



AGENDA

ORDINARY COUNCIL MEETING

17th July 2018

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Signed: Paul McInerney,

Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17th JULY 2018

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
Senior Administration Officer	Aleyshia Kim

VISITORS PRESENT

Senior Policy Officer, Local Government Division, Department of Housing and Community Development	Rolf Nilsson
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 17th July, 2018.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and notes the apologies for the Ordinary General Meeting held 17th July, 2018.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17th July, 2018.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 19TH JUNE 2018**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Aleyshia Kim, Senior Administration Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 19th June 2018 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 19th June 2018 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

6.1 OPERATIONS REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Robert Bright, Operations Manager
Attachments:	Nil

SUMMARY

Roads-

Work on Fowler Road, Sargent Road is now complete.

Currently working at Lake Bennett maintenance water, grade, roll and re-sheeting. Heathers Lagoon Road has had a water, grade, roll, re-sheet and drains done. Currently working on Owens Lagoon Road water, grade, roll and fill in holes. Cadogan Road and Echinda Road will be done next.

Work has started on Coach Road with the contractor H&K.

Waste-

Both Batchelor and Adelaide River dumps are running well, a new slot has been dug.

Our current contractor is away on holiday and they have engaged a relief whilst they are away.

Parks-

Ongoing maintenance on sprinklers will continue.

Ongoing-

Due to current workload and time constraints the driveway audit will occur as time permits.

Requests-

Bowls Club request for car park- this will be investigate when time permits with current work load.

Myrtle Fawcett Park tree works-

A quote has been received for the tree work outlined in the recommendations.

Another quote received for comparison of maintaining the tree and removal of the tree.

Pool-

Pool is currently empty to have broken tiles repaired.

A contractor came and cleaned out the balanced tanks in the sump room and fix pipes. Also put a muncher through the drainage pipe as water hasn't been getting away well enough. Identifying the pipe needs to be replaced as it is an old steel pipe and falling apart.

Paint has also been purchased to clean the place up.

The pit lid at the small pool end will also be replaced as rusty and old, being made at the moment.

Grants-

Council were successful in getting the grant to remove asbestos. Ideally the work for the pool will take place whilst we are closed for the maintenance period. Awaiting Council decision on quotations received.

Actions List

DIRECTION

Council direct the Operations Department to obtain quotations for sealing of the area at the dump point adjacent Batchelor Public Toilets, and it be considered with the long term assets program or grants programs. – still outstanding, will do when time permits.

Proposal for a masterplan and costings for Rum Jungle Bowls Club/Bruce Jones Community Centre carpark to be developed incorporating suggested proposals from Coomalie COTA.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION	
That Council receives and notes the Operations Manager's Report for June / July 2018.	
Moved:	Clr.
Seconded:	Clr.

6.2 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	17 th July, 2018
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

The Animal Management Officer/Pool Supervisor is currently on leave with the Pool closed until 6th September 2018.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of June / July 2018.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE		Source	Subject
2/6/18	MI 1	Lake Bennett Resident	Response to Council letter re dog complaint
4/6/18	MI 2	PFES	Repair of damage to Men's Shed building completed
4/6/18	MI 3	Animal Management in Rural & Remote Indigenous Communities	Reply regarding Protecting Animals Grants
4/6/18	MI 4	Department of the Attorney-General	Request re Native Title discontinuance signatures
10/6/18	MI 5	VTG Waste	Meeting feedback and follow up arising from annual period contractor meeting.
10/6/18	MI 6	Batchelor Area School	Invitation to CRO to join School Council subject to work demands as priority for CRO
11/6/18	MI 7	Minister for Housing and Community Development	Coomalie /Belyuen merger proposal; funding request review
12/6/18	MI 8	Adelaide River Show Society	Cancellation of show 12 Jun 2018 and request for continuing Community Grant funding
12/6/18	MI 9	Dorat Rd Resident	Comments on Draft Annual Plan and Budget. Notified at June meeting reports
13/6/18	MI 10	LGANT	2018-06-13 Call for Nominations to the LGANT Executive
14/6/18	MI 11	LGANT	Work Zone Traffic Management -Legislation Change & notice of presentation 18-7-18
14/6/18	MI 12	NT Parliament Hansard	- Estimates Recording 14-6-18 relating to proposed Coomalie Belyuen merger. Circulated to Councillors
18/6/18	MI 13	NT Worksafe	Worksafe Inspection report - Coomalie Community Government Council noting discussion on their unscheduled visit to CEO on 13 th June, 2018 re alleged asbestos panel damage due to vandalism at Mens Shed (non Council asset)
18/6/18	MI 14	RAAF SQNLDR Lindsay Paterson	Pitch Black 18 posters and flyers. And meeting summary from meeting with @ Councillors and CEO
20/6/18	MI 15	RAAF FLT Daniel Phillips Air Force Band	RAAF Band performance in Batchelor 30-7-18
22/6/18	MI 16	Shannon Recycling & Landcare	Holiday relief staff notification that Mr Kerry Ferris will attend to contractor duties as last year.
25/6/18	MI 17	Department of Housing and Community Development	Coomalie Variation Approval to be utilised to increase admin support beyond 1 July 2018. New acquittal date 31 st December 2018.
25/6/18	MI 18	Kerr Trust	Terms of Engagement 2018/2019 and signed agreement
25/6/18	MI 19	Minister for Housing and Community Development	Notification of successful SPGs for 3 projects. <ol style="list-style-type: none"> 1. Asbestos Removal/remediation \$45K 2. Resurface courts – Batch/AR \$56K 3. 21 street lights to LED \$86K
25/6/18	MI	Minister for Territory	Notification of successful Seniors Month Grant.

	20	Families	\$1,500
26/6/18	MI 21	NT Adventure Park	Request for township signage placement on sign panels at Visitor Information Centre, Batchelor and banner/sign inside VIC
26/6/18	MI 22	Batchelor Property Services	Signed Cleaning Contract
26/6/18	MI 23	Friends of the North Australia Railway	Survey Plan; Coach Rd Snake Creek Level Crossing
29/6/29	MI 24	NT Archives Service	Approval of the Records Disposal Schedule
29/6/18	MI 25	Northern Land Council	Notices of Discontinuance Native Title Matters
29/6/18	MI 26	Minister for Tourism and Culture	Public Library Funding Agreement. 2018/19 Operating grant \$49,243 plus resource allocation \$2465
28/6/18	MI 27	ARSS Secretary	Email advice re insurance issue and regarding Confirmation of fireworks for Territory Day
30/6/18	MI 28	ARSS Secretary	Notice of Committee decision to cancel fireworks for Territory Day due to no public liability cover in policy for fireworks.
4/7/18	MI 29	Batchelor Tourist Information Centre	Community Grant Application Information Centre
4/7/18	MI 30	Adelaide River Library Members	Community Grant Application Adelaide River Library Members Group
4/7/18	MI 31	Adelaide River Playgroup	Community Grant Application
4/7/18	MI 32	BIITE Batchelor Campus	Invitation to NAIDOC Week Celebrations
4/7/18	MI 33	Department of Housing and Community Development	Local Government Schedule of Payments for the Year Ended 30 June 2018
5/7/18	MI 34	Department of Primary Industry and Resources, Mines Department	Rum Jungle Lake capping maintenance & consideration of temporary site closure.
5/7/18	MI 35	Royal Life Saving Society Australia	Certificate of Thanks Coomalie Swim Group
5/7/18	MI 36	Department of Tourism and Culture, Archive Service	Approval of Disposal Schedule for Records of Local Authorities in the Northern Territory
5/7/18	MI 37	Confidential application	Application for position
6/7/18	MI 38	Department of Environment and Natural Resources	Adelaide River Town Flood Study and Floodplain Mapping
6/7/18	MI 39	LGANT Newsletter	Notice of LGANT visits to CCGC OGM July & August 2018
6/7/18	MI 40	Adelaide River Railway Market	Community Grant Application
6/7/18	MI 41	Friends of Northern Australian Railways	Community Grant Application
6/7/18	MI 42	Batchelor Museum	Community Grant Application
6/7/18	MI 43	Rosella Festival Adelaide River	Community Grant Application
6/7/18	MI 44	SQNLDR D Cook RAAF	Exercise Pitch Black band performance and community event planning – progress of

			Community events planning.
9/7/18	MI 45	Minister for Tourism and Culture	Press release from Minister advising of funding for individual Show societies in NT. ARSS club to receive \$20K annually over next 5 years.
9/7/18	MI 46	Department of Infrastructure Planning and Logistics	Notice of roadworks on Cox Peninsula Road and intersection with Letchford Road.

Correspondence Out

DATE		Source	Subject
18/6/18	MO 1	PM	RAAF SQNLDR Lindsay Paterson re Pitch Black exercise , follow up on band performance , community event and balloon visit to Batchelor
20/6/18	MO 2	PM	Batchelor potential business enquiry re; Council consideration of proposal
21/6/16	MO 3	PM	SPG signed acceptance forms
25/6/18	MO 4	PM	Lee Williams Request for Variation report ; Building Capacity Funding Support grant
27/6/18	MO 5	PM	Valuer General's Office : re Coomalie revaluation process
27/6/18	MO 6	PM	RSVP to Royal Lifesaving Awards function
28/6/18	MO 7	PM	Core Business Australia ; response regarding expected delivery date of Final Report
29/6/18	MO 8	PM	Acknowledgement of ARSS fireworks collection arrangements
3/7/18	MO 9	PM	Ironbark Aboriginal Corporation re; placement of containers at AR Depot.
3/7/18	MO 10	PM	RS Gardening, letter of thanks for Territory Day support
4/7/18	MO 11	PM	Tourism Top End ; re Batchelor Visitor Information Centre draft MOU
5/7/18	MO 12	PM	PowerWater ; re Adelaide River dump point blockage problem solving
6/7/18	MO 13	PM	Department of Environment and Natural Resources re; Adelaide River Town Flood Study and Floodplain Mapping

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST TO JULY 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to July, 2018.

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER TO JULY 2018

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the complaints for the June / July 2018 period.

Moved: Clr.

Seconded: Clr.

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

July 2014

The NT Government published a notice in the Government Gazette on 3 July 2014 which includes the Robin Falls area in the Coomalie Community Government Council area.

February 2015

The Ombudsman found that Council does not have a case to answer in relation to the process to incorporate the Robin Falls area into the Council area.

June 2015

A meeting of the BCWLGAG was held at Belyuen on Tuesday 9 June 2015. The main discussion revolved around the incorporation of the remaining unincorporated areas into Councils.

December 2015

The Department of Local Government provided a background briefing for Councillors on the remaining unincorporated areas. The Territorian published a brief article on the proposal on Sunday 6th December 2015 making comment about the proposal.

January 2016

Letter sent to Department of Local Government requesting Litchfield National Park be included in the Coomalie Community Government Council area.

February 2016

The Department of Local Government have advised that there will be no further decisions made in relation to formation of new Councils in this term of Government. The Department has acknowledged Council's request in relation to Litchfield National Park.

May 2016

A meeting was held of the BCWLGAG. There was a discussion regarding the three councils working together in developing a strategy to put to the Government in relation to their future and the unincorporated land.

June 2016

Department of Local Government and Community Services were advised of Council's agreement to investigate the formation of a regional council subject to Batchelor being the administrative centre.

July 2016

Three consultants were invited to quote on the scope of works to provide an analysis of options for local government structures in the area. Two quotes were received. An application was submitted for a Special purpose Grant to proceed with the consultancy.

August 2016

The Council received an email on Tuesday 9th of August from the Department of Local Government advising that the Special Purpose Grant to provide an analysis of options for Local Government structures in the area has been granted.

September 2016

Consultants have been engaged and anticipate the review will take approximately 6 weeks.

October 2016

The President and the CEO met with the consultant's representative on Monday 26th September 2016. The discussion revolved around Councils preferred options for a new Regional Council. The consultant was advised that council's preferred option was to progressively identify areas which relate to the current Council and incorporate them into the Council.

November 2016

The Consultants met with BCWLGAG on 9 November 2016 for an update and work shop. Council representatives presented varying views of the future and there was no consensus of a preferred direction for the future. The major points were that the consultants should focus on the current Council and perhaps comment on aligning the rural parts of Lichfield Council with any new entity. Marrakai area was excluded from the current discussion. The current Belyuen stalemate should be resolved by the next election. The Government needs to lead the process for incorporation of the unincorporated lands. The timeframe is probably 5 to 9 years.

December 2016

Council resolved the following in relation to the consultant's report

That Council formally adopt its position as outlined below:

- progressively improve Council's sustainability through efficiencies, resource sharing and continued review of service levels. This also includes seeking additional income sources when appropriate
- selective expansion of the Shire area to include areas which are naturally serviced by Council
- ensure Batchelor remains the centre of administration for the Council
- support NT Government initiatives that achieve the goals identified previously.

That Council advise that the Department of Housing and Community Development that it believes there will be little progress in the incorporation of unincorporated land unless there is long term commitment from the political arm of Government.

January 2017

Wagait Council has requested that Coomalie and Belyuen Council's give permission for the Consultant's report to be made available publically on Council's website.

February 2017

A meeting of the Councils and the Division of Local Government has been arranged for Monday 20th February 2017.

May 2017

The meeting discussed the merits of the report prepared by the consultants titled Working Together - A way forward.

The meeting agreed to receive and note the report, however they believe that the report did not adequately explore the options raised by the Councils and was basically a restatement of the options explored in 2011/12.

In particular, the meeting agreed the following points:

The report does not reflect the views of the three Councils combined, or any one of the three councils.

The report does not discuss the preferred options of the three councils.

The issues relating to the unincorporated lands remains with the Northern Territory Government and the land owners.

The three councils investigate opportunities to undertake planned sharing of services.

The three councils continue to work with the Northern Territory Government on constructive options to address the development of Local Government in the top end.

It was requested that the individual Councils discuss and agree on the 5 points outlined.

Resource Sharing

It was agreed that the CEOs would meet regularly to discuss and investigate resource sharing opportunities with the three councils. This will be separate to the BCWLGAG.

The group could also investigate opportunities to contract to the Northern Territory Government some services currently provided to the unincorporated areas.

It was suggested that initially the group should meet bi-monthly and the first meeting to be held at a suitable date in the first full week of March 2017.

July/August 2017

Executive Director Department of local Government – Lee Williams and Rolf Nilson met with the Council President and CEO to flag potential staged rural council expansion in the Top End. CEO was requested to develop concept and provide estimates if required, using work untaken in 2015. Two further meetings held by the CEO with Department staff to develop the concept and cost analysis.

September 2017

The President summarised for the new Council the reason for the standing order; Amalgamation review and current NT Government position with an expanded rural Council option.

October 2017

October 10th 2017 - Executive Director Department of local Government – Lee Williams and Rolf Nilson special presentation to Councillors on the history of previous years' amalgamation proposals and potential for Coomalie, Litchfield National Park, Belyuen model to be considered.

October OGM confirms Coomalie Councils position via formal resolution and summarised by the following purpose statement.

“That the Coomalie Community Government Council confirms its commitment to

1. *pursue the building of a stronger rural local government model in the region;*
and
2. *to work cooperatively with Councils in developing options that allows for a stronger rural local government model to be established in the region; with the following process being put forward to the Belyuen Community Government Council for its consideration.”*

November 2017

Council has been in discussion with Local Government Division regarding building capacity assistance to assist with expanding Local Government.

After the October meeting the CEO met with the CEO of Belyuen Council. Belyuen Council invited Coomalie Councillors to meet with their Councillors and have a tour of the important facilities of the Belyuen Community. On the 10th November Councillors Turner, Beswick, Bulmer, Moyle and the CEO travelled to Belyuen Council for the first visit.

A reciprocal invitation has been extended for Belyuen Councillors to visit Coomalie on December 1st, 2017.

December 2017

Belyuen Councillors visited Coomalie Council on December 1st. The first meeting of the Working Group was held to establish 4 focus areas (Governance and Administration, Finance and Assets, Works Services and organisational structure, Our Communities) that would be examined as part of a future proposal for consideration. A tour of Batchelor and Adelaide River and part of the rural areas was conducted to conclude the visit.

The CEO's of Belyuen and Coomalie and Finance Manager of Coomalie met at Belyuen on the 6th December 2017 and in conjunction with Local Government Division representatives Kate Wheen and Rolf Nilsson to undertake work planning required over the coming months and what resources are needed in the finance/assets analysis. Asset Condition assessment at both Councils would be a high priority.

Local Member for Daly, Mr Gary Higgins met at the Council on the 13th December 2017, with the President, CEO and Finance Manager to be informed on the current discussions with the Belyuen Council. In discussions Mr Higgins advised of his bipartisan support for the two Council's efforts.

January 2018

The combined working group met on 19th January 2018 at Belyuen. Asset condition review quotations being sought; work will commence on combined financial analysis in the next month; proposed that the two Councils endorse an invitation to the Minister for Housing and Community Services to attend a future combined working group meeting.

February 2018

The combined working group will meet with Belyuen on Friday 23rd February 2018.
Progress during January / February has been;

1. Letter of invitation to the Minister for Housing and Community Development (signed by both Presidents) to attend a future Combined Working Group meeting.
2. Various phone hook-ups have been undertaken with Bruce Lorimer, Core Concepts Pty Ltd and Ross Moody RVM management to develop a proposal for an Asset review/due diligence exercise with

Coomalie and Belyuen assets. A proposal and letter has been forwarded to the CEO, Dept Housing and Community Development seeking consideration of the proposal that will allow for better information for both Councils on asset condition, information towards consultation on a potential proposal, and towards better asset management by a potential new council. (copy attached).

3. Council Finance Manager and Senior Accounts Officer visited Belyuen on the 13th February 2018. They had discussion with Belyuen staff on the range of programs run by Council through the NT and Commonwealth Governments, visited the General store and had exposure to the Aged Care systems and retail point of sale system and cost allocations between programs.
4. Financial modelling and analysis towards identifying support needed in relation to a potential new Council will need to be commenced shortly. This is assisted by the outcome from the Asset Condition Review proposal, and joint meetings between the two Councils.

March 2018

Combined Working Group was cancelled due to impacts at Belyuen. This included the Minister for Housing and Community Development visit.

Core Business Australia commence their due diligence of Assets at Coomalie and Belyuen from April 9th until 12th April with workshops and field inspection of assets.

Work will continue over the next month.

April 2018

Workshops conducted on April 9th and 11th 2018 at Coomalie and Belyuen by Core Business Australia for Finance and Operational Staff in relation to the due diligence – asset condition review. Source data work continuing by staff, expecting preliminary final report from Core Business Australia at next Combined Working Group meeting on June 8th 2018 at Belyuen.

Combined Working Group on 30th April, 2018 met with Minister for Housing and Community Development, Hon Gerry McCarthy, MLA at Parliament House to brief the Minister on progress to date and time frames in the coming months. The organisational chart was also discussed.

Additional information supporting building Coomalie capacity and in regard to legacy issues have been forwarded to the Minister.

May / June 2018

Combined Working Group meeting held June 8th at Belyuen. Asset Due Diligence report presented by Bruce Lorimer. Discussion on Regional Council Model and Councillor representation and local authority for Belyuen Community.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

1. Key meetings/discussions attended

14th June, 2018 – Litchfield/Coomalie Dog Control Education and registration check day – was cancelled due to staff member resigning from Litchfield Council. Will be rescheduled by Sharon McTaggart, Litchfield Regional Council.

15th June, 2018 – Meeting in Darwin with Lee Williams and Rolf Nilsson regarding next Combined Working Group to be scheduled and to have as a Finance Day. Also need to arrange with Michael Freeman CEO Council Biz IT system potential for new Council.

25th June, 2018 – Attended along with Councillors Corliss, Bulmer and Beswick Batchelor Museum dinner at Museum and display inspection.

27th June, 2018 – Meeting with Bruce Mason re new period contract and obligations.

4th July, 2018 – Charlie Fuller in attendance at Office all day assisting with proposal for merger paper.

4th July, 2018 – attended in Darwin Royal Life Saving Awards presentations at Government House where Coomalie Swim Club recognised with certificate for Swim Club Program in 2016.

5th July, 2018 – Rolf Nilsson and Charlie Fuller attended at Batchelor Office to discuss and review progress of proposed merger status.

6th July, 2018 – phone meeting with Airforce regarding Pitchblack exercise for Batchelor and Community Event on 30th July, 2018 from 5pm – 7pm with sausage sizzle etc.

9th July, 2018 – NAIDOC Week – Parliament House

9th July, 2018 – Welcome to Country – Batchelor – Awilla Road closure

11th July, 2018 – meeting with Lee Williams and Department staff in relation to representation in a proposed new Council.

2. Special Purpose Grants 2017-18 Round 2 – advice from Minister for Housing and Community Development.

The Minister for Housing and Community Development, the Hon Gerry McCarthy MLA, has advised the approval of the NT Government in relation to the following grant applications:

- \$45,000 – towards the removal of asbestos and reinstatement with suitable material in Council Community owned facility buildings: the Batchelor Swimming Pool filter room and toilets, Batchelor Playgroup Ceiling and Rum Jungle Bowls club power meter box.
- \$56,000 – to resurface sports courts in Batchelor and Adelaide River.
- \$86,000 – to purchase and instal 21 units of replacement lighting to LED in the Coomalie Shire.

The approval of these projects is greatly appreciated and allows for worthwhile improvements to be made across environment, sporting and public safety spheres.

3. Minister for Tourism and Culture advice regarding Public Library Funding Agreement

In advice to the President the Minister has advised of the release of *Connected Communities – A vision for NT Public Libraries 2017 – 2023*.

The Minister has also advised of Council's financial support for its library operations at Adelaide River and Batchelor libraries for 2018-19.

An operational grant of \$49,243 will be provided to Council for its 2 library services.

An additional \$2,465 will be provided for the purchase of additional library collections (books, subscriptions etc)

In total \$51,708 will be provided in 2018-19. (Funding in 2017-18 was \$54,748)

This allocation is part of a new whole of NT library funding allocation and whilst Coomalie will receive less than previously, in a recent meeting at Batchelor with the Director of Libraries, Mr Patrick Gregory, the Adelaide River library operation was discussed in some detail and its community program run by Hilary Bret. Mr Gregory will undertake and exploring ways in which NT Libraries can provide greater alternative levels of support to underpin the delivery of community library services in Coomalie.

4. Pitchblack Exercise - Airforce Band – community event in Batchelor Monday 30th July, 2018 – 5pm – 7pm

The Community Recreation Officer will be assisting with coordinating the following event provided in good will to the Coomalie Community at the Batchelor Oval – market area

Good afternoon Paul,

Thanks for your time this morning. It was great to catch up.

As discussed regarding the concert event on the 30 Jul 18, we'll have more information on the RAAF Band next week. One of my members is following this up and I'll send the details through to you when I get back from leave next Thursday. Likely support requirements for the band which will be confirmed next week are:

- *Stage requirements*
- *Power requirements*

- *Lighting requirements*

With regards to food and drink for the concert event, if you are able to provide the BBQ, cooks, procure the food and provide us with an invoice for the total, we will fund those costs. Our procurement and approval processes for hospitality are complex and high but I believe we should be able to achieve the funding. For food, a simple sausage sizzle consisting of sausages in bread with sauce and onion should be sufficient. 2 per person should be fine. For drinks, I'm happy for water to be included. If you are able to have a local club provide soft drinks for individuals to buy to raise funds for their club that's a good solution. If there aren't any clubs available then I'm happy to fund soft drinks as well. A drink per person would work. As discussed, the likely attendance is about 100 personnel. There should be about 30 RAAF personnel attending as well. We'll keep in touch to see how much the likely attendance figure will be going up or down. I'd prefer to over cater than under cater. As you said, there will be no alcohol served/consumed at the event.

As this is a community engagement event, I think it would be a good opportunity to have a community leader as well as our Commanding Officer to address the crowd to outline why we're in Batchelor and how we're working together to have a better outcome for the community.

With regards to the community open day on 7 Aug 18, there will be more information coming from Lindsay on the Public Affairs side. It is lining up to be a great display event for the community. There probably isn't a great deal to organise with you regarding this event but if you have any requirements, please send them through.

The RAAF Balloon event on the 24 Jul 18 is an event that I'm involved in. Lindsay is more likely able to assist with that event.

I'm trying to keep the number of personnel who contact you from the RAAF to a minimum. I know it can get a little frustrating when you take calls and e-mails from multiple sources. I should be the only one contact you from 295SQN regarding the organisation of events and the exercise. Lindsay will be contacting you regarding the public affairs issues. If this becomes an issue, please push people my way to limit the number of people you are dealing with.

Please keep in touch. If you have any issues, please contact me.

D.J. COOK

Squadron leader.

SOPSO 295SQN

5. Department of Environment and Natural Resources advice to Council that they will be undertaking an Adelaide River Town Flood Study and Floodplain mapping exercise.

The following email was received from the Department last week. I will be meeting in due course to find out the origins of the Study and outcomes expected.

Dear Sir/Madam,

We (Department of Environment and Natural Resources, NT) are going to carryout Adelaide River Town Flood Study and Floodplain Mapping (a town within the Coomalie Council) very soon. A Consultant (WRM Pty Ltd) have been already awarded the Contract to carry out the study. As a part of the study, the Consultant need to carryout public consultation in order to inform local people about the planned study and to gather information on the historical floodings from the locals (particularly from seniors). We are just interested to know about the Council's staff (engineers, etc.) who look after the Adelaide River Township for the Council so that we are able to know any right contact person for the planned public consultation.

Please feel free to contact me if you need any further details.

Thank you,

Regards,

Bishnu Gautam | Senior Engineer

Surface Water Assessment | Water Resources Division

Department of Environment and Natural Resources | NT Government

CEO Comments – As part of the initial consultations an initial briefing from the Department with reps from Adelaide River including Ward councillors, Corliss and Beswick and Operations Staff will be held at Adelaide River Police Station on Wednesday 18th July, 2018 at 9am.

6. Finance Services Agreement – CCGC and Kerr Trust – new agreement 12 months.

During the month I have authorised a further 12 month agreement with the provision of financial services with Kerr Trust to the Council.

7. Territory Day – Insurance Community Groups

Due to insurance matters and policy exclusions the Adelaide River Show Society was not in a position to proceed with the fireworks side of the event.

Over the next few months I will hold discussions with insurance brokers on what extent of cover can be achieved that will allow for council and/or Community Groups to be involved in organising the orderly/supervised discharge of domestic/retail outlet fireworks as is allowed by NT Government between the hours of 6pm – 11pm on Territory Day.

I will report back as information is available.

8. Strategic Plan 2018 – 2022 – new initiatives period July-2018 to January 2019

Whilst time will be at a premium over the next three months with finalising the detail necessary for the proposed merger position paper and consultation. I will endeavour within available resources to commence work on initiatives that will assist in achievement towards the strategies adopted by Council within the Strategic Plan 2018 -2022.

The Operational Targets that I will commence work on during the next six (6) months are highlighted in **bold** and *italics*:

Goal 1 Stability

Focus: Strong, transparent and accountable local governance to achieve quality service delivery

Strategies:

- Comply with statutory and regulatory requirements
- Develop and implement long term strategic, financial and operational plans

- Communicate effectively and honestly with community stakeholders
- Recruit, retain and support quality staff and volunteers
- Support provision of training for elected members

Operational Targets (KPI's):

- Pass compliance audits from Departments and auditors
- Annual Shire Plan and Strategic and Operational Plans are prepared for adoption by Council and approved by Department
- Regular newsletter (pickup and email), website and social media posts are increased and response times to appropriate social media posts are 72 hours
- Align the distribution methods of Council news and information into a Communications Plan to be reviewed annually that explores and suggests new or expanded forms of communication for stakeholders
- ***Develop a Council Workforce Plan that provides for and reflects proactive recruitment, staff development and retention approach with annual budget recommendations***
- ***Develop an annual Councillors Training Plan for Elected Members***
- Develop a calendar of annual review actions that reflects individual plans identified within this Strategic Plan
- ***Recognise and support community volunteers through the development of a Volunteer Strategy***

Goal 2 Advocacy

Focus: Advocate responsibly and vigorously for the interests and wellbeing of our community

Strategies:

- Ensure community can voice opinions and ideas to Council
- Provide, participate in and support civic and community events
- Utilise technology to maximise responsible information gathering and communication to inform Council, residents and visitors
- Lobby government to seek engagement and support for identified social and community issues and needs
- Seek and promote partnerships to achieve infrastructure goals

Operational Targets (KPI's):

- Evaluate the number and category of community engagements and report on outcomes
- Record number of civic and community events held and participation by Councillors and staff

- Conduct and audit/review current technology used within Council communications (internal and external) and deliver a report annually to Council with recommendations and budget requirements
- Records kept of partnerships created/maintained or lobbies undertaken in regard to social and community needs

Goal 3 Sustainability

Focus: Implement comprehensive and innovative planning for sustainable service delivery across the social, economic, environmental and cultural spheres

Strategies:

- Asset and infrastructure management planning to reflect social, economic, environmental and cultural aspects of council
- Improve the asset base needed to deliver sustainable council assets and services in each sphere (social, economic, environmental and cultural)
- Engage with the community in order to identify, assess and prioritise delivery in each sphere
- Ensure Council incorporates efficient and effective means to achieve managed growth and resilience

Operational Targets (KPI's):

- ***Asset management plans have been reviewed and allocated associated spheres reflecting social, economic, environmental and cultural assets***
- Record number of partnerships, support arrangements and grant applications and/or funding partnerships made with summaries of success, non-success and ongoing development
- Number of consultations held with groups/individuals across the social, economic, environmental and cultural spheres of Council in ongoing review/discussion on asset management plans
- Number of facilities/and/or service function areas of Council reviewed to measure efficiency and effectiveness in achieving growth and resilience

Goal 4 Community Wellbeing

Focus: Demonstrate strong support for community wellbeing

Strategies:

- Support and attract business and industry development in the area
- Provide safe and attractive parks, gardens, and open areas
- Promote local employment options to improve individual, family and community wellbeing
- Ensure community safety, reliable roads, footpaths and street lighting
- Support and develop social and community activities and services
- Respect culture and diversity

Operational Targets (KPI's):

- Develop an Industry and Business Development Support Model/Plan that identifies opportunities and issues that will assist with advocacy and formal/informal partnership development
- Report achievement made in regard to current maintenance standards in annual operational plans (eg roads, parks and gardens, sport and recreation etc)
- Record number of contact/engagements held with business/peak agencies to quantify current employment options and projections; that identifies barriers to employment growth at the community level
- Report activity in relation to community safety, incidents, accidents, vandalism and animal control so that community safety can be measured and improved annually for trend analysis
- ***Develop a Community Services Plan that records the type and number of activities/services provided across identified demographics in the community (ie youth through to aged) and review annually to reflect changing community needs and opportunities***
- Develop a Council Culture and Diversity Plan in conjunction with the community and review/update annually

Paul McInerney
Chief Executive Officer

RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period June - July, 2018

Moved: Clr.

Seconded: Clr.

7.6 ANNUAL COMMUNITY GRANTS

Applicant: N/A

Location/Address: N/A

File Ref: CC 104.3.1

Disclosure of Interest: Nil

Date: 11th July 2018

Author: Paul McInerney, Chief Executive Officer

Attachment: Community Grant applications

Letter from Adelaide River Show Society

Policy 1.6 Community Grants and In Kind support

SUMMARY

Seven (7) applications were received by the closing time for community grant applications. The applications were from:

1. Batchelor Tourist Information centre \$1,500 for printing of information sheets
2. Friends of the North Australia Railway \$ 880 renew paths with suitable material and bobcat
3. Adelaide River Community Craft market Inc \$ 902 for signage banners for Festival

4. Batchelor Museum	\$2,000 for signage development program
5. Adelaide River Library Members Group	\$1,500 for various library resources offset funding cut
6. Railway Market – Adelaide River	\$1,399 for Fridge/Freezer for food storage etc
7. Adelaide River Playgroup	\$1,000 High Chair, portable cot, kid tables, chairs etc
8. Adelaide River Show Society	\$1 000 as per letter.
TOTAL	\$10,181

Council may wish to determine the projects it wishes to provide a grant for in 2018/19.

Council has budgeted \$8,000 for this program.

BACKGROUND

Grants were called for in June and July for grants in the 2018/19 Financial year.

Grants are open to all incorporated and unincorporated groups. Private companies are not excluded from the grant process however receive a much lower priority. The Council considers each application on their merits based on consideration of the community benefit of each application. The maximum grant is \$5,000. Council has in recent years limited its support to around a maximum of \$1500.00 per applicant.

COMMENT

Council has a policy to allocate \$1,000 to the Lingalonga Festival (Lingalonga Committee is formally disbanded due to lack of volunteers) and \$1,000 to the Adelaide River Show Society on an annual basis (Adelaide River Show Society Chairperson has written to Council seeking the annual funding commitment be continued.)

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

1.6 Community Grants and In Kind Support Program

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve the applications it wishes to assist having regard for the \$8000 in the budget for Community Grants for 2018/19.

Moved: **Clr.**

Seconded: **Clr.**

7.7 POLICY REVIEW – ANNUAL COUNCIL EVENT

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	9 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	4.4 Annual Council Event

SUMMARY

Councils policy 4.4 Annual Council Event expired in April 2016, and is therefore needing to be reviewed and/or updated by Council. This policy relates to Councils Community Recognition Awards held in October each year.

BACKGROUND

Councils annual event has been run in October each year. Direction has been unclear in the past regarding categories for the event, and also the awards process.

In previous years we have called for nominations for multiple categories, and struggled to get nominations. We have then given awards in different ways each year, some years all nominees have been awarded, other years, just winners, and other years all nominees and then extra recognition to winners.

COMMENT

Council confirmation of the style of event it would like for this year will be appreciated. Last year was a volunteer groups and individual's recognition night and presentation and photo. This was well received. So discussion on is it an awards winning event or a general volunteers contribution recognition evening.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

4.4 Annual Council Event

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council review the policy and provide its direction for the running of the event for 2018.

Moved: Clr.

Seconded: Clr.

7.8 ARBORISTS REPORT TREE QUOTATION

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	10 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	1. Risk management Plan & procedure for tree in Coomalie Shire 2. Remote Area Tree assessment report document 1. Arborists Report 3. Remote Area Tree Assessment quote and further info (email)

SUMMARY

In relation to the rain tree at Myrtle Fawcett Park, Adelaide River, Council had at its June 2018 meeting requested further information regarding costs associated with the maintenance of the tree and comparative estimates for its removal. Remote Area Tree Services (Richard Kenyon) had been commissioned in March 2018 to provide an assessment of the condition of the tree and further information and costing was requested during the last month. This is provided as an attachment above along with the original arborists report.

Remote Area Tree Services have advised since the June meeting that we would need to have a builder or plumber assess potential issues from the above ground root system of this tree to ascertain problems with associated built infrastructure as this is outside their qualification.

BACKGROUND

In Adelaide River, Myrtle Fawcett Park, there is a large Albizia Saman (raintree) tree that is located in a prominent and high pedestrian area being near the Public toilets and route through to Health clinic and town Centre area. There have been concerns raised over a period of time with its condition and longevity and is outside of the scope of Council Staff to assess under the Risk Management Plan & procedure for trees.

COMMENT

Councillors will recall that there were letters tabled in support of removal of the tree at the June 2018 meeting and these are contained within the formal correspondence inwards for this meeting.

CONSULTATION

Operations supervisor

Remote Area Tree Services

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Councils Policy/Procedure

FINANCIAL IMPLICATIONS

Depending on decision/direction of Council costs will involve maintenance of the tree and root systems or removal of the tree and root systems including reinstatement.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider:

the original Arborists report and further information provided by the Arborist in relation to questions/costs of removal; and

consider seeking independent builder/plumber advice on encroachment of root systems on neighbouring buildings.

Moved: Clr.

Seconded: Clr.

7.9 APPLICATION TO COUNCIL FOR BUSINESS SIGNAGE AT BATCHELOR VISITOR INFORMATION CENTRE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	10 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Photographs of current signage at Visitor Information Centre

SUMMARY

NT Adventure Parks have emailed Council requesting permission to

1. Erect a sign on the outside of the Visitor Information Centre next to the Batchelor Museum Sign with the same installation mounts.
2. Install either a 2M stand-up exhibition banner or A3 poster on the inside of the Visitor Information Centre.

BACKGROUND

My understanding is that the NT Government funded through Tourism Top End the Building and bays some years ago.

There was a Volunteers Committee involved in the operation of the facility and supporting the Centre and advice would be provided by Tourism TopEnd in relation to installation of signage and standardisation. This also would have included determining who is an eligible tourism business that could place signage in the Bays. Currently there are approximately 6 volunteers who open, close the centre and provide information for visitors on the areas attractions.

In 2018 Tourism Top End involvement in day to day operation is minimal except through the provision of tourism materials for the Centre.

COMMENT

I recently spoke to Trevor Cox, General Manager, Tourism TopEnd who confirmed the above however said that Tourism Top End could assist potentially with reviewing accredited businesses seeking to place signage and/or information with the Centre. This would be of worthwhile benefit for Council. I have emailed Trevor in regards to him supplying a memorandum of understanding for their undertaking at the Centre.

I have attached photographs of the current signage panels and framework for Council information. I have not ascertained if the Batchelor Museum sign is intentionally placed on its own and not included in the main signage panel bay.

A suggestion from a volunteer at the Centre is that a third tier panel could be erected above the existing main business panels to allow for placement of more signage from recognised tourism businesses.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Currently council funds operating expenditure at the Centre being power, water, insurance, repairs and maintenance on the building as well as consumables such as toilet paper etc.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council consider the report in relation to signage at the Batchelor Visitor Information Centre and consider allowing either permanent signage or temporary signage from the applicant. (Note further information will be sought prior to the meeting in relation to the Memorandum of Understanding.)

Moved: Clr.

Seconded: Clr.

7.10 QUOTATIONS RECEIVED FOR ASBESTOS REMOVAL/REMEDIATION – SPG

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	11 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachment:	Asbestos Register 2013 Quotations for works

SUMMARY

Council did make application for 2017/18 Round 2 SPG Grants. \$45K was approved and providing for a council contribution of \$5,222 to make up the total funds of \$50,722 plus GST.

At the time of writing the application 3 quotations were sought for the work to remove the asbestos, and reinstate with suitable materials. There is also considerable electrical work required prior to asbestos removal occurring and also when reinstatement of material is undertaken. Only one quotation has been received that incorporates all costs from electrical works, asbestos removal and reinstatement. This will allow Council to provide each site in total to a company for the entire works and not lead to involvement of Council coordinating other trades as required.

BACKGROUND

In November 2013, Council contracted AEC Environmental Pty Ltd to compile an Asbestos Register for the Bowls club, Swimming Pool Buildings, Play Group Toilet and Hut.

Recently Council Staff have a formalised WHS Committee to regularly review WHS matters with an intent on continual improvement in systems and risk minimisation.

The Asbestos Register was tabled and due to the low number of buildings impacted with Asbestos and with the round of SPG Grants application process occurring around this time it was best to submit an application for funding to remove and remediate/reinstate with suitable materials from the sites identified in the Register.

COMMENT

As Council has noted that with the recent vandalism at the non-Council owned asset, the Men's Shed required immediate intervention by NT Government. I believe that with the approval of the grant the great opportunity to remove the asbestos from the community buildings is of major advantage to WHS from staff, contractors as well as the general public viewpoints.

As the Asbestos removal impacts on the Swimming Pool it is important that the works are undertaken within the current Annual Shutdown period of July/August 2018.

CONSULTATION

Operations Staff
Finance Manager

STATUTORY ENVIRONMENT

WHS Committee, Australian Standards.

POLICY IMPLICATIONS

Councils procurement/purchasing policy.

FINANCIAL IMPLICATIONS

As with all Grant applications - The Grant income was unbudgeted. The Council funding contribution to the SPG grant of \$5,722 will be defrayed from Land and Buildings Repairs and Maintenance budget lines.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve of the quotation of McMahon Services for Asbestos Removal and Reinstatement including all trades, as contained within the 2013 Asbestos Register report.

Moved: Clr.

Seconded: Clr.

7.11 COOMALIE, BELYUEN COUNCILS AND LITCHFIELD NATIONAL PARK AREA PROPOSED MERGER CONSULTATION APPER DEVELOPMENT

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 11th July, 2018

Author: Paul McInerney, Chief Executive Officer

Attachment: CouncilBiz IT systems proposal for information of Councils

SUMMARY

Since December 1st 2017 the two Councils have established a Combined Working Group to develop a proposal towards a potential merger of the Councils including Litchfield National Park. Councils Standing Orders monthly reporting details the progress being made through the period December – June 2018.

Since the last meeting on June 8th, 2018 progress from that meeting has involved meetings and discussions with Department executive staff on the need to hold a finance day as a next meeting for the Combined Working Group and also to have presentation to be made from Councilbiz, (IT and Accounting systems) and/or other alternative solutions. Charlie Fuller from the Department has been spending 1 day per week in assisting with the final consultation paper. Council Staff are continuing to work on the evidence based costings for the new Council.

Core Business Australia are close to forwarding through their final Asset Due Diligence Report.

Representation on the new Council is being further investigated.

A working Group meeting will be called when the above matters have been researched.

Significant work will be undertaken on the consultation paper by staff to have a near finished product for consideration by the Combined Working Group to enable it be referred to the two Councils for formal endorsement.

BACKGROUND

Council has over many years been positive towards the establishment of a stronger rural based council.

COMMENT

Without the financial and human resource assistance of the Department in building Coomalie capacity throughout the last six months would not have enabled the same progress to be made.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council note the report

Moved: Clr.

Seconded: Clr.

8 COMMUNITY RECREATION

8.1 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\CRO
Date:	17 th July, 2018
Author:	Rishona Meggs, Community Recreation Officer
Attachments:	Nil

SUMMARY

Adelaide River Cross Country

On Thursday the 28th of June I was invited by the Principal of Adelaide River Primary School to attend the Cross Country Run at Tipperary Station. 80 students attended from the following schools, Douglas Daly primary school, St Francis Xavier primary school, Woolianna School, Woolaning Primary school, Dundee Beach primary school, Tipperary Primary school and Adelaide River Primary school. The children in grade 7,8&9 ran a 3.4 km race, the children in grade 4, 5& 6 ran a 2 km race and children in grade 1,2&3 ran an outstanding 1 km.

Territory Day

This year the Coomalie Territory Day event was a success with over 300 people attending the event in Batchelor. Kevin McCarthy and Ali Mills came down and sang for the community from 4pm to 6pm. NT photo booths ran a free photo booth for the community from 4pm to 6pm. FERG attended the event in support and St Johns First Aid volunteers also attended the event to support the Territory day celebrations. Howard and

sons provided fireworks for the Community at 7pm. Hyper the Clown attended the Adelaide River Show Society from 4pm – 6pm providing the community with a circus workshop.

Territory Day art Competition

Council received an astonishing 53 entries from Coomalie School Children in the Coomalie Territory day Art competition The winners of the competition were: - in Third place #13 – Adrianna Powell, in second place #52 Jaxson Douglas, and in first place #32 Deanne Anderson Broome. My thanks to Councillors and other community members for making time available to assist with judging for the Territory Day Art Award.

School Holiday Program

All purchase orders and venues have been confirmed for the School Holiday Program. We will be commencing the school Holiday Program on Friday the 8h of July, we will be heading the following destinations. Leanyer water park, NAIDOC week activities, Adelaide rive Mary river Queen Cruises. Teddy bears picnic in Batchelor, Lawn bowls in Batchelor, Planet ten pin bowling. I will have a complete report for the Coomalie Council in the August Report.

Seniors Month

The Coomalie seniors will be heading to the Territory Wildlife Park on Saturday the 18th of August followed by a lunch at the Darwin River Tavern finishing up the day with a tour of Darwin River Dam wall. I plan on taking 38 Seniors on two buses from Adelaide River and Batchelor.

NOTE

For the information of Council.

9 FINANCE REPORTS

9.1 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for June 2018.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL**PAYMENT REGISTER****JUNE 2018**

Date	Reference	Detail	Amount
5/06/2018	8821	AJ Couriers & Haulage Pty Ltd	77.00
5/06/2018	8822	Attcom NT	214.50
5/06/2018	8823	Cr. Sharon Beswick	450.00
5/06/2018	8824	Cr. Sue Bulmer	450.00
5/06/2018	8825	Classic Holden Car Club	135.00
5/06/2018	8826	Colemans Printing	368.50
5/06/2018	8827	Cr. Max Corliss	850.00
5/06/2018	8828	Darwin Office Technology	143.67
5/06/2018	8829	EcoAir AirConditioning	1,100.00
5/06/2018	8830	Fin Bins VTG Waste & Recycling	2,077.69
5/06/2018	8831	Higgie Mechanical Engineering	619.36
5/06/2018	8832	Hill Innovation Enterprises Pt	1,188.00
5/06/2018	8833	IBIS Informaton Systems	3,003.00
5/06/2018	8834	DT & MG Kerr	9,075.00
5/06/2018	8835	Cr. Christian McElwee	450.00
5/06/2018	8836	Cr. Deborah Moyle	450.00
5/06/2018	8837	NT Coating Specialists	16,379.00
5/06/2018	8838	Intergrated Land Information S	328.80
5/06/2018	8839	NT Quality Hay & Contracting P	1,045.00
5/06/2018	8840	OfficeMax	365.82
5/06/2018	8841	Ooloo Investments Pty Ltd	10,113.80
5/06/2018	8842	Diedre Pickering	3,314.00
5/06/2018	8843	Post Office Store	550.00
5/06/2018	8844	Pumacard	2,628.06
5/06/2018	8845	Rum Jungle Bowls Club	867.00
5/06/2018	8846	RS Gardening Care	12,863.20
5/06/2018	8847	Saddleworld NT	199.90
5/06/2018	8848	Sam Eyles Refrigeration	151.80
5/06/2018	8849	NT Rural Pty Ltd TA Territory	133.65
5/06/2018	8850	Think Water	409.91
5/06/2018	8851	Cr. Andrew Turner	1,500.00
4/06/2018	VISA Jun 2018	Commonwealth Bank of Australia	1,777.55
2/06/2018	Merc Fee Jun 18	Commonwealth Bank of Australia	27.88
5/06/2018	G/L Consolidat	Payroll	26,260.97
5/06/2018	650	Jacana Energy	830.20
8/06/2018	8852	St John Ambulance Australia	256.63
13/06/2018	8853	Andrew Dudley Enterprises (ADV	3,360.50
13/06/2018	8854	R W Anderson	933.00
13/06/2018	8855	Batchelor Service Centre	775.39
13/06/2018	8856	CJD Equipment	145.26
13/06/2018	8857	Stephen Deveraux	3,880.50
13/06/2018	8858	Fin Bins VTG Waste & Recycling	2,077.69
13/06/2018	8859	H&K Earthmoving Pty Ltd	33,458.50
13/06/2018	8860	Higgie Mechanical Engineering	288.89
13/06/2018	8861	L&V Nominees Pty Ltd	180.00
13/06/2018	8862	Litchfield Regional Tourism In	1,100.00
13/06/2018	8863	Ooloo Investments Pty Ltd	21,076.98
13/06/2018	8864	Vanderfield Northwest	402.90

15/06/2018	651	Jacana Energy	4,765.20
15/06/2018	652	PowerWater	778.97
15/06/2018	8865	Bruce Mason	1,474.00
15/06/2018	8866	Town & Country Plumbing Servic	979.00
15/06/2018	BPay Fee Jun 18	Commonwealth Bank of Australia	42.24
15/06/2018	Tran Fee Jun 18	Commonwealth Bank of Australia	6.38
15/06/2018	Commbiz Jun 18	Commonwealth Bank of Australia	58.85
19/06/2018	G/L Consolidat	Payroll	27,149.49
22/06/2018	8867	Air Liquide WA Pty Ltd	75.52
22/06/2018	8868	Area IT Solutions	932.80
22/06/2018	8869	Adelaide River Queen Cruises	565.00
22/06/2018	8870	Attcom NT	330.00
22/06/2018	8871	Belyuen Community Government C	220.11
22/06/2018	8872	Cr. Sharon Beswick	450.00
22/06/2018	8873	Cr. Sue Bulmer	450.00
22/06/2018	8874	Cr. Max Corliss	850.00
22/06/2018	8875	Curby's NT Pty Ltd	65.00
22/06/2018	8876	Fin Bins VTG Waste & Recycling	2,077.69
22/06/2018	8877	Higgie Mechanical Engineering	330.00
22/06/2018	8878	L&V Nominees Pty Ltd	543.00
22/06/2018	8879	Kevin McCarthy	600.00
22/06/2018	8880	Cr. Christian McElwee	450.00
22/06/2018	8881	Cr. Deborah Moyle	450.00
22/06/2018	8882	NT News	401.98
22/06/2018	8883	Ooloo Investments Pty Ltd	8,851.74
22/06/2018	8884	T/A Batchelor General Store	129.95
22/06/2018	8885	RSL Donations	385.00
22/06/2018	8886	Shamrock Chemicals	336.81
22/06/2018	8887	Shannon Recycling & Landcare	1,375.00
22/06/2018	8888	Bill Stewart Maintenance	160.00
22/06/2018	8889	Top End Line Markers	2,002.00
22/06/2018	8890	Cr. Andrew Turner	1,500.00
22/06/2018	653	Jacana Energy	1,030.49
22/06/2018	654	Motor Vehicle Registry	797.30
22/06/2018	655	PowerWater	2,645.32
26/06/2018	458704	Petty Cash Reimbursements	359.00
26/06/2018	8891	Area IT Solutions	2,805.31
26/06/2018	8892	Fin Bins VTG Waste & Recycling	2,077.69
26/06/2018	8893	OfficeMax	243.92
26/06/2018	8894	Ooloo Investments Pty Ltd	34,681.21
26/06/2018	8895	RSL Donations	385.00
26/06/2018	656	PowerWater	432.08
2/07/2018	8896	AJ Couriers & Haulage Pty Ltd	49.50
2/07/2018	8897	Arafura Site & Street Sweeping	825.00
2/07/2018	8898	Bunnings Building Supplies P/L	120.00
2/07/2018	8899	Fin Bins VTG Waste & Recycling	2,077.69
2/07/2018	8900	Higgie Mechanical Engineering	719.62
2/07/2018	8901	Howard & Sons Pyrotechnics Pty	1,500.00
2/07/2018	8902	Hyperclown	500.00
2/07/2018	8903	Kennards Hire	240.00
2/07/2018	8904	DT & MG Kerr	9,273.00
2/07/2018	8905	Bruce Mason	1,400.00

2/07/2018	8906	Intergrated Land Information S	191.80
2/07/2018	8907	NT Water Filters	156.00
2/07/2018	8908	Palmerston Paint Group Pty Ltd	30.00
2/07/2018	8909	S.E. Rentals Pty Ltd	258.63
2/07/2018	8910	Think Water	792.00
22/06/2018	Rej Fee Jun 18	Commonwealth Bank of Australia	1.10
22/06/2018	Super MayJun 18	Click Super	11,913.82
		TOTAL	302,625.71

RECOMMENDATION

That Council approve and pass for payment the June 2018 payment register totalling \$302,625.71.

Moved: **Clr.**

Seconded: **Clr.**

9.2 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a financial summary report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and monthly financial summary report for June 2018.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

COOMALIE COMMUNITY GOVERNMENT COUNCIL

FINANCIAL REPORT FOR THE PERIOD ENDING 30TH JUNE 2018

Cash at Bank						
Cash on Hand						\$ 1,000.00
Cheque Account						\$ 91,734.20
Investment Account						\$ 2,150,000.00
Trust Account						\$ 633,742.13
Total Cash at Bank						\$ 2,876,476.33
Debtors						
	Current	30 Days	60 Days	90 Days		
Trade ***	\$ 126.00	\$ 240.00	\$ 285.00	\$ -	\$ 651.00	
Rate Arrears	-	-	-	170,438.84	\$ 170,438.84	
Rates paid in advance	(47,713.15)	-	-	-	(47,713.15)	
Total Debtors						\$ 123,376.69
Creditors						
	Current	30 Days	60 Days	90 Days		
	60,497.96	-	-	-	60,497.96	
Total Creditors						\$ 60,497.96
Reconciliation of Funds						
Balance as per General Ledger						\$ 726,476.33
Add outstanding Debtors						\$ 123,376.69
Less outstanding Creditors						\$ 60,497.96
Add Investment Account						\$ 2,150,000.00
Total Cash & Receivables Available						\$ 2,939,355.06
*** Trade Debtors						
BIITE - Chair Hire	56.00					
Community Justice Centre - Room Hire	70.00					
Rita Kear - Cemtery Reservation			285.00			
RS Gardening Care - Glyphosate		240.00				
	126.00	240.00	285.00	-		

COOMALIE COMMUNITY GOVERNMENT COUNCIL

GRANT REPORT FOR THE PERIOD ENDING 30TH JUNE 2018

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
22/06/2017	SPG - Batchelor Pool Upgrade	Dept of Local Government	\$ 95,310.00	\$ 95,492.82	\$ -	Acquitted
22/09/2017	NT Library Operations	Dept Arts Museums	\$ 51,748.00	\$ 52,745.36	\$ -	Acquitted
10/10/2017	Community Sport & Recreation Officer	Dept Sport and Recreation	\$ 45,000.00	\$ 65,837.30	\$ -	31/07/2018
15/12/2017	One Off Capacity Building	Division Local Government	\$ 100,000.00	\$ 84,729.02	\$ 15,270.98	30/06/2018
22/01/2018	Portable Toilet	Community Benefit Fund	\$ 64,582.00	\$ -	\$ 64,582.00	30/06/2018
1/03/2018	SLGIF Graveling and Sealing Coach Road	Dept of Local Government	\$ 414,608.00	\$ -	\$ 414,608.00	30/06/2019
12/03/2018	One Off Grant Asset Management	Dept of Local Government	\$ 40,590.00	\$ 40,590.00	\$ -	Acquitted
20/03/2018	Anzac Day 2018	Dept of Chief Minister	\$ 7,000.00	\$ 8,149.14	\$ -	Acquitted
29/03/2018	SPG - Upgrade Public Toilets	Dept of Local Government	\$ 130,000.00	\$ -	\$ 130,000.00	30/06/2019
4/04/2018	Youth Week	Territory Families	\$ 1,000.00	\$ 963.15	\$ -	Acquitted
30/04/2018	Adelaide River Tip Fence	NT EPA	\$ 24,684.00	\$ -	\$ 24,684.00	1/03/2019
3/05/2018	Territory Day Celebrations	NT Major Events	\$ 2,000.00	\$ 5,150.82	\$ -	31/08/2018
23/05/2018	Roads to Recovery - Coach Road Seal	Dept of Infrastructure, Reg Devt	\$ 108,397.00	\$ -	\$ 108,397.00	30/06/2018
30/05/2018	Adult Learning Activation AR Library	Good Things Foundation	\$ 1,500.00	\$ -	\$ 1,500.00	31/10/2018
27/06/2018	SPG - Resurface Sports Courts	Dept of Local Government	\$ 56,000.00	\$ -	\$ 56,000.00	30/06/2019
27/06/2018	SPG - Remove Asbestos from Buildings	Dept of Local Government	\$ 45,000.00	\$ -	\$ 45,000.00	30/06/2019
27/06/2018	SPG - Replace streetlights with LED	Dept of Local Government	\$ 86,000.00	\$ -	\$ 86,000.00	30/06/2019
29/06/2018	School Holiday Program July 2018	Territory Families	\$ 2,000.00	\$ -	\$ 2,000.00	31/08/2018
			\$ 1,084,919.00	\$ 353,657.61	\$ 757,541.98	
		Cash and Receivables			\$ 2,939,355.06	
		Unspent Grants & Subsidies			\$ 757,541.98	
		Cash Available to Council			\$ 2,181,813.08	

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and Detailed Monthly Financial Summary for June 2018.

Moved: Clr.

Seconded: Clr.

9.3 ASSET STOCKTAKE 30TH JUNE 2018

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	10 th July 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the year end procedures, Council must conduct a stocktake of assets.

BACKGROUND

Annual Stocktake has been conducted for year ended 30th June 2018.

COMMENT

There are no assets to be written off or disposed of for the year ended 30th June 2018.

CONSULTATION

CEO, Finance Manager

STATUTORY ENVIRONMENT

Section 182(1) of the Local Government Act provides that, "Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner."

POLICY IMPLICATIONS

2.9 Asset Disposal Policy

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the annual stocktake including asset write offs and disposals for year ended 30th June 2018.

Moved: Clr.

Seconded: Clr.

9.4 SPECIAL PURPOSE AND LIBRARY GRANT ACQUITTALS 2017/18

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC/27
Disclosure of Interest:	Nil
Date:	10 th July 2018
Author:	Melissa Kerr, Finance Manager
Attachments:	Acquittals

SUMMARY

The NT Library Grant Acquittal and Special Purpose Grants for the Pool Upgrade and Asset Condition Report for 2017/2018 are required to be laid before Council prior to sending to NT Libraries and the Department.

BACKGROUND

NT Library Grant funding is acquitted each financial year.

Special Purpose Grants are acquitted after projects are complete.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the NT Library Grant and Special Purpose Grants for the Pool Upgrade and the Asset Condition Report Acquittals for 2017/2018.

Moved: Clr.

Seconded: Clr.

10 **CONFIDENTIAL ITEMS**

Nil

11 **COUNCILLOR REPORTS**

Nil

12 **USE OF THE COMMON SEAL**

12.1 **USE OF COMMON SEAL**

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 104/2
Disclosure of Interest:	Nil
Date:	17 th July, 2018
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Council have been successful in obtaining a grant for \$1500 for Seniors Month 2018. Office of Senior Territorians require a common seal on the grant acceptance letter.

BACKGROUND

NIL

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

As per the Local Government Act Section 26(2).The affixing of the common seal to a document:
(a) must be authorised or ratified by resolution of the council; and
(b) must be attested by the signatures of the CEO and at least one member of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council approve the use of the common seal on the Grant Acceptance Letter to Office of Senior Territorians for the \$1500 Seniors Month 2018 Grant.

Moved: **Clr.**

Seconded: **Clr.**

13 GENERAL BUSINESS

Nil

14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

15 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 21st August 2018 at 6:00pm in the Council Chambers.