



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**19<sup>th</sup> February 2019**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 19<sup>th</sup> FEBRUARY 2019

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Vice President of the Shire Council Max Corliss will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

#### VISITORS PRESENT

Ethan Redshaw, Legislation and Policy Officer, Local Government, Housing Community Development Division

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 19<sup>th</sup> February 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apologies from Clr Andrew Turner and Clr Christian McElwee for the Ordinary General Meeting held 19<sup>th</sup> February 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 19<sup>th</sup> February 2019.

**Moved:** Clr.

**Seconded:** Clr.

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 15<sup>TH</sup> JANUARY 2019**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 15<sup>th</sup> January 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority.

#### RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 15<sup>th</sup> January 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 6 OPERATIONS MANAGER'S REPORTS

### 6.1 OPERATIONS REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> February 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

#### SUMMARY

## Operations Managers Report February 2019

#### Roads-

Quotes will be obtained in the coming weeks to start replacing worn out signage in both Adelaide River and Batchelor. This is for street name signs and instructional signage e.g. give ways etc.

Maintenance grading is now finished.

Pot holes are being addressed as discovered.

Have stopped trying to do the last of the flood damage work as getting too wet.

Getting road gravel for the re sheeting is a big problem and will need a coordinated rubble search.

Works on unsealed shoulders on Miles Road to Solomon Road will commence soon.

If the weather permits driveways on our back streets in Batchelor will be started, we will try different gravels to see what is going to be the best for the money available to improve drainage and ponding of water in these streets.

The first round of spraying Gamba on our roads is finished, slashing was done also.

#### Waste-

Batchelor dump running well, there is sinkage of the shed at Batchelor, this will be properly assessed and addressed when the dry season arrives.

Given the weather at the moment, at times it is not appropriate to push the dump straight away, however it is done when practical to do so.



Adelaide River - obtaining quotes to put up the back side of the fence, there is enough money left over from the grant. We did not get the extra grant to put up the fence around the rest of the dump.

Contractor dumping a large number of green drums had occurred recently. I have spoken to Contractor and they have come and got what was deposited and they have been told no more.

More fill/dirt needs to be brought in to cover what is dumped. Most of the public is being good but need to get a decision on closing times for dump and what we are taking and needs to be manned asap. Steel lids for the existing bins have been costed and are around \$9000, they are the same as Litchfield and others. This is to replace the tarps as they have been wrecked through fires. With steel lids if we have to shift bins we will be able to do it. The old green waste area will be cleaned up shortly when labour and funding available. Weeds control will be started shortly.

#### **Parks-**

Ongoing pressure washing of footpaths due to being mouldy with the rain.

#### **Requests-**

COTA submission for the Bowls Club, request for car park- pending due to funding availability.

### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the Operations Manager's Report for January / February 2019.

**Moved:** Clr.

**Seconded:** Clr.

### **6.2 MONTHLY POOL & DOG STATISTICS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### **SUMMARY**

Pool – Royal Life Saving swimming program sign up day was highly popular, on future program, cost may be an issue to some parents. The pool is running well. The water is clear, rain has gone.

Dogs- 1 dog currently in the pound, dog patrols are ongoing although the dogs are avoiding the dog catcher.

**NOTE**

For the Information of the Council

**7 CHIEF EXECUTIVE OFFICER'S REPORTS****7.1 INCOMING AND OUTGOING CORRESPONDENCE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

**SUMMARY**

Council is provided with items of correspondence both received and sent during the months of January / February 2019.

**BACKGROUND**

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

**COMMENT**

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

**Correspondence In**

DATE		Source	Subject
4/1/19	MI 1	NT EPA	Adelaide River Landfill Compliance and Operational plan received
11/1/19	MI 2	LGANT	Nominations to NT Local Government Insurance Discretionary Trust Advisory Board
11/1/19	MI 3	Department of Housing and Community Development	Strategic Local Government Infrastructure Fund Offer; final stage Sealing of Coach Road
11/1/19	MI 4	LGANT	Copy of Power and Water 2019-2024 revised proposal for electricity network pricing
14/1/19	MI 5	Department of Home Affairs	Proposed changes to the Australian Citizenship Ceremonies Code
14/1/19	MI 6	Power and Water Corporation	Revised estimate and warranty issues street lighting upgrade
15/1/19	MI 7	Department of Tourism and Culture	Grant Tracker reporting reminder
15/1/19	MI 8	LGANT	Call for nominations to the NT Planning Commission
15/1/19	MI 9	LGANT	Call for nominations to the NT Grants

			Commission
15/1/19	MI 10	Gary Higgins MLA	Chin Estate history with regard to access
17/1/19	MI 11	Department of Infrastructure Planning and Logistics	Coomalie Creek crossing overgrowth, quote requested
17/1/19	MI 12	Department of Housing and Community Development	Scheduled Compliance Review date
18/1/19	MI 13	Power and Water Corporation	Contact for Street lighting upgrade
21/1/19	MI 14	Office of the Chief Minister	Anzac Day Ceremony successful grant
22/1/19	MI 15	NT EPA Senior Environmental Officer	Environment Protection Grant and Adelaide River meeting
22/1/19	MI 16	Department of Environment and Natural Resources	Environmental Project Grants 2018-2019 unsuccessful application for waste site fencing
23/1/19	MI 17	Office of the Chief Minister	Youth Detention Centre issue referred to DIPL
24/1/19	MI 18	Gary Higgins MLA	NT Concessions Scheme and Seniors Recognition Scheme
25/1/19	MI 19	Power and Water Corporation	Request for backflow prevention assessment Adelaide River
25/1/19	MI 20	AFL NT	Proposed football programs for Coomalie Region
25/1/19	MI 21	Hanwha Solar Technology	Batchelor and Manton Solar Farms
29/1/19	MI 22	NT Grants Commission	Annual Road return due for lodgement
29/1/19	MI 23	Adelaide River Show Society	Council Commercial Garbage Charge
30/1/19	MI 24	Department of Environment and Natural Resources	AN 1281 Approved clearing permit for airstrip Dorat Road
30/1/19	MI 25	National Servicemen's Association NT	Letter of appreciation, Remembrance Day Service 2018
30/1/19	MI 26	Darwin Cycling Club	Proposed road race May 2019
31/1/19	MI 27	NT Government Newsroom	Territory Labor Government New Ministry
31/1/19	MI 28	NT Government Newsroom	Announcement of a Minister for Local Government
31/1/19	MI 29	Batchelor Police	Request for information about planned events.
1/2/19	MI 30	PowerWater	Backflow prevention hazard assessment , contracted plumber
4/2/19	MI 31	Department of Housing and Community Development	Special Purpose Grant Offer 2018-2019 Round Two
5/2/19	MI 32	Baptist Bush Church	Request for Council support
9/2/19	MI 33	Department of Local Government, Housing and Community Development	Disaster Recovery Plan Guidelines
11/2/19	MI 34	Warren Snowdon MP	Letter of Support Inpex Community Grant application
11/2/19	MI 35	Thee Administrator of the Northern Territory	Acceptance of Anzac Ceremony invitation

### Correspondence Out

DATE		Source	Recipient & Subject
31/12/18	MO 1	PM	NT EPA; submission of Compliance Report and Operational Plan
11/1/19	MO 2	SS acting CEO	Department of Housing; update on Batchelor township issues
15/1/19	MO 3	PM	Lake Bennett contractor; Council slashing & spraying
16/1/19	MO 4	PM	Chief Minister of NT; Proposed Juvenile Detention Centre, petition support
16/1/19	MO 5	PM	Telstra management team; meeting before February Council OGM
17/1/19	MO 6	PM	Department of Infrastructure Planning and Logistics; service request Coomalie Creek Crossing
17/1/19	MO 7	PM	Lake Bennett ratepayer; request to waive interest, Council decision
17/1/19	MO 8	PM	Power and Water Corporation; acceptance of LED lighting quote
18/1/19	MO 9	PM	Administrator of the NT; Invitation to 2019 Anzac Ceremony
21/1/19	MO 10	PM	Chief Ministers office; Anzac Day Grant
21/1/19	MO 11	PM	Department of Housing and Community Development; acceptance of Strategic Local Government Infrastructure Fund Grant, Coach Road
22/1/19	MO 12	PM	NT EPA; DNER Environment Project Grants and Adelaide River visit
23/1/19	MO 13	PM	Eva Valley resident; Boundary erosion issues
25/1/19	MO 14	PM	CCGC Councillors; notice of Waste Management workshop Adelaide River
29/1/19	MO 15	PM	Chief Ministers Office; signed Anzac Day grant agreement
30/1/19	MO 16	HB	Adelaide River primary School; Change to Community Library hours
30/1/19	MO 17	PM	MO 17 Compliance Review contact Manager Compliance
31/1/19	MO 18	PM	Batchelor police; re upcoming events
8/2/19	MO 19	PM	Gary Higgins; Request for letter of support Inpex Sports Grant
8/2/19	MO 20	PM	Warren Snowdon; Request for letter of support Inpex Sports Grant
8/2/19	MO 21	PM	Adelaide River Clinic; Request for letter of support Inpex Sports Grant
8/2/19	MO 22	PM	Adelaide River Police; Request for letter of support Inpex Sports Grant
8/2/19	MO 23	PM	Inpex Grant Batchelor Clinic
8/2/19	MO 24	PM	Batchelor Police; Request for letter of support Inpex Sports Grant
8/2/19	MO 25	PM	Central Agri Group; re support for proposed labour agreement
11/2/19	MO 26	PM RB	Certificate of Practical Completion- Coach Road
11/2/19	MO 27	PM	Letter of Support for Rosella Festival CBF Grant application

#### CONSULTATION

Not Applicable

#### STATUTORY ENVIRONMENT

Not Applicable

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.2 REVIEW OF ACTION ITEMS LIST TO FEBRUARY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to February 2019

#### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.3 COMPLAINTS REGISTER TO FEBRUARY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

#### RECOMMENDATION

That Council receives and notes the complaints for the January / February 2019 period.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014, which includes the Robin Falls area in the Coomalie Community Government Council area.

##### February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

##### June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

##### December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

##### January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

##### February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

##### May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

#### **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

#### **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

#### **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

#### **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

#### **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

#### **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

#### **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

#### **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

## **February 2017**

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20<sup>th</sup> February 2017.

## **May 2017**

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

## **Resource Sharing**

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

## **July/August 2017**

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

## **September 2017**

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

## **October 2017**



October 10<sup>th</sup> 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

*"That the Coomalie Community Government Council confirms its commitment to*

1. *pursue the building of a stronger rural local government model in the region;*  
*and*
2. *to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

### **November 2017**

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10<sup>th</sup> November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1<sup>st</sup>, 2017.

### **December 2017**

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6<sup>th</sup> December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13<sup>th</sup> December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions, Mr Higgins advised of his bipartisan support for the two Council's efforts.

### **January 2018**

The combined working group met on 19<sup>th</sup> January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

### **February 2018**

The combined working group will meet with Belyuen on Friday 23<sup>rd</sup> February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.

2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13<sup>th</sup> February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

### **March 2018**

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9<sup>th</sup> until 12<sup>th</sup> April with workshops and field inspection of assets.

Work will continue over the next month.

### **April 2018**

Workshops conducted on April 9<sup>th</sup> and 11<sup>th</sup> 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8<sup>th</sup> 2018 at Belyuen.

Combined Working Group on 30<sup>th</sup> April 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

### **May / June 2018**

Combined Working Group meeting held June 8<sup>th</sup> at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

### **July 2018**

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

### **August 2018**

Combined Working Group meeting was held on August 10<sup>th</sup> at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

#### **September 2018**

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

#### **October 2018**

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

#### **November 2018**

Ministerial briefing paper being developed along with future Governance, staffing requirements and service provision.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

## 7.5 CEO ACTIVITIES REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Compliance Review Info

### SUMMARY

#### CEO Activities Report February 2019

##### 1. Key meetings/discussions attended

15<sup>th</sup> January – With President attended Chief Minister media conference on site at Solar Farm, Batchelor – brief discussion held with Chief Minister.

17<sup>th</sup> January – Notified by DLGHCD of three yearly compliance review that had been deferred pending merger proposal.

18<sup>th</sup> January – Presentation by National Serviceman’s Association to Council and staff in relation to support provided for Remembrance Day at Adelaide River.

21<sup>st</sup> January – Contact from Lee Williams, DLGHCD on status of merger proposal brief to Minister.

22<sup>nd</sup> January – President, CEO and Ops Manager met with EPA Licensing branch at Adelaide River to discuss operational plan and licensing of listed wastes.

30<sup>th</sup> January – Phone conference with CEO Belyuen Council in relation to timeframe for their Council to consider Ministerial Brief and to make final amendments prior to calling a Combined Working Group to ratify.

31<sup>st</sup> January – Phone conference Big Rivers Waste Management Group.

Saturday 2<sup>nd</sup> February – Councillors Workshop on site at Adelaide River Waste Transfer Site

4<sup>th</sup> February to 7<sup>th</sup> February - - Ben Dornier in attendance as required with Finance staff to commence conversion to new Councilwise IT/Cloud system.

##### 2. Belyuen Coomalie Combined Working Group – Ministerial briefing update

The Draft Ministerial Briefing as endorsed by Council at the January OGM is now with Belyuen Council for their consideration. Once this is endorsed a Combined Working Group meeting will be held subject to Belyuen Council availability in Late February/early March. Belyuen have not been able to quickly get together due to unforeseen circumstances however the CEO will advise me when they are ready to have a Combined Working Group meeting.

Coomalie President has suggested to me that if logistically it is proving difficult to physically meet, that a teleconference be set up.

### **3. Bombing of Darwin Wednesday 20<sup>th</sup> February 2019 and ANZAC Day 2019 Thursday 25<sup>th</sup> April, 2019.**

Planning is continuing for these events that are run by Council.

The Finance Manager had recently submitted a funding support application to the community Benefit Fund for ANZAC Day. The Chief Minister Office has advised of one-off support of \$7K for ANZAC Day in 2019. This is vital funding that allows for quality sound systems and other logistics to be funded.

### **4. Tender documents**

#### **Council**

The two tenders for

1. Coach Road construction and sealing
2. Garbage Waste Collection services

Have been prepared by the Senior Management Team as the new Garbage Collection tender will operate from 1<sup>st</sup> July 2019 and for a 3-year period subject to annual review and renewal.

Invitation to tender advertisements will be placed on the 16<sup>th</sup> and 20<sup>th</sup> February respectively as well as on Council facebook site, Council Website and Noticeboards at Batchelor and Adelaide River.

Tenders will close on Friday 5<sup>th</sup> April at 4pm.

These will then be assessed by the SMT and recommendations and report to Council in confidence at the April meeting.

### **5. SPG Grants next round**

The Department of Local Government, Housing and Community Development has written to all NT Councils with the upcoming Special Purposes Grants Program.

It is proposed that one of the applications will be for demountable buildings (supervisor huts/toilets) each at the Batchelor and Adelaide River Waste sites. This would also include extension of power to the sites. Quotes are currently being obtained.

Another important application is for the installation of steel lids for the waste transfer bins that can be rotated for the cartage of general waste streams (Putrescible) from Adelaide River to Batchelor. These are vital due to the destruction by fires etc of the tarpaulin covers. We have 6 bins that would need to be fitted with the bin lids and hydraulics required for safe operation.

The previous applications that were not approved in the last round. eg Solar Panels on Batchelor Office building and Batchelor Swimming Pool as well as the required technology for road asset monitoring pre-wet season after flood or natural disaster events will be resubmitted if allowed.

### **6. Compliance Review.**

As verbally advised the Department of Local Government, Housing and Community Development has advised that the original scheduled date for the 4-year review would be conducted in May 2019 and this has now been rescheduled for mid-March.

As per the requirements of the review the Finance Manager will be the appointed main contact.

Finance/admin staff are currently collating the required material to forward to the compliance team at DLGHCD by February 22<sup>nd</sup>.

A 2-day site visit with three members of the Department will occur in the week after the March 2019 OGM.

*Attachments of the correspondence and reporting requirements are provided for the information of Councillors.*

#### **7. Councilwise transition.**

As mentioned in the reports significant transition and data migration work/reconciliations has been occurring with the Councilwise system by particularly the Finance Manager and Senior Finance Officer.

I am grateful for their efforts as Payroll is now up and running, Office 365, and other functions will progressively transition over the next week to two weeks.

#### **8. Portfolio expansion – Minister for Local Government, Housing and Community Development.**

Council will have noticed through media and other communication that the Hon Gerry McCarthy, MLA has had Local Government specifically included in his title as Minister.

This is pleasing news for local government that had been lobbied for by NT Councils and LGANT.

Paul McInerney

Chief Executive Officer

#### **RECOMMENDATION**

That Council receives and notes the CEO's Activity Report for the period January / February 2019.

**Moved:** Clr.

**Seconded:** Clr.

#### **7.6 ADELAIDE RIVER WASTE TRANSFER STATION – NTEPA DIRECTIONS NOTICE AND PROPOSED ACTIONS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### **SUMMARY**

The NT EPA Directions Notice issued on the 1<sup>st</sup> November 2018 requires significant actions and attention to timelines in relation to the Adelaide River Waste Transfer Site.

Specifically, the following extract is required from the Directions Notice and which is contained with the Compliance Plan. (These documents have been provided at the January OGM and need to be read in totality).

1. *Ensure that access to the site is effectively controlled: and*

2. *Ensure that listed wastes at the premises are correctly segregated for appropriate disposal and transfer; and*
3. *Develop and implement an operational plan for the premises that specifies and details all the measures and actions that CCGC, its agents and staff have taken and will take at the premises to comply with:*
  - A) *Prevention and control of fires at the premises; and*
  - B) *Prevent the inappropriate disposal of listed wastes at the premises; and*
  - C) *Prevent offsite impacts from activities carried out at the premises. Including nuisance from litter leaving the premises.*

On February 2<sup>nd</sup>, 2019 a council Workshop was held at Adelaide River for Councillors to be briefed.

Councillors attending were Crs Turner, Corliss, Beswick and Moyle along with the CEO, Operations Manager and Big Rivers Waste Management Coordinator.

A range of Recommendations are provided that will allow Council to work towards achievement of the requirements of the Directions Notice.

## **BACKGROUND**

In 2017 and 2018 dry season fires were lit by persons unknown in waste bins and in landfill area. Wildfires also impacted the landfill area and resulted in underburn in the landfill.

On 4th September 2018, the Operations manager and I met with officers from the EPA at the Adelaide River waste site. The initial purpose of the consultation was in relation to frequent fires burning in the landfill section over the last couple of years. The visit also included questions on the nature of wastes being deposited at the site.

EPA staff outlined their problems with the site. Council staff discussed its progress on projects such as the fencing of the site, new signage and planned applications for grant funding to monitor the site with CCTV. Discussions also included suggestions for the future management of the site such as restricting access or materials to the site, controlled hours and supervision.

The EPA are aware that we are a small Council, however we are still required to manage the site to modern standards even though we are not licenced

They stated that they chose action to issue a Directions Notice which was served on the 1<sup>st</sup> November. This required a Compliance and Operation Plan to be submitted by 31<sup>st</sup> December 2018. This was achieved under great time pressures and in association with the Big Rivers Waste Management Authority whom Council had resolved to join at the November 2018 OGM.

A further meeting on site with other officers of the NT EPA Licensing Branch took place with the President, CEO and Operations Manager on the 22<sup>nd</sup> January 2019 which outlined potential segregated waste, limited licenses and cost impacts. Longevity of the Landfill operation was also discussed and potential funding sources with studies required to support need for landfill at the site.

A Councillors Workshop with the CEO, Operations Manager and Waste Management Coordinator, Big Rivers Waste Management Authority was held on site on Saturday 2<sup>nd</sup> February from 9am – 12 noon. This was a briefing for Councillors on the impacts of the NT EPA Directions notice and actions as reported above as well as risks to Council.

The following article was submitted by the CEO to the February Stop Press for the attention of residents:

*Adelaide River Waste Transfer Site – Dorat Road. – NT EPA Directions Notice on management of the site.*

*As advised in the December/January 2018-2019 Stop Press significant works have been undertaken in recent months at the Adelaide River site to try and control fires lit by unknown persons in the Waste Bins and as well in the general landfill area. Wild fires also impacted the landfill area.*

*The fires and consequent smoke were initially in 2017 and 2018 the subject of complaint reports to the NT Environment Protection Authority (NTEPA) which resulted in an Authorised Officer Direction Notice to the Council issued on the 1st November 2018 requiring urgent action:*

- 1. Ensure that access to the site is effectively controlled: and*
- 2. Ensure that listed wastes at the premises are correctly segregated for appropriate disposal and transfer; and*
- 3. Develop and implement an operational plan for the premises that specifies and details all the measures and actions that CCGC, its agents and staff have taken and will take at the premises to comply with:*
  - A) Prevention and control of fires at the premises; and*
  - B) Prevent the inappropriate disposal of listed wastes at the premises; and*
  - C) Prevent offsite impacts from activities carried out at the premises. Including nuisance from litter leaving the premises.*

*Including timelines for the full or partial implementation of all the specified measures and action: and*

- 4. Provide the operation plan to the NT EPA by 31st December 2018; and*
- 5. By 31 January 2019, engage with the Environmental Authorisations section to discuss whether licensing may be appropriate for the premises.*

*Prior to the NT EPA Direction significant works had been undertaken during the dry season in relation to extinguishing the fires and tidying up the perimeters of the site, and a fencing grant from NT EPA had been received for chain mesh fencing. Also, Council had applied to a Federal Government funding program for CCTV to be installed at the site. (A decision on this application is still unknown.)*

*However, the NT EPA direction notice required significant work to achieve an operational plan that can be utilised and built upon for the ongoing management of the site. This was required by the 31st December. Council had joined the Big Rivers Waste Management Group in December 2018 that provided access to their Waste Management Coordinator to assist in preparation of the Operational Plan.*

*On the 22nd January 2019, a meeting of the Council President, CEO and Operations Manager and NT EPA Licensing staff met on site at Adelaide River Waste Transfer Station to overview the site and consider the issues in being licensed to take listed wastes as prescribed in the NT EPA Act. The visit also involved an inspection of the site and potential funding support through NT EPA and agencies towards further site assessment aimed at potentially increasing the life of the landfill area.*

*Significant understanding by Council of the management of general waste, green waste etc and supervision costs of the site under the NT EPA Direction, and also potential cost impacts due to licensing requirements for potential listed wastes will occur in the next 2 months as it works towards decisions on the best arrangement versus the costs of the total Waste Transfer Station operation in the short to longer term.*

*As part of the process of understanding, the impact of the action by the NT EPA a Councillors Workshop was conducted at the Adelaide River Waste Transfer Site on Saturday morning 2nd February 2019. This was also attended by the Waste Management Coordinator of Big Rivers Waste Management Authority as well as the CEO and Operations Manager of Council.*

*The Workshop was briefed on the following items as part of the education of Councillors on the history of the site which was previously managed and run by an agency of the NT Government prior to Council being formed in 1991.*



Key issues discussed at the workshop for consideration by Council at its future meetings over the next 2 months in progressing the Operation Plan and meeting the intent of the Compliance Plan include the following:

1. *Completion of Fencing at the Site to ensure it can be controlled and managed.*
2. *Segregation of the Landfill site from the Public from the Waste Transfer area.*
3. *Determination of supervision at the site in assisting control and management and ascertaining costs of this control measure. This would include an Expression of Interest for supervision of the Site and the skills of the person in undertaking the control and management as well as education of users of the site to not bring prohibited waste streams to the site and to segregate their waste into the appropriate waste stream when packing their waste at home. Based on potential costs this would also determine the level of opening hours that could be provided at the Adelaide River site. A short survey of ratepayers and residents could be conducted on appropriate hours and what days the Waste Transfer site would be opened.*
4. *Analysis is required for days and hours available for disposal of various waste streams such as green waste so that these can be managed appropriately and more effectively.*
5. *Determination of whether the Waste Transfer site should accept listed wastes and to what degree and also cost to Council of disposing of these licensed wastes, eg Tyres, Batteries and other regular waste of this type or whether other collection opportunities exist for NT EPA licensed handlers to conduct annual or more regular householder collection days of these listed wastes.*
6. *Out of Council area contractors and persons who use the site also need to be managed and advised that the site is for Council ratepayers and residents only particularly in relation to depositing of listed wastes.*
7. *Community awareness and education and need to inform ratepayers and residents of Adelaide River and rural areas on the need to change management of the Waste Transfer site and the range of issues faced by Council in trying to maintain this service at Adelaide River. This includes a much higher level of cooperation in residents using the site in segregating waste stream at home prior to filling the ute or trailer at home.*
8. *Signage at the entrance to the site to advise that major changes in hours and operation of the site will need to be in place before the dry season to meet the control and management.*

*Council will be discussing the above matters and other areas relating to site management, longevity, listed waste that can be accepted and contained potentially within a limited EPA licence over the coming months and changes will be progressively needed in meeting the requirements of the NT EPA Directions Notice and it is hoped that the residential, rural and business community of Adelaide River understand the impact and decision making that will be required by Council. Council is also planning to hold focussed planning sessions with the residents of Adelaide River and rural area in the coming weeks.*

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

**RECOMMENDATION – fencing of perimeter of Adelaide River Waste Transfer site**

That Council approve for the remaining fencing to be installed at the rear of the Adelaide River Waste Facility site utilising the balance of the EPA Grant funds and also Council funding if required to complete the project that will enable the perimeter of the site to be controlled.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION – Advance notice of Stage 1 closure of Adelaide River Waste site from 5pm until 7am (night closure) each day and questionnaire to the Public on suitable days of further restricted days/ hours to be distributed.**

That Council provide one months' notice that as the first step towards restricting hours at the Adelaide River Waste site advise residents and ratepayers that the Adelaide River Waste site will be closed to the public from 5pm until 7am each day (until altered or varied by Council); and that it authorise to undertake a questionnaire of Adelaide River rural residents and ratepayers that provides an indication on the preferred days and hours that they use the Waste Transfer station and that the questionnaire clearly state that 7 day access will not be an affordable option for Council to consider. The questionnaire to include that Council may not be in a position to receive listed wastes under the Environmental Protection Act.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION – Expression of Interest for control, management and supervision of the Adelaide River Waste Transfer Site**

That Council call for expressions of interest from the Public for persons or companies who are interested in managing the waste transfer site at Adelaide River and that the Expression of Interest guidelines clearly states that hours that the site will be opened will be significantly restricted; that educating users of the site in segregating waste will be a key objective, as well as ensuring the site is controlled and managed and kept tidy at all times; expressions to contain preferred arrangement for a contractor or employee relationship and remuneration or other relevant considerations..

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION – Licensing requirements cost benefit/affordability analysis**

That Council in assessing the potential EPA Licensing options for the site authorise the CEO to investigate the potential for the main listed wastes of tyres, batteries, gas bottles, fire extinguishers etc to be disposed of via authorised EPA licensed contractors which might be undertaken as periodic collection days only e.g. quarterly, six monthly, annually rather than accepting them at the site and segregating then stockpiling the listed wastes.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION – Professional Signage at the entrance and within the waste transfer areas of the Adelaide River Site/**

That Council authorises for the expenditure of required new signage at the Adelaide River Waste Transfer Station that clearly advises the public in relation to changing management of waste streams and hours of opening being transitioned in 2019 as a result of the requirements of the NTEPA Directions Notice.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION – March Ordinary General Meeting – change of location.**

That Council in providing an opportunity for a forum to be held at Adelaide River set the March OGM (Tuesday 19<sup>th</sup> March 2019) to be conducted at Adelaide River at a location to be confirmed by the CEO as part of the formal notice of meeting procedure pursuant to Section 59 (4), Local Government Act.

**Moved:** Clr.

**Seconded:** Clr.

**7.7 BATCHELOR TRANSFER STATION – SHANNON LAND CARE CONTRACT REVIEW**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> February 2019.
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

**SUMMARY**

The Contract with Shannon Recycling and Landcare and Coomalie Council expires on the 20<sup>th</sup> February 2019.

With the current review of waste management at Adelaide River Waste Transfer Station and potential impacts on waste management and operation at Council the contract should revert to a monthly rolling contract pending outcomes with waste management generally through 2019.

**BACKGROUND**

At the 20<sup>th</sup> February 2018 OGM a further 12-month contract was approved between Shannon Recycling and Landcare and Coomalie Council

This contract expires on the 20<sup>th</sup> February 2019.

Due to the action recently with the Adelaide River Waste Site and potential over the coming months for reassessment of total waste management arrangements does mean Council needs to maintain some flexibility throughout 2019.

I have had discussions with the Contractor to extend the public liability cover which needs to be for a 12-month period. Also, about the need to allow the contract to be on a rolling month by month basis as was done in mid-2017 for a period of approximately 8 months pending a review of waste management at Batchelor.

**COMMENT**

Nil.

**CONSULTATION**

Shannon Recycling and Landcare

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Current contractual arrangement with Shannon Landcare and Recycling. \$1375 Incl GST a month

**VOTING REQUIREMENT**

Simple majority

**RECOMMENDATION:**

That Shannon Recycling and Landcare contract for the Batchelor Waste Transfer Station be offered an extension of the current contract terms and conditions on a rolling month by month basis with a review period to occur by the 30<sup>th</sup> September 2019 by the CEO and contractor.

**Moved:** Clr.

**Seconded:** Clr.

**7.8 POLICY REVIEWS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 <sup>th</sup> February 2019
<b>Author:</b>	Senior Administration Officer, Jasmine Douglas.
<b>Attachment:</b>	Policies 2.5 Statement of Significant Accounting policies (current & New draft), 2.9 Stock Take Policy, 2.10 Asset Disposal Policy, 1.17 Caretaker Period Policy and 1.18 Casual Councillor vacancies

**SUMMARY**

Council has a number of policies which were due to be reviewed in April 2016. The review process began in February 2016. This month the policies to be reviewed are 2.5 Statement of Significant Accounting policies, 2.9 Stock Take Policy, 2.10 Asset Disposal Policy, 1.17 Caretaker Period Policy and 1.18 Casual Councillor vacancies.

The policies have been reviewed by staff, amendments were made to policy 2.5 Statement of Significant Accounting policies as per the Finance Managers direction. No amendments were made to the other policies reviewed.

Remaining policies for review are recommended to be all reviewed in August 2019 pending outcome of the merger proposals.

#### **BACKGROUND**

Council reviewed all of its policies in 2012. The review period was suggested to be 4 years for most policies. This generally aligns with one Council's term of office.

Council also has review some of the policies throughout the duration of the merger proposal of 12 months and have held back on total review of policies whilst merger discussions were occurring pending then need to establish a suite of policies for a new Regional Council and local Authority.

Due to the proposed merger proposal brief being finalised in the coming weeks it is seen fit to formalise this action through rolling over the policies for review to be in August 2019 when outcome of merger proposal will be known.

#### **COMMENT**

Nil

#### **CONSULTATION**

Senior Administration Officer

Receptionist

Accounts Officer

Finance Manager

Operations Manager

CEO

#### **STATUTORY ENVIRONMENT**

*Local Government Act*

*Local Government (Accounting) Regulations*

*Local Government (Administration) Regulations*

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council adopt the reviewed versions of policy 2.5 Statement of Significant Accounting with a new review date of September 2019.

And policies 2.9 Stock Take, 2.10 Asset Disposal, 1.17 Caretaker Period and 1.18 Casual Councillor Vacancies with a new review date of February 2023.

**Moved:** Clr.

**Seconded:** Clr.

## RECOMMENDATION

That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.

3.4 Medical Examination  
3.6 Employee Performance and Development  
3.7 Education and Study Assistance  
3.8 Staff Benefits  
3.9 Employee Clothing Allowance  
3.10 Protective Clothing  
3.12 Staff Vehicle Use  
3.15 Counselling, Disciplining and Dismissing Employees  
3.16 Dispute Resolution  
3.17 Fitness for Work  
3.18 Electronic Mail  
4.1 Batchelor Pool  
4.2 Coomalie Bush Cemetery  
5.1 Subdivision Development of Unzoned Land  
5.2 Cyclone Response  
5.3 Batchelor Signage Bay  
5.4 Parks and Gardens  
5.5 Roads Policy

**Moved:** Clr.

**Seconded:** Clr.

## 7.9 BAPTIST BUSH CHURCH REQUEST FOR SUPPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Original Request Letter

### SUMMARY

The Baptist Bush Church has requested to utilise the Bruce Jones Community Centre once a fortnight as a venue for The Doing It Hard Program. They will not require the use of the kitchen or power and would like Council to consider waiving the hire fees for the venue.

Venue hire fee Bruce Jones Community Centre

Half day \$35.00 Full day \$55.00

Includes power and use of servery.

### BACKGROUND

The letter states

*The Doing It Hard Program. The program has been operational for over 15 years in the Territory. The purpose is to build people up spiritually and physically . The food is handed out free of charge it is optional if people want to give their details. We do not ask for a donation. The food is basically to engage with the people and get to know them so that we can assist with the base problems of why they need food assistance. We do this by building relationships not by being intrusive always showing all people dignity, respect and ensuring privacy. People are eligible for a parcel regardless of whether they have a health care card as we recognize there are a rising number of people who are becoming known as the working poor.*

#### **COMMENT**

A differing service Foodbank operate a service to the town monthly and base out of the Anglican Church. No Council rates apply as it is non-rateable.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Policy 1.6 Annual Community Grants, Recurring Grants and In-Kind Support Program

#### **FINANCIAL IMPLICATIONS**

Refundable bond of \$100

Half Day hire \$35+GST

Full Day hire \$55+GST

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council approve the request to waive the fees for hire in accordance with the Council Policy specifically the In-Kind Support Program and that a trial period of six months be approved and then subject to review at that time on success of the program.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7.10 COMPLAINT RE EROSION TO STORMWATER DRAIN AND ROAD, MILES ROAD

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 <sup>th</sup> February 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Original Complaint Letter, History on Issue

### SUMMARY

The Miles Road landholder is requesting that with this long standing issue of watercourse management and flow that has existed for a long period of time that Council take action to stop further damage and if possible rectify the damage already caused.

As any known history has been gathered the CEO will inspect the site and provide photographs for Council consideration at the meeting.

The CEO will also investigate Landcare/Flood Mitigation programs that might be available to assist with a solution particularly where other landholders are also involved. Contact with LGANT has been made in this regard.

It would appear from advice received on the history that various options have been entertained but not developed or costed at the time.

### BACKGROUND

Complaint received on the 3<sup>rd</sup> December 2017 from property owner of 86 Miles Road. It relates to a long standing erosion issue at the site that as I understand also impacts on other landholders in potential solutions.

This was the letter from the landholder receive which is the subject of the current review:

*03/12/2018*

*Re Erosion at the Boundary of my Property at 86 Miles Rd*

*Some years ago, Telstra laid cables to service the area where my property on Miles Rd is located. Substantial changes to the slope and lay of Miles Rd were made, and the runoff directed via a stormwater channel to discharge onto my property. As a result of these changes, the run off from the storm water drains and Miles Rd itself coursed down the hill and through my land.*

*Over the last ten or fifteen years, I have attempted to deal with the erosion this regular Wet Season torrent has caused. The erosion gully has at times been deep enough to swallow a small car. I have dumped what must be tonnes of vegetable matter in the gully, and as many rocks as I could obtain. About four or five y ears ago, the Council assisted by dumping a substantial amount of rocks to slow the water down. I continued to dump vegetable matter and whatever I could find into the gully, and the gully has begun to fill up to some extent.*

*Unfortunately, the water continues to course down the hill and through my property. It has – again to some extent – changed course, and now has scoured the top spoil from my mango orchard. The area is now nothing but exposed mango roots, rocks, pebbles and weeds brought in by the runoff.*



*As you will be aware, I have raised this matter nearly every Wet Season for the last ten years or so. I also note that I have paid my rates, which are substantial. I have done everything in my power to manage the situation, including dumping material into the gully and planting sturdy vegetation and trees to stabilise the soil. Nothing I have done, or can do, can stop the damage to my property occasioned by the substantial amount of storm water running down Miles Rd and the stormwater channel over my land. The situation is particularly painful to me as the property is basically maintained as a sanctuary, and is the site of significant rain forest and melaleuca forest, not to mention wild life such as turtles, water monitors, and crocodiles, flying foxes and bats.*

*Would the Council please address this matter without further delay and take whatever steps are necessary to stop further damage, and, if possible, rectify the damage already caused?*

Yours sincerely

Our record management officer has searched Copies of file notes, communication on file dating back to 2007 and 2009 from the property file. This appears to be the only formal dialogue.

The Operations Manager has been requested by me to recall knowledge of the matter since his time as OM and he has indicated that most contact must have been with CEO's. Comments below.

- 1. This problem has been there since Council was formed.*
- 2. I have looked at it in the past and suggested that an easement was put in to carry the water down to the spring – this was not accepted at the time.*
- 3. Former CEO in 2012/13 period and I went and had a look, one option I put up was, build a drain on the south side of the road and take the water down to the water flow of the dam wall. This did not occur*
- 4. Council offered to put rocks at the top of drain- this was done during period approx. 2014 - 2016*
- 5. I have had no contact with this land owner, as former CEO's have been dealing with the landholder.*

In brief dialogue with the previous CEO he kindly advised me that from his recollection of a few years ago that there was some discussion of putting a culvert under Miles Rd or 2 nearby neighbouring/adjacent properties He said he was not that keen as it would have been very difficult to channel the water into it due to the quantity and the speed. There was also a Telstra pit their as well. Telstra's trench may have been what started the erosion in the first place.

#### **COMMENT**

I have had a phone conversation with the landholder on the 4<sup>th</sup> February 2019 and advised that history is being gathered and a report provided for Councils February meeting.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil – private landholder land may be involved in potential development of solution and communications with other impacted neighbours required to be assessed.

#### **FINANCIAL IMPLICATIONS**

Dependant on action proposed will determine budget allocation required.

#### **VOTING REQUIREMENTS**

Simple Majority

#### RECOMMENDATION

That Council consider the history applicable to the request from the landholder at 86 Miles Road and determine action that it requires in the matter.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.11 COMMUNITY RECREATION OFFICER REPORT

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CCGCDocs\CRO

**Date:** 19<sup>th</sup> February 2019

**Author:** Rishona Meggs, Community Recreation Officer

**Attachments:** Nil

#### SUMMARY

##### School Holiday Program

We have had a total of 86 children attend the January School Holiday Program over the duration of 5 events. We enjoyed our time at the following destinations, Flip Out, Cmax movies (how to train your dragon the hidden world) NT cricket Day, Batchelor Outdoor Education Centre, Art and craft day Batchelor. This event was successful.

##### Australia Day breakfast and awards ceremony

The Australia Day Big breakfast was enjoyed by 80 community members and volunteers. Thank you to everyone who came down and donated their time it is greatly appreciated. Any feedback you would like to provide to help improve the Australia Day Big Breakfast would be greatly appreciated.

##### Bombing of Darwin Service

The Bombing of Darwin Commemorative Service will be held at the Adelaide River War Cemetery on Wednesday the 20<sup>th</sup> of February at 10 am. We have decided due to heat and last year's circumstances that we will bring forward the service by 1 hour. I have confirmed NORFORCE (flag raising), Richard Luxton (History of AR) Student from BAS to read Ode, Bugler (NAVY) our MC (Melissa Kerr) and the Essington international Choir to attend the Bombing of Darwin Service.

##### Youth Week

Our application for the April Youth Week has been submitted and we are currently awaiting an answer on whether we were successful in securing funds for the April Holidays. I will have an update at next Council meeting.

### Royal Lifesaving NT

Royal Lifesaving NT will be running a 6-week program at the Batchelor Pool. I will be attending in support to assist the Royal Lifesaving NT. I will also be conducting a 4-week Saturday pool fun day at the Batchelor Pool on Saturday from 1pm – 4pm.

### Afterschool Sports

I will be conducting after school sports at Batchelor on Mondays from 2.45pm – 4.30pm and at Adelaide River Primary school on Wednesdays from 2.45pm -4.00pm

### Lawn Bowls

The Coomalie Council will be assisting the Rum Jungle Bowls Club with bowls for kids on Tuesdays from 2.45pm to 4.00pm every week until the 15<sup>th</sup> of March.

### June /July holiday Program

I am currently in the process of drafting the June/ July School Holiday program. I will give you more information at the next Council meeting when the program has be finalised.

### Maternity Leave

I will be going on Maternity Leave on March the 15<sup>th</sup>, this will be my last working day until October the 18<sup>th</sup> 2019.

### **NOTE**

For the information of Council.

## **8 FINANCE REPORTS**

### **Excess Water Usage at Rum Jungle Bowls Club**

Usually the Bowls Club and Oval is about \$900-\$1000 per month for water in the dry.

In September it was \$1800 – which Council investigated.

A number of taps were leaking, and we had to replace the taps. Ironbark were going to do it but took too long so Council did it.

It was all fixed and October invoice was back to \$900 per month.

Wet season is back to \$100-\$200/month

### **Difference in Admin Salary**

The budget for 2018/19 Admin Salary is \$381,875. The budget for 2017/18 was \$345,450. The difference of approximately \$36,000 was budgeting for the Executive Assistant position for the year.

## 8.9 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

### BACKGROUND

Attached is a listing of accounts paid for January 2019.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**PAYMENT REGISTER**

**JANUARY 2019**

<b>Date</b>	<b>Reference</b>	<b>Detail</b>	<b>Amount</b>
4/01/2019	699	Australian Taxation Office	3,563.00
4/01/2019	700	Australian Taxation Office	1,126.00
8/01/2019	9276	Arafura Site & Street Sweeping	660.00
8/01/2019	9277	Cr. Sharon Beswick	450.00
8/01/2019	9278	Cr. Sue Bulmer	450.00
8/01/2019	9279	Cr. Max Corliss	850.00
8/01/2019	9280	Ecoflex NT Pty Ltd	645.92
8/01/2019	9281	H&K Earthmoving Pty Ltd	118,039.68
8/01/2019	9282	DT & MG Kerr	5,112.25
8/01/2019	9283	Cr. Christian McElwee	450.00
8/01/2019	9284	Cr. Deborah Moyle	450.00
8/01/2019	9285	Oolloo Investments Pty Ltd	31,748.73
8/01/2019	9286	Top End Line Markers	7,487.70
8/01/2019	9287	Cr. Andrew Turner	1,500.00
8/01/2019	701	Jacana Energy	72.69
8/01/2019	702	Telstra	877.03
9/01/2019	703	Jacana Energy	1,132.07
9/01/2019	704	Motor Vehicle Registry	110.75
9/01/2019	9288	Area IT Solutions	977.83
9/01/2019	9289	Bunnings Building Supplies P/L	379.09
9/01/2019	9290	Burson Automotive Pty Ltd	576.90
9/01/2019	9291	Darwin Office Technology	459.74
9/01/2019	9292	Fin Bins VTG Waste & Recycling	8,310.76
9/01/2019	9293	HSS NT Pty Ltd	1,452.00
9/01/2019	9294	IBIS Information Systems	3,003.00
9/01/2019	9295	JB HI FI Berrimah	668.00
9/01/2019	9296	Komatsu Australia Pty Ltd	40.92
9/01/2019	9297	L&V Nominees Pty Ltd	445.00
9/01/2019	9298	Bruce Mason	240.00
9/01/2019	9299	Darwin Bolt Supplies (Normist)	39.38
9/01/2019	9300	Intergrated Land Information S	105.20
9/01/2019	9301	Practical Safety Australia Pty	216.75
9/01/2019	9302	RS Gardening Care	14,800.91
9/01/2019	9303	S.E. Rentals Pty Ltd	258.63
9/01/2019	9304	Stockwell Water and Gas PTY LT	286.00
9/01/2019	9305	Turbo's Tyres	1,243.00
11/01/2019	9306	Air Liquide WA Pty Ltd	75.52
11/01/2019	9307	Attache Software Australia Pty	29.66
11/01/2019	9308	Attcom NT	423.50
11/01/2019	9309	Batchelor Service Centre	2,885.79
11/01/2019	9310	The Big Mower	2.75
11/01/2019	9311	NT Water Filters	176.80
11/01/2019	9312	Diedre Pickering	2,749.20
11/01/2019	9313	Prestons Mowing & Gardening	4,060.00
11/01/2019	9314	Pumacard	2,084.74
11/01/2019	9315	T/A Batchelor General Store	95.63
11/01/2019	9316	RS Gardening Care	440.00
11/01/2019	9317	Totalweld	74.30
11/01/2019	9318	Turbo's Tyres	511.50
1/01/2019	G/L Consolidat	Payroll	25,656.60
15/01/2019	G/L Consolidat	Payroll	26,916.25

16/01/2019	9319	A1 Plaques West Australia	1,480.00
16/01/2019	9320	Fraser Gatty	270.00
16/01/2019	9321	Komatsu Australia Pty Ltd	202.32
16/01/2019	9322	NT Retail Technology	94.50
16/01/2019	9323	Prestons Mowing & Gardening	630.00
17/01/2019	458707	Petty Cash Reimbursements	660.25
18/01/2019	705	Jacana Energy	1,529.79
18/01/2019	706	PowerWater	1,046.03
24/01/2019	9324	AJ Couriers & Haulage Pty Ltd	42.35
24/01/2019	9325	Area IT Solutions	77.00
24/01/2019	9326	Batchelor Area School Council	341.78
24/01/2019	9327	Flip Out Darwin	347.50
24/01/2019	9328	Victor Fox	1,762.50
24/01/2019	9329	Gaz NT Pty Ltd	1,111.00
24/01/2019	9330	Jaycar Pty Ltd	35.49
24/01/2019	9331	Bruce Mason	1,722.00
24/01/2019	9332	Mitchell Refrigeration & Air C	1,069.75
24/01/2019	9333	Norsign NT	467.74
24/01/2019	9334	OfficeMax	243.38
24/01/2019	9335	Oolloo Investments Pty Ltd	17,363.17
24/01/2019	9336	S.E. Rentals Pty Ltd	258.63
24/01/2019	9337	Shannon Recycling & Landcare	1,375.00
24/01/2019	9338	Tradelink - Darwin Plumbing S	21.45
29/01/2019	G/L Consolidat	Payroll	24,872.56
2/01/2019	Merc Fee Jan 19	Commonwealth Bank of Australia	26.44
3/01/2019	VISA Jan 2019	Commonwealth Bank of Australia	1,167.43
15/01/2019	BPay Fee Jan 19	Commonwealth Bank of Australia	44.00
15/01/2019	CommBiz Jan 19	Commonwealth Bank of Australia	5.06
15/01/2019	Tran Fee Jan 19	Commonwealth Bank of Australia	59.18
31/01/2019	9339	Area IT Solutions	77.00
31/01/2019	9340	Bridge Toyota	379.61
31/01/2019	9341	Bunnings Building Supplies P/L	580.98
31/01/2019	9342	L&V Nominees Pty Ltd	49.50
31/01/2019	9343	Darwin Bolt Supplies (Normist)	10.74
31/01/2019	9344	QMAC Machinery Pty Ltd	179.95
31/01/2019	9345	Stockwell Water and Gas PTY LT	770.00
31/01/2019	9346	NT Rural Pty Ltd TA Territory	2,420.00
31/01/2019	707	Jacana Energy	1,024.00
31/01/2019	708	PowerWater	401.45
31/01/2019	709	Telstra	315.80
		<b>TOTAL</b>	<b>338,946.50</b>

#### RECOMMENDATION

That Council approve and pass for payment the January 2019 payment register totalling \$338,946.50.

Moved:                      Clr.

Seconded:                 Clr.

## 8.10 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 <sup>th</sup> February 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

### BACKGROUND

Attached is the finance and grant report and monthly financial summary report for January 2019.

### COMMENT

Nil

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**FINANCIAL REPORT FOR THE PERIOD ENDING 31ST JANUARY 2019**

<b>Cash at Bank</b>					
<b>Cash on Hand</b>					\$ 1,000.00
<b>Cheque Account</b>					\$ 130,234.24
<b>Investment Account</b>					\$ 2,350,000.00
<b>Trust Account</b>					\$ 1,005,686.13
<b>Total Cash at Bank</b>					<b>\$ 3,486,920.37</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade ***</b>	511.80	240.00	66.00	717.03	\$ 1,534.83
<b>Rate Arrears</b>	-	-	-	262,674.36	\$ 262,674.36
<b>Rates paid in advance</b>	(27,793.97)	-	-	-	(27,793.97)
<b>Total Debtors</b>					<b>\$ 236,415.22</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	700.00	-	-	1,098.75	1,798.75
<b>Total Creditors</b>					<b>\$ 1,798.75</b>
<b>Reconciliation of Funds</b>					
<b>Balance as per General Ledger</b>					\$ 1,136,920.37
<b>Add outstanding Debtors</b>					\$ 236,415.22
<b>Less outstanding Creditors</b>					\$ 1,798.75
<b>Add Investment Account</b>					\$ 2,350,000.00
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 3,721,536.84</b>
<b>*** Trade Debtors</b>					
<b>Batchelor Service Centre</b>				717.03	
<b>Batchelor Institue</b>	240.00				
<b>Katherine High School</b>			66.00		
<b>RS Gardening Care</b>	271.80	240.00			
	<b>511.80</b>	<b>240.00</b>	<b>66.00</b>	<b>717.03</b>	



**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

**GRANT REPORT FOR THE PERIOD ENDING 31ST JANUARY 2019**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Accittal Due</b>
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	31/12/2018
1/03/2018	SLGIF Gravelling and Sealing Coach Road	Dept of Housing Community Dev	\$ 414,608.00	\$ 470,043.84	\$ -	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Housing Community Dev	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ 18,197.84	\$ 6,486.16	1/03/2019
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 2,000.00	\$ 2,051.55	\$ -	No acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Housing Community Dev	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Housing Community Dev	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 32,355.24	\$ 16,887.76	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Housing Community Dev	\$ 228,000.00	\$ 110,740.28	\$ 117,259.72	30/06/2020
25/09/2018	Get Online Week	Good Things Foundation	\$ 1,500.00	\$ 502.50	\$ 997.50	No acquittal
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 42,528.10	\$ 2,471.90	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of Housing Community Dev	\$ 65,000.00	\$ 21,543.53	\$ 43,456.47	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of Housing Community Dev	\$ 40,000.00	\$ -	\$ 40,000.00	30/06/2020
10/12/2018	School Holiday Program January 2019	Territory Families	\$ 2,000.00	\$ 1,459.00	\$ 541.00	31/03/2019
18/01/2019	Be Connected Network	Good Things Foundation	\$ 2,500.00	\$ -	\$ 2,500.00	No acquittal
21/01/2019	Australia Day 2019	Australia Day Council NT	\$ 1,500.00	\$ 268.48	\$ 1,231.52	31/03/2019
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of Local Govt, Housing Community Dev	\$ 480,000.00	\$ -	\$ 480,000.00	30/06/2020
			<b>\$ 1,692,617.00</b>	<b>\$ 699,690.36</b>	<b>\$ 1,048,414.03</b>	
		<b>Cash and Receivables</b>			<b>\$ 3,721,536.84</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 1,048,414.03</b>	
		<b>Cash Available to Council</b>			<b>\$ 2,673,122.81</b>	

<b>COOMALIE COMMUNITY GOVERNMENT COUNCIL</b>					
<b>MONTHLY FINANCIAL SUMMARY</b>					
<b>JANUARY 2019</b>					
<b>Account Code</b>	<b>Account Description</b>	<b>17/18 Actual</b>	<b>Month Actual</b>	<b>YTD Actual</b>	<b>18/19 Budget</b>
<b>110 ADMINISTRATION</b>					
110 3899	TOTAL INCOME	1,666,139	308,249	1,661,254	1,684,794
110 4999	TOTAL EXPENSES	923,006	67,567	553,132	1,032,746
110 5000	SURPLUS / (DEFICIENCY) 110	743,133	240,682	1,108,122	652,048
<b>210 PUBLIC CONVENIENCES</b>					
210 3899	TOTAL INCOME	9,000	0	234,582	243,582
210 4999	TOTAL EXPENSES	109,571	3,920	32,781	329,382
210 5000	SURPLUS / (DEFICIENCY) 210	-100,571	-3,920	201,801	-85,800
<b>211 SANITATION AND GARBAGE</b>					
211 3899	TOTAL INCOME	382,661	0	418,097	436,064
211 4999	TOTAL EXPENSES	232,122	23,029	150,144	355,495
211 5000	SURPLUS / (DEFICIENCY) 211	150,539	-22,794	267,953	80,569
<b>212 CEMETERIES</b>					
212 3899	TOTAL INCOME	1,555	259	0	2,000
212 4999	TOTAL EXPENSES	3,793	53	3,063	6,560
212 5000	SURPLUS / (DEFICIENCY) 212	-2,238	206	-3,063	-4,560
<b>310 PARKS AND GARDENS</b>					
310 3899	TOTAL INCOME	1,453	198	662	0
310 4999	TOTAL EXPENSES	241,647	22,475	133,701	268,404
310 5000	SURPLUS / (DEFICIENCY) 310	-240,194	-22,277	-133,039	-268,404
<b>311 LIBRARIES</b>					
311 3899	TOTAL INCOME	54,930	2,500	55,243	52,757
311 4999	TOTAL EXPENSES	55,944	4,682	34,527	52,757
311 5000	SURPLUS / (DEFICIENCY) 311	-1,014	-2,182	20,716	0
<b>312 SPORT AND RECREATION</b>					
312 3899	TOTAL INCOME	505	0	56,060	56,100
312 4999	TOTAL EXPENSES	129,987	10,233	55,251	199,651
312 5000	SURPLUS / (DEFICIENCY) 312	-129,482	-10,233	809	-143,551
<b>313 SWIMMING POOL</b>					
313 3899	TOTAL INCOME	99,784	297	46,488	49,000
313 4999	TOTAL EXPENSES	108,751	8,144	208,187	188,765
313 5000	SURPLUS / (DEFICIENCY) 313	-8,967	-7,847	-161,699	-139,765
<b>314 COMMUNITY RECREATION</b>					
314 3899	TOTAL INCOME	52,079	291	48,816	49,780
314 4999	TOTAL EXPENSES	76,009	7,432	43,991	87,765
314 5000	SURPLUS / (DEFICIENCY) 314	-23,930	-7,141	4,825	-37,985
<b>410 ROADS</b>					
410 3899	TOTAL INCOME	1,631,726	480,424	1,591,759	1,240,920
410 4999	TOTAL EXPENSES	998,142	181,650	1,052,518	2,269,677
410 5000	SURPLUS / (DEFICIENCY) 410	633,584	298,774	539,241	-1,028,757
<b>510 STREETLIGHTING</b>					
510 3899	TOTAL INCOME	7,252	0	86,000	86,000
510 4999	TOTAL EXPENSES	16,605	0	7,598	118,400
510 5000	SURPLUS / (DEFICIENCY) 510	-9,353	0	78,402	-32,400
<b>511 TOURISM AND ECONOMIC DEVELOPMENT</b>					
511 3899	TOTAL INCOME	16,162	1,500	5,909	15,500
511 4999	TOTAL EXPENSES	31,335	1,742	8,725	38,260
511 5000	SURPLUS / (DEFICIENCY) 511	-15,173	-242	-2,816	-22,760

<b>512 DOG MANAGEMENT</b>					
<b>512 3899</b>	TOTAL INCOME	3,242	180	1,452	2,400
<b>512 4999</b>	TOTAL EXPENSES	22,447	2,589	11,807	31,486
<b>512 5000</b>	SURPLUS / (DEFICIENCY) 512	-19,205	-2,409	-10,355	-29,086
<b>513 GLYPHOSATE</b>					
<b>513 3899</b>	TOTAL INCOME	5,564	982	2,727	4,800
<b>513 4999</b>	TOTAL EXPENSES	10,600	2,200	6,752	4,800
<b>513 5000</b>	SURPLUS / (DEFICIENCY) 513	-5,036	-1,218	-4,025	0
<b>514 GAMBA AND WEED CONTROL</b>					
<b>514 4999</b>	TOTAL EXPENSES	10,573	6,453	6,453	10,000
<b>514 5000</b>	SURPLUS / (DEFICIENCY) 514	-10,573	-6,453	-6,453	-10,000
<b>900 3899 TOTAL INCOME</b>					
		<b>3,932,052</b>	<b>794,880</b>	<b>4,209,049</b>	<b>3,923,697</b>
<b>900 4999 TOTAL EXPENSES</b>					
		<b>2,970,532</b>	<b>342,169</b>	<b>2,308,630</b>	<b>4,994,148</b>
<b>900 5000 SURPLUS / (DEFICIENCY)</b>					
		<b>961,520</b>	<b>452,711</b>	<b>1,900,419</b>	<b>-1,070,451</b>

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for January 2019.

**Moved:** Clr.

**Seconded:** Clr.

**9 CONFIDENTIAL ITEMS**

**RECOMMENDATION**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(e) information provided to the Council on the condition that it be kept confidential.

**Moved:** Clr.

**Seconded:** Clr.

**RECOMMENDATION**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded:**

**10 COUNCILLOR REPORTS**

Nil

**11 USE OF THE COMMON SEAL**

Nil

**12 GENERAL BUSINESS**

Nil

**13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

**14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 19<sup>th</sup> March 2019 at 6:00pm in Adelaide River.