notes from the first Animal Management Reference Group meeting held on Tuesday 30th October 2018.

7.17 POLICY REVIEW - ANNUAL COMMUNITY RECOGNITION EVENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Current Community Recognition Event Policy Draft Community Recognition Event Policy

SUMMARY

The Council did hold its Annual Community Volunteers Recognition Event at the Bruce Jones Community Centre on Monday November 5th, 2018 from 3pm – 5pm.

The President did conduct the recognition of volunteers and presentation of certificate of recognition to individual volunteers and a lapel badge from approximately 4pm.

A volunteer cooked the sausage sizzle which was held throughout the event and along with fruit platters and cake etc which was organised by the SAO.

Council operations and admin staff organised and transported equipment to Bruce Jones Community Centre as well as organising and preparing platters etc.

Whilst the event is fresh in Councillors minds, some direction or opinion on next year's event would be appreciated by Staff. This includes timing in the year eg – mid dry season versus October/November and type of event and venue, as well as items to be presented to volunteers that are recognised through nominations by the public.

BACKGROUND

The Annual Volunteers' Recognition event has been conducted since 2012.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council in reviewing the Policy considers the timing and location for future annual recognition events.

Moved: Clr.

Seconded: Clr.

7.18 POLICY REVIEW – STAFF APPOINTMENTS AND LEAVE

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 12th November 2018

Author: Paul McInerney, Chief Executive Officer

Attachment: Current Policy 3.11 Staff Appointment and Leave
Draft Policy 3.11 Staff Appointment and Leave

SUMMARY

On the 7th September, the Local Government Association of the Northern Territory emailed out a copy of the Local Government Industry Award 2010 (LGIA) updates provided by WALGA. One of the updates to the LGIA is the addition of Family and Domestic Violence leave.

A full review and update of Council's current Staff Appointment and Leave Policy was undertaken in the process of adding the new leave entitlement. Specific leave entitlement information currently provided to staff in the Council Employee Induction Manual has also been included in the reviewed draft Policy attached.



Fair Work Commission

- The FWC confirmed the necessity for F&DV provisions in Awards as part of the 4 yearly review of modern awards.
- The FWC proposed that all Modern Awards will include an entitlement to five (5) days unpaid leave as a model term, to assist workers with abusive relationships.
- The full bench decided that non-cumulative leave should be available, in full, to award-reliant workers at the start of each year (not pro-rated) for the reason that: *"in the event that the employee needs to do something to deal with the impact of the family and domestic violence and it is impractical for them to do it outside their ordinary hours of work"*.



New Award entitlement - FDV Leave

- Took effect from 1 August 2018
- Clause 30 – Leave to deal with Family and Domestic Violence

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve changes made to Policy 3.11 Staff Appointment and Leave.

Moved: Clr.

Seconded: Clr.

7.19 BRUCE JONES MEMORIAL PLAQUE

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 12th November 2018

Author: Paul McInerney, Chief Executive Officer

Attachment: Picture of Suggested Plaque

SUMMARY

Former Councillor Bruce Jones represented Coomalie Community Government Council from its inception in 1991 until September 2017.

Bruce recently passed away.

The Senior Administration Officer has prepared some options for potential recognition of Bruce Jones service to Community.

This would be suitable at the Batchelor Memorial Garden and also Bruce Jones Community Centre.

Memorial Plaque with a photo etching;

- Territory Memorials advised that this plaque would cost \$1999+GST with an 8 week turn around
- Phoenix Foundry in WA advised that this plaque would cost \$900 + GST + freight (\$100) with a 5 week turn around

Memorial Plaque for the memorial garden;

- Territory Memorials advised that this plaque would cost \$550 incl GST
- Phoenix Foundry in WA advised that this plaque would cost \$400 + GST + freight

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Unbudgeted.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider pricing options and in conjunction with the Jones family, places a memorial plaque at the Bruce Jones Community Centre and in the memorial garden.

Moved: Clr.

Seconded: Clr.

7.20 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Date:	12 th November 2018
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

Children's week

On Tuesday the 23rd of October the Batchelor Area School Held the children's week celebrations. Coomalie Council went down and supported the Batchelor Area School by providing a small sports circuit consisting of target practise, bowling and the colourful parachute. A good number of Children and adults attended the event.

Remembrance Day Service

The National Servicemen's Association organised and held a moving service where approximately 250 people attended to celebrate the 100th anniversary of the armistice. The War Graves had 70mm of rain in Adelaide River that morning; however, the weather cleared up at 10am and provided a cool atmosphere for everyone to participate for the Remembrance Day commemorations. Thank you to COTA for donating their time and providing a lovely morning tea on behalf of MLA Mr Garry Higgins for the public and thank you to the Adelaide River War cemetery for all your assistance. My assistance was to provide a range of equipment and supplies

for the event and to support as required. Emma and the Operations Team provided great assistance also. This Council support was publicly acknowledged by NSA at the conclusion of the event.

Community Soccer

Community Soccer will be held at the Adelaide River oval on Mondays from 4pm to 5pm and Batchelor on Tuesdays 3pm to 5pm. Over a 4-week period and probably due to the heat numbers have been scarce. I am currently speaking with a community member who has offered their assistance with this program at Batchelor. She is suggesting that early evening before dark and possible weekend sport might be a better alternative than afternoons. It is pleasing to see a new member to our Community offering her assistance.

Community Basketball

Community Basketball runs at Batchelor on Fridays from 3pm to 5pm. I have had 2 children over a 4 week period, we are now looking to calling the Community Basketball off, I am currently arranging pool vouchers to try and encourage children and families to attend the community sports.

Peak Sporting bodies – I will be sending a letter as a matter of urgency to the NT Peak sporting bodies to have a meeting in Coomalie to talk about initiatives where we can work together to better engage with sport activities and increase potential presence of these organisations in Coomalie. I am also continuing to have contact with Outdoor Education at Batchelor about other activities and fitness programs now and again to provide a wider range of activities.

Seniors Christmas Lunch

Due to the amount of positive feedback from our seniors last year, the Coomalie Seniors Christmas Lunch is scheduled for Thursday the 6th of December at the Rum Jungle Tavern. I am currently in negotiation with the Batchelor Area School in asking if the 1-2 class can come down and sing some Christmas Carols for our seniors. I will be sending out the invitations in personally addressed envelopes to our seniors. I look forward to providing you with the outcome in next month's council Report. I am currently seeking sponsorship and prizes for the Seniors to make the day extra special.

Australia Day Awards

The Australia Day Citizen of the year awards nominations are now throughout the Coomalie Shire. The Categories are Citizen of the Year, Young Citizen of the Year, Community event of the Year, Young sportsperson of the Year, Volunteer of the Year.

School Holiday Program

The Coomalie Council has been awarded \$2000 grant for the January school Holidays. I am looking at taking the children to the B.O.E.C for rock climbing / team-building activities, the Cmax cinemas to watch a movie, a day with NT cricket, an art and craft morning at Batchelor followed by a pool fun afternoon and a day at flip out. I will be trying to engage volunteers to assist with the program.

Swim Qualifications Progress

The CEO has allowed me additional training sessions to assist with achieving my Austswim accreditation.

I undertook my practical assessment on Wednesday November 7th at Casuarina.

I now need as a matter of urgency to submit my training logbook signed off, AUSSWIM booklet, a copy of my current first aid certificate, Ochre card and an endorsed photo to obtain my certificate. This action will mean that I will be a AUSSWIM qualified swimming teacher.

In order for Coomalie Council to run, regular Swimming Programs for Coomalie children at the Pool during the hotter months we need to be registered as a qualified Royal Life Saving Swim and Survive Program Operator. This will ensure the RLSSA resources and lesson plans are available for me to conduct their programs. I will undertake this also as a matter of urgency.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures, a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for October 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
OCTOBER 2018			
Date	Reference	Detail	Amount
4/10/2018	9080	Cr. Sharon Beswick	450.00
4/10/2018	9081	Cr. Sue Bulmer	450.00
4/10/2018	9082	Cr. Max Corliss	850.00
4/10/2018	9083	Forever in my heart	41.75
4/10/2018	9084	Victor Fox	308.00
4/10/2018	9085	Fulton Hogan Industries	1,045.00
4/10/2018	9086	Jardine Lloyd Thompson	20,155.44
4/10/2018	9087	DT & MG Kerr	5,398.25
4/10/2018	9088	Bruce Mason	1,121.00
4/10/2018	9089	Cr. Christian McElwee	450.00
4/10/2018	9090	McMahon Services Australia (NT	55,794.20
4/10/2018	9091	Cr. Deborah Moyle	450.00
4/10/2018	9092	Darwin Bolt Supplies (Normist)	208.34
4/10/2018	9093	Diedre Pickering	3,216.30
4/10/2018	9094	RS Gardening Care	8,708.80
4/10/2018	9095	Speedy Electrical Service NT	109.00
4/10/2018	9096	Cr. Andrew Turner	1,500.00
9/10/2018	G/L Consolidat	Payroll	27,138.14
2/10/2018	Merc Fee Oct 18	Commonwealth Bank of Australia	1,310.19
2/10/2018	VISA Oct 18	Commonwealth Bank of Australia	339.85
10/10/2018	9097	Airpower (NT) Pty Ltd	360.25
10/10/2018	9098	Area IT Solutions	327.80
10/10/2018	9099	Batchelor Service Centre	288.99
10/10/2018	9100	Bunnings Building Supplies P/L	603.10
10/10/2018	9101	Chris Reynolds Transport	77.00
10/10/2018	9102	Darwin Office Technology	360.62
10/10/2018	9103	Fin Bins VTG Waste & Recycling	6,233.07
10/10/2018	9104	Fulton Hogan Industries	2,090.00
10/10/2018	9105	Norsign NT	2,299.97
10/10/2018	9106	NT Water Filters	145.60
10/10/2018	9107	Officeworks Ltd	147.95
10/10/2018	9108	Oolloo Investments Pty Ltd	2,080.36
10/10/2018	9109	Pumacard	2,681.28
11/10/2018	9110	Attache Software Australia Pty	49.00
11/10/2018	9111	The Big Mower	648.30
11/10/2018	9112	Bunnings Building Supplies P/L	222.97
11/10/2018	9113	Gaz NT Pty Ltd	858.00
11/10/2018	9114	Higgie Mechanical Engineering	1,042.34
11/10/2018	9115	Bruce Mason	360.00

11/10/2018	9116	Intergrated Land Information S	27.40
11/10/2018	9117	Oolloo Investments Pty Ltd	798.63
11/10/2018	9118	NT Rural Pty Ltd TA Territory	709.72
11/10/2018	9119	Vanderfield Northwest	349.04
11/10/2018	9120	Zip Heaters (Aust) Pty Ltd	510.44
12/10/2018	677	Jacana Energy	1,765.48
12/10/2018	678	PowerWater	4,791.19
12/10/2018	679	PowerWater	1,029.78
16/10/2018	9121	Bruce Mason	240.00
16/10/2018	9122	Air Liquide WA Pty Ltd	73.09
16/10/2018	9123	Area IT Solutions	952.60
16/10/2018	9124	The Big Mower	80.65
16/10/2018	9125	Commander Centre Darwin	423.50
16/10/2018	9126	Fin Bins VTG Waste & Recycling	2,077.69
16/10/2018	9127	Komatsu Australia Pty Ltd	311.12
16/10/2018	9128	L&V Nominees Pty Ltd	225.00
16/10/2018	9129	Bruce Mason	644.00
16/10/2018	9130	OfficeMax	820.59
16/10/2018	9131	Oolloo Investments Pty Ltd	11,027.26
16/10/2018	9132	QMAC Machinery Pty Ltd	911.48
16/10/2018	9133	Royal Life Saving NT	180.00
16/10/2018	9134	T/A Batchelor General Store	95.75
16/10/2018	9135	Rural Fire Protection	429.00
15/10/2018	Commbiz Oct 18	Commonwealth Bank of Australia	50.49
15/10/2018	Tran Fee Oct 18	Commonwealth Bank of Australia	6.38
15/10/2018	BPay Fee Oct 18	Commonwealth Bank of Australia	278.96
19/10/2018	680	Motor Vehicle Registry	1,713.30
19/10/2018	9136	Bill Davies Signs & Art Making	885.50
19/10/2018	9137	CBC Australia Pty Ltd	22.05
19/10/2018	9138	HD Pump Sales & Service	220.83
19/10/2018	9139	Higgie Mechanical Engineering	2,659.63
19/10/2018	9140	Outback Auto's NT	815.50
19/10/2018	9141	Palmerston Paint Group Pty Ltd	300.00
19/10/2018	9142	Practical Safety Australia Pty	1,713.78
19/10/2018	9143	Shannon Recycling & Landcare	1,375.00
19/10/2018	9144	NT Rural Pty Ltd TA Territory	167.20
19/10/2018	681	Jacana Energy	871.41
19/10/2018	682	PowerWater	2,412.07
23/10/2018	G/L Consolidat	Payroll	26,249.78
26/10/2018	9145	Core Business Australia	44,649.00
26/10/2018	9146	Fin Bins VTG Waste & Recycling	2,077.69
26/10/2018	9147	OfficeMax	11.88
26/10/2018	9148	Oolloo Investments Pty Ltd	5,569.14
26/10/2018	683	Australian Communications Auth	44.00
26/10/2018	684	Motor Vehicle Registry	96.75
29/10/2018	685	Telstra	866.23
30/10/2018	9149	A&K Mechanical	474.10
30/10/2018	9150	Austalia Day Council NT	100.00
30/10/2018	9151	Bunnings Building Supplies P/L	11.13
30/10/2018	9152	Fin Bins VTG Waste & Recycling	2,077.69
30/10/2018	9153	L&V Nominees Pty Ltd	220.00
30/10/2018	9154	Bruce Mason	755.00
30/10/2018	9155	Practical Safety Australia Pty	147.72
30/10/2018	9156	Speedy Electrical Service NT	550.50
30/10/2018	9157	Turbo's Tyres	580.80

26/10/2018	SUPER SEP 2018	Click Super	6,554.74
31/10/2018	9158	Bruce Mason	240.00
		TOTAL	283,162.52

RECOMMENDATION

That Council approve and pass for payment the October 2018 payment register totalling \$283,162.52.

Moved: Clr.

Seconded: Clr.

8.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	21 st November 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for October 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

- (a) details of all cash and investments held by the Council (including money held in trust); and
- (b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- (c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 31ST OCTOBER 2018					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 171,669.85
Investment Account					\$ 2,500,000.00
Trust Account					\$ 648,686.13
Total Cash at Bank					\$ 3,321,355.98
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	207.90	717.03	-	-	\$ 924.93
Rate Arrears	-	207,371.07	-	126,289.47	\$ 333,660.54
Rates paid in advance	(13,852.19)	-	-	-	(13,852.19)
Total Debtors					\$ 320,733.28
Creditors	Current	30 Days	60 Days	90 Days	
	184,466.82	-	-	-	184,466.82
Total Creditors					\$ 184,466.82
Reconciliation of Funds					
Balance as per General Ledger					\$ 821,355.98
Add outstanding Debtors					\$ 320,733.28
Less outstanding Creditors					\$ 184,466.82
Add Investment Account					\$ 2,500,000.00
Total Cash & Receivables Available					\$ 3,457,622.44
*** Trade Debtors					
Batchelor Service Centre		717.03			
Batchelor Institute	98.90				
Bruce Mason	109.00				
	207.90	717.03	-	-	

COOMALIE COMMUNITY GOVERNMENT COUNCIL						
GRANT REPORT FOR THE PERIOD ENDING 31ST OCTOBER 2018						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	31/12/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ 359,223.70	\$ 55,384.30	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ -	\$ 24,684.00	1/03/2019
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 2,000.00	\$ 1,468.36	\$ 531.64	No acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Local Government	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Remove Asbestos from Buildings	Dept of Local Government	\$ 45,000.00	\$ 50,722.00	\$ -	Acquitted
27/06/2018	SPG - Replace streetlights with LED	Dept of Local Government	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
29/06/2018	School Holiday Program July 2018	Territory Families	\$ 2,000.00	\$ 2,000.02	\$ -	Acquitted
3/08/2018	Seniors Month	Territory Families	\$ 1,500.00	\$ 1,252.24	\$ -	Acquitted
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 19,103.35	\$ 30,139.65	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Local Government	\$ 228,000.00	\$ 43,678.64	\$ 184,321.36	30/06/2020
25/09/2018	Get Online Week	Good Things Foundation	\$ 1,500.00	\$ 502.50	\$ 997.50	No acquittal
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 24,237.47	\$ 20,762.53	31/08/2019
			\$ 1,150,117.00	\$ 502,188.28	\$ 653,402.98	
		Cash and Receivables			\$ 3,457,622.44	
		Unspent Grants & Subsidies			\$ 653,402.98	
		Cash Available to Council			\$ 2,804,219.46	

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
MONTHLY FINANCIAL SUMMARY					
OCTOBER 2018					
Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,666,139	36,604	1,267,844	1,619,794
110 4999	TOTAL EXPENSES	923,006	40,568	320,418	962,546
110 5000	SURPLUS / (DEFICIENCY) 110	743,133	-3,964	947,426	657,248
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	194,582	194,582	203,582
210 4999	TOTAL EXPENSES	109,571	1,396	19,799	288,622
210 5000	SURPLUS / (DEFICIENCY) 210	-100,571	193,186	174,783	-85,040
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	382,661	33,317	413,614	422,064
211 4999	TOTAL EXPENSES	232,122	22,266	78,547	334,495
211 5000	SURPLUS / (DEFICIENCY) 211	150,539	11,051	335,067	87,569
212 CEMETERIES					
212 3899	TOTAL INCOME	1,555	0	-259	2,000
212 4999	TOTAL EXPENSES	3,793	790	2,569	6,560
212 5000	SURPLUS / (DEFICIENCY) 212	-2,238	-790	-2,828	-4,560
310 PARKS AND GARDENS					
310 3899	TOTAL INCOME	1,453	154	383	0
310 4999	TOTAL EXPENSES	241,647	14,606	85,433	267,804
310 5000	SURPLUS / (DEFICIENCY) 310	-240,194	-14,452	-85,050	-267,804
311 LIBRARIES					
311 3899	TOTAL INCOME	54,930	1,500	52,743	52,757
311 4999	TOTAL EXPENSES	55,944	3,740	19,911	52,757
311 5000	SURPLUS / (DEFICIENCY) 311	-1,014	-2,240	32,832	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	505	56,000	56,000	56,100
312 4999	TOTAL EXPENSES	129,987	5,479	30,458	196,371
312 5000	SURPLUS / (DEFICIENCY) 312	-129,482	50,521	25,542	-140,271
313 SWIMMING POOL					
313 3899	TOTAL INCOME	99,784	45,154	45,740	49,000
313 4999	TOTAL EXPENSES	108,751	150,499	184,250	173,765
313 5000	SURPLUS / (DEFICIENCY) 313	-8,967	-105,345	-138,510	-124,765
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	52,079	46,221	46,439	49,780
314 4999	TOTAL EXPENSES	76,009	3,534	25,018	83,365
314 5000	SURPLUS / (DEFICIENCY) 314	-23,930	42,687	21,421	-33,585
410 ROADS					
410 3899	TOTAL INCOME	1,631,726	753,134	1,040,417	1,002,920
410 4999	TOTAL EXPENSES	998,142	185,206	762,282	2,040,477
410 5000	SURPLUS / (DEFICIENCY) 410	633,584	567,928	278,135	-1,037,557
510 STREETLIGHTING					
510 3899	TOTAL INCOME	7,252	86,000	86,000	86,000
510 4999	TOTAL EXPENSES	16,605	0	4,495	118,400
510 5000	SURPLUS / (DEFICIENCY) 510	-9,353	86,000	81,505	-32,400

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
511 ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	16,162	0	1,500	15,500
511 4999	TOTAL EXPENSES	31,335	722	3,477	38,260
511 5000	SURPLUS / (DEFICIENCY) 511	-15,173	-722	-1,977	-22,760
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	3,242	174	842	2,400
512 4999	TOTAL EXPENSES	22,447	1,005	5,564	31,486
512 5000	SURPLUS / (DEFICIENCY) 512	-19,205	-831	-4,722	-29,086
513 GLYPHOSATE					
513 3899	TOTAL INCOME	5,564	109	436	4,800
513 4999	TOTAL EXPENSES	10,600	152	4,552	4,800
513 5000	SURPLUS / (DEFICIENCY) 513	-5,036	-43	-4,116	0
514 WEED CONTROL					
514 4999	TOTAL EXPENSES	10,573	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-10,573	0	0	-10,000
900 3899	TOTAL INCOME	3,932,052	1,252,949	3,206,281	3,566,697
900 4999	TOTAL EXPENSES	2,970,532	429,963	1,546,773	4,609,708
900 5000	SURPLUS / (DEFICIENCY)	961,520	822,986	1,659,508	-1,043,011

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for October 2018.

Moved: Clr.

Seconded: Clr.

8.3 ACQUITTAL OF SPECIAL PURPOSE GRANT

Applicant: N/A
Location/Address: N/A
File Ref:
Disclosure of Interest: Nil
Date: 7th November 2018
Author: Melissa Kerr, Finance Manager
Attachment:

SUMMARY

The project to remove asbestos from Council buildings and reinstate them good has been completed by McMahon Services. Council can now acquit the Special Purpose Grant of \$45,000 received from the Department of Housing and Community Development that was received towards the project of \$50,722.

BACKGROUND

Council were successful with a special purpose grant that is due to be acquitted.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$5,722

VOTING REQUIREMENTS

Simple Majority

2018-19 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: LGR2015/00108

Purpose of Grant: Towards the removal of asbestos and reinstate with suitable material in council community facility buildings; i.e the Batchelor swimming pool filter room and toilets, Batchelor playgroup ceiling and Rum Jungle Bowls Club power meter box.

Capital works - Bought from a Territory enterprise: Yes/No/Not applicable

Date of Approval of Variation to Grant (if applicable) / /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2019

Special Purpose Grant	\$45 000
Other income	<u> </u>

Total income	\$45,000
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Expenditure (Specify accounts and attach copies of invoices and ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

\$50,722

Total Expenditure	\$50,722
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Surplus/(Deficit)	<u>\$(5,722)</u>
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-----We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by Melissa Kerr	07/11/2018
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Laid before the Council at a meeting held on 20/11/2018 **Copy of minutes attached.**

CEO or CFO/...../201__
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DEPARTMENTAL USE ONLY

Grant amount correct: YES/NO

Expenditure conforms to purpose: YES/NO

Capital works - Bought from a Territory enterprise: YES/NO/Not Applicable

Minutes checked: YES/NO

Balance of funds to be acquitted	\$
Date next acquittal due	/ /

ACQUITTAL ACCEPTED	YES/NO
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Prepared by

.....

Comments

Donna Hadfield - Manager Grants Program	/ /
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RECOMMENDATION

That Council approve the acquittal of the special purpose grant for removal of asbestos in Council buildings for \$45,000.

Moved: Clr.

Seconded: Clr.

9 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: Clr.

Seconded: Clr.

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr.

Seconded: Clr.

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

Nil

12 GENERAL BUSINESS

Nil

13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 18th December 2018 at 6:00pm in the Council Chambers.