



MINUTES
ORDINARY COUNCIL MEETING
20TH JULY 2021

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16.2 ENCROACHMENT ON COUNCIL LAND, AN208 ADELAIDE RIVER – PROGRESS UPDATE **Error! Bookmark not defined.**

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

MINUTES

ORDINARY GENERAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON TUESDAY 20th JULY 2021

President of the Shire, Councillor Andrew Turner declared the meeting open at 6:07pm and welcomed all in attendance.

1. PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
Senior Admin Officer	Aleyshia McGrigor

VISITORS PRESENT

Mr Brad Jolly	Senior Director, Legislation and Policy
Mr Hugh King	Manager, Legislation and Policy Projects Local Government and Regional Development Department of the Chief Minister and Cabinet

2. APOLOGIES AND LEAVE OF ABSENCE

Date: 20th July 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 20th July 2021.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*

Council Policy 1.12 Meetings of Council

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/001

The Council receives and notes the apologies of absence as listed for the Ordinary General Meeting held 20th July 2021:

Clr Bulmer

Clr McElwee

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

3. AUDIO OR AUDIOVISUAL CONFERENCING SYSTEM ATTENDANCE

Date:	20 th July 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*

FINANCIAL IMPLICATIONS

Nil

NIL

4. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	20 th July 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

To ensure proper treatment and review of confidential information after consideration of confidential business at a council meeting. To promote transparency and public confidence, Council will cease the application of confidentiality to information when it is no longer necessary or appropriate.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 114 *Local Government Act 2019*

Section 119 *Local Government Act 2019*

Conflict of Interest – Code of Conduct

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/002

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20th July 2021:

16.2 - Clr Beswick

Moved: Clr. Turner

Seconded: Clr. Moyle **Carried**

5. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE

Mr Brad Jolly	Senior Director, Legislation and Policy
Mr Hugh King	Manager, Legislation and Policy Projects
	Local Government and Regional Development
	Department of the Chief Minister and Cabinet

Mr Brad Jolly and Mr Hugh King provided Elected Members with a presentation on aspects of the new *Local Government Act 2019*, with particular emphasis on Elected Member roles and responsibilities and the management of conflicts of interest.

6. CONFIRMATION OF MINUTES

Date: 20th July 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

Minutes of the Ordinary General Meeting held on 15th June 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/003

That the Minutes of the Ordinary General Meeting held on 15th June 2021 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

7. OPERATIONAL REPORTS

7.1 WORKS AND SERVICES MANAGER REPORT

Date:	20 th July 2021
Author:	Emma Dunne, Works and Services Manager
Attachments:	Nil

PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Roads

Roads permits

1 working on a road reserve permit issued.

Roads maintenance

Water grade and roll has been completed on all roads. Miles, Old Coach Road (grade only), Scott Road, Windmill Road, Lithgow Road, Poett Road, White Roads, Cadogan Road, Echidna Road, Owen Lagoon Road, Heathers Lagoon Road, Otto Creek Road (grade only with some material added), Munz Road. Further material will be added to some roads as required. Additional rock has been added to Heathers Lagoon Road flood way until repairs are under taken.

Collett Creek

No further update.

Waste Management

Job advertisement has been published on the website, facebook and noticeboards for the Waste Facility Attendant.

Adelaide River

Adelaide River landfill is averaging of 35-50m³ a week this month.

Batchelor

Batchelor landfill is running okay, with 100-125m³ a week this month.

Parks and Gardens

Usual palm frond pick up, sprinklers will be progressively turned on in the coming weeks. Irrigation will be monitored and tended too as necessary. Foot paths being blown off of excessive debris.

Crew have removed a fallen tree on Adelaide River oval.

WHS

All incidents are investigated, procedures are reviewed and practices are improved in the event of incidents including further training if necessary.

Training

No training this month.

Cemetery

Ongoing maintenance work at cemetery and preparation works for funerals as required.

Grant Projects

Irrigation has been installed in Myrtle Fawcett Park, Memorial Terrace.

Work has commenced in Batchelor, this was delayed due to COVID.

There is still some fine tunings works to be done.

Special Purpose Grant – Waste Management Facilities.

The water tanks has installed, the fit out of the furniture in the gates houses has commenced.

Special Purpose Grant – Installation of LED lights

Additional street light installation is not complete.

Energy, Efficiency and Sustainability Grant

The installations of LED lighting in Council's buildings in Batchelor is now complete.

CONSULTATION

Project Manager, Carol Gaulke

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/004

That Council receives and notes the Works and Services Manager's report for the June/July 2021 period.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

7.2 REGULATORY AND WORKS SUPERVISOR REPORT

Date:	20 th July 2021
Author:	Glenn Galvin, Regulatory and Works Supervisor
Attachments:	Nil

PURPOSE

This report also details general compliance and regulation matters as these relate to the Coomalie Community Government By-Laws.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By-Law breaches.

Work being done on Dog Management Bylaws.

Ongoing with traffic counter moves on Council Controlled roads.

Follow up with 3 owners with dog at large complaints.

Attended Waste Management Conference.

Followed up and check 2 road complaints.

Running of Works Crew.

Impounded	0
Returned to owner	0
Rehomed	0
Euthanised	0

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Coomalie Dog Management By-Laws 2002

Coomalie Community Government By-Laws 1998

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/005

That Council receives and notes the Regulatory and Works Supervisor's report for the June/July 2021 period.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

8. CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Date: 20th July 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Nil

PURPOSE

Council is provided with items of correspondence both received and sent during the months of June and July 2021.

BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

Correspondence In

Incoming Correspondence July 20 th 2021 OGM			
13/07/2021	722	LGANT	Call for motions for LGANT general meeting
13/07/2021	721	Skydive Territory	Tables and Chairs
12/07/2021	720	LGANT	Update on the Consultation for the National Climate Resilience
12/07/2021	719	LGANT	Elected Member Symposium Darwin
12/07/2021	718	LGANT	Annual

13/07/2021	717	LGANT	Illegal Dumping of Waste
11/07/2021	716	LGANT	LGANT Media Release
7/07/2021	715	Parliament House Darwin	Letter from the Hon Eva Lawler
8/07/2021	714	NT Health	Request and reasons to reemploy Doctor at Batchelor Clinic
6/07/2021	713	NYEC	Service Level Agreement
6/07/2021	712	DIPL	Development Assessment Forum
6/07/2021	711	Skydive Territory	Tables and Chairs
5/07/2021	710	Chief Ministers Office	Schedule of Payments 2020-21
29/06/2021	709	Skydive Territory	Tables and Chairs
2/07/2021	708	NLC	NLC Permit Extension
5/07/2021	707	Council Wise	Council Wise Update
2/07/2021	706	Batchelor Education	COVID 19 Lockdown End
1/07/2021	705	Local Government CMC	Local Government Stakeholder Newsletter
30/06/2021	704	Batchelor Resident	Reemployment of Batchelor Clinic staff
30/06/2021	703	Coomalie Shire Office	Change of Business - Microwise
30/06/2021	702	Dr Batchelor Clinic & CEO	Reemployment of Batchelor Clinic staff
30/06/2021	701	Various recipients	Local Government Act 2019
30/06/2021	700	JLT	Renewal Report - PS for Coomalie
29/06/2021	699	DIPL	Remittance Advice
29/06/2021	698	Batchelor Resident	Batchelor Clinic
29/06/2021	697	LGANT	Letter from the Hon Eva Lawler MLS
28/06/2021	696	Minister Fyles	Correspondence re Batchelor Health Clinic
28/06/2021	695	Adelaide River Police	Critical Goods to Coomalie Area
28/06/2021	694	Agentur Pty Ltd	Territory Day Update
28/06/2021	693	Rum Jungle	Relocation of General MacArthur's Rock
28/06/2021	692	Australia Day Council	Australian of the Year Nominations
28/06/2021	691	Office of Australian War Graves	Office of Australian War Graves
27/06/2021	690	PFES	Lockdown
27/06/2021	689	LGANT	LGANT Response
27/06/2021	688	Rum Jungle Resident	Urgent Proposal
24/06/2021	687	Deloitte	Greater Darwin Destination Management Plan
24/06/2021	686	Minister Lawler	Heathers Lagoon Road
23/06/2021	685	Chief Ministers Office	Rates on Social Housing
23/06/2021	684	LGANT	Newsletter
24/06/2021	683	Survey Land Records	Road Opening Finniss River
22/06/2021	682	Batchelor Parish Church	Use of Oval
22/06/2021	681	Crown Land Estate	Applications for occupation licence for waste management facility
20/06/2021	680	Resident Eva Valley	Section 43 535 Miles Road Eva Valley
18/06/2021	679	Minister for Racing, Gaming and Licensing	Community Benefit Fund Minor Community Organisation Grant

21/06/2021	678	Crown Land Estate	Applications for occupation licence for waste management facility and landfill
21/06/2021	677	Electorate Daly	Heather's Lagoon Road Lake Bennett
18/06/2021	676	Crown Land Estate	Applications for occupation licence for waste management facility
18/06/2021	675	SMEC	Marrakai Road Diversion Planning Study
17/06/2021	674	NTEPA	Offensive odour and transport of waste
18/06/2021	673	Tourism Business Advisor	Re Minimum Tourism Amenity Standards for Towns in the NT
17/06/2021	672	Chief Minister and Cabinet	CMC Annual Report
17/06/2021	671	Territory Natural Resource Management	Pending Siam Weed Aerial Survey
17/06/2021	670	Batchelor Resident	Matters
17/06/2021	669	Lake Bennett Residence	Heathers Lagoon Road Lake Bennett
17/06/2021	668	WALGA Employee Relations	2021 Fair Work Commission Wage Increase
17/06/2021	667	Dept Chief Minister and Cabinet	Warm Acceptance form and Council Resolution
17/06/2021	665	Dept of Chief Minister and Cabinet	Gazettal Notice Application
18/06/2021	664	Manager Navy Badges	Arafura Class badges
16/06/2021	663	ICAN	ALGA Delegates for #NGA21
16/06/2021	662	CouncilBiz	Appointment of new CouncilBiz Chief Executive
14/06/2021	661	Office of the Mayor and CEO	ALGA National General Assembly for Local Government - Conference Motions 44 and 63
11/06/2021	660	Public Accounts Committee LA	Inquiry into Local Decision Making
11/06/2021	659	Darwin Business	Financial and Accounting Services

Correspondence Out

Outgoing Correspondence 20 th July 2021 OGM				
13/07/2021	647	CEO	LGANT	Elected Member Symposium Darwin
13/07/2021	648	CEO	Skydive Territory	Tables and Chairs
1/07/2021	646	CEO	Minister for Local Government	Correspondence for Minister Paech
30/06/2021	645	CWO	Chief Ministers Office	People entering and exiting the lockdown area
29/06/2021	644	CEO	Batchelor Resident	Batchelor Clinic Doctor
27/06/2021	642	CEO	LGANT	Response and Planning

24/06/2021	641	CEO	MVEC	Permission to consume liquor Batchelor Oval
24/06/2021	643	CEO	Minister Fyles	Correspondence from President Andrew Turner
23/06/2021	640	CEO	Resident Adelaide River	Wild Horse Hill Road and Haynes Road
21/06/2021	635	CEO	Crown Land Estate	Application for Occupation Licence for Waste Management Facility
21/06/2021	637	Project Manager	SMEC	Marrakai Road Diversion Planning Study
21/06/2021	639	CEO	Electorate Daly	Heather's Lagoon Road Lake Bennett
18/06/2021	631	CEO	Electoral Office	Local Government Elections
17/06/2021	629	CEO	Government Gazette	Gazettal Notice Application
17/06/2021	630	CEO	MVEC	Consent to consume Liquor
17/06/2021	632	CEO	SMEC	Marrakai Road Diversion Planning Study
17/06/2021	633	CEO	Accountant	Accounting and Financial Services
17/06/2021	634	CEO	VTG Waste	Contract 201920-001
17/06/2021	636	CEO	LG Grants	Warm acceptance form and Council resolution
17/06/2021	638	CEO	DIPL	School Bus Stop Batchelor
16/06/2021	627	CEO	Elected Members	Correspondence to Resident
16/06/2021	628	CEO	Elected Members	Correspondence to Staff Member
9/06/2021	625	CEO	HWL Ebsworth Lawyers	Rates Recovery

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 20/07/2021/006

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the June and July 2021 period.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

8.2 REVIEW OF ACTIONS ITEMS LIST TO JULY 2021

Date: 20th July 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Actions Items List to July 2021

RESOLUTION 20/07/2021/007

That Council receives and notes the Actions Items List to July 2021.

Moved: Clr. Moyle
Seconded: Clr. Beswick **Carried**

8.3 COMPLAINTS REGISTER TO JULY 2021

Date: 20th July 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Complaints Register to July 2021

RESOLUTION 20/07/2021/008

That Council receives and notes the Complaints to July 2021.

Moved: Clr. Beswick
Seconded: Clr. Corliss **Carried**

8.4 CEO ACTIVITIES REPORT

Date:	20 th July 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The reporting period was a very busy month with Financial Auditors visiting Council Offices to prepare for the end of year audited financial statements, end of financial year finalisations in general and the preparatory works for the implementation of the new *Local Government Act 2019* which are still ongoing. In addition, the Chief Executive officer continued to liaise with officers from NTEC and LGANT in the planning and implementation for the Candidate Information Evening.

The unexpected lockdown of “Greater Darwin” from Sunday 27th June 2021 was a sudden and challenging event. Council developed a Working from Home Policy in its initial response to the COVID-19 Pandemic early in 2020, so this provided sound guidance for those staff members (including the Chief Executive Officer) who were located inside the “red zone”. Work flows were not impacted and business was conducted efficiently. However, it was clear that the Chief Health Officer’s Directions were ambiguous from the outset, ill defined and communication between the Northern Territory Government, its agencies and the local government sector, somewhat wanting. The lockdown of “Greater Darwin” commenced with the order for the City of Darwin, City of Palmerston and Litchfield Municipality, but were amended in the following day to include the Darwin Waterfront, unincorporated areas at East Arm, Berrimah, Wagait Shire, Belyuen Shire, the townships of Bynoe, Dundee, Dundee Forest and Dundee Beach and Charlotte. Coomalie Shire was not included within the Greater Darwin area but as the lockdown was extended, it was clear medical supplies and basic food and living essentials would be depleted, particularly as the Shire was also accommodating stranded tourists. Council wrote to the Minister for Local Government in response to the obvious ambiguity and oversight and is awaiting a response at the time of writing this report.

Meetings and activities at which the Chief Executive Officer participated in for the period included the following:

Week commencing 7th June 2021

Meetings	<ul style="list-style-type: none">• Regular Internal Infrastructure, Works and Compliance Meeting• Meeting with Clr. Beswick re Council Resolution• Videoconference – <i>Local Government Act 2019</i> Information Session• Internal Staff Workshop re Online Timesheets• Resident, Haynes Road re fencing and road reserve
Other	<ul style="list-style-type: none">• N/A

Week commencing 14th June 2021

Meetings	<ul style="list-style-type: none"> • Council Ordinary General Meeting • Monthly Staff Meeting • Recruitment Meeting – Regulatory and Works Supervisor • Planning Meeting 2021 NT Local Government Election
Other	<ul style="list-style-type: none"> • N/A

Week commencing 21st June 2021

Meetings	<ul style="list-style-type: none"> • Regular Internal Infrastructure, Works and Compliance Meeting • Meeting with Department of the Chief Minister and Cabinet re By-Laws review • Meeting with Senior Director, Northern Territory Library and Archives Service • Meeting with Adelaide River resident • Meeting with Department of Infrastructure, Planning and Logistics and Vice-Chair, Litchfield Regional Tourism Association re signage and other matters
Other	<ul style="list-style-type: none"> • N/A

Week commencing 28th June 2021

Meetings	<ul style="list-style-type: none"> • Lockdown Provisions in place
Other	<ul style="list-style-type: none"> • N/A

Week commencing 5th July 2021

Meetings	<ul style="list-style-type: none"> • Regular Internal Infrastructure, Works and Compliance Meeting • Meeting re <i>Local Government Act 2019</i> • Meeting re Roads to recovery priority planning
Other	<ul style="list-style-type: none"> • Joint Candidate Information Evening with LGANT and NTEC

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

Coomalie Community Government Council
Minutes 20th July 2021

FINANCIAL IMPLICATIONS

RESOLUTION 20/07/2021/009

That Council receives and notes the Chief Executive Officer's activities report for the period June to July 2021.

Moved: Clr. Corliss

Seconded: Clr. Turner

Carried

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 PROPOSAL FOR THE FUTURE ADMINISTRATION OF SIGNAGE CLUSTERS

Date: 20th July 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Email Correspondence – Vice Chair Litchfield Regional Tourism Association

PURPOSE

This report seeks Council's in principle approval for Council to administer two (2) proposed business and tourism advertising signage clusters to be located in Batchelor.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 21/07/2020/025

That Council receives and notes the correspondence from the Minister for Infrastructure, Planning and Logistics regarding the Interim Development Control Orders regarding the regulation of signage and livestock and acknowledges the obvious cost shifting and future budget implications for Council, noting Council had corresponded with the NT Planning Commissioner objecting to the transfer of responsibilities under the NT Planning Scheme.

Moved: Clr. Turner

Seconded: Clr. Beswick

Carried

RESOLUTION 16/06/2020/016

That Council;

a) writes to the Northern Territory Government through the Department of Infrastructure, Planning and Logistics and the Department of Tourism, Sport and Culture, providing in principle support for the establishment of four (4) Information Bays, two (2) at Adelaide River and two (2) at Batchelor, as per the "Advertising and Activities in Road Reserves – Management Guidelines – Northern Territory Government" and provides a copy to the Litchfield Regional Tourism Inc., and

b) rescinds Council Policy 5.3 Batchelor Signage Bay.

Moved: Clr. McElwee

Seconded: Clr. Moyle **Carried**

RESOLUTION 19/05/2020/009

That Council;

a) provides in principle approval for the establishment of four (4) Conditional Zones as per the “Advertising and Activities in Road Reserves – Management Guidelines – Northern Territory Government”; and

b) requests a further report be presented to Council following consultation between the Northern Territory government, Litchfield Regional Tourism Incorporated and Coomalie Community Government Council.

Moved: Clr. Turner

Seconded: Clr. Bulmer **Carried**

RESOLUTION 21/04/2020/024

That Council approve the attached correspondence to the Chairman, NT Planning Commission, regarding the draft NT Planning Scheme 2020 and the Planning Amendment Regulations 2020 for submission by the due date of 24th April 2020.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

COMMENT

In June 2021, the Vice-Chair Litchfield Regional Tourism Association (LRTA), wrote to the Chief Executive Officer requesting Council consider a proposal to provide administration of a proposed future signage cluster for business and tourism signage in Batchelor. The correspondence followed a meeting between the LRTA, Council Chief Executive Officer and officers from the Department of Infrastructure, Planning and Logistics (DIPL) that was held on 25th June 2021 (the Meeting).

In February 2020, DIPL released management Guidelines for Advertising and Activities in Road Reserves. As part of its role, DIPL needs to ensure activities conducted on road reserves are safe and in the best interests of the community. Following community and business consultation, a new system was put in place to manage where and how signs are displayed and how activities are conducted in road reserves. Permit requirements and permit fees came into effect from February 2021. Businesses and community members wanting to advertise or hold an activity in a road reserve are now required will need to comply with the new rules. DIPL managed road reserves in Adelaide River and Batchelor were not included in the initial stages of signage reforms. The advertising signage needs of the township of Batchelor is to be treated separately.

At the Meeting, officers from DIPL outlined the new directional signage hierarchy that will be implemented in Batchelor over the next six-to-eighteen-month period. Destination and directional signage will be replaced with generic directional signage, utilising universal symbols, and consistent

with other activity areas within the Northern Territory. For example, blue destination signage stating “FRED SMITHS BATCHELOR CAFÉ AND SERVICE STATION” will be replaced with blue directional signage containing universal symbols. Heritage and tourism directional signage will retain the brown colour and will similarly display universal symbols as per the following examples;



Signage promoting specific businesses or tourism offerings will be located in the future signage clusters. It is proposed that a signage cluster will be located within the DIPL controlled road reserve on Batchelor Road and Rum Jungle Road, Batchelor. Final locations are yet to be confirmed.

Through consultation with stakeholders, DIPL officers will develop appropriate criteria for the signage clusters, including technical specifications, design protocols and management procedures. Whilst the signage cluster will be located within a well designed structure, the suggestion is that Council Officers will provide the annual administration of the signage clusters, including annual fee collection, receipt and processing of applications or removal of expired, non-compliant signage.

As Council is aware, the *NT Planning Scheme 2020* transferred responsibility for the regulation of business and promotional signage on private land to the local government sector. An Interim development Control Order was made by the Minister for Planning and is in force until 5th August 2022, after which time, the local government sector will need to assume responsibility for regulation of signage. Council officers are currently liaising with the department of the Chief Minister and Cabinet in the development of suitable By-Law provisions for Council’s future consideration in order to provide effective controls of business and promotional signage. In addition, Council officers will develop a Signage Code for Coomalie Council as it is anticipated there will be a need to provide consistent management of and controls of directional and promotional signage on Council controlled land and road verges, For example, promotional sandwich boards, banners and street signage, including destination finger signs.

A further report regarding these controls and a Signage Code will be provided to Council early in 2022.

CONSULTATION

External:

Department of Infrastructure, Planning and Logistics

Litchfield Regional Tourism Incorporated

Internal:

Regulatory and Works Supervisor

Works and Services Manager

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STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Advertising and Activities on NT Government Road Reserves Guidelines, Northern Territory Government

FINANCIAL IMPLICATIONS

The provision of annual administration of the proposed signage clusters will involve direct costs associated with staffing, regulation and financial management of the two signage structures. There will also be an associated revenue stream, yet to be determined by DIPL and stakeholder consultation.

All costs associated with the design, installation and physical maintenance of the signage structures will be met by the Northern Territory Government.

RESOLUTION 20/07/2021/010

That Council:

- a) receives and notes the report entitled Proposal for the Future Administration of Signage Clusters noting all costs associated with the installation and maintenance of the signage clusters will be met by the Northern Territory Government;
- b) provides its in principle approval for Council Officers to provide clerical support on an annual basis to the administration of the signage clusters; and
- c) requests a further report be presented to Council for its consideration as the proposal is developed.

Moved: **Clr. Beswick**

Seconded: **Clr. Corliss**

Carried

PROCEDURAL NOTE:

Dinner break commenced 6.56pm

Meeting recommenced 7.22pm

9.2 PROPOSAL FOR THE RELOCATION OF THE BATTLE OF AUSTRALIA MEMORIAL

Date:	20 th July 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Email Correspondence – Vice Chair Litchfield Regional Tourism Association Extract Monument Australia

PURPOSE

This report seeks Council's approval of the request to relocate the Battle of Australia Memorial from Lot 313, Batchelor Road to Lot 340, Tarkarri Road, Batchelor.

BACKGROUND AND PREVIOUS DECISIONS

On 28 June 2021 the Vice-Chair, Litchfield Regional Tourism Association (LRTA) wrote to Council (attached) seeking Council's approval to relocate the Battle of Australia Memorial (General MacArthur's Rock) from its current location on Batchelor Road, Batchelor to Havlik Park, Batchelor.

COMMENT

The Battle of Australia Memorial is located on Lot 313, Batchelor Road, Batchelor opposite the Batchelor Aerodrome. The parcel is Vacant Crown Land, under the control and management of the Department of Infrastructure, Planning and Logistics (DIPL). According to the relevant entry in Monument Australia, www.monumentaustralia.org.au (extract attached), the Memorial was erected on 1st March 1992 by the people of the Coomalie Community to commemorate the men and women who served in the Coomalie area in the defence of the north during World War II. The Memorial contains a number of commemorative plaques and the dedication plaque was unveiled by the then President of the Coomalie Shire, Mr Robert Bright.

The Vice-Chair is proposing the memorial be relocated to a more central location in Batchelor that is accessible to locals and visitors alike. Havlik Park, Lot 340 Tarkarri Road, Batchelor is the preferred location as it is adjacent to Havlik Castle and opposite the Batchelor Museum. Both these sites attract substantial numbers of visitors, particularly during the Dry Season.

DIPL has agreed to meet the costs of relocating the Memorial, however, there will be other costs associated with its relocation and ongoing maintenance that Council will need to take into consideration.

Council recently endorsed irrigation replacement projects, including the irrigation system in Havlik Park. These works are currently in progress. If the Memorial is to be relocated to Havlik Park, modifications may be required to the irrigation system design, resulting in additional direct costs to Council.

In addition, there will be costs associated with the installation of an appropriate base for the Memorial and any ongoing maintenance costs. Subject to conditions and requirements, an appropriate secure base may be comprised of a loose material or a concrete slab. The Vice-Chair has indicated in her correspondence that the LRTA will seek sponsorship to cover such additional costs.

CONSULTATION

External:

Department of Infrastructure, Planning and Logistics

Litchfield Regional Tourism Incorporated

Internal:

Regulatory and Works Supervisor

Works and Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 5.4 Parks and Gardens – is silent on Havlik Park and is overdue for review.

FINANCIAL IMPLICATIONS

Whilst DIPL has indicated it will meet the costs associated with the relocation of the Memorial, Council may incur direct costs associated with re-design of the newly installed irrigation system at Havlik Park, the supply and installation of appropriate base material for the Memorial, and the ongoing management and maintenance of the Memorial.

The Vice-Chair has indicated the LRTA will also seek sponsorship support for installation costs, such as appropriate base material or a concrete slab.

RESOLUTION 20/07/2021/011

That Council:

- a) provides its in principle support for the relocation of the Battle of Australia Memorial from Lot 313, Vacant Crown Land, Batchelor Road; and
- b) requests a further report be presented to Council regarding the cost implications associated with the installation and ongoing maintenance of the Memorial.

Moved: **Clr. Corliss**

Seconded: **Clr. Beswick**

Carried

9.3 NAMING OF A NEW ROAD, FINNISS VALLEY

Date:	20 th July 2021
Author:	Carol Gaulke, Project Manager
Attachment:	Gazettal for the opening of Cheeney Road and Unnamed Road

PURPOSE

To inform Council of the process of naming a road and to seek Council's approval to undertake the process required under the *Place Names Act 2014*.

BACKGROUND AND PREVIOUS DECISIONS

The Gazettal process for the opening of the "Chin Estate" roads revealed that the road on the south side of the estate (referred to as Chin Road or Chin Way in previous Council decisions) has not been named under the *Place Names Act 2014*.

RESOLUTION 18/05/2021/022

That Council;

a) receives, notes and considers the objections and comments lodged in accordance with the public consultation process regarding the proposal to open Chin Way and Cheeney Road, Chin Estate;

b) agrees to proceed with the opening of Chin Way and Cheeney Road, Chin Estate with the consent of the Northern Territory Land Corporation;

c) confirms in writing to the Northern Territory Land Corporation it is prepared to accept, care, control and management of the roads as council roads;

d) that the opening of these roads does not imply or guarantee that any improvements will be made; and

e) directs the Chief Executive Officer to liaise with the Department of the Chief Minister and Cabinet regarding the publication in the NT Gazette of the opening of Chin Way and Cheeney Road, Chin Estate.

Moved: **Clr. Bulmer**

Seconded: **Clr. Corliss**

Carried

RESOLUTION CONF 15/12/2020/019

That Council;

a) directs the Chief Executive Officer to commence the process of opening Cheeney and Chin Way Roads, Hundred of Goyder, Pursuant to Section 185(1)(e) of the Local Government Act 2008 to enable access to the Chin Estate Subdivision; and

b) requests regular progress reports be provided to Council regarding negotiations with the Northern Territory Land Corporation and the Department of Chief Minister and Cabinet regarding the opening of Cheeney and Chin Way Roads, Hundred of Goyder.

Moved: **Clr. Moyle**

Seconded: **Clr. Beswick**

Carried

RESOLUTION 15/12/2015/009

That Council write to the Minister for Local Government and Community Services asking her to gazette that Chin Rd and Cheeney Rd as shown on the attached plans be opened following confirmation of the transfer from the Northern Territory Land Corporation.

Moved: **Clr. Bulmer**

Seconded: **Clr. Gray**

5/5

RESOLUTION 21/10/2014/016

That Council amend the budget for survey 410.4045 from \$10,000 to \$14,000 and engage Arafura Surveying Consultants to survey Chin Road.

Moved: **Clr. Bulmer**

Seconded: **Clr. Jones**

5/5

RESOLUTION 18/7/2014/0011

That Council proceed with the survey and gazettal of Chin Way.

Moved: **Clr. Bulmer**

Seconded: **Clr. Turner**

6/6

COMMENT

The new road that has been opened on the south side of the "Chin Estate" does not have an official name. In Council records the road has been referred to internally and with residents of the Estate as Chin Way or Chin Road since 2009 or earlier.

The following factors need to be taken into account when naming a road:

- Names should demonstrate a strong association with the NT's history, culture, development, events or communities.
- Names must not be discriminatory or derogatory.
- Names of people will not be used during their lifetime or for one year after their death.
- Only a surname can be used for a road name.
- Estate names will not be used for a road name.
- Names will be enduring and only be changed when absolutely necessary.
- Should not duplicate an existing name in the municipality or adjacent locality.

When lodging the application, a detailed explanation of the name and its relationship to the NT, including biographical, origin and linguistic information needs to be included.

The name Chin is the surname of the developer of the estate, and he is still alive. The Place Names Land Information Group has advised that if the name is widely known as Chin Road/Way that they would consider it.

It should be noted that the name “Chin Estate” is not an official registered name for the local area and appears to have come into general usage since its establishment. The official name for the local area is Finnis Valley. It is not suggested that Council seek to engage the community in consultation to finalise the naming of the Estate.

Council is required to demonstrate that it has consulted the surrounding landowners and other interested bodies in regard to the naming of the road.

Council may also decide to recommend an alternative name or seek recommendations from the community. In its application to NT Place Names, Council will need to demonstrate that the affected community has been widely consulted.

Some suggested names are:

- Chin – estate developer
- Ryland – Licensee of Rum Jungle Hotel in 1870’s
- Lewis – wrote an account of the incident called the Rum Jungle incident circa 1872
- Miller – surveyor of Batchelor township in the 1950’s.

CONSULTATION

External:

Guidelines for NT place naming

The Heart of Rum Jungle by Douglas R. Barrie

Internal:

Regulatory and Works Supervisor

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 Section 273 Establishment of new road

Place Names Act 2014

Council Policy 5.5 Roads

Council Policy 1.1 Community Communications

Council Policy 1.17 Caretaker Policy, Section 4.4.2 Public Consultation, requires Council to defer all public consultation unless it is mandatory under legislation and cannot reasonably be deferred. It is suggested Council defer implementing the consultation process until after the Monday 13th September 2021, following the declaration of the election result.

FINANCIAL IMPLICATIONS

A new street sign will be required and will be funded from existing Operational budget.

Yearly grading, slashing and poisoning will be required, to be funded from existing Operational budget.

RESOLUTION 20/07/2021/012

That Council;

a) directs the Chief Executive Officer to consult with the appropriate landowners, the land developer and other appropriate bodies in regard to the name for the new road on the south side of the "Chin Estate", and

b) requests a further report be presented following the consultation process.

Moved: Clr. Turner

Seconded: Clr. Beswick

Carried

9.4 ROADS TO RECOVERY (R2R) PRIORITY PROJECTS

Date: 20th July 2021

Author: Carol Gaulke Project Manager

Attachments: Nil

PURPOSE

To seek Council's approval of a listing of projects, in order of priority, for this financial year's 2021-22 Roads to Recovery works program.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 24/01/2017/008

That Council accept the grant offer from the Department of Infrastructure, Planning and Logistics and attach the Council Common Seal to the Agreement.

That Council fund its contribution to the project by allocating \$216,395 from the Roads to Recovery program 16/17 & 17/18, and \$200,000 from internal reserves.

That Council adopt the Revised Long Term Works Plan incorporating the Regional Economic Infrastructure Grant offer.

Moved: Clr. Bulmer

Seconded: Clr. Gray

6/6

RESOLUTION 19/01/2016/009

That Council adopt the Revised Long Term Works Plan incorporating the Regional Economic Infrastructure Grant offer and the increased level of Roads to Recovery Funding.

Moved: Clr. Gray

Seconded: Clr. Crook 6/6

RESOLUTION 21/10/2014/009

That Council receive and note the allocation of funds through the Roads to Recovery program.

Moved: Clr. Jones

Seconded: Clr. Corliss 5/5

COMMENT

Council has been allocated funding of \$216,000.00 for undertaking the Roads to Recovery works this financial year 2021-22.

The Works and Services Manager and the Project Manager inspected various roads within the Shire to rate the condition of the road surface and assess any other factors.

Roads inspected were Batchelor Township Roads, Adelaide River Township Roads, Strickland Road, Crater Lake Road, Finlay Road, Silverton Road and Memorial Terrace. The intersections of Solomon Road/Cheaney Road and Cheaney Road/Milton Road were also inspected.

The condition of the road pavements were rated as excellent, very good, good, fair, poor and very poor.

Table 1 Inspection Observations

Road	Identified problem(s)	Comments/Other factors
Batchelor Township	Most pavements were rated as poor to very poor	Roads serve a large proportion of Coomalie residents
Adelaide River Township	Most pavements were rated as good to fair	To be reassessed in the future
Strickland Road	The T intersection was rated as fair to good. Substantial amounts of loose rock on pavement, signs missing	The removal of the loose rock and signage can be rectified from operational funds
Crater Lake Road	Line marking is barely visible	Is one of Council's most trafficked roads
Finlay Road	Pavement was rated as poor to very poor	Road serves industrial properties
Silverton Road	Pavement was rated as poor to very poor	

Memorial Terrace	A small section was rated as poor to very poor. Remainder of pavement was rated as fair	
Solomon Rd/Cheaney Rd	The intersection was not designed or constructed to cater for truck turning movements. Trucks are damaging the shoulders and encroaching into the paths of oncoming traffic	The proportion of trucks using the intersection is high
Cheaney Rd/Milton Rd	The intersection was not designed or constructed to cater for truck turning movements. Trucks are damaging the shoulders and encroaching into the paths of oncoming traffic	The proportion of trucks using the intersection is high

The following projects were selected as priorities for this financial year's Roads to Recovery program.

1. Batchelor Township Roads reseal (except for Cameron Road, Kirra Crescent, Nurndina Street, Pinaroo Crescent and Wandaree Street).
2. Silverton Road, Finlay Road and Memorial Terrace (at entrance) reseal.
3. Crater Lake Road line marking.
4. Solomon Road/ Cheaney Road and Cheaney Road/Milton Road intersections survey and design.

Note: that as each project is undertaken the remaining funds will be assessed. Consequently not all funds may be funded in this financial year.

CONSULTATION

Internal:

Works and Services Manager

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Council Policy 5.5 Roads Policy

The Road Hierarchy Plan will be updated to note the above works, once completed.

Council Policy 1.19 Asset Management Policy.

FINANCIAL IMPLICATIONS

Costs are funded by the Roads to Recovery Program financed by the Australian Government.

RESOLUTION 20/07/2021/013

That Council adopts the priorities for the 2021/22 financial year Roads to Recovery Program spending as follows:

1. Batchelor Township Roads reseal (except for Cameron Road, Kirra Crescent, Nurndina Street, Pinaroo Crescent and Wandaree Street).
2. Silvertown Road, Finlay Road and Memorial Terrace (at entrance) reseal.
3. Crater Lake Road line marking.
4. Solomon Road/ Cheeney Road and Cheeney Road/Milton Road intersections survey and design.

Moved: Clr. Corliss

Seconded: Clr. Beswick

Carried

9.5 REQUEST FOR FINANCIAL SUPPORT RE: WAIVER OF HIRE FEES – SKYDIVE TERRITORY

Date: 20th July 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Email Correspondence

PURPOSE

To seek Council's approval to provide a fee waiver to Skydive Territory for the hire of tables and chairs.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 18/07/2017/008

That Council support the Darwin Parachute Club Territory Rel Week 2017 by offering the table and chairs hire fee charge of \$600.00

Moved: Clr. Turner

Seconded: Clr. Bulmer

5/5

RESOLUTION 19/05/2015/008

That Council support the Darwin Parachute Club Territory Rel Week 2015 by waiving the table and chairs hire fee charge of up to a value of \$600.00 with a \$100.00 refundable deposit to be taken.

Moved: **Clr. Gray**

Seconded: **Clr. Jones** **6/6**

Skydive Territory, based in Batchelor, host a biennial week long training camp. The event has been conducted for over 30 years.

COMMENT

In July 2021, Skydive Territory wrote to Council seeking its support for its biennial event (attached).

Skydive Territory will be hosting REL Week, a week long training camp between 28th August 2021 and 4th September 2021 as the Darwin Parachute Club Inc.

The organisation is seeking to hire 70 chairs and 20 tables from Council for the week long event. The total value of the hire is \$900.00.

The organisers have written to Council to advise the event which will host 150 people is sold out. The event will provide economic stimulus to the town of Batchelor and the Shire in general. There will be direct costs associated with preparing the tables and chairs for the event, so it is not recommended that the total hire fee be waived. Council may consider a discount of up to 50% for the hire of tables and chairs.

CONSULTATION

External:

Skydive Territory

Internal;

Community Recreation development Officer

Senior Accounts Officer

Works and Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 1.6 Annual Community Grants Policy lists the provision of discounted hire fees for tables and chairs (and the provision of additional wheelie bins) in support of the biennial REL Week. No amount is confirmed in the policy and the level of support is at the discretion of Council.

FINANCIAL IMPLICATIONS

Skydive Territory has requested Council provide a discount or fee waiver for the hire of equipment.

RESOLUTION 20/07/2021/014

That Council;

- a) agrees to provide a 10% fee waiver to the value of \$90.00 for the hire of chairs and tables to Skydive Territory for the biennial REL Week event and requires a refundable deposit to be paid; and
- b) requests Council Policy 1.6 Annual Community Grants is reviewed during the current financial year.

Moved: Clr. Beswick

Seconded: Clr. Moyle **Carried**

9.6 2021 FAIR WORK COMMISSION WAGE INCREASE

Date: 20th July 2021

Author: Aleyshia McGrigor, Senior Administration Officer

Anna Malgorzewicz, Chief Executive Officer

Attachments: Employee Relations Alert 2021 Fair Work Commission Wage Increase

PURPOSE

To seek Council consideration and resolution regarding the Fair Work Commission (FWC) Expert Panel's wage review decision to increase the award minimum rates of pay for employees covered by the *Local Government Industry Award 2020* by 2.5% from the first full pay period on or after 1 July 2021.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decision/s

RESOLUTION 21/07/2020/023

That Council agrees to increase all staff salaries by 0.25% from 1st November 2020 to be consistent with the Fair Work Commission Expert Panel's decision to increase the award minimum rates of pay for employees covered by the Local Government Industry Award 2010 by 1.75% from 1st November 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

Coomalie Community Government Council employees are not covered by an Enterprise Bargaining Agreement, and instead, are employed under the *Local Government Industry Award 2020*. In June 2015, a new salary system was introduced. This included annualised salaries for all staff members, the removal of the District Allowance, and to ensure staff pay levels were commensurate with

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previous levels, Council agreed to remunerate employees 10% above the minimum rate plus access to superannuation, leave loading and specific allowances.

Each year, it has been custom and practice to pass on to all staff FWC recommended increases to rates of pay.

COMMENT

In the 2021/22 Budget, Council allocated 2% for staff wage increases. This means a shortfall of 0.5% from the LGIA increase. All local governments that pay the minimum wage rates in the Award must pass on the 2.5% increase. If a local government applies the Award but pays wage rates higher than the minimum Award rates, the local government needs to review its internal policies and procedures, and contracts of employment to determine when and how it usually provides wage increases. During the 2020-21 financial year, Council increased all wages commensurate with the cpi of 1.5%. In November 2020, following the FWC mandated wage increase of 1.75% for all employees under the *Local Government Industry Award 2020*, Council provided a further pay increase of 0.25% to bring all wage levels in line with the Award.

Below shows the Salary Matrix of Council’s Salary System:

	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11
LGIA Award Base rate	\$100								
Step 1 (10% above LGIA award base rate)	\$110.00								
Step 2 2.5% higher than Step 1	\$112.75								
Step 3 5% higher than Step 1	\$115.50								
Step 4 7.5% higher than Step 1	\$118.25								
Step 2 10% higher than Step 1	\$121.00								

CONSULTATION

Accounts Officer

Finance Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Local Government Industry Award 2020

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FINANCIAL IMPLICATIONS

0.5% of total wages = approx \$4,500

RESOLUTION 20/07/2021/015

That Council;

- a) approves a 2.5% wage increase for all employees for the 2021-22 financial year in line with the Fair Work Commission wage increase; and
- b) refers an amount of \$4,500 to the First Quarter Budget Review to meet un-budgeted additional amount for wages.

Moved: Clr. Moyle

Seconded: Clr. Turner

Carried

10. COMMUNITY RECREATION AND SERVICES REPORT

10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

Date: 20th July 2021

Author: Andrew Roberts, Community Recreation Development Officer

Attachments: Nil

PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation, and community development program.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

After School Sports have finalised for the term with some fluctuating numbers for the term. Attendance figures are below.

Week Start	Adelaide River	Batchelor
14/06/2021	3	PH
21/06/2021	4	3
28/06/2021	3	Sick
05/07/2021	School Holidays	
12/07/2021	School Holidays	
Total	10	3

July School Holiday Program – at the time of writing this report, the school holiday program is in full swing (into week 3). Enrolments are down on last holiday's special event, however on a par with the January holiday program. COVID Lockdown severely impacted programming for the first 1.5 weeks

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with inability to attend programmed activities. Makeshift activities were quickly implemented that seemed to work well for the enrolled children. Once the Darwin restrictions were lifted, we saw a substantial increase in attendees to the program – refer table below.

Date	28/06/21	30/06/21	2/07/21	5/07/21	7/07/21	9/07/21	12/07/21	14/07/21
Activity	Gaming Day	Wangi Walk	Movie Day	Water front	Green Ant Walk	Water park	Flip Out	Lego Masters
Children	6	7	6	12	8	16	21	19
Adults	1	1	1	1	1	1	3	2
Total	7	8	7	13	9	17	24	21

Final day is a trip to Botanic Gardens and Mini Golf, and it is anticipated having a full bus of 18 children.

Seniors Mystery Bus Tour was held on Thursday June 24th with 8 seniors attending a day at the Museum and Gallery of the NT. Next trip was to be held on Thursday 15th July however, as there were no bookings at time of writing this report the trip has been cancelled.

Territory Day 2021 has been postponed to Sunday 29th August 2021.

A Territory Day Grant has been secured for the event and will cover the costs of hire of some family entertainment equipment for the afternoon.

In regard to Adelaide River’s function, the Show Society are planning on holding an event, however, they need to find someone that has the shot fire licence to be able to run the event. At last update they have not found a suitably qualified person.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

FOR NOTING

10.2 BATCHELOR SWIMMING POOL

Date: 20th July 2021

Author: Andrew Roberts, Community Recreation Development Officer

Attachments: Nil

PURPOSE

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions.

RESOLUTION 16/02/2021/012

That Council;

a) receives and notes the RLSSANT Batchelor Swimming Pool Aquatic Facility Safety Assessment Report;

b) refers an amount of \$5,000 to the second quarter budget variation of the 2020-2021 Budget to undertake necessary training, installation of statutory signage, acquisition of safety equipment and IT requirements; and

c) agrees to prioritise the design & construction of necessary infrastructure to the next grant funding opportunity.

Moved: Clr. Moyle

Seconded: Clr. McElwee Carried

RESOLUTION 2021/04/20/022

That Council;

a) receives and notes that Batchelor Swimming Pool Report;

b) approves the exploration of providing further swimming lessons with full budget evidence supporting the proposal; and

c) proceeds with partnering with Royal Life NT to deliver an ongoing swimming lesson program during pool opening hours at the Batchelor Swimming Pool.

Moved: Clr. Moyle

Seconded: Clr. Corliss Carried

COMMENT

Pool Statistics

Week Start	Adult	Child	Concession	Family	Schools	Pass Swimmers	Swimming Lessons
07/06/2021	1		1	1	77		
14/06/2021	2		1				
21/06/2021	3		5				
28/06/2021	Pool closed						
05/07/2021	Pool Closed						
Totals	6		7	1	77		

*Note that Schools total does not include visits during opening hours.

Pool Safety Audit Outcomes

Regarding Council's decision at its February meeting, Council Officers have made headway regarding making the facility compliant with current industry guidelines.

Replacement for damaged in transit Spinal rescue equipment was delivered and has been installed at the pool for use by qualified staff.

Pool signage for depth and gradient changes within and around the pool has been received and is being installed.

Regarding staff training for upskilling, the current Pool Supervisor is to be enrolled in the first public course in October once paperwork has been returned.

Pool Grants – Access Lift

This project has commenced with the hoist being delivered on Friday 4th June 2021. Council engaged a contractor with Ground Penetrating Radar (GPR) and determined that the chosen site for the Access Lift appears to have sufficiently thick concrete to install the hoist. The hoist manufacturer has also been engaged to install the hoist on 26th July 2021.

Swimming Lessons

Promotional material is currently being created both by RLSSA – NT and Council officers for this activity to commence, with a planned launch date of 12/07/2021 with first lessons hoping to commence by 5/08/2021.

CONSULTATION

External:

Royal Life Saving Society – NT Branch

Internal:

Works and Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 4.1 Batchelor Swimming Pool

FINANCIAL IMPLICATIONS

Council received a Healthy Lifestyles Grant of \$21,915 for the supply and installation of an Access Hoist.

FOR NOTING

10.3 BATCHELOR LIBRARIES REPORT

Date: 20th July 2021

Author: Aleyshia McGrigor, Senior Administration Officer

Attachments: Nil

PURPOSE

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

BACKGROUND AND PREVIOUS DECISIONS

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Community Libraries.

COMMENT

The new Library Officers have spent the month getting to know the Adelaide River and Batchelor Community Libraries; the residents and visitors that frequent the libraries as well as the resources available at both facilities. We look forward to using these resources and our own interests to implement new programs for the community.

Funds raised by Miss Hilary Brett before her retirement have been spent on new board games and craft resources for the children that utilise the library to enjoy while interacting and forming positive relationships with the new staff.

Adelaide River Library Statistics

Number of patrons visits this month 109 (last month 122)

Total hours of child supervision this month 246.5 (last month 270.5)

Batchelor Library Statistics

	Children	Com Adult	Staff/ Student	Total
Number of visits (Inside Community Hours time)	73	26	3	102
Number of Visits (Outside Community Hours time)	21	104	42	167
Total	94	130	45	269

Library open for: 20.5 community hours

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council receives an annual grant allocation of \$49,000.

Be Connected is funded through a Commonwealth Government Program.

FOR NOTING

11. MONTHLY FINANCIAL REPORTS TO COUNCIL

11.1 FINANCE AND GRANT REPORT

Date:	20 th July 2021
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 30 June 2021. As per the requirements of the *Local Government (General) Regulations 2021*, there is a comparison of income and expenditure against respective budgets and variances, balance sheet including and Council's payment and reporting obligations and statement of cashflows. There are also details of cash and investments, grants, aged receivables, rate arrears and aged payables.

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

COMMENT

Council received a prepayment of \$285k Federal Assistance grant (FAG) 21/22, the Waste and Resource Management (WaRM) grant of \$104k and the Local Roads and Community Infrastructure Program (LRCIP) round 2 grant of \$126k in June that will need to be transferred to Unexpended grants. These grants will be expended in the 2021/22 year.

Depreciation is \$22k higher than budgeted due to new assets being added to the fixed assets register and depreciated for the year. Employee payroll and other costs are \$96k below budget as Council only recently filled all required positions. Roadworks is \$320k under expended compared to the budget due to an early start to a long wet. Not all budgeted road works were completed. \$100k will be carried over to the 2021/22 budget for flood damage repairs to Coach Rd. Work in Progress Capital works have transferred all completed assets to fixed assets with a value of \$530k. Expenditure for the Priority Infrastructure Fund (PIF) risk reduction grant remains in work in progress at \$18k.

Journals and work to the final 30 June accounts are to be completed and the final audit will be conducted by Nexia Edwards Marshall from 26-28th July 2021.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulations 2021*

Coomalie Community Government Council
Minutes 20th July 2021

FINANCIAL IMPLICATIONS

Nil

Payment Register

Coomalie Community Government Council
For the period 1 June 2021 to 30 June 2021

Date	Description	Reference	Amount
CBA Credit Card A Malgorzewicz			
04 Jun 2021	Skymesh	JUN 2021	69.95
07 Jun 2021	Microsoft	O365 MAY 2021	455.12
Total CBA Credit Card A Malgorzewicz			525.07
CBA Credit Card S Shooter			
01 Jun 2021	Payment: Nespresso Club	Coffee Jun 2021	301.90
07 Jun 2021	Payment: Discount Party Supplies	Council Functions	86.86
21 Jun 2021	Payment: Big W	AR Library items	125.45
21 Jun 2021	Payment: Kmart	AR Library items	240.00
22 Jun 2021	Payment: Australia Post	Post OSC	6.50
25 Jun 2021	Payment: Xero Australia Pty Ltd	Xero Jun 2021	127.00
28 Jun 2021	Payment: JB Hi Fi Berrimah	AR Library items	149.00
29 Jun 2021	Payment: Adelaide River Auto Port	SHP Meals	67.60
Total CBA Credit Card S Shooter			1,104.31
CCGC CBA Cheque			
01 Jun 2021	SALARIES AND WAGES Coomalie Communi	Payroll	32,284.32
01 Jun 2021	Payment: Australian Taxation Office	BAS Apr 2021	3,400.00
01 Jun 2021	PC010621-143988748 SuperChoice P-L	Superannuation	4,081.02
02 Jun 2021	Payment: PowerWater - Bills	Water	3,376.97
02 Jun 2021	Payment: PowerWater - Bills	Water	33.27
02 Jun 2021	Payment: PowerWater - Bills	Water	60.30
02 Jun 2021	Payment: PowerWater - Bills	Water	75.74
02 Jun 2021	Payment: PowerWater - Bills	Water	597.06
02 Jun 2021	Payment: PowerWater - Bills	Water	87.36
02 Jun 2021	Payment: Jacana Energy	Electricity	117.43
02 Jun 2021	Payment: Jacana Energy	Electricity	40.41
02 Jun 2021	Payment: Telstra	Telephones	829.78
02 Jun 2021	Payment: PowerWater - Bills	Water	830.68
02 Jun 2021	Payment: PowerWater - Bills	Water	197.62
02 Jun 2021	Payment: MVR	Rego Backhoe SV3152	185.30
02 Jun 2021	Payment: PowerWater - Bills	Water	798.86
02 Jun 2021	Payment: PowerWater - Bills	Water	27.03
02 Jun 2021	Payment: PowerWater - Bills	Water	27.03
02 Jun 2021	Payment: PowerWater - Bills	Water	27.03
02 Jun 2021	Payment: PowerWater - Bills	Water	86.57
03 Jun 2021	Commonwealth Bank of Australia	Bank Fees	29.19
07 Jun 2021	Payment: Litchfield Motel	Catering May 21	275.00
07 Jun 2021	Payment: Heath Motor Group	Parts	260.59
07 Jun 2021	Payment: Cr. Sharon Beswick	Councillor Fees May 21	450.00
07 Jun 2021	Payment: Airpower (NT) Pty Ltd	Parts	93.50

Coomalie Community Government Council
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07 Jun 2021	Payment: Norsign NT	Signage	261.36
07 Jun 2021	Payment: HD Pumps - Humpty Doo/Winnellie	Honda Pump - PIF	933.90
07 Jun 2021	Payment: Air Liquide Australia Ltd	Gas rental May 21	89.17
Date	Description	Reference	Amount
07 Jun 2021	Payment: Winc	Stationery	57.05
07 Jun 2021	Payment: Heath Motor Group	Parts	492.36
07 Jun 2021	Payment: Burson Automotive Pty Ltd	Parts	58.80
07 Jun 2021	Payment: Think Water Virginia	Irrigation sprinklers	2,001.67
07 Jun 2021	Payment: Winc	Stationery	189.92
07 Jun 2021	Payment: Cr. Andrew Turner	Councillor Fees May 21	2,320.67
07 Jun 2021	Payment: Cr. Max Corliss	Councillor Fees May 21	803.33
07 Jun 2021	Payment: Cr. Sue Bulmer	Councillor Fees May 21	450.00
07 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
07 Jun 2021	Payment: Burson Automotive Pty Ltd	Parts	189.75
07 Jun 2021	Payment: NT News (News Corp)	Advertising Rates Dec 21	686.00
07 Jun 2021	Payment: Winc	Stationery	261.10
07 Jun 2021	Payment: Winc	Stationery	379.83
07 Jun 2021	Payment: The Big Mower	Chainsaws, Polesaws	4,379.00
07 Jun 2021	Payment: Darwin Office Technology	Toner Cartridges	919.34
07 Jun 2021	Payment: NC Electrical & Air-Conditioning Pty Ltd	Electrics in gatehouses WMF's	13,413.13
07 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
07 Jun 2021	Payment: Para Mobility	Pool Hoist balance	16,915.20
07 Jun 2021	Payment: Cr. Deborah Moyle	Councillor Fees May 21	450.00
07 Jun 2021	Payment: Cr. Christian McElwee	Councillor Fees May 21	450.00
07 Jun 2021	Payment: Remote Area Tree Services Pty Ltd	Tree removal Bat Depot	2,332.00
07 Jun 2021	Payment: Apple Pty Ltd	4 Ipads - Digital Devices grant	1,876.25
07 Jun 2021	Payment: Town & Country Plumbing Service	Replace cistern MF Park	1,174.86
07 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	253.26
09 Jun 2021	Australian Taxation Office	FBT 20/21	3,562.78
11 Jun 2021	Payment: Laerdal Pty Ltd	First aid supplies	295.53
11 Jun 2021	Payment: Norsign NT	Signage WMF	551.82
11 Jun 2021	Payment: HWL Ebsworth Lawyers	Legal Fees EP to Sell	5,240.61
11 Jun 2021	Payment: Ifind Pipes n Cables Pty Ltd	Pool Hoist inspect for cables	594.00
11 Jun 2021	Payment: Jacana Energy	Electricity	587.43
11 Jun 2021	Payment: Litchfield Green Waste Recyclers	Mulch green waste WMF's	36,388.00
11 Jun 2021	Payment: Town & Country Plumbing Service	Blocked dump point AR	977.02
11 Jun 2021	Payment: Peter Rowlands	80,000km service 5T Hino	347.00
11 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
11 Jun 2021	Payment: PowerWater - Bills	Water	833.37
11 Jun 2021	Payment: NT News (News Corp)	Advertise Shire Plan, WMF supervision	1,463.00
11 Jun 2021	Payment: PowerWater - Bills	Water	70.72
11 Jun 2021	Payment: Pumacard	Fuel May 21	2,748.49
11 Jun 2021	Payment: Jacana Energy	Electricity	49.45
11 Jun 2021	Payment: Practical Safety Australia Pty Ltd	PPE	200.00
11 Jun 2021	Payment: Norsign NT	Sigange WMF	2,277.22
11 Jun 2021	Payment: Jacana Energy	Electricity	318.19
11 Jun 2021	Payment: Telstra	Sat Phone	45.00
11 Jun 2021	Payment: PowerWater - Bills	Water	860.42
11 Jun 2021	Payment: Bruce Mason	Cleaning	240.00
11 Jun 2021	Payment: Speedy Electrical Service NT	Replace lights, install r/door motor BJCC	1,950.00
11 Jun 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	1,170.00

11 Jun 2021	Payment: Jacana Energy	Electricity	68.92
11 Jun 2021	Payment: Bruce Mason	Cleaning public toilets Bat	658.00
11 Jun 2021	Payment: Peter Rowlands	Fix backhoe lights	170.00
11 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
Date	Description	Reference	Amount
11 Jun 2021	Payment: Nightcliff Electrical	Electricals at pool EES - Solar	1,035.00
11 Jun 2021	Payment: St John Ambulance Australia	Defibs, first aid kids WMF's	3,995.99
11 Jun 2021	Payment: RS Gardening Care	Mowing AR	3,094.00
11 Jun 2021	Payment: RS Gardening Care	Mowing Bat	2,035.00
11 Jun 2021	Payment: Practical Safety Australia Pty Ltd	PPE	472.00
11 Jun 2021	Payment: PowerWater - Bills	Water	9.83
11 Jun 2021	Payment: Bruce Mason	Cleaning May 21	100.00
11 Jun 2021	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting May 21	7,546.00
11 Jun 2021	Payment: Nutrien AG Solutions	Glyphosate	4,639.80
11 Jun 2021	Payment: Peter Rowlands	Repairs brakes CCGC04	170.00
14 Jun 2021	Telecom Billing	Telephone Handsets Jun 21	252.28
14 Jun 2021	Commonwealth Bank of Australia	Bank Fees	1.10
15 Jun 2021	Commonwealth Bank of Australia	Bank Fees	70.07
15 Jun 2021	PC150621-150211893 SuperChoice P-L	Superannuation	3,333.75
15 Jun 2021	Commonwealth Bank of Australia	Bank Fees	37.84
15 Jun 2021	SALARIES AND WAGES Coomalie Communi	Payroll	25,685.83
15 Jun 2021	Commonwealth Bank of Australia	Bank Fees	3.30
16 Jun 2021	EQUIPMENT RENTS	Photocopier Rental	227.00
16 Jun 2021	SALARIES AND WAGES Coomalie Communi	Payroll	113.80
22 Jun 2021	Payment: St John Ambulance Australia	Training	180.00
22 Jun 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	800.00
22 Jun 2021	Payment: Access Hardware	Cut keys	482.72
22 Jun 2021	Payment: PowerWater - Bills	Water	23.75
22 Jun 2021	Payment: Demountable Sales & Hire Pty Ltd	External GPO's at WMF's	1,980.00
22 Jun 2021	Payment: PowerWater - Bills	Water	23.75
22 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,077.68
22 Jun 2021	Payment: PowerWater - Bills	Water	32.07
22 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
22 Jun 2021	Payment: PowerWater - Bills	Water	181.86
22 Jun 2021	Payment: PowerWater - Bills	Water	54.96
22 Jun 2021	Payment: PowerWater - Bills	Water	123.62
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	23.04
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	69.69
22 Jun 2021	Payment: Komatsu Australia Pty Ltd	Parts backhoe	1,274.87
22 Jun 2021	Payment: HD Pumps - Humpty Doo/Winnellie	Pump attachments - PIF	686.80
22 Jun 2021	Payment: PowerWater - Bills	Water	388.15
22 Jun 2021	Payment: Arafura Pest Control	Pest control Council buildings Bat AR	2,640.00
22 Jun 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
22 Jun 2021	Vocus	Internet Jun 21	1,588.40
22 Jun 2021	Payment: Jacana Energy	Electricity	1,839.44
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	118.58
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	74.10
22 Jun 2021	Payment: Finlay's Stone	Topsoil MF Park	255.00
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	14.75
22 Jun 2021	Payment: Site Skills Training	Chainsaw training	1,049.00
22 Jun 2021	Payment: PowerWater - Bills	Water	47.50

22 Jun 2021	Payment: MVR	Rego CCGC04	970.55
22 Jun 2021	Payment: Burson Automotive Pty Ltd	Parts	159.50
22 Jun 2021	Payment: Power Water	Install extra streetlights - EES	8,315.34
22 Jun 2021	Payment: ECO Air Conditioning	Clean air cons Council buildings	1,000.00
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	189.90
Date	Description	Reference	Amount
22 Jun 2021	Payment: Stockwell Water and Gas PTY LTD	Plumbing demountables WMF's	33,500.00
22 Jun 2021	Payment: St John Ambulance Australia	First aid supplies	85.00
22 Jun 2021	Payment: PowerWater - Bills	Water	146.49
22 Jun 2021	Payment: Figleaf Pool Products	Pool pumps, filters - EES	11,322.00
22 Jun 2021	Payment: Litchfield Veterinary Hospital	Vet fees	155.00
22 Jun 2021	Payment: NT Water Filters	Water	228.80
22 Jun 2021	Payment: Litchfield Veterinary Hospital	Vet fees	155.00
22 Jun 2021	Payment: Site Skills Training	Chainsaw training	1,049.00
22 Jun 2021	Payment: H&K Earthmoving Pty Ltd	Retention Coach Rd	13,116.50
22 Jun 2021	Payment: PowerWater - Bills	Water	38.31
22 Jun 2021	Payment: Total Safety Solutions	Emergency exit signage	3,001.33
22 Jun 2021	Payment: PowerWater - Bills	Water	966.17
22 Jun 2021	Payment: Bunnings Building Supplies P/L	Consumables	398.00
22 Jun 2021	Payment: Topend Windscreens & Tinting	Windscreen Hilux CCGC01, Kluger CCGC03	605.00
22 Jun 2021	Payment: Total Tools	Tools	89.85
22 Jun 2021	Payment: PowerWater - Bills	Water	156.90
29 Jun 2021	Payment: St John Ambulance Australia	First aid training	180.00
29 Jun 2021	Payment: JAC Embroidery TA Brandit NT	Uniforms	17.60
29 Jun 2021	Payment: Total Safety Solutions	PPE	89.60
29 Jun 2021	Payment: Ooloo Investments Pty Ltd	WGR Sargent, Fowler	9,739.43
29 Jun 2021	Payment: Turbo's Tyres	Tyres CCGC02 Hilux	803.00
29 Jun 2021	Payment: Turbo's Tyres	Tyres CCGC04 3T Tipper	1,430.00
29 Jun 2021	Payment: Delta Electrics	Diesel Generator deposit - PIF	2,799.98
29 Jun 2021	Payment: Area9 IT Solutions	Admin and Roads desktops	4,006.20
29 Jun 2021	Payment: Ooloo Investments Pty Ltd	Push up ARWMF	800.00
29 Jun 2021	PC290621-153831257 SuperChoice P-L	Superannuation	3,530.76
29 Jun 2021	Payment: Area9 IT Solutions	IT	168.50
29 Jun 2021	Payment: Bruce Mason	Cleaning Jun 21	240.00
29 Jun 2021	Commonwealth Bank of Australia	Bank Fees	1.10
29 Jun 2021	Payment: Bruce Mason	Cleaning public toilets Bat	658.00
29 Jun 2021	Payment: Bruce Mason	Cleaning Jun 21	100.00
29 Jun 2021	Payment: Outback Helicopter Airwork NT Pty Ltd	Aerial spraying	2,118.00
29 Jun 2021	Payment: Nightcliff Electrical	LED lights, fire exits - PIF	31,410.50
29 Jun 2021	SALARIES AND WAGES Coomalie Communi	Payroll	26,981.76
29 Jun 2021	Payment: RSL Donations	Poppies Donations 2021	632.60
29 Jun 2021	Payment: Laerdal Pty Ltd	First aid supplies	31.87
30 Jun 2021	Payment: Shannon Recycling & Landcare	Supervision BWMF	765.00
30 Jun 2021	Payment: Ooloo Investments Pty Ltd	Road shoulder work Kirra Cr	2,548.40
30 Jun 2021	Payment: Cleanaway	Collection waste oil BWMF	1,123.21
30 Jun 2021	Payment: Ooloo Investments Pty Ltd	WGR Miles, Banyan	3,980.90
30 Jun 2021	Payment: Rosejoy NT T/A Batchelor General Store	May 2021	122.58
30 Jun 2021	Payment: Stockwell Water and Gas PTY LTD	Plumbing demountables WMF's	1,870.00
30 Jun 2021	Payment: Air Liquide Australia Ltd	Gas rental May 21	92.14
30 Jun 2021	Payment: Area9 IT Solutions	IT Agreement May 21	988.90
30 Jun 2021	Payment: Chris Reynolds Transport	Freight	66.00

30 Jun 2021	Payment: Oolloo Investments Pty Ltd	WGR White, Poett, Lithgow, Windmill, Scott	5,937.47
30 Jun 2021	Payment: Delta Electrics	Generator - PIF	16,638.75
30 Jun 2021	Payment: Oolloo Investments Pty Ltd	WGR Cadogan, Echidna, H/Lagoon, O/Lagoon	18,151.21
30 Jun 2021	Payment: Local Govt Assoc of NT	Waste Symposium	450.00
Date	Description	Reference	Amount
30 Jun 2021	Payment: Oolloo Investments Pty Ltd	WGR Resheet Otto Creek Rd	7,196.00
30 Jun 2021	Payment: Turbo's Tyres	Tyres CC35FV Blue Hilux	374.00
30 Jun 2021	Payment: Shannon Recycling & Landcare	Supervision BWMF	2,079.00
30 Jun 2021	Payment: Andrew Dudley Enterprises (ADVENTS)	Sound Lighting Anzac Day	3,360.50
30 Jun 2021	Payment: Batchelor Service Centre	May 2021	336.83
30 Jun 2021	Payment: Area9 IT Solutions	IT	77.00
30 Jun 2021	Payment: Oolloo Investments Pty Ltd	Push up ARWMF	640.00
30 Jun 2021	Payment: Darwin Office Technology	Copy count May 21	419.60
30 Jun 2021	Payment: Area9 IT Solutions	IT	115.50
30 Jun 2021	Payment: Cleanaway	Collection waste oil ARWMF	947.21
30 Jun 2021	Payment: Oolloo Investments Pty Ltd	WGR Munz Rd	3,006.85
30 Jun 2021	Payment: Integrated Land Information System	Land title searches	113.60
30 Jun 2021	Payment: Oolloo Investments Pty Ltd	Extinguish fires ARWMF	1,565.00
30 Jun 2021	Payment: Diedre Pickering	Cleaning public toilets AR	2,656.50
30 Jun 2021	Payment: Diedre Pickering	Supervision ARWMF	1,007.00
Total CCGC CBA Cheque			480,565.27
Total			482,194.65

Profit and Loss - Council OGM

Coomalie Community Government Council
For the year ended 30 June 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual
Trading Income						
Grant Commonwealth FAG	829,062	537,910	- 291,152	-54%	537,910	538,383
Grant Commonwealth RTR	216,000	216,000	-	0%	216,000	-
Grant Commonwealth - Recurrent	270,546	123,000	- 147,546	-120%	123,000	-
Grant NTG CSRDO	44,395	44,674	279	1%	44,674	44,674
Grant NTG Library	48,592	49,000	408	1%	49,000	48,886
Grant NTG Operational Subsidy	645,052	645,052	-	0%	645,052	645,052
Grant NTG Other	74,800	35,100	- 39,700	-113%	35,100	490,129
Grant NTG Special Purpose	713,098	538,700	- 174,398	-32%	538,700	238,857
Interest - Interest Received	12,281	10,000	- 2,281	-23%	10,000	36,894
Interest - Rates Penalties, Interest, Legals	50,566	40,000	- 10,566	-26%	40,000	52,187
Net Gain/Loss Assets	- 14,226	-	14,226	0%	-	69
Other Revenue	90,971	74,635	- 16,336	-22%	74,635	66,597
Rates Charged - Garbage	392,732	394,945	2,213	1%	394,945	387,253
Rates Charged - General Rates	927,336	928,012	676	0%	928,012	933,186
Statutory Charges	15,558	5,700	- 9,858	-173%	5,700	2,937
User Charges	7,898	5,800	- 2,098	-36%	5,800	6,598
Total Trading Income	4,324,660	3,648,528	- 676,132	-19%	3,648,528	3,491,565

Coomalie Community Government Council
Minutes 20th July 2021

Gross Profit	4,324,660	3,648,528	-	676,132	-19%	3,648,528	3,491,565		
Operating Expenses									
Depreciation Expenses	642,074	619,100	-	22,974	-4%	619,100	648,569		
Employee Costs	128,217	202,877		74,660	37%	202,877	78,247		
Employee Costs Payroll	830,048	852,098		22,050	3%	852,098	821,078		
Materials & Services - Other	496,163	499,886		3,723	1%	499,886	310,972		
Materials & Services - Contrac	264,572	236,200	-	28,372	-12%	236,200	302,453		
Materials & Services - Insuran	77,411	75,000	-	2,411	-3%	75,000	77,305		
Materials & Services - Legals	22,955	15,000	-	7,955	-53%	15,000	21,500		
Materials & Services - Buildings	76,410	68,800	-	7,610	-11%	68,800	34,318		
Materials & Services – Rec Facs	87,891	106,000		18,109	17%	106,000	82,485		
Materials & Services - Vehicles	66,120	68,310		2,190	3%	68,310	85,294		
Materials & Services - Roads	400,670	724,000		323,330	45%	724,000	385,351		
Materials & Services - St Lights	6,689	6,600	-	89	-1%	6,600	6,628		
Materials & Services - Valuation	4,788	6,500		1,712	26%	6,500	5,371		
Materials & Services – Wat Sew	58,711	64,960		6,249	10%	64,960	64,551		
Other Expenses - Acc,Audit,Con	120,226	145,840		25,614	18%	145,840	116,207		
Other Expenses - Councillors	58,314	59,088		774	1%	59,088	45,650		
Work in Progress Capital Works	17,672	650,000		632,328	97%	650,000	-		
Total Operating Expenses	3,358,931	4,400,259		1,041,328	24%	4,400,259	3,085,978		
Net Profit	965,729	-	751,731	-	1,717,460	228%	-	751,731	405,586

Balance Sheet

Coomalie Community Government Council

As at 30 June 2021

Account	30 Jun 2021
Assets	
Bank	
CBA Investment 1	2,600,000
CCGC CBA Cheque	142,766
Total Bank	2,742,766
Current Assets	
Accounts Receivable	2,096
Cash on Hand	1,000
Trade & Other Receivables - Rate Debtors	229,951
Total Current Assets	233,047
Fixed Assets	
Total Fixed Assets	17,797,703
Total Assets	20,773,516
Liabilities	
Current Liabilities	
Accounts Payable	51,742
CBA Credit Card A Malgorzewicz	525
CBA Credit Card S Shooter	802
Hiring and Key Deposits	1,951
Provisions Current - Annual Leave	20,535
Provisions Current - Long Service Leave	38,408
Rounding	- 1
Trade & Other Payables - Bank Suspense Account	- 15
Trade & Other Payables - GST	- 22,826
Trade & Other Payables - PAYG Withholdings Payable	20,960
Total Current Liabilities	112,082
Total Liabilities	112,082
Net Assets	20,661,433
Equity	
Current Year Earnings	965,729
Equity - Surplus/Deficit Prior Years	5,795,839
Equity Reserves - Asset Revaluation	12,694,014
Retained Earnings	1,205,851
Total Equity	20,661,433

Statement of Cash Flows

Coomalie Community Government Council

For the year ended 30 June 2021

Account		2021
Operating Activities		
Receipts from customers		4,345,161
Payments to suppliers and employees	-	2,931,252
Cash receipts from other operating activities		192,258
Net Cash Flows from Operating Activities		1,606,167
Investing Activities		
Payment for property, plant and equipment	-	529,325
Other cash items from investing activities		16,317
Net Cash Flows from Investing Activities	-	513,008
Financing Activities		
Other cash items from financing activities	-	874,871
Net Cash Flows from Financing Activities	-	874,871
Net Cash Flows		218,288
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period		2,523,151
Net change in cash for period		218,288
Cash and cash equivalents at end of period		2,741,439

Investments Summary

Coomalie Community Government Council

As at 30 June 2021

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 200,000	0.50%	At Maturity	5/07/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	26/07/2021
Fixed Term Deposit	\$ 300,000	0.50%	At Maturity	4/08/2021
Fixed Term Deposit	\$ 300,000	0.38%	At Maturity	30/08/2021
Fixed Term Deposit	\$ 300,000	0.28%	At Maturity	13/09/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	22/10/2021
Fixed Term Deposit	\$ 300,000	0.21%	At Maturity	29/10/2021
Fixed Term Deposit	\$ 250,000	0.22%	At Maturity	12/11/2021
Fixed Term Deposit	\$ 250,000	0.23%	At Maturity	13/12/2021
Fixed Term Deposit	\$ 200,000	0.27%	At Maturity	25/01/2022
TOTAL	\$ 2,600,000			

Grants Summary

Coomalie Community Government Council

As at 30 June 2021

Date Received	Grant	Grant Amount	Council Contribution	Expended to date	Amount Remaining	Accittal Due
14/06/2019	SPG - Gatehouses	300,000	41,410	230,076	111,334	30/06/2021
24/06/2019	EES - Solar Admin and Pool	110,000	14,361	118,720	5,641	30/06/2021
29/07/2020	Community Sport Recreation Officer	44,395		54,527	-	31/08/2021
3/02/2020	Anzac Day 2020 - carry over to 2021	10,606		11,639	-	Acquitted
14/07/2020	Building Digital Skills	2,500		645	1,855	31/08/2021
29/09/2020	Community Libraries	48,592		51,715	-	31/08/2021
13/11/2020	LRCIP Round 1 (\$215,886)	129,590		110,830	18,760	30/06/2021
3/05/2021	Priority Infrastructure Fund	63,234	7,000	29,145	41,089	31/10/2021
26/05/2021	Healthy Lifestyles	22,915		21,069	1,846	30/06/2022
4/06/2021	NADC - Territory Day 2021	3,000		1,364	1,636	31/08/2021
9/06/2021	LRCIP Round 2 (\$179,937)	125,956	43,198	-	125,956	30/06/2022
17/06/2021	School Holiday Program Jun/Jul 21 Waste and Resource Management	2,000		212	1,788	31/08/2021
23/06/2021	(WaRM)	104,500		-	104,500	30/06/2022
29/06/2021	DITT - Secure Communities	6,285		-	6,285	30/09/2022
		973,573	105,969	629,942	420,690	

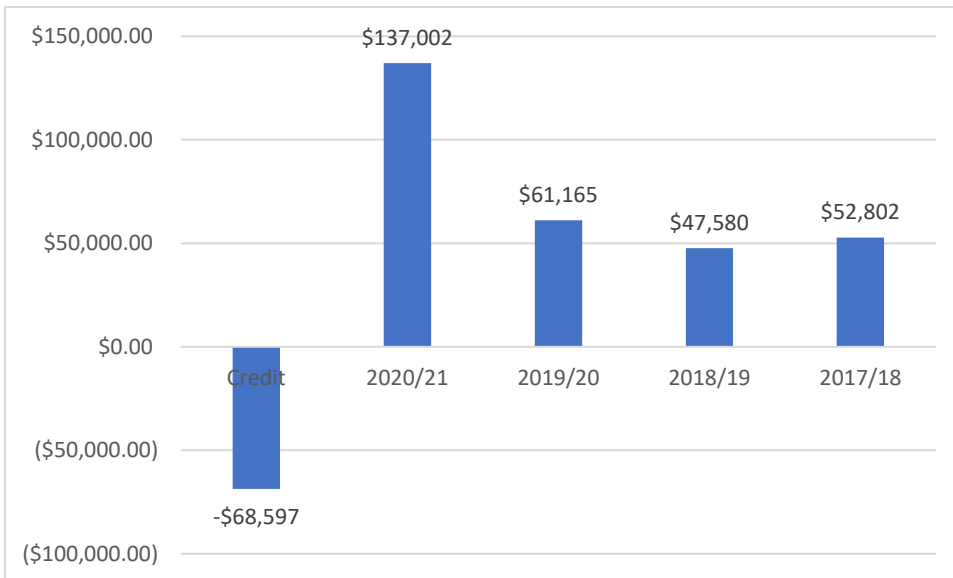
Aged Receivables Summary

Coomalie Community Government Council
As at 30 June 2021

Contact	Current	1 Month	2 Months	3 Months	Total
Batchelor Outdoor Education Centre	129	557	-	-	686
Motor Vehicle Enthusiasts Club Inc.	285	-	-	-	285
RS Gardening Care	-	1,125	-	-	1,125
Total	414	1,682	-	-	2,096

Rate Arrears

Coomalie Community Government Council
As at 30 June 2021



Aged Payables Summary

Coomalie Community Government Council

As at 30 June 2021

Contact	Current	1 Month	2 Months	3 Months	Total
Aged Payables					
Access Hardware	138	-	-	-	138
Adelaide River Auto Port	48	-	-	-	48
Arafura Site & Street Sweeping	990	-	-	-	990
Area9 IT Solutions	308	-	-	-	308
Bruce Mason	837	-	-	-	837
Bunnings Building Supplies P/L	136	-	-	-	136
Chris Reynolds Transport	35	-	-	-	35
Darwin Office Technology	336	-	-	-	336
Department of Chief Minister - OYA	165	-	-	-	165
Diedre Pickering	3,484	-	-	-	3,484
DT & MG Kerr Trading as Kerr Trust	12,205	-	-	-	12,205
Finlay's Stone	297	-	-	-	297
Fulton Hogan Industries Pty Ltd	84	-	-	-	84
Heath Motor Group	713	-	-	-	713
HWL Ebsworth Lawyers	5,968	-	-	-	5,968
Integrated Land Information System	1,465	-	-	-	1,465
Jacana Energy	1,143	-	-	-	1,143
Komatsu Australia Pty Ltd	514	-	-	-	514
Litchfield Motel	275	-	-	-	275
Local Community Insurance Services	726	-	-	-	726
Mr Test and Tag Pty Ltd	747	-	-	-	747
Nutrien AG Solutions	117	-	-	-	117
Peter Rowlands	1,105	-	-	-	1,105
Petty Cash Reimbursements	437	-	-	-	437
PowerWater - Bills	2,264	49	-	-	2,313
Pumacard	3,345	-	-	-	3,345
Roberts Education	130	-	-	-	130
Rosejoy NT T/A Batchelor General Store	44	-	-	-	44
Speedy Electrical Service NT	535	-	-	-	535
Sydney Tools - Winnellie	3,682	-	-	-	3,682
Telstra	923	-	-	-	923
The Big Mower	37	-	-	-	37
Town & Country Plumbing Service	1,607	-	-	-	1,607
Turbo's Tyres	2,085	-	-	-	2,085
VTG Waste & Recycling P/L	4,140	-	-	-	4,140
Winc	630	-	-	-	630
Total Aged Payables	51,694	49	-	-	51,742
Total	51,694	49	-	-	51,742

RESOLUTION 20/07/2021/016

That Council

- a) notes the Chief Executive Officer (CEO) certifies to the best of the CEO's knowledge, information and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for June 2021.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

11.2 CARRY FORWARD BUDGET ITEMS FROM 2020/21 TO 2021/22

Date: 20th July 2021

Author: Melissa Kerr, Finance Manager

Attachments: Nil

PURPOSE

Unspent funds from the 2020/21 budget for projects that were committed to but had not commenced prior to the end of June are required to be carried over to the 2021/22 budget.

BACKGROUND AND PREVIOUS DECISIONS

\$100,000 Flood Damage Coach Road

\$15,000 Website

\$10,000 Strategic Plan consultation

COMMENT

Amend Council's 2021/22 budget to include \$125,000 carry over projects.

CONSULTATION

Chief Executive Officer

Projects Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$125,000

RESOLUTION 20/07/2021/017

That Council amend the 2021/22 budget for carry over expenditure from 2020/21 of \$125,000.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

11.3 SPECIAL PURPOSE GRANT ACQUITTALS

Date: 20th July 2021

Author: Melissa Kerr, Finance Manager

Attachments: Acquittal – 2018-19 Energy Efficiency and Sustainability Grant and 2018-19 Special Purpose Grant

PURPOSE

Council has completed the Energy Efficiency and Sustainability Grant and Special Purpose Grant funded projects and is required to acquit both grants to the Department of the Chief Minister and Cabinet.

BACKGROUND AND PREVIOUS DECISIONS

In 2018-2019 Council received a \$110,000 Energy Efficiency and Sustainability Grant and contributed \$14,361 to install solar panels on Council’s administration building and erect a roof structure with solar panels at the swimming pool complex. The project received approved variation to install LED and fire exit lighting in Council buildings and to upgrade Batchelor Swimming Pool pumps and filters instead of erecting a roof structure. Total expenditure was \$118,720 with surplus funds of \$5,641.

In 2018-2019 Council received a \$300,000 Special Purpose Grant and contributed \$41,410 to purchase two transportable buildings to be installed onsite with power supply at the Batchelor and Adelaide River transfer stations for site managers to effectively control and monitor access to the sites. The project received approved variation to install solar power instead of grid power, which resulted in major savings on the project. Total expenditure was \$230,076 with surplus funds of \$111,333.

RESOLUTION 18/08/2020/016

That Council receives and notes the NIL partial acquittals of the Special Purpose Grant of \$300,000 to purchase two transportable buildings to be installed onsite with power supply at the Batchelor and Adelaide River transfer stations for site managers to effectively control and monitor access to the site, and the Energy Efficiency and Sustainability Grant of \$110,000 to install solar panels on Council’s administration building and erect a roof structure with solar panels at the swimming pool complex.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

RESOLUTION CONF20/10/2020/020

That Council

a) awards the tender to Demountable Sales & Hire of \$111,923.77 (gst included) for the supply and installation of two (2) demountable buildings, including guttering at the Adelaide River and Batchelor Waste Management Facilities; and

b) accepts the quote from NC Electrical & Air Conditioning Pty Ltd for the supply and installation of two (2) solar systems for \$61,398.49 (gst included).

Moved: **Clr. Turner**

Seconded: **Clr. Corliss**

CARRIED

COMMENT

Council has completed both projects with approved variations and has surplus funds remaining.

CONSULTATION

Chief Executive Officer

Project Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Energy Efficiency and Sustainability Grant surplus funds \$5,641

Special Purpose Grant surplus funds \$111,333

RESOLUTION 20/07/2021/018

That Council receives and notes the 2018-19 acquittal of Energy Efficiency and Sustainability Grant and the 2018-19 acquittal of Special Purpose Grant and forward to the Department of the Chief Minister and Cabinet.

Moved: **Clr. Beswick**

Seconded: **Clr. Corliss**

Carried

12. COUNCILLOR REPORTS

Nil

13. USE OF THE COMMON SEAL

Nil

14. LATE ITEMS

Nil

15. GENERAL BUSINESS

Nil

16. CONFIDENTIAL ITEMS

RESOLUTION 20/07/2021/019

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*;

- (a) information about the employment of a particular individual as a member of staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;
- (b) information about the personal circumstances of a resident or ratepayer;
- (c) information that would, if publicly disclosed, be likely to:
 - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
 - (ii) prejudice the maintenance or administration of the law; or
 - (iii) prejudice the security of the council, its members or staff; or
 - (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;
- (d) information subject to an obligation of confidentiality at law, or in equity;
- (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;
- (f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

RESOLUTION 20/07/2021/022

That Council re-open the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

17. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE ORDINARY GENERAL METING

RESOLUTION 20/07/2021/020

That Council receives and notes the Confidential Actions Items List to July 2021.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

RESOLUTION 20/07/2021/021

That Council:

a) accepts Ooloo Investments Pty Ltd quotation for \$96,969.44 (GST Incl.) to carry out repairs to road pavements and culverts Coach Road, Stapleton.

b) moves this decision into Open following the completion of contractual arrangements.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

18. NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 17th August 2021 at 3:00pm in the Council Chambers.

19. CLOSURE OF MEETING

Meeting closed 8:36pm

