



AGENDA

ORDINARY COUNCIL MEETING

18th JUNE 2019

TABLE OF CONTENTS

1	PERSONS PRESENT	4
2	APOLOGIES AND LEAVE OF ABSENCE	5
3	DECLARATION OF INTEREST OF MEMBERS OR STAFF	6
4	PETITIONS AND DEPUTATION.....	7
5	CONFIRMATION OF MINUTES	7
5.1	CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 21 ST MAY 2019 AND THE MINUTES FOR THE SPECIAL MEETING OF 24 TH MAY 2019.....	7
6	FINANCE REPORTS.....	8
6.1	FINANCE MANAGERS REPORT	8
6.2	PAYMENT REGISTER	8
6.3	FINANCE AND GRANT REPORT	13
6.4	ANNUAL PLAN, BUDGET AND RATES DECLARATION 2019-2020.....	19
7	OPERATIONS MANAGER'S REPORTS	22
7.1	MONTHLY POOL & DOG STATISTICS.....	24
8	CHIEF EXECUTIVE OFFICER'S REPORTS	24
8.1	INCOMING AND OUTGOING CORRESPONDENCE	24
8.2	REVIEW OF ACTION ITEMS LIST TO JUNE 2019	27
8.3	COMPLAINTS REGISTER TO JUNE 2019	27
8.4	STANDING ORDER – AMALGAMATION REVIEW	28
8.5	CEO ACTIVITIES REPORT	34
8.6	MANAGEMENT OF GREEN WASTE - WASTE TRANSFER STATIONS.....	37
8.7	UPGRADE OF TOWN PLANNING DOCUMENTS COOMALIE PLANNING CONCEPTS & LAND USE OBJECTIVES	40
8.8	PROPOSED LOCAL GOVERNMENT ACT REVIEW	43
8.9	DRAFT REVISED GENERAL INSTRUCTION NO.4 - PROCUREMENT FOR COUNCIL FEEDBACK.....	45
8.10	TURBOCHARGING TOURISM AND PROPOSED MOUNTAIN BIKE/ WALKING BIKE TRACKS LINKING BATCHELOR TO LITCHFIELD NP	47
8.11	TELSTRA PUBLIC PHONE REMOVAL	48
8.12	KEEP AUSTRALIA BEAUTIFUL - 2019/2020 MEMBERSHIP INVITATION.....	50
8.13	TOPROC ANIMAL REFERENCE GROUP MEETING - RECIPROCAL REGISTRATION TOP END COUNCILS.....	53
8.14	86 MILES ROAD DESIGN	56
8.15	COMMUNITY RECREATION OFFICER REPORT.....	59
9	CONFIDENTIAL ITEMS.....	61
9.1	NATIONAL REDRESS SCHEME – LOCAL COUNCIL'S PARTICIPATION	61
9.2	RUM JUNGLE CREEK MINE REHABILITATION STAGE 2 – UPDATE.....	61
9.3	PROPERTY ISSUE LOT 3 HUNDRED OF GOYDER.....	61
10	COUNCILLOR REPORTS	61
11	USE OF THE COMMON SEAL.....	61
12	GENERAL BUSINESS	61
13	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING.....	61
14	NEXT MEETING	61

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In particular, and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Coomalie Community Government Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Coomalie Community Government Council.

The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Paul McInerney', with a stylized flourish at the end.

Signed: Paul McInerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th JUNE 2019

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Jasmine Douglas

VISITORS PRESENT

Lee Williams – Executive Director, Local Government and Community Development Division

Ethan Redshaw - Legislation and Policy Officer, Local Government and Community Development Division

Lee Williams and Ethan Redshaw DLGHCD will present the Local Government Act review at the Council meeting commencing at 6.05pm.

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18th June 2019.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and notes the apologies for the Ordinary General Meeting held 18th June 2019.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 18th June 2019.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 21ST MAY 2019 AND THE MINUTES FOR THE SPECIAL MEETING OF 24TH MAY 2019.**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Jasmine Douglas, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Confidential Minutes of the Ordinary General Meeting held on 21st May 2019 and the confidential Minutes of the Special Meeting held on 24th May 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Confidential Minutes of the Ordinary General Meeting held on 21st May 2019 and the Confidential Minutes of the Special Meeting held on 24th May 2019 be confirmed by Council as true and correct records of the meetings.

Moved: Clr.

Seconded: Clr.

6 FINANCE REPORTS

6.1 FINANCE MANAGERS REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Melissa Kerr Finance Manager
Attachments:	Nil

The finance and administration team have been using the new Councilwise and Xero software for 4 months now and just about everything has been migrated and balanced. There are a few areas that need tweaking and balancing but overall, we are nearly there. It has been both frustrating and rewarding to use the new software, however we are all quite happy that in the near future we will start seeing the long-term benefits of this transition.

We are still waiting on the DLGHCD compliance review report to be presented to Council.

Council's draft budget and annual shire plan was advertised after the last meeting with comments closing Friday 14/6/19.

The auditors have been here this week for the interim audit. They are very pleased with the capability and ease of use of the new software systems. They plan to be back for the final audit in the first week of August.

Melissa Kerr,

Finance Manager

6.2 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for May 2019.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Payment Register

Coomalie Community Government Council

For the period 1 May 2019 to 31 May 2019

Date	Source	Description	Reference	Amount
CBA Credit Card CEO				
03 May 2019	Spend Money	Nespresso Club	ROT	261.10
03 May 2019	Payable Payment	Payment: Officeworks Ltd	Laptop Library	695.88
17 May 2019	Payable Payment	Payment: NT Police, Fire & Emergency Service	671131	70.00
22 May 2019	Payable Payment	Payment: NT News (News Corp)	39057453-1	4.00
23 May 2019	Payable Payment	Payment: NT Police, Fire & Emergency Service	539707	70.00
27 May 2019	Payable Payment	Payment: Xero Australia Pty Ltd	INV-8984729	125.00

31 May 2019	Payable Payment	Payment: Nespresso Club	29507335	264.00
Total CBA Credit Card CEO				1,489.98
CBA Credit Card Exec Assist				
01 May 2019	Spend Money	Woolworths		120.00
01 May 2019	Spend Money	Woolworths		130.00
02 May 2019	Spend Money	St John Ambulance Australia		180.00
03 May 2019	Spend Money	Telstra		90.00
13 May 2019	Payable Payment	Payment: Woolworths	5676	58.65
13 May 2019	Payable Payment	Payment: St John Ambulance Australia	641003	170.00
17 May 2019	Payable Payment	Payment: Fantastic Furniture Darwin	8002010035965	480.00
Total CBA Credit Card Exec Assist				1,228.65
CCGC CBA Cheque				
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650441	68.34
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650602	26.11
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650675	26.11
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650652	26.92
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650399	28.18
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71756586	204.34
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650686	167.82
01 May 2019	Payable Payment	Payment: Jacana Energy	2198932	53.65
01 May 2019	Payable Payment	Payment: Jacana Energy	2198317	65.62
01 May 2019	Payable Payment	Payment: Jacana Energy	2199630	26.36
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650451	36.47
01 May 2019	Payable Payment	Payment: Jacana Energy	2199639	29.38
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71639733	43.50
01 May 2019	Payable Payment	Payment: Jacana Energy	2199811	27.26
01 May 2019	Payable Payment	Payment: Telstra	P956889032-0	860.22
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650509	36.47
01 May 2019	Payable Payment	Payment: Jacana Energy	2197728	1,515.22
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71671208	119.74
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71698846	205.14
01 May 2019	Payable Payment	Payment: Jacana Energy	2216537	1,011.74
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71639737	422.42
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71639751	46.83
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71641533	39.35
01 May 2019	Payable Payment	Payment: PowerWater - Bills	71650510	236.20
01 May 2019	Payable Payment	Payment: Jacana Energy	2198158	130.85
01 May 2019	Payable Payment	Payment: Jacana Energy	2199598	27.68
02 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	145.26
02 May 2019	Payable Payment	Payment: Cr. Sharon Beswick	Coomalie Council	450.00
02 May 2019	Payable Payment	Payment: Firstaidpro Pty Ltd	Coomalie Council	1,200.00
02 May 2019	Payable Payment	Payment: Cr. Deborah Moyle	Coomalie Council	450.00
02 May 2019	Payable Payment	Payment: Fraser Gatty	Coomalie Council	240.00
02 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	119.79
02 May 2019	Payable Payment	Payment: Rural & Remote Services	Coomalie Council	825.00
02 May 2019	Payable Payment	Payment: Flowers By Elise	Coomalie Council	125.00
02 May 2019	Payable Payment	Payment: Cr. Andrew Turner	Coomalie Council	1,500.00
02 May 2019	Payable Payment	Payment: Cr. Max Corliss	Coomalie Council	850.00
02 May 2019	Payable Payment	Payment: Cr. Sue Bulmer	Coomalie Council	450.00
02 May 2019	Payable Payment	Payment: Cr. Christian McElwee	Coomalie Council	450.00
02 May 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Coomalie Council	101.64
02 May 2019	Payable Payment	Payment: McMahon Services Australia (NT) P/L	Coomalie Council	1,992.10
02 May 2019	Payable Payment	Payment: MVR	42177598	1,453.30
02 May 2019	Spend Money	Commonwealth Bank of Australia		22.88
03 May 2019	Payable Payment	Payment: Lance Verburg	Coomalie Council	630.00

07 May 2019	Payable Payment	Payment: Candice Rowlands	Coomalie Council	79.20
07 May 2019	Spend Money	PC070519-133336489 SuperChoice P-L	M T	2,916.44
07 May 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	26,720.73
08 May 2019	Payable Payment	Payment: MVR	42280062	1,080.30
09 May 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Coomalie Council	72.27
09 May 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	8,310.00
09 May 2019	Payable Payment	Payment: Stockwell Water and Gas PTY LTD	Coomalie Council	39,180.00
09 May 2019	Payable Payment	Payment: Flick Anticimex	Coomalie Council	6,277.84
09 May 2019	Payable Payment	Payment: City of Darwin	Coomalie Council	125.02
09 May 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	510.23
09 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	243.49
09 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	9.74
09 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	181.29
09 May 2019	Payable Payment	Payment: F & J Bitumen Services Pty Ltd	Coomalie Council	64,326.24
09 May 2019	Payable Payment	Payment: Litchfield Green Waste Recyclers	Coomalie Council	11,396.00
09 May 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	3,173.37
13 May 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	105.84
13 May 2019	Payable Payment	Payment: Burson Automotive Pty Ltd	Coomalie Council	741.41
13 May 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Coomalie Council	531.73
13 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	907.50
13 May 2019	Payable Payment	Payment: Adelaide River Inn	Coomalie Council	86.80
13 May 2019	Payable Payment	Payment: Chris Reynolds Transport	Coomalie Council	84.70
13 May 2019	Payable Payment	Payment: Go Wide Cattle Company	Coomalie Council	792.00
13 May 2019	Payable Payment	Payment: Darwin Photography Professionals	Coomalie Council	200.00
13 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	990.00
13 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,976.00
13 May 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	158.54
13 May 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	715.00
13 May 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	1,161.00
13 May 2019	Payable Payment	Payment: Oolloo Investments Pty Ltd	Coomalie Council	1,542.94
13 May 2019	Payable Payment	Payment: Batchelor Service Centre	Coomalie Council	595.95
13 May 2019	Payable Payment	Payment: Intergrated Land Information System	Coomalie Council	82.20
13 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	2,709.06
13 May 2019	Payable Payment	Payment: Batchelor Service Centre	Coomalie Council	667.02
15 May 2019	Spend Money	Commonwealth Bank of Australia		54.67
15 May 2019	Spend Money	Commonwealth Bank of Australia		34.32
15 May 2019	Spend Money	Commonwealth Bank of Australia		0.66
16 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	240.00
16 May 2019	Payable Payment	Payment: Diedre Pickering	Coomalie Council	3,231.27
16 May 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
16 May 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
16 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	113.45
16 May 2019	Payable Payment	Payment: Lance Verburg	Coomalie Council	465.00
16 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	60.00
16 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	547.00
16 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	102.29
16 May 2019	Payable Payment	Payment: Batchelor Area School	Coomalie Council	1,200.00
16 May 2019	Payable Payment	Payment: Darwin Office Technology	Coomalie Council	278.21
16 May 2019	Payable Payment	Payment: Darwin Office Technology	Coomalie Council	491.70
16 May 2019	Payable Payment	Payment: DT & MG Kerr	Coomalie Council	8,937.50
16 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	880.00
16 May 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,077.68
16 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	93.65
16 May 2019	Payable Payment	Payment: AJ Couriers & Haulage Pty Ltd	Coomalie Council	96.80
21 May 2019	Spend Money	PC210519-134499125 SuperChoice P-L	M T	2,951.06
21 May 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	25,867.82
23 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	865.48

23 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	303.86
23 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	88.00
23 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	770.00
23 May 2019	Payable Payment	Payment: Rural Fire Protection	Coomalie Council	1,915.54
23 May 2019	Payable Payment	Payment: Rural Fire Protection	Coomalie Council	453.92
23 May 2019	Payable Payment	Payment: Pumacard	Coomalie Council	2,291.77
23 May 2019	Payable Payment	Payment: NT Quality Hay & Contracting P/L	Coomalie Council	1,100.00
23 May 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	250.00
23 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	309.10
23 May 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Coomalie Council	75.52
23 May 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Coomalie Council	20,447.76
23 May 2019	Payable Payment	Payment: MVR	42374369	180.25
23 May 2019	Payable Payment	Payment: MVR	42680192	748.30
28 May 2019	Payable Payment	Payment: Andrew Dudley Enterprises (ADVENTS)	Coomalie Council	3,360.50
28 May 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	770.00
28 May 2019	Payable Payment	Payment: Stockwell Water and Gas PTY LTD	Coomalie Council	1,595.00
28 May 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	100.00
28 May 2019	Payable Payment	Payment: Top End Line Markers	Coomalie Council	2,173.60
28 May 2019	Payable Payment	Payment: Flick Anticimex	Coomalie Council	546.93
28 May 2019	Payable Payment	Payment: Go Wide Cattle Company	Coomalie Council	1,683.00
28 May 2019	Payable Payment	Payment: Stockwell Water and Gas PTY LTD	Coomalie Council	880.00
28 May 2019	Payable Payment	Payment: Officeworks Ltd	Coomalie Council	1,556.95
28 May 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	3,140.37
28 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	124.00
28 May 2019	Payable Payment	Payment: Steel Work Steel	Coomalie Council	3,630.00
28 May 2019	Payable Payment	Payment: Top End Line Markers	Coomalie Council	2,702.70
28 May 2019	Payable Payment	Payment: OfficeMax	Coomalie Council	7.37
28 May 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Coomalie Council	73.09
28 May 2019	Payable Payment	Payment: Bill Stewart Maintenance	Coomalie Council	180.00
28 May 2019	Payable Payment	Payment: Easy Glass Services	Coomalie Council	2,420.00
28 May 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	315	1,456.44
29 May 2019	Payable Payment	Payment: Jacana Energy	2251397	902.87
29 May 2019	Payable Payment	Payment: Jacana Energy	2265531	28.46
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71856243	2,681.79
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71918009	211.34
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917545	55.91
29 May 2019	Payable Payment	Payment: Telstra	P566813122-7	938.03
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71856241	49.71
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917970	26.92
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917967	51.79
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917566	91.98
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917959	27.74
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917627	443.41
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917467	38.10
29 May 2019	Payable Payment	Payment: Jacana Energy	2266210	26.65
29 May 2019	Payable Payment	Payment: Jacana Energy	2261912	64.60
29 May 2019	Payable Payment	Payment: Jacana Energy	2248871	70.75
29 May 2019	Payable Payment	Payment: Jacana Energy	2249898	138.09
29 May 2019	Payable Payment	Payment: Jacana Energy	2248456	44.98
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71856188	806.00
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71918006	27.74
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917636	710.71
29 May 2019	Payable Payment	Payment: PowerWater - Bills	71917621	847.45
29 May 2019	Payable Payment	Payment: Jacana Energy	2265589	37.83
29 May 2019	Payable Payment	Payment: Jacana Energy	2257598	3,413.04
30 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	990.00
30 May 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Coomalie Council	258.63

30 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	240.00
30 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	339.68
30 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	968.00
30 May 2019	Payable Payment	Payment: Area9 IT Solutions	Coomalie Council	715.00
30 May 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	250.00
30 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	281.00
30 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	305.62
30 May 2019	Payable Payment	Payment: Adelaide River Primary School	Coomalie Council	2,200.00
30 May 2019	Payable Payment	Payment: Local Community Insurance Services	Coomalie Council	726.00
30 May 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Coomalie Council	124.00
30 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	629.20
30 May 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Coomalie Council	150.00
30 May 2019	Payable Payment	Payment: Vanderfield Darwin	Coomalie Council	192.62
30 May 2019	Payable Payment	Payment: Flick Anticimex	Coomalie Council	1,198.23
30 May 2019	Payable Payment	Payment: Fraser Gatty	Coomalie Council	420.00
30 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	30.00
30 May 2019	Payable Payment	Payment: Bruce Mason	Coomalie Council	732.00
30 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	435.60
30 May 2019	Payable Payment	Payment: RS Gardening Care	Coomalie Council	1,980.00
31 May 2019	Payable Payment	Payment: Heath Motor Group	Coomalie Council	692.46
31 May 2019	Payable Payment	Payment: Prestons Mowing & Gardening	Coomalie Council	2,000.00
31 May 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Coomalie Council	36,856.00
31 May 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Coomalie Council	1,375.00
Total CCGC CBA Cheque				370,039.56
Total				372,758.19

RECOMMENDATION

That Council approve and pass for payment the May 2019 payment register totalling \$372,758.19.

Moved: Clr.

Seconded: Clr.

6.3 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a profit and loss report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and profit and loss report for May 2019.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council					
Financial Report for the period ending 31st May 2019					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 443,899.19
Investment Account					\$ 1,200,000.00
Trust Account					\$ 1,005,686.13
Total Cash at Bank					\$ 2,650,585.32
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	1,882.73				\$ 1,882.73
Rate Arrears	-	-	-	244,545.93	\$ 244,545.93
Rates paid in advance	(58,036.52)	-	-	-	(58,036.52)
Total Debtors					\$ 188,392.14
Creditors	Current	30 Days	60 Days	90 Days	
	-	-	-	-	0.00
Total Creditors					\$ -
Reconciliation of Funds					
Balance as per General Ledger					\$ 1,450,585.32
Add outstanding Debtors					\$ 188,392.14
Less outstanding Creditors					\$ -
Add Investment Account					\$ 1,200,000.00
Total Cash & Receivables Available					\$ 2,838,977.46
*** Trade Debtors					
Good Things Foundation	1,650.00				
Ironbark Aboriginal Corporation	112.73				
RS Gardening Care	120.00				
	1,882.73	-	-	-	

Coomalie Community Government Council						
Grant Report for the period ending 31st May 2019						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ 61,737.00	\$ 2,845.00	31/12/2018
1/03/2018	SLGIF Gravelling and Sealing Coach Road	Dept of Housing Community Dev	\$ 414,608.00	\$ 470,043.84	\$ -	Partial Acquittal
29/03/2018	SPG - Upgrade Public Toilets	Dept of Housing Community Dev	\$ 130,000.00	\$ 34,895.16	\$ 95,104.84	Partial Acquittal
27/06/2018	SPG - Resurface Sports Courts	Dept of Housing Community Dev	\$ 56,000.00	\$ 23,672.73	\$ 32,327.27	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Housing Community Dev	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
27/08/2018	NT Libraries	Dept Arts and Museums	\$ 49,243.00	\$ 52,451.97	\$ -	31/08/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	NDRRA - Dept of Housing Community Dev	\$ 228,000.00	\$ 138,663.46	\$ 89,336.54	30/06/2020
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 45,453.24	\$ -	31/08/2019
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of Housing Community Dev	\$ 65,000.00	\$ 33,763.80	\$ 31,236.20	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of Housing Community Dev	\$ 40,000.00	\$ 36,418.00	\$ 3,582.00	30/06/2020
18/01/2019	Be Connected Network	Good Things Foundation	\$ 2,500.00	\$ -	\$ 2,500.00	30/06/2019
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of Local Govt, Housing Community Dev	\$ 480,000.00	\$ -	\$ 480,000.00	30/06/2020
13/02/2019	Anzac Day	Dept of Chief Minister	\$ 7,000.00	\$ 7,728.88	\$ -	25/06/2019
8/03/2019	Youth Week	Territory Families	\$ 1,500.00	\$ 1,404.35	\$ 95.65	30/06/2019
21/05/2019	School Holiday Program Jul 201	Territory Families	\$ 2,000.00	\$ -	\$ 2,000.00	31/08/2019
28/05/2019	Be Connected Over 50's	Good Things Foundation	\$ 1,500.00	\$ -	\$ 1,500.00	31/12/2019
			\$ 1,672,933.00	\$ 906,232.43	\$ 826,527.50	
		Cash and Receivables			\$ 2,838,977.46	
		Unspent Grants & Subsidies			\$ 826,527.50	
		Cash Available to Council			\$ 2,012,449.96	

Profit and Loss - Council Consolidated

Coomalie Community Government Council

For the 11 months ended 31 May 2019

Account	YTD Actual	2018/2019 Budget	Variance \$
Trading Income			
Grant Commonwealth FAG	509,867	509,867	0
Grant Commonwealth RTR	108,397	108,397	0
Grant NTG Community Sport Recreation	45,000	45,000	0
Grant NTG Library	49,243	50,757	(1,514)
Grant NTG Operational Subsidy	584,629	588,738	(4,109)
Grant NTG Other GST Free	81,262	82,762	(1,500)
Grant NTG Other with GST	32,234	41,684	(9,450)
Grant NTG SLGIF	894,608	414,068	480,540
Grant NTG Special Purpose	665,053	665,053	0
Interest - Interest Received	49,050	40,120	8,930
Interest - Rates Penalties, Interest, Legals, Administration	1,984	28,200	(26,216)
Other Revenue - Donations, Contributions Received	2,909	10,500	(7,591)
Other Revenue - General Reimbursements	1,237	1,800	(563)
Other Revenue - GST Free	11,980	-	11,980
Other Revenue - GST Payable	15,291	7,800	7,491
Other Revenue - Pension Remission State	25,920	26,160	(240)
Rates Charged - Garbage	379,568	378,020	1,548
Rates Charged - General Rates	914,284	892,271	22,013
Rates Charged - Supplementary Rates	414	-	414
Statutory Charges - Dog Fines, Penalties and Pound Fees	210	1,200	(990)
Statutory Charges - Issue Rates Searches	760	2,000	(1,240)
User Charges - Dog Registration Fees	800	1,200	(400)
User Charges - Hire Fees	1,050	10,100	(9,050)
User Charges - Other	9,162	18,000	(8,838)
Total Trading Income	4,384,912	3,923,697	461,215
Gross Profit	4,384,912	3,923,697	461,215
Operating Expenses			
Depreciation - Depreciation Expenses	-	507,700	507,700
Employee Costs - Advertising for Staff	915	-	(915)
Employee Costs - FBT Payable	1,326	2,000	674
Employee Costs - Medical Expenses/Workers Comp	48,771	50,000	1,229
Employee Costs - Superannuation Costs	73,698	88,597	14,899
Employee Costs - Training, Conferences and Seminars	1,550	6,600	5,050
Employee Costs - Travel Reimbursement	-	1,500	1,500
Employee Costs - Uniform and PPE Costs	3,149	4,600	1,451
Employee Costs Payroll - Allowances	31,881	20,800	(11,081)
Employee Costs Payroll - Paid Parental Leave	- 2,590	-	2,590
Employee Costs Payroll - Salaries and Wages	741,715	974,601	232,886
Employee Costs Payroll - Staff Training	394	-	(394)
Materials and Services - Advertising	1,885	2,400	515
Materials and Services - Annual Licence Fees	1,677	1,080	(597)
Materials and Services - Bank Charges	4,111	5,400	1,289
Materials and Services - Cleaning Costs	50,339	56,750	6,411
Materials and Services - Community Events	10,554	16,800	6,246
Materials and Services - Community Grants	4,102	8,000	3,898
Materials and Services - Computer License Fees	33,234	33,000	(234)

Materials and Services - Computer Maintenance/Consumables	8,478	6,000	(2,478)
Materials and Services - Computer Support Costs	39,117	36,200	(2,917)
Materials and Services - Consumable items	209	-	(209)
Materials and Services - Contractor Services	960,200	1,210,425	250,225
Materials and Services - Council Meetings and Functions Costs	7,483	12,000	4,517
Materials and Services - CSRO Activities	3,318	-	(3,318)
Materials and Services - Electricity Costs	25,469	29,120	3,651
Materials and Services - Equipment Maintenance	4,981	3,600	(1,381)
Materials and Services - Insurance Costs	58,370	54,600	(3,770)
Materials and Services - Legal Costs	-	2,400	2,400
Materials and Services - LGANT Contributions	4,551	5,400	849
Materials and Services - Maintenance Buildings and Property	84,671	91,760	7,089
Materials and Services - Maintenance Recreation Facilities	74,603	105,720	31,117
Materials and Services - Mobile Phone Costs	2,065	5,640	3,575
Materials and Services - Motor Vehicle Fuel and Oil	31,739	33,720	1,981
Materials and Services - Motor Vehicle Rego and Insurance	10,758	10,040	(718)
Materials and Services - Motor Vehicle Repairs and Maintenance	38,621	42,120	3,499
Materials and Services - Office Equipment Costs	2,209	3,600	1,391
Materials and Services - Plant Hire - External Costs	347,145	678,478	331,333
Materials and Services - Postage/Freight Costs	2,737	2,040	(697)
Materials and Services - Printing and Stationary	10,587	12,378	1,791
Materials and Services - Purchase Stock	21,821	57,000	35,179
Materials and Services - Purchases Materials	34,936	472,939	438,003
Materials and Services - Rates Recovery Costs	- 46	1,200	1,246
Materials and Services - Reimbursements and Refunds	472	-	(472)
Materials and Services - Rental/Hire/Leasing Costs	1	-	(1)
Materials and Services - Street Lighting Costs	12,366	12,400	34
Materials and Services - Telephone/Internet Costs	6,951	9,540	2,589
Materials and Services - Valuation Fees	6,567	6,500	(67)
Materials and Services - Water, Sewer Cost	49,273	67,000	17,727
Other Expenses - Accounting Fees	88,855	96,000	7,145
Other Expenses - Audit Costs	983	14,000	13,017
Other Expenses - Consultants	5,800	26,500	20,700
Other Expenses - Councillor Allowances Statutory	41,500	48,000	6,500
Plant Hire - Internal / Capitalised Plant	-	48,000	48,000
Materials and Services - Pensioner Remission	25,920	-	(25,920)
Total Operating Expenses	3,019,419	4,984,148	1,964,729
Net Profit	1,365,493	(1,060,451)	

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Profit and Loss for May 2019.

Moved: Clr.

Seconded: Clr.

6.4 ANNUAL PLAN, BUDGET AND RATES DECLARATION 2019-2020

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	12 th June 2019
Author:	Melissa Kerr, Finance Manager
Attachment:	Draft Annual Shire Plan and budget 2019/20 (as on public display), Annual Shire Plan Comments

SUMMARY

The current Annual Shire Plan and Budget has been reviewed in accordance with the legislation. Council is currently advertising the draft Annual Shire Plan and inviting public comment for 21 days commencing on 24th May 2019 via the NT News Paper, Council Website, Council Social Media page and Council Stop Press Newsletter, and concluding on 14th June 2019 (any late comments will not be included in this Agenda however will be advised to Council under separate cover prior to Tuesday meeting).

Council has so far during the consultation process received comments from one property owner and the Sustainability Compliance Branch of the Department of Housing and Community Development. Council must make revisions to the draft it considers appropriate in light of the submissions prior to adopting the Plan.

BACKGROUND

The Local Government Act requires Council to have an Annual Shire Plan for its area. This must be developed or revised at least once during the Council's term of office. The plan must contain the following:

- Service Delivery Plan
- Budget
- Include or reference the Strategic Plan
- Long Term Financial Plan
- Constitutional arrangements currently in force
- Opportunities and challenges
- Possible changes to the Administrative and Regulatory framework
- Possibilities for improving local government services
- Performance indicators

Council is also required to review the Annual Shire Plan between 1 April and 31 July annually. It is required to adopt it and forward to the Department prior to 31 July.

Council is required to prepare a draft of the plan and publish a notice in a newspaper circulating in the area inviting submissions on the draft plan for a period of 21 days. It must make revisions to the draft it considers appropriate in light of the submissions prior to adopting the Plan.

COMMENTS

Council received one comment from one property owner within the 21 days. The resident has raised the following issues –

1. Does not believe that the minimum amount of rates payable is just and fair as access to direct Council services is not possible in their opinion from where they actually live. States that he is only willing to pay the differential rates on the UCV value.

The Department of Housing and Community Development made suggestions and minor edits to the remaining document that have been completed, as well as the following notes;

1. **Rates Declaration** – The Department is not providing comments on the rates declarations. It is not within the scope. Councils are encouraged to seek legal advice.
2. **Citation of Legislation** - Due to recent amendments to the Interpretation Act 1978; Acts will now be cited with the year of enactment, for example Local Government Act 2008. However, any existing references are not legally incorrect due to the transitional protection that has been included.
3. **Budget** - Council should take into consideration the impact the early payment of 2019-20 financial assistance grants may have on their 2019-20 budget.

CONSULTATION

An invitation to comment was made through the NT News, Council website, Facebook, and Stop Press newsletter. Please see comments received in the attachments.

STATUTORY ENVIRONMENT

s. 23, 24, 71, 72, 127(2), 128(1), 155 and 158(1) of the Local Government Act

POLICY IMPLICATIONS

The Annual Shire Plan provides the guidance document for Council's decision making throughout the year.

FINANCIAL IMPLICATIONS

Budget for 2019/2020

VOTING REQUIREMENT

Simple majority

DECLARATION OF RATES AND CHARGES 2019/2020

COOMALIE COMMUNITY GOVERNMENT COUNCIL

LOCAL GOVERNMENT ACT

Notice is given pursuant to section 158 of the *Local Government Act* that the following rates and charges were declared by Coomalie Community Government Council ("**Council**") at the ordinary council meeting held on 19th June 2018 pursuant to Chapter 11 of the *Local Government Act* ("**the Act**") in respect of the financial year ending 30 June 2019. *(A copy of the assessment record is available for inspection, free of charge, at any of the Council's public offices. A person may apply to the Council for the correction of an entry in the assessment record.)*

Rates

Pursuant to section 155 of the Act, Council declared that it intends to raise, for general purposes by way of rates, the amount of \$947,210.00.

Pursuant to section 148 of the Act, the basis of rates are differential valuation based charges with differential minimum charges.

Pursuant to section 149 of the Act, the basis of assessed value is the unimproved capital value.

1. Batchelor Township Ward and Adelaide River Township Ward

In respect of allotments classed as "Residential" or classed as "Commercial" in the council assessment record, a differential rate of 0.005377 of the assessed value with the minimum amount payable in the application of this rate being \$986.00 multiplied by:

- i. the number of separate Residential Parts or Units that are adapted for separate occupation or use on each allotment (pursuant to section 148(4) of the Act); or
- ii. the number 1 (one),

whichever is the greater.

For the purposes of paragraph 3, "Residential Parts or Units" means a dwelling, house, flat or other substantially self-contained residential unit or building.

2. Batchelor Rural ward, Adelaide River Rural Ward, Coomalie/Tortilla Ward and Lake Bennett Ward

In respect of allotments classed as "Residential" or classed as "Commercial" in the council assessment record, a differential rate of 0.001977 of the assessed value with the minimum amount payable in the application of this rate being \$831.00 multiplied by:

- i. the number of separate Residential Parts or Units that are adapted for separate occupation or use on each allotment (pursuant to section 148(4) of the Act); or
- ii. the number 1 (one),

whichever is the greater.

3. Pastoral leases under the *Pastoral Land Act*

In respect of allotments of land over which there is a pastoral lease, as defined in section 3 of the *Pastoral Land Act*, a rate of 0.000306 of the unimproved capital value with the minimum amount payable in the application of this rate being \$376.45.

4. Mining tenements

In respect of allotments of land which are subject to mining tenements as defined in the Act, a rate of 0.003475 of the unimproved capital value with the minimum amount payable in the application of this rate being \$890.96.

Note:

- i. Contiguous leases or reasonably adjacent leases held by the same person will be rated as if they were a single lease.
- ii. If the owner of the mining tenement is also the owner of the land underlying the mining tenement and is liable for the rates for the underlying land tenure, the only rates payable are either the rates for the mining tenement or the rates for the underlying land tenure, whichever is the highest.

Charges

Pursuant to section 157 of the Act, Council declared the following charges for the purpose of kerbside garbage collection provided, or which council is willing and able to provide.

Council intends to raise \$386,215.00 by these charges.

5. Residential Allotments

In respect of allotments classed as "Residential – not vacant" in the council assessment record, where Council is willing and able to provide the service, a charge of \$442.00 per annum per allotment.

The service provided is a kerbside collection of the contents of one 240 litre bin per week.

6. Commercial Allotments

In respect of allotments classed as "Commercial" in the council assessment record, where Council is willing and able to provide the service, a charge of \$911.00 per annum per allotment. This includes businesses operating food, commercial or accommodation businesses.

The service provided is a kerbside collection of the contents of one 240 litre bin twice per week.

Where a ratepayer in respect of an allotment classed as "Commercial" in the council assessment record, has requested, and the council is willing and able to provide the service instead of the service described above, a charge of \$2,393.00 per annum per allotment.

The service provided is a kerbside collection of the contents of one 660 litre bin twice per week.

7. General Waste Management

In respect of all allotments which are not liable for charges under paragraph 5 or 6 above, a charge of \$208.00 per annum per allotment for access to the Council's waste management facility for the purpose of depositing waste from the allotment, regardless of whether or not the facility is used.

8. Payment

The due date for payment will be notified in rates notices and will be at least 28 days from the date the notice is issued.

9. Interest Rate for late payment

The relevant interest rate for the late payment of rates and charges is fixed in accordance with section 162 of the Local Government Act at the rate of 18% per annum.

Paul McInerney, Chief Executive Officer

RECOMMENDATION

That Council receive and note the CEO certification of assessment record in relation to Regulation 24(1) of *The Local Government Accounting Regulations* as tabled by the Chief Executive Officer.

Moved: Clr.

Seconded: Clr.

RECOMMENDATION

Council consider the public comments received and adopt the Annual Shire Plan 2019-2020 including all prescribed contents, the annual budget, elected member allowances, and fees and charges.

Moved: Clr.

Seconded: Clr.

RECOMMENDATION

Council declare the rates for 2019-2020 and publish a notice of the rates declaration on its website and in a newspaper circulating generally in the Council's area.

Moved: Clr.

Seconded: Clr.

7 OPERATIONS MANAGER'S REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	12 th June 2019
Author:	Robert Bright, Operations Manager
Attachments:	Nil

Roads-

Slashing and Spraying

Has now been completed.

Reseals Program

Resealing for Miles Road has been completed. Line Marking for Solomon Road is ready to start should be completed by end of month.

Water, Grade and Roll

Have moved to Lake Bennett to start Grade, Water and Roll. Starting re sheeting program, floodway's and last of flood damage on Cadogan Road. Finnis River crossing on Cheeney Road flood damage is complete.

Pot Hole Repairs

Pot holes have been repaired on Hyse Way and along Miles Road. Further repairs will be undertaken at the War Graves, Adelaide River turnaround area in the coming weeks.

Waste-

Batchelor Dump

Transfer requires extensive clean in green waste remnant stockpile area and in finding appropriate and affordable recycling market options for existing segregated waste of Tyres and white goods disposal etc as can/are creating problems and will be a very costly exercise over the long term.

Adelaide River Dump

Fire breaks that have been put around the dump site have worked well. The yearly fire problem on land outside of the Transfer Station site being lit by persons unknown. Old green waste area has been cleaned up and 4 cells have been put in place. The dump face that we are using now has a 3.5 metre wall of dirt in front of it. The fence has still not been completed due to no grant funding available. Limited evidence of white goods, tyres, batteries and oil being deposited at the site.

Parks-

Batchelor

Mahogany and Neem tree saplings have been removed from the Oval Surrounds in Batchelor and the removal of sapling has commenced at Bicentennial Park which should be completed within the next few weeks.

The removal of large overhanging limbs along council road verges has commenced, it is envisaged that we will have the town completed within the next few months. The removal of low hanging limbs and sapling along road verges will commence once the prior works have been undertaken.

Other-

The Batchelor Pool will be closed for maintenance from the 1/7/19 and will reopen on the 5/9/19

Renovations on the Rum Jungle Tavern public toilets have been completed and renovations have commenced on the Myrtle Fawcett Park public toilets in Adelaide River.

The newly resurfaced Basketball/Tennis Court in Adelaide River was recently vandalised the matter was reported to the Adelaide River Police and the offenders have been dealt with.

All Council Buildings have had their gutters and drains cleaned.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for May/June 2019.

Moved: Clr.

Seconded: Clr.

7.1 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	18 th June 2019
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Dogs - No dogs.

Pool - Not many swimmers water too cold. Annual pool closure from 30/06/2019 – 05/09/2019.

NOTE

For the Information of the Council

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of May/June 2019.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
13/5/2019	1	Relationships Australia	Request for Council services information for Fatherhood map
13/5/19	2	Batchelor Ratepayer	Request for information regarding proposed subdivision AN 845
14/5/19	3	Back To The Track Organisation	2020 commemoration of the end of WW 2 vehicle rally, event details
14/5/19	4	Big Rivers Waste Management	Request for update J Poortinga
14/5/19	5	NT Surfacing	Handover information for resurfaced Sports Courts Batchelor & Adelaide River
14/5/19	6	Batchelor police	Comment on traffic management plan for Batchelor Classic road race
15/5/19	7	Minister for Infrastructure, Planning and Logistics	Batchelor Airport Masterplan, hard copy sent to Council
16/5/19	8	Adelaide River police	Photographs of vandalism to newly resurfaced sports court
16/5/19	9	Hi Spec Civil	Construction of apron & taxiway in Batchelor Airport
18/5/19	10	Minister for Local Government, Housing and Community Development	Successful SPG for waste site transportable, Batchelor and Adelaide River
20/5/19	11	Department of Local Government, Housing and Community Development	Unsuccessful SPG grants for solar installation and hydraulic bin lids
22/5/19	12	Department of Local Government, Housing and Community Development	Draft Local Government Bill released for consultation
22/5/19	13	Regional Development Australia	Request for introduction meeting, new Project Officer
26/5/19	14	Batchelor Markets	Feedback and congratulations on successful Sports Expo
26/5/19	15	LGANT	Call for nominations LGANT Executive Member, Regional and Shires
27/5/19	16	DLGHCD	Draft Revised general instruction No. 4 Procurement for Council feedback
27/5/19	17	Department of Local Government, Housing and Community Development	Draft Local Government Bill- request to present to Council
27/5/19	18	Power and Water Corporation	Streetlight changeover to LED project completion
	19	Telstra Payphones Team	Receipt of Council correspondence regarding proposed removal of payphones
31/5/19	20	Telstra Payphone Provisioning Manager	Statistics relating to payphone reductions Batchelor and Adelaide River
31/5/19	21	Rejex Rally Event Organising Committee	Request for permission and possible locations to hold Rally in Batchelor Region
31/5/19	22	Department of Tourism and	Proposed mountain bike and walking tracks linking

		Culture, Parks Wildlife and Heritage Division	Litchfield National Park and Batchelor
31/5/19	23	Daly River Road Ratepayer	AN 1276 comment on Council Plan and Rates Schedule
2/6/19	24	LGANT	Newsletter including Waste Symposium details
	25	VTG Waste	Signed contract 201920-001 Garbage Collection
3/6/19	26	Local Government Sustainability and Compliance Team	Feedback on Council Draft Plan 2019-20
3/6/19	27	Larrakia Nation Aboriginal Corporation	Transfer of Batchelor & Belyuen Community Night Patrols to LNAC
4/6/19	28	Libraries NT	New Library Management System Completing the 2017 2018 annual survey
4/6/19	29	Telstra Office of the CEO	Acknowledgement of correspondence re removal of public payphones
5/6/19	30	NT Electoral Commission	Proposed NT Electoral Boundary Redistribution open for objections

Correspondence Out Table

DATE		Source	Recipient & Subject
14/5/19	1	CEO	Big Rivers Waste Management; request for meeting
14/5/19	2	CEO	Darwin Cycling Club, Batchelor Police; Batchelor road race approval
15/5/19	3	CEO	Ironbark Aboriginal corporation; Compound development Adelaide River
16/5/19	4	CEO	Miles Road landowner; Council follow upon drainage issues
16/5/19	5	CEO	Territory Families; Coomalie Youth Engagement Grant Acquittal
16/5/19	6	CEO	DLGHCD; request to present Draft Local Government Bill to Council
27/5/19	7	CEO	Adelaide River Show Society; Exhibitors Form and Council Correspondence re portable toilet hire
28/5/19	8	CEO	Rum Jungle Bowls Club; proposed green keeper visit
28/5/19	9	CEO	Batchelor and Adelaide River Police; request for advice to Council
28/5/19	10	CEO	Former Batchelor Resident; condition of Rum Jungle Bowling green
28/5/19	11	CEO	Telstra payphone Siting Manager; proposal to remove payphones Batchelor & Adelaide River
28/5/19	12	CEO	Telstra CEO; proposal to remove payphones Batchelor & Adelaide River
28/5/19	13	CEO	Successful Tenderer; Contract 201920-002 Gravelling & Sealing Coach Road for signing
28/5/19	14	CEO	Tenderer; Contract 201920-002 Gravelling & Sealing Coach Road non-acceptance letter
28/5/19	15	CEO	Tenderer; Contract 201920-002 Gravelling & Sealing Coach Road non-acceptance letter
28/5/19	16	CEO	Tenderer; Contract 201920-002 Gravelling & Sealing Coach Road non-acceptance letter
28/5/19	17	CEO	Tenderer; Contract 201920-001 Garbage Collection non-acceptance letter
28/5/19	18	CEO	Tenderer; Contract 201920-001 Garbage Collection non-acceptance letter
28/5/19	19	CEO	Tenderer; Contract 201920-001 Garbage Collection non-acceptance letter
28/5/19	20	CEO	Successful Tenderer; Contract 201920-001 Garbage Collection acceptance letter & contract for signing
28/5/19	21	CEO	DLGHCD; Review of constitutional arrangements for Council Electoral Representation
2/6/19	22	CEO	Chief District Ranger Top End Parks; proposed LNP to Batchelor bike & walking track
	23	CEO	Successful Tenderer; Contract 201920-001 Garbage Collection acceptance letter & contract for signing
4/6/19	24	FIN	SPG Acceptance Buildings Power Transfer Stations
4/6/19	25	CEO	PC 201920-003 extension of contract AR Tip supervision
4/6/19	26	CEO	Batchelor property owner; notice to clean up overgrown block

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

8.2 REVIEW OF ACTION ITEMS LIST TO JUNE 2019

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McNerney, Chief Executive Officer
Attachments:	Action Items List to June 2019

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

8.3 COMPLAINTS REGISTER TO JUNE 2019

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McNerney, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the complaints for the May / June 2019 period.

Moved: Clr.

Seconded: Clr.

8.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**July 2014**

The NT Government published a notice in the Government Gazette on 3 July 2014, which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publicly on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together- A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th, 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilsson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

"That the Coomalie Community Government Council confirms its commitment to

- 1. pursue the building of a stronger rural local government model in the region;*
- and*
- 2. to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration."*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions, Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.

Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).
3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

July 2018

- Due Diligence Assets Report will be handed down soon
- Proposal for ICT systems received from Council Biz
- President and CEO attended meeting with Department to clarify if the proposed merger is regarded as a significant change under LG Act and would trigger elections
- Staff are working on proposal paper.

August 2018

Combined Working Group meeting was held on August 10th at Batchelor.

Presentation by Michael Freeman and Tony Tapsell of Councilbiz in relation to Regional Council ICT model for consideration by the Group.

Discussion on formation of Consultation Document under development. Agreed at meeting that the 2 Councils note the need for financial sustainability will need to encompass a larger model.

Final draft of Asset Due Diligence has been received for checking by both Councils CEO's. This was received after Working Group meeting.

Finance Staff are waiting a date for a presentation from Councilwise on their ICT systems.

September 2018

- Councilwise presentation, finance and accounts at Belyuen.
- Asset Due Diligence final report meeting CEO and Core Business Australia

October 2018

Draft Preliminary Financial Risk Analysis document by finance/CEO considered and noted by Council. Further work will be undertaken once audited financial statement for 2017/18 are received. Discussion on Organisation Chart under Local Authority option for Belyuen highlighting Day 1 organisational framework needs.

Asset Due Diligence final report from Core Business Australia received and will be incorporated into final proposal document.

Discussion on next advice and content for Minister for Housing and Community Development and required support from NT Government.

November 2018

Ministerial briefing paper being developed along with future Governance, staffing requirements and service provision.

January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

March 2019

Combined Working Group meeting held on March 6th in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

April 2019

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2nd April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21st to further refine the document.

May 2019

Coomalie CEO and Finance Manager did meet on May 21st with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

8.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	12 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Nil

SUMMARY

CEO Activities Report June meeting 2019

1. Key meetings/discussions attended

17th May, - Meeting with Yvette Nicholls, National Redress Proposal for NT Councils.

21st May – Meeting with DLGHCD staff re financial information format for Ministerial Brief including Coomalie Finance Manager.

23rd May – Big Rivers Waste Management Group – phone conference meeting.

24th May – Special Council meeting.

28th May – Australian Taxation Office Business and community Consultations 2pm – 6.30pm

30th May – meeting at Batchelor with CEO Kate Peake and Project officer Top End Leah Garnett of Regional Development Australia NT in relation to Coomalie projects listed within the NT Government 10-year Infrastructure Plan and also support to build business case and funding development for projects.

31st May, - Phone meeting with Chris Tucker, Telstra Payphone Provisioning manager (WA/NT) concerning Council submission to Telstra in regard to one payphone each at Batchelor and Adelaide River.

6th June – Represented Council at Batchelor Institute Graduation Ceremony.

6th June – Phone meeting with Jackie Hartnett, Manager Mine Projects, Rum Jungle Stage 2A, Mines Division, Department of Primary Industry and Resources requesting visit to present to Council concerning material search and other matters relating to State 2 investigations in relation to Rum Jungle Mine Rehabilitation project.

6th June – meeting at Batchelor with Sharon Fielder, Regional and Club Development Senior Officer - North Sport and Active Recreation, Department of Tourism, Sport and Culture in regard to department new NT wide 5-year agreements and quarterly and annual reviews. Advice of funding reductions provided over next 3 years, agreements will be collated across NT and forwarded out. Review of current program also undertaken and new 12-month plan developed with Sharon.

7th June- phone hook-up with Belyuen Council CEO and discussion and ministerial briefing status with Department and consolidated financials and timelines discussed

8th June – Attended Adelaide River show – and AR Community Library Lounge and Be Connected program run by Hilary Brit also discussion with Gary Higgins who was in attendance.

10th June – Queens Birthday Public Holiday.

13th June – TOPROC meeting at Wagait.

Saturday 15th June – Training Session Councillors and CEO with Jocelyn Nathanael-Walters, Department of Local Government, Housing and Community Development in relation to Declarations of Interest, Conflict of Interest, confidentiality etc under the Local Government Act.

2. Belyuen Coomalie Combined Working Group – Department Briefing

Jocelyn Nathaniel-Walters, DLGHCD met on the 21st May 2019 with the Finance Manager and CEO to further refine presentation of substance within the Ministerial Briefing. This extra work is needed prior to calling the Combined working Group together again. Matters discussed with CEO, Belyuen Council.

3. Local Government Bill – Presentation by Department of Local Government Housing and Community Development at June Council meeting.

Lee Williams and Ethan Redshaw from the Department will present the proposed Local Government Bill. This will commence just after the commencement of the meeting for approximately 30 minutes.

Council will be required to provide feedback on the many new proposed provisions for a new Local Government Act. Submissions and comments must be provided to the Department by the 18th July. (This is 2 days after the July 16th Council meeting)

The email from the Executive Director is as below:

"Dear CEO

I am pleased to inform you that the consultation draft of the Bill for a new Local Government Act has been publicly released. Please find a copy attached to this email, as well as a general information sheet.

To ask questions about the draft, or to request a presentation or provide a submission on the draft Bill, please email LGLaw.DLGHCD@nt.gov.au .

The Department's Legislation and Policy team will be contacting all councils to offer presentations to council members. Regional staff will also be contacting regional councils to offer presentations to local authorities. In addition, our team will be happy to provide extra presentations to you and your staff, including specialist information for staff in particular areas, eg governance, finance, rates.

To arrange presentations please email LGLaw.DLGHCD@nt.gov.au or phone Rob Lee on 08 8999 8568

If you, your council or your staff have any questions about the consultation draft of the Bill, please email LGLaw.DLGHCD@nt.gov.au or phone Hugh King on 08 8995 5118.

The period for submissions closes on 18 July 2019.

We look forward to receiving your submissions and comments.

*Yours sincerely, **Maree De Lacey**, Executive Director*

Local Government and Community Development

Department of Local Government, Housing and Community Development

Northern Territory Government"

4. Councilwise transition.

Significant transition and data migration work/reconciliations continues with the implementation of the Councilwise system by particularly the Finance Manager and Senior Finance Officer.

5. NAIDOC Week – Batchelor Institute. Temporary Road closure – Welcome to Country Parade – Awilla Road.

Whilst Council has not as yet received an application from Batchelor Institute for their annual NAIDOC Week Welcome to Country parade, I am expecting this in the near future. Council has previously issued a delegated authority for the CEO to approve of such requests for Temporary Road Closures. The Police normally support the event as well and assist with ensuring the safety of participants. This is for the information of Council.

Paul McInerney

Chief Executive Officer

RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period May / June 2019.

Moved: Clr.

Seconded: Clr.

8.6 MANAGEMENT OF GREEN WASTE - WASTE TRANSFER STATIONS

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Quotation from specialised green waste contractor

SUMMARY

Council in April did contract Litchfield Green Waste Recyclers with their specialised heavy machinery and mulching capability to reduce the remnant green waste stockpiles at Adelaide River. This was due as FERG were no longer in a position to issue a permit and supervise the burn due to potential mixed waste streams and comingled waste contaminants being embedded in the green waste.

A similar situation exists at Batchelor and whilst it was hoped that a supervised burn might be possible this is not the case for similar reasons as was experienced at Adelaide River. Also Council needs to have regard for the Waste Management and Pollution Control Act and specifically section 12 under Part 3 of the Act and advised to Council by *Whitianga (Fity) Peehikuru Senior Environmental Officer, Environment Division, Department of Environment and Natural Resources, Northern Territory Government*. This advice was in relation to the Adelaide River Waste Site but also applicable to Batchelor and is contained below in the report.

Council is also required to advise the EPA should a fire impact the sites that is likely to cause environmental harm beyond the site.

As verbally advised to Council at the May meeting a quotation for similar works to be undertaken with the Green waste remnant piles at Batchelor. An hourly rate for mulching of the Green waste with specialised heavy machinery is estimated for 30 hours work. This work if the full 30 hours required is \$21,000 plus GST. Additionally shearing of large logs and stumps at the site is quoted at \$165.00 plus GST per hour and no estimate for hours can be provided until the green waste is mulched and logs become evident. There is also transport of equipment to the site/and from the site at \$1200 plus GST.

Whilst this is a new cost to Council I believe it is necessary to undertake a reduction exercise to the green waste and to minimise any long term smouldering/burning impacts that might arise through either a bushfire through that area or spontaneous combustion. This will minimise the environmental impacts and also allow for the cleared area to be evaluated as part of the future landfill area.

BACKGROUND

Council at the Adelaide River Waste Transfer site recently used specialised heavy contractors to reduce the remnant green waste piles at the site. It represented a new cost to Council that is the only real management solution and eliminating burning off and potential impacts beyond the site to be experienced that could be the subject of complaint if smoke endured for a period of time. Also the traditional fire permit and supervision of the burn utilising FERG is no longer available mainly due to WHS concerns.

Batchelor Waste Transfer site also has a large build up of green waste and large logs that have been deposited there over time. There is a need to reduce and manage the green waste at least environmental impact. Advice received is that it is no longer possible to obtain a permit and firefighting supervision and support.

The following email was received from NTEPA in relation to the potential burn of green waste at Adelaide River that was not proceeded with.

Hi Paul

Thanks for the update.

Just to clarify NT EPA requirements discussed with you the other day. Please ensure you have documented procedures describing all works associated with the pre and post-burn activity at green waste section of the Coomalie Landfill. These should include emergency response procedures to prevent, or effectively respond to pollution from the proposed burn activity (noting the potential presence of drums or containers containing flammable chemicals within that area of the landfill), and relevant permits obtained from NT FRS, who are supervising the burn.

The procedures should include controls to demonstrate the council's compliance with the Section 12 General Environmental Duty (GED) under the Waste Management and Pollution Control Act. I recommend you provide this office with a minimum of 2-3 days' notice prior to conducting the burn activity.

Records supporting the burn activity must be available upon request, should the matter trigger reports to the NT EPA Pollution Hotline. For your convenience, I have pasted the s.12 GED below:

Part 3 Environmental duties

12 General environmental duty

(1) A person who:

- (a)** conducts an activity that causes or is likely to cause pollution resulting in environmental harm or that generates or is likely to generate waste; or
- (b)** performs an action that causes or is likely to cause pollution resulting in environmental harm or that generates or is likely to generate waste,

must take all measures that are reasonable and practicable to:

- (c)** prevent or minimise the pollution or environmental harm; and
- (d)** reduce the amount of the waste.

(2) Without limiting the generality of subsection (1), in determining which measures are reasonable and practicable for the purposes of subsection (1), a person is to have regard to:

- (a)** the nature of the environmental harm and the sensitivity of the environment into which a contaminant or waste is placed or may be placed;

- (b) *current technical information reasonably available to the person in relation to the activity and the likelihood that a measure proposed in the information would minimise the pollution, environmental harm or waste that the activity or action may cause; and*
 - (c) *the financial implications of implementing or carrying out the measures.*
- (3) *A failure to comply with subsection (1) does not of itself constitute an offence, but where a person has failed to comply with the subsection a pollution abatement notice may be issued to him or her.*

Regards

Whitianga (Fity) Peehikuru

Senior Environmental Officer

Environment Division, Department of Environment and Natural Resources, Northern Territory Government

COMMENT

The definitions under the NT Waste and Pollution Control Act, 1998 state:

environmental harm means:

- (a) any harm to or adverse effect on the environment; or
- (b) any potential harm (including the risk of harm and future harm) to or potential adverse effect on the environment,

of any degree or duration and includes environmental nuisance.

environmental nuisance means:

- (a) an adverse effect on the amenity of an area that:
 - (i) is caused by noise, smoke, dust, fumes or odour; and
 - (ii) unreasonably interferes with or is likely to unreasonably interfere with the enjoyment of the area by persons who occupy a place within the area or are otherwise lawfully in the area; or
- (b) an unsightly or offensive condition caused by contaminants or waste.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

NT Waste and Pollution Control Act, 1998.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Unbudgeted and would be required from end of year balance and reduced transfer to reserves.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council authorise for the CEO to accept an hourly rates and mobilisation/demobilisation quotation from a specialised heavy machinery contractor towards the reduction of greenwaste/logsplitting at the Batchelor Waste Transfer Station up to a total expenditure of \$25,000 ex GST.

Moved: Clr.

Seconded: Clr.

8.7 UPGRADE OF TOWN PLANNING DOCUMENTS COOMALIE PLANNING CONCEPTS & LAND USE OBJECTIVES

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	10 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Coomalie Planning Concepts & Land Use Objectives.

SUMMARY

In a recent follow up with the Director Lands Planning, NT Govt the following reply was received in relation to the desire of Council to have the Coomalie Planning Concepts and Land Use Objectives updated. This was provided to members at the May meeting and I would appreciate all members having a read of this document and make any proposed edits on the document that can then be summarised, considered and then endorsed for referral to the NT Planning Commission.

"Hi Paul,

At this time, the Planning Commission is still working through its current work program items, and consideration hasn't been given to 2019/20 activity.

The Planning Commission will seek justification for updating the Planning Concepts & Land Use Objectives. As previously discussed, I am wondering if you have been able identify the aspects of this document that need attention?

*Thanks, **Michael Holmes**, Director, Lands Planning , Department of Infrastructure, Planning and Logistics
Northern Territory Government"*

BACKGROUND

There has been a lengthy history at attempts to review and update the Coomalie Planning Concepts and Land use Objectives 2000 document. The following letter extract from 2011 shows issues at that time and I presume arising from subdivisions such as Silkwood etc:

Dear Minister,

Re: Planning Scheme for Adelaide River Township

Council notes for the Minister's attention that the document Coomalie Planning Concepts and Land Use Objectives was completed in the year 2000. The foreword to the document reminds users:

"As with any planning document, the Coomalie Planning Concepts and Land Use Objectives 2000 will be subject to ongoing monitoring and review."

Council considers that the document is overdue for its first review and update. Many factors impacting upon land use and planning control over land within the Shire have changed since the Coomalie Planning Concepts and Land Use Objectives was first published over 12 years ago.

Council is presently encountering an unprecedented number of development and subdivision applications being lodged with the Development Consent Authority and is strongly of the view that the updating of the Coomalie Planning Concepts and Land Use Objectives is an essential and urgent requirement to ensure the amenity and productivity of land within the Shire is properly planned and regulated into the future.

Council accordingly requests that the Minister advises when Council can expect that the review and update of the Coomalie Planning Concepts and Land Use Objectives will be undertaken and completed in conjunction with Council and other stakeholders.

Yours faithfully.

John Hughes

A letter from Council in June 2015 in relation to the Greater Darwin Plan provides more insight:

RE: SUBMISSION TO THE DOCUMENT "DRAFT DARWIN REGIONAL LAND USE PLAN 2014"

This submission is made in response to the document "Draft Darwin Regional Land Use Plan 2014" currently on public exhibition. Coomalie Community Government Council thanks the Planning Commission for the opportunity to provide further comment following on from the submissions council made in relation to the Towards a Darwin Regional Land Use Plan 2014.

Council also appreciates the time that the chairman Hon Gary Nairn and advisers took to present the plan to Council and answer to questions.

Council wishes to make the following comments:

Water Supply Catchment Restrictions

The plan shows large areas of the Coomalie region that may be affected by augmentation of Darwin's water supply dams and reservoirs. Council is concerned that this will add uncertainty and potentially additional restrictions on land within the catchment area. There is a legitimate concern that this may impact on the ability to develop land, continue existing operations and subdivide. The current uncertainty has the potential to adversely affect property values. It is suggested that the water authority engage the Coomalie Community at an early juncture to discuss the restrictions and limitations which may be placed on land within the catchment zones.

Transport Corridor

Council again stresses that the historic Northern Australian railway corridor be set aside for a second North-South distributor road. Council appreciates that this has been recognised on the Draft Plan, but could be easily extended to Adelaide River.

Industry

Native Title Claim

The document outlines that the unresolved native title claims over the towns of Adelaide River and Batchelor are the major barrier to the development of commercial, industrial and housing land. Council agrees with this comment and requests that one of the recommendations is that processes are put in place to resolve the claims are resolved as a matter of urgency. This will reduce the risk to the private sector who may invest in our community.

Airstrip Development

Council continues to support the designation of the area around the existing Batchelor airstrip as industrial land. There is extensive interest in the further development of this airfield as a light aircraft/general aviation hub. There is an identified area of land suitable for industrial development adjacent the airstrip that has been given in principle support by several Northern Territory Government Ministers and departments. Council requests that this area be designated for aviation industry.

Retirement Living

Similarly council sees the area being an ideal location for a significant aged residential precinct. The area has many natural assets which make the area a mecca for tourist. Many would consider retiring to the area if appropriate retirement village with a range of accommodation types was available.

Land use in the Coomalie Region.

There is a desire of many property owners within the Coomalie community to use their land for lifestyle purposes only. Despite owning acreage, they do not wish to utilise their land for agriculture/grazing or horticulture uses.

This is balanced by the need to develop commercial industry that will sustain the economy of the Coomalie region. The plans shows significant horticultural potential for the Coomalie region. It also has good subterranean aquifers. The horticultural potential should be recognised, promoted and supported.

While these planning layers will not be considered in the plan, Council does not wish to see the rights of these landowners restricted by future arbitrary planning zones. Council requests that any consideration of zoning be discussed thoroughly with Council, as a separate exercise to the current Plan and as part of the development of a more specific plan for the Coomalie region.

Development of Adelaide River and Batchelor

There is very little comment about a future vision for the towns of Batchelor and Adelaide River. These existing towns are currently serviced with reticulated water, sewerage, electricity and telecommunications. It seems sensible that the development of these towns should be encouraged as there is spare utility infrastructure capacity prior to building new infrastructure for green field sites elsewhere.

The towns should be identified as a Rural Service Centres for the tourism, aviation, agriculture and retirement industries as well as servicing residents.

Future Action

It is vital that this document is supported and provides the framework for the future development of the Darwin area. The Northern Territory Government provide the resources necessary to achieve the stated goals of the plan in a timely manner. It is expected that an Action Plan will be included with the final planning document. The inclusion of time frames in the Action Plan is essential for success. Otherwise, the Plan will be unachievable from the start and will not serve its purpose for guiding the future of the Darwin Region.

It is essential that the Plan be accompanied by complementary transport plans and infrastructure plan for the region.

Conclusion

Thank you for the opportunity to provide the above comments on the "Draft Darwin Regional Land Use Plan 2014" For any further enquiries please contact the undersigned at the Council's office.

COMMENT

Nil

CONSULTATION

Michael Holmes, Directors Land Planning

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Subject to discussions

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council review the Coomalie Planning Concepts and Land Use Objectives document 2000 and previous Council submissions and as requested by the Director, Lands Planning, DIPL identifies the key areas of the existing document that Council would like to be reviewed, with these being communicated to the Director.

Moved: Clr.

Seconded: Clr.

8.8 PROPOSED LOCAL GOVERNMENT ACT REVIEW

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 12th June 2019

Author: Paul McNerney, Chief Executive Officer

Attachment: New draft Bill to Amend the Local Government Act (to be tabled)

Department Information summary sheet highlighting key amendments

SUMMARY

At the commencement of the June OGM a presentation from Lee Williams and Ethan Redshaw of the Department of Local Government, Housing and Community Development will take place for approximately 30 minutes.

Council needs to provide formal submission or comments by the 18th July 2019.

The information summary paper attached provides key changes however there are many amendments to the legislation as well.

BACKGROUND

Email received below

Subject: FW: Draft Local Government Bill released for consultation

Dear CEO

I am pleased to inform you that the consultation draft of the Bill for a new Local Government Act has been publicly released. Please find a copy attached to this email, as well as a general information sheet.

To ask questions about the draft, or to request a presentation or provide a submission on the draft Bill, please email LGLaw.DLGHCD@nt.gov.au.

The Department's Legislation and Policy team will be contacting all councils to offer presentations to council members. Regional staff will also be contacting regional councils to offer presentations to local authorities. In addition, our team will be happy to provide extra presentations to you and your staff, including specialist information for staff in particular areas, eg governance, finance, rates.

To arrange presentations please email LGLaw.DLGHCD@nt.gov.au or phone Rob Lee on 08 8999 8568

If you, your council or your staff have any questions about the consultation draft of the Bill, please email LGLaw.DLGHCD@nt.gov.au or phone Hugh King on 08 8995 5118.

The period for submissions closes on 18 July 2019.

We look forward to receiving your submissions and comments.

*Yours sincerely, **Maree De Lacey**, Executive Director, Local Government and Community Development*

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Local Government Act – as in force May 2016

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the Local Government Bill presentation from Department of LGHCD and review over the next month the proposed Bill to amend the Local Government Act and this be placed as an Agenda item at the July, 2019 Council meeting that will allow for formal submission by the 18th July, 2019.

Moved: Clr.

Seconded: Clr.

8.9 DRAFT REVISED GENERAL INSTRUCTION NO.4 - PROCUREMENT FOR COUNCIL FEEDBACK

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 18th June 2019

Author: Paul McInerney, Chief Executive Officer

Attachment: Draft Revised General Instruction NO 4. – Procurement
Existing 2015 General Instruction No 4. - Procurement

SUMMARY

Councils in the NT, Municipal, Regional and Shires are being asked to provide comments on the new draft being proposed by the Department.

Through LGANT Councils have been submitting primarily in raising the tender threshold from \$100K to \$150K due to the limit that applies having been implemented many years ago and not having kept pace with rising costs. Comments need to be submitted by June 28th.

Of importance to Council has been the following allowance that has allowed for its accounting service to be provided without the need to go to tender. Specifically, it has been able to operate for a number of years under the following:

30 Quotations and tenders not required in certain circumstances

(1) Quotations or tenders are not required:

(a) for the provision of supplies consisting of, or related to:

(i) the purchase of land; or

(ii) a consultancy or other professional services; or

(iii) travel and accommodation; or

(b) if the Minister dispenses, in a particular case, with the requirement to call for quotations or tenders; or

(c) if the supplies are to be provided under a contract entered into before the commencement of these Regulations.

(2) Subject to subregulation (3) and any contrary direction by the council, quotations or tenders are not required if the supplies are to be obtained under a contract to which any of the following is a party:

(a) the Territory;

(b) the Commonwealth;

(c) a State or another Territory;

- (d) another council;
 - (e) a local government subsidiary;
 - (f) LGANT.
- (3) Subregulation (2)(d), (e) and (f) apply only if:
- (a) obtaining the supplies under the particular contract has been authorised by resolution of the council; and
 - (b) notice of the resolution has been published on the council's website.

BACKGROUND

From: Melinda Dunlop <Melinda.Dunlop@nt.gov.au> **On Behalf Of** LG Compliance

Sent: Friday, 17 May 2019 2:12 PM

Cc: LG Compliance <LG.Compliance@nt.gov.au>

Subject: Draft Revised General Instruction No.4 - Procurement for council feedback

Good afternoon

Please find attached the proposed draft revision of General Instruction No. 4 – Procurement for your council's comment.

You will note the following significant additions for clarity:

- Expansion on consultancy and other professional services
- Instructions on contracts for the supply of goods and services at set rates
- The treatment of contract variations
- The requirement on tender panels to report on tenders in writing to council
- Publication of successful supplier requirements
- Publication of consultancy or other professional services more than the quotation threshold amount

We ask for your council's feedback on this document by **close of business 28 June 2019**. Feedback is to be sent to lq.compliance@nt.gov.au.

If you have any queries in relation to this document, please contact Jocelyn Nathanael-Walters on 8999 8993 or email lq.compliance@nt.gov.au.

Regards, **Melinda Dunlop**, Projects Officer Local Government Governance, Sustainability and Compliance Branch, Local Government and Community Development Division, **Department of Local Government, Housing and Community Development**

COMMENT

Department of LGHCD.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act and Regulations, Ministerial Guidelines

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council in relation to Draft Revised General Instruction No.4 - Procurement authorise the CEO to make a submission in relation to the draft.

Moved: Clr.

Seconded: Clr.

8.10 TURBOCHARGING TOURISM AND PROPOSED MOUNTAIN BIKE/ WALKING BIKE TRACKS LINKING BATCHELOR TO LITCHFIELD NP

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Power point presentation document

SUMMARY

Julie Heran, Chief Parks Ranger, Top End Parks has provided an email outlining recent consultation in relation to Litchfield National Park development. Specific mention is made of proposed mountain bike tracks and potential linkage directly with Batchelor.

I emailed a reply to Julie Heran on the 2nd June and I understand she is away from work for approximately 3 weeks.

BACKGROUND

From: Julie Heran <Julie.Heran@nt.gov.au>

Sent: Friday, 24 May 2019 5:18 PM

To: Chief Executive Officer <CEO@coomalie.nt.gov.au>

Subject: Turbocharging tourism and proposed Mountain bike/ walking bike tracks linking Batchelor to Litchfield NP

Good Morning Paul,

I have attached a presentation document that I presented to the Batchelor Regional Tourism group meeting in February this year, which gives a brief outline of the proposed new developments earmarked for Litchfield as part of the NTG Turbocharging Tourism initiative. I thought you might be interested in the whole document for your general information. It includes information about the new 4WD tracks, campgrounds, walks and proposed Mountain bike tracks which is the section I am hoping to have further discussions with you about.

There has already been some local interest from residents outside of Batchelor to establish a mountain bike tour operation and we have had some interim discussions and have determined a route which will join the proposed LNP tracks with his property located on the Parks eastern boundary. See page 16 of the attached document. There is also a preliminary scope currently being undertaken to establish a walking track from the Daly River Road, north through to the new Central Valley Area and then linking in with established visitor area's and the proposed dual purpose mountain bike/walking track.

Ideally we would like to see these tracks start or finish in Batchelor generating possible tourism dollars for local businesses either directly or indirectly. Would it be possible to catch up at some stage to discuss the possibility of extending these tracks into the Coomalie Shire and what potential the CCGC has to contribute towards making this a possibility.

Look forward to catching up with you.

Regards, Julie Heran, Chief District Ranger– Top End Parks, Parks, Wildlife and Heritage Division, Department of Tourism and Culture

COMMENT

Julie Heran via email.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION RECOMMENDATION

That Council authorise the CEO to organise a suitable briefing for Councillors with Chief District Ranger, Top End Parks for on the Litchfield National Park development and mountain bike trails with appropriate linkages to Batchelor.

8.11 TELSTRA PUBLIC PHONE REMOVAL

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	12 th June 2019
Author:	Paul McNerney, Chief Executive Officer
Attachment:	

SUMMARY

Telstra have advised that at this stage the payphones will be retained at Adelaide River and Batchelor.

They have said that this will be reviewed from time to time and Council will be consulted with if there is a proposal to once again remove the payphones.

BACKGROUND

7th June 2019

CCGC, Chief Executive Officer

PO Box 20, Batchelor NT 0845.

ceo@coomalie.nt.gov.au

REF: 41666 / 41665

Dear Paul,

Telstra Payphone Removal Proposal

As you know, we were proposing to remove one of the two payphones from Adelaide River and Batchelor townships. (Cabinet Id: 08897671X2 and 08897601X2)

Once these payphone were to be removed, one card-coin payphone was proposed to remain at each site. Telstra received 1 submission from Council regarding the two proposals.

The submission raised the following issues:

- ☐ Low mobile ownership
- ☐ High tourist numbers
- ☐ Batchelor Institute students depending on the payphones

After evaluation, our final decision is **not to proceed** with the removal of the payphones.

Our decision was based on the following reason:

☐ After our telephone conversation and subsequent follow-up call to Nic Danks we have concluded that the best option would be to retain the services in their current locations. Once the community has confidence that recent outages will not be repeated, we will most likely review usage data and start public consultation again.

Current usage at both sites warrants only one payphone.

Our final decision differs from the original payphone removal proposals.

Although we have agreed not to proceed at this time, we will review the performance of the payphones from time to time and feel it will be inevitable that payphone numbers will decline over time.

If you disagree with our final decision, please contact us within 20 working days to lodge your complaint. This can be done by calling us on 1800 011 433 and selecting option 2; or send us your complaint in writing to:

Telstra Payphone Siting Manager

Locked Bag 4850

Melbourne VIC 3001

If you have any questions, please contact me on 08 62245717. You can also send us your complaint by email to payphones@team.telstra.com

If you remain unsatisfied with our response to your complaint and you disagree with our decision, you may object to the removal of the payphone by lodging a complaint with the Australian Communications and Media Authority (the ACMA) to request a direction about the removal of the payphone. You have 14 calendar days from the date of this letter to make a complaint to the ACMA for a review of our final decision.

To lodge a complaint with the ACMA, download and complete the ACMA's payphone complaints form available at <https://www.acma.gov.au/theACMA/payphone-complaints> or alternatively, call 1300 850 115 or email info@acma.gov.au to have a payphone complaints form sent to you.

Yours sincerely,



Chris Tucker
Payphone Area Manager
Chris.Tucker@team.telstra.com

COMMENT

CONSULTATION

Chris Tucker, Telstra

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council convey its appreciation for Telstra decision to not remove the payphone facilities at Adelaide River and Batchelor; and that Telstra did show regard for the Council concerns that removal would cause potential social impacts for people not able to access mobile phone networks.

Moved: Clr.

Seconded: Clr.

8.12 KEEP AUSTRALIA BEAUTIFUL - 2019/2020 MEMBERSHIP INVITATION

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Keep Australia Beautiful Council is seeking Council support in becoming a member for an annual contribution of \$880 including GST.

KAB play a key role in motivating interest and participation across the NT in keeping the NT beautiful. Last year KAB did undertake an assessment of Adelaide River and Batchelor specifically looking at School programs and Waste Management by Councils. This was not a formal process but was part of their wish to see Coomalie re-engage into the program.

The following are their membership options:

Personal
<ul style="list-style-type: none">Individual \$11Family \$22
Schools
<ul style="list-style-type: none">School \$220
Business
<ul style="list-style-type: none">Business / Association \$440
Council
<ul style="list-style-type: none">Council \$880

BACKGROUND

Emailed received

From: Heimo Schober <ceo@kabcnt.org.au>

Sent: Friday, 7 June 2019 2:27 PM

To: Chief Executive Officer <CEO@coomalie.nt.gov.au>

Subject: RE: Keep Australia Beautiful - 2019/2020 Membership Invitation

Good Afternoon Paul,

RE: Keep Australia Beautiful Council (12 months Membership Invitation)

Could you give consideration to CCGC becoming a Keep Australia Beautiful Council (NT) member please as this will aid in offsetting the reduction in sponsorship funding this year and assist KAB with Tidy Towns Sustainable Communities and Eco-School program delivery.

"Thank You", Kind Regards, Heimo Schober, CEO

Keep Australia Beautiful Council NT

Keep Australia Beautiful Council NT

Membership Invitation

2019/2020 (12 months)

Support Keep Australia Beautiful Council NT – Please become a member

Keep Australia Beautiful Council NT (KABCNT) is a not for profit, non-government, community based organisation. We are Northern Territory's Litter Prevention Leader and Authority. We rely on sponsorship, grant funding and memberships for delivery of free social and environmental program services, that we offer right across the Northern Territory.

This membership invitation seeks your funding support so that we can deliver sustainable environmental and social development outcomes Territory wide.

Your membership contribution is very important and valuable to KABC(NT). It will assist the day to day running of the organisation as well as educate and engage our communities.

Your KABC(NT) Membership benefits will also include: -

- Monthly Newsletter
- Biannual Northern Territory Litter Count Survey Report
- Native trees and bush tucker planting in remote Aboriginal communities
- Certificate of Appreciation
- Recognition on social media

Membership costs for your consideration are outlined on our web page (www.kabcnt.org.au), you can register your membership on line on our web page via 'Trybooking' services or you can simply pay the attached invoice if you choose.

Your kind support and contributions are highly valued and appreciated. We look forward to delivering shared outcomes into the year ahead and "thank you" for Keeping the Territory Beautiful.

Thanking you in anticipation

Keep Australia Beautiful Council (NT)
Ph: 08 8981 5535
Mb: 0407 186 461
Fax: 08 8981 9719
ceo@kabcnt.org.au
www.kabcnt.org.au

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider membership of Keep Australia Beautiful NT.

Moved: Clr.

Seconded: Clr.

8.13 TOPROC ANIMAL REFERENCE GROUP MEETING - RECIPROCAL REGISTRATION TOP END COUNCILS

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 12th June 2019

Author: Paul McInerney, Chief Executive Officer

Attachment:

SUMMARY

Council should refer to items 1 and 2 of the Implementation Plan which seeks to have uniform annual registration dates across all Toproc Councils, being; City of Darwin, Palmerston City Council, Litchfield Council, Wagait Council, Belyuen Council and Coomalie Council.

BACKGROUND

ANIMAL MANAGEMENT REFERENCE GROUP

MEETING AGENDA

Date: Thursday 2 May 2019 **Time:** 10.00am – 12.00pm

Location: Litchfield Council Chambers
7 Bees Creek Rd, Fred's Pass

Attendees:

Nadine Nilon (Chair)	Director Infrastructure & Operations	Litchfield Council
David Jan	Governance and Risk Advisor	Litchfield Council
Jeffrey Borella	Manager Ranger Services	City of Palmerston
Angie Heriot	Animal Policy & Education Officer	City of Darwin
Cathy Winsley	Chief Executive Officer	Belyuen Shire Council
Rebecca Taylor	Planning Assistant	Litchfield Council

Apologies:

Paul McInerney	Chief Executive Officer	Coomalie CGC
Russell Anderson	Chief Executive Officer	Wagait Shire Council
Matt Grassmayr	Recreation & Regulatory Services Manager	City of Darwin

1. **Confirmation of minutes from previous meeting**
2. **Business arising from previous minutes**
3. **Minutes from TOPROC meeting 28 March 2019**
 1. receive the draft Implementation Plan;
 2. endorse the draft Implementation Plan as amended to expedite the delivery of items 1 and 2 of the plan, with the activities identified in the Implementation Plan to be progressed by the Animal Management Reference Group; and
 3. receive ongoing reports at each TOPROC on the implementation Plan progress.
 4. The Chief Executive Officers implement uniform annual registration dates and reciprocal registration.
4. **Other items/General business**
 - 4.1 Implementation Plan (Attached)



-2-

- 4.2 Implementation Plan reporting to TOPROC
- 4.3 Committee Chair to be decided
- 4.4 Lifetime Registration Position Paper – City of Darwin
5. **Next meeting**

Animal Reference Group – Implementation Plan (Draft – 12/02/2019)

Item	Activity	Target Date	Process	Outcome
1	Common annual registration dates	September 2020	<ul style="list-style-type: none"> Align registration period to be 30 August to 1 September annually Extend 2019-20 registration period conclude on 30 August 2018 Palmerston, Coomalie, and Darwin are impacted - change may require Council endorsement 	<ul style="list-style-type: none"> Supports reciprocal registration Enables joint marketing Low impact on community (receive extended year in final year of existing period)
2	Reciprocal registration	September 2020	<ul style="list-style-type: none"> Commence with alignment of registration periods Develop process and documentation requirements across Councils Agreement with incoming Council (of dog) that remainder of that year is at no charge at new Council (ie the fee has been paid for at the previous Council) 	<ul style="list-style-type: none"> Community benefit, reducing costs and improving service between Councils Council benefit through increasing data accuracy Improves dangerous dog tracking
3	Alignment of registration categories excluding lifetime	2020/21 Financial Year	<ul style="list-style-type: none"> Prepare for 2020/21 financial year to enable support of registration periods and reciprocal registration Collate each Council's registration categories to identify differences Align terminology for registration at each Council Where differences exist, present to Council for consideration (where appropriate) through annual Fees and Charges review (note – this does not impact on costs applied, just terminology and categories) 	<ul style="list-style-type: none"> Enables registration benefits for items 1 & 2 Community benefit through consistent language and clarity
4	Animal education marketing campaign	April 2020	<ul style="list-style-type: none"> Develop joint campaign strategy Align with timing of items 1-3, with education and marketing to commence prior to September 2020 registration period Shared cost to Councils 	<ul style="list-style-type: none"> Clear community education messages Improve registration/dog management knowledge

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council endorse the Toproc Animal Reference Group Implementation Plan as follows;

1 – Common annual registration dates

2 – reciprocal registration

Moved: Clr.

Seconded: Clr.

8.14 86 MILES ROAD DESIGN

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	12 th June 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Council did pass a resolution at the April meeting for investigation and potential persons and funding that would provide independent specialist stormwater management advice for the water catchment in that area and to identify potential solutions.

This report provides background on that matter and proposed delegated authority for a preliminary concept plan to be sourced for management of storm water flow.

BACKGROUND

Council did inspect the road and drainage matters raised in the report on its field trip on Saturday 30th March 2019.

History by long standing Councillors was discussed in association with the letter from the resident on the 25th March 2019.

It was suggested that photographs of the road reserve prior to construction and sealing be sourced if possible to ascertain conditions at that time.

Discussed also that independent advice from a qualified stormwater specialist would be required to not look at this matter in isolation but the water catchment of that area of Miles Road.

Complaint was initially received on the 3rd December 2018 from property owner of 86 Miles Road. It relates to a long standing erosion issue at the site that as I understand also impacts on other landholders in potential solutions.

This was the letter from the landholder receive which is the subject of the current review:

03/12/2018 - Re Erosion at the Boundary of my Property at 86 Miles Rd

Some years ago, Telstra laid cables to service the area where my property on Miles Rd is located. Substantial changes to the slope and lay of Miles Rd were made, and the runoff directed via a stormwater channel to discharge onto my property. As a result of these changes, the run off from the storm water drains and Miles Rd itself coursed down the hill and through my land.

Over the last ten or fifteen years, I have attempted to deal with the erosion this regular Wet Season torrent has caused. The erosion gully has at times been deep enough to swallow a small car. I have dumped what must be tonnes of vegetable matter in the gully, and as many rocks as I could obtain. About four or five years ago, the Council assisted by dumping a substantial amount of rocks to slow the water down. I continued to dump vegetable matter and whatever I could find into the gully, and the gully has begun to fill up to some extent.

Unfortunately, the water continues to course down the hill and through my property. It has – again to some extent – changed course, and now has scoured the top spoil from my mango orchard. The area is now nothing, but exposed mango roots, rocks, pebbles and weeds brought in by the runoff.

As you will be aware, I have raised this matter nearly every Wet Season for the last ten years or so. I also note that I have paid my rates, which are substantial. I have done everything in my power to manage the situation, including dumping material into the gully and planting sturdy vegetation and trees to stabilise the soil. Nothing I have done, or can do, can stop the damage to my property occasioned by the substantial amount of storm water running down Miles Rd and the stormwater channel over my land. The situation is particularly painful to me as the property is basically maintained as a sanctuary and is the site of significant rain forest and melaleuca forest, not to mention wild life such as turtles, water monitors, and crocodiles, flying foxes and bats.

Would the Council please address this matter without further delay and take whatever steps are necessary to stop further damage, and, if possible, rectify the damage already caused?

Yours sincerely

Our record management officer has searched Copies of file notes, communication on file dating back to 2007 and 2009 from the property file. This appears to be the only formal dialogue.

The Operations Manager has been requested by me to recall knowledge of the matter since his time as OM and he has indicated that most contact must have been with CEO's. Comments below.

1. *This problem has been there since Council was formed.*

2. *I have looked at it in the past and suggested that an easement was put in to carry the water down to the spring – this was not accepted at the time.*
3. *Former CEO in 2012/13 period and I went and had a look, one option I put up was, build a drain on the south side of the road and take the water down to the water flow of the dam wall. This did not occur*
4. *Council offered to put rocks at the top of drain- this was done during period approx. 2014 - 2016*
5. *I have had no contact with this land owner, as former CEO's have been dealing with the landholder.*

In brief dialogue with the previous CEO he kindly advised me that from his recollection of a few years ago that there was some discussion of putting a culvert under Miles Rd or 2 nearby neighbouring/adjacent properties He said he was not that keen as it would have been very difficult to channel the water into it due to the quantity and the speed. There was also a Telstra pit their as well. Telstra's trench may have been what started the erosion

RESOLUTION 16/04/2019/019

That Council acknowledge the letter and photographs from the owner of 86 Miles Road and advise that research on the history of the road pre construction and sealing will continue and that Council requests the CEO to investigate potential persons and funding that would provide independent specialist storm water management advice for the water catchment in this area and to identify potential solutions.

Moved: **Clr. Moyle**

Seconded: **Clr. Beswick**

CARRIED

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

From Engineering consultants budget amount within the 2018/19 Budget as this is not available in the draft 2019/20 estimates. Estimate \$3000

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council provide delegated authority for the CEO to seek quotations for stormwater management preliminary advice including an onsite visit and discussions with affected landholders and the delivery of a concept plan and estimated costings for 86 Miles Road: and to proceed with the best value proposition.

Moved: **Clr.**

Seconded: **Clr.**

Note estimate for stormwater management advice to be under \$3000

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Date:	5 th June 2019
Author:	Stacie Selwood, Community Recreation Officer
Attachments:	Nil

Relief Community Recreation Officer – Stacie Selwood

Relief Community Recreation Officer – Stacie Selwood

SENIORS MYSTERY BUS TOUR:

I have been out and about meeting various organisations focusing on where Seniors are actively involved. I visited Tracks Dance Class, Adelaide River's Thursday's morning tea and COTA's morning tea in Batchelor. While meeting and talking to the Seniors of the community I asked them what they would like to see the council do for them. They said that they would like to see a bus service that would drive them to lunch each month. They had many reasons why this was beneficial to them. Some of the seniors cannot drive long distances, some seniors cannot drive at all, they would like to see different places, and this will give them a different activity to get them out of the house.

- Tracks Dance Class – 11 Seniors attended
- AR Morning Tea – 8 Seniors attended
- COTA Morning Tea – 7 Seniors attended

While discussing this at COTA's morning tea the Seniors named this service "Senior's Mystery Bus Tour". Seniors Mystery Bus Tour will be held the second Monday of the month, they came up with a bus service that will drive them to lunch and be social. This will start in July as the Second Monday in June will be the Queen's birthday.

BINGO MORNING TEA

Another request from the Seniors was Bingo, during daylight hours. The Be Connected Program has donated a bingo set to run a Senior's morning tea. I will be hosting a bingo in conjunction with Adelaide River's morning tea. We will be starting this on the 27th of June and will continue to run every month on the last Thursday of the month.

ADELAIDE RIVER SHOW

I am working with the Adelaide River Library with their Be Connected Program at the Adelaide River Show on the 8th of June.

AFTER SCHOOL SPORTS BATCHELOR

"Funday Monday's" at Batchelor Area School run from 2.45-3.45pm in the school term. We have now received 30 permission forms, with an average attendance of 13 children per session. The average attendance increased when Softball NT attended the program.

AFTER SCHOOL SPORTS ADELAIDE RIVER

"Being Wednesdays" run from 2.45-3.45pm at Adelaide River School in the school term. We have now received 20 permission forms, with an average attendance of 8 children.

SOFTBALL NT

On the 13th of May Softball NT has come down every Monday and have run After School Sports at the Batchelor School. They then continued to run Softball for the community at the Batchelor Oval. On the Batchelor Oval we had an average attendance of 15 participants which consisted of adults, but the majority were children. I will be continuing Softball every Monday from 4pm-5pm.

NT RUGBY

NT Rugby came down on the 2nd of May to play touch 7's. They were going to come back and continue weekly sessions in June but have pulled out. Their reason was we lacked interest from parents and adults in the community.

WALK SAFELY TO SCHOOL DAY

I teamed up with Batchelor Area School for this event. The children of Batchelor Area School met up at the General Store and the school buses dropped off the kids at this location. We had a total of 30 children on the walk safely to school event on the 17th of May.

PLAYGROUP NT'S 90th BIRTHDAY

On the 28th of May we were so fortunate to have playgroup NT come down and celebrate their birthday with a jumping castles and face painting fairy's combined with the regular smile-a-mile bus. Playgroup NT donated a book that they made to the Batchelor Museum. This has photos of Batchelor Playgroup over the years.

BUS LICENCE

I have passed my theory. I am booked in for my practical test on the 6th of June. This is not fixed date. Police emergency's come's first.

TERRITORY DAY

This event is in planning stages. The Fireworks are booked and organised. Batchelor Area School will coordinate the selling of food and drinks. I have booked St. John Ambulance and FERG will also be attending. Howard and Sons will arrive around 2pm for setup and the event begins at 6:30pm.

YOUTH VIBE HOLIDAY GRANT FOR JULY HOLIDAYS

Our application for the July Youth Week has been successful. We applied for \$2000.00 and have received the full amount. School Holiday Program will be from the 1st of July – 19th of July.

The School Holiday Program will include 6 days which will include a trip to Belyuen, Arts and Crafts Day, FlipOut, Lawn Bowls, BOEC and a Disco at Adelaide River.

Included in this Grant we will be running three FREE events in the community.

Community Fun Day with Police - 5th of July @ Batchelor Oval

Movie Under the Stars – 9th of July @ Adelaide River Oval

Movie Under the Stars- 11th of July @ Batchelor Oval

COMMUNITY FUN DAY WITH POLICE:

I am working with Save the Children with a Community Fun Day named "Family and Police Together". It will be on the 5th of July at the Batchelor Oval. The purpose of this event is to help children, young people and families to build positive relationships with NT Police. Batchelor Police are on board for this event and the FERG will present and will be filling up a dunking machine so that the participants can dunk the police.

SENIORS MONTH GRANT

Our application for Seniors Month has been successful. We applied for \$2000.00 and have received \$1500.00.

I am in the planning of organising Morning Tea at the Batchelor Museum. I am also organising a trip into Darwin to have lunch and visit the Museum and Art Gallery of the Northern Territory.

NOTE

For the information of Council.

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: **Clr.**

Seconded: **Clr.**

9.1 **NATIONAL REDRESS SCHEME – LOCAL COUNCIL’S PARTICIPATION**

9.2 **RUM JUNGLE CREEK MINE REHABILITATION STAGE 2 – UPDATE**

9.3 **PROPERTY ISSUE LOT 3 HUNDRED OF GOYDER**

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: **Clr.**

Seconded **Clr.**

10 **COUNCILLOR REPORTS**

Nil

11 **USE OF THE COMMON SEAL**

Nil

12 **GENERAL BUSINESS**

13 **DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

14 **NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 16th July 2019 at 6:00pm in the Council Chambers.