



MINUTES
SPECIAL MEETING
MONDAY 15th APRIL 2019

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Signed: Paul McInerney, Chief Executive Officer

MINUTES

SPECIAL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 15th APRIL 2019

President of the Shire Council Andrew Turner declared the meeting open at 1.40 PM and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th April 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Special Meeting held on the 15th April 2019.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

NOTE

That Council receive and notes that there were no apologies of absence for the Special Meeting held 15th April 2019.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th April 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 &s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

NOTE

That Council received no declarations of interest as listed for the Special Meeting held 15th April 2019.

4 CONFIDENTIAL ITEMS

RESOLUTION 15/04/2019/001

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(c) information that would, if publicly disclosed, be likely to:

(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

Moved: Clr. Beswick

Seconded: Clr. McElwee

CARRIED

4.1 – COUNCIL TENDER COMMITTEE

4.2 CONTRACT 2019-002 GRAVELLING AND BITUMEN SEALING - COACH ROAD FINAL SECTION

4.3 CONTRACT 201920-001 COLLECTION, COMPACTION AND DISPOSAL OF GARBAGE

SAO left the meeting at 3.34pm.

RESOLUTION 15/04/2019/007

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Moyle

Seconded: Clr. McElwee

CARRIED

5. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

4.1 - Tender Committee decision has been appointed and tenders referred for assessment.

RESOLUTION 15/04/2019/002

That Council pursuant to Regulation 29 appoint a Tender Committee of 3 members of the Council's staff delegated by the Council to open and consider tenders and report to the Council on the tenders.

That Council delegates the positions of CEO, Finance Manager and Operations Manager to be appointed to the Tender Committee to open and consider tenders and to report to the Council on the tenders that are Operations Section Tenders; and

That Council delegates the positions of CEO, Finance Manager and one either of the Senior Administration Officer or Accounts Officer in relation to Administration or Community Services Section Tenders to be appointed to the Tender Committee to open and consider tenders and to report to the Council.

4.2 / 4.3 - Council referred to the Tender Committee for consideration and reporting of the tenders for;

1 – Contract 2019-002 Gravelling and Sealing of Coach Road

2 – Contract 201920-001 Collection, Compaction and Disposal of Garbage

Cr Corliss returned to the meeting at 4.38pm

6. CLOSE MEETING

Meeting closed 4.39pm