

4.4 ANNUAL COMMUNITY RECOGNITION EVENT

Policy Number	4.4	Date Commenced	17/07/2013
Date Adopted	16/07/2013	Resolution Number	16/07/2013/006
Review Timeframe	4 years		
Last Review Date	November 2018	Next Scheduled Review Date	August 2022
Policy Responsibility	Administration		

Document History

Version	Date Amended	Details Comments e.g. Resolution Number
	21/11/2018	21/11/201/0016 – amendments as per Council decision

OBJECTIVES

To establish the Coomalie Community Government Councils guidelines for Council's annual event to recognise efforts of Volunteers in the Community.

POLICY STATEMENT

Coomalie Community Government Council will host an event to recognise the efforts of volunteers in the Coomalie Community.

The event will be held **annually** in May to coincide with National Volunteers Week. This is to be an alcohol-free event. Council's preference is for the event to be a morning or afternoon tea.

Volunteers

A Register will be maintained annually by Council Staff.
Prior to the event, Council will call for any additions to this register.
Volunteers on the register will then be invited to the event and all recognised equally with a certificate. There is to be no winners, but instead a recognition of all who have contributed to the community in a volunteer capacity throughout the year.

Certificates

Framed certificates with the Coomalie Community Government Council logo on them are to be presented to all volunteers on the day.

Invitations to be sent to:

1. Member for Daly
2. Elected Members and partners
3. Council CEO, Community Recreation Officer and Senior Admin Officer
4. Volunteers and partners on the annually updated Volunteers Register