



AGENDA

ORDINARY COUNCIL MEETING

15th January 2019

TABLE OF CONTENTS

1	PERSONS PRESENT	4
2	APOLOGIES AND LEAVE OF ABSENCE.....	5
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF.....	6
4	PETITIONS AND DEPUTATION	7
5	CONFIRMATION OF MINUTES.....	7
5.1	CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 19 TH DECEMBER 2018	7
6	OPERATIONS MANAGER’S REPORTS	8
6.1	OPERATIONS REPORTS.....	8
6.2	MONTHLY POOL & DOG STATISTICS	9
7	CHIEF EXECUTIVE OFFICER’S REPORTS.....	10
7.1	INCOMING AND OUTGOING CORRESPONDENCE	10
7.2	REVIEW OF ACTION ITEMS LIST TO JANUARY 2019	11
7.3	COMPLAINTS REGISTER TO DECEMBER 2018	12
7.4	STANDING ORDER – AMALGAMATION REVIEW	12
7.5	ACTING CEO ACTIVITIES REPORT.....	18
7.6	ADELAIDE RIVER LANDFILL EPA DIRECTIONS NOTICE	19
7.7	PETITION SUPPORT – PROPOSED JUVENILE DETENTION CENTRE	20
7.8	QUOTATIONS FOR TOILET UPGRADES – ADELAIDE RIVER OVAL	23
7.9	MYRTLE FAWCETT PARK RAIN TREE ASSESSMENT – STRUCTURAL ENGINEER REPORT	24
7.10	COMMUNITY RECREATION OFFICER REPORT	26
8	FINANCE REPORTS.....	27
8.1	PAYMENT REGISTER	27
8.2	FINANCE AND GRANT REPORT	29
9	CONFIDENTIAL ITEMS.....	33
10	COUNCILLOR REPORTS.....	33
11	USE OF THE COMMON SEAL	33
12	GENERAL BUSINESS.....	33
13	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING.....	33
14	NEXT MEETING.....	33

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 15th January 2019

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 15th January 2019.

BACKGROUND

Nil

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and note the apology received from Clr Christian McElwee for the Ordinary General Meeting held 15th January 2019.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 15th January 2019.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 19TH DECEMBER 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 19th December 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 19th December 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Operations Managers Report January 2019

Roads-

Maintenance grading of roads is still ongoing. The full maintenance grade (drains etc.) is done after the wet.

Roadside slashing and spraying has now commenced, this will be ongoing throughout the wet season as time and weather permits to do so. Contractors to help at peak times when our staff cannot keep up.

A tree fell down out of a residence property blocking Mardango Crescent on the 16th of December. This was dealt with quickly by Council staff and Contractors to remove the tree from the road. Council staff removed remainder of tree on the 17/12/18.

Waste-

Batchelor dump- running well, we had a total of 78 tyres collected from the Batchelor dump on the 14/12/18.

Adelaide River is running well also, there have been no fires. Still trying to get ratepayers and other to put rubbish in the right places. Need to close gates and have some sort of control urgently. From an operation point we cannot operate under the Big River Waste Management Report, as it needs a lot more work to be done on site- budget has already blown out.

We have not received the quote for the steel lids for the bins in Adelaide River.

Parks-

Going okay, grass growing quick with the onset of rain. Few branches down here and there.

Requests-

Bowls Club request for car park- this will be investigate when time permits with current workload.

SPG- Refurbish public toilet blocks

Gaz NT Pty Ltd- refurbish toilet block in Batchelor, Naranga Street (disabled, male and female) \$36,856.60

Gaz NT Pty Ltd- refurbish toilet block in Adelaide River, Stuart Highway Service Road (male and female)
\$41,314.90

**** Gaz NT Pty Ltd- refurbish toilet block in Adelaide River, Swannel Street (male and female) \$59,386.80 To be approved by Council**

Speedy Electrical- estimate \$1800 for electrical work at Adelaide River Swannel Street toilets

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for December 2018 / January 2019.

Moved: Clr.

Seconded: Clr.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	15 th January 2019
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Pool and Dog Report January 2019

Pool – Outside showers are now fixed, running of pool is okay. A bit quiet over Christmas / New Years. A couple of incidents with patrons, resulting in them being asked to leave the facility for not following pool rules.

Dog – A few rural dog incidents over Christmas / New Years, not town issues. One rural dog impounded.

One complaint received regarding a pack of 7 dogs roaming Mardango Crescent, extra patrol to be put in place.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of December 2018 / January 2019.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
11/12/18	MI 1	Adelaide River Police	Adelaide River Local Emergency Plan 2018-2019
17/12/18	MI 2	Department of Housing and Community Development	GrantsNT new system roll out
18/12/18	MI 3	Minister for Housing and Community Development	Strategic Local Government Infrastructure Grant Coach Road
19/12/18	MI 4	Development Consent Authority	AN 634 development permits
19/12/18	MI 5	Department of Infrastructure Planning and Logistics	Finniss River Bridge Restrictions
19/12/18	MI 6	Big Rivers Waste Management co-ordinator	Coomalie Council Compliance and Operational Plan draft with notes
21/12/18	MI 7	Department of Housing and Community Development	Burial and Cremation presentation follow up
21/12/18	MI 8	Power Water	Revised costs LED replacement street light
21/12/18	MI 9	Department of Infrastructure Planning and Logistics	Road Report NT app available
21/12/18	MI 10	Department of Housing and Community Development	CCGC Compliance Review May 2019
27/12/18	MI 11	Big Rivers Waste Management co-ordinator	Coomalie Council Compliance and Operational Plan Draft 2
2/1/19	MI 12	Chief Minister's Office	Response to Detention Centre petition

7/1/19	MI 13	Lake Bennett Landowner	Enquiry re road grading
7/1/19	MI 14	Department of Housing and Community Development	Housing Operations Palmerston and Rural contacts update

Correspondence Out

DATE		Source	Subject
18/12/18	MO 1	PM MK	Office of Chief Minister re Anzac Ceremony Funding
21/12/18	MO 2	PM	Office of the Chief Minister Youth Detention Centre petition
21/12/18	MO 3-11	PM	Seniors Christmas Lunch Sponsors thank you letters

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST TO JANUARY 2019

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to January 2019

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER TO DECEMBER 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the complaints for the December 2018 / January 2019 period.

Moved: Clr.

Seconded: Clr.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014, which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together - A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

"That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*

and

- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for

consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions, Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

July 2018

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

August 2018

Combined Working Group meeting was held on August 10th at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

September 2018

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

October 2018

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

November 2018

Ministerial briefing paper being developed along with future Governance, staffing requirements and service provision.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 ACTING CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Stacey Shooter, Acting Chief Executive Officer
Attachment:	

SUMMARY

CEO Paul McInerney on Annual Leave as of the 2nd January 2019.

Acting CEO Stacey Shooter 2nd January to 14th January.

Telstra Outage

The Council Office re-opened on the 2nd January after the Christmas/New Year closure. Telstra had still not rectified the internet outage from the 12th December so the office had no email/internet access. The fault was apparently at the exchange station and Telstra had not ETA. Several phone calls later, it was obvious no one really knew what the problem was or when it could be fixed. Commander (phone system company) were contacted to come down for a second opinion, they arrived 2.30pm Friday 4th January and the office was connected at 3.30pm. The problem was a little white ADSL box that could have been replaced by Telstra if they had visited the site.

7th January 2019 – Australia Day meeting with CRO.

RECOMMENDATION

That Council receives and notes the Acting CEO's Activity Report for the period December, 2018 – January 2019

Moved: Clr.

Seconded: Clr.

7.6 ADELAIDE RIVER LANDFILL EPA DIRECTIONS NOTICE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	8 th January 2019.
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Compliance & Operation Plan, EPA Email

SUMMARY

The Compliance and Operations Plan for Adelaide River Waste Management is attached for the formal noting by Council.

It is also important to note the reply from the NTEPA Authorised Officer in relation to the documents.

A meeting with the EPA Licensing branch is required by staff prior to the 29th January, 2019.

BACKGROUND

As reported at the December 2018 OGM there was a requirement to comply with the NT EPA Directions Notice by completion of a Compliance Plan and Operational Plan by the 31st December 2018.

Significant work was undertaken by the CEO and Operations Manager during the Christmas/New Year period. The support and work of the Big Rivers Waste Management Coordinator was greatly appreciated and the assistance of the President in ensuring the document was submitted on the 31st December.

The IT issues affecting Batchelor also presented major problems. The assistance of our accounts officer and operations supervisor was also needed and appreciated.

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$5000 for 2018/19 (May 2019) affiliation and \$10,000 annual thereafter Big Rivers approved at November meeting.

Adelaide River waste site improvements works are continuing and will need to be subject to a budget amendment to recognise the additional expenditure.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council formally receive and note the Adelaide River Waste Site Compliance and Operation Plan with the proposed actions and timeframes being considered by the Council.

Moved: Clr.

Seconded: Clr.

7.7 PETITION SUPPORT – PROPOSED JUVENILE DETENTION CENTRE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18 th December 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

From: CEO

Sent: Friday, 21 December 2018 3:27 PM

To: chief.minister@nt.gov.au

Subject: Petition in regard to location of Youth Detention Centre in Batchelor area

Dear Chief Minister,

I wish to forward on to you a copy of a Petition that the Coomalie Community Government Council has received on Tuesday 18th December, 2018.

The petition has been signed over 4 days by 120 people and the petitioners have requested the following:

"Petition to the Coomalie Community Government Council to express interest and write to the NT Government for the relocation of the new juvenile detention centre to be located in/or around the Batchelor area. This will create economic development, investment and much needed employment in a rural community in the Top End"

In a cover letter it states "*We the undersigned will support any effort by the Council to raise the Batchelor area as a proposed site for the new juvenile detention centre. We badly need positive sustainable investment in this region to keep our businesses open and bring in new business and investment.*"

To that effect please forward our petition to the Gunner Government.

This petition was generated over 4 days in the midst of a Telstra complete blackout (for which we are still having major difficulties with) and we think its an amazing response. People in and around the town want and need decent employment opportunities or they leave. We have plenty of empty Government housing and rural allotments plus an airport clinic and a training College"

CEO: Comments - this matter was not able to be considered by Council at its meeting on Wednesday 19th December due to quorum; however I am taking the liberty to advise the Chief Minister of the support generated through the petition and would request any advice that might be provided on the potential for the Batchelor area to be consider as a potential site for the proposed Centre.

Councils next meeting is on the 15th January, 2019 where the petition will be formally considered.

Kind regards

Paul McInerney

Chief Executive Officer

Coomalie Community Government Council

and the reply from the Chief Ministers Senior Advisor below:

Mr Paul McInerney

Chief Executive Officer

Coomalie Community Government Council

Dear Paul

Thank you for your email of 21 December 2018 concerning the petition to Council on locating the juvenile detention centre in the Batchelor area.

I note that the petition has not yet been formally considered by Council. But I've taken the liberty of referring your email to the Hon Eva Lawler MLA, the Minister for Infrastructure, Planning and Logistics.

Minister Lawler will provide Council with the advice requested concerning the possible location of the proposed juvenile detention centre in the Batchelor region.

Thank you for emailing the Chief Minister on this important issue.

Please also convey the Chief Minister's best wishes to Council members for a rewarding and fulfilling new year.

Regards

CHARLIE

BACKGROUND

Coomalie Community Government Council

Attention Paul

Dear President and Councillors

RE Proposal to have the new Juvenile Detention Centre built in the Batchelor area.

We the under signed will support of any effort by the council to raise the Batchelor area as a proposed site for the new Juvenile detention centre. We badly need positive sustainable investment in this region to keep our businesses open and bring in new business and investment.

To that effect please forward our petition to the Gunner Government.

This petition was generated over 4 days in the midst of the Telsta complete blackout (and which we are still having major difficulties with) and we think it's an amazing response. People in and around this town want and need decent employment opportunities or they leave. We have plenty of empty Government housing and rural allotments available plus an air-port a clinic and a training college.

Regards Janet McElwee

Director

Rum Jungle Tavern and Litchfield Motel

17 Dec 2018



COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council advocate for the interest of the petitioners in expressing an interest in the relocation of the proposed juvenile detention centre to be located in or around the Batchelor area by forwarding the petition onto the Chief Ministers Office.

Moved: Clr.

Seconded: Clr.

7.8 QUOTATIONS FOR TOILET UPGRADES – ADELAIDE RIVER OVAL

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 15th January 2019

Author: Paul McInerney, Chief Executive Officer

Attachment: Quote to be tabled

SUMMARY

Special Purpose Grant received for the refurbishing of the Adelaide River Oval Toilets. Approval from Council required for one quote received as it is over the \$50,000 CEO authorisation to approve.

BACKGROUND

Council's public toilets in Batchelor and Adelaide River are all over 20 years old and need a major overhaul to bring them up to an acceptable standard. The age, material and internal fit out of all the public toilets make them difficult to keep clean and tidy. Refurbishing them to modern standards would ensure they are easy to keep clean and the general public and visitors are happy to use them as needed.

Public toilets are basic facilities that residents and visitors alike depend on. Good quality public toilets often instil confidence in the communities' public facilities as a whole.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council accepts the quotation by Gaz NT PTY LTD for upgrade works to the Adelaide River Oval public toilets.

Moved: Clr.

Seconded: Clr.

7.9 MYRTLE FAWCETT PARK RAIN TREE ASSESSMENT – STRUCTURAL ENGINEER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	16 th October 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Remote Tree Services March Arborists report and additional email information. Structural Assessment Opinion Report – Irwin Consult Operations Department options costings table for indicative purposes. Council’s internal procedure for risk assessment of trees

SUMMARY

The Myrtle Fawcett Park Rain Tree at Adelaide River has since March 2018 been subject to investigation reports by an Arborist and more recently by a Structural Engineer Inspection Report requested by Council.

The Arborists report needs to be read by Council and also follow up emails in relation to options relating to immediate maintenance of the tree.

The Structural Report provides some information on potential damage to neighbouring buildings in the longer term.

Council needs to assess both reports and determine what action it wishes to take.

Operations staffs have provided some estimates of costs associated with various potential options in relation to the Rain tree.

BACKGROUND

In Adelaide River, Myrtle Fawcett Park, there is a large Albizia Saman (raintree) tree that is located in a prominent and high pedestrian area being near the Public toilets and route through to Health clinic and town Centre area. There have been concerns raised over a period of time with its condition and longevity and is outside of the scope of our Staff to assess. At OGM 20 February 2018, Council approved a quotation for

Remote Tree Services to conduct an assessment of the raintree. The assessment conducted by Remote Tree Services (Richard Kenyon) on Tuesday 6 March 2018 (attached).

As a result of further contact with the Arborists from May – June he advised that he was unable to determine the impact of potential tree roots upon the neighbouring general store and Council public toilets and that this would need to be advised by another profession in the building and plumbing trades.

Contact was made with Litchfield Council as to who their preferred suppliers of structural assessment work with trees and encroachment towards built structures.

Consequently a quotation estimate was provided by Irwin Consult from Darwin who are structural engineers to undertake an assessment of the likelihood of damage to buildings in the vicinity of the raintree at Myrtle Fawcett Park, Adelaide River. This was approved by Council at the September OGM for Irwin consult to undertake the work when they are working in our area to assist in reducing costs associated with the assessment.

The report was received on the 29th October, 2018.

The Operations Supervisor has supplied some estimates of the various options associated with the Myrtle Fawcett park Rain tree

Seating and swing set removed in Myrtle Fawcett park due to potential risk of branches falling from above. This action was taken at direction of CEO as a non prejudicial cautionary action whilst the assessment of the tree is taking place.

In June 2018 Council did receive some letters from residents supporting the tree removal and there had been reports received from the public relating to incidents of tree branch portions providing actual or near misses.

COMMENT

This matter was deferred from the November 2018 OGM

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider all information provided throughout the investigation of the health and condition of the Albizia Saman (Rain Tree) at Myrtle Fawcett Park, Adelaide River and provide direction to staff.

Moved: Clr.

Seconded: Clr.

7.10 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	15 th January 2019
Author: Officer	Rishona Meggs, Community Recreation
Attachments:	Nil

SUMMARY

School Holiday Program

Due to unforeseen circumstances, (the business closing its doors for good) we had to change the venue for the Cmax movie day for the School Holiday Program. We attended the Event cinema in Palmerston to watch How to Train Your Dragon: The Hidden World. I contacted all parents and advised the change in venue due to unforeseen circumstances. I anticipate the School Holiday Program will go on without any further problems arising.

Australia Day Big Breakfast

On The 7th of January, I held the Australia Day Big Breakfast volunteer meeting at the Coomalie Council Chambers. Invited parties included Coomalie Council members, Kane and Robbie Douglas, Prue King, Jan Jewell, Steve Austin (FERG Captain) Denise and James Wright, Jan Hill.

Swimming 2019

A 4-week swimming program has been constructed which will be run from the Batchelor Pool in the second week in February commencing on Saturday the 16th, 23rd, 2nd of March and the 9th of March running for 45 minutes.

Bombing of Darwin

Unfortunately, due to the internet issues at the Coomalie Council office I have not been able to progress and invite the following parties, NORFORCE (flag raising) Trevor Horman (History of AR) students from BAS (Ode) Bugler (NAVY). As soon as we have the internet working again I will progress and invite all parties mentioned above to the Bombing of Darwin service.

Youth Week

I am currently awaiting a response in relation to the Youth Week grant application. Due to the internet going down, I have contacted the Office of Youth Affairs and I am awaiting for a call to confirm that the application been received on their end.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for December 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

COOMALIE COMMUNITY GOVERNMENT COUNCIL			
PAYMENT REGISTER			
DECEMBER 2018			
Date	Reference	Detail	Amount
4/12/2018	G/L Consolidat	Payroll	26,812.67
2/12/2018	Merc Fee Dec 18	Commonwealth Bank of Australia	202.87
5/12/2018	9229	Area IT Solutions	3,752.82
5/12/2018	9230	Cr. Sharon Beswick	450.00
5/12/2018	9231	Cr. Sue Bulmer	450.00
5/12/2018	9232	Cr. Max Corliss	850.00
5/12/2018	9233	Fraser Gatty	450.00
5/12/2018	9234	Jardine Lloyd Thompson	19,203.16
5/12/2018	9235	Cr. Christian McElwee	450.00
5/12/2018	9236	Mitchell Refrigeration & Air C	176.00
5/12/2018	9237	Cr. Deborah Moyle	450.00
5/12/2018	9238	Ooloo Investments Pty Ltd	3,564.85
5/12/2018	9239	Post Office Store	360.00
5/12/2018	9240	Territory Bitumen Service PTY	1,650.00
5/12/2018	9241	NT Rural Pty Ltd TA Territory	1,419.44
5/12/2018	9242	Cr. Andrew Turner	1,500.00
6/12/2018	9243	Attache Software Australia Pty	58.94
6/12/2018	9244	Batchelor Service Centre	958.62
6/12/2018	9245	Darwin Office Technology	81.02
6/12/2018	9246	Intergrated Land Information S	109.60
6/12/2018	9247	Ooloo Investments Pty Ltd	1,050.98
6/12/2018	9248	Diedre Pickering	2,582.91
6/12/2018	9249	T/A Batchelor General Store	232.34
7/12/2018	9250	Fin Bins VTG Waste & Recycling	2,077.69
7/12/2018	9251	Harvey Norman - CANCELLED	349.00
7/12/2018	9252	Higgie Mechanical Engineering	88.97
7/12/2018	9253	Local Govt Assoc of NT	190.00
7/12/2018	9254	Bruce Mason	718.00
7/12/2018	9255	Norsign NT	64.57
7/12/2018	9256	Practical Safety Australia Pty	62.26
7/12/2018	9257	Pumacard	4,047.96
7/12/2018	9258	RS Gardening Care	8,405.60
7/12/2018	9259	Vanderfield Northwest	91.10
10/12/2018	9260	Bruce Mason	240.00
10/12/2018	Rej Fee Dec 18	Commonwealth Bank of Australia	1.10
4/12/2018	VISA Dec 2018	Commonwealth Bank of Australia	1,880.15
18/12/2018	G/L Consolidat	Payroll	28,602.18
18/12/2018	9261	Lance Verburg	120.00
19/12/2018	9262	Air Liquide WA Pty Ltd	73.09
19/12/2018	9263	Brighton Council	20,000.00
19/12/2018	9264	Harvey Norman Electrical & Com	349.00
19/12/2018	9265	Katherine Town Council	5,500.00
19/12/2018	9266	Darwin Bolt Supplies (Normist)	781.00
19/12/2018	9267	Ooloo Investments Pty Ltd	30,619.66
19/12/2018	9268	Rum Jungle Tavern	3,121.00
19/12/2018	9269	Bill Stewart Maintenance	250.00
19/12/2018	697	Jacana Energy	1,829.63
19/12/2018	698	PowerWater	2,197.85
21/12/2018	9270	Area IT Solutions	972.40

21/12/2018	9271	Attcom NT	775.50
21/12/2018	9272	Brighton Council	23,858.10
21/12/2018	9273	Bruce Mason	644.00
21/12/2018	9274	Oolloo Investments Pty Ltd	12,919.07
21/12/2018	9275	Shannon Recycling & Landcare	1,375.00
17/12/2018	Commbiz Dec 18	Commonwealth Bank of Australia	6.60
17/12/2018	BPay Fee Dec 18	Commonwealth Bank of Australia	53.68
17/12/2018	Tran Fee Dec 18	Commonwealth Bank of Australia	63.58
21/12/2018	Super Nov 2018	Click Super	6,185.25
		TOTAL	225,329.21

RECOMMENDATION

That Council approve and pass for payment the December 2018 payment register totalling \$225,329.21.

Moved: **Clr.**

Seconded: **Clr.**

8.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	15 th January 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Detailed Quarterly Budget Review 2018/19

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a detailed financial summary report with budget amendments is submitted to Council.

BACKGROUND

Attached is the finance and grant report and detailed monthly financial summary report with budget amendments for December 2018.

COMMENT

Budget to actual review for the half year July to December 2018 has been carried out with budget amendments for January to June 2019 as attached.

Council will need to transfer \$27,440 from reserves to operate as per the attached budget review. Council have \$2,050,00 in cash reserves as at December 2018.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 31ST DECEMBER 2018

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 135,632.07
Investment Account					\$ 2,050,000.00
Trust Account					\$ 820,249.13
Total Cash at Bank					\$ 3,006,881.20
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	5,310.00	66.00	-	717.03	\$ 6,093.03
Rate Arrears	-	-	-	276,408.30	\$ 276,408.30
Rates paid in advance	(22,254.72)	-	-	-	(22,254.72)
Total Debtors					\$ 260,246.61
Creditors	Current	30 Days	60 Days	90 Days	
	110.75	-	1,098.75	-	1,209.50
Total Creditors					\$ 1,209.50
Reconciliation of Funds					
Balance as per General Ledger					\$ 956,881.20
Add outstanding Debtors					\$ 260,246.61
Less outstanding Creditors					\$ 1,209.50
Add Investment Account					\$ 2,050,000.00
Total Cash & Receivables Available					\$ 3,265,918.31
*** Trade Debtors					
Batchelor Service Centre				717.03	
Katherine High School		66.00			
RS Gardening Care	240.00				
Top End Health Services	120.00				
Colemans Contracting Earthmoving	4,950.00				
	5,310.00	66.00	-	717.03	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 31ST DECEMBER 2018

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	31/12/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of Housing Community Dev	\$ 414,608.00	\$ 362,735.04	\$ 51,872.96	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Housing Community Dev	\$ 130,000.00	\$ -	\$ 130,000.00	Partial Acquittal
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ 18,197.84	\$ 6,486.16	1/03/2019
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 2,000.00	\$ 1,550.86	\$ 449.14	No acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Housing Community Dev	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Housing Community Dev	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 27,944.28	\$ 21,298.72	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Housing Community Dev	\$ 228,000.00	\$ 97,530.05	\$ 130,469.95	30/06/2020
25/09/2018	Get Online Week	Good Things Foundation	\$ 1,500.00	\$ 502.50	\$ 997.50	No acquittal
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 35,776.91	\$ 9,223.09	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of Housing Community Dev	\$ 65,000.00	\$ 18,381.73	\$ 46,618.27	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of Housing Community Dev	\$ 40,000.00	\$ -	\$ 40,000.00	30/06/2020
10/12/2018	School Holiday Program January 2019	Territory Families	\$ 2,000.00	\$ -	\$ 2,000.00	31/03/2019
			\$ 1,208,617.00	\$ 562,619.21	\$ 645,997.79	
		Cash and Receivables			\$ 3,265,918.31	
		Unspent Grants & Subsidies			\$ 645,997.79	
		Cash Available to Council			\$ 2,619,920.52	

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report for December 2018.

That Council accept the detailed budget review amendments at December 2018 and transfer \$27,440 from reserves for operations.

Moved: Clr.

Seconded: Clr.

9 **CONFIDENTIAL ITEMS**

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: Clr.

Seconded: Clr.

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr.

Seconded: Clr.

10 **COUNCILLOR REPORTS**

Nil

11 **USE OF THE COMMON SEAL**

Nil

12 **GENERAL BUSINESS**

Nil

13 **DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

14 **NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 19th February 2019 at 6:00pm in the Council Chambers.