



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**16<sup>th</sup> JULY 2019**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16<sup>th</sup> JULY 2019

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President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16<sup>th</sup> July 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apology from Vice President Max Corliss for the Ordinary General Meeting held 16<sup>th</sup> July 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

## RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16<sup>th</sup> July 2019.

**Moved:** Clr.

**Seconded:** Clr.

## 4 PETITIONS AND DEPUTATION

### 5:00pm Start

Presentation from Top End Parks, Parks, Wildlife and Heritage Division, Department of Tourism and Culture - Turbocharging tourism and proposed Mountain bike/ walking bike tracks linking Batchelor to Litchfield NP

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 18<sup>TH</sup> JUNE 2019

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

## SUMMARY

Minutes of the Ordinary General Meeting held on 18<sup>th</sup> June 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

## BACKGROUND

Not applicable.

## COMMENT

Not applicable.

## CONSULTATION

Not applicable.

## STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

## POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority.

## RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 18<sup>th</sup> June 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## 6 OPERATIONS MANAGER'S REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

### Operations Managers Report July 2019

#### Roads-

##### **Coach Road**

The final stage of sealing Coach Road has started, the culvert has been up graded and the first 1000m of re-sheeting has been laid and bomaged. Ready for testing. Stabilisation of area at culvert floodway has been put in. The next 1000m has been pegged and graded level ready for re-sheeting. Everything is running well.

##### **Water, Grade and Roll**

Water, Grade and Roll has been completed on all roads.

Lake Bennett floodway's on Cadogan Road, Heathers Lagoon Road will be completed by mid-July.

##### **Pothole Repairs**

We have purchased the materials for the road repairs on the turnaround at the War Graves, Adelaide River, repairs will be completed by the end of July.

#### Waste-

##### **Batchelor Dump**

The mulching of the green waste has been completed, whilst mulching we found extensive rubbish mixed through the waste which still need sorting through. All the white goods have been crushed.



## **Adelaide River Dump**

Dump is running ok. The fire that was reported last week at the dump turned out to be a false alarm. The dumping of some tyres and white goods has increased and requires policing/supervision. Dump requires gravel.

## **Parks-**

### **Batchelor**

The removal of Mahogany and Neem tree saplings have recommenced at Bicentennial Park and should be completed within the next few weeks. The swimming pool carpark gardens have been trimmed/tidied and mulched.

The removal of large overhanging limbs along council road verges will recommence, we are still on track to have the town completed within the next few months. The removal of low hanging limbs and sapling along road verges will commence once the prior works have been undertaken.

The Irrigation was turned on in mid-June at the Oval, Bicentennial Park, Havlik Park and Anzac Park. Irrigation problems with tree roots cracking/growing into pipes at Havlik and Anzac Parks most of the pipes have been repaired still having pressure problems at Anzac Park.

### **Adelaide River**

The removal of the large Albizia Saman at the Myrtle Fawcett Park has been scheduled for the last week in July, the exact date is still to be confirmed by the contractor. Once the tree has been removed we will undertake rehabilitation of the site during this time the area will be closed off to the public for safety reasons.

The removal of overhanging limbs along council road verges will commence once Batchelor Township has been completed.

It is envisaged that both Townships will be completed before the onset of this year's wet season.

The removal of Mahogany and Neem saplings has also been scheduled for Memorial Drive and the Oval surrounds, commencement will be in mid-August.

The Irrigation was turned on mid-June at the Oval and Myrtle Fawcett Park.

## **Other-**

The Batchelor Pool is closed for maintenance from the 1/7/19 and will reopen on the 5/9/19

Renovations on the Myrtle Fawcett Park public toilets have been completed and renovations have commenced on the Swannel Street (Oval) public toilets in Adelaide River.

New signage – Kerr Road street sign, Horse/Rider on Miles Road, various give ways in Batchelor Township, Chevrons on Crater Lake Creek, 50kph sign on Meneling Road.

Operations Staff have undertaken training in the following courses - Fall Trees Manually (Intermediate) and a refresher in Traffic Management.

Overgrown Properties – 9 notices have been issued for overgrown properties in the Batchelor Township. Of the 9 letters sent out only 2 still remain overgrown, follow up notices to be issued shortly.

## **VOTING REQUIREMENT**

Simple majority

## RECOMMENDATION

That Council receives and notes the Operations Manager's Report for June / July 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 6.1 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

##### Pool

The Batchelor Pool is closed for maintenance from the 1/7/19 and will reopen on the 5/9/19.

##### Dogs

No dogs currently in the pound.

#### NOTE

For the Information of the Council

## 7 CHIEF EXECUTIVE OFFICER'S REPORTS

### 7.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of June / July 2019.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

DATE		Source	Subject
6/6/19	1	CEO	Sports and Recreation funding and program review meeting notes
7/6/19	2	Telstra Payphone Area Manager	Proposed payphone removal, not proceeding at this time
7/6/19	3	NT Place Names Committee	Offer of extension of time to consider proposal
7/6/19	4	Northern Territory Library	Transition to National edeposit service
9/6/19	5	Keep Australia Beautiful Council NT	Membership invitation
10/6/19	6	Minister for Infrastructure, Planning and Logistics	Release of Batchelor Airport Master Plan
12/6/19	7	Regional Development Australia & CDU	Invitation to participate in planning for solar waste disposal
12/6/19	8	Adelaide River Landowner	Comments on Strategic Plan
14/6/19	9	Northern Territory Library	Public Library Funding Agreement 2019-20
14/6/19	10	Nexia Edwards Marshall NT	Audit Planning
17/6/19	11	Gary Higgins MLA	Copy of letter from Minister for Police, Fire and Emergency Services re CCTV cameras
17/6/19	12	Department of Tourism, Sport and Culture	Remote Sport Program, grant funding agreement changes
18/6/19	13	Department of Local Government Housing Community Development	Energy Efficiency Grant Offer solar panels
19/6/19	14	Howard and Sons	Draft Project Management Manual, Territory Day
19/6/19	15	Clean Up Australia	Great Northern Clean Up request for Council Expression of Interest
19/6/19	16	NT Grants Commission	Early Payment of 2019-20 Financial Assistance Grant
18/6/19	17	LGANT	Procurement Training Workshop and Symposium
19/6/19	18	NTEPA	CCGC Fire Incident Notification template
20/6/19	19	Office of the National Rail Safety Regulator	Changes to Rail Safety National Law
20/6/19	20	Licensing NT	Banyan Tree Resort – request for Council comment on permanent variation to licence. NT police have no objections.
20/6/19	21	Regional Development Australia	idOnline Tool, grant search services free of charge 2019/20
21/06/19	22	Transport and Infrastructure Services	Workzone Traffic Management- Audit Proforma
21/6/19	23	Cyient Limited/Telstra	Land Access and Activity Notice optic fibre installation AN 616

23/6/19	24	Robin Falls property owner	Revised land title forms for AN 1187
26/6/19	25	Department of Tourism Sport and Recreation	Sport and Active Recreation new recording spreadsheet
27/06/19	26	Career One	Minimum Wage Increase notification
27/06/19	27	Litchfield Council	Media release Mayor announces new CEO
28/06/19	28	Department of Primary Industry and Resources	Rum Jungle Rehabilitation Project Public Information Session
28/6/19	28	Ironbark	Community engagement
29/06/19	29	Darwin Triathlon Club	TriFest Lake Bennett Triathlon Event planning and details
1/7/19	30	Litchfield Regional Tourism Inc	Council Membership acceptance received
2/7/19	31	Australia Post	Community Grants Program now open
3/07/19	32	Department of Local Government Housing Community Development	2018 2019 Compliance Review Report
3/7/19	33	Department of Environment and Natural Resources	2019/2020 Environment Grants Round Open
3/7/19	34	JLT & Outback Safety	NT Public Sector Communication - Chlorpyrifos
4/7/19	35	JLT	Renewal Report 2019/20
4/7/19	36	Top End Parks	Proposed Litchfield Park bike and walking tracks, presentation to Council
5/7/19	37	Batchelor Institute	NAIDOC Community Day
5/07/19	38	Minister of Territory Families	Seniors Month Grant
5/7/19	39	LGANT	Business papers for Executive Meeting 15/7/19 and Submission to the Draft Local Government Bill
8/7/19	40	LGANT	The Royal Commission into Aged Care Quality and Safety

#### Correspondence Out Table

DATE		Source	Recipient & Subject
6/6/19	1	CEO	Department of Tourism, Sport and Culture; 5-year funding Sports and Recreation program
7/6/10	2	CEO	DIPL; follow up on correspondence from Place Names Committee
11/6/19	3	CEO	Batchelor property owner; abandoned cars
12/6/19	4	CEO	RDA NT; follow up Solar Waste management program
14/6/19	5	CEO	Litchfield Regional Tourism Inc.; Council acceptance of Honorary Government Associate Membership
18/6/19	6	CEO	EPA; re Adelaide River tip green waste fire 17/6/19
18/6/19	7	CEO	Nexia Edwards Marshall NT; signed Audit agreement documents
18/6/19	8	FIN	Allianz; workers comp wages declaration.
18/6/19	9	FIN	DLG, H & CD; Acceptance of Energy Efficiency & Sustainability Grant
20/6/19	10	CEO	Licensing NT; Banyan Tree Resort – permanent variation request for comment
24/6/19	11	CEO	Owner of AN 466; notice of Overgrown block request for clean-up.
24/6/19	12	CEO	Owner of AN 489; notice of Overgrown block request for clean-up.
24/6/19	13 to 19	CEO	CCGC Community Fund Grant applicants; cancellation of grant for 2019-20
24/6/19	20	CEO	Batchelor Contractor; Extension contract 201617-004 to 30/6/20
24/6/19	21	CEO	CCGC admin; advice regarding advertising Rates Declaration

25/6/19	22	CEO	Owner of AN 521; notice of Overgrown block request for clean-up.
26/6/19	23	CEO	Crime Victims Service Unit; Victims Redress Scheme
27/06/19	24	CEO	2018 2019 Final Compliance Review Report notification to Councillors
4/7/19	25	CEO	Top End Parks; Proposed Litchfield Park bike and walking tracks, presentation to Council
5/07/19	26	CEO	Adelaide River Waste Station Operation Supervisor extension contract
5/07/19	27	CEO	AN 466 notice of Overgrown Property
8/7/19	28	CEO	LGANT; Response to The Royal Commission into Aged Care Quality and Safety

#### CONSULTATION

Not Applicable

#### STATUTORY ENVIRONMENT

Not Applicable

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.2 REVIEW OF ACTION ITEMS LIST TO JULY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to July 2019

#### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

### 7.3 COMPLAINTS REGISTER TO JULY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

Nil

#### NOTE

That no complaints were received.

### 7.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

#### COMMENT

##### January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

##### March 2019

Combined Working Group meeting held on March 6<sup>th</sup> in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

#### **April 2019**

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2<sup>nd</sup> April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21<sup>st</sup> to further refine the document.

#### **May 2019**

Coomalie CEO and Finance Manager did meet on May 21<sup>st</sup> with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

#### **June 2019**

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

#### **July 5<sup>th</sup>, 2019**

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

### **7.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	KerrTrust Engagement Letter, Email Correspondence re General Instruction No. 4 Procurement

## SUMMARY

### CEO Activities Report July meeting 2019

#### 1. Key meetings/discussions attended

13<sup>th</sup> June – TOPROC meeting at Wagait – (CEO phone in)

14<sup>th</sup> June – positive meeting with Mark Shirley Rum Jungle Bowls Club in relation to challenges with upkeep of green and surround, plant and equipment needs, assistance with grant applications to replace mowers etc, low volunteer numbers to support green, low income, reduced sponsorship with local organisations – pennant competition not taking part in this year due to people only wanting to play locally and casually.

Saturday 15<sup>th</sup> June – Department advised 14<sup>th</sup> June to need to Postpone due to illness - Training Session Councillors and CEO with Jocelyn Nathanael-Walters, Department of Local Government, Housing and Community Development in relation to Declarations of Interest, Conflict of Interest, confidentiality etc under the Local Government Act.

17<sup>th</sup> June – Myrtle Fawcett Park Toilet upgrade – signed off with contractor.

19<sup>th</sup> June – Department of Local Government, Housing and Community Development – phone hook-up with Finance Manager, CEO with Kaylene Conrick, Consultant undertaking survey of all Councils in relation to importance of funding programs through the Department. From Financial Assistance Grants, Operational Grant and through to SPG Grants.

20<sup>th</sup> June – Discussion with Lee Williams, DLGHCD regarding need for Department to have a meeting with Councillors and not Combined Working Group regarding methodology of projected governance structure and required staffing numbers and costings of consolidate financials within proposed merger brief. Jocelyn Nathanael-Walters will be in touch to organise.

20<sup>th</sup> June – discussion with Jackie Hartnett, - Rum Jungle Mine Rehab project regarding presentation to Council.

21<sup>st</sup> June - discussion with Jocelyn Nathanael Walters, DLGHCD regarding potential dates for meeting with Council regarding merger brief and that they would also be meeting with Belyuen Council separately.

24<sup>th</sup> June – Rum Jungle Mine Rehabilitation Stage 2a status and briefing with Councillors and discussion re a public forum to be held and could Council assist through Stop press flyer. Wednesday 17<sup>th</sup> July, Outdoor Education session 1 - 10am – 11.30am and 6pm – 7.30pm. Flyer was included in late rush in July Stop Press

25<sup>th</sup> June – Litchfield Green Waste on site for 3 days at Batchelor Waste Site – green waste reduction.

27<sup>th</sup> June – Waste Symposium Darwin– CEO attended relevant session from Big River Waste Management Coordinator on remote landfills operational planning etc.

28<sup>th</sup> June – Waste Symposium Darwin – CEO attended morning session with NT EPA speaking on compliance and licensing of sites throughout NT, also Minister for LG Housing and Community Development spoke on NT Government focus on major shared services projects and need for changing attitudes and approach to joint projects rather than being focussed on individual Council “bulldozer or single equipment” type plant and equipment projects/grant applications. (Quote it’s not about a Bulldozer it’s about e.g. Waste Management)



1<sup>st</sup> July – report to Council by AR resident that AR waste site was on fire from 7pm 30<sup>th</sup> June and smouldering all night. CEO and OM immediately checked out and confirmed false report by resident as no fire and remnant fire smoke in evidence. CEO visited complainant and explained it is vital for correct information to be conveyed. CEO notified EPA of false report in case they received calls.

1<sup>st</sup> July – Territory Day at Batchelor (run by NT Government contractor Howard and Sons – 250 people attended. CRO managed local coordination. FERG attended and St Johns ambulance in attendance and catering by Pre-school fundraising group. Fireworks commenced 7.15pm completed by 8pm which marked conclusion of the event.

2<sup>nd</sup> July 2019 – normal lengthy phone meeting with Cathy Winsely Belyuen CEO to update on Department meeting with Coomalie regarding brief and consolidated financial information.

3<sup>rd</sup> July 2019 – Jackie Hartnett – phone meeting re Rum Jungle Mine rehab project and community interface opportunities with project. Explanation of EIS process and other information.

5<sup>th</sup> July 2019 – attended portion of Families and Police Together Community Event run by Save the Children and agencies along with CRO, Coomalie Council. Terrific day and well attended and showcased our Police Officers at Batchelor Oval.

5<sup>th</sup> July 2019 - Department of Local Government Housing and Community Development representatives, Acting Executive Director Lee Williams, Jocelyn Nathanael-Walters and Ethan Redshaw called meeting with President and Councillors to outline their viewpoint on pre-briefing from April 2<sup>nd</sup>, 2019 after working on consolidated financial information for Belyuen and Coomalie Councils. Attendees President Turner, Clrs Beswick, Bulmer, Corliss and Moyle. (2-hour meeting)

## **2. Belyuen Coomalie Combined Working Group – Department Briefing**

As stated in meetings area, an informal gathering/briefing of Councillors was convened by the Department of Local Government Housing and community Development. This did occur on the 5<sup>th</sup> July 2019 and only involved Coomalie council at the Departments request. The meeting was centred around work undertaken between the Finance Manager Coomalie and the Department in relation to the consolidated financial information pertaining to the proposal and veracity of some of the line items in the consolidated information.

This followed up on the agreed Councils and Department staff briefing on the adopted Ministerial Brief from the Combined Working Group. The April 2<sup>nd</sup> meeting read through the document and went through the document line by line in relation to Governance and organisational Structure as well as Establishment costings etc and ongoing financial support needed.

Whilst the briefing did not constitute a formal Council meeting the President requested that he thought it necessary that it was vital that a briefing on progress to the Minister be afforded to Council due to the length in time of the process. The President requested a meeting with the Minister be arranged through the Department with a preference for the meeting to be held at Batchelor.

## **3. Local Government Bill – Comments from Councillors**

At the June OGM, Lee Williams, Department of Local Government, Housing and Community Development did make a presentation on the key changes in the Bill to the current Act and advised that the consultation process on the Bill for NT Local Councils concludes on the 18<sup>th</sup> July 2019.

Councillors have been requested to provide their comments to the CEO so that this can be considered by Council for a formal submission at the July, OGM being two days before consultation closes.

#### **4. Councilwise transition.**

The Finance Manager and Senior Finance Officer/Accounts Officer have continued the transition work with the Councilwise IT system and particularly associated with end of year rollover which is a key period. My thanks to Melissa and Stacey on the commitment to our IT systems improvement and the additional workload since February when the transition began.

#### **5. NAIDOC Week – Batchelor Institute. Temporary Road closure – Welcome to Country Parade – Awilla Road. – Delegated Authority.**

Batchelor Institute have requested a temporary road closure for the annual Welcome to Country parade at very short notice. This temporary closure utilised the delegation provided to the CEO back in 2017 for temporary or minor closures.

Our Operation staff are required to implement detours and Batchelor Police have been requested for their usual support in participating in the parade safety aspects.

#### **6. Sport and Recreation funding agreements and new 5-year agreements.**

Please find attached the notes I took from a meeting in June relating to the Community Recreation Funding Program. This reduction in funding due to NT economic situation is also similar in the recent library government and is no doubt across all government funding agreements that are ongoing such as Rec and Sport and Libraries.

1. *Funding*
2. *2019/20 reduction of 3% less indexation of 1.8% negative shortfall 1.2%  
2020/21 reduction of 3% less indexation estimates 2% - shortfall 1%  
2021/22 reduction of 1% less indexation – so should not drop further.*
3. *Facilities and Capital Equipment Program is no longer funded.*
4. *Batchelor and Adelaide River schools are exempt from remote school vouchers program. Our schools will continue to receive school voucher funds for their programs.*
5. *Moving to a 5-year program with a standard 26-page heads of agreement deed type agreement to signed and sealed by Council.*
6. *The annual schedule attached to the main agreement as is now, will be reviewed annually and monitored via phone meeting quarterly with Rec and Sport*
7. *Grants NT website will be used for reporting.  
Review for 2019/20. Sharon Fielder CEO then went through and amended/agreed of how the schedule and KPI's should be written for this upcoming year.  
Agreed that quarterly meetings monitoring program should include either CEO and CRO or Finance Manager or CRO.*

*A formal agreement outlining the funding will be received in due course. Current annual funding of \$45K is received for the CRO program.*

#### **8. Public Library Funding Agreement. – Dept of tourism, Sport and Culture.**

2019-20 Funding

As per budget repair measures all grant agreements are now subject to efficiency dividends as well as indexation. 3% in 2019-20, 3% in 2020-21 and 1% ongoing:  
Applying the 3% efficiency dividend and 2.275% indexation your Public Library Funding Agreement grant for 2019/20 will be \$48,886.

Last year this was \$49, 243 ex GST.

**9. Minister for Local Government, Housing and Community Development- 2018-19 Energy Efficiency and Sustainability Grants.**

The Hon Gerry McCarthy Minister for LGHCD, has advised Council on the 14<sup>th</sup> June that its application for \$110,000 to install solar panels on Councils Administration Building and to erect a roof structure with solar panels at the Swimming Pool Complex at Batchelor.

This grant is really important to Council and will assist in reducing power charges at both sites.

Council should acknowledge this support from the Minister.

**10. Kerr Trust finance and accounting services annual hourly agreement.**

I have recently authorised a further 12-month agreement with the provision of financial services with Kerr Trust to the Council. Before signing the agreement, advice was received from the DLGHCD that an exemption is in place from quotation/tendering requirements whilst amalgamation proposals are under development.

**11. Relief Animal Management Officer and Relief Pool Supervisor Advertised Positions**

The Relief Animal Management Officer and Relief Pool Supervisor positions were advertised on the 14<sup>th</sup> May 2019. The Relief Animal Management Officer position advertising closed on the 14<sup>th</sup> June 2019. One application was received and is currently being assessed for eligibility. The Relief Pool Supervisor position advertising closes on the 29<sup>th</sup> July 2019 and so far, has received no application or interest in the position.

Paul McInerney

Chief Executive Officer

**RECOMMENDATION**

That Council receives and notes the CEO's Activity Report for the period June / July 2019.

**Moved:** Clr.

**Seconded:** Clr.

**7.6 LOCAL GOVERNMENT BILL – CONSULTATION PERIOD CLOSSES ON JULY 18TH**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Local Government Act – Information Sheet highlighting key amendment areas.

## SUMMARY

The draft Local Government Bill consultation period closes on 18<sup>th</sup> July 2019.

The Department of Local Government, Housing and Community Development did make a presentation to the Council at the June OGM on key change areas of the Bill to the current Local Government Act.

Councillors were to provide their comments around the key changes to the CEO for incorporation into a submission to the Minister on the proposed Bill. This would be needed by Monday 15<sup>th</sup> July 2019.

TOPROC members who were able to attend a gathering 9<sup>th</sup> July 2019 to also look at a TOPROC submission on the new Bill. Notes will be forwarded to members.

## BACKGROUND

The current Local Government Act was established in 2008.

This is the first major review of the Local Government Act since that time.

A key important area would be what the terms of regulations around a new Act would be, however, this detail would occur after the Act was passed by parliament.

## COMMENT

Nil

## CONSULTATION

Department of Local Government, Housing and Community Development – Lee Williams and Ethan Redshaw.

Councillors

## STATUTORY ENVIRONMENT

New Local Government Act is being proposed.

## POLICY IMPLICATIONS

A new Act would have policy review implications for all NT Councils.

## FINANCIAL IMPLICATIONS

Unknown

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Council provide its key comments area to the CEO and provide authorisation for the CEO to make a submission to the Minister for Local Government, Housing and Community Development by the closing date of 18<sup>th</sup> July 2019.

**Moved:** Clr.

**Seconded:** Clr.

## 7.7 DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT – COMPLIANCE REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	2018-19 Compliance Review Report, Draft Response Spreadsheet

### SUMMARY

The Department of Local Government, Housing and Community Development conducts regular compliance reviews of all NT Councils every 4 years. (The last review was in March 2014)

As part of the process outlined in the Background section of this item, 3 Local Government inspectors that are authorised to undertake the review attended Coomalie Council on the 20<sup>th</sup>, 21<sup>st</sup> and 25<sup>th</sup> March 2019.

Coomalie staff primarily the Finance Manager, Senior Administration Officer, Senior Finance/Accounts Officer and CEO did assist in the provision of required information prior to the visit and also much information that was required during the period of onsite visit and post visit.

The Senior Director Sustainability Compliance on the 26<sup>th</sup> June 2019 did initiate forwarding of the report to the President and a copy to the CEO. This was forwarded to Councillors on the 27<sup>th</sup> June 2019.

The purpose of the report is to furnish Council members and management with objective analysis, recommendations, and information relating to the activities reviewed by the local government inspectors. The report in attachment A identifies nine issues which the inspectors consider should be brought to Councils attention. The report in Attachment B outlines 3 best practice items to assist Council to self-maintain quality standards and achieve superior results.

Through discussions with the inspectors onsite a number of these issues have already been remedied on being brought to our attention and some policy reviews are being put forward for updating to make them compliant and/or new policy introduced to resolve the issue.

A spreadsheet outlining the issues raised by the Department through the review and action taken by Council to address the issues is provided as an attachment to this report. This would subject to the Departments satisfaction be the basis of the formal reply to the report. A response back to the Department is required within 10 days of the July Council meeting.

### BACKGROUND

Section 205 of the Local Government Act (the Act), mandates the establishment of a program of compliance reviews for local government bodies in the NT to ensure that they conduct their business lawfully. This is achieved through inspectors of local government testing the administrative, financial and governance activities of the council under review. Inspectors of local government are responsible for conducting compliance reviews. After conducting a compliance review, the Department of Housing and Community Development (Department) is required by section 207 of the Act to report to council on the results of the compliance review.

For Councils information the Departments last review took place with 2 Department Inspectors on site on the 27<sup>th</sup> and 28<sup>th</sup> May 2014 with two officers in attendance.

**COMMENT**

Nil

**CONSULTATION**

Councillors

Finance Manager

Senior Administration Officer

Accounts/Senior Finance Officer

**STATUTORY ENVIRONMENT**

Local Government Act, Regulations, Guidelines

**POLICY IMPLICATIONS**

Policies for amendment are contained as separate items.

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council notes the Department of Local Government, Housing and Community Development Compliance report and endorses the recommended actions to address the issues raised; with this being advised to DLGHCD by the required date.

**Moved:** Clr.

**Seconded:** Clr.

**7.8 POLICY REVIEW – MEETINGS OF COUNCIL, CASUAL COUNCILLOR VACANCIES, USE OF COMMON SEAL, ELECTED MEMBERS CONFLICT OF INTEREST, STAFF APPOINTMENTS AND LEAVE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Policy 1.12 Meetings of Council, Policy 1.18 Casual Councillor Vacancies, Policy 1.21 Use of the Common Seal, Policy 1.22 Elected Members Conflict of Interest, Policy 3.11 Staff Appointments and Leave (renamed Staff Leave and Acting CEO Appointment)

**SUMMARY**

As a result of the Compliance review performed by the Department of Local Government, Housing and Community Development on the 20<sup>th</sup>, 21<sup>st</sup> and 25<sup>th</sup> March 2019 6 issues were identified concerning some existing Council Policies and some require the creation of new policies.

Existing Policy 1.12 Meetings of Council - During the site visit inspectors reviewed Council's Meetings of Council Policy (No. 1.12). It was found that the policy contains statements not consistent with local government legislation. The existing policy currently states that, where an urgent matter arises, the matter may be considered and determined by an out of session decision. The Policy also includes that the President may make a decision subject to the Council ratifying it at its next meeting. Policy updated to comply with the Local Government Act.

Existing Policy 1.18 Casual Councillor Vacancies - During the site visit inspectors reviewed Council's Casual Councillor Vacancies Policy (No. 1.18). It was found that the policy contains statements not consistent with local government legislation. The policy currently includes that if a casual vacancy occurs: (a) within 12 months of or less before the next general election the Council may co-opt a person to fill the vacancy until the next general election and (b) more than 12 months before the next general election, a by election is to be held to fill the vacancy. The policy also includes that if Council decides to hold a By-Election then the Council shall engage the Australian Electoral Commission to hold the election. Moreover, the policy includes in the event of a decline, Council will consider the other nominated people and that the voting will be by an out of session Council meeting of all Councillors

New Policy 1.21 Use of the Common Seal - The Council did not comply with section 26(2)(b) of the Act in all instances as inspectors found an service agreement in 2017 where the attaching of the common seal was not attested by a signature of a member of Council.

New Policy 1.22 Elected Members Conflict of Interest - The compliance review only considered conflict of interests that fall within the local government legislation pursuant to section 73(1) of the Act. During the compliance review, inspectors found 2 conflict of interests declared by elected members, yet remained in the meeting and, in at least one instance, participated in the meeting in which the item was being decided without prior approval of the Minister.

Existing Policy 3.11 Staff Appointments and Leave (renamed Staff Leave and Acting CEO Appointment) - Sub-section 105(2)(a)(iv) of the Act states the Council's statement of employment policies must cover access to employment related benefits. Section 109 of the Act requires the Council, as soon as practicable after an employee enters into employment with the Council, to obtain from the employee a written declaration to transfer accrued rights to eligible long service leave. Council's Human Resource (HR) documents did not incorporate the legislative requirement of section 109 of the Act regarding the portability of Long Service Leave entitlements for new employees

## **BACKGROUND**

Section 205 of the Local Government Act (the Act), mandates the establishment of a program of compliance reviews for local government bodies in the NT to ensure that they conduct their business lawfully. This is achieved through inspectors of local government testing the administrative, financial and governance activities of the council under review. Inspectors of local government are responsible for conducting compliance reviews. After conducting a compliance review, the Department of Housing and Community Development (Department) is required by section 207 of the Act to report to council on the results of the compliance review.

## **COMMENT**

Nil

## **CONSULTATION**

Finance Manager

Senior Administration Officer

Senior Finance/Accounts Officer

CEO

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

Section 205 and 207 of the Local Government Act

Policy 1.12 Meetings of Council

Policy 1.18 Casual Councillor Vacancies

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That Council approve the proposed alterations made to existing policies 1.12 Meetings of Council, 1.18 Casual Councillor Vacancies, Policy 3.11 Staff Appointments and Leave (renamed Staff Leave and Acting CEO Appointment) and adopt the new policies 1.21 Use of the Common Seal and 1.22 Elected Members Conflict of Interest.

**Moved:** Clr.

**Seconded:** Clr.

#### 7.9 COUNCILS CODE OF CONDUCT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### SUMMARY

The March 2019 Compliance review has identified that the longstanding Charter "*Code of Conduct and Governance Charter (adopted by Council on 12 June 2012)*" is inconsistent with the Act.

During the site visit inspectors reviewed Council's Code of Conduct Charter and found that the Charter is not in accordance with the local government legislation. The Charter currently states the President may make a decision subject to the Council ratifying that decision at Council's next meeting.

It should be noted that there is no provision in the legislation for a President to make a decision on behalf of the Council, even if the decision was later ratified by the Council.



## BACKGROUND

At its September 2017 meeting council passed the below resolution;

### RESOLUTION 18/09/2017/011

*That Council adopt as its core Code of Conduct that provided by Schedule 2 of the Local Government Act; and, also adopts the Code of Conduct and Governance Charter from June 2012 as a supportive additional policy.*

## COMMENT

The Charter reflected a range of additional information and procedures reflective of that time and needs to be reworked and redefined as an alternate reference and not be confused with the Code of Conduct as prescribed by the Schedule 2 of the Local Government Act.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT

Local Government Act.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That in regards to Resolution 18/09/2017/011 Council pursuant to Section 78 (16) amends it's Code of Conduct to remove reference to the Code of Conduct Governance Charter from June 2012 as a supportive additional policy: and retains Code of Conduct Schedule 2 Local Government Act." *Reason - due to inconsistency of the Governance Charter with the local Government Act.*

**Moved:** Clr.

**Seconded:** Clr.

## 7.10 INFORMATION ON CHANGES TO THE RAIL SAFETY NATIONAL LAW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

## SUMMARY

The below letter was received on Thursday 20<sup>th</sup> June 2019.

Dear Mr McInerney

**Changes to Rail Safety National Law – information for Road Managers**

The Office of the National Rail Safety Regulator (ONRSR) has responsibility for oversight of rail safety throughout Australia. In applying a risk-based approach to regulation, we work closely with industry, government and other stakeholders on initiatives to improve safety and reduce incidents.

Level crossing collisions account for around half of all accidental rail fatalities in Australia and have devastating impacts on individuals and the community. In the six months from 1 October 2018 to 30 March 2019, there were 16 collisions between a train and road vehicle and three collisions between a train and person at level crossings, resulting in four fatalities and five serious injuries.

As managers of the majority of public roads, councils play a pivotal role in reducing the likelihood of accidents at road/rail interfaces through effective identification and management of risks in consultation with rail infrastructure managers. Interface agreements are the tool used to define the roles and responsibilities of the parties involved in managing identified risks.

Your assistance is requested to expedite the progress of these agreements to ensure that risks are being effectively managed. To assist you in developing these agreements, ONRSR has a template agreement available to download from our website, together with accompanying guidance available at [www.onrsr.com.au/operators/safety-management-systems/interface-agreements](http://www.onrsr.com.au/operators/safety-management-systems/interface-agreements). Since the introduction of the Rail Safety National Law (RSNL) in each jurisdiction, managers of rail infrastructure, public roads and private roads have each had a responsibility to:

- > identify and assess risks arising from the existence of road/rail interfaces;
- > determine measures to manage those risks;
- > seek to enter in interface agreements with relevant infrastructure managers to manage those risks; and
- > maintain a register of interface agreements to which it is a party.

Penalties currently apply for managers of rail infrastructure and private roads who fail to comply with these requirements, however from 1 July 2019, the same penalties will apply for managers of public roads, being a maximum of \$50,000 for individuals and a maximum of \$500,000 for a body corporate. Provisions also apply that allow ONRSR to issue a direction to a party to comply with requirements within a specific timeframe if that party is unreasonably refusing or failing to enter into an agreement, or is unreasonably delaying the negotiation of an agreement.

As the Regulator responsible for administering the RSNL, I see safe management of road/rail interfaces as a priority for public safety.

If there is anything that we can do to help you in progressing these agreements with rail infrastructure managers within your council area, please contact Ms Julie Bullas, Executive Director – Policy, Reform and Stakeholder Engagement, on 08 8406 1550 or by emailing [julie.bullas@onrsr.com.au](mailto:julie.bullas@onrsr.com.au).

Yours sincerely  
Sue McCarrey

**Chief Executive**



**BACKGROUND**

Nil

**COMMENT**

CEO is seeking advice from Regulator on their listed crossings whereby agreements would need to be in place

#### **CONSULTATION**

LGANT

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Unknown until advice received from Regulator.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **NOTE**

That Council notes the information on Public Road Rail crossings.

### **7.11 ADELAIDE RIVER COUNCIL WASTE TRANSFER STATION – UPDATE AND RECENT FIRE**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### **SUMMARY**

On the 17<sup>th</sup> June 2019 a fire was deliberately lit/or started in the recently commenced new green waste section at the Adelaide River Waste Site. Fire was extinguished by staff using soil to smother fire and smoke.

The EPA was notified as per requirements and followed via email the following day.

Please note in the background section the advice from the Senior Environment Officer, NTEPA

Also, false report of fire burning all night (30<sup>th</sup> June 2019) at Adelaide River Waste Site. Smoke and plastics. Full inspection was done by Ops Manager and CEO no fire at all. Person who reported thought that they could smell smoke and assumed it was from the site. EPA was advised by phone call by CEO of the false report.

Adelaide River Waste site signage of Stage 2 closures was only received at the end of June advising of closure on Tuesday, Wednesday and Thursdays. CEO extended Stage 1 to 22<sup>nd</sup> July 2019 to ensure adequate advance notice to users of the site was provided (this was in lieu of commencing Stage 2 on 1<sup>st</sup> July.)

Specification work and quotations will now be sought for provision of power and utilities and supervisors demountable at Adelaide River and Batchelor in next month. This is funded through Special Purposes Grants from NT Government.

Stage 3 will be able to be determined when supervisors' facilities are provided at the sites.

A report on cost models for supervised sites will be provided over the next 2 months as Council seeks to strike a balance between hours open to the public as well as the reality of what costs of supervision can be afforded.

## BACKGROUND

**From:** Chief Executive Officer [<mailto:CEO@coomalie.nt.gov.au>]

**Sent:** Tuesday, 18 June 2019 9:02 AM

**To:** Waste NTEPA <[Waste.NTEPA@nt.gov.au](mailto:Waste.NTEPA@nt.gov.au)>

**Subject:** Attn Fitty - as per discussion yesterday

Dear Fitty

As discussed yesterday on the phone when I rang to notify in relation to persons unknown or other circumstances of the segregated green waste catching fire. (This as explained was a 2-3 month pile as we had a contractor mulch in March the the larger remnant greenwaste pile that had built up in recent years).

I was notified at 10.47am of the fire and travelled to the site arriving at approximately 11.15am. It was not alight when the gate was unlocked at 7am.

When I attended the site and the pile was nearly completely burnt out however we had Councils backhoe in attendance and operator to cover the smouldering sections with dirt/overburden.

I left the site at 2pm.

Fire and rescue were not required to be called and the site again was monitored last evening at 7.30pm and this morning at 5.30am and was/is under control. We will continue to monitor.

Yours sincerely, Paul

**From:** Fity Peehikuru <[Fity.Peehikuru@nt.gov.au](mailto:Fity.Peehikuru@nt.gov.au)> **On Behalf Of** Waste NTEPA

**Sent:** Wednesday, 19 June 2019 11:29 AM

**To:** Chief Executive Officer <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>; Waste NTEPA <[Waste.NTEPA@nt.gov.au](mailto:Waste.NTEPA@nt.gov.au)>

**Cc:** Janna Poortinga <[janna.poortinga@krc.nt.gov.au](mailto:janna.poortinga@krc.nt.gov.au)>

**Subject:** RE: Attn Fitty - as per discussion yesterday

Hi Paul

Thank you for providing details of the fire at the green waste section of the Coomalie Community Government Council (CCCG) landfill.

I recommend you consider a standard template response (per item 3 below) to provide minimum details that demonstrate CCGCs compliance with its general environmental duty under section 12 of the WMPC Act. It will help to demonstrate that CCCG:

1. Does not cause or permit waste to be burned (a good example was the decision not to burn the green waste section in favour of mulching).
2. Has a process to cause all fires to be extinguished as soon as practicable (consider an SOP when to call NTFRS or to self-manage).
3. Maintains a log of fires occurring at the location including the detail in the sample table below (these records demonstrate operator oversight and capacity to retrieve and interrogate records).

I have inserted a sample table below to provide you with clarity on the types of questions you'll be asked if a complaint is made to the NT EPA Pollution Hotline and is consistent with requirements imposed on licensed landfills.

Like yesterday, you may take a proactive approach and submit an incident notification to either [pollution@nt.qoc.au](mailto:pollution@nt.qoc.au) or [waste@nt.gov.au](mailto:waste@nt.gov.au). A record of fires will also allow CCGC to review those records on an

annual basis; consider trends or triggers for fires; and look at pre-emptive measures or operational changes that can be made to eliminate further risks of fire. For example, where mulch pits ignite after the gates are locked, consider where wind rows or piles are causing these to self-ignite, change practices and review after another year of operation.

Sample Notification Form:

<b>CCGC INCIDENT FIRE NOTIFICATION</b>	
<b>1.</b>	<b><i>Time and date of when the fire was reported</i></b>
<b>2.</b>	<b><i>The circumstance which ignited the fire</i></b>
<b>3.</b>	<b><i>The time and date of when the fire ceased and whether it burnt out or was extinguished</i></b>
<b>4.</b>	<b><i>The location of the fire (e.g. timber stockpile, putrescible etc.)</i></b>
<b>5.</b>	<b><i>Prevailing weather conditions</i></b>
<b>6.</b>	<b><i>Observations made in regard to smoke direction and dispersion</i></b>
<b>7.</b>	<b><i>The amount of waste combusted by the fire</i></b>
<b>8.</b>	<b><i>Action taken to extinguish the fire</i></b>

Happy to discuss.

Cheers, **Fity**

**Whitianga (Fity) Peehikuru**

Senior Environmental Officer

Environment Division, Department of Environment and Natural Resources, Northern Territory Government

Providing services for the



[www.ntepa.nt.gov.au](http://www.ntepa.nt.gov.au)

## COMMENT

The template will be incorporated into the Operation Plan for the Waste Transfer Station.

## CONSULTATION

NTEPA

LGANT

Operations Manager

All Staff at Toolbox meetings

## STATUTORY ENVIRONMENT

Environment Duty

## POLICY IMPLICATIONS

Adelaide River Waste Transfer Station Operation Plan

## FINANCIAL IMPLICATIONS

Costs incurred through staff and Council plant required to smother fire/smoke at Adelaide River

SPG Grants for Supervisors buildings and utilities to be expended.

Business models for on going supervision at both sites to be developed.

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Council acknowledge reporting requirements/guideline as provided by NTEPA in relation to fires at Waste sites and that the Adelaide River Waste Station Operation Plan reflect this information and be updated with the proposed installation of supervisor facilities at the site and recent slot development/mulching of greenwaste.

**Moved:** Clr.

**Seconded:** Clr.

## 7.12 UPGRADE OF TOWN PLANNING DOCUMENTS COOMALIE PLANNING CONCEPTS & LAND USE OBJECTIVES

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

## SUMMARY

The below email was sent to all Councillors on Thursday 20<sup>th</sup> June 2019.

RE: UPGRADE OF TOWN PLANNING DOCUMENTS COOMALIE PLANNING CONCEPTS & LAND USE OBJECTIVES

SA Senior Admin Officer  
To Andrew Turner; Christian Neil MCELWEE; Deb Moyle (moyledeborah@gmail.com); Max Corliss; Sharon Beswick; Sue Bulmer  
Cc Chief Executive Officer

This message was sent with High importance.



Good Afternoon Councillors,

Please find attached a word version of the Coomalie Planning Concepts and Land Use Objects, along with a cover letter from Paul.

I have placed a hard copy of these documents in the front safe for your urgent collection.

Please ensure that you provide your highly important edits / suggestions by Monday 1<sup>st</sup> July 2019 to ensure that a draft document containing these edits / suggestions can be created prior to the July OGM.

Kind Regards,  
jazz

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## BACKGROUND

Below information provided at the June OGM.

In a recent follow up with the Director Lands Planning, NT Govt the following reply was received in relation to the desire of Council to have the Coomalie Planning Concepts and Land Use Objectives updated. This was provided to members at the May meeting and I would appreciate all members having a read of this document and make any proposed edits on the document that can then be summarised, considered and then endorsed for referral to the NT Planning Commission.

*"Hi Paul,*

*At this time, the Planning Commission is still working through its current work program items, and consideration hasn't been given to 2019/20 activity.*

*The Planning Commission will seek justification for updating the Planning Concepts & Land Use Objectives. As previously discussed, I am wondering if you have been able identify the aspects of this document that need attention?*

*Thanks,*

**Michael Holmes**, Director, Lands Planning  
*Department of Infrastructure, Planning and Logistics, Northern Territory Government"*

There has been a lengthy history at attempts to review and update the Coomalie Planning Concepts and Land use Objectives 2000 document. The following letter extract from 2011 shows issues at that time and I presume arising from subdivisions such as Silkwood etc:

*Dear Minister,*

*Re: Planning Scheme for Adelaide River Township*

*Council notes for the Minister's attention that the document Coomalie Planning Concepts and Land Use Objectives was completed in the year 2000. The foreword to the document reminds users:*

*"As with any planning document, the Coomalie Planning Concepts and Land Use Objectives 2000 will be subject to ongoing monitoring and review."*

*Council considers that the document is overdue for its first review and update. Many factors impacting upon land use and planning control over land within the Shire have changed since the Coomalie Planning Concepts and Land Use Objectives was first published over 12 years ago.*

*Council is presently encountering an unprecedented number of development and subdivision applications being lodged with the Development Consent Authority and is strongly of the view that the updating of the Coomalie Planning Concepts and Land Use Objectives is an essential and urgent requirement to ensure the amenity and productivity of land within the Shire is properly planned and regulated into the future.*

*Council accordingly requests that the Minister advises when Council can expect that the review and update of the Coomalie Planning Concepts and Land Use Objectives will be undertaken and completed in conjunction with Council and other stakeholders.*

*Yours faithfully. John Hughes*

**A letter from Council in June 2015 in relation to the Greater Darwin Plan provides more insight:**

**RE: SUBMISSION TO THE DOCUMENT "DRAFT DARWIN REGIONAL LAND USE PLAN 2014"**

*This submission is made in response to the document "Draft Darwin Regional Land Use Plan 2014" currently on public exhibition. Coomalie Community Government Council thanks the Planning Commission for the opportunity to provide further comment following on from the submission's council made in relation to the Towards a Darwin Regional Land Use Plan 2014.*

*Council also appreciates the time that the chairman Hon Gary Nairn and advisers took to present the plan to Council and answer to questions.*

*Council wishes to make the following comments:*

*Water Supply Catchment Restrictions*

*The plan shows large areas of the Coomalie region that may be affected by augmentation of Darwin's water supply dams and reservoirs. Council is concerned that this will add uncertainty and potentially additional restrictions on land within the catchment area. There is a legitimate concern that this may impact on the ability to develop land, continue existing operations and subdivide. The current uncertainty has the potential to adversely affect property values. It is suggested that the water authority engage the Coomalie Community at an early junction to discuss the restrictions and limitations which may be placed on land within the catchment zones.*

*Transport Corridor*

*Council again stresses that the historic Northern Australian railway corridor be set aside for a second North-South distributor road. Council appreciates that this has been recognised on the Draft Plan but could be easily extended to Adelaide River.*

*Industry*

*Native Title Claim*

*The document outlines that the unresolved native title claims over the towns of Adelaide River and Batchelor are the major barrier to the development of commercial, industrial and housing land. Council agrees with this comment and requests that one of the recommendations is that processes are put in place to resolve the claims are resolved as a matter of urgency. This will reduce the risk to the private sector who may invest in our community.*

*Airstrip Development*



*Council continues to support the designation of the area around the existing Batchelor airstrip as industrial land. There is extensive interest in the further development of this airfield as a light aircraft/general aviation hub. There is an identified area of land suitable for industrial development adjacent the airstrip that has been given in principle support by several Northern Territory Government Ministers and departments. Council requests that this area be designated for aviation industry.*

#### *Retirement Living*

*Similarly, council sees the area being an ideal location for a significant aged residential precinct. The area has many natural assets which make the area a mecca for tourist. Many would consider retiring to the area if appropriate retirement village with a range of accommodation types was available.*

#### *Land use in the Coomalie Region.*

*There is a desire of many property owners within the Coomalie community to use their land for lifestyle purposes only. Despite owning acreage, they do not wish to utilise their land for agriculture/grazing or horticulture uses.*

*This is balanced by the need to develop commercial industry that will sustain the economy of the Coomalie region. The plans show significant horticultural potential for the Coomalie region. It also has good subterranean aquifers. The horticultural potential should be recognised, promoted and supported.*

*While these planning layers will not be considered in the plan, Council does not wish to see the rights of these landowners restricted by future arbitrary planning zones. Council requests that any consideration of zoning be discussed thoroughly with Council, as a separate exercise to the current Plan and as part of the development of a more specific plan for the Coomalie region.*

#### *Development of Adelaide River and Batchelor*

*There is very little comment about a future vision for the towns of Batchelor and Adelaide River. These existing towns are currently serviced with reticulated water, sewerage, electricity and telecommunications. It seems sensible that the development of these towns should be encouraged as there is spare utility infrastructure capacity prior to building new infrastructure for green field sites elsewhere.*

*The towns should be identified as a Rural Service Centres for the tourism, aviation, agriculture and retirement industries as well as servicing residents.*

#### *Future Action*

*It is vital that this document is supported and provides the framework for the future development of the Darwin area. The Northern Territory Government provide the resources necessary to achieve the stated goals of the plan in a timely manner. It is expected that an Action Plan will be included with the final planning document. The inclusion of time frames in the Action Plan is essential for success. Otherwise, the Plan will be unachievable from the start and will not serve its purpose for guiding the future of the Darwin Region.*

*It is essential that the Plan be accompanied by complementary transport plans and infrastructure plan for the region.*

#### *Conclusion*

*Thank you for the opportunity to provide the above comments on the "Draft Darwin Regional Land Use Plan 2014" For any further enquiries please contact the undersigned at the Council's office.*

#### **COMMENT**

Nil

## CONSULTATION

Michael Holmes, Directors Land Planning

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Subject to discussions

## VOTING REQUIREMENTS

Simple Majority

## RECOMMENDATION

That Councillors as requested at the June OGM provide their comments to the CEO on amendments required to the Coomalie Planning Concepts and Land Use Objectives document 2000.

**Moved:** Clr.

**Seconded:** Clr.

## 7.13 COMMUNITY RECREATION OFFICER REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\CRO
<b>Date:</b>	3 <sup>rd</sup> July 2019
<b>Author:</b>	Stacie Selwood, Community Recreation Officer
<b>Attachments:</b>	Nil

CRO June 2019

**03/07/2019** - Relief Community Recreation Officer – Stacie Selwood

### **SENIORS MYSTERY BUS TOUR:**

We have two future dates for Monday 8<sup>th</sup> of July and Wednesday 7<sup>th</sup> of August. As of today, we have 4 Senior's booked in for the bus.

### **BINGO MORNING TEA**

On the 27<sup>th</sup> of June 2019 we had 8 Seniors in attendance. It was a very successful event. Next bingo scheduled for Thursday the 25<sup>th</sup> of July.

### **ADELAIDE RIVER SHOW**

I worked with Hilary Brett at the Adelaide River Library with their Be Connected Program at the Adelaide River Show on the 8<sup>th</sup> of June. We made a safe comfy space. Playgroup NT attended with books and interactive children's activities.

### **AFTER SCHOOL SPORTS BATCHELOR**

"Funday Monday's" at Batchelor Area School have concluded for term 2. We will start up again in term three again on Monday's from 2.45-3.45pm in the school term. Term 2 received 30 permission forms, with an average attendance of 13 children per session.

### **AFTER SCHOOL SPORTS ADELAIDE RIVER**

"Being Wednesdays" at Adelaide River School have concluded for term 2. We will start up again in term three again on Wednesday's from 2.45-3.45pm. We 21 permission forms in Term 2, with an average attendance of 8 children.

### **SOFTBALL NT**

I have been continuing Softball's on the Batchelor Oval on Monday's from 4pm to 5pm. This sporting activity is for the whole community, for all ages. I have a parent volunteer helping me now with this activity. We had an average attendance of 15 children and only one adult (which is the parent volunteer),

### **BUS LICENCE**

As of the 07/06/2019 I have my LR licence.

### **TERRITORY DAY**

254 attended the event. Batchelor Area School sold food and drinks.

### **YOUTH VIBE HOLIDAY GRANT FOR JULY HOLIDAYS**

Belyuen cancelled there day trip.

Holiday Program will be from the 1<sup>st</sup> of July – 19<sup>th</sup> of July.

The School Holiday Program will include 6 days which will include a trip to Arts and Crafts Day, FlipOut, Lawn Bowls, BOEC and a Disco at Adelaide River.

*Included in this Grant we will be running three FREE events in the community.*

Community Fun Day with Police - 5<sup>th</sup> of July @ Batchelor Oval

Movie Under the Stars – 9<sup>th</sup> of July @ Adelaide River Oval

Movie Under the Stars- 11<sup>th</sup> of July @ Batchelor Oval

### **COMMUNITY FUN DAY WITH POLICE:**

I am working with Save the Children with a Community Fun Day named "Family and Police Together". It will be on the 5<sup>th</sup> of July at the Batchelor Oval. The purpose of this event is to help children, young people and families to build positive relationships with NT Police. Batchelor Police are on board for this event and the FERG will present and will be filling up a dunking machine so that the participants can dunk the police.

### **SENIORS MONTH GRANT**

We applied for \$2000.00 and have received \$1500.00.

On Thursday the 15<sup>th</sup> of August 2019 we have a trip to the Museum & Art Galley of the NT followed by lunch.

On Tuesday 20<sup>th</sup> of August 2019 there will be a Seniors morning tea at Batchelor Museum.

### **BATCHELOR AREA SCHOOL SPORTS DAY**

On the 21<sup>st</sup> of June I assisted the School in their yearly Sports Day at the Batchelor Oval. There were about 60 children that day.

### **GREAT NORTHERN CLEAN UP**

I have registered the Council with the "Clean Up Australia Day" organisation for the "Great Northern Clean Up" for the afternoon of the 19<sup>th</sup> of September.

### **NOTE**

For the information of Council.

## 8 FINANCE REPORTS

### 8.1 FINANCE MANAGERS REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Finance Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

The finance team processed end of year successfully in both new software systems. All interim audit queries have been attended to. All compliance items relating to finance have been addressed.

End of year processing is continuing, with annual audit scheduled for early August.

Rates will be raised in the new system towards the end of July to iron out any issues prior to posting late August.

### VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the Finance Manager's Report for June / July 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 8.2 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

### BACKGROUND

Attached is a listing of accounts paid for June 2019.

**COMMENT**

No additional comments are provided to this report.

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

**POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

**VOTING REQUIREMENT**

Simple majority

## Account Transactions

Coomalie Community Government Council

For the period 1 June 2019 to 30 June 2019

Date	Source	Description	Reference	Amount
<b>CBA Credit Card CEO</b>				
03 Jun 2019	Payable Payment	Payment: Kmart	62261225002	17.00
03 Jun 2019	Payable Payment	Payment: Target	06095146003	29.00
03 Jun 2019	Payable Payment	Payment: Kmart	6251225002	62.00
05 Jun 2019	Payable Payment	Payment: Catch	26292970	70.00
05 Jun 2019	Payable Payment	Payment: Ringers Western	67232RW	299.85
13 Jun 2019	Payable Payment	Payment: ARNO'S TYRE SERVICE PTY LTD	50	33.00
13 Jun 2019	Payable Payment	Payment: NT News (News Corp)	NT News	4.00
17 Jun 2019	Payable Payment	Payment: Roadshow Films Pty Ltd	2070001602	298.89
25 Jun 2019	Payable Payment	Payment: Xero Australia Pty Ltd	Xero Jun 2019	125.00
<b>Total CBA Credit Card CEO</b>				<b>938.74</b>
<b>CBA Credit Card Exec Assist</b>				
04 Jun 2019	Payable Payment	Payment: Facebook	FB Ad Sports Expo	10.00
14 Jun 2019	Payable Payment	Payment: EPrint	00009381	244.00
<b>Total CBA Credit Card Exec Assist</b>				<b>254.00</b>
<b>CCGC CBA Cheque</b>				
02 Jun 2019	Spend Money	Commonwealth Bank of Australia		17.74
04 Jun 2019	Spend Money	PC040619-135324583 SuperChoice P-L	M T	2,865.71
04 Jun 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	27,133.80
07 Jun 2019	Payable Payment	Payment: Cr. Sue Bulmer	Coomalie Council	450.00
07 Jun 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	380.60
07 Jun 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	319.00
07 Jun 2019	Payable Payment	Payment: Darwin Office Technology	Coomalie Council	371.23
07 Jun 2019	Payable Payment	Payment: Top End Party People	Coomalie Council	382.00
07 Jun 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	156.86
07 Jun 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	78.57
07 Jun 2019	Payable Payment	Payment: Batchelor Service Centre	Coomalie Council	856.13
07 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	847.00
07 Jun 2019	Payable Payment	Payment: Access Hardware	Coomalie Council	994.07
07 Jun 2019	Payable Payment	Payment: Heath Motor Group	Coomalie Council	434.71
07 Jun 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	176.00
07 Jun 2019	Payable Payment	Payment: Turbo's Tyres	Coomalie Council	1,732.50
07 Jun 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Coomalie Council	258.63
07 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
07 Jun 2019	Payable Payment	Payment: Cr. Andrew Turner	Coomalie Council	1,500.00
07 Jun 2019	Payable Payment	Payment: Cr. Christian McElwee	Coomalie Council	450.00
07 Jun 2019	Payable Payment	Payment: Cr. Deborah Moyle	Coomalie Council	450.00
07 Jun 2019	Payable Payment	Payment: Cr. Max Corliss	Coomalie Council	850.00
07 Jun 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Coomalie Council	353.98
07 Jun 2019	Payable Payment	Payment: St John Ambulance Australia	Coomalie Council	150.00
07 Jun 2019	Payable Payment	Payment: Local Govt Assoc of NT	Coomalie Council	110.00
07 Jun 2019	Payable Payment	Payment: Officeworks Ltd	Coomalie Council	147.91
07 Jun 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	117.76
07 Jun 2019	Payable Payment	Payment: Burson Automotive Pty Ltd	Coomalie Council	227.32
07 Jun 2019	Payable Payment	Payment: Heath Motor Group	Coomalie Council	509.89
07 Jun 2019	Payable Payment	Payment: Airpower (NT) Pty Ltd	Coomalie Council	792.29
07 Jun 2019	Payable Payment	Payment: Arafura Site & Street Sweeping	Coomalie Council	907.50
07 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
07 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
07 Jun 2019	Payable Payment	Payment: DT & MG Kerr	Coomalie Council	13,299.00
07 Jun 2019	Payable Payment	Payment: Pumacard	Coomalie Council	3,201.00

07 Jun 2019	Payable Payment	Payment: Cr. Sharon Beswick	Coomalie Council	450.00
07 Jun 2019	Payable Payment	Payment: Bill Selems	Coomalie Council	30.00
07 Jun 2019	Payable Payment	Payment: Northern Territory Cricket Incorporated	Coomalie Council	50.00
07 Jun 2019	Payable Payment	Payment: Stacie Selwood	Coomalie Council	123.20
07 Jun 2019	Payable Payment	Payment: Howard & Sons Pyrotechnics Pty Ltd	Coomalie Council	1,500.00
07 Jun 2019	Payable Payment	Payment: Victor Fox	Coomalie Council	1,500.00
07 Jun 2019	Payable Payment	Payment: Victor Fox	Coomalie Council	525.00
07 Jun 2019	Payable Payment	Payment: NT Sports & Playground Surfacing	Coomalie Council	17,100.00
07 Jun 2019	Payable Payment	Payment: NT Sports & Playground Surfacing	Coomalie Council	21,960.00
07 Jun 2019	Payable Payment	Payment: NT Water Filters	Coomalie Council	156.00
07 Jun 2019	Payable Payment	Payment: Site Skills Training	Coomalie Council	998.00
07 Jun 2019	Payable Payment	Payment: Earthworks Training & Assessment Services Pty Ltd	Coomalie Council	500.00
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	11,940.96
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	5,671.51
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	11,080.00
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	3,659.04
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	10,102.86
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	1,952.17
07 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	10,769.22
07 Jun 2019	Payable Payment	Payment: Go Wide Cattle Company	Coomalie Council	2,475.00
11 Jun 2019	Spend Money	Commonwealth Bank of Australia		1.10
14 Jun 2019	Payable Payment	Payment: Candice Rowlands	Coomalie Council	34.00
14 Jun 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	704.00
14 Jun 2019	Payable Payment	Payment: Robert Bright	Coomalie Council	77.53
14 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	1,325.37
14 Jun 2019	Payable Payment	Payment: News Corp Australia	Coomalie Council	295.00
14 Jun 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	188.95
14 Jun 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Coomalie Council	75.52
14 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	715.00
14 Jun 2019	Payable Payment	Payment: Steel Work Steel	Coomalie Council	3,630.00
14 Jun 2019	Payable Payment	Payment: Pumacard	Coomalie Council	83.75
14 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
14 Jun 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	33.25
14 Jun 2019	Payable Payment	Payment: Hill Innovation Enterprises Pty Ltd	Coomalie Council	924.00
14 Jun 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	236.56
14 Jun 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	60.38
14 Jun 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	435.10
14 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,976.00
14 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,709.06
14 Jun 2019	Payable Payment	Payment: Lance Verburg	Coomalie Council	495.00
14 Jun 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	1,333.00
14 Jun 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	3,645.40
17 Jun 2019	Spend Money	Commonwealth Bank of Australia		11.88
17 Jun 2019	Spend Money	Commonwealth Bank of Australia		45.76
17 Jun 2019	Spend Money	Commonwealth Bank of Australia		67.32
18 Jun 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	940.70
18 Jun 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	26,692.44
19 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	528.00
19 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	880.00
19 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	396.00
19 Jun 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Coomalie Council	33,458.50
19 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
19 Jun 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	150.00
19 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	264.00
19 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	697.29
19 Jun 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Coomalie Council	1,375.00
19 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	115.50
19 Jun 2019	Payable Payment	Payment: Think Water	Coomalie Council	760.98
19 Jun 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	41,671.90
19 Jun 2019	Spend Money	PC180619-136348102 SuperChoice P-L	M T	2,769.02
19 Jun 2019	Payable Payment	Payment: Lance Verburg	Coomalie Council	270.00
19 Jun 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	5,517.60
19 Jun 2019	Payable Payment	Payment: F & J Bitumen Services Pty Ltd	Coomalie Council	85,068.72
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72112613	51.46
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72112770	39.42

20 Jun 2019	Payable Payment	Payment: Jacana Energy	2299245	64.34
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2299876	42.49
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72065009	357.59
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72113308	23.66
20 Jun 2019	Payable Payment	Payment: MVR	42873349	946.30
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2292817	65.75
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2293852	788.23
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2299316	23.17
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2299839	73.49
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72112769	87.08
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72113340	46.45
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2292908	126.15
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2292853	37.47
20 Jun 2019	Payable Payment	Payment: Jacana Energy	2299838	25.88
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72064969	686.73
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72065100	38.16
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72112417	33.20
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72064947	137.63
20 Jun 2019	Payable Payment	Payment: PowerWater - Bills	72113323	22.84
21 Jun 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	110.00
21 Jun 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	584.18
21 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	136.75
21 Jun 2019	Payable Payment	Payment: Attache Software Australia Pty Ltd	Coomalie Council	16.00
21 Jun 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	176.00
21 Jun 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	192.50
21 Jun 2019	Payable Payment	Payment: Think Water	Coomalie Council	478.23
21 Jun 2019	Payable Payment	Payment: Officeworks Ltd	Coomalie Council	625.69
21 Jun 2019	Payable Payment	Payment: Officeworks Ltd	Coomalie Council	134.95
21 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	25,410.00
21 Jun 2019	Payable Payment	Payment: NT Quality Hay & Contracting P/L	Coomalie Council	1,815.00
24 Jun 2019	Payable Payment	Payment: Telstra	P198735622-3	920.06
24 Jun 2019	Payable Payment	Payment: Jacana Energy	2300430	2,880.96
26 Jun 2019	Payable Payment	Payment: Chris Reynolds Transport	Coomalie Council	49.50
26 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
26 Jun 2019	Payable Payment	Payment: Ben Harwood	Coomalie Council	60.00
26 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,100.00
26 Jun 2019	Payable Payment	Payment: World Of Sport Wholesalers P/L	Coomalie Council	1,509.38
26 Jun 2019	Payable Payment	Payment: Brighton Council	Coomalie Council	24,018.19
26 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	484.00
26 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,760.00
26 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,760.00
26 Jun 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,213.08
26 Jun 2019	Payable Payment	Payment: Australian Taxation Office	BAS FEB 2018	2,301.00
26 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	11,080.00
26 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	16,620.00
26 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	3,326.40
26 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	3,904.34
28 Jun 2019	Payable Payment	Payment: Dorothy Howell (Darwin Pony Rides & Petting Zoo)	Coomalie Council	1,000.00
28 Jun 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	87.78
28 Jun 2019	Payable Payment	Payment: IBIS Informaton Systems	Coomalie Council	4,400.00
28 Jun 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
28 Jun 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	109.78
28 Jun 2019	Payable Payment	Payment: Darwin Office Technology	Coomalie Council	673.06
28 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	11,977.34
28 Jun 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	310.58
30 Jun 2019	Spend Money	Petty Cash Reimbursements	PETTY CASH JUN 2019	692.30
<b>Total CCGC CBA Cheque</b>				<b>524,901.04</b>
<b>Total</b>				<b>526,093.78</b>



## RECOMMENDATION

That Council approve and pass for payment the June 2019 payment register totalling \$526,093.78.

**Moved:** Clr.

**Seconded:** Clr.

### 8.3 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 <sup>th</sup> July 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

#### BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for June 2019.

#### COMMENT

Nil

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### Coomalie Community Government Council

#### Financial Report for the period ending 30th June 2019

<b>Cash at Bank</b>					
<b>Cash on Hand</b>					\$ 1,000.00
<b>Cheque Account</b>					\$ 228,609.59
<b>Investment Account</b>					\$ 1,400,000.00
<b>Trust Account</b>					\$ 1,196,108.00
<b>Total Cash at Bank</b>					\$ 2,825,717.59
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
<b>Trade ***</b>	-	472.73		2,301.00	\$ 2,773.73
<b>Rate Arrears</b>	-	-	-	252,878.14	\$ 252,878.14
<b>Rates paid in advance</b>	(62,983.23)	-	-	-	(62,983.23)
<b>Total Debtors</b>					\$ 192,668.64
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	20,241.30	-	-	-	20,241.30
<b>Total Creditors</b>					\$ 20,241.30
<b>Reconciliation of Funds</b>					
<b>Balance as per General Ledger</b>					\$ 1,425,717.59
<b>Add outstanding Debtors</b>					\$ 192,668.64
<b>Less outstanding Creditors</b>					\$ 20,241.30
<b>Add Investment Account</b>					\$ 1,400,000.00
<b>Total Cash &amp; Receivables Available</b>					\$ 2,998,144.93
<b>*** Trade Debtors</b>					
<b>BIITE</b>		240.00			
<b>Ironbark Aboriginal Corporation</b>		112.73			
<b>RS Gardening Care</b>		120.00			
<b>Australian Taxation Office</b>				2,301.00	
	-	<b>472.73</b>	-	<b>2,301.00</b>	

**Coomalie Community Government Council**

**Grant Report for the period ending 30th June 2019**

<b>Date Received</b>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ 62,306.00	\$ 2,276.00	31/12/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of LGHCD	\$ 414,608.00	\$ 583,930.14	\$ -	<b>Acquitted</b>
29/03/2018	SPG - Upgrade Public Toilets	Dept of LGHCD	\$ 130,000.00	\$ 80,056.59	\$ 49,943.41	30/06/2019
27/06/2018	SPG - Resurface Sports Courts	Dept of LGHCD	\$ 56,000.00	\$ 59,181.82	\$ -	<b>Acquitted</b>
27/06/2018	SPG - Replace streetlights with LED	Dept of LGHCD	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 54,960.89	\$ -	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	Dept of LGHCD	\$ 228,000.00	\$ 169,215.05	\$ 58,784.95	Partial Acquittal
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 46,344.67	\$ -	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 35,876.74	\$ 29,123.26	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of LGHCD	\$ 40,000.00	\$ 36,418.18	\$ 3,581.82	30/06/2020
18/01/2019	Be Connected Network - Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ 2,327.62	\$ 172.38	30/06/2019
24/01/2019	SLGIF Graveling and Sealing Coach Road	Dept of LGHCD	\$ 480,000.00	\$ -	\$ 480,000.00	30/06/2020
13/02/2019	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ 7,741.77	\$ -	25/06/2019
8/03/2019	Youth Week	Territory Families	\$ 1,500.00	\$ 1,404.35	\$ 95.65	30/06/2019
21/05/2019	School Holiday Program Jul 2019	Territory Families	\$ 2,000.00	\$ 618.99	\$ 1,381.01	31/08/2019
28/05/2019	Be Connected - Over 50's	Good Things Foundation	\$ 1,500.00	\$ 838.19	\$ 661.81	31/12/2019
14/06/2019	SPG - Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
			<b>\$ 2,082,933.00</b>	<b>\$ 1,141,221.00</b>	<b>\$ 1,122,020.29</b>	
		<b>Cash and Receivables</b>			<b>\$ 2,998,144.93</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 1,122,020.29</b>	
		<b>Cash Available to Council</b>			<b>\$ 1,876,124.64</b>	

**Profit and Loss - Council Consolidated**  
 Coomalie Community Government Council  
 For the year ended 30 June 2019

Account	YTD Actual	YTD Budget	Budget Var	Var %	Comment to end of June 2019
<b>Trading Income</b>					
Grant Commonwealth FAG	509,867.00	509,867.00	0.00	0.00%	
Grant Commonwealth RTR	108,397.00	108,397.00	0.00	0.00%	
Grant NTG Community Sport Recreation	45,000.00	45,000.00	0.00	0.00%	
Grant NTG Library	49,243.00	50,757.00	1,514.00	2.98%	
Grant NTG Operational Subsidy	584,629.00	588,738.00	4,109.00	0.70%	
Grant NTG Other GST Free	81,262.00	82,762.00	1,500.00	1.81%	
Grant NTG Other with GST	32,234.00	41,684.00	9,450.00	22.67%	
Grant NTG SLGIF	894,608.00	414,068.00	(480,540.00)	-116.05%	\$480k received for SLGIF Coach Rd - tfr unexpended grants
Grant NTG Special Purpose	1,075,053.00	665,053.00	(410,000.00)	-61.65%	\$300k SPG Transportables and \$110k solar - tfr unexpended grants
Interest - Interest Received	49,049.98	40,120.00	(8,929.98)	-22.26%	
Interest - Rates Penalties, Interest, Legals, Administration	35,908.07	28,200.00	(7,708.07)	-27.33%	
Other Revenue - Donations, Contributions Received	3,962.49	10,500.00	6,537.51	62.26%	
Other Revenue - General Reimbursements	1,236.55	1,800.00	563.45	31.30%	
Other Revenue - GST Free	12,566.58	0.00	(12,566.58)	0.00%	Insurance claims
Other Revenue - GST Payable	15,755.03	7,800.00	(7,955.03)	-101.99%	Glyphosate sales, wargraves toilet contribution
Other Revenue - Pension Remission State	25,920.00	26,160.00	240.00	0.92%	
Rates Charged - Garbage	380,392.00	378,020.00	(2,372.00)	-0.63%	
Rates Charged - General Rates	913,034.98	892,271.00	(20,763.98)	-2.33%	
Rates Charged - Supplementary Rates	414.00	0.00	(414.00)	0.00%	
Statutory Charges - Dog Fines, Penalties and Pound Fees	210.00	1,200.00	990.00	82.50%	
Statutory Charges - Issue Rates Searches	980.00	2,000.00	1,020.00	51.00%	
User Charges - Dog Registration Fees	800.00	1,200.00	400.00	33.33%	
User Charges - Hire Fees	7,237.90	10,100.00	2,862.10	28.34%	Internal plant hire and gravel charged out
User Charges - Other	9,191.74	18,000.00	8,808.26	48.93%	Commercial tip fees, Pool fees
<b>Total Trading Income</b>	<b>4,836,952.32</b>	<b>3,923,697.00</b>	<b>(913,255.32)</b>		
<b>Gross Profit</b>	<b>4,836,952.32</b>	<b>3,923,697.00</b>	<b>(913,255.32)</b>		
<b>Operating Expenses</b>					
Depreciation - Depreciation Expenses	0.00	507,700.00	507,700.00	100.00%	Need to run depreciation for year
Employee Costs - Advertising for Staff	915.45	0.00	(915.45)	0.00%	
Employee Costs - FBT Payable	1,325.75	2,000.00	674.25	33.71%	
Employee Costs - Medical Expenses/Workers Comp	48,770.62	50,000.00	1,229.38	2.46%	
Employee Costs - Superannuation Costs	79,312.43	88,597.00	9,284.57	10.48%	
Employee Costs - Training, Conferences and Seminars	3,487.64	6,600.00	3,112.36	47.16%	
Employee Costs - Travel Reimbursement	0.00	1,500.00	1,500.00	100.00%	
Employee Costs - Uniform and PPE Costs	3,722.91	4,600.00	877.09	19.07%	
Employee Costs Payroll - Allowances	36,066.52	20,800.00	(15,266.52)	-73.40%	Rent - Plus phone, km, dog allowances
Employee Costs Payroll - Paid Parental Leave	(5,556.31)	0.00	5,556.31	0.00%	Paid in advance
Employee Costs Payroll - Salaries and Wages	800,990.20	974,601.00	173,610.80	17.81%	
Materials and Services - Advertising	2,153.30	2,400.00	246.70	10.28%	
Materials and Services - Annual Licence Fees	1,886.51	1,080.00	(806.51)	-74.68%	
Materials and Services - Bank Charges	4,202.01	5,400.00	1,197.99	22.19%	
Materials and Services - Cleaning Costs	57,482.45	56,750.00	(732.45)	-1.29%	
Materials and Services - Community Events	11,988.14	12,000.00	11.86	0.10%	
Materials and Services - Community Grants	5,091.13	8,000.00	2,908.87	36.36%	
Materials and Services - Computer License Fees	59,182.21	33,000.00	(26,182.21)	-79.34%	Software licence fees - tfr to prepaid expenses
Materials and Services - Computer Maintenance/Consumables	9,807.29	6,000.00	(3,807.29)	-63.45%	

Materials and Services - Computer Support Costs	41,752.08	36,200.00	(5,552.08)	-15.34%	
Materials and Services - Consumable items	225.02	0.00	(225.02)	0.00%	Dog food
Materials and Services - Contractor Services	746,750.87	828,965.00	82,214.13	9.92%	Coach Rd WIP, Garbage collection, Arborist, Dump contractors
Materials and Services - Council Meetings and Functions Costs	7,697.26	12,000.00	4,302.74	35.86%	
Materials and Services - CSRO Activities	3,916.73	4,800.00	883.27	0.00%	
Materials and Services - Electricity Costs	29,221.77	29,120.00	(101.77)	-0.35%	
Materials and Services - Equipment Maintenance	5,710.17	3,600.00	(2,110.17)	-58.62%	
Materials and Services - Insurance Costs	58,369.79	54,600.00	(3,769.79)	-6.90%	
Materials and Services - Legal Costs	0.00	2,400.00	2,400.00	100.00%	
Materials and Services - LGANT Contributions	4,550.91	5,400.00	849.09	15.72%	
Materials and Services - Maintenance Buildings and Property	84,413.51	91,760.00	7,346.49	8.01%	
Materials and Services - Maintenance Recreation Facilities	84,211.70	105,720.00	21,508.30	20.34%	RSGC June invoices to come in
Materials and Services - Mobile Phone Costs	2,341.96	5,640.00	3,298.04	58.48%	
Materials and Services - Motor Vehicle Fuel and Oil	38,359.34	33,720.00	(4,639.34)	-13.76%	
Materials and Services - Motor Vehicle Rego and Insurance	11,653.89	10,040.00	(1,613.89)	-16.07%	
Materials and Services - Motor Vehicle Repairs and Maintenance	42,342.51	42,120.00	(222.51)	-0.53%	
Materials and Services - Office Equipment Costs	2,209.39	3,600.00	1,390.61	38.63%	
Materials and Services - Plant Hire - Emergency Repairs	2,031.26	20,000.00	17,968.74	89.84%	
Materials and Services - Plant Hire - Flood Damage	142,213.43	228,000.00	85,786.57	37.63%	
Materials and Services - Plant Hire - Floodway Stabilisation	0.00	15,000.00	15,000.00	100.00%	
Materials and Services - Plant Hire - Maintenance Grading	162,843.08	222,978.00	60,134.92	26.97%	
Materials and Services - Plant Hire - Resheeting	161,439.10	192,500.00	31,060.90	16.14%	
Materials and Services - Plant Hire - Roadside Maintenance	21,000.01	20,000.00	(1,000.01)	-5.00%	
Materials and Services - Plant Hire - Seal Maintenance	291,219.14	361,460.00	70,240.86	19.43%	
Materials and Services - Postage/Freight Costs	3,221.90	2,040.00	(1,181.90)	-57.94%	
Materials and Services - Printing and Stationary	12,864.71	12,378.00	(486.71)	-3.93%	
Materials and Services - Purchase Stock	21,957.83	57,000.00	35,042.17	61.48%	Wheelie bins, glyphosate
Materials and Services - Purchases Materials	70,463.70	472,939.00	402,475.30	85.10%	WIP - SPGs - portable toilet, bush cemetery toilets, public toilets, sports courts
Materials and Services - Rates Recovery Costs	(46.00)	1,200.00	1,246.00	103.83%	
Materials and Services - Reimbursements and Refunds	472.27	0.00	(472.27)	0.00%	
Materials and Services - Rental/Hire/Leasing Costs	0.91	0.00	(0.91)	0.00%	
Materials and Services - Street Lighting Costs	12,365.97	12,400.00	34.03	0.27%	
Materials and Services - Telephone/Internet Costs	7,510.08	9,540.00	2,029.92	21.28%	
Materials and Services - Valuation Fees	6,566.95	6,500.00	(66.95)	-1.03%	
Materials and Services - Water, Sewer Cost	53,113.99	67,000.00	13,886.01	20.73%	
Other Expenses - Accounting Fees	111,377.50	96,000.00	(15,377.50)	-16.02%	\$25k Boundary expansion
Other Expenses - Audit Costs	983.00	14,000.00	13,017.00	92.98%	NEM interim audit to come in
Other Expenses - Consultants	5,800.00	26,500.00	20,700.00	78.11%	
Other Expenses - Councillor Allowances Statutory	49,620.00	48,000.00	(1,620.00)	-3.38%	
Plant Hire - Internal / Capitalised Plant	0.00	48,000.00	48,000.00	100.00%	
Materials and Services - Pensioner Remission	25,920.00	0.00	(25,920.00)	0.00%	
<b>Total Operating Expenses</b>	<b>3,447,493.98</b>	<b>4,984,148.00</b>	<b>1,536,654.02</b>		
<b>Net Profit</b>	<b>1,389,458.34</b>	<b>(1,060,451.00)</b>	<b>(2,449,909.34)</b>		

## RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for June 2019.

**Moved:** Clr.

**Seconded:** Clr.

#### 8.4 SPECIAL PURPOSE AND LIBRARY GRANT ACQUITTALS 2018/19

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/104#2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> July 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Acquittals

#### SUMMARY

The NT Library Grant Acquittal, Special Purpose Grant for resurfacing the sports courts, SLGIF Grant for sealing Coach Road and partial acquittal for NDRRA Flood Damage grant for 2018/2019 are required to be laid before Council prior to sending to NT Libraries and the Department of Local Government, Community Housing and Development.

#### BACKGROUND

NT Library Grant funding is acquitted each financial year.

Special Purpose Grants and Strategic Local Government Infrastructure Fund Grants are acquitted after projects are complete.

The DLGCHD required a partial acquittal for NDRRA Flood Damage grant.

#### COMMENT

Nil

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

#### RECOMMENDATION

That Council receives and notes the NT Library Grant, Special Purpose Grant for resurfacing the sports courts, SLGIF Grant for sealing Coach Road and partial acquittal for NDRRA Flood Damage grant for 2018/19.

**Moved:** Clr.

**Seconded:** Clr.

## 9 CONFIDENTIAL ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

(e) information provided to the Council on the condition that it be kept confidential.

**Moved:** Clr.

**Seconded:** Clr.

### 9.1 RUM JUNGLE PROJECT - FEEDBACK REQUEST

### 9.2 CLOSURE OF OMBUDSMAN CASE IN RELATION TO FINANCIAL DISADVANTAGE ENQUIRY

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded** Clr.

## 10 COUNCILLOR REPORTS

Nil

## 11 USE OF THE COMMON SEAL

Nil

## 12 GENERAL BUSINESS

## 13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

## 14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 20<sup>th</sup> August 2019 at 6:00pm in the Council Chambers.