



AGENDA

ORDINARY COUNCIL MEETING

18th September 2018

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th September 2018

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18th September 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

Council notes that no apologies for the Ordinary General Meeting held 18th September 2018 were received.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives and notes that no declarations of interest were listed for the Ordinary General Meeting held 18th September 2018.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 21ST AUGUST 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 21st August 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 21st August 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Operations Report September 2018

Roads-

Work has begun on the rural roads to cut up and remove fallen trees in preparation for the wet season. Patching of roads will occur in the coming weeks for the few holes still around.

Waste-

Batchelor dump has been running well.

There has been quite a bit going on at the Adelaide River dump this last month.

- Fires- people continuously lighting up the bins and rubbish on top on the dump which caused burning under the ground.
- Smouldering –under the landfill covered area caused problems and required water resources to be carted in to assist in extinguishing the underburn. Further gravelling over the top of the landfill stopped the smoke but will be monitored for any further outbreak.
- Insurance- Police reports and claim forms were lodged with the insurance company for the damage due to people lighting up the bins. Still waiting to hear back from the broker as to whether the insurance company are happy to do cash settlement. If we repair the bins before the fence and other security measures put in place they could be damaged again. Cash settlement would allow us to fix the bins when we everything in place.
- EPA- visited on the 4th September due to complaints that had been received by them recently and historically in relation to smoke coming from the site. Discussion had on immediate fencing, CCTV, and better signage. Longer term plan identifying time frames required.

Parks-

Ongoing maintenance on sprinklers.

The works crew having been working in both Adelaide River and Batchelor to remove mahogany saplings. There is still quite a bit to remove, they will continue to work on this when time permits.

Batchelor approx 250 saplings, Adelaide River 100 saplings removed.

Couple of leaking taps in the Bicentennial park have been fixed, a water leak from underneath the bubbler also been fixed.

Asbestos-

Work began at the swimming pool on Tuesday the 4th of September to remove asbestos and reinstate the building where it was removed.

Thursday 6th of September the backing board at the bowls club was removed and work started in the playgroup.

Due to the removal of the asbestos this week, the pool opening date was changed to a week later 13th of September as power needed to be disconnected while works was undertaken.

Ongoing-

Due to current workload and time constraints the driveway audit will occur as time permits.

Requests-

Bowls Club request for car park- this will be investigate when time permits with current work load.

Locks and keys replaced at Bowls Club due to recent break in and key being stolen.

Myrtle Fawcett Park tree works-

This month there has been one reported incident that occurred with the tree at Myrtle Fawcett park. A small branch fell and hit a resident on the back of the neck. The swing set and table will be moved away from under the tree as a temporary measure until Council determines if the tree is to have maintenance or it is removed. The CEO met with the resident as a follow-up.

Trees-

R S Gardening removed a rosewood tree from Hatt Street from the road reserve.

Pool-

Painting of the pool is nearly complete ready for opening.

The pit lid at the small pool end has been fitted.

Car park has been tidied up and curbs painted to freshen it up.

Additional work is needed electrically at the pool, will get quotes for the works needing to be done. (upgrades on the power board)

Play group building-

Whilst having the asbestos removed it has been brought to my attention that the power from the playgroup that runs off the power board at the pool isn't in today's time deemed to be safe. There is no earth wire, if someone was to put a stake through the cables in the ground then the stake would become live. The power will be left disconnected until quotes are obtained to put in a RCD to make it safer.

Vehicle-

4 quotes were received for the vehicle change out.

The oldest vehicle will be traded in on the new vehicle, white Toyota Hilux SR.

OHS Committee-

An OHS Committee has been formed over recent months.

Prestart forms have been rolled out and are working well. This is to keep on top of needed repairs and maintenance on vehicles.

Also a noticeboard out the back has been made to communicate OHS material to the outside staff.

Actions List

DIRECTION

Council direct the Operations Department to obtain quotations for sealing of the area at the dump point adjacent Batchelor Public Toilets, and it be considered with the long term assets program or grants programs. – still outstanding, will do when time permits.

- Quote has been requested.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager’s Report for August / September 2018.

Moved: Clr.

Seconded: Clr.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant: N/A

Location/Address: N/A

File Ref: CCGCDocs\Pool Supervisor

Date: 18th September, 2018

Author: Trevor Sullivan, Animal Management Officer

Attachments: Nil

SUMMARY

Pool report

Pool opening date pushed out due to asbestos removal and reinstatement.

Power turned off for 4 days whilst works being undertaken for asbestos removal and re-instatement.

Clearing up the water, 3 pallets of salt.

Painted boundary walls, shop, steps, shop front, tables and chairs.

Tree’s removed, grass mowed and whipper snipped.

Pit lid replaced and gates fenced out

Car park clean and tidy, parking bays painted.

Dog report

Litchfield Council came down and completed a walking visit of residences with Batchelor, with Trevor. Flynn Crescent, Kirra crescent, Mardango Crescent and flats, Pinarro Crescent, Turana Street were all attended. Advice provided and pamphlets distributed to residence, meeting with approximately 100 residents.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of August / September 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
13/8/18	MI 1	Batchelor resident	Feral cats in Batchelor
13/08/18	MI 2	Playgroup NT	Permission to clear out Batchelor Playgroup building
15/08/18	MI 3	Northern Territory Grants Commission	General Purpose and Local Road allocations 2018-19
20/8/18	MI 4	Amangal Aboriginal Corporation/Community	Snake Creek development proposal
21/8/18	MI 5	Department Housing & Community Development	Financial Assistance for Flood Damaged Roads

21/8/18	MI 6	Department of Tourism and Culture, NT Libraries	Offer of Funding and Funding Agreement Batchelor and Adelaide River Community Libraries
21/08/18	MI 7	Department of Tourism and Culture, NT Libraries	Public Library funding , change to reporting requirements
23/08/18	MI 8	LGANT	LGANT 2018-08-28 Executive agenda
24/08/18	MI 9	LGANT	Australian Institute Company Director Course registration form
27/08/18	MI 10	Litchfield Council Rangers	Coomalie un-registered dogs
27/08/18	MI 11	Gary Higgins Office	Free cool room for hire
27/8/18	MI 12	Department of Infrastructure Planning and Logistics	Lot 320 Rum Jungle Road Development Permit and request for information
28/8/18	MI 13	Department of Housing and Community Development	Local Government Financial Assistance audit confirmation request
29/8/18	MI 14	Department of Housing and Community Development	Local Government Strategic Infrastructure Fund invitation for submissions
29/8/18	MI 15	Department of Infrastructure Planning and Logistics	Lot 320 Rum Jungle Road Development Permit access issues
29/8/18	MI 16	Department of Housing and Community Development	Grants Commission visit 12/9/18
29/08/18	MI 17	Department of Tourism and Culture	Remote Sport Offer of Funding
29/8/18	MI 18	Department of Housing and Community Development	Grants Commission visit, further information and statistics
29/8/18	MI 19	LGANT	Executive Meeting Minutes from 28/8/18
4/9/18	MI 20	National Parks and Wildlife	Proposed mountain bike trails Litchfield National park
4/9/18	MI 21	Big Rivers Waste Management	Adelaide River Landfill Audit
4/9/18	MI 22	Powerwater	Rum Jungle Rd street lights
4/9/18	MI 23	Friends of the North Australia Railway	Reinstatement of Snake Creek Level Crossing on Coach Road
5/9/18	MI 24	Powerwater	Changes to street light repairs 3 rd Quarter invoice
7/9/18	MI 25	McMahon Services	Air Monitoring and Clearance Certificates
7/9/18	MI 26	LGANT	ALGA President 2018 WALGA AGM Presentation
7/9/18	MI 27	Litchfield Council	Recommendations regarding tree and building inspection
10/9/18	MI 28	Irwinconsult	Proposed tree inspection information

Correspondence Out

DATE		Source	Subject
14/08/18	MO 1	PM	Cat complaint Mardango Crescent
20/08/18	MO 2	PM	Batchelor Museum Development Association Grant Approval
20/08/18	MO 3	PM	Litchfield Regional Tourism Grant Approval
20/08/18	MO 4	PM	Friends of the North Australia Railway Grant Approval
20/08/18	MO 5	PM	Batchelor Information Centre Grant Approval
20/08/18	MO 6	PM	Adelaide River Show Society Chairperson Grant Approval
20/08/18	MO 7	PM	Adelaide River Community Craft market Grant Approval
20/08/18	MO 8	PM	Railway Market Manager Grant Approval
20/08/18	MO 9	PM	Adelaide River Show Society Chairperson Grant Approval
20/08/18	MO 10	PM	Adelaide River Playgroup Grant Approval
20/08/18	MO 11	PM	Adelaide River Library Members Group Grant Approval
23/08/18	MO 12	PM	Letter of support for Rum Jungle Bowls club grant application
28/08/18	MO 13	PM	VTG Waste and Recycling Contract 201516-003 extension
28/08/18	MO 14	PM	R.S Gardening Care Contract 201617-004 extension
28/08/18	MO 15	PM	Ooloo Investments Contract 201617-005 extension

29/8/18	MO 16	RB	AN 944 road and drainage standards Firewood Road
30/8/18	MO 17	PM	Grants Commission submissions and statistics.
3/9/18	MO 18	PM	Powerwater Rum Jungle Road street lights
4/9/18	MO 19	PM	Applicant for township memorial plaque , approval letter
4/9/18	MO 20	PM	Litchfield Council request for recommendation regarding tree & building inspection
8/9/18	MO 21	PM	Irwin Consult request for information regarding tree & building inspection
8/9/18	MO 22	PM	CertNT request for information regarding tree & building inspection

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST TO SEPTEMBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to September, 2018.

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER TO SEPTEMBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the complaints for the August / September 2018 period.

Moved: Clr.

Seconded: Clr.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council

- support NT Government initiatives that achieve the goals identified previously.
That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

"That the Coomalie Community Government Council confirms its commitment to

1. *pursue the building of a stronger rural local government model in the region;*

and

2. *to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.
Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April, 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

July 2018

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

August 2018

Combined working Group meeting was held on August 10th at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

September 2018

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

CEO Activities Report September 2018

1. Key meetings/discussions attended

16th August 2018 – With President attended Top End Regional Organisation of Councils (TOPROC) at Wagait Council.

16th August 2018 – attended Planning Reforms Workshop in Darwin along with Litchfield, Palmerston and Darwin Council representatives.

20th August 2018 – participated in regular Shared Services phone meeting with NT and Tasmania participant Councils.

22nd August – Councilwise demonstration via remote link with Ben Dornier, Finance Manager and myself to work through the various modules. Agreed that presentation needs to happen with Coomalie and Belyuen staff who would operate the system if installed.

22nd August 2018 – catch-up meeting on COTA Coomalie and forums being held as well as COTA Coomalie being gifted the second-hand 14 seater bus from COTA NT – less reliance on Council Community Bus.

23rd August, 2018 – Shared Services with Litchfield Council – Responsible Dog Ownership Education morning with a number of Batchelor residents through a property by property Street walk and doorknock. Approximately 20 percent of the town visited. Further follow-up doorknocks to cover all properties with be planned within budget parameters.

24th August, 2018 – Rum Jungle Bowls Club/Council key staff meeting with Mark Shirley who is now caretaker/manager (voluntary) with Bowls Club and outlining needs and expectations of both parties. Productive meeting opening communication.

27th August, 2018 – EPA made phone contact in relation to Adelaide River Dump and concerns regarding fires, smoke dating back to over 12 months ago. Visit scheduled.

27th August, 2018 – Attended evening Community Economic Development forum called by member of public at Rum Jungle Tavern, Informal ideas exchange. Three people attended. Regular forums planned inviting various community members to pitch ideas for the area that will lead to economic benefit and employment planned.

28th August, 2018 – Discussion commenced with Waste Manage Coordinator for Big River Region Waste Management Working Group – to discuss potential fee for service and assistance in developing a waste management assessment and plan for Batchelor and Adelaide River.

29th August 2018 – Phone meeting with Rolf Nilsson, Local Government Division regarding processes in relation to potential future merger with Belyuen.

4th September, 2018 – With Operations Manager met with Patrick Doran, EPA and one other officer in relation to management and short, medium, long term approach with Adelaide River to control landfill operations and reduce incidents of deliberately lit fires and underburn associated with landfill. EPA were shown plans for fencing, camera installation for surveillance and better control in longer term with access. Stressed community consultation is important on any future changes. EPA needs to see plans and direction for site in light of issues discussed.

5th September, 2018 – Finance Manager, Senior Finance Officer and Reception/Record Management Officer attended at Belyuen for Councilwise presentation with Belyuen Staff.

6th September 2018 – Phone meeting with Cathy Winsley, Belyuen Council regarding Councilwise presentation, risk areas looking forward and indicating urgent need for shared service arrangement in functional areas of their operation. Discussed also NT Grants Commission visit.

6th September 2018 – Crown Lands NT, Traffic Management Plan discussions with Department in relation to Litchfield Beats event. Parking area for vehicles to use Crown Lands under permit by event organisers requiring minor traffic signage on Takarri Road.

7th September 2018 – Phone meeting with Bruce Lorimer, Core Business Australia regarding Final Draft of Asset Due Diligence Report.

10th September, 2018 – Meeting with CRO and John Lear National Serviceman’s Association re planning for major event commemorating Remembrance Day at Australian War Graves.

11th September, 2018 – NT Grants Commission visits to Wagait Council and Belyuen Council

12th September, 2018 – NT Grants Commission visit to Coomalie Council. 10am – 12 noon.

2. Local Government Special Purpose Grants (Round 1) 2018-19 – application submitted by closing date.

The projects that were submitted were:

1. Adelaide River Bush Cemetery toilets – conversion to flushomatic/septic system installation.
2. Solar Panels for Council Office at Batchelor and Batchelor Swimming Pool as these 2 assets are Councils major electricity consumer sites. (Office \$8Kpa and Pool \$12K pa)
3. Road Asset Condition and Digital Imaging Software – to assist with recording systems necessary to meet Local Government Disaster requirements and future disaster funding applications and also improved analysis for Council Long Term Asset Management with Roads as identified in the recent Asset Due Diligence project with Core Business Australia.

3. New Executive Director appointed Local Government and Community Division, Department of Housing and Community Development and Invitation extended to meet with Maree De Lacy.

An invitation has been extended to our new Executive Director, Local Government Division, Ms Maree De Lacy to meet at a time suitable to her commitments. This meeting would be with Councillors and key staff. Discussion around the merger proposal under development has been highlighted as a key point.

4. Staff Business Continuity/Succession Planning – next month September/October

Jasmine Douglas has commenced in the relief Senior Administration Officer role as from Monday 3rd September, 2018 upon Aleyshia Kim commencing maternity leave at the 31st August, 2018.

The Finance Manager is currently on 2 weeks leave, the Reception/Record Management officer is taking a month’s leave and the Senior Finance Officer is also taking some leave over the next month.

Jodie Faulke, Admin All-rounder casual will work fulltime during this period to provide basic coverage in Administration.

No placement of a person in the Executive Projects Officer role will occur whilst this essential coverage of core admin positions is required to be funded.

5. Building Capacity Grant Funding Program – Acquittal of first funding support program.

As Council will note from this Agenda the acquittal of the first Building Capacity Funding through the Department of Housing and Community Development has been completed and requires the seal to be affixed by resolution of Council.

I have made application for the second tranche of funding to support the next few months in allowing base administration coverage and proper funding of the Executive Projects Officer role.

6. Power and Water Street Light repair charge

In relation to recently questioning an account for Street Light Outage repairs under the new Service Level Agreements that came into play from the 1st January, 2018, Council was fortunate to have this matter fairly resolved in our favour. Due to a fair and honest approach to the review of the charges undertaken by Power and Water through Stephen Vlahovic, Power and Water with whom Council had negotiated the Service Level Agreement in late 2017.

The following email explains that resolution:

*"Hi Paul,
As discussed, Power and Water initially invoiced \$6028.06 for the repair of 11 faults and 30.5 hours of labour for the 3rd Quarter of 2017-18. This has been reviewed in light of your feedback that it was not in line with our Service Level Agreement (SLA). Specifically, the number of lights requiring service was less than number required to initiate mobilisation of a service crew.*

The review determined that the work orders had been raised incorrectly on streetlight locations, 2 trips were undertaken and may have conducted repairs for which there is no summary. The work that can be substantiated includes 2 Streetlight repairs one of which effected a bank of 23 lights.

The invoice will now be modified to reflect a single trip and the 2 faults, totalling \$1581.13

We are working with our maintenance teams to develop the accuracy of our reporting, customer engagement and invoice checking to ensure they are substantiated and in line with the SLA before they are sent. Apologies for any inconvenience.

Please let me know if there is anything else I can do for you.

Regards

Stephen Vlahovic

Manager Network Assets

7. Old Batchelor Playgroup Shed

In an email to Council on the 13th August, 2018 and after a physical inspection of the contents held at the old Playgroup Shed at Batchelor, Sara Barker of Playgroup NT has determined that all contents were in poor condition and not suitable to retain.

Playgroup NT gave full permission for Council to dispose of the contents.

The Operations Staff have cleared the building.

Power has been disconnected as it was non-complaint when Power and Water attended to disconnect power for asbestos removal. A quote will be obtained for required remedial works to be compliant with Power and Water and put forward for future budget consideration.

8. Litchfield National Park - \$12M Government funding program

Earlier in the year the NT Government announced an injection of funding into the further development within Litchfield National Park. Mountain bike trails were named as part of this development package.

I recently emailed Lincoln Wilson, A/Director – Northern Australian Parks Parks, Wildlife and Heritage Division, Department of Tourism and Culture to request an update on the program roll out of the development.

The following reply was recently received:

Hi Paul.

Once again apologies in the delay getting back to you.

I was out in the East Branch on 27 and 28 with planning of the development.

With regard to the specific \$12M and MTB's there is only a small component with this stage of funding. It is more about establishing sites, access and hub point. There is a stage two proposal that does have more MTB's trails and there is also a separate MTB plan being drafted for Litchfield. We also await an AAPA clearance to know we can develop the area.

In the next month basic design plans and maps will be finished for the proposed East Reynolds East Branch development. We then want to go through these with key stakeholders which includes 4WDNT and Batchelor Tourism Group so shared understanding of development. Going through broader level process with Aboriginal clans/NLC/AAPA at moment.

Will follow up where draft MTB plan is for release for comment and what I can pass on at this stage. Overall will collate in next couple of weeks the project detail. If you are able to catch up prior will go through with you before presenting further.

Hardest item currently is trying to find suitable private housing in Batchelor for new staff positions.

Regards

Lincoln

Comment: The President has requested that Mr Wilson be invited to brief Councillors on the development. This invite has been extended and Lincoln has replied that it will be programmed in prior to wider consultation.

9. Belyuen Coomalie Combined Working Group.

ICT System

The Finance Manager, Senior Finance Officer and Record Management Officer attended a presentation by Councilwise of their ICT system on the 5th September at Belyuen. This was also attended by the CEO and staff of Belyuen.

Feedback from this meeting was that the system is user easy and would handle the range of functions of Coomalie Council for accounting as well as that of the Belyuen Council retail and aged care operations.

A report will be forthcoming from the Finance Manager for the October meeting.

Asset Due Diligence report

I have had a final phone meeting with Bruce Lorimer, Core Business Australia in relation to more detail needed in the final report and an executive summary.

The final report will be forthcoming in the next week. This will allow the Finance Manager returning from leave to work on financial modelling to be concentrated on to finalise the proposal for consideration by the Combined Working Group.

Socio-Economic Indexes for Areas (SEIFA)

"Socio-Economic Indexes for Areas (SEIFA) is a product developed by the ABS that ranks areas in Australia according to relative socio-economic advantage and disadvantage.

SEIFA 2016 has been created from Census 2016 data and consists of four indexes:

- The Index of Relative Socio-economic Disadvantage (IRSD);
- The Index of Relative Socio-economic Advantage and Disadvantage (IRSAD);
- The Index of Education and Occupation (IEO);
- The Index of Economic Resources (IER).

Each index is a summary of a different subset of Census variables and focuses on a different aspect of socio-economic advantage and disadvantage."

The most relevant index for Belyuen and Coomalie application, and the one most often referred to in relation to SEIFA is the IRSD (ie the index of disadvantage).

LGA	Index of Relative Socio-economic disadvantage	Ranking within Australia		Ranking within Northern Territory	
		Rank	Decile	Rank	Decile
Coomalie	877	51	1	11	6
Belyuen	435	2	1	1	1

10. Potential Coomalie/Litchfield Shared Services Program in conjunction with AMRIC

AMRRIC (Animal Management in Rural and Remote Indigenous Communities) is a not-for-profit organisation that uses a One Health approach to coordinate veterinary and education programs in rural and remote Australian Aboriginal and Torres Strait Islander communities.

Through our liaison with Litchfield Council, and having a shared service arrangement with their animal management officers to conduct a dog education program with Batchelor residents there has also been ongoing discussion with Brook Rankmore, CEO of AMRIC concerning seeking funding for additional programs relating to animal management.

It is proposed that a Community Benefit NT application be made by Council under the “up to \$15K” programs for animal management and vet services to be brought to the area for use by Batchelor residents.

I trust that Council would be supportive of this application being developed in the three-way partnership and being submitted for consideration in the next funding round.

Paul McInerney
Chief Executive Officer

RECOMMENDATION

That Council receives and notes the CEO’s Activity Report for the period August - September, 2018

Moved: Clr.

Seconded: Clr.

7.6 ANNUAL COMMUNITY RECOGNITION EVENT POLICY REVIEW

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Current Community Recognition Event Policy Draft Community Recognition Event Policy

SUMMARY

At the August meeting of Council discussion took place on a new policy framework and after considering this draft proposal, proposed the following action:

Council direct the CEO to draft a policy for Council’s consideration that focuses on a whole of community event, whilst also developing options for this year’s event.

Since the August meeting, staff have advertised in Stop Press and on Facebook for people to submit names of community members who volunteer individually or within groups or organisations. Thus far 28 names for people from Batchelor and only 7 from Adelaide River area have been received. A further advert will be placed in the October Stop Press to make the list as wide as possible and representative of the whole community.

In terms of the style and timing of the event I would suggest that this year’s event be held between the 17th October and 31st October. This will fall after the October OGM, and allow staff to assist in preparing for the

event without any pressing statutory deadlines, though I would be expecting Community consultation to be occurring in late October on the final position in relation to the Coomalie and Belyuen merger proposal.

To assist discussion in terms of location for the event I am suggesting also that the Litchfield Motel conference room might be most appropriate for that time of year due to being air-conditioned, parking availability easy access for disabled, toilets etc. Council may wish to direct otherwise.

BACKGROUND

Council did request previously that a review of the Annual Volunteer Recognition event be conducted so that guidelines can be clearly established allowing staff to organise the format and event on an annual basis.

It is proposed that the attached basic policy be adopted.

The establishment of a volunteer register be created so that it is added to throughout the year by Staff along with a once a year call via Stop Press for additions to the register. This register would be used by Staff as the basis for inviting people to the event. The register would purely hold the person's name, address/contact details and the nature of their volunteer contribution either as an individual or as part of a group.

The proposed policy suggests that the event be held as a morning or afternoon tea recognition event. It is not proposed that alcohol be provided. The President or nominee of the President would present certificates of recognition to each person. No other gift is proposed. Photographs would be taken and these would be highlighted in the next available Stop Press.

In 2017 a recognition event was conducted in October. It was held on a Friday evening at the Council Chambers where food and restricted beer, wine and soft drinks were available for the 2-hour community recognition event.

Invites were sent to volunteers, volunteer groups and their families and each volunteer received a recognition certificate, a Coomalie tumbler glass and a Coomalie gift pen.

Similar events have been held. Normally nominations for volunteers are called for in the Stop Press historically but only a few are received and it is up to staff and some Councillors to put forward names of volunteers that they are aware of who contribute to the Coomalie community.

The community recognition awards have been held since 2012.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council in reviewing the Policy considers the timing and location for the 2018 recognition event.

Moved: Clr.

Seconded: Clr.

7.7 COMMUNITY GRANTS POLICY REVIEW STAGE 1 – INDEPENDENT ASSESSMENT PANEL

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September, 2018.
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Current Community Grants Policy Draft Community Grants Policy Draft Community Grants committee guidelines

SUMMARY

At the August 2018 OGM Council did resolve as part of a new approach to the Community Grants Scheme for 2019 to create an independent panel for the assessment and decision/recommendation on the annual grants program. Coomalie Council has a very small program of approximately \$8000 per year.

As part of Stage 1 I have approached the CEO of Litchfield Council, Ms Kaylene Conrick who is more than happy to assist herself and also nominees of officers in their Community Development section assisting with the assessment of the next round applications.

The CEO understands that Coomalie Council as part of the second stage will develop clear guidelines for this assessment process.

Therefore, I am proposing that for the 2019 round that Council appoint the following to form the membership of the Independent Assessment Committee:

1. CEO of Coomalie Community Government Council
2. CEO of Litchfield Council or her nominee
3. One officer involved in Community development and nominated by the Litchfield Council CEO.

BACKGROUND

In late July/August a review via other Council websites and committees established for similar purposes show a variety of approaches to community grants decision making/panels. Whilst many still have Council making the assessment and decision, some others have Council officers making the recommendation on assessment and proposed allocation for consideration of Council. Independent or semi-independent examples are illustrated below:

A Victorian based Council A:

An assessment panel consisting of Councillors, Council endorsed Community members and Senior Council Officers will review each application against the Assessment Criteria

and make recommendations to Council for endorsement.

Victorian Based Council B:

Allocation of the grant pool funds are made by a Community Grants Assessment Panel consisting of community members, the Mayor and Deputy Mayor, Senior and Executive Council officers.

Notification of grant outcomes are made within 3 months of the closing date for the round.

South Australia rural Council example:

Each submission is assessed by the Community Grant Selection Panel

The Community Grant Selection Panel consists of representative/s from the administration, the Mayor and Deputy Mayor. Other Elected Members are invited to become representatives each year.

The Community Grant Selection Panel recommends to Council priorities for annual funding based on the criteria set out in this Policy.

A report summarising all applications received and recommendations for funding will be forwarded to Council for endorsement.

West Australia regional Council example:

Determination is made by the Community Grants Committee who make them recommendations to the CEO who has delegated authority to endorse the Committee's recommendations. Should the CEO wish to make any changes to the Committee's recommendations, the changes are to be approved by Council.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council as a matter of developing policy relating to Stage 1 of the Community Grants Policy review appoints for the 2019 program the following members to the Independent Assessment Committee.

1. CEO of Coomalie Community Government Council
2. CEO of Litchfield Council or her nominee
3. One officer involved in Community Development and nominated by the Litchfield Council CEO.

Moved: Clr.

Seconded: Clr.

7.8 COMMUNITY GRANTS POLICY REVIEW STAGE 2 – GUIDELINES FOR APPLICANTS AND FOR THE INDEPENDENT ASSESMENT PANEL

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/104
Disclosure of Interest:	Nil
Date:	18 th September 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Current Community Grants Policy Community Grants Award Register

SUMMARY

At the August 2018 OGM, Council did commence the review of the existing Community Grants Policy.

A 2 stage review process has been the approach:

Stage 1 - The creation of an independent Community Grants Assessment Committee with the power to assess application received and recommend to Council the proposed allocation of the annual budgeted grants amount. (This year was \$8K) (subject to decision at Item 7.7 August OGM.) This was ratified for inclusion and Litchfield CEO and another nominee are prepared to assist on the Independent Assessment Committee along with the CEO, Coomalie Council.

Stage 2 review - The adoption of policy guidelines for the Independent Assessment Committee to clearly consider the applications and determine if applications should be supported and to what amount per applicant.

To assist with the further development of the Policy and Guidelines for the Independent Assessment Committee it would be appreciated if Council could have a discussion on the following headings.

1. Council vision for the grants program – this is the most important statement for the policy. Why do Council have an annual Community Grants program? What is it meant to achieve? Is it community development, business development, economic development, environmental development? And then a range of other questions to assist with clarifying the process for the application form and the role of the Independent Assessment Committee.
2. what type of groups should be beneficiaries?
3. Is it for seed money for start-ups groups only?

4. Is it for recurrent funding or regular applications? Does the Program expect to cover costs such as insurance, power and water, salaries and wages ongoing, phone costs?
5. Should there be a limit on how many times groups can apply?
6. Is it for Business Groups or activities run seen to benefit business in the short, medium and longer term? If so, does Council wish to see potential employment outcomes?
7. Is it available to allow individual small business start-up grants?
8. What is the maximum grant available in consideration of the recent number of applications to the program?
9. Should the funds be allocated based on individual merit or an equal distribution across all compliant applications received?
10. Should minutes of organisations meetings be provided as part of the application to show that a committee decision was made in relation to seeking funds under Council annual program, or that an unincorporated group of individuals will auspice the application through a like body?
11. With organisations just starting up what proof would Council require that an application was made bona fide by a new group developing.
12. Can individuals apply for funding based on an idea they may have for a community project.
13. What proof would be required that shows groups have exhausted other funding opportunities through Commonwealth, NT Government or NGO funded programs etc. Should Councils program be one of last resort or first call.
14. Should groups have to provide for example, a copy of their constitution, current insurances cover, most recent bank statements or financial statements etc.
15. Does Council wish to fund cost shifting from one tier of government to a community group that is then supported by the Grants Scheme.
16. Community groups apply for varying amounts of funding. Where groups have made a bona fide application against the grants, and the total amount applied for exceeds the pool available, does Council wish to see an equal distribution to each group rather than an objective assessment where those that apply for more receive more etc.
17. Does Council prefer for the CEO via the Assessment Committee to have delegated authority to make the final decision or for this to be provided via recommendation to Council from the CEO.

BACKGROUND

Council at the August OGM commenced the review of the Annual Community Grants Program.

POLICY STATEMENT

Council will provide support to community groups and organisations through in-kind support and grants in accordance with the guidelines outlined in this policy.

COMMENT

The above questions are provided to assist discussion by Council. It is not exhaustive and Council may wish other evidence be provided to assist the Assessment Committee reach a recommendation on allocations.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Review of Policy Direction and Assessment.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council have discussion on the vision, aim and purposes of its Annual Community Grants Program for future years.

Moved: Clr.

Seconded: Clr.

7.9 AMAGAL CORPORATION – SNAKE CREEK ARMAMENTS DEPOT FACILITY – FINNIS RIVER LAND TRUST.

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 21st November, 2017

Author: Paul McInerney, Chief Executive Officer

Attachment: Letter from TO regarding Snake Creek land and tree removal

SUMMARY

Mr Patrick Thomas who has been undertaking the coordination of this project has called in to the Office on 2 occasions promoting the project. He states he has been working with the Traditional Owners. I am aware that also Mr Murray MacAllister, Senior Small Business Champion, Small Business Champions Team – Northern Business NT | Department of Trade, Business and Innovation has been working in this space and may be a conduit to future potential funding options when a total business case is developed.

I have not seen as yet a combined approach from Friends of North Australia Railway or Amagal Corporation on this proposal though no doubt each party is aware of each other's projects and visions.

BACKGROUND

Letter Request for Funding Contribution Assistance

Dear Chairperson and Councillors

As you are aware, we, the Traditional Owners of the Snake Creek Armaments Depot Facility, situated in the Finnis River Land Trust.

Have determined that we would like to Redevelop and refurbish the existing facility and turn it into a tourist destination, for the Adelaide River and Coomalie Shire.

We intend to refurbish the site to its original condition, and operate a WW2 themed tour with ww2 Jeeps and Blitz Trucks. In addition, there will be a Museum, Art center, and Cafeteria, all Housed in the original designed Barracks Accommodation's, in addition the ablutions and wash rooms are to be restored to original condition.

We wish to capture as many, war history buffs to disseminate the Coomalie region WWII history.

The Railway Heritage society is on board and has started to push for Redevelopment of the rail line from Adelaide river Siding, into the Snake creek bomb storage depot and have requested that the rail crossing into the facility be re-established.

We write to you to assist with the clearance of the site by removal of trees and scrub and general clearing with a loader.

We have asked Ian Rixon of Ooloo Investments to use his loader for the work. He has quoted a cost of \$600 per day.

We envisage a two/three-day job for completion.

This will signify the start of the redevelopment of the project. And we know that you are all excited about this

We are aware of all the interest and excitement that this project has generated, both with the government departments and tourist industry, for the Adelaide River and Coomalie region as a whole.

We look forward to this initial contribution by the Coomalie Council with gratitude.

Yours

Amagal Aboriginal Corporation

Signed by 4 Traditional Owners

COMMENT

The request is initially for up to 3 days work in removal of trees, shrubs and general clearing and the letter indicates that an amount of \$1800 would be needed and is requested from Council. As the Community Grants program has been decided and exhausted this is not an option, and Council would need to consider the application on its merits.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$1800 unbudgeted.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the application and provide direction as to how it might wish to proceed in relation to this application with further consultation with parties that have an interest in this proposal.

Moved: **Clr.**

Seconded: **Clr.**

7.10 REQUEST FOR SUPPORT – FRIENDS OF NORTH AUSTRALIA RAILWAY COACH ROAD/SNAKE CREEK FORMER RAIL CROSSING

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	letter from Friends of the North Australia Railway Coach Road Survey Picture, Snake Creek level crossing,

SUMMARY

Major Community Benefit Fund Grants are now open and close on 31 October. Max \$250,000 available.

Friends of the North Australia Railway intends to apply for a substantial grant to raise the level of Coach Road at the Snake Creek Level Crossing on Coach Road. Mr Horman has indicated this is consistent with discussions at the Council meeting on 15th May 2018.

Friends of North Australia Railway are requesting the following support from Council:

- Letter of Support from CCGC (indicating that it's a CCGC road, it supports the significant tourism potential for the region of the heritage rail project, it changed the level of the road originally, it will assist with logistics, etc.). For discussion with you.
- Draft design for the roadworks by a civil engineer (you and I may be able to identify some competent pro-bono source)
- A statement of the category of the road to assist with the design.
- A quote for the earthworks from a friendly civil contractor.
- Other?

FNAR indicate they appreciated the support of the Council on 15th May and hope that a combined effort can be made in this bid for funding.

Attachments include the 1992 route survey of Coach Road and the 1885 design drawings for the railway in the vicinity of Snake Creek Level Crossing. They have no drawings of the Snake Creek siding which was constructed in 1944. The existing concrete bridge abutments provide the required level information. The location is at about 34M and 5 chains on Drawing 26a which gives a rail level of 138.5 ft. above Darwin Harbour on the 1885 datum.

FNAR state that they are looking at a ramp up at each side of the reinstated Level Crossing and a level section on the top for a distance.

BACKGROUND

Trevor Horman, representing Friends of the North Australia Railway presented prior to the May 15th meeting of Council, and outlined the vision and next stage plans for the Adelaide River rail precinct, including the Snake Creek loop and Batchelor to Adelaide River rail corridor walking and riding trail development proposal.

In relation to the Snake Creek road crossing loop that would impact on the final stage of the Coach Road to Adelaide River road construction and seal project, Mr Horman has asked Council for approval to use of the road reserve and crossing to be reinstated at the time construction and seal of the road project being funded. (Please note comments in background report). Mr Horman also requested ongoing support from Council through letters of support being provided for various funding applications that the Friends of North Australia Railway might submit.

BACKGROUND

Trevor Horman for Friends of the North Australia Railway did request and make a presentation on activities of the Friends of the North Australia Railway prior to Councils meeting on the 15th May, 2018. Mr Horman outlined for Council the current vision and activities of the group in particular ambitions around Adelaide River rail precinct, Adelaide River to Batchelor rail corridor and linkages of the corridor to ongoing development from the Darwin – Coolalinga rail corridor projects.

Trevor praised Council and thanked it for the Annual Volunteers Recognition evening is important and allows for groups such as Northern Australia Railway to be publicly recognised for their volunteer work.

6000 visitors visited the Adelaide River rail precinct last year.

Future projects – immediate focus by the Group are

- Develop the 4km of track from Adelaide River to Snake Creek – Major issue is with the former rail crossing on Coach Road that would need to be built up by 1.5 metres approximately to its original rail carriage height. (The road has taken priority since the railway ceased operation and has been cut away over the years by the various road builders. Mr Horman flagged that Council be requested to allow for these works to be included in the design of the final stage of Coach Road sealing to Adelaide River. Discussion with Council took place with the President noting that this would require significant engineering design (in regards to the approaches to the reinstalled crossing at the proposed heights and these costs were outside of the financial capacity of Council. They would need to be designed and funded through Grant Funding.)
- Batchelor to Adelaide River Rail Trail – Rail trail corridors for walkers and cyclists are a major tourism growth area across Australia. This section of the corridor would ideally need a ballast base with cracker dust on top for walking and riding. The corridor would need first to be confirmed in terms of ownership and access agreements in certain sections, and might need to divert at some places to the verge of the Stuart Highway. The linkage would be really important to the ongoing efforts to eventually have a developed corridor from Darwin to Adelaide River. In terms of workers Trevor mentioned previous projects had received support from Dept of Corrections with labour however was not sure if this was possible anymore.

COMMENT

I note that the recently released NT Government 10-year infrastructure plan notes this as a potential project for the future. This I do not believe is a commitment to funding.

Council staff have already completed the Strategic Infrastructure Fund detail for application to complete the last 2 kilometres of the Coach, Milton, Cheeney Road project and it is envisaged that this should still be completed rather than stalled due to this application by FNAR. This funding application is restricted in funding as to what can be included, and significant funds of the application are needed for the creek crossing area.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Rail Crossings design and specification/ Australian Road Design standards.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil at this stage

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the request for in principle support and participation by Council staff in assisting Friends of North Australia Railway in putting their application together for the Community Benefit Fund subject to the design of works needing to comply with relevant rail/road interface engineering and construction standards.

Moved: Clr.

Seconded: Clr.

7.11 STRATEGIC REVIEW OF COUNCILS CURRENT LAND USE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Council did at the June OGM recognise that in relation to its freehold land, it did not have a strategic understanding of its land parcels that might be more freely able to assist with economic, environmental or community development options either by private enterprise or in maximising benefits looking forward for the Coomalie Community.

Recently there have been approaches regarding potential use of previously leased parcels by third parties and also previously in relation to land in the Town Centre.

This register of land only relates to land that would have a purpose for development and does not include different ownership status that is affected by Native Title.

The Senior Admin Officer will be working on a map for Councillors to look at with these lands highlighted and more importantly portions of these various parcels that might be better utilised.

BACKGROUND

Property	Title Desc	Owner	Street No	Lot No	Street
514	Council Office/Depot Batchelor	Coomalie Community Government Council	22	00141	Cameron Road, Batchelor
1191	CCGC site top of hill Amangal Community	Coomalie Community Government Council	6	00207	Dorat Road, Adelaide River
242	Old Works Yard	Coomalie Community Government Council	35	00173	Finlay Road, Adelaide River
1113	River Corridor	Coomalie Community Government Council	120	00182	Memorial Terrace, Adelaide River
250	River Corridor	Coomalie Community Government Council	60	00181	Memorial Terrace, Adelaide River
368	Drain Miles Rd - Coomalie Council	Coomalie Community Government Council	545	00068	Miles Road
253	River Corridor	Coomalie Community Government Council		00184	No Name Road
624	Anzac Park	Coomalie Community Government Council	1	00270	Nurndina Street, Batchelor

660	Bicentennial Park	Coomalie Community Government Council	12	00341	Nurndina Street, Batchelor
631	Bowling Green	Coomalie Community Government Council	10	00277	Pinaroo Crescent, Batchelor
632	Swimming Pool	Coomalie Community Government Council	12	00278	Pinaroo Crescent, Batchelor
623	Batchelor Oval	Coomalie Community Government Council	18	00268	Pinaroo Crescent, Batchelor
630	Tennis Courts	Coomalie Community Government Council	8	00276	Pinaroo Crescent, Batchelor
814	Rum Jungle Lake	Coomalie Community Government Council	110	02830	Poett Road, Rum Jungle
169	Myrtle Fawcett Park & Toilets	Coomalie Community Government Council	130	00076	Stuart Highway, Adelaide river
195	AR office container	Coomalie Community Government Council	134	00114	Stuart Highway, Adelaide River
180	Land around AR office container	Coomalie Community Government Council	136	00089	Stuart Highway, Adelaide River
252	River Corridor	Coomalie Community Government Council	194	00183	Stuart Highway
205	AR Oval/Sports Courts	Coomalie Community Government Council	10	00124	Swannel Street, Adelaide River
638	Tourist Information Centre	Coomalie Community Government Council	19	00286	Tarkarri Road, Batchelor
1063	Havlik Park	Coomalie Community Government Council	35	00340	Tarkarri Road, Batchelor

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Coomalie Land Use Plan/ NT Planning Scheme

Leases under the Local Government Act.

POLICY IMPLICATIONS

Policy would need to be determined throughout the process.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council note the report and provide any feedback for inclusion in the Strategic Review of Council freehold land.

Moved: **Clr.**

Seconded: **Clr.**

7.12 LANDFILL AUDIT ADELAIDE RIVER

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Quotation Letter from Big River Waste Management Authority

SUMMARY

Adelaide River Waste Transfer Station has required considerable work over the last two months, relating to fires (deliberately lit) and landfill underburning.

BACKGROUND

As Council will note from the Operations Department report there have been 2 recent issues at the Adelaide River Waste site;

1. Deliberate lighting on a number of occasions of the Hook Bins at the Site and destruction of the load covers needed for transport of the Bins to the Batchelor landfill. Lighting also of litter deposited on the landing adjacent the landfill and other items.
2. Landfill "underburn" caused through bushfires or spontaneous combustion leading to smoke for a period of weeks and the subject of complain to the EPA.

The deliberate lighting was reported and known to Adelaide River Police.

On the 27th August, 2018, a compliance officer of the EPA advised that they needed to inspect the site as their initial reports indicated problems going back some time. The Operation manager and myself met with 2 officers of the EPA on 4th September and explained the efforts that had been undertaken in recent weeks to try and extinguish the under floor of the landfill and this combined with further ruffling of the landfill site to smother the smoke had finally been successful. This however would be monitored continually by Operations staff.

The Officers took photographs of the site and had conversation with Council staff concerning the problems experiences at the site, segregation of waste and general management short and long term.

The Operations Manager advised of the history of the site, and more recent initiatives to monitor activity including trialling of CCTV which had not been successful for a variety of reasons from older non-user friendly cameras, to vandalism of the cameras.

EPA were advised of the Grants that have been received though another program of the EPA with fencing of the site as a major first step towards better long term management and control of the area. Survey pegs have been installed for the fencing project. Quotes are coming in at present for this work.

Reinstallation of cameras was being investigated by Council prior to EPA contact as well. Discussion on CCTV and the need to have Wi-Fi capability to allow for remote monitoring via Apps.

More recently a dozer had assisted with cleaning the site, defining the boundaries to allow the fencing to be installed.

The officers were also advised of Council contact made by the President and CEO with LGANT to look at potential of joining in with such organisations as Big River Waste Management Group and having access to their Waste Management Coordinator to assist in short, medium and longer term management options with the site, as well as potential access to waste stream markets and other joint use activities associated with waste minimisation. This includes the Batchelor Site.

The EPA Officers contributed to discussion pointing to better signage needs at the site clearly identifying segregated waste stream areas.

Council staff outlined the need that any proposed changes in operation needed to have adequate time for consultation with the Community.

COMMENT

The Officers who were en-route to Katherine for a few days advised that they would need to discuss the matter upon return and would advise of their course of action. Obviously Council will be progressing ahead in any case with the fencing, cameras and longer term management plans to have continuous improvements at Adelaide River.

Attached are the proposal and costing from the Big Rivers Waste Management Group and further advice received from Litchfield Regional Council on their consultancies for waste management.

CONSULTATION

Operations Manager

President

LGANT

EPA Officers

Big Rivers Waste Management Coordinator.

STATUTORY ENVIRONMENT

EPA ACT

POLICY IMPLICATIONS

Operation of Waste Management Sites.

FINANCIAL IMPLICATIONS

Grant Funding will be required to assist with costs involved of any new arrangements as well as Budget considerations ongoing. Affiliation fee initially with Big Rivers Waste Management Group to have assessment and reports undertaken at Adelaide River and Batchelor.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the Adelaide River report and also the Big Rivers Waste Management Group proposal and affiliation and other quotations for services from consultancies in assisting in long term management planning and timeframes for the Coomalie Waste sites.

Moved: Clr.

Seconded: Clr.

7.13 MYRTLE FAWCETT PARK ADELAIDE RIVER– RAIN TREE ASSESSMENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	21 st November, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

The varying costs of a structural assessment relating to tree root encroachment on buildings in the vicinity of the Myrtle Fawcett Park – Rain Tree have varied to close to \$2K. Through an approach to Litchfield Council the new Director of Infrastructure has provided some contact details of qualified persons known to undertake this work in the region through to Katherine. One of these people have advised that if doing work at Katherine or in our area they believe they could do the work for under \$1000.

BACKGROUND

In relation to the rain tree at Myrtle Fawcett Park, Adelaide River, Council had at its June 2018 meeting requested further information regarding costs associated with the maintenance of the tree and comparative estimates for its removal. Remote Area Tree Services (Richard Kenyon) had been commissioned in March 2018 to provide an assessment of the condition of the tree and further information and costing was requested during the last month.

Remote Area Tree Services have advised since the June meeting that we would need to have a builder or plumber assess potential issues from the above ground root system of this tree to ascertain problems with associated built infrastructure as this is outside their qualification.

COMMENT

I believe that this independent structural assessment will provide the primary knowledge that Council needs to make a qualified decision.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$1000 or less based on email indicative quotation if company is working or traversing through our area. Funding would be provided by tree maintenance budget.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve the structural assessment funding of up to \$1000 for the analysis of root encroachment upon buildings in the vicinity of the Myrtle Fawcett Park raintree.

Moved: Clr.

Seconded: Clr.

7.14 RESTORATION OF 1% OF COMMONWEALTH TAXATION REVENUE TO FINANCIAL ASSISTANCE GRANTS (FAGS)

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	12 th September, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Urgent request from LGANT to support restoration of core Local Government funding.

BACKGROUND

21 August 2018

Local Government Association

of the Northern Territory

President Andrew Turner

Coomalie Community Government Council

Via [email: andrew.turner@nt.gov.au](mailto:andrew.turner@nt.gov.au)

Dear Andrew

HOW YOUR COUNCIL CAN GET BEHIND THE NATIONAL ELECTION ADVOCACY

The next Federal election, due by May next year, offers a golden opportunity for your council to make its voice heard on behalf of the sector and your community.

We know that the pressing need for a strong, reliable flow of Federal funds into local infrastructure — the roads, parks, libraries and other assets that make up the fabric of your community — is a major priority for local government.

You can help to make it a priority for the Commonwealth as well.

The Australian Local Government Association (ALGA) will soon begin its national Federal election advocacy campaign to advance our sector's national election priorities for the next Federal election.

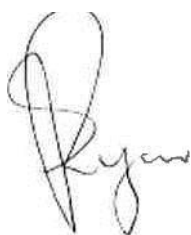
ALGA will be calling for '1% plus partnership programs' — this calls for the next Federal government to restore core local government funding of Financial Assistance Grants (FAGs) to at least 1% of Commonwealth taxation revenue and add funding for partnership programs where agreed.

A federal election campaign is an invitation to fight for a fairer go regarding FAGs. Funding under these grants amounted to 1% of total Commonwealth revenue in 1996. That has since been eroded so that, now, they amount to just 0.55%.

The result, of course, is that local communities are worse off and not getting as much money from the Commonwealth to fund the assets they rely on to help them in their day-to-day lives.

More information about this election priority is available in this letter from ALGA President, Mayor David O'Loughlin: [http://bitly/ALGAPres\[dent-FedElection](http://bitly/ALGAPres[dent-FedElection)

For our best chance to get this across the line, we must demonstrate the support of all councils for ALGA's call to urgently repair this important FAGs funding to local government.



I urge you to confirm your council's support by **completing this form, which will take 5 minutes or less:** <http://bitly/SupportALGAAadvocacy> If we are successful in getting a commitment to '1% plus partnership programs', every single council in Northern Territory and across the country will benefit, so it is worth our while to behind this 100%.

I have personally completed the form and I hope you do too.

Yours sincerely

Mayor Damien Ryan
President

Cc: *Paul McInerney CEO*
ceo.pcoomalie.nt.go.v.au

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Coomalie Community Government Council calls for the next Federal Government to restore core Local Government funding of Financial Assistance Grants (FAGS) to at least 1% of Commonwealth taxation revenue and add funding for partnership programs where agreed.

Moved: Clr.

Seconded: Clr.

7.15 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	18 th September, 2018
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

Council Report September

Seniors Month

On Saturday the 18th of August Coomalie Council took the seniors form the Coomalie Region up to the Territory Wildlife Park at Berry Springs. We had 27 Seniors attend the Seniors Month Trip. We then finished our day off at the Darwin River Tavern prior to departing back to the Coomalie Shire.

A big thank you to my volunteer driver Max your assistance is greatly appreciated. The event was a success with no issues arising.

Swimming

I have been driving up to Darwin on Tuesdays and Wednesdays to conduct swimming lessons with Royal Life Saving NT. I am expected to complete the Austswim Qualification with Royal Lifesaving NT at the end of the 4-week program.

Afterschool Sports

This Term Coomalie Council will be running after school sports at Adelaide River on Monday afternoons from 2.45pm -4.00pm at the basketball court at the Adelaide River School. After school sports for Batchelor will be run on Thursdays 2.45pm – 4.00pm at the Batchelor Area School Assembly area.

Remembrance Day

On Monday the 10th of September Coomalie Council had a meeting with the National Serviceman Association. Coomalie Council will be supporting this event by providing the CRO on the day to assist the National Serviceman Association, Coomalie Council will possibly be providing the bus on the day for the National Serviceman Association (16 members in total) if required to make one trip from Adelaide River to Darwin.

Coomalie Council will be printing 500 copies of the Service booklet and collecting the barricades from Palmerston for the National Serviceman Association. Coomalie Council will also place two large signs at the

entrance to Adelaide River Township. 20 markers will be placed along the Adelaide River War Graves road on the Sunday to Provide assistance with traffic conditions. Coomalie Council will also Provide a marquee on the day to be placed over COTA who will be volunteering and providing a morning tea kindly donated by Mr Garry Higgins MLA.

SHP Acquittal

The school Holiday Program Acquittal has been completed and handed in to the Northern Territory Government. I am in the process of drafting the January program and I will advise further once the program draft has been completed.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for August 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
AUGUST 2018			
Date	Reference	Detail	Amount
2/08/2018	8968	AJ Couriers & Haulage Pty Ltd	38.50
2/08/2018	8969	Area IT Solutions	808.50
2/08/2018	8970	Coomalie Community Govt Council	18,119.00
2/08/2018	8971	Darwin Office Technology	252.60
2/08/2018	8972	Fin Bins VTG Waste & Recycling	2,077.69
2/08/2018	8973	H&K Earthmoving Pty Ltd	94,397.58
2/08/2018	8974	NT Build	497.00
2/08/2018	8975	OfficeMax	2,378.77
2/08/2018	8976	Pattemore Constructions	8,098.20
2/08/2018	662	Telstra	926.01
3/08/2018	8977	Asset Protection Mob - cancelled	0.00
3/08/2018	8978	H&K Earthmoving Pty Ltd	73,009.62
7/08/2018	8979	Asset Protection Mob	330.00
7/08/2018	8980	Bunnings Building Supplies P/L	305.52
7/08/2018	8981	Fin Bins VTG Waste & Recycling	2,077.69
7/08/2018	8982	Higgie Mechanical Engineering	571.93
7/08/2018	8983	NT Water Filters	156.00
7/08/2018	8984	RS Gardening Care	2,098.80
7/08/2018	663	Motor Vehicle Registry	124.75
3/08/2018	Merc Fee Aug 18	Commonwealth Bank of Australia	21.44
3/08/2018	Rej Fee Aug 18	Commonwealth Bank of Australia	1.10
2/08/2018	VISA Aug 2018	Commonwealth Bank of Australia	901.38
13/08/2018	8985	Area IT Solutions	932.80
13/08/2018	8986	Attache Software Australia Pty	38.50
13/08/2018	8987	H&K Earthmoving Pty Ltd	42,319.60
13/08/2018	8988	DT & MG Kerr	13,835.25
13/08/2018	8989	Intergrated Land Information S	128.20
13/08/2018	8990	Diedre Pickering	3,756.64
13/08/2018	8991	Pumacard	3,016.91
13/08/2018	8992	Rum Jungle Tavern	825.00
13/08/2018	664	Jacana Energy	4,062.26
13/08/2018	665	PowerWater	9,479.71
14/08/2018	G/L Consolidat	Payroll	28,344.27
10/08/2018	VISA Aug 2018	Commonwealth Bank of Australia	150.00

17/08/2018	8993	Air Liquide WA Pty Ltd	242.28
17/08/2018	8994	Fin Bins VTG Waste & Recycling	2,077.69
17/08/2018	8995	H&K Earthmoving Pty Ltd	146,079.60
17/08/2018	8996	Komatsu Australia Pty Ltd	50.18
17/08/2018	8997	Bruce Mason	2,321.00
17/08/2018	8998	OfficeMax	574.65
17/08/2018	8999	Oolloo Investments Pty Ltd	22,154.71
17/08/2018	9000	T/A Batchelor General Store	304.11
17/08/2018	9001	NT Rural Pty Ltd TA Territory	288.02
17/08/2018	9002	Think Water	352.00
17/08/2018	9003	Turbo's Tyres	1,969.00
17/08/2018	9004	Vanderfield Northwest	219.99
17/08/2018	666	Jacana Energy	2,646.70
17/08/2018	667	PowerWater	1,219.15
20/08/2018	668	PowerWater	620.97
15/08/2018	BPay Fee Aug 18	Commonwealth Bank of Australia	33.44
15/08/2018	Tran Fee Aug 18	Commonwealth Bank of Australia	3.30
15/08/2018	Commbiz Aug 18	Commonwealth Bank of Australia	61.71
17/08/2018	Ret Fee Aug 18	Commonwealth Bank of Australia	1.10
22/08/2018	9005	Batchelor Service Centre	385.16
22/08/2018	9006	Bunnings Building Supplies P/L	470.10
22/08/2018	9007	Chris Reynolds Transport	77.00
22/08/2018	9008	Norsign NT	3,237.74
22/08/2018	9009	OfficeMax	29.59
22/08/2018	9010	Shannon Recycling & Landcare	1,375.00
28/08/2018	G/L Consolidat	Payroll	28,540.52
29/08/2018	9011	Gaz NT Pty Ltd	2,409.00
29/08/2018	9012	NT Water Filters	145.60
29/08/2018	9013	OfficeMax	151.70
29/08/2018	9014	Outback Batteries	175.50
29/08/2018	9015	Bill Stewart Maintenance	120.00
29/08/2018	9016	Vanderfield Northwest	133.49
29/08/2018	669	Telstra	843.39
30/08/2018	9017	Cr. Sharon Beswick	450.00
30/08/2018	9018	Cr. Sue Bulmer	450.00
30/08/2018	9019	Copytime	3,180.00
30/08/2018	9020	Cr. Max Corliss	850.00
30/08/2018	9021	Fin Bins VTG Waste & Recycling	2,077.69
30/08/2018	9022	Good Things Foundation	55.00
30/08/2018	9023	Cr. Christian McElwee	450.00
30/08/2018	9024	Cr. Deborah Moyle	450.00
30/08/2018	9025	Oceanview Developments Pty Ltd	564.50
30/08/2018	9026	Oolloo Investments Pty Ltd	3,546.75
30/08/2018	9027	Think Water	371.25
30/08/2018	9028	Cr. Andrew Turner	1,500.00
30/08/2018	9029	Vanderfield Northwest	14.11
30/08/2018	9030	DT & MG Kerr	12,369.50
24/08/2018	8929	Click Super	9,526.02
		TOTAL	569,249.43

RECOMMENDATION

That Council approve and pass for payment the August 2018 payment register totalling \$569,249.43.

Moved: Clr.

Seconded: Clr.

8.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th September, 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for August 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL					
FINANCIAL REPORT FOR THE PERIOD ENDING 31ST AUGUST 2018					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 425,696.07
Investment Account					\$ 1,700,000.00
Trust Account					\$ 715,249.13
Total Cash at Bank					\$ 2,841,945.20
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	\$ -	\$ -	\$ -	\$ -	\$ -
Rate Arrears	1,113,775.57	-	-	127,979.45	\$ 1,241,755.02
Rates paid in advance	(3,580.15)	-	-	-	(3,580.15)
Total Debtors					\$ 1,238,174.87
Creditors	Current	30 Days	60 Days	90 Days	
	4,757.27	-	44,649.00	-	49,406.27
Total Creditors					\$ 49,406.27
Reconciliation of Funds					
Balance as per General Ledger					\$ 1,141,945.20
Add outstanding Debtors					\$ 1,238,174.87
Less outstanding Creditors					\$ 49,406.27
Add Investment Account					\$ 1,700,000.00
Total Cash & Receivables Available					\$ 4,030,713.80

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST AUGUST 2018

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/12/2017	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 100,525.54	\$ -	Acquitted
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/09/2018
1/03/2018	SLGIF Gravelling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ 359,223.70	\$ 55,384.30	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ -	\$ 24,684.00	1/03/2019
23/05/2018	Roads to Recovery - Coach Road Seal	Dept of Infrastructure, Reg Devt	\$ 108,397.00	\$ 108,397.00	\$ -	30/09/2018
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 1,500.00	\$ 145.45	\$ 1,354.55	No acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Local Government	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Remove Asbestos from Buildings	Dept of Local Government	\$ 45,000.00	\$ -	\$ 45,000.00	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Local Government	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
29/06/2018	School Holiday Program July 2018	Territory Families	\$ 2,000.00	\$ 1,431.14	\$ 568.86	31/08/2018
31/07/2018	Top Up Activation Grant AR Library	Good Things Foundation	\$ 500.00	\$ -	\$ 500.00	No acquittal
3/08/2018	Seniors Month	Territory Families	\$ 1,500.00	\$ 513.18	\$ 986.82	30/06/2018
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 10,734.99	\$ 38,508.01	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Local Government	\$ 228,000.00	\$ -	\$ 228,000.00	30/06/2020
			\$ 1,312,014.00	\$ 580,971.00	\$ 731,568.54	
		Cash and Receivables			\$ 4,030,713.80	
		Unspent Grants & Subsidies			\$ 731,568.54	
		Cash Available to Council			\$ 3,299,145.26	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

MONTHLY FINANCIAL SUMMARY

ÁUGUST 2018

Account Code	Account Description	17/18 Actual	Month Actual	YTD Actual	18/19 Budget
110 ADMINISTRATION					
110 3899	TOTAL INCOME	1,666,139	37,811	1,231,342	1,536,175
110 4999	TOTAL EXPENSES	923,006	74,354	157,441	897,493
110 5000	SURPLUS / (DEFICIENCY) 110	743,133	-36,543	1,073,901	638,682
210 PUBLIC CONVENIENCES					
210 3899	TOTAL INCOME	9,000	0	0	9,000
210 4999	TOTAL EXPENSES	109,571	7,760	13,058	82,040
210 5000	SURPLUS / (DEFICIENCY) 210	-100,571	-7,760	-13,058	-73,040
211 SANITATION AND GARBAGE					
211 3899	TOTAL INCOME	382,661	3,986	380,151	397,380
211 4999	TOTAL EXPENSES	232,122	15,387	30,527	309,811
211 5000	SURPLUS / (DEFICIENCY) 211	150,539	-11,401	349,624	87,569
212 CEMETERIES					
212 3899	TOTAL INCOME	1,555	-259	-259	2,000
212 4999	TOTAL EXPENSES	3,793	646	1,298	6,560
212 5000	SURPLUS / (DEFICIENCY) 212	-2,238	-905	-1,557	-4,560
310 PARKS AND GARDENS					

310 3899	TOTAL INCOME	1,453	18	229	0
310 4999	TOTAL EXPENSES	241,647	16,794	31,687	267,804
310 5000	SURPLUS / (DEFICIENCY) 310	-240,194	-16,776	-31,458	-267,804
311 LIBRARIES					
311 3899	TOTAL INCOME	54,930	49,243	49,743	50,757
311 4999	TOTAL EXPENSES	55,944	4,770	10,734	50,757
311 5000	SURPLUS / (DEFICIENCY) 311	-1,014	44,473	39,009	0
312 SPORT AND RECREATION					
312 3899	TOTAL INCOME	505	0	0	100
312 4999	TOTAL EXPENSES	129,987	8,159	18,248	137,371
312 5000	SURPLUS / (DEFICIENCY) 312	-129,482	-8,159	-18,248	-137,271
313 SWIMMING POOL					
313 3899	TOTAL INCOME	99,784	0	75	4,000
313 4999	TOTAL EXPENSES	108,751	17,988	26,943	122,765
313 5000	SURPLUS / (DEFICIENCY) 313	-8,967	-17,988	-26,868	-118,765
314 COMMUNITY RECREATION					
314 3899	TOTAL INCOME	52,079	418	136	48,600
314 4999	TOTAL EXPENSES	76,009	5,443	12,840	82,185
314 5000	SURPLUS / (DEFICIENCY) 314	-23,930	-5,025	-12,704	-33,585
410 ROADS					
410 3899	TOTAL INCOME	1,631,726	290,393	287,128	967,021
410 4999	TOTAL EXPENSES	998,142	382,892	560,773	2,040,477
410 5000	SURPLUS / (DEFICIENCY) 410	633,584	-92,499	-273,645	-1,073,456
510 STREETLIGHTING					
510 3899	TOTAL INCOME	7,252	0	0	0
510 4999	TOTAL EXPENSES	16,605	3,058	3,058	24,400
510 5000	SURPLUS / (DEFICIENCY) 510	-9,353	-3,058	-3,058	-24,400
511 TOURISM AND ECONOMIC DEVELOPMENT					
511 3899	TOTAL INCOME	16,162	1,500	1,500	15,500
511 4999	TOTAL EXPENSES	31,335	689	1,127	38,260
511 5000	SURPLUS / (DEFICIENCY) 511	-15,173	811	373	-22,760
512 DOG MANAGEMENT					
512 3899	TOTAL INCOME	3,242	280	550	2,400
512 4999	TOTAL EXPENSES	22,447	758	1,967	31,486
512 5000	SURPLUS / (DEFICIENCY) 512	-19,205	-478	-1,417	-29,086
513 GLYPHOSATE					
513 3899	TOTAL INCOME	5,564	327	327	4,800
513 4999	TOTAL EXPENSES	10,600	0	0	4,800
513 5000	SURPLUS / (DEFICIENCY) 513	-5,036	327	327	0
514 GAMB AND WEED CONTROL					
514 4999	TOTAL EXPENSES	10,573	0	0	10,000
514 5000	SURPLUS / (DEFICIENCY) 514	-10,573	0	0	-10,000
900 3899	TOTAL INCOME	3,932,052	383,717	1,950,922	3,037,733
900 4999	TOTAL EXPENSES	2,970,532	538,698	869,701	4,106,209
900 5000	SURPLUS / (DEFICIENCY)	961,520	-154,981	1,081,221	-1,068,476

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for August 2018.

Moved: Clr.

Seconded: Clr.

8.3 AUDITED FINANCIAL STATEMENTS AND ANNUAL REPORT 2017/18

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/27
Disclosure of Interest:	Nil
Date:	5 th September 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Audited Financial Statements and Annual Report 2017/18 – a hard copy will be provided

SUMMARY

The financial statements for 2017/18 have been audited by Nexia Edwards Marshall NT and recommended to be adopted by Council's Audit Committee.

BACKGROUND

Council's annual financial statements are required to be audited each year.

COMMENT

No additional comments are provided to this report.

CONSULTATION

Nexia Edwards Marshall, Councils Audit Committee

STATUTORY ENVIRONMENT**132 Reference of annual financial statement for audit**

The annual financial statement must be prepared, and referred to the Council's auditor for audit:

- (a) as soon as reasonably practicable after the end of the relevant financial year; and
- (b) in any event, in time to ensure that the audited statement will be available no later than 15th November in the calendar year in which the financial year ends.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and note the Audited Financial Statements and Annual Report for 2017/18 as recommended by the Audit Committee and submit to the Local Government Division, Department of Community Housing and Development and the NT Grants Division.

Moved: Clr.

Seconded: Clr.

8.4 ACQUITTAL – SPECIAL PURPOSE GRANT 2017/18

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	5 th September, 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	SPG –Acquittal Building Capacity Grant 2017/18

SUMMARY

Acquittal to the Division of Local Government for the Special Purpose Grant received for Building Capacity in 2017-18.

BACKGROUND

Council received a grant of \$100,000 towards building capacity.

COMMENT

\$100,000 SPG – Capacity Building – expended \$100,525.54.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approves and recommends acquittal for Special Purpose Grant for Capacity Building and the Council Common Seal be affixed if required.

Moved: Clr.

Seconded: Clr.

9 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

Moved: Clr.

Seconded: Clr.

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr.

Seconded: Clr.

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

11 USE OF COMMON SEAL – REMOTE SPORT GRANT FUNDING

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	21 st November, 2017
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Letter of Offer Dept of Tourism and Culture Grant Funding Agreement

SUMMARY

Council’s annual Grant Funding Agreement for Remote Sport Services requires the use of the common seal.

BACKGROUND

Email correspondence below;

Subject: Letter of Offer and Funding agreement

Dear Mr McInerney

Please find attached copy of your funding agreement.

Could you please read through the agreement and arrange for it to be signed and returned as per the letter of offer, also attached.

If you have any queries, please don't hesitate to contact me.

Kind Regards,

Andrew Thompson

Andrew Thompson
Grant Coordinator

Grants Administration & Business Services

Community Participation, Sport and the Arts

Department of Tourism and Culture
Northern Territory Government

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2). The affixing of the common seal to a document:
(a) must be authorised or ratified by resolution of the council; and
(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve the use of the common seal on the annual Grant Funding Agreement for Remote Sport Services.

Moved: Clr.

Seconded: Clr.

12 GENERAL BUSINESS

Nil

13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 16th October 2018 at 6:00pm in the Council Chambers.