



**AGENDA**

**ORDINARY COUNCIL MEETING**

**21<sup>st</sup> May 2019**

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A handwritten signature in black ink, appearing to read 'Paul McNerney', with a stylized flourish at the end.

Signed: Paul McNerney, Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 21<sup>st</sup> MAY 2019

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President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Finance Manager	Melissa Kerr
Senior Administration Officer	Jasmine Douglas

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 21<sup>st</sup> May 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### RECOMMENDATION

That Council receive and notes the apologies for the Ordinary General Meeting held 21<sup>st</sup> May 2019.

**Moved:** Clr.

**Seconded:** Clr.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RECOMMENDATION**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 21<sup>st</sup> May 2019.

**Moved:** Clr.

**Seconded:** Clr.

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 16<sup>TH</sup> APRIL 2019**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 16<sup>th</sup> April 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**VOTING REQUIREMENT**

Simple majority.

#### **RECOMMENDATION**

That the Minutes of the Ordinary General Meeting held on 16<sup>th</sup> April 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr.

**Seconded:** Clr.

## **6 FINANCE MANAGER'S REPORTS**

### **6.1 ANNUAL SHIRE PLAN AND BUDGET 2019-2020**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> May 2019
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachment:</b>	Strategic Plan, Annual Shire Plan, Budget, Rates Declaration, Fees and Charges and Councillor Allowances 2019-2020

#### **SUMMARY**

Council's Internal Audit Committee met on the 7th May 2019 to review the required statutory required budget and plan documents.

#### **BACKGROUND**

Council is required to prepare an annual balanced budget to be included in the Annual Shire Plan for 2019-20

#### **COMMENT**

Nil

#### **CONSULTATION**

Internal Audit Committee

Chief Executive Officer

Operations Manager

Senior Administration Manager

#### **STATUTORY ENVIRONMENT**

##### **24 Annual review of municipal, regional or shire plan**

(1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and



- (b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
- (c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and
- (d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

## **Part 10.5 Annual budgets**

### **127 Annual budgets**

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
  - (a) outline:
    - (i) the council's objectives for the relevant financial year; and
    - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
    - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
  - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
  - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
  - (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
  - (e) contain an assessment of the social and economic effects of its rating policies; and
  - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
  - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

### **128 Adoption of budget or amendment**

- (1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.
- (2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

- (a) of increasing the amount of an allowance for the financial year for the members of the council; or
- (b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.

(3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:

- (a) publish the budget or the amendment as adopted on the council's website; and
- (b) notify the Agency in writing of the adoption of the budget or amendment; and
- (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.

(4) The council's budget forms part of the council's municipal, regional or shire plan.

## **Part 11.5 Imposition of rates and charges**

### **Division 1 General and special rates**

#### **155 General rates**

- (1) A council must, on or before 31 July in each year, declare rates (**general rates**) on allotments throughout the area to raise the amount the council intends to raise for general purposes for the financial year.

- (2) The council may, at the same time, raise an amount towards a special purpose.
- (3) The declaration must state:
- (a) the amount to be raised for general purposes and, if an amount is to be raised for a special purpose, the amount to be raised for the special purpose; and
  - (b) the basis or bases of the rates; and
  - (c) if the rates are to be payable in instalments – the number of instalments and when they will be payable.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council note that the Internal Audit Committee has reviewed the Budget and Rates Declaration 2019-2020. The Annual Shire Plan including fees and charges and councillor allowances, the 2019-2020 Budget and Rates Declaration be advertised inviting public comment for 21 days in accordance with Section 24 of *The Local Government Act*.

**Moved:** Clr.

**Seconded:** Clr.

#### **6.2 PAYMENT REGISTER**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **SUMMARY**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND**

Attached is a listing of accounts paid for January 2019.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

#### Account Transactions

#### Coomalie Community Government Council

For the period 1 April 2019 to 30 April 2019

Date	Source	Description	Reference	Amount
<b>CBA Credit Card CEO</b>				
01 Apr 2019	Spend Money	Christine Cragan		100.00
04 Apr 2019	Spend Money	Christine Cragan		120.00
04 Apr 2019	Spend Money	The Good Guys		748.00
15 Apr 2019	Spend Money	The Good Guys		89.00
26 Apr 2019	Spend Money	Xero Australia Pty Ltd	ROT	125.00
<b>Total CBA Credit Card CEO</b>				<b>1,182.00</b>
<b>CBA Credit Card Exec Assist</b>				
08 Apr 2019	Spend Money	Woolworths		50.00
23 Apr 2019	Spend Money	Australia Post		90.00
24 Apr 2019	Spend Money	Safe NT Police		70.00
24 Apr 2019	Spend Money	Woolworths		79.50
26 Apr 2019	Spend Money	Spotlight		13.13
26 Apr 2019	Spend Money	Bunnings Building Supplies P/L		190.07
<b>Total CBA Credit Card Exec Assist</b>				<b>492.70</b>
<b>CCGC CBA Cheque</b>				
01 Apr 2019	Payable Payment	Payment: Jebb Pty Ltd ATF Jebb Trust	Coomalie Council	67,085.70
08 Apr 2019	Payable Payment	Payment: Cr. Max Corliss	Coomalie Council	850.00
08 Apr 2019	Payable Payment	Payment: Cr. Deborah Moyle	Coomalie Council	450.00
08 Apr 2019	Payable Payment	Payment: NT Quality Hay & Contracting P/L	Coomalie Council	1,320.00
08 Apr 2019	Payable Payment	Payment: Cr. Sue Bulmer	Coomalie Council	450.00
08 Apr 2019	Payable Payment	Payment: Cr. Christian McElwee	Coomalie Council	450.00
08 Apr 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	187.58

08 Apr 2019	Payable Payment	Payment: Batchelor Service Centre	Coomalie Council	736.75
08 Apr 2019	Payable Payment	Payment: Easy Glass Services	Coomalie Council	539.00
08 Apr 2019	Payable Payment	Payment: Prestons Mowing & Gardening	Coomalie Council	1,750.00
08 Apr 2019	Payable Payment	Payment: Cr. Andrew Turner	Coomalie Council	1,500.00
08 Apr 2019	Payable Payment	Payment: Cr. Sharon Beswick	Coomalie Council	450.00
09 Apr 2019	Payable Payment	Payment: Motor Vehicle Registry	41980842	413.25
09 Apr 2019	Payable Payment	Payment: Motor Vehicle Registry	41880457	853.30
09 Apr 2019	Payable Payment	Payment: Telstra	P576946512-8	380.38
10 Apr 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Coomalie Council	258.63
10 Apr 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	805.75
10 Apr 2019	Payable Payment	Payment: Topend Windscreens & Tinting	Coomalie Council	250.00
10 Apr 2019	Payable Payment	Payment: Topend Windscreens & Tinting	Coomalie Council	827.00
10 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
10 Apr 2019	Payable Payment	Payment: Topend Windscreens & Tinting	Coomalie Council	465.00
10 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
10 Apr 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	3,300.00
10 Apr 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Coomalie Council	68.52
10 Apr 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	250.00
10 Apr 2019	Payable Payment	Payment: Saddleworld NT	Coomalie Council	227.90
10 Apr 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	1,461.90
10 Apr 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	6,409.90
10 Apr 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	530.64
10 Apr 2019	Payable Payment	Payment: NT Rural Pty Ltd TA Territory Rural	Coomalie Council	1,210.00
10 Apr 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Coomalie Council	55.44
10 Apr 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	4,573.80
10 Apr 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Coomalie Council	285.00
10 Apr 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	284.90
<b>Date</b>	<b>Source</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
10 Apr 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	1,115.95
10 Apr 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	5,952.00
10 Apr 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	6,653.56
16 Apr 2019	Payable Payment	Payment: Stacie Selwood	Coomalie Council	182.60
16 Apr 2019	Payable Payment	Payment: Lance Verburg	Coomalie Council	615.00
16 Apr 2019	Payable Payment	Payment: Hilary Brett	Coomalie Council	220.83
18 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	732.00
18 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	240.00
18 Apr 2019	Payable Payment	Payment: Victor Fox	Coomalie Council	1,800.00
18 Apr 2019	Payable Payment	Payment: Fawcett Cattle Co	Coomalie Council	1,000.00
18 Apr 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	2,656.50
18 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	60.00
24 Apr 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	200.00
24 Apr 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Coomalie Council	38.50
24 Apr 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	26,798.20
24 Apr 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	715.00
24 Apr 2019	Payable Payment	Payment: Pumacard	Coomalie Council	2,718.13
24 Apr 2019	Payable Payment	Payment: DT & MG Kerr	Coomalie Council	12,012.00
24 Apr 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	308.00
24 Apr 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	269.50
24 Apr 2019	Payable Payment	Payment: Attcom NT	Coomalie Council	38.50
24 Apr 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	561.25
24 Apr 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	117.03
24 Apr 2019	Payable Payment	Payment: Darwin Office Technology	Coomalie Council	185.84
24 Apr 2019	Payable Payment	Payment: NT Water Filters	Coomalie Council	187.20
24 Apr 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Coomalie Council	39,649.50
29 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
29 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
29 Apr 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	1,060.84
29 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	60.00
29 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	658.00
29 Apr 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	240.00
29 Apr 2019	Payable Payment	Payment: Turbo's Tyres	Coomalie Council	242.00
29 Apr 2019	Payable Payment	Payment: Speedy Electrical Service NT	Coomalie Council	1,528.69
29 Apr 2019	Payable Payment	Payment: Speedy Electrical Service NT	Coomalie Council	1,203.50
29 Apr 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Coomalie Council	1,375.00
29 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
29 Apr 2019	Payable Payment	Payment: Sandra Selems	Coomalie Council	120.00

29 Apr 2019	Payable Payment	Payment: Norsign NT	Coomalie Council	116.27
29 Apr 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
29 Apr 2019	Payable Payment	Payment: Turbo's Tyres	Coomalie Council	225.50
29 Apr 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	880.00
29 Apr 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	528.00
29 Apr 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,650.00
30 Apr 2019	Payable Payment	Payment: Bill Stewart Maintenance	Repaid	160.00
<b>Total CCGC CBA Cheque</b>				<b>226,221.31</b>
<b>Total Payments April 2019</b>				<b>227,896.01</b>

## RECOMMENDATION

That Council approve and pass for payment the April 2019 payment register totalling \$227,896.01.

**Moved:** Clr.

**Seconded:** Clr.

## 6.3 FINANCE AND GRANT REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

## BACKGROUND

Attached is the finance and grant report and monthly financial summary report for January 2019.

## COMMENT

Nil

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

#### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

#### VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council					
Financial Report for the period ending 30th April 2019					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 35,801.45
Investment Account					\$ 1,850,000.00
Trust Account					\$ 1,005,686.13
Total Cash at Bank					\$ 2,892,487.58
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	250.00	-	271.80	306.00	\$ 827.80
Rate Arrears	-	-	-	250,044.03	\$ 250,044.03
Rates paid in advance	(52,019.06)	-	-	-	(52,019.06)
Total Debtors					\$ 198,852.77
Creditors	Current	30 Days	60 Days	90 Days	
	8,354.35	1,204.72	101.64	-	9,660.71
Total Creditors					\$ 9,660.71
Reconciliation of Funds					
Balance as per General Ledger					\$ 1,042,487.58
Add outstanding Debtors					\$ 198,852.77
Less outstanding Creditors					\$ 9,660.71
Add Investment Account					\$ 1,850,000.00
Total Cash & Receivables Available					\$ 3,081,679.64
*** Trade Debtors					
Katherine High School				66.00	
RS Gardening Care			271.80	240.00	
Sterling NT - road permit	250.00				
	250.00	-	271.80	306.00	

Grant Report for the period ending 30th April 2019						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ 61,737.00	\$ 2,845.00	31/12/2018
1/03/2018	SLGIF Gravelling and Sealing Coach Road	Dept of Housing Community Dev	\$ 414,608.00	\$ 470,043.84	\$ -	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Housing Community Dev	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Housing Community Dev	\$ 56,000.00	\$ 23,672.73	\$ 32,327.27	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Housing Community Dev	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 45,680.06	\$ 3,562.94	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Housing Community Dev	\$ 228,000.00	\$ 138,663.46	\$ 89,336.54	30/06/2020
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 46,871.23	\$ -	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of Housing Community Dev	\$ 65,000.00	\$ 26,139.59	\$ 38,860.41	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of Housing Community Dev	\$ 40,000.00	\$ -	\$ 40,000.00	30/06/2020
18/01/2019	Be Connected Network	Good Things Foundation	\$ 2,500.00	\$ -	\$ 2,500.00	30/06/2019
21/01/2019	Australia Day 2019	Australia Day Council NT	\$ 1,500.00	\$ 1,506.45	\$ -	Acquitted
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of Local Govt, Housing Community Dev	\$ 480,000.00	\$ -	\$ 480,000.00	30/06/2020
			<b>\$ 1,662,433.00</b>	<b>\$ 814,314.36</b>	<b>\$ 905,432.16</b>	
		<b>Cash and Receivables</b>			<b>\$ 3,081,679.64</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 905,432.16</b>	
		<b>Cash Available to Council</b>			<b>\$ 2,176,247.48</b>	

**Coomalie Community Government Council  
Financial Report for the period ending 30th April 2019**

<b>Cash at Bank</b>					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 35,801.45
Investment Account					\$ 1,850,000.00
Trust Account					\$ 1,005,686.13
<b>Total Cash at Bank</b>					<b>\$ 2,892,487.58</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	250.00	-	271.80	306.00	\$ 827.80
Rate Arrears	-	-	-	250,044.03	\$ 250,044.03
Rates paid in advance	(52,019.06)	-	-	-	(52,019.06)
<b>Total Debtors</b>					<b>\$ 198,852.77</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	8,354.35	1,204.72	101.64	-	9,660.71

<b>Total Creditors</b>		<b>\$ 9,660.71</b>
<b>Reconciliation of Funds</b>		
Balance as per General Ledger		\$ 1,042,487.58
Add outstanding Debtors		\$ 198,852.77
Less outstanding Creditors		\$ 9,660.71
Add Investment Account		\$ 1,850,000.00
<b>Total Cash &amp; Receivables Available</b>		<b>\$ 3,081,679.64</b>

**\*\*\* Trade Debtors**

Katherine High School			66.00
RS Gardening Care	271.80		240.00
Sterling NT - road permit	250.00		
	<b>250.00</b>	<b>-</b>	<b>271.80</b>
			<b>306.00</b>

**RECOMMENDATION**

That Council receives and notes the Finance Report, Grant Report and Monthly Financial Summary for April 2019.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

**7 OPERATIONS MANAGER'S REPORTS**

**7.1 OPERATIONS REPORTS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	9 <sup>th</sup> May 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

**SUMMARY**

**Operations Managers Report May 2019**

**Roads-**

**Slashing and Spraying**

One more round of slashing and spraying needs to be done in May with our staff and contractors.

**Reseals Program**

Have received quotes for reseal Miles Road.

**Water, Grade and Roll**



Started general road works but rain has made most areas to wet. We have a program to start this week with Water, Grade and Roll, re sheet and floodway's etc

Will be undertaking more flood damage repairs.

### **Guideposts**

Guideposts have been replaced along Crater Lake Road and along Memorial Terrace in Adelaide River.

### **Pothole Repairs**

Potholes have been repaired at the Rum Jungle Tavern carpark and on Meneling Road, Batchelor. Further repairs will be undertaken in the coming weeks.

### **Waste-**

#### **Batchelor Dump**

Batchelor dump is running well.

#### **Adelaide River Dump**

Adelaide River Dump is running well. No problems with the site being closed overnight.

The old pile of green waste and other product that cannot be burnt has been separated and mulched by approved contractor.

Fencing will be completed once money becomes available.

Firebreaks around dump will commence once site dries out.

A new lid is being placed on bin.

### **Parks-**

#### **Batchelor**

Mahogany and Neem tree sapling have been removed from Havlik Park, Information Centre, The Museum and the Oval Surrounds in Batchelor. Removal of saplings will commence at Bicentennial Park within the next few weeks.

Rum Jungle Tavern Carpark garden beds have been cleaned up, trimmed and mulched.

Dangerous trees have been removed from Batchelor. 1 overhanging the skate park and the other on Mardango Street.

Large overhanging limbs have also been trimmed back and removed from the Batchelor oval surrounds.

Dead tree removal will commence in the Bicentennial Park by Council staff in the coming months.

Picnic Tables on the oval surrounds have been repainted.

#### **Adelaide River**

Mahogany and Neem Saplings have been removed from the garden beds along Memorial Terrace and the bed have been re mulched. Weed spraying has been undertaken in the park area from the service road to the war graves.

Picnic Tables along Memorial Terrace have been repainted

### **Other-**

In April the Bowls Club and Swimming Pool were broken into all windows and doors have now been repaired.

The bush cemetery toilets have been upgraded to flushable.

Renovations on the Rum Jungle Tavern public toilets have commenced and should be completed by mid-May. Renovations will commence on public toilets in Adelaide River.

Basketball/Tennis Courts have been resurfaced in Adelaide River and Batchelor.

Both the Child's and Bruce Jones Plaques have been mounted in the Memorial Garden. Bruce Jones Plaque also mounted at the BJRC.

All Council Buildings are currently having the gutters and drains cleaned.

### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION**

That Council receives and notes the Operations Manager's Report for April / May 2019.

**Moved:** Clr.

**Seconded:** Clr.

### **7.2 MONTHLY POOL & DOG STATISTICS**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	9 <sup>th</sup> May 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

### **SUMMARY**

Pool- running okay, water clear. Steady numbers from members of the public.

Dogs- Two dogs have been impounded. The first dog was picked up with permission from the owner and taken to the Council pound. The second was dropped at the Council by a resident, this dog was then collected by its owner shortly after arriving at the pound.

### **NOTE**

For the Information of the Council

## 8 CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of December 2018 / January 2019.

#### BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

DATE		Source	Subject
3/04/19	1.	Telstra	Telstra payphone removal Proposal- Batchelor
3/04/19	2.	Telstra	Telstra payphone removal Proposal- Adelaide River
8/04/19	3.	Litchfield Regional Tourism Inc	Litchfield Tourism request to present to Council
9/04/19	4.	National Disability Insurance Agency	Change of email address for Community Engagement team
9/04/19	5.	Northern Territory Land Corporation	Approval of sale Freehold Section 227 Hundred of Howard
10/4/19	6.	Adelaide River Railway Markets	Withdrawal of Council Community Grant Application
10/04/19	7.	Department of Local Government Housing and Community Development	Batchelor township dog issues correspondence
11/04/19	8.	Minister for Tourism Sport and Culture	Investing in our Regions- Arts Trail grant opportunity
11/04/19	9.	Film Outreach Australia	NAIDOC Week Special Film Screening 2019 offer
11/04/19	10.	Department of Primary Industry and Resources	Animal Welfare Fund grants open
12/04/19	11.	Department of Attorney General and	Request for comment on proposed

		Justice	variation to Banyan Tree liquor licence
13/04/19	12.	Darwin Triathlon Club	Details and VS14 forms for 3 Triathlon events at Lake Bennett
15/04/19	13.	LGANT	NT Councils Discretionary Trust
15/04/19	14.	The AMP Foundation	AMP Tomorrow Fund Grant opportunity
15/04/19	15.	Department of Tourism Sport and Culture & Howard and Sons	2019 Territory Day celebration fireworks organisational details
15/04/19	16.	LGANT	CEO Forum Environmental Regulatory Reform
15/04/19	17.	LGANT	CEO Forum Subdivision Development Guidelines
15/04/19	18.	LGANT	Presentation- Remote Engagement & Coordination
15/04/19	19.	NT Police Fire and Emergency Services	Victims of crime meeting proposal
15/04/19	20.	Batchelor Ratepayer	Stop Press suggestion and township dog issues
15/04/19	21.	Batchelor Business owner	Regarding Removal of illegally stored vehicles Meneling Road & previous correspondence
16/04/19	22.	Batchelor Ratepayer	Bowling Green in Batchelor,
16/04/19	23.	LRTA	Litchfield Tourism presentation request change time
22/04/19	24.	Australian Electoral Commission	Electoral Information available in NT Aboriginal languages
23/04/19	25.	Batchelor Rate payer	Request for alternative disposal for prohibited items at waste station
24/04/19	26.	Australian Electoral Commission	Voting dates and times in Adelaide River and Batchelor Posters
29/04/19	27.	The Office of Youth Affairs	Coomalie Mid-Year School Holiday Program Grant Successful
30/04/19	28.	Department of Infrastructure Planning & Logistics	Civil Services Procurement Plan April 2019
1/05/19	29.	Department of Primary Industry and Resources	Rum Jungle Mine Rehabilitation Stage 2A request for permission to excavate test pits
1/05/19	30.	Department of Infrastructure Planning & Logistics	Extension of Development Permit AN 71 & AN 393
1/05/19	31.	Coomalie Council President Turner	Feedback on 2019 Anzac Day event 2019
1/05/19	32.	Gary Higgins	Batchelor Sports Expo sponsorship
1/05/19	33.	Lithgow Road Ratepayer	Request to construct driveway extension AN 1226
1/05/19	34.	Batchelor Tourism Information Centre	Coomalie Council Community Grant application
2/05/19	35.	Batchelor Museum Development Association	Coomalie Council Community Grant application
2/5/19	36.	Northern Territory Land Corporation	Copies of Council correspondence and resolution relation to Sections 2954 and 2955 Hundred of Goyder
2/5/19	37.	LGANT Transport & Infrastructure Services	Rateable Mineral Titles report May 2019
7/5/19	38.	Batchelor & Adelaide River Tortilla Bushfire Brigade	Request for CEO to chair membership meeting
8/5/19	39.	Adelaide River Show Society	Enquiry about portable toilet & shade hire for Races and Show June 2019
8/5/19	40.	Environmental & Engineering Consultants	Request for information about a Batchelor Drainage Plan
13/5/19	41.	Department of Primary Industry and Resources	Correspondence with BOEC regarding Rum Jungle Lake

13/5/19	42.	Adelaide River Waste Site Supervisor	Notice of missing lock and chain at Adelaide River Waste Site
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### Correspondence Out

DATE		Source	Subject
9/4/2019	1.	A- CEO	Department of Local Government Housing and Community Development; Territory Housing properties dog complaints
10/04/19	2.	CEO	LGANT absence apology for CEO forum Katherine 2019
10/04/19	3.	CEO	Casual SO; acceptance of resignation
11/04/19	4.	A-SAO	ARSS; copies of correspondence re Community Grants
15/04/19	5.	CEO	Department of Attorney General and Justice; Council comments on Banyan Tree Liquor Variation application
15/04/19	6.	CEO	Lithgow Road Landowner; re AN766 Road extension response Lithgow Road
15/04/19	7.	CEO	Batchelor Community member; re suggestions for Stop Press and township dog issues
16/04/19	8.	CEO	Batchelor Business owner; follow up on illegally stored vehicle Meneling Road
16/04/19	9.	CRO	Department of Tourism Sport and Culture; Territory Day Celebrations arrangements
17/04/19	10.	CEO	Batchelor community member: response to formal complaint
23/04/19	11.	OPS	Darwin Triathlon Club; signed VS14 Permit application forms for Lake Bennett road events
26/04/19	12.	CRO	Gary Higgins MLA; sponsorship request for Batchelor Sports Expo
26/04/19	13.	A-CEO	Batchelor Territory Housing tenant; formal control of dog letter
26/04/19	14.	A-CEO	Batchelor Territory Housing tenant; formal control of dog letter
30/04/19	15 to 29.	CEO	Anzac Day service participants and volunteers; 2019 Thankyou letters
2/05/19	30.	CEO	Adelaide River contractor; signed Landfill operation supervision contract
2/05/19	31.	SAO	Batchelor Ratepayer; response to enquiry about alternative waste disposal locations
8/5/19	32.	CEO	Environmental & Engineering Consultants; Batchelor Drainage plan
9/5/19	33.	CEO	NT Land Corporation; Section 227 Hundred of Howard freehold sale
10/5/19	34.	CEO	Department of Local Government; short form template electoral representation review
10/5/19	35	CEO	Ooloo Investments; extension of contract for roadworks
10/5/19	36.	CEO	Batchelor property owner/landlord; dog complaint Wandaree St

## CONSULTATION

Not Applicable

## STATUTORY ENVIRONMENT

Not Applicable

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr.

**Seconded:** Clr.

## 8.2 REVIEW OF ACTION ITEMS LIST TO MAY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to May 2019

### RECOMMENDATION

That Council receives and notes the Actions Items List.

**Moved:** Clr.

**Seconded:** Clr.

## 8.3 COMPLAINTS REGISTER TO MAY 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019

<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

## RECOMMENDATION

That Council receives and notes the complaints for the April / May 2019 period.

**Moved:** Clr.

**Seconded:** Clr.

## 8.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

## COMMENT

### July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014, which includes the Robin Falls area in the Coomalie Community Government Council area.

### February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

### June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

### December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

### January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

#### **February 2016**

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

#### **May 2016**

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

#### **June 2016**

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

#### **July 2016**

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

#### **August 2016**

The Council received an email on Tuesday 9<sup>th</sup> of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

#### **September 2016**

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

#### **October 2016**

The President and the CEO met with the consultant's representative on Monday 26<sup>th</sup> September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

#### **November 2016**

The Consultants met with BCWLGAG on 9 November 2016 for an update and workshop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

#### **December 2016**

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate



- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

### **January 2017**

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publicly on Council's website.

### **February 2017**

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20<sup>th</sup> February 2017.

### **May 2017**

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report; however, they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the landowners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

### **Resource Sharing**

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

### **July/August 2017**

Executive Director Department of local Government – Lee Williams and Rolf Nilsson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work undertaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

### **September 2017**

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

### **October 2017**

October 10<sup>th</sup>, 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

*"That the Coomalie Community Government Council confirms its commitment to*

- 1. pursue the building of a stronger rural local government model in the region;*
- and*
- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

### **November 2017**

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10<sup>th</sup> November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1<sup>st</sup>, 2017.

### **December 2017**

Belyuen Councillors visited Coomalie Council on December 1<sup>st</sup>. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6<sup>th</sup> December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/asset's analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13<sup>th</sup> December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions, Mr Higgins advised of his bipartisan support for the two Council's efforts.

### **January 2018**

The combined working group met on 19<sup>th</sup> January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

### **February 2018**

The combined working group will meet with Belyuen on Friday 23<sup>rd</sup> February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter have been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13<sup>th</sup> February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

### **March 2018**

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9<sup>th</sup> until 12<sup>th</sup> April with workshops and field inspection of assets.

Work will continue over the next month.

### **April 2018**

Workshops conducted on April 9<sup>th</sup> and 11<sup>th</sup> 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8<sup>th</sup>, 2018 at Belyuen.

Combined Working Group on 30<sup>th</sup> April 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

### **May / June 2018**

Combined Working Group meeting held June 8<sup>th</sup> at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

### **July 2018**

- Due Diligence Assets Report will be handed down soon

- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

### **August 2018**

Combined Working Group meeting was held on August 10<sup>th</sup> at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

### **September 2018**

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

### **October 2018**

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

### **November 2018**

Ministerial briefing paper being developed along with future Governance, staffing requirements and service provision.

### **January / February 2019**

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

### **March 2019**

Combined Working Group meeting held on March 6<sup>th</sup> in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review

document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

#### **April 2019**

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2<sup>nd</sup> April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21<sup>st</sup> to further refine the document.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

### **8.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### **SUMMARY**

##### **CEO Activities Report May meeting 2019**

##### **1. Key meetings/discussions attended**

15<sup>th</sup> April – Special Council meeting.

17<sup>th</sup> April – 26<sup>th</sup> April – CEO annual leave.

29<sup>th</sup> April – Floss Roberts Royal Life Saving NT re swim program and facility.

2<sup>nd</sup> May – phone catchup CEO, Belyuen Council.

2<sup>nd</sup> May – onsite sports expo meeting with Peak Sporting bodies reps with CRO.

2<sup>nd</sup> May – Attended Rugby Union NT after school trial session Batchelor Oval 11 attendees.

7<sup>th</sup> May – Audit Committee meeting and presentation of Budget by FM

8<sup>th</sup> May – Independent Community Grants Committee meeting at Litchfield Council for assessment of applications.

9<sup>th</sup> May – attended TNRM meeting at Batchelor with Operations Manager.

10<sup>th</sup> May – Councillors training session with Department deferred due to unavailability of Councillors.

12<sup>th</sup> May – Sports Expo at Batchelor Sports Precinct – approximately 80 youth participate across AFL, Rugby Union, Ruby league, Softball, Cricket, Gymnastics and Tennis. Major weekend with markets 27 stalls and Community Open Garden weekends 3 properties.

13<sup>th</sup> May 2019 – Meeting with Batchelor Police as part of normal catchup.

## **2. Belyuen Coomalie Combined Working Group – Department Briefing**

Jocelyn Nathaniel-Walters, DLGHCD will be meeting this week with the Finance Manager and CEO to further refine presentation of substance within the Ministerial Briefing. This extra work is needed prior to calling the Combined working Group together again.

## **3. Councilwise transition.**

Significant transition and data migration work/reconciliations continues with the implementation of the Councilwise system by particularly the Finance Manager and Senior Finance Officer.

Paul McInerney, Chief Executive Officer

### **RECOMMENDATION**

That Council receives and notes the CEO's Activity Report for the period April / May 2019.

**Moved:** Clr.

**Seconded:** Clr.

## **8.6 ADELAIDE RIVER WASTE TRANSFER STATION – SURVEY SUMMARY TOWARDS STAGE 2 MANAGEMENT**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 15<sup>th</sup> May 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:** Adelaide River Waste Transfer Station Survey Summary Spreadsheet

## SUMMARY

Following on from the EPA directions Notice in November 2018 and the development of a compliance and Operation Plan as at the 31<sup>st</sup> December 2018 and consequent endorsement by Council at the January OGM a series of resolutions were adopted by Council in February OGM in regard to the site and are provided in the background section of this report. (A Councillors onsite Workshop with senior management occurred on Saturday Feb 2<sup>nd</sup>, 2019.)

Since the February OGM the following actions have occurred:

- Fencing of the rear section of the Adelaide River Waste Transfer site has been completed. Further grants are needed to fence the remainder of the property boundary.
- 7 day per week closure (night-time hours) 5pm – 7am (Stage 1) commenced from the 1<sup>st</sup> April 2019 after a one-month public advertising process
- Green waste current and remnant piles have been mulched and cleaned up by contractor with significant specialised machinery capability.
- Survey form prepared for distribution to ratepayers and residents of Adelaide River and rural areas in regard to their current use of the site, days and times and other relevant information from needing listed wastes disposal options e.g. tyres, batteries etc This will allow for information to assist Council in further targeted staged opening hours that will meet budget constraints for supervision.
- Expressions of Interest have been called inviting proposals from persons/companies in regard to the control and supervision of the site through the various stages expected in 2019. The expressions have laid on the table until Stage 1 was implemented and running well, and Stage 2 being developed, with consultation and implementation to occur during 2019. This will allow for a more economically affordable supervision arrangement over the coming months.
- The survey responses have been collated by staff and are subject to this report for identification of Stage 2 restricted times of use of the site and also provides knowledge of listed waste disposal needs that allows for potential options to be researched and sourced with recycling companies and also from a licensing perspective through the NT EPA Licensing branch.
- A total of 38 completed surveys were received.

## BACKGROUND

At the February 2019 meeting a series of formal council decisions were made that will lead to the better control, management and operation of the Adelaide river Waste Transfer Station and landfill.

### **RESOLUTION 19/02/2019/009 – fencing of perimeter of Adelaide River Waste Transfer site**

That Council approve for the remaining fencing to be installed at the rear of the Adelaide River Waste Facility site utilising the balance of the EPA Grant funds and Council funding if required to complete the project that will enable the perimeter of the site to be controlled.

### **RESOLUTION 19/02/2019/010 – Advance notice of Stage 1 closure of Adelaide River Waste site from 5pm until 7am (night closure) each day and questionnaire to the Public on suitable days of further restricted days/ hours to be distributed.**

That Council provide one months' notice that as the first step towards restricting hours at the Adelaide River Waste site advise residents and ratepayers that the Adelaide River Waste site will be closed to the public from 5pm until 7am each day (until altered or varied by Council); and that it authorise to undertake a questionnaire of Adelaide River rural residents and ratepayers that provides an indication on the preferred days and hours that they use the Waste Transfer station and that the questionnaire clearly state that 7 day access will not be an affordable option for Council to consider. The questionnaire to include that Council may not be in a position to receive listed wastes under the Environmental Protection Act.

**RESOLUTION 19/02/2019/011 – Expression of Interest for control, management and supervision of the Adelaide River Waste Transfer Site**

That Council call for expressions of interest from the Public for persons or companies who are interested in managing the waste transfer site at Adelaide River and that the Expression of Interest guidelines clearly states that hours that the site will be opened will be significantly restricted; that educating users of the site in segregating waste will be a key objective, as well as ensuring the site is controlled and managed and kept tidy at all times; expressions to contain preferred arrangement for a contractor or employee relationship and remuneration or other relevant considerations.

**RESOLUTION 19/02/2019/012 – Licensing requirements cost benefit/affordability analysis**

That Council in assessing the potential EPA Licensing options for the site authorise the CEO to investigate the potential for the main listed wastes of tyres, batteries, gas bottles, fire extinguishers etc to be disposed of via authorised EPA licensed contractors which might be undertaken as periodic collection days only e.g. quarterly, six monthly, annually rather than accepting them at the site and segregating then stockpiling the listed wastes.

**RESOLUTION 19/02/2019/013 – Professional Signage at the entrance and within the waste transfer areas of the Adelaide River Site/**

That Council authorises for the expenditure of required new signage at the Adelaide River Waste Transfer Station that clearly advises the public in relation to changing management of waste streams and hours of opening being transitioned in 2019 as a result of the requirements of the NT EPA Directions Notice.

**RESOLUTION 19/02/2019/014 – March Ordinary General Meeting – change of location.**

That Council in providing an opportunity for a forum to be held at Adelaide River set the March OGM (Tuesday 19<sup>th</sup> March 2019) to be conducted at Adelaide River at a location to be confirmed by the CEO as part of the formal notice of meeting procedure pursuant to Section 59 (4), Local Government Act.

**COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

NT EPA – Directions Notice

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

New funds will be required to be set aside in Budget for Management of the Site as progression of the various supervision and management stages occur in 2019.

**VOTING REQUIREMENTS**



#### RECOMMENDATION

That Council consider the survey results received from Adelaide River town and rural residents and consider further action for control of the site for Stage 2 of management operational change at the Adelaide River Waste Transfer site.

**Moved:** Clr.

**Seconded:** Clr.

#### 8.7 ADELAIDE RIVER TRANSFER STATION – DIEDRE PICKERING CONTRACT REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 <sup>th</sup> May 2019.
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachment:</b>	

#### SUMMARY

The Contract with Diedre Pickering and Coomalie Council expires on the 4<sup>th</sup> June 2019.

The contract is purely for opening and locking the dump morning and night 7 days per week as part of Stage 1 closure. Also is notification of any incidents to the Operations Manager or myself. This has been done well.

With the current review of waste management at Adelaide River Waste Transfer Station and potential impacts on waste management and operation at Council the contract should revert to a monthly rolling contract pending outcomes with waste management as it moves towards Stage 2 opening hours.

#### BACKGROUND

Expressions of interest for the supervision of the Adelaide River Waste Transfer Station were advertised on the 5<sup>th</sup> of March on the Council Facebook page, Council website and notice boards around the shire. The expressions of interest closed on Monday 25<sup>th</sup> March 2019.

3 x expressions of interests were received and are differing in nature, capability and potential costing.

The major issue was for the Waste Site to be locked as part of the Stage 1 process from as near as practicable from the 1<sup>st</sup> April 2019.

The Expressions of Interest “lay on the table” until such time as affordable supervised hours are available to Council to allow for a more specified expression of interest process for the management/supervision of the facility.

Resolution from March 2019 meeting below:

#### **RESOLUTION 30/03/2019-005**

*That Council in meeting the stage 1 night-time closure implementation requirements daily (5pm to 7am) authorise the CEO to:*

*Negotiate with Ms Diedre Pickering to undertake locking and opening of the site for the interim period until further closure stages are determined;*

*Stage 1 closure requirements of the Adelaide River Waste Transfer Station; and that if Ms Pickering either withdraws from the offer or terms and price cannot be agreed; that the CEO be authorised to negotiate with other responsible persons who can assist in implementing the initial Stage 1, 7 day closure of the site.*

*With a 2-month review pending Stage 2*

**Moved:** *Clr. Bulmer*

**Seconded:** *Clr. Moyle*

**CARRIED**

#### **COMMENT**

Nil

#### **CONSULTATION**

Diedre Pickering

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Current contractual arrangement with Diedre Pickering. \$43 Incl GST a day

#### **VOTING REQUIREMENT**

Simple majority

#### **RECOMMENDATION:**

That pending the development, consultation and finalisation of Stage 2 restricted hours of the Adelaide River Waste Transfer Station site that Diedre Pickering's contract for opening/closing daily the Adelaide River Waste Transfer Station be offered an extension of the current contract terms and conditions on a rolling month by month basis with a review period to occur by the 31<sup>st</sup> August, 2019 by the CEO and contractor

**Moved:** *Clr.*

**Seconded:** *Clr.*

## 8.8 ANNUAL COMMUNITY GRANTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC 104.3.1
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

### SUMMARY

The Independent Assessment Committee being the CEO, Litchfield, Community Development Officer, Litchfield Council and Coomalie CEO did meet on 8<sup>th</sup> May 2019 to make an assessment of all applications received.

A total of six application were received by the closing date, with three additional late application coming in after the closing date.

1. Batchelor Outdoor Education Centre	\$1,500.00
2. Adelaide River Craft Markets	\$1,477.00
3. Smile-a -Mile Fun Bus	\$1,500.00
4. Adelaide River Railway Market – withdrew	0
5. Friends of Northern Australian	\$949.00
6. Litchfield Regional Tourism Inc. (LRTA)	\$1,100.00
7. Darwin Cycling Club – late Application	\$1,500.00
8. Batchelor Museum Development Association – late Application	\$2,000.00
9. Batchelor Tourist Information Centre – late Application	\$1,000.00
<b>TOTAL</b>	<b>\$11,026</b>

Council has budgeted \$8,000 for this program.

### BACKGROUND

Grants were called for from January 2019 – 31<sup>st</sup> March 2019. The Community Grant program was advertised on the Council Facebook page, Website, in the Stop Press Newsletter and also on community notice boards.

The following criteria was available for the assessment purposes of the inaugural Independent Assessment Committee;

*Council's Grant Program aims to support community stability, advocacy, sustainability and community wellbeing. To align with these aims, the program will support applicants who fit with Council's Strategic Plan.*

*Up to \$1500 will be provided for eligible organisations who have identified a need within the Coomalie Council that aligns with the above aims. All applications will be assessed by the Independent Community Grants Committee after the closing date. Successful applicants will be notified after Council endorses the Independent Community Grants Committee recommendation.*

#### *Eligibility*

- be an incorporated not-for-profit organisation or a company limited by guarantee that has been endorsed by the Australian Taxation Office as a charity, tax exempt fund or deductible gift recipient (DGR) that provides services or can deliver projects within the Coomalie Council area*
- have no outstanding debt to Council*
- hold a bank account*

- *Schools who can demonstrate the project/event will have a wider community benefit*

#### *Ineligible Applications*

- *Applications from individuals/unincorporated organizations unless they are auspice through a similar incorporated organisation*
- *Government agencies*
- *Religious organisations unless there is a clear outline of Coomalie community benefits*
- *Commercial business entities*
- *Political groups*

#### *What project expenses can be funded?*

- *Venue hire*
- *Equipment purchase or hire costs*
- *Advertising, promotional and publicity costs*
- *Printing of materials*
- *Fees or transport for participants for activities*
- *Materials and other items essential to the project or activity*

#### *What project expenses can't be funded?*

- *Projects or events that will be held outside of the Coomalie Council area*
- *Recurrent expenses including ongoing salaries and wages and administrative and operating costs (including travel for staff and volunteers)*
- *Payment of debt*
- *Insurance costs*
- *Projects or equipment purchases that occur prior to the receipt of funding*
- *Projects that fall within the core business of the NT or Federal Governments including, but not limited to, education, employment assistance, housing and homelessness*

#### **COMMENT**

The summary assessments and recommendations will be forwarded out as a separate email prior to the Council Meeting.

#### **CONSULTATION**

Independent Assessment Committee

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

## 1.6 Annual Community Grants, Recurring Grants and In-Kind Support Program

### FINANCIAL IMPLICATIONS

Annual Budget of \$8K for the program

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council consider the recommendation from the Independent Assessment Committee in relation to the Community Grant Program applications for 2019/20.

**Moved:** Clr.

**Seconded:** Clr.

## 8.9 ANNUAL COMMUNITY RECOGNITION EVENT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 <sup>th</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	Policy 4.4 Annual Community Recognition Event

### SUMMARY

Due to staff workloads from the merger proposal, compliance review, IT transition, ANZAC Day and illness the Annual Community Recognition Event was not able to be planned or held in May.

Could council advise its preference for the holding of this event perhaps back at the original October timeframe for 2019.

### BACKGROUND

The Annual volunteers' recognition event has been conducted since 2012.

Last year the Council held its Annual Community Volunteers Recognition Event at the Bruce Jones Community Centre on Monday November 5<sup>th</sup>, 2018 from 3pm – 5pm. A Sausage sizzle was held throughout the event and cooked by a volunteer and was organised by the SAO along with fruit platters and cake etc. Council service staff and admin staff organised and transported equipment to Bruce Jones Community Centre as well as organising and preparing platters etc.

After the event a review of the function and the coinciding policy (4.4 Annual Community Recognition Event) was conducted by Council at its November OGM. The Council approved the updated policy and changes to the event organisation as follow; the event is to be held in May to coincide with National Volunteers Week (20<sup>th</sup>-26<sup>th</sup> May), a register of community volunteers will be maintained and all volunteers on the register will be invited and recognised at the event.

### COMMENT

Nil

### CONSULTATION

Annual register of volunteers being advertised in May Stop press.

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Variation to date for event to be altered due to staff workload.

Policy 4.4 Annual Community Recognition Event

#### **FINANCIAL IMPLICATIONS**

\$500 approx.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council postpone the Annual Community Recognition Event until a suitable date in October 2019.

**Moved:** Clr.

**Seconded:** Clr.

#### **8.10 BATCHELOR BOWLS CLUB – BOWLING GREEN CONDITION**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 21<sup>st</sup> May 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:** Incoming Letter of request, colour photo of bowling green

#### **SUMMARY**

A letter of request was received from members of the public regarding the condition of the Batchelor Bowling Green. It is requested that Council invite the Green Keeper from the Darwin Bowls Club to inspect and provide a report on the condition of the bowling green at the Batchelor Bowls Club.

#### **BACKGROUND**

The Rum Jungle Bowls club is supported through an annual contribution from Council towards maintenance of the green. Specifically, this is for maintaining the green.

Council recently before the Bowls event held at Batchelor did assist with mowing and maintenance work around the perimeter which is what I understand did happen in the years previous. I understand that Ironbark while based at the Bowls club did also provide maintenance works around the perimeter of the green which had relieved council ops team from the role. As Ironbark have now relocated to Adelaide river this support is no longer practical or available.

Like all community groups volunteer members are harder to come by willingly in relation to maintenance skills sets required for facilities such as Bowls clubs.

**COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

\$1500

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council request the CEO liaise with Mr Mark Shirley in regard to the letter received in relation to the Bowls Club and seek his views and support towards inviting the Green Keeper from the Darwin Bowls Club to inspect the condition of the Batchelor Bowls Club Bowling Green.

**Moved:** Clr.

**Seconded:** Clr.

**8.11 DLGHCD – REVIEW OF CONSTITUTIONAL ARRANGEMENTS FOR COUNCIL ELECTORAL REPRESENTATION**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 15<sup>th</sup> May 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:**

**SUMMARY**

The CEO has received the following advice from Lee Williams, Senior Director, Legislation and Policy, Local Government and Community Development Division in an email received on the 13<sup>th</sup> May 2019.

*“Good afternoon Paul,*

*As discussed, a letter was recently sent to all councils advising that if no change was expected/desired (no change to boundaries, population, representation) then, instead of undertaking a major review, a simple template is available for seeking to maintain the status quo (stay the same with same boundaries etc).*

*Representation reviews for councils are not due to be complete until August next year so there is plenty of time for councils to consider their position.*

*As Coomalie and Belyuen Councils are considering making a submission to the Minister that they should merge, that submission should be enough to meet the requirements of the legislation. This is assuming that the submission sets out the desirability of new boundaries, new ward to accommodate Belyuen and so on. There would be no need to do a separate representation review.*

*As the submission is currently being finalised, I recommend that Council hold off and treat the submission requesting a merger as the representation review.*

*Please call me if you need any further clarification.*

*Kind regards*

*Lee"*

## **BACKGROUND**

The Department had forwarded a letter to Council last month (as well as all Councils in the NT) advising that normally a Council is required to complete an electoral review during the term of the Council and within 12 months of the next general election. The letter advises of the unusual nature of this term for Councils due to new legislation being anticipated in the near future.

It is proposing an option that to comply with a review under regulation 63 (2), (3) and (4) of the Local Government (electoral) Regulations 2008 that Council could consider an officer of the Council preparing a short report pursuant to the Regs briefly addressing the required matters.

The report could contain an option for Council to resolve that the present constitutional arrangements for the area are adequate and the status quo should remain, or provide an alternative option if Council wishes a more in-depth report to be prepared.

Council would then consider the Council Officers report and if it supports the status quo being satisfactory would advise the Minister accordingly

The department is considering a template for Council officer use.

Through the proposal development process with the Coomalie/Belyuen Combined Working Group and in the Chamber, Council has discussed in some detail already the appropriate representation structure now and looking forward.

Council did at its April OGM pass the following resolution:

### **RESOLUTION 16/04/2019/007**

*That Council direct the CEO to conduct an electoral review report compliant with the Local Government (Electoral) Regulations, that considers the points raised in the letter from the Department dated 12<sup>th</sup> March as it relates to Coomalie Council existing representation; and, that the short report be provided for Council consideration at the May OGM.*

## **COMMENT**

Nil

## **CONSULTATION**

Nil



## STATUTORY ENVIRONMENT

Local Government (electoral) regulations, 2008.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION:

That Council acknowledge the advice from the DLGHCD concerning undertaking an electoral review report and acknowledge that the proposed Ministerial briefing report contains the information necessary to be considered as a representation review under the requirements of the legislation.

**Moved:**

**Seconded:**

## 8.12 HIRE REQUEST FROM ADELAIDE RIVER SHOW SOCIETY

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 21<sup>st</sup> May 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:** Photo of new portable toilet block

## SUMMARY

A request has been from the ARSS Club to borrow or hire the new portable toilet unit that was funded under a grant program.

There will no doubt be similar requests from community and commercial based events/activities in the future.

Council needs to determine if it wishes to hire out or loan the facility and on what terms, pricing and procedures that minimise impact to Council staff resources and time commitments associated ancillary to such hire. For example, is it pick up only and what standard towing vehicle specification is required if it is to be allowed to be used?

Council may wish to use the ARSS Club request as a test case for developing a future hire policy/procedure.

A report on operational requirements with the unit that has only been used for ANZAC Day thus far will be put together in time for the meeting.

## BACKGROUND

Email received from the ARSS

**From:** Vivienne Sobek <[demavi.terra@gmail.com](mailto:demavi.terra@gmail.com)>

**Sent:** Wednesday, 8 May 2019 12:14 PM

**To:** Reception <[Reception@coomalie.nt.gov.au](mailto:Reception@coomalie.nt.gov.au)>

**Subject:** Hire/Loan of large shade and 4 toilet porta-loo for AR Races 1 June and AR Bush show 8-9 June 2019

Good Morning Hilary

Thank you for your assistance earlier today regarding the possibility of hiring or borrowing CCC's 'linga-longa' shade and/or the new 4 toilet porta-loo unit.

As you explained the porta-loo unit has only just arrived and as yet CCC has not had time to develop a policy as to whether the unit will be available for use by other organisations, Would you kindly find out whether a decision may be available prior to our Races and Show.

Secondly, would you please let me know the cost of hiring/borrowing the 'linga-longa shade (i.e. a bond of some sort) for the Races and our Show.

To avoid double handling, we would like to keep the shade from say Friday 31/5 (the evening before the races) until Monday 10 June and as CCC will be closed for the Queen's Birthday holiday on the Monday return of the shade would be on the Tuesday (i.e. 11 June)

Should we be able to access the porta-loo unit the same length of time it would remain at the AR Showgrounds would be needed for the reasons outlined above.

Thank you for chasing this up Hilary

Warm Regards, Vivienne Sobek, Committee Member, Adelaide river Show Society Inc

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Policy 2.2 Fees and Charges

#### **FINANCIAL IMPLICATIONS**

Staff time involved in preparing the unit and also on return

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council consider if it wishes to make available for hire/borrowing of the portable toilet facility.

**Moved:** Clr.

**Seconded:** Clr.

### 8.13 LITCHFIELD TOURISM GROUP – REQUEST FOR COUNCIL TO BE AN ASSOCIATE MEMBER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### SUMMARY

Litchfield Regional Tourism Inc did make a presentation to the Council at the April OGM.

In their email request to make the presentation the group also offered an invitation for the Council to be an Honorary Government Associate membership.

#### BACKGROUND

Email received below;

**From:** "Deborah Moyle" <[litchfieldtourism@gmail.com](mailto:litchfieldtourism@gmail.com)>

**Date:** 1 April 2019 7:32:47 pm ACST

**To:** "'CEO'" <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>

**Subject:** Request to present to Council

*Good evening Paul*

*Following a Committee Meeting held earlier today, we agreed on the desire to present to the CCGC as soon as possible to provide an overview and update on the organisation; it's aims and objectives.*

*The President or designate will require 15 mins to present and take questions.*

*We are hoping that this can be accommodated at the next meeting of Council being Tuesday 16<sup>th</sup> April. Please confirm whether this is possible and the allotted time for such a presentation; including an invitation for the Council to be an Honorary Government Associate Member.*

*Let me know if you require any background material such as the Constitution, Membership Application Forms etc.*

*Thanks, and regards,*

*Deborah Moyle, **SECRETARY***

*Litchfield Regional Tourism Inc.*

#### COMMENT

Nil

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That Council consider the invitation from Litchfield Regional Tourism Inc for Coomalie Community Government Council to accept Honorary Government Associate membership.

**Moved:** Clr.

**Seconded:** Clr.

#### 8.14 STAFF AND VOLUNTEERS RECOGNITION ANZAC DAY EVENT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 <sup>st</sup> May 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### SUMMARY

An email was received from the Council President

-----Original Message-----

From: Andrew Turner <[Andrew.Turner@nt.gov.au](mailto:Andrew.Turner@nt.gov.au)>

Sent: Wednesday, 1 May 2019 4:08 PM

To: Chief Executive Officer <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>

Subject: Great effort

Good afternoon Paul,  
I really wanted to express my pleasure at being involved the 2019 ANZAC Day event. The organisation, preparations, and execution of the event was without equal. This year's event displayed sensitivity and respect, as well as a well ordered and executed formal process.

I would like to personally thank you, Stacey and team, (I understand Melissa, Hilary, Jas, Stacey, and outdoor team did a tremendous amount of work) and congratulate them all for the effort.

*Also, on behalf of Council I would like to formally recognise the efforts of the staff and any volunteers and suggest a motion of thanks at the next ordinary general meeting of council.*

*I also mention the smooth running of the office in your absence, I believe the team all stepped up and supported Stacey who performed admirably.*

*Well done to all.*

*Kind regards, Andrew*

#### **BACKGROUND**

Nil

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **NOTE**

That the President to introduce an appropriate motion.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

#### **8.15 TELSTRA PUBLIC PHONE REMOVAL**

**Applicant:**                      N/A

**Location/Address:**        N/A

**File Ref:**

**Disclosure of Interest:**    Nil

**Date:**                            21<sup>st</sup> May 2019

**Author:**                        Paul McNerney, Chief Executive Officer

**Attachment:**                Photograph of Batchelor General Store payphone facility

## SUMMARY

Telstra is advising Council that it intends to remove a Telstra Payphone from outside the General Store at Batchelor and the Post Office at Adelaide River. They state that this will leave 1 card and one-coin payphone at each of the 2 sites. Council has until the 1<sup>st</sup> June 2019 to provide any written comment before a decision is made.

I have spoken to the department where the letter originated from and the decision is generally made on economic grounds that the phone do not generate the income required to sustain two units thus the proposed removal of one of the units. I asked if there was any intention that the remaining phone box would then also be earmarked for removal. They advised there is no intention at the present time and should this ever be the case then transparent consultation would occur as is the case now.

I have highlighted the Telstra mobile disruptions to services that we have experience at both towns in the last couple of years with mobile and data crashing.

In speaking with General store owners, they have said they have seen locals and tourists using the facilities from time to time. This is to assist with tourists when their mobile phone carriers do not operate effectively in the area and need to use a pay phone. Locals who may not have a mobile phone and/or run out of phone credit need to use a facility.

The main point however if one unit was vandalised then there is no alternative and the question is what would be the Telstra response time to fix the damaged unit.

I would presume that the situation is comparable at Adelaide River.

## BACKGROUND

3<sup>rd</sup> April 2019

Coomalie Community Government Council  
PO Box 20  
Batchelor NT 845  
Admin@Coomalie.Nt.Gov.Au

Reference: 41665 / 08897601X2

Dear CEO,

### **Telstra Payphone Removal Proposal**

We are proposing to remove a Telstra payphone (Cabinet Id: 08897601X2) from outside the General Store, 22 Tarkarri Road, Batchelor, NT 0845.

Once this payphone is removed 1 card and coin payphone will remain at the site.

If you would like to make a submission on the proposed removal of this payphone, you should send it in writing to:

Telstra Payphone Siting Manager  
Locked Bag 4850  
Melbourne VIC 3001

You can also send your submission by email to [payphones@team.telstra.com](mailto:payphones@team.telstra.com)

A public notification document on the proposed removal can also be found at [www.telstra.com.au/payphoneservices/index.htm](http://www.telstra.com.au/payphoneservices/index.htm).

We intend to make a final decision on the proposal by **1<sup>st</sup> June 2019**. Any submissions need to be received before this date.

If you have any questions or need more information on the proposal, please contact me on 03 87938038.

Yours sincerely,



Kevin Gasparini  
Payphone Manager  
[Kevin.Gasparini@team.telstra.com](mailto:Kevin.Gasparini@team.telstra.com)

Information about Telstra's payphone service can be found at [www.telstra.com.au/payphoneservices/index.htm](http://www.telstra.com.au/payphoneservices/index.htm)

3<sup>rd</sup> April 2019

Coomalie Community Government Council  
PO Box 20  
Batchelor NT 845  
Admin@Coomalie.Nt.Gov.Au

Reference: 41666 / 08897671X2

Dear CEO,

**Telstra Payphone Removal Proposal**

We are proposing to remove a Telstra payphone (Cabinet Id: 08897671X2) from outside the Post Office, 127 Stuart Highway, Adelaide River, NT 0846.

Once this payphone is removed 1 card and coin payphone will remain at the site.

If you would like to make a submission on the proposed removal of this payphone, you should send it in writing to:

Telstra Payphone Siting Manager  
Locked Bag 4850  
Melbourne VIC 3001

You can also send your submission by email to [payphones@team.telstra.com](mailto:payphones@team.telstra.com)

A public notification document on the proposed removal can also be found at [www.telstra.com.au/payphoneservices/index.htm](http://www.telstra.com.au/payphoneservices/index.htm).

We intend to make a final decision on the proposal by **1<sup>st</sup> June 2019**. Any submissions need to be received before this date.

If you have any questions or need more information on the proposal, please contact me on 03 87938038.

Yours sincerely,



Kevin Gasparini  
Payphone Manager  
[Kevin.Gasparini@team.telstra.com](mailto:Kevin.Gasparini@team.telstra.com)

Information about Telstra's payphone service can be found at [www.telstra.com.au/payphoneservices/index.htm](http://www.telstra.com.au/payphoneservices/index.htm)

**COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council advise Telstra of its position in relation to the proposal to remove one payphone each at Batchelor General Store and the Adelaide River Post Office.

**Moved:** Clr.

**Seconded:** Clr.

## 8.16 COMMUNITY RECREATION OFFICER REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Date:</b>	13 <sup>th</sup> May 2019
<b>Author:</b>	Stacie Selwood, Relief Community Recreation Officer
<b>Attachments:</b>	Nil

### **SUMMARY**

#### AFTER SCHOOL SPORTS BATCHELOR

“Funday Monday’s” at Batchelor Area School run from 2.45-3.45pm. We have received 27 permission forms, with an average attendance of 8 children per session. Starting on the 13<sup>th</sup> of June, Softball NT will be attending After School Sports until the 3<sup>rd</sup> of June.

#### AFTER SCHOOL SPORTS ADELAIDE RIVER

“Being Wednesdays” run from 2.45-3.45pm at Adelaide River School. We have received 18 permission forms, with an average attendance of 10 children.

#### LAWN BOWLS

In Term 1 I was assisting the Rum Jungle Bowls Club with bowls for children on Tuesdays from 2.45pm to 4.00pm.

#### BATCHELOR AREA SCHOOL CROSS COUNTRY

On the 12<sup>th</sup> of April I assisted the School in their yearly cross-country event. There were about 40 children that day.

#### YOUTH WEEK GRANT

School Holidays were held at Batchelor Outdoor Education Centre (BOEC). We used their kitchen to make hotdogs and pizza’s, giving them the strength to play on the amazon swing, rock climb and learn some archery. On Monday we had 8 children attend.  
On Tuesday we had 11 children attend.  
On Wednesday we had 17 children.

#### COMMUNITY POOL DAY

On the 18<sup>th</sup> of April we celebrated Youth Week by having a community fun day down at Batchelor Pool. We had a bus with 20 children and adults from Belyuen. BOEC coordinated water challenges and supervised the participants in the pool! We had about 38 attendees.

#### SOCCER

On Sunday the 28<sup>th</sup> of April we had one participant for Soccer at the oval.

#### NT RUGBY

We had NT Rugby come down on the 2<sup>nd</sup> of May to play touch 7’s. There were 11 kids actively involved. NT Rugby are coming back to do weekly sessions on a Thursday in June.



### COOMALIE SPORTS EXPO

The Expo was held on Sunday the 12<sup>th</sup> of May. In total we had 8 Sporting Bodies attend. We had a bus from Belyuen join us. There was 80 children and adults that participated. We had donations for the sausage sizzle from Woolworths and Gary Higgins. COTA helped by cooking up the sausages on the day.

### SOFTBALL NT

Softball NT are coming down to Batchelor, every week for four weeks. This will start on Monday afternoons from the 13<sup>th</sup> of May and will run every Monday for four weeks.

### WALK SAFELY TO SCHOOL DAY

I am working with the Batchelor School to organise the “Walk Safely to School Day” on the 17<sup>th</sup> of May.

### BUS LICENCE

I have passed my theory. I am working on passing my practical.

### JUNE/JULY HOLIDAYS

Grant submitted, still pending.

### TERRITORY DAY

In planning. Fireworks organised and booked.

### SENIORS SURVEY

Last month I placed a survey in the Stop Press for Senior's. I have received no feedback.

### SENIORS MONTH GRANT

Submitted, still pending.

### **NOTE**

For the information of Council.

## **9 CONFIDENTIAL ITEMS**

### **RECOMMENDATION**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer.

(e) information provided to the Council on the condition that it be kept confidential.

**Moved:** Clr.

**Seconded:** Clr.

**9.1 OMBUDSMAN CLARIFICATION NEEDED IN RELATION TO FINANCIAL DISADVANTAGE ENQUIRY**

**9.2 MILES ROAD RESEAL AND SHOULDER SEALING QUOTES**

**9.3 CONTRACT 201920-001 COLLECTION, COMPACTION AND DISPOSAL OF GARBAGE**

**9.4 CONTRACT 2019-002 GRAVELLING AND BITUMEN SEALING - COACH ROAD FINAL SECTION**

**RECOMMENDATION**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:**                **Clr.**

**Seconded:**        **Clr.**

**10 COUNCILLOR REPORTS**

Nil

**11 USE OF THE COMMON SEAL**

Nil

**12 GENERAL BUSINESS**

Nil

**13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

**14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 18<sup>th</sup> June 2019 at 6:00pm in the Council Chambers.