



**MINUTES**

**ORDINARY COUNCIL MEETING**

**20<sup>th</sup> AUGUST 2019**

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The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Paul McLnerney', with a stylized flourish at the end.

Signed: Paul McLnerney, Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 20<sup>th</sup> AUGUST 2019

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President of the Shire Council Andrew Turner declared the meeting open at 6:00pm and welcome all in attendance.

President advised that as the Finance Manager was attending the meeting tonight that the Finance and applicable confidential items would be brought forward earlier for discussion.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee (arrived at 6.04pm)
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas
Finance Manager	Melissa Kerr

#### VISITORS PRESENT

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 20<sup>th</sup> August 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### NOTE

That Council received no apologies for the Ordinary General Meeting held 20<sup>th</sup> August 2019.

Clr McElwee entered the meeting at 6:04pm

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RESOLUTION 20/08/2019/001**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20<sup>th</sup> August 2019.

The CEO Paul McInerney declared an interest in Item 7.1 CEO Rental Allowance - FBT

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**CARRIED**

**4 PETITIONS AND DEPUTATION**

Nil

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 16<sup>TH</sup> JULY 2019**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 16<sup>th</sup> July 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

## VOTING REQUIREMENT

Simple majority.

### RESOLUTION 20/08/2019/002

That the Minutes of the Ordinary General Meeting held on 16<sup>th</sup> July 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**CARRIED**

## 6 FINANCE REPORTS

### 6.1 FINANCE MANAGERS REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Finance Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

We have continued working on the joint financial statements for Belyuen and Coomalie, while drafting up a workable budget document for the new entity. Meetings were held in early July with the Department of Local Government, Housing and Community Development to discuss the new budget.

Work has commenced on preparing the annual financial statements for 2018/19. The auditors will be on site the first week of August.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 20/08/2019/003

That Council receives and notes the Finance Manager's Report for August 2019.

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss

**CARRIED**

### 6.2 APPOINTMENT OF COUNCIL'S AUDITOR

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Finance Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Melissa Kerr, Finance Manager



## **SUMMARY**

Council's Auditor Nexia Edwards Marshall have completed their fourth year of auditing Council after they bought Barry Hansen Accountants firm out after one year of audit. Council will be required to advertise for a new auditor after the completion of the audited 2018/19 financial statements.

## **BACKGROUND**

Council must appoint an auditor for at least 2 and not more than 5 years.

## **COMMENT**

Council advertise for an auditor commencing the 2019/20 year.

## **CONSULTATION**

Finance Manager, CEO  
Nexia Edwards Marshall

## **STATUTORY ENVIRONMENT**

### **133 Auditor**

- (1) A council must have an auditor.
- (2) The auditor must be:
  - (a) the Auditor-General; or
  - (b) a registered company auditor or an authorised audit company; or
  - (c) a firm whose members include a registered company auditor.
- (3) A person is not eligible to be the auditor if the person:
  - (a) is a member or a candidate for election as a member of the council; or
  - (b) holds any other office or position with the council.
- (4) The council must, in the instrument of the auditor's appointment:
  - (a) fix the term of appointment (which must not be less than 2 nor more than 5 years); and
  - (b) fix the basis of the auditor's remuneration.
- (5) The office of auditor becomes vacant if:
  - (a) the auditor dies; or
  - (b) the auditor resigns by written notice to the CEO; or
  - (c) the auditor becomes a candidate for election as a member of the council or accepts some other remunerated office or position with the council; or
  - (d) the auditor's term of office comes to an end and the auditor is not re-appointed; or
  - (e) the auditor is removed from office by the council with the Minister's consent.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Has previously been about \$12,000 pa

## **VOTING REQUIREMENTS**

Simple Majority

## **RESOLUTION 20/08/2019/004**

That Council advertise for a new auditor after the completion of the 2018/19 audited financial statements.

**Moved:** **Clr. Beswick**

### 6.3 AUDIT COMMITTEE APPOINTMENT OF CHAIR

<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachment:</b>	Nil

#### SUMMARY

Council's Audit Committee consists of an independent chair (Mr Russel Anderson) and two Councillors, in this term of council the President Clr Turner and Clr Bulmer have been re-appointed. The CEO and the Finance Manager also sit on the committee as non-voting members.

The current chairperson Mr Russell Anderson was appointed to this position by Council at the October 2014 OGM. Calling for public expression of interest in the Chair position has been suggested by Council during the midterm of Council. This would be 1<sup>st</sup> September 2019.

#### BACKGROUND

Councillors have been provided with a copy of the relevant Ministerial guidelines in relation to Council Audit Committee's in the NT.

This in particular has sections in relation to suggested charters for Audit Committee's and Terms of Reference guides.

A copy of the terms of reference for the Coomalie Council Audit Committee is attached. This was last reviewed I understand in 2015 in line with a Ministerial guideline review.

Key elements of the terms of reference in relation to the Independent Chair and membership are:

#### 4. MEMBERS AND TENURE

The Committee consists of:

- Two Councillors.
- One Community Member, whom should have local government and accounting experience.
- The Council shall appoint a chairperson from the committee nominees who is neither a Councillor nor a staff member and should have local government and accounting experience.
- The Council shall appoint Councillors to this Committee bi-annually and the Community Member shall be appointed for the term of Council.
- The CEO and Finance Manager will attend meetings but will not be members of the committee.

#### 5. VOTING RIGHTS

Each committee member will have an equal voting right. In the event of a tied vote the Chairperson is entitled to a deciding vote.

The CEO and Finance Manager will not be entitled to a vote

## 15. REVIEW

These Terms of Reference and Work Plan will be reviewed on an annual basis by the Committee.

The Committee will recommend any substantive changes to the Council for consideration.

### COMMENT

The Terms of reference do not stipulate a length of term of the Independent Chairperson though the Community Member appointment is for “the term of the Council”. It would be prudent to retain the current chairperson position until a firm decision is made regarding the boundary expansion of Coomalie.

### CONSULTATION

Finance Manager  
CEO

### STATUTORY ENVIRONMENT

The Local Government (Accounting) Regulations 10(2) (b) requires Council to establish and maintain an Audit Committee Act requires council to have an internal audit committee.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

#### RESOLUTION 20/08/2019/005

That Council resolves to retain the current independent Audit Committee chair until January 2022 or until a firm decision is made regarding the boundary expansion of Coomalie.

**Moved:** Clr. Moyle

**Seconded:** Clr. Bulmer

**CARRIED**

## 6.4 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

## BACKGROUND

Attached is a listing of accounts paid for July 2019.

## COMMENT

No additional comments are provided to this report.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### Account Transactions

Coomalie Community Government Council

For the period 1 July 2019 to 31 July 2019

Date	Source	Description	Reference	Amount
<b>CBA Credit Card CEO</b>				
02 Jul 2019	Payable Payment	Payment: Woolworths	611000605005676	47.02
03 Jul 2019	Payable Payment	Payment: Dollars and Sense	SHP Craft	52.43
03 Jul 2019	Payable Payment	Payment: Kmart	60541225082	63.00
11 Jul 2019	Spend Money	NEWS LIMITED SURRY HILLS	NT News Jul 2019	4.00
<b>Total CBA Credit Card CEO</b>				<b>166.45</b>
<b>CBA Credit Card Exec Assist</b>				
09 Jul 2019	Payable Payment	Payment: Woolworths	SHP Groceries	49.38
25 Jul 2019	Payable Payment	Payment: Xero Australia Pty Ltd	INV-9507211	125.00
<b>Total CBA Credit Card Exec Assist</b>				<b>174.38</b>

**CCGC CBA Cheque**

02 Jul 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	27,113.39
02 Jul 2019	Spend Money	Commonwealth Bank of Australia	M T	74.20
02 Jul 2019	Spend Money	PC020719-137546525 SuperChoice P-L	M T	2,752.26
04 Jul 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Coomalie Council	258.63
04 Jul 2019	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Coomalie Council	11,475.75
04 Jul 2019	Payable Payment	Payment: Intergrated Land Information System	Coomalie Council	82.20
04 Jul 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	5,928.88
04 Jul 2019	Payable Payment	Payment: AJ Couriers & Haulage Pty Ltd	Coomalie Council	30.25
04 Jul 2019	Payable Payment	Payment: Think Water Virginia	Coomalie Council	817.54
04 Jul 2019	Payable Payment	Payment: Top End Line Markers	Coomalie Council	2,743.40
04 Jul 2019	Payable Payment	Payment: Pumacard	Coomalie Council	2,661.52
04 Jul 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	570.96
04 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	330.00
04 Jul 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	3,498.22
04 Jul 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	17,243.70
04 Jul 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	1,290.00
04 Jul 2019	Payable Payment	Payment: Litchfield Green Waste Recyclers	Coomalie Council	21,659.00
04 Jul 2019	Payable Payment	Payment: Department of Human Services	6120624478391390	1,198.40
04 Jul 2019	Payable Payment	Payment: Batchelor Service Centre	Coomalie Council	566.73
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72260230	87.90
09 Jul 2019	Payable Payment	Payment: Cr. Christian McElwee	Coomalie Council	390.00
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72112632	45.63
09 Jul 2019	Payable Payment	Payment: Cr. Max Corliss	Coomalie Council	850.00
09 Jul 2019	Payable Payment	Payment: Cr. Sharon Beswick	Coomalie Council	390.00
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72255481	60.96
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72247745	91.22
09 Jul 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	776.45
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257409	92.04
09 Jul 2019	Payable Payment	Payment: Cr. Andrew Turner	Coomalie Council	1,500.00
09 Jul 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	155.57
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72260034	133.48
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257429	85.82
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72259979	97.05
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72260033	45.19
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257368	943.67
09 Jul 2019	Payable Payment	Payment: Cr. Deborah Moyle	Coomalie Council	390.00
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257426	40.24
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72247746	40.24
09 Jul 2019	Payable Payment	Payment: Cr. Sue Bulmer	Coomalie Council	450.00
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72247767	23.66
09 Jul 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Coomalie Council	73.09
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257412	506.78
09 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72247765	22.84
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324618	41.28
12 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,709.06
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324221	24.37
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324886	122.22
12 Jul 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Coomalie Council	25.54
12 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72257445	193.52
12 Jul 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	1,494.67
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2323697	61.41
12 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	720.00
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324617	23.17
12 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	150.00

12 Jul 2019	Payable Payment	Payment: Nexia Edwards Marshall NT	Coomalie Council	6,237.00
12 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	2,048.00
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324292	33.13
12 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,755.80
12 Jul 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	407.11
12 Jul 2019	Payable Payment	Payment: Jacana Energy	2324204	57.29
12 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72260198	458.80
12 Jul 2019	Payable Payment	Payment: NT News (News Corp)	Coomalie Council	295.00
15 Jul 2019	Spend Money	Commonwealth Bank of Australia	342	37.84
15 Jul 2019	Payable Payment	Payment: Performance Services Pty Ltd	Coomalie Council	1,072.50
15 Jul 2019	Spend Money	Commonwealth Bank of Australia	342	5.28
15 Jul 2019	Spend Money	Commonwealth Bank of Australia	342	63.36
16 Jul 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	28,038.11
16 Jul 2019	Spend Money	PC160719-138443756 SuperChoice P-L	M T	2,935.11
17 Jul 2019	Payable Payment	Payment: Adelaide River Show Society	Coomalie Council	115.50
17 Jul 2019	Payable Payment	Payment: RSL Donations	Coomalie Council	1,053.40
17 Jul 2019	Payable Payment	Payment: PowerWater – Bills	72259994	904.30
18 Jul 2019	Payable Payment	Payment: Howard & Sons Pyrotechnics Pty Ltd	Coomalie Council	1,500.00
18 Jul 2019	Payable Payment	Payment: ECO Air Conditioning	Coomalie Council	990.00
18 Jul 2019	Payable Payment	Payment: Fire and Safety Australia	Coomalie Council	1,000.00
18 Jul 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	715.00
18 Jul 2019	Payable Payment	Payment: Copytime	Coomalie Council	500.00
18 Jul 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	360.01
18 Jul 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
18 Jul 2019	Payable Payment	Payment: ONEMUSIC Australia	05007154	350.00
18 Jul 2019	Payable Payment	Payment: NT Water Filters	Coomalie Council	187.20
22 Jul 2019	Spend Money	Commonwealth Bank of Australia		60.00
23 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	880.00
23 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,452.00
23 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	550.00
23 Jul 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	13,234.32
23 Jul 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	9,811.20
23 Jul 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	13,455.20
24 Jul 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	286.00
24 Jul 2019	Payable Payment	Payment: Zip Heaters (Aust) Pty Ltd	Coomalie Council	708.50
24 Jul 2019	Payable Payment	Payment: Local Govt Assoc of NT	Coomalie Council	4,410.37
24 Jul 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	265.43
24 Jul 2019	Payable Payment	Payment: Attcom NT	Coomalie Council	115.50
24 Jul 2019	Payable Payment	Payment: Flip Out Darwin	Coomalie Council	345.00
24 Jul 2019	Payable Payment	Payment: Classic Holden Car Club	Coomalie Council	100.00
24 Jul 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	82.18
24 Jul 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Coomalie Council	258.63
24 Jul 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	242.84
24 Jul 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Coomalie Council	50,778.00
24 Jul 2019	Payable Payment	Payment: Batchelor Outdoor Ed Unit	Coomalie Council	300.00
24 Jul 2019	Payable Payment	Payment: Think Water Virginia	Coomalie Council	423.13
24 Jul 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	176.66
24 Jul 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Coomalie Council	20,680.00
24 Jul 2019	Payable Payment	Payment: Rum Jungle Bowls Club	Coomalie Council	72.00
24 Jul 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	2,946.24
24 Jul 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	38.50
24 Jul 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	1,964.16
24 Jul 2019	Payable Payment	Payment: Stockwell Water and Gas PTY LTD	Coomalie Council	330.00
24 Jul 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Coomalie Council	1,375.00
24 Jul 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	35.15

24 Jul 2019	Payable Payment	Payment: St John Ambulance Australia	Coomalie Council	150.00
24 Jul 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
24 Jul 2019	Payable Payment	Payment: Turbo's Tyres	Coomalie Council	2,541.00
24 Jul 2019	Payable Payment	Payment: Chris Reynolds Transport	Coomalie Council	77.00
24 Jul 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	63.80
26 Jul 2019	Spend Money	Commonwealth Bank of Australia	MIS	1.10
26 Jul 2019	Spend Money	Direct Deposit rates		50.00
30 Jul 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	25,365.26
30 Jul 2019	Spend Money	Lyn Ashford	315	700.00
31 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	621.00
31 Jul 2019	Payable Payment	Payment: Motor Vehicle Registry	43771744	762.10
31 Jul 2019	Spend Money	PC300719-139805690 SuperChoice P-L	M T	2,698.37
31 Jul 2019	Payable Payment	Payment: Trevor Sullivan	Coomalie Council	349.00
31 Jul 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,486.00
31 Jul 2019	Payable Payment	Payment: PowerWater – Bills	00191544722864667	207.65
31 Jul 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
31 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	240.00
31 Jul 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	151.93
31 Jul 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	60.00
31 Jul 2019	Payable Payment	Payment: Telstra	P351816232-8	902.34
31 Jul 2019	Payable Payment	Payment: Remote Area Tree Services Pty Ltd	Coomalie Council	6,600.00
31 Jul 2019	Payable Payment	Payment: Jacana Energy	2333107	1,817.35
31 Jul 2019	Payable Payment	Payment: Jacana Energy	2329301	666.57
<b>Total CCGC CBA Cheque</b>				<b>342,391.36</b>

<b>Total</b>	<b>342,732.19</b>
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#### RESOLUTION 20/08/2019/006

That Council approve and pass for payment the July 2019 payment register totalling \$342,732.19.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**CARRIED**

#### 6.5 FINANCE AND GRANT REPORT

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** N/A

**Disclosure of Interest:** Nil

**Date:** 20<sup>th</sup> August 2019

**Author:** Melissa Kerr, Finance Manager

**Attachments:** Nil

#### SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

#### BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for July 2019.

## COMMENT

Nil

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

### Coomalie Community Government Council Financial Report for the period ending 31st July 2019

<b>Cash at Bank</b>					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 254,197.91
Investment Account					\$ 1,853,742.68
Trust Account					\$ 425,276.50
<b>Total Cash at Bank</b>					<b>\$ 2,534,217.09</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	24,720.00	120.00		2,301.00	\$ 27,141.00
Rate Arrears	-	-	-	249,823.24	\$ 249,823.24
Rates paid in advance	(67,049.01)	-	-	-	(67,049.01)
<b>Total Debtors</b>					<b>\$ 209,915.23</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	-	-	-	-	0.00
<b>Total Creditors</b>					<b>\$ -</b>



<b>Reconciliation of Funds</b>	
Balance as per General Ledger	\$ 680,474.41
Add outstanding Debtors	\$ 209,915.23
Less outstanding Creditors	\$ -
Add Investment Account	\$ 1,853,742.68
<b>Total Cash &amp; Receivables Available</b>	<b>\$ 2,744,132.32</b>

**\*\*\* Trade Debtors**

NT Concession and Seniors Scheme	24,720.00			
RS Gardening Care		120.00		
Australian Taxation Office			2,301.00	
	<b>24,720.00</b>	<b>120.00</b>	<b>-</b>	<b>2,301.00</b>

**Coomalie Community Government Council**

**Grant Report for the period ending 31st July 2019**

<i>Date Received</i>	<b>Grant</b>	<b>From</b>	<b>Amount</b>	<b>Expended to date</b>	<b>Amount Remaining</b>	<b>Acquittal Due</b>
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ 63,382.00	\$ 1,200.00	<b>Acquitted</b>
29/03/2018	SPG - Upgrade Public Toilets	Dept of LGHCD	\$ 130,000.00	\$ 80,056.59	\$ 49,943.41	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of LGHCD	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 54,960.89	\$ -	<b>Acquitted</b>
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	Dept of LGHCD	\$ 228,000.00	\$ 167,923.69	\$ 60,076.31	<b>Partial Acquittal</b>
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 46,344.67	\$ -	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 36,369.75	\$ 28,630.25	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of LGHCD	\$ 40,000.00	\$ 35,618.18	\$ 4,381.82	30/06/2020
18/01/2019	Be Connected Network - Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ 2,327.62	\$ 172.38	30/06/2019
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of LGHCD	\$ 480,000.00	\$ 71,458.00	\$ 408,542.00	30/06/2020
13/02/2019	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ 7,741.77	\$ -	<b>Acquitted</b>
8/03/2019	Youth Week	Territory Families	\$ 1,500.00	\$ 1,404.35	\$ -	<b>Acquitted</b>
21/05/2019	School Holiday Program Jul 2019	Territory Families	\$ 2,000.00	\$ 1,118.79	\$ 881.21	31/08/2019
28/05/2019	Be Connected - Over 50's	Good Things Foundation	\$ 1,500.00	\$ 838.19	\$ 661.81	31/12/2019
14/06/2019	SPG - Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
			<b>\$ 1,612,325.00</b>	<b>\$ 569,544.49</b>	<b>\$ 1,050,489.19</b>	
		<b>Cash and Receivables</b>			<b>\$ 2,744,132.32</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 1,050,489.19</b>	
		<b>Cash Available to Council</b>			<b>\$ 1,693,643.13</b>	

**Profit and Loss - Council Consolidated**

Coomalie Community Government Council

For the month ended 31 July 2019

Account	YTD Actual	2019/20 Budget	2018/19 Actual
<b>Trading Income</b>			
Grant Commonwealth FAG	275,555.00	510,000.00	509,867.00
Grant Commonwealth RTR	0.00	216,000.00	108,397.00
Grant NTG Community Sport Recreation	0.00	45,000.00	45,000.00
Grant NTG Library	0.00	49,000.00	49,243.00
Grant NTG Operational Subsidy	0.00	589,000.00	584,629.00
Grant NTG Other GST Free	3,982.00	18,500.00	78,780.00
Grant NTG Other with GST	801.00	15,000.00	31,433.00
Grant NTG SLGIF	480,000.00	0.00	414,608.00
Grant NTG Special Purpose	648,857.00	263,000.00	426,196.00
Interest - Interest Received	10,336.40	50,000.00	49,049.98
Interest - Rates Penalties, Interest, Legals, Administration	282.82	36,000.00	35,908.07
Other Revenue - Donations, Contributions Received	0.00	10,500.00	2,909.09
Other Revenue - General Reimbursements	0.00	2,400.00	1,788.55
Other Revenue - GST Free	1,296.97	1,000.00	13,759.08
Other Revenue - GST Payable	227.27	8,740.00	15,755.03
Other Revenue - Pension Remission State	24,720.00	25,920.00	25,920.00
Rates Charged - Garbage	0.00	386,215.00	380,392.00
Rates Charged - General Rates	0.00	947,210.00	913,034.98
Rates Charged - Supplementary Rates	0.00	0.00	414.00
Statutory Charges - Dog Fines, Penalties and Pound Fees	0.00	0.00	210.00
Statutory Charges - Issue Rates Searches	0.00	1,100.00	980.00
User Charges - Dog Registration Fees	195.00	720.00	800.00
User Charges - Hire Fees	130.81	720.00	8,437.90
User Charges - Other	31.82	9,000.00	13,817.22
<b>Total Trading Income</b>	<b>1,446,416.09</b>	<b>3,185,025.00</b>	<b>3,711,328.90</b>
<b>Gross Profit</b>	<b>1,446,416.09</b>	<b>3,185,025.00</b>	<b>3,711,328.90</b>
<b>Operating Expenses</b>			
Depreciation - Depreciation Expenses	0.00	507,700.00	0.00
Employee Costs - Advertising for Staff	0.00	1,200.00	915.45
Employee Costs - FBT Payable	0.00	1,500.00	1,325.75
Employee Costs - Medical Expenses/Workers Comp	0.00	49,000.00	48,770.62
Employee Costs - Oncosts - AL and LSL	(93,942.22)	0.00	10,617.46
Employee Costs - Superannuation Costs	8,355.74	92,150.00	79,312.43
Employee Costs - Training, Conferences and Seminars	909.09	10,285.00	3,487.64
Employee Costs - Uniform and PPE Costs	0.00	4,300.00	3,566.16
Employee Costs Payroll - Allowances	4,542.93	21,060.00	36,066.52
Employee Costs Payroll - Paid Parental Leave	575.48	0.00	(3,254.39)
Employee Costs Payroll - Salaries and Wages	61,906.73	971,000.00	826,759.10
Materials and Services - Advertising	0.00	2,400.00	2,421.48
Materials and Services - Annual Licence Fees	318.18	2,400.00	1,886.51
Materials and Services - Bank Charges	225.25	5,400.00	4,202.01
Materials and Services - Cleaning Costs	1,473.48	62,440.00	60,124.21
Materials and Services - Community Events	3,944.55	23,000.00	11,997.55
Materials and Services - Community Grants	0.00	0.00	6,283.63

Materials and Services - Computer License Fees	113.64	26,200.00	59,182.21
Materials and Services - Computer Maintenance/Consumables	28.00	6,000.00	9,807.29
Materials and Services - Computer Support Costs	790.00	16,400.00	41,936.32
Materials and Services - Consumable items	0.00	360.00	225.02
Materials and Services - Contractor Services	6,916.40	216,700.00	843,287.43
Materials and Services - Council Meetings and Functions Costs	187.20	9,600.00	7,820.97
Materials and Services - CSRO Activities	847.07	4,500.00	4,286.62
Materials and Services - Electricity Costs	605.97	30,440.00	29,551.65
Materials and Services - Equipment Maintenance	74.71	10,900.00	5,710.17
Materials and Services - Insurance Costs	0.00	58,600.00	58,369.79
Materials and Services - Legal Costs	0.00	2,000.00	0.00
Materials and Services - LGANT Contributions	4,009.43	4,500.00	4,550.91
Materials and Services - Maintenance Buildings and Property	1,844.66	316,940.00	156,149.72
Materials and Services - Maintenance Recreation Facilities	0.00	95,000.00	94,847.20
Materials and Services - Mobile Phone Costs	277.26	4,560.00	2,459.23
Materials and Services - Motor Vehicle Fuel and Oil	0.00	42,720.00	41,180.49
Materials and Services - Motor Vehicle Rego and Insurance	711.09	13,790.00	11,653.89
Materials and Services - Motor Vehicle Repairs and Maintenance	2,551.30	44,400.00	44,286.55
Materials and Services - Office Equipment Costs	644.09	1,200.00	2,209.39
Materials and Services - Plant Hire - Seal Maintenance	4,464.00	356,280.00	291,219.14
Materials and Services - Postage/Freight Costs	100.00	1,800.00	3,221.90
Materials and Services - Printing and Stationary	1,015.92	13,045.00	13,157.12
Materials and Services - Purchase Stock	0.00	30,000.00	22,037.86
Materials and Services - Purchases Materials	317.27	46,540.00	70,413.52
Materials and Services - Rates Recovery Costs	0.00	1,200.00	(46.00)
Materials and Services - Reimbursements and Refunds	0.00	0.00	472.27
Materials and Services - Rental/Hire/Leasing Costs	700.00	0.00	0.91
Materials and Services - Street Lighting Costs	1,652.14	9,000.00	12,365.97
Materials and Services - Subscriptions Publications Memberships	3.64	0.00	0.00
Materials and Services - Telephone/Internet Costs	542.90	8,520.00	8,303.35
Materials and Services - Valuation Fees	0.00	6,500.00	6,566.95
Materials and Services - Water, Sewer Cost	207.65	65,400.00	58,972.30
Other Expenses - Accounting Fees	0.00	99,840.00	111,377.50
Other Expenses - Audit Costs	0.00	16,000.00	6,653.00
Other Expenses - Consultants	0.00	10,000.00	5,800.00
Other Expenses - Councillor Allowances Statutory	0.00	49,800.00	49,620.00
Plant Hire - Internal / Capitalised Plant	0.00	25,000.00	0.00
Materials and Services - Plant Hire - Emergency Repairs	0.00	0.00	2,031.26
Materials and Services - Plant Hire - Floodway Stabilisation	0.00	74,400.00	33,182.47
Materials and Services - Pensioner Remission	0.00	0.00	25,920.00
Materials and Services - Plant Hire - Resheeting	0.00	69,250.00	161,439.10
Materials and Services - Plant Hire - Roadside Maintenance	0.00	35,000.00	21,000.01
Materials and Services - Plant Hire - Maintenance Grading	0.00	127,658.00	162,843.08
Materials and Services - Plant Hire - Flood Damage	0.00	0.00	148,198.43
<b>Total Operating Expenses</b>	<b>16,913.55</b>	<b>3,703,878.00</b>	<b>3,726,747.12</b>
<b>Net Profit</b>	<b>1,429,502.54</b>	<b>(518,853.00)</b>	<b>(15,418.22)</b>

#### RESOLUTION 20/08/2019/007

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for July 2019.

**Moved:** **Clr. Moyle**

<b>Seconded:</b>	<b>Clr. McElwee</b>	<b>CARRIED</b>
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## 7 CONFIDENTIAL ITEMS

### RESOLUTION 20/08/2019/008

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the Council or some other person;

**Moved:**           **Clr. Moyle**

**Seconded:**       **Clr. Beswick**

**CARRIED**

CEO left the meeting at 6:34pm

#### 7.1 CEO RENTAL ALLOWANCE – FBT

CEO returned to the meeting at 6:45pm

#### 7.2 EXERCISE POWER TO SELL PROPERTIES IN ARREARS

#### 7.3 REGISTER OVERRIDING STATUTORY CHARGES

#### 7.4 ORGANISATIONAL STRUCTURE

#### 7.5 EXPRESSION OF INTEREST SHREDDER PROJECT – BIG RIVERS WASTE MANAGEMENT GROUP – BUSINESS CASE DEVELOPMENT

### RESOLUTION 20/08/2019/014

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:**           **Clr. Moyle**

**Seconded**       **Clr. McElwee**

**CARRIED**

Break for dinner at 7:39pm – recommenced meeting at 8:10pm

## 8 OPERATIONS MANAGER'S REPORTS

**Applicant:**           N/A  
**Location/Address:**   N/A  
**File Ref:**            CCGCDocs\Operations Manager  
**Disclosure of Interest:**   Nil

<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

## Operations Managers Report August 2019

### Roads-

#### **Coach Road**

Still ongoing, final test has been completed and is now ready to seal. Culvert and other works currently being undertaken should be completed by the end of month.

#### **Flood Damage**

Hardy Road south of Adelaide River flood damage repairs complete. Currently finishing off Cadogan Road, Lake Bennett.

#### **Pothole Repairs**

Large potholes have been repaired at the War Graves roundabout and on Chinner Road, Lake Bennett.

### Waste-

#### **Batchelor Dump**

Batchelor Dump requires a tidy up. Tyres still being deposited which will be costly to dispose of. Need to get new pods for waste oil and then contact Clean A Way to collect waste from the dump and Council yard.

#### **Adelaide River Dump**

Various small fires have been lit again inside our area and outside the dump site by persons unknown, all fires were immediately controlled and posed no problems. Require extra fill to continue tidy up. It is critical that the fencing grant is obtained to further secure the site.

### Parks-

#### **Batchelor**

The removal of Mahogany and Neem tree saplings at Bicentennial Park is now completed. Have undertaken a tree assessment of the park and have found 7 that are in various conditions (dead or dying) currently obtaining quotes to remove trees that pose as "High Risk". Large Dead Ironwood overhanging walking track will be removed by end of month.

The removal of low and overhanging limbs on Council road verges will start mid-August depending upon availability of cherry picker. Removal of saplings along road verges has now been completed.

Ongoing pressure and irrigation problems at Anzac Park and Havlik Park. Council staff are repairing leaks as they arise.

Our Mahogany and Neem sapling program is now complete. 95% of saplings have been removed by contractors the remainder will be removed by Council staff as they find them.

#### **Adelaide River**

The large Albizia Saman at the Myrtle Fawcett Park has been removed and the area has been rehabilitated. During the removal of the tree some of our irrigation was damaged currently working on getting it repaired.

The removal of overhanging limbs along Council road verges will commence in the coming weeks.

The removal of Mahogany and Neem saplings has also been scheduled for Memorial Drive and the Oval surrounds, commencement will be in mid-August.

Bush Cemetery gardens have been mulched/tidied and trimmed.

#### **Other-**

Renovations on the on the Swannel Street (Oval) public toilets in Adelaide River are now complete. Over the coming weeks the exterior of these toilets will be repainted, and signage will be replaced. Minor electrical repairs have also been undertaken during the renovations to ensure everything is to Australian Standards.

Myrtle Fawcett Park public toilets now has a new concrete pathway once the concrete has set new handrails will be installed along with new signage. 2 x stainless steel mirrors have been put up. The gardens around the toilets will be trimmed/mulched and refreshed.

Floor tiling at the Bush Cemetery Toilets is now complete.

New bollards have been put into place between the Batchelor Courts and the Power and Water Bores, this is to stop vehicles from driving through from Pinnaroo Street to the General Store.

Due to the high usage of the Rum Jungle Tavern public toilets we have organised a contractor to lift all 6 cisterns to improve water flow into the bowls to avoid current issue of toilet paper blockage.

We have installed a disabled handrail along the walkway to the RJ Tavern Public Toilets and have also moved the barricade off the cement for better disability access into the toilets.

Site inspection and discussions were conducted on Friday 12<sup>th</sup> July with the Department of Infrastructure Planning Logistic to improve signage and visibility of the Batchelor roundabout. After further correspondence it was decided that the following treatments will improve the roundabout area and reduce the risk of further near misses.

- Refresh Line marking around the roundabout to Australian Standards and allow for clearer delineation to traffic
- Signs to be installed at various locations and remove redundant confusing signs.
- Paint also the concrete circle in middle to have it reflective and clearly identifiable.

Line marking has been completed, sign removal and re-location will happen once the Senior Project Officer returns from annual leave.

6 new sharps disposal units have been placed into the public toilets at Batchelor and Adelaide River, these will be emptied by Flick every 6 weeks.

The Sexual Health & Blood Borne Virus Unit Centre for Disease Control Department of Health has asked us to install 6 x Condom Dispensers in our public toilets at Batchelor and Adelaide River. The Department has supplied the dispensers, posters and condoms, Council staff have installed these units and the contract cleaners have offered to restock dispensers as required.

#### **VOTING REQUIREMENT**

Simple majority

##### **RESOLUTION 20/08/2019/015**

That Council receives and notes the Operations Manager's Report for July / August 2019.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**CARRIED**

#### **8.1 MONTHLY POOL & DOG STATISTICS**

**Applicant:** N/A

**Location/Address:** N/A

<b>File Ref:</b>	CCGCDocs\Pool Supervisor
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

## SUMMARY

### Pool

Pool is currently closed.

### Dogs

Ongoing Expression of Interest for the Dog Management Officer position has been advertised.

## NOTE

For the Information of the Council

## 9 CHIEF EXECUTIVE OFFICER'S REPORTS

### 9.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

## SUMMARY

Council is provided with items of correspondence both received and sent during the months of July / August 2019.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

DATE		Source	Subject
1/7/19	1	DLG&CD Local Government Compliance	General Instruction No 4 consultancy and professional services, temporary exemption Finance Officer

			position
1/7/19	2	Department of Infrastructure, Planning and Logistics	Advice re AN 1187 Silkwood Amended LTO Forms
9/7/19	3	Adelaide River Contractor	Signed contract AR landfill site supervision
9/7/19	4	Litchfield Regional Tourism Inc.	CCGC re cancellation of Community Grant 2019/2020
9/7/19	5	Southern Cross Austereo	Adelaide River commercial sponsored signage proposal
11/7/19	6	Office of the National Rail Safety Regulator	Coomalie Council area railway crossings, interface agreements
12/7/19	7	TOPROC	Draft Submission to Local Government Bill
15/7/19	8	Department of Infrastructure, Planning and Logistics	Review of signage Batchelor roundabout and Adelaide River DumpEzy
15/7/19	9	Department of Tourism, Sport and Culture	Remote Sports Program funding 2019/2020
15/7/19	10	Cyient/Telstra	AN 616 Land Access and Activity Notice
16/7/19	11	Regional Development Australia NT	Strategic Planning update
17/7/19	12	DLG&CD Legislation and Policy	Local Government Bill session notes CCGC 16/7/19 meeting
18/7/19	13	LGANT	Elected Member Service Awards 2019
18/7/19	14	Big Rivers Waste Management Group	Meeting Agenda
18/7/19	15	Department of Infrastructure, Planning and Logistics	AN 900 Subdivision proposal, Council comments requested
19/7/19	16	LGANT	Proposed amendments to policies
22/7/19	17	Batchelor Ratepayer	Rum Jungle Project Queries
23/7/19	18	DLG&CD Senior Compliance Officer	Certification of the Rates Assessment Record
23/7/19	19	DLG&CD Senior Director Sustainability and Compliance	CCGC 2018-19 Compliance Report Response received
24/7/19	20	Eva Valley Ratepayer	Request for Register of Interests
24/7/19	21	Department of Primary Industry and Resources	Maintenance Works Rum Jungle Lake
25/7/19	22	Top End Remote Health	Public toilet condom dispensers
24/7/19	23	Australia Day Council NT	Invitation to NT Australian of the Year Awards and Conference, Alice Springs 2019
25/7/19	24	Batchelor Property Developer	Request for letter of support for RV park
30/7/19	25	Department of Primary Industry and Resources	Executive Director of Mines re Maintenance at Rum Jungle South Lake Reserve
31/7/19	26	Veolia	Waste Management P & L and Equipment Information
31/7/19	27	Darwin Parachute Club Inc.	Request for Rel Week sponsorship
31/7/19	28	DLG&CD Maree DeLacey	Local Government Funding Levels 2019-20
31/7/19	29	Department of Tourism, Sport and Culture	5-year grant agreement pending, statistical reporting form
31/7/19	30	Adelaide River Clinic	Application for key to AR waste disposal site
2/8/19	31	Office of Minister of LG, H & CD	Proposed meeting with Minister McCarthy
7/8/19	32	Regional Development Australia	Stronger Communities Grants now open
7/8/19	33	Department of Primary Industry and Resources	Rateable Mineral Titles list
7/8/19	34	Minister LG, H & CD	Burial and Cremation Bill media release
7/8/19	35	Senate Select Committee on Jobs	Invitation for submission to Inquiry into Jobs for Future Regional Areas
7/8/19	36	Territory Natural Resource Management	Finniss/ Reynolds Stakeholder Meeting invitation and agenda
8/8/19	37	Department of Primary	Rum Jungle Lake Capping Rehab program-on site



		Industry and Resources	meeting
9/8/19	38	Legislative Assembly of the Northern Territory	Call for Submissions - Burial and Cremation Bill 2019

### Correspondence Out Table

DATE		Source	Recipient & Subject
28/6/19	1	CEO	DLG, H & CD Sustainability and Compliance Branch re; clarification of proposed new instruction on Finance services
2/7/19	2	CEO	Nexia Edwards Marshall NT re; consideration of fraud and error, compliance with regulations to 30/6/19
9/7/19	3	CEO	Office of the National Rail Safety Regulator re; information on Coomalie rail crossings and interfaces
9/7/19	4	CEO	Stapleton landowner re; complaint to Council, insurer details
11/7/19	5	SAO	Southern Cross Austereo re; shared signage proposal
13/7/19	6	CEO	Department of Infrastructure Planning and Logistics re; signage review AR DumpEzy site and Batchelor roundabout
17/7/19	7	CEO	DLD, H & CD re; Request for summary of LG Bill session with Council
18/7/19	8	CEO	Local Government and Community Development Division re; Draft Local Government Bill Consultation
19/7/19	9	CEO	Batchelor resident re; feral cat complaint
23/7/19	10	CEO	DLG, H & CD re; Compliance Review Council response
24/7/19	11	SAO	Eva Valley landowner re; copy of Register of Interest
25/7/19	12	CEO	Big Rivers Waste Management Group re; Shredder project Council Resolution
25/7/19	13	CEO	Dorat Road landowner, revised and signed property documents
25/7/19	14	CEO	Manager Adelaide River Inn re; Stage 2 closure AR waste disposal site
30/7/19	15	CEO	DIPL Director Lands Planning Unit re; Coomalie Planning Concepts and Land use Objectives 2000
31/7/19	16	CEO	Batchelor Police re; power to township light poles & CCTV
2/8/19	17	CEO	Department of Local Government, Housing and Community Development re; meeting with Minister McCarthy
7/8/19	18	CEO	Department of Primary Industry and Resources re; on site meeting Rum Jungle Lake Capping Rehab program

### CONSULTATION

Not Applicable

### STATUTORY ENVIRONMENT

Not Applicable

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple majority

### RESOLUTION 20/08/2019/016

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

<b>Moved:</b>	<b>Clr. Beswick</b>	
<b>Seconded:</b>	<b>Clr. Moyle</b>	<b>CARRIED</b>

## 9.2 REVIEW OF ACTION ITEMS LIST TO AUGUST 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to August 2019

<b>RESOLUTION 20/08/2019/017</b>		
That Council receives and notes the Actions Items List.		
<b>Moved:</b>	<b>Clr. Moyle</b>	
<b>Seconded:</b>	<b>Clr. McElwee</b>	<b>CARRIED</b>

## 9.3 COMPLAINTS REGISTER TO AUGUST 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

Nil

<b>NOTE</b>
That no complaints were received.

## 9.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019

<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

## SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

## COMMENT

### January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

### March 2019

Combined Working Group meeting held on March 6<sup>th</sup> in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

### April 2019

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2<sup>nd</sup> April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21<sup>st</sup> to further refine the document.

### May 2019

Coomalie CEO and Finance Manager did meet on May 21<sup>st</sup> with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

### June 2019

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

### July 5<sup>th</sup>, 2019

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

### August 2019

As stated in meetings area, an informal gathering/briefing of Councillors was convened by the Department of Local Government Housing and Community Development. This did occur on the 5<sup>th</sup> July 2019 and only involved Coomalie Council at the Departments request. The meeting was centred around work undertaken between the Finance Manager Coomalie and the Department in relation to the consolidated financial information pertaining to the proposal and veracity of some of the line items in the consolidated information.

This followed up on the agreed Councils and Department staff briefing on the adopted Ministerial Brief from the Combined Working Group. The April 2<sup>nd</sup> meeting read through the document and went through the

document line by line in relation to Governance and Organisational Structure as well as Establishment costings etc and ongoing financial support needed.

Whilst the briefing did not constitute a formal Council meeting, the President requested that he thought it necessary that it was vital that a briefing on progress to the Minister be afforded to Council due to the length in time of the process. The President requested a meeting with the Minister be arranged through the Department with a preference for the meeting to be held at Batchelor.

The briefing with the Minister is scheduled for Monday 12<sup>th</sup> August at 3pm at Parliament House Darwin. The President also requested that Cathy Winsely CEO being invited to attend as Coomalie and Belyuen have been partners since December 2017 in the development of the merger proposal and it is important that both Councils are in attendance together with the Minister.

The Briefing submitted is that document adopted by the Combined Working Group on March 6<sup>th</sup>, 2019 with later amendments to the format of financial information between Capital and Operating costs that is more in line with NT requirements.

Briefing with Minister conducted and Minister could not confirm commitment at this point and would provide a informed reply to the Council.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **NOTE**

For the information of Council

### **9.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer

## **SUMMARY**

### **CEO Activities Report August meeting 2019**

#### **1. Key meetings/discussions attended**

9<sup>th</sup> July 2019 – Discussion with Belyuen CEO in relation to Department meeting with Coomalie Council relating to proposed merger development on 5<sup>th</sup> July 2019.

10<sup>th</sup> July 2019 – Meeting at Batchelor Police Station with Batchelor Officers and Police Superintendent, Palmerston and Rural, Antony Deutrom. Meeting for an hour in relation to general policing matters, community safety initiatives and potential for CCTV options if street lighting and data signals can be coordinated. A meeting in late July will be set up by NT Police with Council to undertake a street review of Batchelor and Adelaide River street lighting and data strength to enable potential options to assist NT Police.

16<sup>th</sup> July 2019 – Council meeting

17<sup>th</sup> July 2019 – GHD Socio Economic Survey commenced for Coomalie area by consultants on behalf of the Rum Jungle Project and managed by Department of Primary Industries and Natural Resources. Initial discussion with consultants prior to them commencing wider community consultation.

17<sup>th</sup> July 2019 – Cllr Moyle and I attending both the morning and evening sessions conducted by Dept of Primary Industries and Natural Resources in relation to Rum Jungle Mine Stage 3 project and referenced back to early Stage 2a in relation to capping maintenance works at Rum Jungle Lake (Council freehold). Interesting questions fielded by attending members of the public at both sessions. Noted is some confusion between larger Rum Jungle Mine rehabilitation project forecast subject to EIS and Federal funding and potential borrow material requirements for the future large project, and that required for Rum Jungle Lake Capping maintenance program funded by NT Government and Federal Government in 2019.

25<sup>th</sup> July 2019 – Big Rivers Waste Management Group meeting – CEO attended meeting by phone/web hook-up with participating Council and NT Agencies in attendance at Katherine. Major focus on potential regional collection and management of waste transfer stations throughout Big Rivers Region and central landfill concept. Further work to be done on building a model by Waste Management company that reflects costs for waste management and income streams and particularly what isn't being done that should or could be. Significant consultation with participating Councils will be continued.

30<sup>th</sup> July 2019 – contact with Director of Land Planning, NT Government in relation Coomalie Land Use Plan. Director requires Council to submit a brief table of contents and outlining briefly what is out of date and what has changed. CEO will work on this document and forward to Councillors prior to submission to Director of Lands. Director believes that this will allow for amendments to the document that do not require a major overhaul.

31<sup>st</sup> July 2019 – meeting with Batchelor Police and representing Adelaide River Police with NT Police IT Officer in relation to street assessment for crime safety improvements in the future. Matters clarified with Power and Water NT in relation to street lighting pole capability since recent LED upgrade. Confirmed e.g. streetlights after LED upgrade now have its own power to the pole and not on a circuit. This would allow for segments of lighting to be upgraded individually and much more amenable to assisting with future CCTV.

2<sup>nd</sup> August 2019 – represented Council at COTA Coomalie Seniors Month luncheon at Litchfield Park Motel. Good numbers in attendance. Gary Higgins, Member for Daly also attended.

6<sup>th</sup> August 2019 – Discussion with Belyuen CEO in relation to Ministerial briefing for Coomalie deputation.

6<sup>th</sup> August – 5pm At president's request an site meeting at Rum Jungle Lake for Department of Primary Industries to conduct a detailed briefing for Councillors, Staff of the actual current proposal for materials and potential material source locations for the Lake Capping Works on Councils freehold land planned for later in August by the Department. President Andrew Turner, Vice President Max Corliss, Cllr Sue Bulmer, Cllr Sharon Beswick and CEO and Operations Manager. Department staff attending Director Mines, Technical Project Manager and Principal Project Manager Rum Jungle 2a. Department officers willing to conduct a further site meeting to be made available for Cllrs McElwee and Moyle (this will be conducted on 19<sup>th</sup> August 2019.)

6<sup>th</sup> – 7<sup>th</sup> August 2019 – Auditors conduct annual audit process at Council.

8<sup>th</sup> August – contact with Minister's Office for inclusion of Belyuen CEO as representative with briefing to Minister on Monday 12<sup>th</sup> August 2019 at Parliament House. President requested CEO, Belyuen to also be in attendance to reflect that joint partnership and trust that has been established.

Sat 11<sup>th</sup> August 11.15am – Ops Manager advised CEO of a spate of small fires lit by persons unknown at AR waste site small green waste pile and on southern face. Contractors were on site in any case for fence line clearance and southern face protection works as planned works fortuitously. CEO monitored on site Saturday afternoon 3pm -4pm and then notification and request for potential random patrol by AR Police to monitor site for potential offenders. At site no impacts off site. Sunday morning 9am CEO in attendance further reduction in smoke, minimal impact.

12<sup>th</sup> August further works completed by Contractors in green waste area and southern fence to ensure extinguishment and cease any smoke. CEO inspected 11am on Wednesday 14<sup>th</sup> August 2019. – totally extinguished. Ops Staff/Contractors have managed well and also monitoring.

12<sup>th</sup> August 2019 – Minister of Local Government, Housing and Community Development meeting with President, Cllrs Corliss, Beswick, Bulmer, CEO Belyuen Council, CEO Coomalie Council and Finance Manager Coomalie and presentation of draft final brief for discussion and proposal moving forward. Briefing did not eventuate at this point in time with clear direction of processing with North West local government model for Top End. One-hour discussion on merger progress, SPG's, waste management and regional initiatives in Top End, Big Rivers Waste Management Shredder project community safety and generational change model

13<sup>th</sup> August 2019 – Field staff assistance at Cheeney Road at request of NT Police as part of road opening. CEO liaison Batchelor Police 14<sup>th</sup> August 2019.

13<sup>th</sup> August 2019 – Ministers advisor rang to advise Minister for Housing, Local Government and Community Development to visit Council on 30<sup>th</sup> August 2019 to review/inspect our SPG projects support from Minister/Department that enabled projects to be completed in Coomalie.

13<sup>th</sup>/14<sup>th</sup> August – Discussions with CEO Belyuen in relation to projects and interface with Department of Local Government, Housing and Community Development.

## **2. Belyuen Coomalie Combined Working Group – Department Briefing**

As stated in meetings area, an informal gathering/briefing of Councillors was convened by the Department of Local Government Housing and Community Development. This did occur on the 5<sup>th</sup> July 2019 and only involved Coomalie Council at the Departments request. The meeting was centred around work undertaken between the Finance Manager Coomalie and the Department in relation to the consolidated financial information pertaining to the proposal and veracity of some of the line items in the consolidated information.

This followed up on the agreed Councils and Department staff briefing on the adopted Ministerial Brief from the Combined Working Group. The April 2<sup>nd</sup> meeting read through the document and went through the document line by line in relation to Governance and Organisational Structure as well as Establishment costings etc and ongoing financial support needed.

Whilst the briefing did not constitute a formal Council, meeting the President requested that he thought it necessary that it was vital that a briefing on progress to the Minister be afforded to Council due to the length in time of the process. The President requested a meeting with the Minister be arranged through the Department with a preference for the meeting to be held at Batchelor.

The briefing with the Minister is scheduled for Monday 12<sup>th</sup> August at 3pm at Parliament House Darwin. The President also requested that Cathy Winsely CEO being invited to attend as Coomalie and Belyuen have been partners since December 2017 in the development of the merger proposal and it is important that both Councils are in attendance together with the Minister.

The Briefing submitted is that document adopted by the Combined Working Group on March 6<sup>th</sup>, 2019 with later amendments to the format of financial information between Capital and Operating costs that is more in line with NT requirements.

Paul McNerney

Chief Executive Officer

**RESOLUTION 20/08/2019/018**

That Council receives and notes the CEO's Activity Report for the period July / August 2019.

**Moved:** Clr. Beswick

**Seconded:** Clr. Turner

**CARRIED**

**9.6 ADELAIDE RIVER WASTE TRANSFER STATION ACCESS**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 20<sup>th</sup> August 2019

**Author:** Paul McNerney, Chief Executive Officer

**Attachment:** Nil

**SUMMARY**

The below email request was received;

**From:** Helen Clayton <[Helen.Clayton@nt.gov.au](mailto:Helen.Clayton@nt.gov.au)>

**Sent:** Thursday, 25 July 2019 11:10 AM

**To:** Reception <[Reception@coomalie.nt.gov.au](mailto:Reception@coomalie.nt.gov.au)>

**Subject:** Adelaide River Dump Access

Hi

*I am employed by the Adelaide River Health Clinic. Is there access to the Adelaide River Dump outside of designated operational hours? I believe the council is in the process of distributing key access to certain business in Adelaide River. I wish to be considered for a key. Please advise if the Adelaide River Clinic will have key access as the current opening hours are leaving the Health Clinic with an excess of garden waste.*

*Many Thanks, Helen Clayton, Gardner, The Adelaide River Health Clinic*

The Adelaide River Health Clinic is requesting access to the Adelaide River Waste Depot on closure days of Tuesday, Wednesday and Thursday to allow them to deposit garden waste from the Health Clinic and also the 2 houses that are resided in by Clinic staff.

I met with Helen at the Clinic who said that she only works Monday through to Thursday and has a dual cab utility (not a trailer) only to drop palm fronds and garden waste off to keep on top of the workload each day.

She showed me also 2 houses where the clinic maintains the yards as well. She is asking for assistance in the provision of a key.

No other requests have been received at this stage.

**LATE ADDITION** – Email received Friday 16<sup>th</sup> August 2019.

**From:** "Ploenges, Shane" <[Shane.Ploenges@dva.gov.au](mailto:Shane.Ploenges@dva.gov.au)>  
**Date:** 16 August 2019 at 12:57:50 PM ACST  
**To:** "'CEO'" <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>  
**Subject:** Adelaide River War Cemetery green waste [SEC=OFFICIAL]

Hi Paul,

As per our discussion on green waste being produced here at the Adelaide River War Cemetery

Key points:

- Due to the high standards required by the Commonwealth War Graves Commission daily disposal of green waste is essential.
- Green waste is produced here at the cemetery on a daily basis and there is no suitable area for it to be stored onsite due to the large amounts.

A contractor is now responsible for the maintenance of the site which employs an AR local. This local is currently using his own vehicle and 6x4 trailer to store the green waste on his property outside of town and then transferring the waste to the tip during opening hours. This work practice is not appropriate as it involves double handling which is very time consuming. In the near future we are expecting the contractor to provide the employee with a light truck to transport the green waste from the cemetery.

Would it be possible to obtain a key that the Adelaide River War Cemetery would be responsible for so that the contractor and employee may receive some assistance with the disposal of green waste.

With the close working relationship that the Coomalie Council and the Adelaide River War Cemetery has created over the past years I hope this request will be considered.

Regards

**Shane Ploenges**

NT Regional Manager

Office of Australian War Graves | Department of Veterans' Affairs

Email - [shane.ploenges@dva.gov.au](mailto:shane.ploenges@dva.gov.au) | Mob 0408 663 268



**LATE ADDITION** – Email received Monday 19<sup>th</sup> August 2019.

**From:** michael fonda <michaelfonda@yahoo.com.au>

**Date:** 19 August 2019 at 8:20:09 AM ACST

**To:** "ceo@coomalie.nt.gov.au" <ceo@coomalie.nt.gov.au>

**Subject:** Usage of the Adelaide River tip

Dear Paul,

Since the Adelaide River tip's opening days were restricted to Friday - Monday I have found it difficult to use the facility for which I am paying a levy.

My family and I live around 30km from Adelaide River down Dorat Rd.

I drive to work at the local clinic on Thursdays and every second Tuesday and I sometimes drive the kids into Adelaide River for playgroup on Wednesdays.

I am unable to use the facilities on these days. I participated in the survey sent out to ratepayers prior to the opening days being chosen and I recall writing that I had a preference for the facility being open on Tuesdays and Thursdays.

I am finding it challenging to manage waste and recycling at home at the moment.

I would appreciate if you could take this access issue into consideration when future opening days get reviewed.

It would be most helpful if the facility could be opened on Thursdays.

Thanks in advance, Michael Fonda

## **BACKGROUND**

The Adelaide River Inn and service station has been provided with a key mainly to assist with disposal of putrescible (decaying) waste constituting a health hazard. Their waste streams are quite large, and they also need to manage this type of waste from the travelling public who use their bins in lieu of the street bins which in peak times are full to overflowing.

## **COMMENT**

Nil

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

Clr Bulmer left the meeting at 9:09pm

**RESOLUTION 20/08/2019/019**

That Council delegate authority to the CEO on a case by case and needs basis for commercial users through this trial period so that it can be reviewed and later, varied or revoked as each new Stage is introduced.

**Moved:** Clr. Turner

**Seconded:** Clr. Beswick

**CARRIED**

**9.7 DARWIN PARACHUTE CLUB REQUEST TO WAIVE FEES**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:**

**Disclosure of Interest:** Nil

**Date:** 20<sup>th</sup> August 2019

**Author:** Paul McInerney, Chief Executive Officer

**Attachment:** Letter of Request

**SUMMARY**

The Darwin Parachute Club has requested Council donate the use of chairs and table for use during the "Territory Rel Week" from 31<sup>st</sup> August to 7<sup>th</sup> of September 2019.



Darwin Parachute Club Inc.

SKYDIVE TERRITORY

0412 442 745 | 08 897 600 36

DROP ZONE: Batchelor Airfield, NT

GPO Box 3114; Darwin NT 0801

E: [Skydive@Skydiveterritory.com.au](mailto:Skydive@Skydiveterritory.com.au)

[www.skydiveterritory.com.au](http://www.skydiveterritory.com.au)

31/07/2019

To Coomalie Community Government Council,

Darwin Parachute Club (based in Batchelor), is hosting its biannual sport development and coaching event; 'Territory Rel Week' from August 31<sup>st</sup> – September 7<sup>th</sup>, 2019.

Darwin Parachute Club is a non-for-profit skydiving operation in Australia's Northern Territory. The Club is run by the members, for the members. For 38 years the club has hosted Rel Week, (now) a bi-annual boogie attracting skydivers from all over Australia and internationally. The boogie offers professional world class coaches and load organising in a range of skydiving disciplines; such as relative work, free flying, angles/tracking, big way formations and wing suiting. Rel Week allows skydivers to develop and hone their skill levels in a social, fun and safe environment. Rel Week will see to attract up to 150 registered skydivers plus attending family and friends.

DPC propose CCGC sponsor Territory Rel Week by donating tables and chairs for use during the entire event, which will enable us to set up a temporary kitchen dining area and provide extra seating.

With Regards

Brad Meiklejohn

DPC Grounds Manager / Event Manager

## BACKGROUND

The Darwin Parachute Club is a not for profit skydiving operation operating out of Batchelor airstrip. It hosts Rel Week biannually. The event is expected to attract 150 registered skydivers plus family and friends.

Council has provided tables and chairs to the group for previous events free of charge.

## COMMENT

The below was passed at the 2017 OMG

### **RESOLUTION 18/07/2017/008**

*That Council support the Darwin Parachute Club Territory Rel Week 2017 by offering the table and chairs hire fee charge of \$600.00*

Council have 15 tables and 70 chairs available for hire during the requested time frame.

## CONSULTATION

Senior Administration officer, Operations Supervisor, Chief Executive officer

## STATUTORY ENVIRONMENT

Nil

## POLICY IMPLICATIONS

Council's Policy 1.6 ANNUAL COMMUNITY GRANTS, RECURRING GRANTS AND IN-KIND SUPPORT PROGRAM includes REL Week in the table of In-kind Support Provided, please see below;

"Every 2 years – discounted hire fees for tables and chairs. Provision of extra wheelie bins."

## FINANCIAL IMPLICATIONS

Council will have 15 tables available for hire at \$3.90 per day per table and 70 chairs for hire at \$0.80 per day per chair. To hire the tables and chairs for a total of 8 days as requested would have a total cost of \$916.00.

## VOTING REQUIREMENTS

Simple Majority

Clr Bulmer returned to meeting at 9:11pm

### RESOLUTION 20/08/2019/020

That Council support the Darwin Parachute Club Territory Rel Week 2019 by offering the table and chairs hire fee charge of \$600.00 and the club to pay for any breakages.

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss

**CARRIED**

## 9.8 POLICY REVIEWS AND ADOPTION

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Chief Executive Officer, Paul McInerney.
<b>Attachment:</b>	Policies 1.19, 2.5, 3.4, 3.6, 3.7, 3.8, 3.10, 3.12, 3.15, 3.16, 3.17, 3.18, 4.1, 4.2, 5.1, 5.2, 5.4, 5.5

## SUMMARY

Council has a number of policies which were due to be reviewed in August 2019. This month the policies to be reviewed are 1.19 Asset Management Policy, 2.5 Statement and significant accounting policies, 3.4 Medical examination, 3.6 Employee performance and development, 3.7 Education and Study assistance, 3.8 Staff benefits, 3.9 Employee clothing allowance (policy needs to be rewritten and therefore has not been submitted for review at this time), 3.10 Protective clothing, 3.12 Staff vehicle use, 3.15 Counselling, disciplining and dismissing employees, 3.16 Dispute resolution, 3.17 Fitness for work, 3.18 Electronic mail, 4.1 Batchelor pool, 4.2 Coomalie bush cemetery, 5.1 Subdivision development of unzoned land - work within a road reserve, 5.2 Cyclone response, 5.3 Batchelor signage bay, 5.4 Parks and gardens, 5.5 Roads policy.

- 1.19 Asset Management Policy, minor changes to the relevant documents section
- 2.5 Statement and significant accounting policies, no changes
- 3.4 Medical examination, no changes
- 3.6 Employee performance and development, minor changes to Admin position title and removal or mid-year review.
- 3.7 Education and Study assistance, no changes
- 3.8 Staff benefits, minor changes to the super contribution rate and phone agreement rate
- 3.10 Protective clothing, no changes

- 3.12 Staff vehicle use, no changes
- 3.15 Counselling, disciplining and dismissing employees, no changes
- 3.16 Dispute resolution, no changes
- 3.17 Fitness for work, no changes
- 3.18 Electronic mail, no changes
- 4.1 Batchelor pool, minor changes, removal of swim club times, water testing requirement for swim club members and mention of life saving qualification.
- 4.2 Coomalie Bush Cemetery, minor changes to the relevant documents section
- 5.1 Subdivision development of unzoned land - work within a road reserve, no changes
- 5.2 Cyclone response, no changes
- 5.4 Parks and gardens, minor changes, removal of Lingalonga Carnival
- 5.5 Roads, no changes

## **BACKGROUND**

### **RESOLUTION 19/02/2019/017**

*That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.*

3.4 Medical Examination  
 3.6 Employee Performance and Development  
 3.7 Education and Study Assistance  
 3.8 Staff Benefits  
 3.9 Employee Clothing Allowance  
 3.10 Protective Clothing  
 3.12 Staff Vehicle Use  
 3.15 Counselling, Disciplining and Dismissing Employees  
 3.16 Dispute Resolution  
 3.17 Fitness for Work  
 3.18 Electronic Mail  
 4.1 Batchelor Pool  
 4.2 Coomalie Bush Cemetery  
 5.1 Subdivision Development of Unzoned Land  
 5.2 Cyclone Response  
 5.3 Batchelor Signage Bay  
 5.4 Parks and Gardens  
 5.5 Roads Policy

**Moved:** **Clr. Bulmer**  
**Seconded:** **Clr. Beswick**

**CARRIED**

## **COMMENT**

Nil

## **CONSULTATION**

Senior Administration Officer  
 Receptionist  
 Accounts Officer  
 Finance Manager  
 Operations Manager  
 CEO

## **STATUTORY ENVIRONMENT**

Local Government Act  
 Local Government (Accounting) Regulations  
 Local Government (Administration) Regulations

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 20/08/2019/021

That Council adopt the reviewed versions of policies with a review date of August 2023.

1.19 Asset Management Policy  
3.4 Medical examination  
3.7 Education and Study assistance  
3.10 Protective clothing  
3.15 Counselling, Disciplining and Dismissing Employees  
3.16 Dispute resolution  
4.2 Coomalie Bush Cemetery  
5.1 Subdivision development of unzoned land - work within a road reserve (with change to insurance)  
5.2 Cyclone response  
5.4 Parks and gardens

That Council adopt the reviewed version of policy 2.5 Statement of Significant Accounting with a review date of September 2020.

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss

**CARRIED**

## 9.9 RUM JUNGLE LAKE CAPPING

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachment:</b>	Map 1 & 2 from 14 <sup>th</sup> August Letter, Policy 1.19 Asset Management, Policy 2.10 Asset Disposal, Coomalie Ratepayer Questions email 23 <sup>rd</sup> July 2019, Onsite Briefing Document 6 <sup>th</sup> August 2019 Rum Jungle Lake Capping

## SUMMARY

The Department of Primary Industries and Natural Resources, Director of Mines, has now submitted a comprehensive letter dated 14<sup>th</sup> August 2019 and site plans for the proposed capping maintenance works at Rum Jungle Lake as part of Stage 2a of the project. The Department is requesting Council's approval to conduct the works as detailed in the letter.

This letter has been received after the site inspection at Rum Jungle Lake with the President, Clrs Corliss, Bulmer, Beswick, CEO and Operations Manager. (a further site inspection for Clrs McElwee and Moyle will take place on the 19<sup>th</sup> August 2019)

## BACKGROUND

The below letter was received via email on Wednesday 14<sup>th</sup> August 2019.

Dear Mr McInerney

**RE: Rum Jungle South Lake Reserve**

On Tuesday 6 August 2019 representatives of the Coomalie Council and the Department of Primary Industry and Resources (DPIR) met at Rum Jungle Lake to discuss the proposed waste rock dump capping maintenance works and conduct an inspection of the site.

In attendance at the meeting was Cr Andrew Turner (President), Cr Max Corliss (Deputy President), Paul McInerney (CEO), Cr Sue Bulmer, Cr Sharon Beswick, Mr Robert Bright (Operations Manager), Mr Armando Padovan (Executive Director Mines, DPIR), Ms Jackie Hartnett (Principal Project Manager, DPIR) and Mr Scott Downs (Manager Technical Projects, DPIR).

As a result of the meeting I am pleased to provide the following additional information regarding the proposed capping works at the Rum Jungle Lake to enable a better understanding of the works.

Background

The Rum Jungle South Lake Reserve was mined for uranium in the early 1960s under contract by the Commonwealth Government. The area was rehabilitated in the 1990s including the clean-up of uranium ore and contaminated soils. At the time the area was deemed suitable for recreational use. The site continues to be a popular attraction for public recreation.

In 2010, the Northern Territory Government (NTG) undertook a radiological assessment of the site at the request of the Coomalie Community Government Council. The assessment found that the annual radiation doses received by visitors to the site are low and less than internationally recommend reference levels.

A subsequent investigation of the integrity of the cover system on the waste rock dump in 2015 identified that the cover system required maintenance to ensure its future integrity.

A bilateral agreement between the Commonwealth of Australia and the Northern Territory for the Management of the Former Rum Jungle Mine Site (Stage 2A) was signed on 20 September 2017. The focus of Stage 2A activities is on optimisation of the rehabilitation design and completion of an Environmental Impact Statement for Rum Jungle, and maintenance works on the waste rock dump cover system at Rum Jungle Creek South (Rum Jungle Lake).

The maintenance works at Rum Jungle Lake will improve the existing cover system to ensure the site continues to meet international standards for radiation protection. The works will also



provide economic development opportunities and capacity building for Traditional Aboriginal Owners and local businesses.

DPIR has completed the engineering plans for the maintenance works and is currently undertaking procurement activities. Works are scheduled to commence in mid-August and are expected to be ongoing throughout the remainder of the year with scheduled completion in late December 2019.

#### Project Scope

The scope of the project includes:

1. Re-shape and place cover system over south eastern portion of the waste rock dump. The cover in this part of the dump is the most heavily degraded and has been identified as emitting above background gamma radiation levels. The works in this area will remedy these issues and reduce long term maintenance requirements.
2. Provide cover over identified areas of exposed shale with patch cover. These shale areas are near the top of the dump and contain some pyritic material which has caused acid generation and vegetation dieback. Placement of cover over these areas waste of the rock dump will provide cover to allow vegetation to re-establish.
3. Provide drainage upgrade works to waste rock dump. The rock lining of central spine drain is washed out in places and has eroded into the underlying waste rock. The dumps berm catch and take-off drains are currently silted up and segments of the pipe have moved allowing water to run down the berm causing erosion gullies to form. Repairs to this drainage system will allow the dump to shed water under storm events with reduced risk of erosion.
4. Provision of revegetation of the waste rock dump and borrow areas with a mix of native vegetation species at local to the surrounding area.
5. Provision of signage to provide information to the public about safe use of the area along with interpretative information. While there will be no public health risk it is recommended that recreational users of the site are informed of the low radiation levels they are likely to encounter. Interpretative information will include identification of Council land, recognition of relevant surrounding Traditional Owners and their connection to the land, history of mining, rehabilitation and radiation levels and reference to sources of additional information.

Please refer to the attached drawings of the proposed works.

#### Aboriginal and Cultural Heritage

DPIR has substantially completed the process for acquiring an Aboriginal Areas Protection Authority (AAPA) certificate under the *Northern Territory Aboriginal Sacred Sites Act* for the proposed works to enable the works to be undertaken while protecting sacred sites. A cultural heritage survey has been completed by an Archaeologist to ensure that items of cultural importance are safeguarded throughout the works.

#### Borrow Materials

Borrow areas have been identified to provide clean cover materials (clay, growth medium and rock mulch) for the maintenance works. The waste rock dump and the borrow areas are both located on Coomalie Council land. DPIR proposed to the Coomalie Council representatives that they consider allowing the use of these borrow areas to complete the work. There are three areas for borrow materials; the overburden pile (2.5 ha) and rock fill area (1 ha) to the north of the lake and a provisional borrow area (2 x 0.5 ha) in an old gravel pit west of the waste rock dump. These borrow areas were marked out on site and walked over with the Coomalie Council representatives. Plans of proposed works on the waste rock dump and borrow areas are attached.



The volumes (in cubic meters) and type of material required is as follows: clay (10,100), growth medium (26,900) and rock mulch (14,900).

The majority of the cover materials are expected to be sourced from the areas north of Rum Jungle Lake. Preliminary on site investigations indicate that these areas contain sufficient volumes and quality of materials for all works. However in the event that during works it is identified that the preferred borrow areas do not meet the quality and quantity expected, the former gravel/sand pit area (2 x 0.5 ha) located to the west of the waste rock dump have been designated as a provisional area only be used if there is a short fall. The former gravel/sand pit area is located in an already disturbed area, and any excavation will be kept to a maximum of 1 m depth. DPIR will notify the Coomalie Council if this provisional borrow area is required and seek agreement to use prior to extracting any material.

Irrespective of the source, all borrow material will only be used for the works at Rum Jungle Lake and not removed from Coomalie Council land.

It will also be necessary to place access roads from the waste rock dump to the borrow areas. All material transport will be confined to these access roads. The operation and rehabilitation of the borrow areas will be undertaken accordance with good extraction practice.

Prior to extracting material the topsoil seedbank layer will be stripped and stockpiled on site in a suitable manner to allow reuse of the material during rehabilitation works. Select trees will be retained on site and protected from damage throughout the works. All extractive activities will be undertaken within the marked out areas.

Rehabilitation of the borrow areas will be carried out at the completion of extractive activities, which includes:

- Return of unused material to the borrow area
- Re-grade such that area is gentle sloped and free draining
- Ripping the excavation along contour
- Replace stockpiled topsoil over the extraction area
- Rehabilitate access road
- Place erosion control measures as required
- Direct seed with native vegetation

DPIR is committed to rehabilitating the site and not leaving the areas being used for cover materials in state that they may present a future legacy. The areas to be used as cover materials will be upon completion of material extraction be rehabilitated to a state such that they are gentle sloped, free draining, and revegetated.

The final rehabilitation of the disturbed sites will be discussed with Coomalie Council in advance of rehabilitation works to ensure that Council is aware of and agrees to the proposed rehabilitation plan.

#### Repairs to Cover System Damage

The cover system maintenance works has been through an engineering design, which was completed by GHD Pty Ltd. The drainage system for the waste rock dump has been designed to provide sufficient drainage during a 1:100 AEP flood event. The thickness of the rock mulch layer is based on erosional stability in 1:100 AEP event. It is expected that vegetation establishment over time will further enhance overall erosion resistance of the landform.

Larger flood events are expected to potentially cause gully erosion damage to the dumps surface. However, it is unlikely that these events will cause any catastrophic failures to the landform, as the batter slopes will remain stable. Inspection and assessment would take place following any significant rainfall events, to determine remedial works required. In this event

NTG would seek funding through project partnership with the Australian Government to undertake repairs.

#### Inclusion of Bollards to prevent Cars Driving onto WRD

At the meeting it was noted that the existing log barriers around the car park area were in need of maintenance or upgrade. The Coomalie Council requested consideration be given placing additional barriers to discourage members of the public from accessing the waste rock dump. DPIR agreed in principal that should funding be available on completion of the capping works that repairs or upgrades to the existing barriers could be undertaken to ensure the ongoing protection of the waste rock dump from off road vehicles.

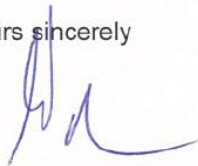
#### Closure of recreation reserve

DPIR asked the Coomalie Council representatives if they would allow the site to be closed to the public throughout the duration of the works. The lake had previously been closed for 12 months to undertake the radiological assessment. In order to ensure the safety of members of the public the lake would require closure throughout the course of the works. The works are expected to be completed by the end of December 2019.

The DPIR and Coomalie Council agreed to work together to inform the public of the upcoming works and the closure of the Rum Jungle Lake. This will include communication a number of channels including: an article in the stop press newspaper, letter drop to the surrounding residents and an update at the next Rum Jungle Stage 2A community meeting.

I trust that the above further clarifies the scope of works being undertaken by DPIR through a Commonwealth funding agreement. Again I wish to thank council members for their time to meet with me and my team out of session at Rum Jungle Lake. Please do not hesitate to contact me if you require any further clarification on this project.

Yours sincerely



**Armando Padovan**

Executive Director Mines

14 August 2019

#### **COMMENT**

Whilst the Council Auditors were at Council, I explained the project to them in regard to Councils Asset Disposal Policy. It was agreed that the usage of the materials at the site were necessary for the completion of this Commonwealth/NT Government project to address capping works required on this Council freehold land. The Auditor was also shown after the on-site inspection of the 6<sup>th</sup> August 2019 the provisional borrow area in the west and agreed that a legacy issue would not be created. Noted also that materials for the capping project were not to be exported from Council's freehold land and only to be used in protection/maintenance of Council freehold land.

#### **CONSULTATION**

Director Mines, Manager Technical Projects, Principal Project Manager, Department of Primary Industries and Natural Resources. President, Clr Corliss, Clr Bulmer and Clr Beswick, Operations Manager on site on the 6<sup>th</sup> August 2019. Clr McElwee and Moyle at onsite inspection 19<sup>th</sup> August 2019. Council Auditor.

#### **STATUTORY ENVIRONMENT**

Nil

## POLICY IMPLICATIONS

Asset Disposal Policy.  
Asset Management Plan Policy.

## FINANCIAL IMPLICATIONS

Nil direct as funded by Commonwealth/NT Government.

## VOTING REQUIREMENTS

Simple Majority

### RESOLUTION 20/08/2019/022

That Council notes this report, on site briefing notes, the Department of Primary Industries and Natural Resources detailed letter dated 14<sup>th</sup> August 2019, and also acknowledges the site inspection at Rum Jungle Lake on 6<sup>th</sup> August 2019 and the 19<sup>th</sup> August 2019 that explains and clarifies:

1- Project Scope.

2- Borrow Materials required for the project from the overburden pile (2.5 ha), rock fill area (1ha) both north of the lake, and with a provisional borrow area in the old gravel pit area on the western side of the lake (2 x 0.5ha sections).

3- Volumes of material required for the project at the Rum Jungle Lake maintenance program.

4- Communication intent with Council should provisional borrow area west be required due to a shortfall in material from north locations for borrow and agreement from Council at that time.

5- Access road requirements.

6- Clarification that all material requirements are only for use in association with the Lake maintenance work and will not be removed from Council land.

7- Rehabilitation processes to be used for the borrow areas to ensure future legacy is not created and communication method with Council prior to commence rehabilitation processes.

8- Inclusion of Bollards to prevent vehicles driving in waste rock dump area – subject to available funding at project end.

9- Closure of site to the public during proposed works period from mid-August until December 2019.

10- Communication methods to be used for informing general public of the works and lake closure period whilst maintenance works are undertaken.

And accordingly that Council agrees to the partnership with the Commonwealth/NT Government funded and managed project the maintenance works proceeding at Rum Jungle Lake in accordance with the details provided in the letter dated 14<sup>th</sup> August, 2019, and use of the northern borrow locations and a potential provisional borrow material west and that the materials from the northern and provisional western locations to be used will ensure the site will meet international standards for radiation protection; and the site be closed from late August, 2019 until December 2019; and that any/all formal approvals required for the project are to be obtained and managed by the Department.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee

**CARRIED**

## 9.10 COMMUNITY RECREATION OFFICER REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\ CRO
<b>Date:</b>	9 <sup>th</sup> August 2019
<b>Author:</b>	Stacie Selwood, Community Recreation Officer
<b>Attachments:</b>	Nil

CRO August 2019

**09/08/2019** - Relief Community Recreation Officer – Stacie Selwood

### **SENIORS MYSTERY BUS TOUR**

Our first trip was on the 8<sup>th</sup> of July. Where I drove the Council bus and picked up 7 residents in the Batchelor and Adelaide River Region to have lunch at the Coolalinga Tavern. On Wednesday 7<sup>th</sup> of August we had 8 Seniors from the Batchelor and Lake Bennett region, we had lunch at the Darwin River Tavern.

### **BINGO MORNING TEA**

On the 25<sup>th</sup> of July 2019 we had 10 Seniors in attendance for our monthly bingo at Adelaide River. The next bingo scheduled for 29<sup>th</sup> of August.

### **AFTER SCHOOL SPORTS BATCHELOR**

“Funday Mondays” have started for Term 3. The program runs on Monday’s from 2.45-3.45pm at the Batchelor Area School within the school term. As of today, we have received 8 permission forms, with all eight children attending!

### **AFTER SCHOOL SPORTS ADELAIDE RIVER**

“Well-Being Wednesdays” have started for Term 3. The program runs on Wednesday’s from 2.45-3.45pm at Adelaide River Primary School. We have received 13 permission forms with 12 children attending regularly.

### **SOFTBALL**

I have been continuing Softball on the Batchelor Oval on Mondays from 4pm to 5pm. In the July School Holidays only 2 children attended. On the first week back at school we had nobody attended and last week we had 4 kids. (massive drop in numbers from the previous month)

### **YOUTH VIBE HOLIDAY GRANT FOR JULY HOLIDAYS**

Holiday Program was from the 1<sup>st</sup> of July – 19<sup>th</sup> of July.

3<sup>rd</sup> of July, the trip to Belyuen was cancelled.

4<sup>th</sup> of July, Art & Craft Day. 11 children attended.

5<sup>th</sup> of July, Save the Children “Families and Police Together” 80 people attended.

9<sup>th</sup> of July, Movie Night at Adelaide River. 1 family attended.

10<sup>th</sup> of July, Flip Out Darwin. 17 children attended.

11<sup>th</sup> of July, Movie Night at Batchelor Oval. 50 people attended.

16<sup>th</sup> of July, Lawn Bowling at the Rum Jungle Bowls Club. 7 children attended.

17<sup>th</sup> of July, Activities at BOEC. 15 children attended.

18<sup>th</sup> of July, Disco at Adelaide River School. 21 children attended.

### **COMMUNITY FUN DAY WITH POLICE**

The event was a huge success where Grandparents, school children, mums and bubs attended. There were about 80 attendees in total. We had various organisations come down from Darwin to run various activities. Organisations included Save the Children (which was the main organisation driving this event). Territory Families, Neighbourhood Watch, Catholic Care, Food Bank, Anglicare and the Territory Police.

### **SENIORS MONTH GRANT**

We have received \$1500.00.

On Thursday the 15<sup>th</sup> of August 2019 we took the Seniors up to the Museum & Art Galley of the NT followed by Lunch at the Café next door.

On Tuesday 20<sup>th</sup> of August 2019 there will be a Seniors morning tea at Batchelor Museum with the help of Jan Hills.

#### **GREAT NORTHERN CLEAN UP**

I have registered the Council with the “Clean Up Australia Day” organisation for the “Great Northern Clean Up” for the afternoon of the 18<sup>th</sup> of September at Adelaide River, also we will be participating on the 19<sup>th</sup> of September in Batchelor.

#### **REMEMBERANCE DAY**

I have contacted John Lear from The National Serviceman Association NT. They will be having their monthly meeting on the 10<sup>th</sup> of August to discuss Remembrance Day at Adelaide River. We will then make a time to meet at the Council Chambers.

#### **SENIORS CHRISTMAS**

I am in the process of organising a date.

#### **NOTE**

For the information of Council.

#### **10 COUNCILLOR REPORTS**

Nil

#### **11 USE OF THE COMMON SEAL**

Nil

#### **12 LATE ITEMS**

##### **12.1 LATE ITEM – SUBDIVISION REQUEST - SUBDIVISION TO CREATE TWO LOTS - SECTION 106 (950 CHINNER ROAD, HUNDRED OF BAGOT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 <sup>th</sup> August 2019
<b>Author:</b>	Paul McNerney, Chief Executive Officer
<b>Attachment:</b>	Subdivision Application, Policy 5.5 Roads Policy, Map supplied by Finance Manager

#### **SUMMARY**

The below email was received;

From: Anthony Brennan <[Anthony.Brennan@nt.gov.au](mailto:Anthony.Brennan@nt.gov.au)>

Sent: Friday, 16 August 2019 3:00 PM

To: Chief Executive Officer <[CEO@coomalie.nt.gov.au](mailto:CEO@coomalie.nt.gov.au)>; Senior Admin Officer <[admin@coomalie.nt.gov.au](mailto:admin@coomalie.nt.gov.au)>

Subject: FW: Comments requested - PA2009/1305 - Subdivision to create two lots - Section 106 (950 Chinner Road, Hundred of Bagot

Dear Coomalie Community Government Council

Just following up on the below request for comment in relation to a proposed subdivision to create two lots at Lake Bennett. See attached and below for further detail. If you have any questions, please do not hesitate to give me on the number below.

Thanks, Tony Brennan, Director, Development Assessment Services, Department of Infrastructure, Planning and Logistics. Northern Territory Government

The Operations Supervisor advised that compliance with Council's Roads Policy would be required for new allotments created.

## **BACKGROUND**

### LAND DESCRIPTION

Lot 106 has an area of approximately 23.4 hectares, and is located adjoining the Lake, Chinner Road Lake Bennett with the Western end of the regular shaped block backing on to Cadagon Road. The land has boundaries to Chinner Road of 209m, and Cadagon Road of 705 m. Chinner Road is now a sealed road and has been widened to 15 m. Cadagon Road on the western boundary is a graded road with a road reserve width of 15 m. The land is in the Lake Bennett locality, and is approximately 6 km East of the Stuart High way turn off to Lake Bennett. The land is currently zoned SL8 Special Purpose and controlled under the Lake Bennett Titles Act 2005. The land lies within two hills between Lake Bennett to the West and Echidna Gorge to the North East with well-established lower order wet season small run off streams associated with these blocks and watercourses extend into the land particularly within Lot 106 B which flows away from the Lake into Echidna Gorge area. Elevation of the land varies between 75m AHD to 105 m AHD, and the land drains to watercourses in the north-western and south eastern portions of the land. There is no existing bore on the site, but the two adjacent lots each have a bore RN035471 (Lot 107 and Lot 105 respectively, which yields 4.5 litres per second, and is the water supply for the owner's house

### 1.2 Objectives of the Development Application

This application is designed to develop one smaller 8 hectare lot which is more manageable and more economically feasible for local families to purchase thus maintaining a more balanced demographic in our growing community. Minimise the potential for erosion and sediment movement into the Lake and surrounding water courses.

- Avoid land/water contamination.
- Retain vegetation in open spaces.
- Minimise the impact and detrimental effect on natural waterways and drainage lines.

### 1.2.1 THE PROPOSAL

The proposal is to subdivide the land at Lot 106 Hundred of Howard into 2 lots for rural living purposes. The lots will have areas of 8.05 ha, 15.43 ha. The existing dwelling on the land would be located in proposed Lot 106B. Access to the existing dwelling on the land is from Chinner Road, and Lot 106A would have access from Cadagon Road. Lot 106B will include a small wet season collection spring of a lower order watercourse associated with Echidna Gorge stream to the Western end of the block. The boundary of Lot 106 is aligned to retain the integrity of the Lake Bennett Ridge line profile so that all run off from Lot 106 B flows into existing Lake Bennett waterways and all run off from Lot 106 A and pass to the West into Echidna Gorge stream and not Lake Bennett. The north-western boundary of the lot follows the 75 m AHD contour. The boundary between Lots 106 A and 106 B follows a cleared fire line at the top of the escarpment overlooking Lake Bennett, demarcating the area used by the owner for Lot 106B. It is expected that the proposed lots will be served by two 25, 0000 litres water tanks. Groundwater supplies in the locality are very variable in quality, but the existing bore on the Adjacent land, RN035471, yields 4.5 litres per second, and is very productive. Bores on neighbouring properties to the north and south of the land have recorded yields of between 1.5 and 2.5 l/sec. These



yields are sufficient for rural living purposes. In the event that sufficient groundwater is not available, the lot owner will have the option of installing a water tank. This type of water supply is a common feature of rural Australia. According to Table 27 of the report entitled Australia State of the Environment: Human Settlement 2001, the Power and Water Authority reported average household water consumption in Darwin of 240 litres per day. This requirement could be met by the installation of a tank with capacity of 50,000 litres. The standard product range of local suppliers includes tanks of this capacity. A tank of 104,000 litres and height of 2.2 m requires a pad area of only 9.5 m x 9.5 m.

#### **COMMENT**

Nil

#### **CONSULTATION**

Operations Manager  
Finance Manger (rating)

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

5.5 Roads Policy

#### **FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

Cr Bulmer and Jasmine Douglas left the meeting at 10.05pm.

#### **DIRECTION**

That Council direct the CEO to advise that the application would need to comply with Council roads policy in relation to roads from the allotments created and that further clarification/comments on the application would be appreciated from the Director, Development Assessment Services, DIPL. (not limited to sewage, bores, drainage from Block A top of the hill also access from block a to the lake)

### **13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

#### **ITEM 7.1 CEO RENTAL ALLOWANCE – FBT**

##### **RESOLUTION 20/08/2019/009**

That Council amend the rental incentive paid to the Chief Executive Officer to comply with taxation and FBT legislation as per the auditor's recommendation.

#### **ITEM 7.2 EXERCISE POWER TO SELL PROPERTIES IN ARREARS**

##### **RESOLUTION 20/08/2019/010**

That Council run a full conflict check, sign a letter of engagement and exercise their power to sell AN1208,976, 1307,279, 1231,71,1205,1210,1211,393,845,1160,1217,42,1181 if they remain in arrears with Ward Kellar.

### **ITEM 7.3 REGISTER OVERRIDING STATUTORY CHARGES**

#### **RESOLUTION 20/08/2019/011**

That Council send a letter of demand to ratepayers and then after 28 days register overriding statutory charges against the listed properties that remain in arrears for at least six months.

### **Item 7.4 ORGANISATIONAL STRUCTURE**

#### **RESOLUTION 20/08/2019/012**

That Council approve of the proposed organisation restructure of the Senior Administration Officer position to that of a 2 day per week Compliance and Risk Officer and 3 day per week Corporate Services Officer subject to review in February 2020.

That the CEO be delegated authority up to February 2020 to secure within budget or external grant resources casual or temporary staff to allow for the transition of the new IT system and backup arrangements as well as managing the general administration workload from August 2019 to February 2020.

Due to the circumstances mentioned above that the CEO be authorised also during this period of workload to February 2020 to appoint temporary permanent positions from internally or persons that have performed their relief roles to a high standard.

### **Item 7.5 EXPRESSION OF INTEREST SHREDDER PROJECT – BIG RIVERS WASTE MANAGEMENT GROUP – BUSINESS CASE DEVELOPMENT**

#### **RESOLUTION 20/08/2019/013**

That Council notes the report and amend the budget for a \$3,500 contribution to the Big Rivers Waste Management Group for the conduct of Stage 2 of the Expression of Interest (business case) process required for advancing the shredder project in conjunction with the Department of Local Government, Housing and Community Development.

### **14 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 17<sup>th</sup> September 2019 at 6:00pm in the Council Chambers.

Meeting closed 10.15pm