



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**17<sup>th</sup> SEPTEMBER 2019**

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A handwritten signature in black ink, appearing to read 'Paul McInerney', written in a cursive style.

Signed: Paul McInerney, Chief Executive Officer

# MINUTES

## ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17<sup>th</sup> SEPTEMBER 2019

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President of the Shire Council Andrew Turner declared the meeting open at 6:00pm and welcomed all in attendance.

President advised that as the Finance Manager was attending the meeting tonight that the Finance and applicable confidential items would be brought forward for discussion.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee (after 6.02pm)
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Paul McInerney
Finance Manager	Melissa Kerr (until 7.40pm)

<b>VISITORS PRESENT</b>	Nil
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## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

### SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 17<sup>th</sup> September 2019.

### BACKGROUND

Not applicable.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### CONSULTATION

Not applicable.

### STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

### POLICY IMPLICATIONS

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### VOTING REQUIREMENT

Simple majority.

### NOTE:

That Council received no apologies for the Ordinary General Meeting held on the 17<sup>th</sup> September 2019.

### 3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

#### BACKGROUND

Not applicable.

#### COMMENT

Not applicable.

#### CONSULTATION

Not applicable.

#### STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

#### POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### VOTING REQUIREMENT

Simple majority.

**RESOLUTION 17/09/2019/001**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17<sup>th</sup> September 2019.

CEO with Item 9.2 FBT CEO rental subsidy

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss

**CARRIED**

**4 PETITIONS AND DEPUTATION**

Nil

Clr Moyle arrived at the meeting at 6.01 pm

Cr McElwee arrived at the meeting at 6.02 pm

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 20<sup>TH</sup> AUGUST 2019**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Jasmine Douglas, Senior Administration Officer
<b>Attachments:</b>	Copy of Minutes will be tabled at the meeting

**SUMMARY**

Minutes of the Ordinary General Meeting held on 20<sup>th</sup> August 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

**BACKGROUND**

Not applicable.

**COMMENT**

Not applicable.

**CONSULTATION**

Not applicable.

**STATUTORY ENVIRONMENT**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

**POLICY IMPLICATIONS**

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## VOTING REQUIREMENT

Simple majority.

### RESOLUTION 17/09/2019/002

That the Minutes of the Ordinary General Meeting held on 20<sup>th</sup> August 2019 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**CARRIED**

The finance reports and confidential items were brought forward in the meeting at 6.03pm.

## 6 FINANCE REPORTS

### 6.1 FINANCE MANAGERS REPORT

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Finance Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

Council's auditors Nexia Edwards Marshall completed their onsite annual audit during the first week of August. We are in the midst of writing and designing Council's annual financial statements 2018/19 in the new accounting software Xero and when completed this will be forwarded to the auditors.

Rates were levied in the new Propertywise system towards the end of August and are due to be posted out in the first week of September. They will be due and payable Friday 4<sup>th</sup> October 2019.

Special Purpose Grants Round 1 will open soon and close early October. Strategic Local Government Infrastructure Fund Grant will open and close soon after. Applications will be made for both grants.

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 17/09/2019/011

That Council receives and notes the Finance Manager's Report for August / September 2019.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**CARRIED**



## 6.2 PAYMENT REGISTER

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

### BACKGROUND

Attached is a listing of accounts paid for August 2019.

### COMMENT

No additional comments are provided to this report.

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

#### Payment Register

Coomalie Community Government Council

For the period 1 August 2019 to 31 August 2019

Date	Source	Description	Reference	Amount
<b>CBA Credit Card CEO</b>				
09 Aug 2019	Spend Money	NEWS LIMITED SURRY HILLS	Monthly Subs	28.00
13 Aug 2019	Payable Payment	Payment: Speaker's Corner Café	Meals Ministerial	15.00
13 Aug 2019	Payable Payment	Payment: Speaker's Corner Café	Meals Ministerial	48.20
20 Aug 2019	Payable Payment	Payment: Nespresso Club	30352060	158.20
22 Aug 2019	Payable Payment	Payment: Woolworths	Seniors Month	104.00
23 Aug 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Seniors Month	100.00
23 Aug 2019	Payable Payment	Payment: Chemist Warehouse	Seniors Month	120.00
23 Aug 2019	Payable Payment	Payment: Coles	Seniors Month	100.00
26 Aug 2019	Payable Payment	Payment: Kmart	Seniors Month	149.25
26 Aug 2019	Payable Payment	Payment: Chemist Warehouse	Seniors Month	108.13
26 Aug 2019	Payable Payment	Payment: Beta Coolalinga Butchers	Seniors Month	101.40
<b>Total CBA Credit Card CEO</b>				<b>1,032.18</b>
<b>CBA Credit Card Exec Assist</b>				
01 Aug 2019	Payable Payment	Payment: Woolworths	SHP	98.85
02 Aug 2019	Payable Payment	Payment: Kmart	SHP	13.00
02 Aug 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	SHP	150.00
05 Aug 2019	Payable Payment	Payment: CV Check	1908022024301	49.90
13 Aug 2019	Payable Payment	Payment: CV Check	1908122035957	49.90
19 Aug 2019	Payable Payment	Payment: Saltwater	Seniors Month	427.00
26 Aug 2019	Spend Money	Xero Australia Pty Ltd	Monthly Subs	125.00
30 Aug 2019	Spend Money	Safe NT NT Police	M Kerr Renewal	72.00
<b>Total CBA Credit Card Exec Assist</b>				<b>985.65</b>
<b>CCGC CBA Cheque</b>				
02 Aug 2019	Spend Money	Commonwealth Bank of Australia	Merchant Fee	49.45
09 Aug 2019	Payable Payment	Payment: Diedre Pickering	Cleaning	3,756.64
09 Aug 2019	Payable Payment	Payment: Fulton Hogan Industries Pty Ltd	Ezastreet	3,135.00
09 Aug 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
09 Aug 2019	Payable Payment	Payment: Gaz NT Pty Ltd	SPG Toilets	59,386.80
09 Aug 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
09 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	440.00
09 Aug 2019	Payable Payment	Payment: Diedre Pickering	Cleaning	1,168.00
09 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	352.00
09 Aug 2019	Payable Payment	Payment: Pumacard	Fuel	3,245.04
09 Aug 2019	Payable Payment	Payment: Think Water Virginia	Water fittings	37.63
09 Aug 2019	Payable Payment	Payment: RS Gardening Care	Rehab MF Park	1,793.00
09 Aug 2019	Payable Payment	Payment: Gaz NT Pty Ltd	SPG Toilets	1,716.00
09 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	293.70
09 Aug 2019	Payable Payment	Payment: Think Water Virginia	Water fittings	70.86
13 Aug 2019	Spend Money	Lyn Ashford	CEO Rent	700.00
13 Aug 2019	Spend Money	PC130819-141068811 SuperChoice P-L	Superannuation	2,674.75
13 Aug 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	25,352.89
14 Aug 2019	Payable Payment	Payment: Cr. Max Corliss	Councillor Fees	850.00
14 Aug 2019	Payable Payment	Payment: Cr. Sharon Beswick	Councillor Fees	450.00
14 Aug 2019	Payable Payment	Payment: Cr. Sue Bulmer	Councillor Fees	450.00
14 Aug 2019	Payable Payment	Payment: Cr. Christian McElwee	Councillor Fees	450.00
14 Aug 2019	Payable Payment	Payment: Cr. Deborah Moyle	Councillor Fees	450.00
14 Aug 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	SIF Coach Rd	83,311.20
14 Aug 2019	Payable Payment	Payment: Cr. Andrew Turner	Councillor Fees	1,500.00
15 Aug 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	47.52
15 Aug 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance	9,498.73
15 Aug 2019	Payable Payment	Payment: Gaz NT Pty Ltd	SPG Toilets	6,325.00
15 Aug 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance	431.97
15 Aug 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance	1,258.40
15 Aug 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	6.60
15 Aug 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance	24,964.50
15 Aug 2019	Spend Money	Commonwealth Bank of Australia	Bank Fees	66.44
15 Aug 2019	Payable Payment	Payment: Gaz NT Pty Ltd	SPG Toilets	7,975.00

15 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	60.00
15 Aug 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance	12,619.53
15 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	695.00
15 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	240.00
20 Aug 2019	Payable Payment	Payment: Jacana Energy	Electricity	66.99
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	83.22
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	77.60
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	44.52
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	173.43
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	1,093.72
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	486.31
20 Aug 2019	Payable Payment	Payment: Jacana Energy	Electricity	41.43
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	756.89
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	131.85
20 Aug 2019	Payable Payment	Payment: Jacana Energy	Electricity	1,158.75
20 Aug 2019	Payable Payment	Payment: PowerWater – Bills	Water Sewerage	426.01
20 Aug 2019	Payable Payment	Payment: Jacana Energy	Electricity	96.38
20 Aug 2019	Payable Payment	Payment: Jacana Energy	Electricity	53.65
21 Aug 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Flood damage	23,511.40
21 Aug 2019	Payable Payment	Payment: The Big Mower	Mower parts	55.30
21 Aug 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Tip Contractor	1,375.00
21 Aug 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Consumables	50.00
21 Aug 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
21 Aug 2019	Payable Payment	Payment: Intergrated Land Information System	Monthly Fee	28.40
21 Aug 2019	Payable Payment	Payment: RS Gardening Care	Tree trimming	968.00
21 Aug 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Flood damage	8,831.44
21 Aug 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
21 Aug 2019	Payable Payment	Payment: NT News (News Corp)	Ad rates dec	2,240.00
21 Aug 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Monthly Fee	75.52
21 Aug 2019	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Fees	14,836.25
21 Aug 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool maintenance	2,550.00
21 Aug 2019	Payable Payment	Payment: Fraser Gatty	Be Connected	300.00
21 Aug 2019	Payable Payment	Payment: Think Water Virginia	Water fittings	346.76
21 Aug 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	436.40
21 Aug 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	715.00
21 Aug 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	SIF Coach Rd	92,080.80
21 Aug 2019	Payable Payment	Payment: Batchelor Service Centre	Fuel	211.87
27 Aug 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	25,988.35
27 Aug 2019	Spend Money	Lyn Ashford	CEO Rent	700.00
27 Aug 2019	Spend Money	PC270819-170398831 SuperChoice P-L	Superannuation	2,773.09
28 Aug 2019	Payable Payment	Payment: RS Gardening Care	Mowing AR Oval	513.80
28 Aug 2019	Payable Payment	Payment: RS Gardening Care	Tree trimming	880.00
28 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	628.98
28 Aug 2019	Payable Payment	Payment: Robert Bright	Reimburse pod	100.00
28 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	121.00
28 Aug 2019	Payable Payment	Payment: RS Gardening Care	Tree trimming	968.00
28 Aug 2019	Payable Payment	Payment: Telstra	Telephone & Internet	880.93
28 Aug 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	SIF Coach Rd	58,873.00
28 Aug 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	AR Dump	9,159.45
28 Aug 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle R&M	248.27
28 Aug 2019	Payable Payment	Payment: MVR	Vehicle R&M	127.90
29 Aug 2019	Payable Payment	Payment: Chris Reynolds Transport	Freight	77.00
29 Aug 2019	Payable Payment	Payment: RS Gardening Care	Mowing parks gardens	220.00
29 Aug 2019	Payable Payment	Payment: RS Gardening Care	Mowing parks gardens	726.00
29 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	360.00
29 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	90.00
29 Aug 2019	Payable Payment	Payment: RS Gardening Care	Mowing parks gardens	484.00
29 Aug 2019	Payable Payment	Payment: Bruce Mason	Cleaning	839.00
29 Aug 2019	Payable Payment	Payment: RS Gardening Care	Mowing parks gardens	880.00
<b>Total CCGC CBA Cheque</b>				<b>523,074.03</b>
<b>Total</b>				<b>525,091.86</b>

**RESOLUTION 17/09/2019/012**

That Council approve and pass for payment the August 2019 payment register totalling \$525,091.86.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee

**CARRIED**

**6.3 FINANCE AND GRANT REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

**SUMMARY**

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

**BACKGROUND**

Attached is the finance and grant report and consolidated profit and loss budget to actual report for August 2019.

**COMMENT**

Nil

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council					
Financial Report for the period ending 31st August 2019					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 351,553.43
Investment Account					\$ 1,603,742.68
Trust Account					\$ 490,982.50
<b>Total Cash at Bank</b>					<b>\$ 2,447,278.61</b>
<b>Debtors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
Trade ***	2,021.00	-	-	2,301.00	\$ 4,322.00
Rate Arrears	-	-	-	234,103.91	\$ 234,103.91
Rates paid in advance	(61,594.71)	-	-	-	(61,594.71)
<b>Total Debtors</b>					<b>\$ 176,831.20</b>
<b>Creditors</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	
	176,137.06	-	-	-	176,137.06
<b>Total Creditors</b>					<b>\$ 176,137.06</b>
<b>Reconciliation of Funds</b>					
Balance as per General Ledger					\$ 843,535.93
Add outstanding Debtors					\$ 176,831.20
Less outstanding Creditors					\$ 176,137.06
Add Investment Account					\$ 1,603,742.68
<b>Total Cash &amp; Receivables Available</b>					<b>\$ 2,447,972.75</b>
<b>*** Trade Debtors</b>					
Trevor Sullivan	121.00				
Lawrence Jones	250.00				
Good Things Foundation	1,650.00				
Australian Taxation Office				2,301.00	
	<b>2,021.00</b>	<b>-</b>	<b>-</b>	<b>2,301.00</b>	

Coomalie Community Government Council						
Grant Report for the period ending 31st August 2019						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ 63,382.00	\$ 1,200.00	Acquitted
29/03/2018	SPG - Upgrade Public Toilets	Dept of LGHCD	\$ 130,000.00	\$ 135,016.71		Acquitted
27/06/2018	SPG - Replace streetlights with LED	Dept of LGHCD	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	Dept of LGHCD	\$ 228,000.00	\$ 215,930.53	\$ 12,069.47	Partial Acquittal
24/10/2018	Community Sport Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 46,344.67	\$ -	Acquitted
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 39,774.04	\$ 25,225.96	30/06/2019
4/12/2018	SPG - Upgrade Bush Cemetery Toilets to Septic	Dept of LGHCD	\$ 40,000.00	\$ 40,368.18	\$ -	Acquitted
18/01/2019	Be Connected Network - Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ 2,327.62	\$ 172.38	30/09/2019
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of LGHCD	\$ 480,000.00	\$ 465,975.97	\$ 14,024.03	30/06/2020
21/05/2019	School Holiday Program Jul 2019	Territory Families	\$ 2,000.00	\$ 2,029.89	\$ -	Acquitted
28/05/2019	Be Connected - Over 50's	Good Things Foundation	\$ 1,500.00	\$ 1,306.93	\$ 193.07	31/12/2019
14/06/2019	SPG – Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
5/07/2019	Seniors Month 2019	Territory Families	\$ 1,500.00	\$ 1,099.80	\$ 400.20	30/09/2019
			<b>\$ 1,556,082.00</b>	<b>\$ 1,013,556.34</b>	<b>\$ 549,285.11</b>	
		<b>Cash and Receivables</b>			<b>\$ 2,447,972.75</b>	
		<b>Unspent Grants &amp; Subsidies</b>			<b>\$ 549,285.11</b>	
		<b>Cash Available to Council</b>			<b>\$ 1,898,687.64</b>	

#### RESOLUTION 17/09/2019/013

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for August 2019.

Moved: Clr. Moyle

Seconded: Clr. McElwee

**CARRIED**

#### 6.4 SPECIAL PURPOSE GRANT ACQUITTALS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/104#2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	28 <sup>th</sup> August 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	SPG Acquittals – Public Toilets and Bush Cemetery Toilets Upgrades

#### SUMMARY

The Special Purpose Grant Acquittals for upgrading the public toilets and the bush cemetery toilets are required to be laid before Council prior to sending to the Department of Local Government, Community Housing and Development.

**BACKGROUND**

Special Purpose Grants are acquitted after projects are completed.

**COMMENT**

Nil

**CONSULTATION**

There is no consultation that applies to this report.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

There are no specific policies that apply to this report.

**VOTING REQUIREMENT**

Simple majority

<b>RESOLUTION 17/09/2019/014</b>		
That Council receives and notes the Special Purpose Grant acquittals for upgrading the public toilets and the bush cemetery toilets.		
<b>Moved:</b>	<b>Clr. Turner</b>	
<b>Seconded:</b>	<b>Clr. Moyle</b>	<b>CARRIED</b>

## 6.5 LATE ITEM – SPECIAL PURPOSE GRANT ACQUITTAL STREETLIGHTING

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CC/104#2
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	SPG Acquittals – Streetlighting

### SUMMARY

The Special Purpose Grant Acquittals for upgrading the streetlighting to LED is required to be laid before Council prior to sending to the Department of Local Government, Community Housing and Development.

### BACKGROUND

Special Purpose Grants are acquitted after projects are completed.

### COMMENT

Nil

### CONSULTATION

There is no consultation that applies to this report.

### STATUTORY ENVIRONMENT

Nil

### POLICY IMPLICATIONS

There are no specific policies that apply to this report.

### VOTING REQUIREMENT

Simple majority

<b>RESOLUTION 17/09/2019/015</b>		
That Council receives and notes the Special Purpose Grant acquittal for upgrading the streetlighting to LED.		
<b>Moved:</b>	<b>Clr. Turner</b>	
<b>Seconded:</b>	<b>Clr. Moyle</b>	<b>CARRIED</b>



## 7 CONFIDENTIAL ITEMS

### RESOLUTION 17/09/2019/016

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

(e) information provided to the Council on the condition that it be kept confidential.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee

**CARRIED**

#### 7.1 EXERCISE POWER TO SELL PROPERTIES IN ARREARS

CEO left the meeting at 6.40pm

#### 7.2 CEO RENTAL ALLOWANCE – FBT UPDATE

CEO returned to the meeting at 6.43PM

#### 7.3 NTCAT INITIATING APPLICATION – SMALL CLAIMS ACT

#### 7.4 LATE ITEM – CEO CONTRACT CONCLUSION 31<sup>ST</sup> DECEMBER 2019 AND REPLACEMENT OPTIONS REPORT

### RESOLUTION 17/09/2019/021

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee

**CARRIED**

## 8 OPERATIONS MANAGER'S REPORTS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs\Operations Manager
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Robert Bright, Operations Manager
<b>Attachments:</b>	Nil

**Roads-**

**Coach Road**

Final 2klm seal has now been completed. Signage yet to be installed.

**Flood Damage**

Solomon Road (West) flood damage repairs have commenced.

**Waste-**

**Batchelor Dump**

Have new pods for waste oil. Will transfer waste oil from 20 litre containers into pod then contact Clean Away for removal.

**Adelaide River Dump**

A fire was lit in Cell 2 last week, contractor was called in to extinguish and cover. This fire was contained and extinguished an hour after it was reported to Council. Due to lack of staff attendance it was decided to utilise Ooloo Investments for 1 hour per week to undertake the push up of the rubbish and green waste. This will for a trial period starting on the 09/09/2019 until the 31/12/2019. If any other work is required at the dump, they are required to seek permission prior to commencement.

**Parks-**

**Batchelor**

The Large Dead Ironwood tree in Bicentennial Park has been removed.

The removal of low and overhanging limbs on Council road verges have now been completed.

Mahogany and Neem sapling removal on Council road verges has now also been completed.

**Adelaide River**

The irrigation at Myrtle Fawcett Park has been repaired and back in working order after the removal of the Albizia Saman Tree.

The grass seed that was spread around the removed tree area has not taken very well due to the dry weather and windy conditions; it will be re seeded once the wet season commences.

The removal of overhanging limbs along council road verges has been completed.

The removal of Mahogany and Neem saplings along Memorial Drive and the Oval surrounds have commenced and should be completed within the next week.

**Other-**

The exterior of Adelaide River Oval Toilets will be repainted in the next few weeks. Old toilet signage will be replaced once repainting has been completed.

Myrtle Fawcett Park public toilets now has a new concrete pathway and new handrails. Signage will also be replaced in the coming weeks. The gardens around the toilets have been trimmed/mulched and refreshed.

Toilet signage will be replaced at the Rum Jungle Tavern Toilets in the coming weeks.

Cyclone Clean up **Batchelor Town** – Clean-up will take place on Monday 14<sup>th</sup> October 2019 (put out on road verge Sunday 13<sup>th</sup> October) **Adelaide River Town** – Clean-up will take place on Monday 21<sup>st</sup> October 2019 (put out on road verge Sunday 20<sup>th</sup> October).

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 17/09/2019/003

That Council receives and notes the Operations Manager's Report for August / September 2019.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**CARRIED**

#### 8.1 MONTHLY POOL & DOG STATISTICS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDOcs\Pool Supervisor
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Trevor Sullivan, Animal Management Officer
<b>Attachments:</b>	Nil

#### SUMMARY

##### Pool

New Relief Pool Supervisor commenced with Council and pool re-opened on the 5/9/19.

##### Dogs

No dogs in the pound.

#### NOTE

For the Information of the Council

#### 9 CHIEF EXECUTIVE OFFICER'S REPORTS

##### 9.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Correspondence to be tabled

#### SUMMARY

Council is provided with items of correspondence both received and sent during the months of August / September 2019.

## BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

## COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

### Correspondence In

DATE		Source	Subject
29/7/19	1	DLGHCD Legislation and Policy Officer	Batchelor Township Native Title Update
12/8/19	2	DIPL Principal Traffic Engineer	Batchelor Tourist Information bays project budget
13/8/19	3	Office of Minister McCarthy	Ministerial visit confirmation
15/8/19	4	Animal Reference Group	Implementation Plan
15/8/19	5	Litchfield Regional Tourism Inc.	RV Park Friendly Town criteria and assessment form
16/8/19	6	DIPL Development Assessment Services	Request for comments on AN 900-subdivision proposal
16/8/19	7	DIPL	Planning Reform
16/8/19	8	Office of Australian War Graves	Adelaide River tip access
19/8/19	9	Dorat Road Ratepayer	Adelaide River tip access
19/8/19	10	Warren Snowdon MP	Stronger Communities Programme grants open
19/8/19	11	Minister for Infrastructure Planning & Logistics	Development Consent Authority call for nominations
19/8/19	12	Department of Primary Industry & Resources	Rum Jungle Lake Works
20/8/19	13	DLGHCD Grants and Rates Officer	FAA 2019-20 Pay Certificate
20/8/19	14	LGANT	Draft minutes Executive meeting 19/8/19
21/8/19	15	LGANT	Ministers Advisory Council on Multicultural Affairs call for nominations
21/8/19	16	Big Rivers Waste Management Coordinator	Multi-Purpose Portable Shredder Business Planning Advisory Service
21/8/19	17	Big Rivers Waste Management Coordinator	Sims Metal Project
22/8/19	18	Confidential Item	
22/8/19	19	BOEC Senior Teacher	Pool Maintenance Options
23/8/19	20	Batchelor business owner	Meneling Road traffic
23/8/19	21	Department of Primary Industry & Resources	Rum Jungle Lake Works, Council meeting 20/8/19
23/8/19	22	Batchelor business owner	Comments on Rum Jungle rehabilitation works
23/8/19	23	DLGHCD Manager Sustainability & Compliance	Councillor's Conflict of Interest training
24/8/19	24	Litchfield Regional Tourism Inc.	Members Update #1
25/8/19	25	NT Grants Commission	Final Grant Allocation Outcomes 2019-20

27/8/19	26	Charlie Fuller	Council Policy research for Belyuen
29/8/19	27	LGANT	Letter to Minister Ryan Town Planning on Aboriginal land
30/8/19	28	DIPL Transport & Civil Services	Signage and activities on NTG road reserves
30/8/19	29	JLT	Public Sector Risk Report
30/8/19	30	Miles Road property owner	AN 371 Request for update drainage issues
3/9/19	31	DLGHCD Manager Grants Program	Audit -Confirmation Request
4/9/19	32	Garry Higgins Office	Receipt of cat management issues letter
4/9/19	33	Regional Development Australia	Strategic Planning, Rum Jungle Update
5/9/19	34	DLGHCD Manager Sustainability & Compliance	Proposed dates for Councillor's Conflict of Interest training

### Correspondence Out Table

DATE		Source	Recipient & Subject
10/8/19	1	CEO	DIPL Project Director Civil Assets; Batchelor Tourist Information bays Project funding
12/8/19	2	CEO	Councillors & Finance staff; Combined Working Group Summary for Minister McCarthy's meeting
13/8/19	3	CEO	DIPL Principal Traffic Engineer; Batchelor Information Bays funding update
13/8/19	4	ADMIN	BOEC; Notice of pool bookings being provisional due to vacancy Pool Supervisor position
19/8.19	5	CEO	Litchfield Council; Request for engineering consultation
20/8/19	6	CEO	Powerwater; request for update on status of LED lighting project
21/8/19	7	CEO	Darwin Parachute Club; Rel Week Council support
21/8/19	8	CEO	Audit Committee Chairman; continuation of position until January 2022
22/8/19	9	CEO	Sundance Farm; Letter of support RV Park proposal to support grant application purpose
23/8/19	10	CEO	Batchelor Police; Meneling road traffic control
23/8/19	11	CEO	Department of Primary Industries & Natural Resources; Rum Jungle Lake capping project, Council Resolution
26/8/19	12	CEO	Hon. Warren Snowdon MP; feral cat management
26/8/19	13	CEO	Gary Higgins MLA; feral cat management
26/8/19	14	CEO	DPINR Executive Director Mines; Rum Jungle Lake South Reserve Capping project
27/8/19	15	CEO	Belyuen consultant; use of Council policies
27/8/19	16	CEO	DIPL Development Assessment Services; Council comments on AN 900-subdivision proposal
27/8/19	17	ADMIN	Territory Housing; Batchelor property ongoing dog complaint and history
28/8/19	18	CEO	Councillors & Finance staff; Agenda Minister McCarthy's meeting
30/8/19	19	CEO	Big Rivers Waste Management Coordinator; letter of support for Waste Campaign
2/9/19	20	CEO	DIPL Project Director Civil Assets; Robin Falls management
3/9/19	21	ADMIN	Territory Housing; Batchelor property dog complaint
4/9/19	22	CEO	RDANT Top End Project Officer; Strategic Planning & Rum Jungle update
4/9/19	23	CEO	DIPL; Senior Project Officer; Batchelor signage Meneling Road

### CONSULTATION

Not Applicable

## STATUTORY ENVIRONMENT

Not Applicable

## POLICY IMPLICATIONS

There are no specific policies that apply to this report.

## FINANCIAL IMPLICATIONS

Nil

## VOTING REQUIREMENT

Simple majority

### RESOLUTION 17/09/2019/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**CARRIED**

## 9.2 REVIEW OF ACTION ITEMS LIST TO SEPTEMBER 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Action Items List to September 2019

### RESOLUTION 17/09/2019/005

That Council receives and notes the Actions Items List.

**Moved:** Clr. Beswick

**Seconded:** Clr. Moyle

**CARRIED**

## 9.3 COMPLAINTS REGISTER TO SEPTEMBER 2019

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil

<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Complaints register

#### RESOLUTION 17/09/2019/006

That Council receives and notes the Complaints Register.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee

**CARRIED**

#### 9.4 STANDING ORDER – AMALGAMATION REVIEW

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	Coomalie Councillors
<b>File Ref:</b>	CC/79
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### SUMMARY

The following is the decision of Council from its May 2012 meeting.

*Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.*

Council did at its September 2019 OGM refer previous years updates to archives of actions as a letter has been received from the Minister for Local Government, Housing and Community Development on the 16<sup>th</sup> September, 2019 that outlines the position of the Minister at that time.

#### COMMENT

##### January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

##### March 2019

Combined Working Group meeting held on March 6<sup>th</sup> in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review

document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

#### **April 2019**

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2<sup>nd</sup> April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21<sup>st</sup> to further refine the document.

#### **May 2019**

Coomalie CEO and Finance Manager did meet on May 21<sup>st</sup> with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

#### **June 2019**

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

#### **July 5<sup>th</sup>, 2019**

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

#### **August 2019**

As stated in meetings area, an informal gathering/briefing of Councillors was convened by the Department of Local Government Housing and Community Development. This did occur on the 5<sup>th</sup> July 2019 and only involved Coomalie Council at the Departments request. The meeting was centred around work undertaken between the Finance Manager Coomalie and the Department in relation to the consolidated financial information pertaining to the proposal and veracity of some of the line items in the consolidated information.

This followed up on the agreed Councils and Department staff briefing on the adopted Ministerial Brief from the Combined Working Group. The April 2<sup>nd</sup> meeting read through the document and went through the document line by line in relation to Governance and Organisational Structure as well as Establishment costings etc and ongoing financial support needed.

Whilst the 5<sup>th</sup> July, 2019 briefing did not constitute a formal Council meeting, the President requested that he thought it vital that a briefing on progress to the Minister be afforded to Council due to the length in time of the process. The President requested a meeting with the Minister be arranged through the Department with a preference for the meeting to be held at Batchelor.

The briefing with the Minister was conducted on Monday 12<sup>th</sup> August at 3pm at Parliament House Darwin. The President also requested that Cathy Winsely CEO being invited to attend as Coomalie and Belyuen have been partners since December 2017 in the development of the merger proposal and it is important that both Councils are in attendance together with the Minister.

The Briefing submitted is that document adopted by the Combined Working Group on March 6<sup>th</sup>, 2019 with later amendments to the format of financial information between Capital and Operating costs that is more in line with NT requirements.

Briefing with Minister conducted, and Minister could not confirm commitment at this point and would provide an informed reply to the Council.



On the 30<sup>th</sup> August, 2019 the Minister and staff attended a general discussion with Councillors and CEO at Batchelor. The proposed merger was discussed again in some detail along with other legacy issues impacting Council.

17<sup>th</sup> September, 2019 – formal letter from Minister for Local Government, Housing and Community Development submitted as a late item to the September OGM. The details of the letter are provided as the position of the Minister on the proposed merger of Coomalie and Belyuen Councils including Litchfield National Park at this time.

*Mr Paul McInerney  
Chief Executive Officer  
Coomalie Community Government Council  
PO Box 20,  
BATCHELOR NT 0845*

*Dear Mr McInerney,*

*Thank you for meeting me on 12<sup>th</sup> August 2019, to discuss the proposal from the Coomalie Community Government Council and the Belyuen Community Government Council to voluntarily amalgamate.*

*I acknowledge the efforts to date in producing the Final Draft Briefing proposal and appreciate the commitment of the two councils to working together on the proposal. I understand your interest in an eventual larger regional council structure.*

*I understand that the Department of Local Government, Housing and Community Development has provided feedback on the draft, including the importance of rigorous justification and the need for more clarity on the financial position of Belyuen Community Government Council before any proposal is finalised. While I appreciate this may take longer than the councils have anticipated, a merger of councils is an important matter that all parties have an interest in getting right.*

*I encourage you to continue to seek and consider the Departments feedback as the councils' proposal is progressed. This includes defining the resources that are essential for a merger of the two shires, with the Litchfield National Park, separate to the resources that are essential if other areas wish to be included in future.*

*I have asked the officers from the Department to continue to work with and support both councils in relation to the proposal for a voluntary amalgamation. The Department will also keep me informed of your joint council progress in finalising the proposal.*

*Yours Sincerely,*

*Gerry McCarthy  
09/09/2019*

*Cc:  
Ms Cathy Winsley  
Chief Executive Officer  
Belyuen Community Government Council  
Community Mail Bag 18  
Darwin NT 0801*

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple majority

**DIRECTION**

That Standing orders from previous years be transferred to Action items.

**9.5 CEO ACTIVITIES REPORT**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	CCGCDocs/CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

**SUMMARY**

**1. Key meetings/discussions attended**

19<sup>th</sup> August – Rum Jungle Lake onsite inspection with Department of Primary Industries and Resources.

21<sup>st</sup> August – Meeting at 86 Miles Road with Litchfield Shared Services Officer in relation to stormwater drainage.

21<sup>st</sup> August – Advice received that Batchelor Clinic to have less Doctors time funded. Follow up with Member for Daly to ascertain if information is substantiated.

21<sup>st</sup> August – Discussion with Batchelor Outdoor Education, in relation to potential options if a Relief Pool Supervisor cannot be obtained through advertising process.

26<sup>th</sup> August – formal meeting with Batchelor Outdoor Education on potential access/interest in a trainee to take on Pool Supervisor duties for 2 months.

27<sup>th</sup> August – Discussion with Independent Audit Committee Chairperson and confirmation he is willing to continue in this role.

29<sup>th</sup> August – On site meeting with landholder at 86 Miles Road with Litchfield Council Shared Services Officer. Litchfield Officer listed to concerns of landholder and potential options for stormwater management.

30<sup>th</sup> August 2019 – Meeting with Councillors and CEO/FM at Batchelor with Hon Gerry McCarthy, Minister for Local Government, Housing and Community Development.

2<sup>nd</sup> September – phone meeting with Director of Mines in relation to Rum Jungle Lake Capping Maintenance Program.

6<sup>th</sup> September 2019 – Arafura Regional Roads Committee phone conference. Discussion on road safety audit/defects IT system that is used by DIPL. May be affordable group option by Councils.

12<sup>th</sup> September – Big Rivers Regional Waste Management Group meeting.

## **2. Belyuen Coomalie Combined Working Group – Merger proposal.**

The Councils met with the Minister for Local Government, Housing and Community Development on the 12<sup>th</sup> August at Parliament House.

Coomalie Council did at the request of the Council receive on the 30<sup>th</sup> August 2019 the Minister for Local Government, Housing and Community Development at Batchelor for a 2.5 hour discussion on general matters from Chin subdivision, fragmented roads and other legacy issues since before the formation of Coomalie Council in 1991, Northern Road Corridor and alternate route to Stuart Highway and being arterial road corridor to Cox Peninsula.

Merger was again discussed and would appear the proposal is not yet viewed as an urgent investment in the Local Government framework and in commencing the process towards a large more sustainable Local Government model in the North West Top End.

Both Councils will await the reply from the Minister arising from the Parliament House briefing by Coomalie and Belyuen.

I believe that it may be prudent to schedule a Combined Working Group meeting to review formally the meeting with the Minister and options moving forward for the two Councils. Belyuen CEO has advised me of her strong support for this meeting to occur is willing to travel with her Councillors to Batchelor for the meeting. Cathy Winsely has said that Friday 4<sup>th</sup> October would suit the work commitments of her Councillors.

## **3. Staff**

There will be a number of staff movements in the next month due to completion of relief contracts and annual leave and staff returning from parenting leave.

The Relief Senior Administration Officer (Jasmine Douglas), will complete her in attendance duties on the 12<sup>th</sup> September 2019. I have appointed on interim higher duties the Reception/Records Management Officer (Hilary Brett) from 1<sup>st</sup> October to fulfil the pressing governance and HR work within the newly created Corporate Services Officer role for the month of October. This allows for some time to formalise in conjunction with other staff movement the requirements for that position. I will also need to assist Hilary in the reception role with casual backup where possible and also Adelaide River library as work demands require during October.

The Relief Community Recreation officer (Stacie Selwood) finishes her role on the 8<sup>th</sup> November and the incumbent CRO (Shona Meggs) returns on the 18<sup>th</sup> November.

The new 2-day Compliance and Risk Officer will commence with the return of Aleyshia Kim on the 3<sup>rd</sup> October 2019 in this part time position.

The relief Operation Supervisor (Candice Rowlands) concludes her role on the 23<sup>rd</sup> September, with the return and handover to occur with the incumbent Operations Supervisor (Emma Dunne).

Whilst it has not been a perfectly stable operation with the number of relief positions in our small organisation, I wish to advise Council that the three-relief staff have all quickly learned their roles and undertaken their work in each job to a high standard. I am appreciative of their attitude, commitment and efforts.

A number of staff are also away on annual leave during September which means it will be busy for the Senior Accounts Officer/Accounts Officer (Stacey Shooter) and the CEO.

#### **4. Rum Jungle Lake capping/maintenance work**

The Lake remains open to the public at this stage until the Department of Primary Industries and Resources advises of a scheduled start date where the site will need to be closed and secured until Christmas due to it being essentially a construction site.

#### **5. Council meetings October – January – availability of members**

In scheduling the meetings ahead for the remainder of the year could Councillors advise of their availability for the October, November and December and January meetings.

#### **6. Attendance by Finance Manager at the meeting**

The Finance Manager will be in attendance at the start of the meeting and would necessitate bringing those items forward in the agenda for consideration.

Paul McInerney, Chief Executive Officer

#### **RESOLUTION 17/09/2019/007**

That Council receives and notes the CEO's Activity Report for the period August / September 2019.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**CARRIED**

#### **9.6 NOMINATION OF REPRESENTATIVES ON THE BATCHELOR DIVISION OF THE DEVELOPMENT CONSENT AUTHORITY.**

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	Coomalie Community Government Council Area
<b>File Ref:</b>	CC/11
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 <sup>th</sup> September 2017
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachments:</b>	Nil

#### **SUMMARY**

The NT Planning Act allows Council to appoint 2 persons to the Batchelor Division of the Development Consent Authority. The position is held for two years and the current nominees' term is due to expire on the 3 December 2019. The Development Consent Authority meets irregularly in Batchelor. Please see below received letter;



## MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.lawler@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5566  
Facsimile: 08 8936 5609

Mr Andrew Turner  
Council President  
Coomalie Community Government Council  
PO Box 20  
BATCHELOR NT 0845

  
Dear Mr Turner

The terms of appointment of the Council nominated members on the Batchelor Division of the Development Consent Authority expire on 3 December 2019.

In accordance with section 89 and 91 of the *Planning Act 1999*, you may nominate two persons to be appointed as members, and one person to be appointed as the alternate member (for those members) of the Development Consent Authority.

Could you please provide to me within 30 days, your Council's nominations for members of the Batchelor Division of the Development Consent Authority.

Yours sincerely

  
EVA LAWLER

12 AUG 2019

### BACKGROUND

Council's current members of the Batchelor Division of the Development Consent Authority are Cr Andrew Turner and Cr Deb Moyle. Council also nominated Cr Christian McElwee as an Alternative Member.

### COMMENT

Nil

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Planning Act Section 89

#### Appointment of members within a Council Area

- (1) If all or part of a division area is within a Council area, the Minister must, in writing, appoint:
  - (a) 2 persons in accordance with subsection (4); and
  - (b) 2 other personsTo be Division members in respect of the Division area
- (2) If an appointment is to be made under subsection (1)(a):
  - (a) The local authority may nominate to the minister a person for appointment: or
  - (b) If the minister does not receive a nomination under (a)-the minister must by notice in writing to the local authority request the local authority to nominate a person for appointment.
- (3) A local authority that receives a notice under subsection (2) (b) may within 30 days nominate to the minister the person it thinks fit to be a Division member.
- (4) If a person:
  - (a) Is nominated under subsection (2)(a) or (3) by the local authority)- the minister must under subsection (1)(a) appoint the person to be a member; or
  - (b) Is not nominated by the local authority subsection (2) (a) or within the period specified in subsection (3)) - the minister must under subsection (1) (a) appoint a person he or she thinks fit to be a member.
- (5) If all or part of a division is within a council area, the local authority may nominate to the Minister persons it thinks fit to be members under subsection (1) (b) and the Minister may take into account that nomination as he or she thinks fit.

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple majority

#### RESOLUTION 17/09/2019/008

That Council nominate two representatives Clr Andrew Turner and Clr Deborah Moyle to be put forward to the Minister for Planning as members of the Batchelor Division of the Development Consent Authority, and also make a further nomination of one alternate member (proxy) Christian McElwee;

**Moved:** Clr. Beswick

**Seconded:** Clr. Moyle

**CARRIED**

Cr McElwee left the meeting at 9.15pm

#### 9.7 ROBIN FALLS

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	

#### SUMMARY

A letter has been received from a Robin Falls area resident concerning the management of Robin Falls from a Tourism and environmental perspective. The letter is seeking Council involvement through applications for funding for improved management initially with better toilet facilities.

Robin Falls is a privately-owned property and Council I do not believe had had any previous involvement.

The property is adjacent an NT Government road (Dorat Road).

## **BACKGROUND**

*“Dear Paul,*

*Following our conversation, a couple of days ago, I’m writing regarding my concern for ongoing environmental management and maintenance of Robin Falls and believe there is great need for toilet facilities, among other things.*

*I am a local Robin Falls resident who often visits the falls and have seen heavy use by campers and day trippers and increased environmental pressure on the riparian system around Robin Falls. Unfortunately, I have witnessed ongoing environmental degradation every time I stop by (every few weeks).*

*My concerns include:*

- *large amounts of human waste and lack of toilet facilities*
- *increased spread of weeds*
- *encroachment and spread of campers into riparian zone bushland*
- *excessive waste- more waste than the bins can handle*
- *lack of signage - how to respectfully enjoy Robin Falls*
- *lack of fire management*
- *destruction of habitat by feral pigs*

*I understand that Robin Falls is privately owned via Crown Lease by Sydney resident, Dr John Cooper, and that the DPLI have provided and manage the bins at Robin Falls and other locations along Dorat Road. I have written to DPLI inquiring about the management arrangements between NTG and John Cooper regarding Robin Falls.*

*The **Communities Environment Program** is now open to expressions of interest (EOI) from local environment groups across the federal Lingiari electorate. The Program aims to provide groups in need of funds to make an important environmental project happen, and deliverer social benefits to the wider community. Applications close September 16th, 2019 with works to be completed by December 2020 and can be granted to representative bodies such as councils.*

*I would like to explore opportunities to apply for funding with Coomalie Council with an aim to improve the much-needed health and management of Robin Falls area by providing compost toilets at Robin Falls.*

*The Department of Land Planning and Infrastructure is communicating with the lease holder, Dr John Cooper about management arrangements between DLPI and Dr John Cooper, and his interest in the installation of compost toilet facilities.*

*I believe there is a great need and opportunity now for community and local and Territory governments to work together to keep these places healthy, well managed and accessible into the future.*

*I look forward to hearing from you soon.*

*Kind regards, Jacqui Taylor”*

## **COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**RESOLUTION 17/09/2019/009**

That Council acknowledges the concerns relating to the use of Robin Falls and suggest that formal contact be made with the Department of Tourism and Culture, landowner of Robin Falls area, and Litchfield Regional Tourism Inc.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**CARRIED**

**9.8 RV FRIENDLY TOWN PROPOSAL BY LITCHFIELD TOURISM GROUP**

<b>Applicant:</b>	N/A
<b>Location/Address:</b>	N/A
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 <sup>th</sup> September 2019
<b>Author:</b>	Paul McInerney, Chief Executive Officer
<b>Attachment:</b>	RV Friendly Town Program and Assessment Form

**SUMMARY**

Litchfield Regional Tourism Inc is requesting Council consideration of Batchelor and Adelaide River being classified as RV Friendly Towns and which would be assessed by the Campervan & Motorhome Club of Australia (CCMA).

The Council has for a number of years had Dump Points in Batchelor and Adelaide River.

The Criteria and requirements are in the attachments.

**BACKGROUND**



Good evening Paul

Currently, there are no accredited RV parks in the NT and as a key tourism region it makes sense for Coomalie to put the 'welcome' mat out for this specific sector.

As discussed earlier today, on behalf of the LRTI, please find attached information re: "RV Friendly Town" criteria and associated assessment form for Council's review and hopefully, acknowledgement by means of submitting an application to become a recognised 'RV Friendly Town'.

There is no cost - just the need to complete an application form which is reviewed by the Campervan & Motorhome Club of Australia (CMCA) who will advise of acceptability (or not).

My understanding is that both Adelaide River and Batchelor meet CMCA's requirements and already cater for a significant number of RV travellers.

We look forward to Council's decision in due course.

Thanks and kind regards,

Deborah Moyle,

**SECRETARY, Litchfield Regional Tourism Inc.**

**COMMENT**

Nil

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**DIRECTION**

That the CEO complete the RV Friendly Towns application form and forward to the CMCA for assessment on eligibility of Batchelor and Adelaide River.

**9.9 BATCHELOR TRANSFER STATION – SHANNON LAND CARE CONTRACT REVIEW**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:****Disclosure of Interest:** Nil**Date:** 17<sup>th</sup> September 2019**Author:** Paul McInerney, Chief Executive Officer**Attachment:****SUMMARY**

The Contract with Shannon Recycling and Landcare and Coomalie Council expires on the 30<sup>th</sup> September 2019.

With the current ongoing matters of waste management at Adelaide River Waste Transfer Station and potential impacts on waste management and operation at Council including Batchelor the contract should continue as a monthly rolling contract pending outcomes with waste management generally through the first half of 2020. This also will allow for waste management proposals that will be considered by Big Rivers Waste Management Group that may have an impact on our waste management operations.

**BACKGROUND**

The following was the resolution passed by Council at the February 2019 OGM

*RESOLUTION 19/02/2019/015*

*That Shannon Recycling and Landcare contract for the Batchelor Waste Transfer Station be offered an extension of the current contract terms and conditions on a rolling month by month basis with a review period to occur by the 30<sup>th</sup> September 2019 by the CEO and contractor.*

*Moved: Clr. Beswick*

*Seconded: Clr. Corliss*

*CARRIED*

**COMMENT**

Nil

**CONSULTATION**

Shannon Recycling and Landcare

**STATUTORY ENVIRONMENT**

Nil.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Current contractual arrangement with Shannon Landcare and Recycling. \$1375 Incl GST a month

**VOTING REQUIREMENT**

Simple majority

## **RESOLUTION 17/09/2019/010**

That Shannon Recycling and Landcare contract for the Batchelor Waste Transfer Station be offered an extension of the current contract terms and conditions on a rolling month by month basis with a review period to occur by the 30<sup>th</sup> June 2020 by the CEO and contractor.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**Cr Bulmer voted against.**

**CARRIED**

### **9.10 COMMUNITY RECREATION OFFICER REPORT**

**Applicant:** N/A

**Location/Address:** N/A

**File Ref:** CCGCDocs\ CRO

**Date:** 17<sup>th</sup> September 2019

**Author:** Stacie Selwood, Community Recreation Officer

**Attachments:** Nil

CRO September 2019

**10/09/2019** - Relief Community Recreation Officer – Stacie Selwood

#### **SENIORS MYSTERY BUS TOUR**

On the 9<sup>th</sup> of September, I picked up 7 residents from the Batchelor and Lake Bennett region. On this occasion we went to The Bell Bar and Bistro in Palmerston.

#### **BINGO MORNING TEA**

On the 29<sup>th</sup> of August 2019 we had 9 Seniors in attendance for our monthly bingo at Adelaide River. The next bingo scheduled for 26<sup>th</sup> of September.

#### **AFTER SCHOOL SPORTS BATCHELOR**

The “Funday Monday’s” program at the Batchelor Area School have now received 22 permission forms, with an average of ten children attending the session.

#### **AFTER SCHOOL SPORTS ADELAIDE RIVER**

The “Well-Being Wednesdays” program at Adelaide River Primary School have now received 18 permission forms with 12 children attending regularly.

#### **SOFTBALL AT BATCHELOR OVAL**

Unfortunately, due to low attendance or no attendance we have cancelled Softball until further notice.

#### **TENNIS TUESDAYS IN SEPTEMBER**

On the 27<sup>th</sup> of August I joined Tennis NT at their centre at Palmerston to observe how they run their kids’ session. They kindly donated a box of Tennis Balls to use for our program that is now running every Tuesday through the month of September. The first session was on the 3<sup>rd</sup> of September where we had about 10 children and 4 adults.

#### **ADELAIDE RIVER SPORTS FESTIVAL**

There were 120 Students and 40 Adults that attended the festival. I assisted the festival by marshalling and supervised shotput.

### **AFL NT & BATCHELOR AREA SCHOOL**

AFL NT and Batchelor Area School have organised an AFL match with Bee's Creek School on September 17<sup>th</sup> and have asked me to assist in supervision.

### **NEIGHBOURHOOD WATCH WEEK**

Senior Constable Tracey-Dale Middleton looks over Neighbourhood Watch NT and has reached out and asked the Coomalie Council to host a Community get together for Neighbourhood Watch week. This will be held on the 10<sup>th</sup> of October.

### **SENIORS MONTH GRANT**

On Thursday the 15<sup>th</sup> of August 2019 we had 16 Seniors join us at the Museum & Art Galley of the NT followed by Lunch at the Café next door.

On Tuesday 20<sup>th</sup> of August 2019 we held a Seniors morning tea at Batchelor Museum with the help of Jan Hills. There were 13 Seniors that attended the function.

### **GREAT NORTHERN CLEAN UP**

I have registered the Council with the "Clean Up Australia Day" organisation for the "Great Northern Clean Up" for the afternoon of the 18<sup>th</sup> of September at Adelaide River, also we will be participating on the 19<sup>th</sup> of September in Batchelor.

### **OCTOBER SCHOOL HOLIDAYS**

We have organised four activity days on the October School Holidays. We have an arts and craft day at the Bruce Jones Centre, A day at the Adelaide River library and an "Active Fun Day". I have also organised Bunnings to come down to do a DIY workshop where we will be making toolboxes.

### **REMEMBRANCE DAY**

On the 22<sup>nd</sup> of August we had a meeting with John Phillips who is the President of The National Serviceman Association NT. The planning process has begun for Remembrance Day at Adelaide River for 2019.

### **SENIORS CHRISTMAS**

We have Thursday 5<sup>th</sup> of December 2019 as a tentative date. Just waiting to hear back from Rum Jungle Tavern for a quote.

### **NOTE**

For the information of Council.

### **10 COUNCILLOR REPORTS**

Nil

### **11 USE OF THE COMMON SEAL**

Nil

### **12 GENERAL BUSINESS - Native Title Determination to be listed on agenda for October meeting.**

### **13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

#### 7.1 EXERCISE POWER TO SELL PROPERTIES IN ARREARS

##### **RESOLUTION 17/09/2019/017**

That Council sign a letter of engagement and exercise their power to sell AN1208,976, 1307,279, 1231,71,1205,1210,1211,393,845,1160,1217,42,1181 if they remain in arrears with HWL Ebsworth.

#### 7.2 CEO RENTAL ALLOWANCE – FBT UPDATE

##### **RESOLUTION 17/09/2019/018**

That Council note the Fringe Benefit Tax information from the Auditor regarding remote area housing.

#### 7.3 NTCAT INITIATING APPLICATION – SMALL CLAIMS ACT

##### **RESOLUTION 17/09/2019/019**

That Council note the report in relation to the Small Claim through NTCAT and accepts the proposal for representation by HWL Ebsworth.

#### 7.4 LATE REPORT – CEO CONTRACT CONCLUSION 31/12/2019 AND REPLACEMENT OPTIONS

##### **RESOLUTION 17/09/2019/020**

That Council notes the late report and acknowledges that the CEO has advised the President on the 5<sup>th</sup> September that he will not be requesting an extension of his contract beyond its end date of 31<sup>st</sup> December, 2019;

And that Council will now commence the review of the CEO specifications and criteria and then commence the recruitment process towards the employment of a new CEO.

#### 14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 15<sup>th</sup> October 2019 at 6:00pm in the Council Chambers.

The President declared the meeting closed at 9.40pm